

5MINUTES OF THE MARCH 28, 2016 BOARD OF SELECTMEN MEETING

MEMBER'S PRESENT: Board Members Joe Lovejoy, David Canada and Bruno Federico and Town Administrator Paul Deschaine.

At 7:33 pm Mr. Canada reconvened the general meeting of the Board of Selectmen.

Mr. Canada stated that they had been in non-public session beginning at 7:10 and coming out at 7:27.

TREASURER'S REPORT: **Treasurer Deb.** Bronson reported that the current balance was \$5,429,839.42.

NEW BUSINESS:

Investment Policy: Ms. Bronson stated that the investment policy had not been changed from the previous year and needed the Board's approval to continue with it for another year.

Mr. Federico moved to approve the investment policy as presented. Mr. Lovejoy seconded the motion, which passed unanimously.

SECRETARY'S REPORT:

Mr. Lovejoy moved to approve the minutes of March 21st as amended. Mr. Federico seconded the motion, which passed unanimously.

PARKS & RECREATION:

Recreation Director Seth Hickey indicated that he had been approached by Seacoast Velokids regarding their use of the Gifford Barn. He continued that they had found that the basement did not suit their needs, but that the main floor would work. Jeremy Forest, Co-Chair of Seacoast Velokids, gave a background on the organization and indicated that they hoped the Board would approve their use of the main floor. Mr. Lovejoy and Mr. Canada expressed their concerns with the request. Mr. Canada stated he did not think that he was not in favor of them using the main floor but thought it would be best to see if improvements could be made so they could use the basement.

Mr. Canada moved to allow Seacoast Velokids to use the basement of the Gifford Barn. Mr. Lovejoy seconded the motion, which passed unanimously.

NEW BUSINESS (cont.):

John Dold, of the 300th Committee, indicated that they would like to advertise the 300th anniversary by hanging a large banner at the entrance of the Town Hall.

Mr. Federico moved to approve the request. Mr. Canada seconded the motion, which passed unanimously.

Mr. Dold indicated that they had been searching for a volunteer event planner for the Dinner/Dance event but had not been able to secure one. He continued they had found a company which had a planner who was available at a cost of \$4000.00. Mr. Dold noted that the 300th Committee had voted to proceed in that manner. Mr. Dold then went over the other outstanding costs for the Dinner/Dance.

Mr. Lovejoy moved to authorize the 300th Committee to expend \$4000 for an event planner for the Dinner/Dance. Mr. Canada seconded the motion, which passed unanimously.

Mr. Dold then discussed what was going on with the play and the parade. He asked for approval of a parade permit, which he had with him.

Mr. Canada moved to approve the parade permit. Mr. Federico seconded the motion, which passed unanimously.

ASSESSING:

Andrea Lewy, Town Assessor, stated that she had an abatement for Robert and Michelle Cartwright at 18 Union Street. She continued that she recommended approving the abatement for \$1520.36.

Mr. Lovejoy moved to approve the abatement. Mr. Canada seconded the motion, which passed unanimously.

Ms. Lewy indicated that she had a timber tax warrant for Cabernet Builders for the Jacqueline Way subdivision. She continued that she recommended approving the warrant in the amount of \$820.68.

Mr. Canada moved to approve the timber tax warrant. Mr. Federico seconded the motion, which passed unanimously.

Ms. Lewy noted that she had two Veteran's Credits that she was not recommending for approval. She continued that the first was for John Chaplin of 11 Apple Way, but that it could not be approved because the property was owned by an LLC. Ms. Lewy stated that the second was for William Poteet of 41 Butterfield Lane and that he needed to be denied because he was not discharged yet.

