

## **MINUTES OF THE MARCH 14, 2016 BOARD OF SELECTMEN MEETING**

**MEMBER'S PRESENT:** Board Members Joe Lovejoy, David Canada and Bruno Federico and Town Administrator Paul Deschaine.

At 7:33 pm Mr. Federico opened the general meeting of the Board of Selectmen.

**TREASURER'S REPORT:** Town Treasurer Deb Bronson reported that the current general fund balance was \$5,409,324.82.

### **SECRETARY'S REPORT:**

Mr. Canada moved to approve the minutes of March 7<sup>th</sup> as amended. Mr. Lovejoy seconded the motion, which passed unanimously.

### **ELECTION OF OFFICERS:**

Mr. Federico nominated Mr. Canada as Chairman for the upcoming year. Mr. Lovejoy seconded the nomination, which passed unanimously.

Mr. Canada nominated Mr. Federico as Vice Chair for the upcoming year. Mr. Lovejoy seconded the nomination, which passed unanimously.

Mr. Federico nominated Mr. Lovejoy as Secretary for the upcoming year. Mr. Canada seconded the nomination, which passed unanimously.

### **FIRE DEPARTMENT:**

Fire Chief Rob Cook stated that they had responded to 141 calls so far this year. He then spoke about the updates at the Department and some issues they had been having with trucks. A-1 had converter repairs and is "now working perfectly" A full report on A-1 will be forthcoming next month.

There was a discussion on training costs. The Board was under the impression routine training for EMS responders was to be paid through the operating budget. The Chief had planned on it being paid through the Ambulance billing fund. The Board agreed to use the Ambulance billing fund for the year and discuss the issue with the Budget Committee in 2017.

Mr. Canada asked Chief Cook if he had arranged for Building Inspector Mark Morong to do some fire inspections. Mr. Cook replied that he authorized him to do some.

### **HIGHWAY DEPARTMENT:**

Highway Agent and Cemetery Trustee Colin Laverly stated that Cemetery Trustee John Labonte was present (Trustee June Sawyer was unable to attend) at the meeting and discussed the

drainage project they were hoping to do at the Maple Lane Cemetery. Mr. Lavery gave an in depth project description and the funds associated with the project.

Mr. Lavery indicated that he was seeking authorization to expend \$11,045 in funds to begin construction.

Mr. Canada moved to approve the request. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Lavery went over the proposed sheds his Department planned to build for use by the Recreation Department at Stevens Park. Expenditures of \$10,000 from the CIP were approved for this use.

The Board then discussed committee assignments for each member. Mr. Canada was appointed to the Heritage Commission and the Planning Board. Mr. Federico will represent the Board on the ZBA and Economic Development Committee. Mr. Lovejoy will be on the Recreation Commission, Public Works Commission, and the Conservation Commission.

Former Selectman Tim Copeland was appointed as an alternate to an open position on the Conservation Commission.

Recreation Director Seth Hickey was present and went over the projects going on around town, including an update on youth sports.

Mr. Hickey presented a draft of a new trail map for the Park trail system including an update on changes to the Short property trails.

Mr. Hickey gave a presentation on his hiring requests for seasonal employees and summer camp employees. His requests were approved by the Board.

### **RESERVATIONS:**

Julianne Maloney requested use of the 4H Pavilion on 7/30/16 for the EHS 35<sup>th</sup> BBQ and requested that the fee be waived.

Mr. Canada moved to approve the request and waive the fee. Mr. Lovejoy seconded the motion, which passed unanimously.

Chris Carbonneau requested use of the Front Pavilion for on 8/7/16 for a family reunion and requested that the fee be waived.

Mr. Federico moved to approve the request and waive the fee. Mr. Lovejoy seconded the motion which passed unanimously.

Diane McCombin requested use of the Scamman Pavilion on 6/17/16 for the One Sky Picnic and requested that the fee be waived.

Mr. Federico moved to approve the request and waive the fee. Mr. Canada seconded the motion which passed unanimously.

Amy Leonard requested use of the Front Pavilion on 9/24/16 for a wedding. The request was approved.

Kelly O'Neill requested use of the Scamman Pavilion on 4/22/16 for the CMS Field Trip and requested that the fee be waived.

Mr. Federico moved to approve the request and waive the fee. Mr. Lovejoy seconded the motion, which passed unanimously.

Martha Edmunds requested use of the Scamman Pavilion on 4/17/16 for a birthday party. The request was approved.

Astrid Wielens requested use of the Scamman Pavilion on 8/2/16 for the Zebra Crossings Picnic and requested that the fee be waived.

Mr. Federico moved to approve the request and waive the fee. Mr. Lovejoy seconded the motion which passed unanimously.

Elizabeth Rowe requested use of the 4H Pavilion on 5/21/16 for the Alumni Association Event for American Diabetes Association Camp Carefree and requested that the fee be waived.

Mr. Federico moved to approve the request and waive the fee. Mr. Lovejoy seconded the motion, which passed unanimously.

**MEETINGS:** The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

#### ADMINISTRATION:

Mr. Deschaine discussed the driveway entrance permit recently granted by the NH DOT for the Town's exclusive, and to date unused, easement at 28 Bunker Hill Avenue and requested that the Board allow Mr. Lavery to proceed with the work on the entrance.

Mr. Canada moved to allow Mr. Lavery to proceed with the work. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Deschaine noted that the server at the Police Department had maxed out again and they would like to be allowed to upgrade the server. The cost of the preferred replacement with 3 years of service is \$5,003.80

Mr. Canada moved to allow the request. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Lovejoy stated he would like to have a discussion relative to the Gateway District and the associated taxpayer costs. The Board had a lengthy discussion and decided that it would be tabled to a later date.

Mr. Canada moved to table the discussion. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Canada indicated that he thought the Town should make weekly visits to 28 Bunker Hill Avenue for a general check on conditions. These inspections would normally be done by the Highway Department. Similarly, the Park Ranger should do a quick, external inspection of the Gifford House at least weekly. The Board agreed and instructed Mr. Deschaine to inform the appropriate Department heads.

Mr. Canada brought up the impending contracted study and update of the Town's storm water regulations. Rather than develop regulations that do not necessarily address impending Federal requirements or that are overly restrictive vis-à-vis these requirements, he feels we should wait until the EPA actually issues the Permit before spending money on regulation development. The Board agreed and voted 3-0 to suspend such expenditures.

At 10:45 P.M. Mr. Canada moved to adjourn. Mr. Lovejoy seconded the motion, which passed unanimously.

Respectfully submitted,

Ashley Rodier  
Recording Secretary