



# Municipal Business Directory

## WELCOME TO STRATHAM!

On behalf of the town, its employees, and the Board of Selectmen, we would like to take this opportunity to welcome you and thank you for selecting Stratham for your place of business. We trust you will find Stratham's location and demographics to be advantageous to your enterprise and extend our sincere best wishes for your success.

The following pages represent a list of Town resources available to assist you with questions you might have. I encourage you to call on us if there is a need we might help resolve. Your success is important to us and we look forward to working with you to assist in making your presence in Stratham a positive experience.

Sincerely,

David Canada, Chair  
Board of Selectmen

Michael Houghton, Chair  
Economic Development Committee



## Directory Page

Elected Officials.....	2
Administrative Offices .....	2-3
Emergency Services & Mgmt. ...	3
Boards & Commissions .....	4-5
Town Committees.....	5-6

Town of Stratham  
10 Bunker Hill Avenue  
Stratham, NH 03885

Phone: (603) 772-7391  
Fax: (603) 775-0517  
[www.StrathamNH.gov](http://www.StrathamNH.gov)



## ELECTED OFFICIALS

### BOARD OF SELECTMEN

*(3 members elected to 3-year terms.)*

*Creates and administers Town policy, manages employees, appoints board and committee members, and Town employees.*

#### **Regular Meetings:**

Every Monday (except holidays) beginning at 7:30 pm at the Stratham Municipal Center.

#### **Members:**

David Canada, Chairman  
Timothy Copeland  
Bruno Federico

**Contact:** Stacey Grella, Executive Assistant

**Phone:** (603) 772-7391 x187

**Email:** [s.grella@strathamnh.gov](mailto:s.grella@strathamnh.gov)

### TOWN CLERK / TAX COLLECTOR'S OFFICE

*(Elected to 3-year term)*

❖ *Maintains vital statistics of the Town (births, deaths, marriages), motor vehicle registrations, business registrations, maintains tax records and collects taxes.*

**Contact:** Joyce Charbonneau, Town Clerk / Tax Collector

**Phone:** (603) 772-4741 x140

**Email:** [strathamtctc@comcast.net](mailto:strathamtctc@comcast.net)

**Office hours:** Monday 8:30 am - 7:00 pm  
Tuesday through Thursday  
8:30 am - 4:00 pm  
Friday 8:00 am-12:30 pm

## ADMINISTRATIVE OFFICES

### TOWN ADMINISTRATOR

*Assists and advises the Selectmen, boards, and employees in carrying out the day-to-day operation of Town business.*

**Contact:** Paul R. Deschaine, Town Administrator  
(Appointed by the Selectmen)  
Stacey J. Grella, Executive Assistant

**Phone:** (603) 772-7391 x187

**Email:** [strathamta@comcast.net](mailto:strathamta@comcast.net)

**Office hours:** Monday through Friday  
8:30 am – 4:00 pm

### TOWN ASSESSOR

*Responsible for discovering, listing, and valuing all property in the Town of Stratham.*

**Contact:** Andrea Lewy, Town Assessor  
(Appointed by the Selectmen)

**Phone:** (603) 772-7391 x184

**Email:** [alewy@stratham-nh.us](mailto:alewy@stratham-nh.us)

**Office hours:** Monday through Friday  
8:30 am – 4:00 pm

### BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER

*Reviews applications and issues building and sign permits, observes construction for compliance with permits, and inspects property for compliance with applicable building codes and Zoning Ordinances.*

**Contact:** Terry Barnes, Building Inspector/Code Enforcement Officer  
(Appointed by Selectmen)

**Phone:** (603) 772-7391 x180

**Email:** [strathambiceo@comcast.net](mailto:strathambiceo@comcast.net)

**Office hours:** Monday through Friday  
8:30 am – 4:00 pm



### HIGHWAY DEPARTMENT (PUBLIC WORKS)

*Responsible for the care and maintenance of Town owned roads, grounds, and utility infrastructure.*

**Contact:** Fred Hutton Jr., Highway Agent  
(Appointed by the Selectmen)

**Phone:** (603) 772-5550

**Email:** [strathamdpw@myfairpoint.net](mailto:strathamdpw@myfairpoint.net)

**Physical Address:** 70 Bunker Hill Avenue  
Stratham, NH 03885

**Mailing Address:** 10 Bunker Hill Avenue  
Stratham, NH 03885

### PLANNING DEPARTMENT / TOWN PLANNER

*Oversees residential and commercial development process including site and subdivision plan reviews, lot line adjustments and land use regulations development and revision.*

