

## **MINUTES OF THE APRIL 10, 2017 BOARD OF SELECTMEN MEETING**

**MEMBER'S PRESENT:** Board Members Joe Lovejoy, Michael Houghton, Bruno Federico and Town Administrator Paul Deschaine.

At 7:41 Chairman Federico opened the general meeting of the Board of Selectmen.

### **TREASURER'S REPORT:**

Town Treasurer Deb Bronson indicated that the current fund balance was \$4,401,718.97.

### **MINUTES:**

Mr. Houghton moved to approve the 3/20/2017 and 3/27/2017 minutes as amended. Mr. Lovejoy seconded the motion which passed unanimously.

### **FIRE DEPARTMENT**

Fire Chief Matt Larrabee stated that inspections were continuing for Ocean State Job Lots and the other new businesses in town.

Mr. Larrabee noted that the Department had responded to the State Street Saloon fire that morning. He continued that one member had been injured and was sent to the Portsmouth Hospital. Mr. Larrabee indicated that he was doing well and the town staff was keeping in touch with him.

Mr. Larrabee stated that Engine 3 was back in service. The damaged light tower was removed, sent to Laconia Fire Apparatus for repairs, and once ready for reinstallation, the engine will be taken to Laconia.

Mr. Larrabee noted that they had discussed going to 10 hour shifts during budget deliberations and that he plans to implement that change at the beginning of May. The Board responded that they approved of going forward.

### **POLICE DEPARTMENT**

Police Chief John Scippa stated that he recommended continuing the lease of a motorcycle with Seacoast Harley Davidson. The Board gave their approval.

Chief Scippa noted that he had been working on taking a complete inventory of all of the items in the property room and that had been completed. He stated that there were over 2,000 pieces of inventory that were accounted for, and he went over the process of keeping this up to date in the future.

Chief Scippa indicated that there has been a recent discussion regarding the release of accident reports. He continued that the town used to be allowed to release them to proper parties for a charge of \$15, but the Department of Safety's attorney has written a memorandum which clarified the law to state that only the DMV could release the reports. Chief Scippa noted that he thought that it was appropriate to comply with that finding but would reach out to the Attorney General's Office to see if they concurred with the memorandum.

Chief Scippa stated that the drug take back day was scheduled for April 29<sup>th</sup> from 10-2.

Chief Scippa discussed the two road races that would be coming through town. He indicated that neither race started or ended in town. The first race was for the Trans NH Bike Ride for MDA which would be coming through on June 25<sup>th</sup> and the other was for the Ride to End Alzheimer's which was coming through on June 24<sup>th</sup>.

Chief Scippa indicated that he was working with Colin Lavery on getting a Highway Safety Grant submitted for electronic message boards from the Department of Safety.

Chief Scippa went over the findings from the recent survey the PD had done. He continued that the three biggest issues for residents were texting while driving, speeding and drug use. Chief Scippa noted that he was happy with the results and that residents had indicated that they were happy with how the Department was doing.

## NEW BUSINESS

NHDES issued an Order to Aquarion Water Company relative to Wiggin Way Homeowner's Association requiring that NH Public Utilities Commission approval be sought to enable Aquarion to provide water to those Homeowners.

Town Administrator Paul Deschaine discussed the background of the issue with the wells at Wiggin Way and trying to connect them to the Aquarion waterline in North Hampton. He continued that Aquarion and the Homeowners Association were trying to meet to make sure that all of the requirements were being met to secure PUC approval.

Marty Wool indicated that he thought that everyone using Aquarion for their water was unhappy and he did not want to see the company coming into Stratham.

## HIGHWAY DEPARTMENT

Public Works Director Colin Lavery reviewed the final proposal for the tree removal project at Stratham Hill Park and the different phases involved. He continued that he wanted to accept the proposals from Fort Mountain Company, Thomas Huckins and Bell & Flynn for the work for a total cost of approximately \$14,450.00 which would be split between the town, the Rockingham County Sheriff's Department and the New Hampshire State Police.

Mr. Lovejoy moved to approve the proposals as presented. Mr. Houghton seconded the motion, which passed unanimously.

At 9:19 PM Mr. Federico moved to go into nonpublic session to discuss personnel issues and an issue that could affect the reputation of another. Mr. Lovejoy seconded the motion, which passed unanimously.

At 10:52 PM Mr. Federico moved to come out of nonpublic session and seal the minutes. Mr. Lovejoy seconded the motion, which passed unanimously.

### **RESERVATIONS:**

Laura Smith requested use of the Scamman Pavilion on 5/13 for a cookout.

Andrew Anderson requested use of Room A on 9/23 for a reception.

UNH requested use of the Scamman Pavilion on 8/11 for a picnic.

Lynn Griffin requested use of the 4H Pavilion on 6/10 for a graduation party.

Cathy Tallone requested use of the Front Pavilion on 6/9 for the Cub Scout dinner and campout and requested that the fee be waived.

Mr. Lovejoy moved to approve the use and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Sarah Tully requested use of the Scamman Pavilion on 7/8 for a baby shower.

Steven Fraser requested use of the Scamman Pavilion on 6/25 for a graduation party.

All reservation requests were unanimously approved.

### **ADMINISTRATION:**

Town Administrator Paul Deschaine gave an update on the Rollins Hill Development and indicated that things were progressing slowly.

Mr. Deschaine stated that the Board needed to authorize the Chair to sign the audit engagement letter.

Mr. Lovejoy moved to allow Mr. Federico to sign the audit engagement letter. Mr. Houghton seconded the motion, which passed unanimously.

Mr. Deschaine indicated that he had sent out the 2017 employee wage adjustments and asked if there were any concerns, which the Board responded that there were not.

Mr. Lovejoy moved to approve the salary and wage payments for 2017 as presented. Mr. Houghton seconded the motion, which passed unanimously.

Mr. Deschaine indicated that Valerie Kemp requested to be included on the telecommunications device reimbursement list as she uses her cell phone for work.

Mr. Lovejoy moved to approve the request. Mr. Federico seconded the motion, which passed unanimously.

#### NEW BUSINESS (cont)

##### Appointment of Alternate Library Trustees

Mr. Houghton moved to appoint John Dozet, Nate Clinard and Anna Greenlaw as alternates. Mr. Federico seconded the motion, which passed unanimously.

Mr. Lovejoy moved to appoint Patricia Elwell, Robert Keating and Dan McAuliffe to the Conservation Commission for three year terms. Mr. Federico seconded the motion, which passed unanimously.

Mr. Lovejoy moved to appoint Tracy Abbott and Frank LaSorsa to the Recreation Commission for three year terms. Mr. Houghton seconded the motion, which passed unanimously.

Mr. Lovejoy moved to appoint Mike Girard to a three year term and elevate Lissa Ham to a regular position succeeding William Schoopmeyer to the Public Works Commission. Mr. Houghton seconded the motion, which passed unanimously.

Mr. Houghton moved to appoint Robert Baskerville and Jamie Paine to the Planning Board for three year terms. Mr. Lovejoy seconded the motion, which passed unanimously.

At 11:13 PM Mr. Houghton moved to adjourn. Mr. Federico seconded the motion, which passed unanimously.

Respectfully submitted,

Ashley Rodier  
Recording Secretary