

MINUTES OF THE OCTOBER 17, 2016 BOARD OF SELECTMEN MEETING

MEMBER'S PRESENT: Board Members Joe Lovejoy, David Canada and Bruno Federico and Town Administrator Paul Deschaine.

At 7:32 Chairman Canada reopened the general meeting of the Board of Selectmen.

Mr. Canada noted that the Board had been in non-public session beginning at 7:15 PM to discuss a personnel issue and came out at 7:25 PM.

TREASURER'S REPORT: Town Treasurer Deb Bronson reported that the current balance was \$4,096,685.49.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

PLANNING DEPARTMENT:

Town Planner Tavis Austin went over the Planning Board, Heritage Commission and TRC projects going on in town.

Mr. Deschaine noted that the attorney for Stratham Stone was looking for affirmation from the Board that the violation notice issued June 15, 2015 has been satisfied.

Mr. Canada moved to allow Mr. Deschaine to send a letter to the attorney for Stratham Stone acknowledging that the violation has been satisfied and no further action is required. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Deschaine indicated that Highway Agent Colin Lavery had suggested the release of two performance bonds. He continued that the first was for Point of Rocks Terrace and asked that the bond in the amount of \$70,755 be released.

Mr. Canada moved to release the performance bond in the amount of \$70,755. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Deschaine noted that the second bond was for Sanctuary Drive.

Mr. Canada moved to reduce the bond in the amount of \$21,645 leaving the amount of \$48,840. Mr. Lovejoy seconded the motion, which passed unanimously.

FIRE DEPARTMENT:

Fire Chief Matt Larrabee introduced the newly elected Deputy Chief, Josh Crow to the Board.

Chief Larrabee reported that they had responded to 547 calls so far this year.

Chief Larrabee noted that it was going to cost \$2470 to replace a failed rooftop HVAC unit and he was asking for approval to contract with Dowling Corp. for the replacement.

Mr. Canada moved to approve the replacement in the amount of \$2470. Mr. Lovejoy seconded the motion, which passed unanimously.

Chief Larrabee indicated they were looking to renew their annual emergency responder service (I Am Responding) and thought it was best to enter into a 5 year contract in the amount of \$650.00 per year. The Board discussed their concerns regarding a fiscal funding clause. Chief Larrabee indicated he would get more information and report back.

Chief Larrabee stated that the hose in the forestry truck had many leaks and the replacement cost was going to be about \$1200.00, plus freight.

Mr. Canada moved to allow the purchase with a cost not to exceed \$1300.00. Mr. Federico seconded the motion which passed unanimously.

Chief Larrabee indicated that it had come to his attention that the circuit boards that control the Opticom preemption system, which turns traffic lights green for emergency vehicles during an emergency, needed to be replaced in several locations including the critical Route 108/101 intersection. He continued he had been in contact with NHDOT who indicated that they originally installed the boards but did not maintain them but would install new boards for free. Chief Larrabee stated he was going to look into the matter more, including participation by other area towns who typically use the affected routes, and would report back. He noted that the replacement cost was \$7866.00.

RESERVATIONS: All requests were approved unless noted:

The Fire Department requested to waive the alcohol policy for their Christmas party on December 3rd.

Mr. Canada moved to approve the request. Mr. Lovejoy seconded the motion, which passed unanimously.

Kate Weaver requested use of the Front Pavilion on 7/15/17 for a wedding reception.

Linda Donohoe requested use of the Scamman Pavilion on 11/1/16 for the North Hampton School 4th grade picnic and requested that the fee be waived.

Mr. Lovejoy moved to approve the use and waive the fee. Mr. Canada seconded the motion, which passed unanimously.

Komal Juenja requested use of Room A on 11/12/16 for the Diwali party.

Debra Martson requested use of Room A on 11/26/16 for a Christmas Party.

MaryBeth Green requested use of Room A on 10/26, 11/16, 11/23, 11/30 for the Easter Seals art class and requested that the fee be waived.

Mr. Canada moved to approve the request and waive the fee. Mr. Lovejoy seconded the motion, which passed unanimously.

Lorrie Beaulieu requested use of the Morgera Room on 12/7, 1/18, 2/1, 2/15 and 3/15 for the Cub Scouts Den meetings and requested that the fee be waived.

Mr. Canada moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Jared Eaton requested use of the Morgera Room on 12/8, 1/12, 2/9, 3/9, 4/13, 5/11 and 6/8 for the Boy Scout Committee meetings and requested that the fee be waived.

Mr. Canada moved to approve the request and waive the fee. Mr. Federico seconded the motion which passed unanimously.

Pat Izzo requested use of the Morgera Room on 12/17 for the Lion's Club Christmas party and requested that the fee be waived and that alcohol be allowed.

Mr. Canada moved to approve the use, waive the fee and allow alcohol. Mr. Federico seconded the motion, which passed unanimously.

Jyoti Saxena requested use of Room A on 10/29 for a baby shower.

Lauren Griem requested use of the Morgera Room on 12/10 for the Girl Scout troop 11147 holiday event and requested that the fee be waived.

Mr. Canada moved to approve the use and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

ADMINISTRATION:

Mr. Deschaine went over the preliminary tax rate projection and explained that he needed to validate the projection.

Mr. Canada moved to allow Mr. Deschaine to proceed with validating the numbers and if he found no problems, to so inform the State DOR. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine discussed the solid waste RFPs and stated that he, along with participating communities of Newmarket and Newfields, felt comfortable recommending Casella Waste.

Mr. Lovejoy moved to accept the proposal from Casella and authorized Mr. Deschaine to execute the contract. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine requested that the Board sign the Hartmann oil and propane contract and the seven public service contracts. The Board then executed the contracts.

NEW BUSINESS:

Mr. Deschaine indicated the CMS Music Boosters had requested a raffle permit.

Mr. Canada moved to approve the raffle permit with the understanding that they will set a fixed date for the drawing in January. Mr. Lovejoy seconded the motion which passed unanimously.

The Board discussed vacation time taken by employees, year to date. The hope is to manage and minimize end of year requests for exceptions to the policy regarding carrying over unused time (above 80 hours) into the following year. Discrepancies were noted in the time sheets provided and the discussion was postponed until Mr. Deschaine had an opportunity to look into the problem,

Mr. Canada stated he thought they should look into providing certificates of thanks to the 300th committee members. Mr. Deschaine stated he would have Karen look into it.

At 9:09 Mr. Canada moved to adjourn. Mr. Lovejoy seconded the motion, which passed unanimously.

Respectfully submitted,

Ashley Rodier
Recording Secretary