**Contact:** Lincoln Daley, Town Planner  
(Appointed by Selectmen)

**Phone:** (603) 772-7391 x180

**Email:** [strathamplanner@comcast.net](mailto:strathamplanner@comcast.net)

**Office hours:** Monday through Friday  
8:30 am – 4:00 pm

## EMERGENCY SERVICES / MANAGEMENT

### OFFICE OF EMERGENCY MANAGEMENT

- ❖ *Develop and maintain emergency operations plans.*
- ❖ *Coordinate resources and agencies during large scale natural and man made emergencies, between local, state, and federal emergency management and homeland security agencies.*

**Contact:** Dave Emanuel, Director  
Katherine Flagg, Deputy Director  
Timothy Copeland, Deputy Director

**Phone:** (603) 772-7391

**Email:** [demanuel@emanuelengineering.com](mailto:demanuel@emanuelengineering.com)

**Address:** Stratham Fire Station  
Office of Emergency Management  
4 Winnicutt Road  
Stratham, NH 03885

### POLICE DEPARTMENT / POLICE CHIEF

*Responsible for law enforcement, public safety, and education.*

**Contact:** John V. Scippa, Chief of Police  
(Appointed by the Selectmen)  
Jaye Aither, Secretary

**Phone:** Emergency 911  
Business (603) 778-9691  
Dispatch (603) 772-6047

**Email:** [jscippa@strathamdpd.org](mailto:jscippa@strathamdpd.org)

**Address:** Stratham Police Department  
76 Portsmouth Avenue  
Stratham, NH 03885

### FIRE DEPARTMENT & AMBULANCE / FIRE CHIEF

- ❖ *Provide fire protection/emergency medical aid.*
- ❖ *Responsible for Life Safety codes in cooperation with the State Fire Marshal's Office.*
- ❖ *Forest Fire Wardens appointed by the State, upon the recommendation of the Selectmen, issue outdoor burn permits.*

**Contact:** Robert Cook, Fire Chief (603) 772-8215  
(Elected by the Volunteer Fire Dept.  
general membership and appointed by  
the Selectmen)

**Phone:** Emergency 911  
Business/Dispatch (603) 772-6047  
Firehouse (603) 772-9756

**Email:** [rcook@strathamfire.org](mailto:rcook@strathamfire.org)

**Physical Address:** 4 Winnicutt Road  
Stratham, NH 03885

**Mailing Address:** SVFD  
10 Bunker Hill Ave.  
Stratham, NH 03885



## LAND USE BOARDS & COMMISSIONS

### PLANNING BOARD

(5 members, 3 alternates. Appointed by Selectmen for 3-year terms.)

- ❖ *Review development proposals for compliance with the Town Zoning Ordinance, Site Plan Review regulations, and Subdivision regulations.*
- ❖ *Prepare and update Town Master Plan and Capital Improvements Plan.*
- ❖ *Prepare and draft amendments to the Town Zoning Ordinance, Site Plan Review regulations, and Subdivision regulations.*

#### Regular Meetings:

First and third Wednesday of each month beginning at 7:00 pm, Stratham Municipal Center.

#### Members:

Mike Houghton, Chairman  
Robert Baskerville, Vice Chair  
Jeff Hyland, Secretary  
Jamie Paine  
Bruno Federico, Selectmen's Representative  
Mary Jane Werner, Alternate  
Thomas House, Alternate  
Christopher Merrick, Alternate

**Contact:** Lincoln Daley, Town Planner

**Phone:** (603) 772-7391 x147

**Email:** [strathamplanner@stratham-nh.us](mailto:strathamplanner@stratham-nh.us)

### ZONING BOARD OF ADJUSTMENT

(5 members, 3 alternates. Appointed by Selectmen for 3-year terms.)

- ❖ *Review Variance and Special Exception requests from the Zoning Ordinance.*
- ❖ *Review requests for appeal of administrative decisions by the Planning Board or Building Inspector.*

#### Regular Meetings:

Scheduled on an "as-needed" basis on the second or fourth Tuesday of each month

beginning at 7:00 pm, Stratham Municipal Center.

#### Members:

Arol Charbonneau, Chairman  
David Short, Vice Chair  
Christopher Brett  
Kirk Scamman  
Bruce Barker  
Michael Smith, Alternate  
Jeffrey Karam, Alternate  
(Vacant), Alternate

**Contact:** Lincoln Daley, Town Planner

**Phone:** (603) 772-7391 x147

**Email:** [strathamplanner@stratham-nh.us](mailto:strathamplanner@stratham-nh.us)

### CONSERVATION COMMISSION

(7 members, 1 alternate. Appointed by Selectmen for 3-year terms.)

