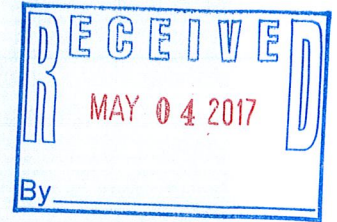




TOWN OF STRATHAM
Incorporated 1716
10 Bunker Hill Avenue · Stratham, NH 03885
Cemetery Trustees



To: Board of Selectmen

CC: Paul Deschaine, Town Administrator
Valerie Kemp, Accounting Supervisor

From: Colin Lavery, Director of Public Works

RE: Proposal to Hire Part Time Employee Brendan Love & Highway Department Summer Schedule

Date: May 1, 2017

Dear Board of Selectmen,

I would like to request the part time hiring of Brendan Love. Brendan has worked for the Highway Department in the past assisting the Department with traffic control, snow plowing, and grounds maintenance. I am looking to have Mr. Love start with the Department as early as May 15, 2017 through September 1, 2017. Mr. Love will assist the Department in day to day activities and will work no more than 32 hours per week. I request that Mr. Love is paid \$14.00 per hour.

As of May 1, 2017 The Highway Department employees will be returning to their (4) 10 hour work days, Monday through Thursday. This will continue through October 6, 2017. The work day will begin at 6:30 AM through 5:00 PM.

Tim Slager will be an exception to the (4) 10 hour work days. Mr. Slager will continue to work (5) 8 hour work days. He will work Tuesday through Saturday 7AM through 3:30 PM. Mr. Slager will be working Saturdays at the Transfer Station to assist Transfer Station Attendant Robert Jackson. The Transfer Station is in need of additional help during its peak spring season. Mr. Slager is currently on light duty and can lift no more than 35 pounds. Please see the attached Physical Therapy schedule for reference.

I have listed The Highway Departments work schedule below.

If you have any questions please let me know.

Respectfully,

Colin Lavery
Director of Public Works
Town of Stratham

Employee	Employment Class	Department	Work Hours	Work Days	Work Period	Duration
Alan Williams	Full Time	Highway Department	(4) 10 Hour	Mon-Thurs	6:30 AM -5:00 PM	5/1/17-10/6/17
Chuck Perkins	Full Time	Highway Department	(4) 10 Hour	Mon-Thurs	6:30 AM -5:00 PM	5/1/17-10/6/17
Gordon Chisholm	Full Time	Building Maintenance	(4) 10 Hour	Mon-Thurs	6:30 AM -5:00 PM	5/1/17-10/6/17
Robert Jackson	Part Time	Transfer Station	(1) 8 Hour	Saturday	8:00AM-4:00 PM	Continuous
Tim Slager	Full Time	Highway Department/Transfer Station	(5) 8 Hour	Tues-Sat	7:00 AM -3:30PM	Until placed on full duty
Brendan Love	Part Time	Highway Department	(4) 8 Hour	Mon-Thurs	6:30AM-2:30PM	5/15/17-9/1/17