Ms. Lewy stated that she had numerous Veteran's Credits she was recommending for approval. She stated the first was for Grant Kinsley of 17 Tall Pines Road who met the criteria for the Vietnam conflict. She continued the next was for Scott Mucin of 7 Bo'Ness Lane who met the criteria for the Persian Gulf. Ms. Lewy stated the next was for Robert Pilon of 1 Peninsula Drive who met the criteria for the Vietnam conflict. She continued the next was for Kathleen Pilon of

1 Peninsula Drive who met the criteria for the Vietnam conflict. Ms. Lewy stated the last was for Earle Tyler of 5 Point of Rocks Terrace who met the Vietnam Conflict requirements.

Mr. Canada moved to approve the Veteran's Credits as recommended by Ms. Lewy. Mr. Federico seconded the motion, which passed unanimously.

At 9:11 P.M. Mr. Canada moved to go into non-public session to discuss elderly property exemptions and BTLA matters. Mr. Federico seconded the motion, which passed unanimously.

At 9:28 P.M. Mr. Canada moved to come out of non-public session and to seal the minutes. Mr. Federico seconded the motion, which passed unanimously.

Ms. Lewy indicated that she had been approved by the Executive Council to be on the Current Use Advisory Board and thanked the Board for their support.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

Mr. Lovejoy moved to reappoint Allison Knab and Donna Jensen to the Conservation Commission for a three year term. Mr. Canada seconded the motion, which passed unanimously.

Mr. Federico moved to reappoint Garrett Dolan and James Elliott to the Board of Adjustment for a three year term. Mr. Canada seconded the motion, which passed unanimously.

ADMINISTRATION:

Mr. Deschaine indicated that the auditors had started their work the previous week and were nearly finished. One item needed tending to was to disencumber any special funds which carry over year to year but are no longer needed. He then went over the items and recommended which be carried over into the following year and which to be disencumbered.

Mr. Canada moved to carry over the items in the balance forward line of the list presented to the following budget year and disencumber the rest. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine stated that he was approached by Tim Mason who was developing the Jacqueline Way development. He continued that he was selling it to Persimmon Builders but before closing realized that not all the work that was needed had been completed and that a performance bond was necessary. Mr. Deschaine stated that Mr. Mason had a contract with Bell & Flynn for the work and suggested that he fill out a performance bond agreement at \$50,000 and asked if the Board would approve it.

Mr. Canada moved to approve the \$50,000 performance bond. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Deschaine indicated that the voicemail system at the Police Department had failed and they had a technical evaluation done. He continued that they could replace the entire system for a cost of \$13,000 or have the current system refurbished for \$2206.00. Mr. Deschaine stated that he was somewhat concerned about refurbishing the system as he did not know how many failures they had with that particular component to the system and the only available parts are used. He continued they had an expert who recommended refurbishing the system. Mr. Lovejoy asked if they had considered having one phone system for the entire town. Mr. Deschaine responded that they had, and would be looking closer at that in the future.

Mr. Lovejoy moved to approve refurbishing the current PD telephone system. Mr. Canada seconded the motion, which passed unanimously.

Mr. Deschaine indicated that Chief Scippa had found out after the recent Taser purchase approval that the current holsters would not fit the new Tasers. He continued that the bill would be increased from \$2164.00 to \$2306.93.

Mr. Lovejoy moved to amend the approved amount to \$2306.93. Mr. Canada seconded the motion, which passed unanimously.

Mr. Deschaine stated that because there is a temporary vacancy in the Clerk's Office they had investigated getting vacation relief help from other towns. He continued that the clerk from Newfields had agreed to help as well as the clerk from Auburn. Mr. Deschaine indicated that the dates would be from April 21st through May 2nd and May 5th through May 13th.

Mr. Canada moved to approve the request. Mr. Federico seconded the request, which passed unanimously.

Mr. Canada indicated that he thought that the town might want to look at updating the cost of service survey found in the Master Plan relative to water service discussions. Mr. Deschaine responded that they would need to put together a committee and would investigate further.

At 10:02 P.M. Mr. Canada moved to adjourn. Mr. Lovejoy seconded the motion, which passed unanimously.

Respectfully submitted,

Ashley Rodier
Recording Secretary