- ❖ *Stewards of the Town's natural resources.*
- ❖ *Review development plans for impact on resources and habitats*
- ❖ *Identify valuable land resources for conservation/preservation.*
- ❖ *Manages the Town Forest and Land Conservation Fund.*
- ❖ *Reviews all applications for dredge and fill wetlands to the State of New Hampshire.*

#### Regular Meetings:

Second and Fourth Wednesday of each month at 7:00 pm, Stratham Municipal Center.

#### Members:

Donna Jensen, Chair  
Patricia Elwell, Vice Chair  
Allison Knab, Secretary  
Robert Keating  
William McCarthy  
Dan McAuliffe  
Tim Copeland, Selectmen's Representative  
Edie Barker, Alternate  
Bill Grace, Alternate

**Contact:** Donna Jensen

**Phone:** (603) 778-1659

**Email:** [donnajensen2001@yahoo.com](mailto:donnajensen2001@yahoo.com)





### HERITAGE COMMISSION

(5 members, 3 alternates. Appointed by Selectmen for 3-year terms.)

*Protects the community's resources that are valued for their historic, cultural, aesthetic, or community significance. Members of the Commission participate in activities aimed at preserving the community character of our Town.*

#### **Regular Meetings:**

Second Wednesday of each month at 5:30 pm,  
Stratham Municipal Center.

#### **Members:**

Rebecca Mitchell, Chair  
Nancy Hansen  
Florence Wiggin  
David Canada, Selectman's Representative  
Mary Jane Werner, Planning Board Rep.  
Georgiana Law, Alternate  
Nathan Merrill, Alternate  
Janet Johnson, Alternate

**Contact:** Rebecca Mitchell

**Phone:** (603) 772-7391 x187

**Email:** [strathamheritage@live.com](mailto:strathamheritage@live.com)

### PUBLIC WORKS COMMISSION

(5 members, 3 alternates. Appointed by Selectmen for 3-year terms.)

*Monitors and advises the Selectmen on various issues pertaining to water and wastewater resources, infrastructure improvements, and storm water management.*

#### **Regular Meetings:**

Second Thursday of each month at 7:00 pm,  
Stratham Municipal Center.

#### **Members:**

John Boisvert, Chair  
William Schoppmeyer  
Michael Girard  
Michael Perfit  
David Canada, Selectmen's Representative  
Lissa Ham, Alternate  
Jim Moran, Alternate  
(Vacant), Alternate

**Contact:** Paul Deschaine, Town Administrator

**Phone:** (603) 772-7391 x187

**Email:** [strathamta@comcast.net](mailto:strathamta@comcast.net)

## TOWN COMMITTEES

### ECONOMIC DEVELOPMENT COMMITTEE

(5 members, 3 alternates. Appointed by Selectmen for 3-year terms.)

- ❖ *Engage in strategic economic development planning and policy development and recommend zoning changes when needed to encourage sound economic development.*
- ❖ *Make recommendations aimed at improving and enhancing the community's public infrastructure, its visual appeal, and its overall competitiveness to create opportunities and sites for future economic development proposals and employment.*
- ❖ *Recommend economic development programs that identify, recruit, and retain attractive commercial developments that enhance availability of services, provide quality jobs, and diversify the tax base.*

#### **Regular Meetings:**

Third Tuesday of each month at 7:00 pm,  
Stratham Municipal Center.

#### **Members:**

Michael Houghton, Chair  
Bruno Federico, Selectmen's Representative  
Paul Deschaine, Town Administrator  
William Howell  
Kelly Gerardot  
(Vacant), Alternate  
(Vacant), Alternate  
(Vacant), Alternate

**Contact:** Lincoln Daley, Town Planner

**Phone:** (603) 772-7391 x147

**Email:** [SEDC@strathamnh.gov](mailto:SEDC@strathamnh.gov)



## TOWN CENTER REVITALIZATION COMMITTEE

- ❖ *Strengthen the social/cultural, physical, and economic health of the Town Center District and re-establish its strategic importance and connection within the community.*
- ❖ *Assist in the community's ability to carry out joint activities among property and business owners.*
- ❖ *Coordinate joint promotional events, such as festivals or business promotions, to improve the quality and success of events and attract people to the Town Center District.*
- ❖ *Oversee fundraising planning and implementation, including identifying resource requirements, cultivating grant and funding sources, and submitting grant proposals for the betterment of the entire Town Center District.*

### Regular Meetings:

First Wednesday of each month at 6:00 pm,  
Stratham Municipal Center.

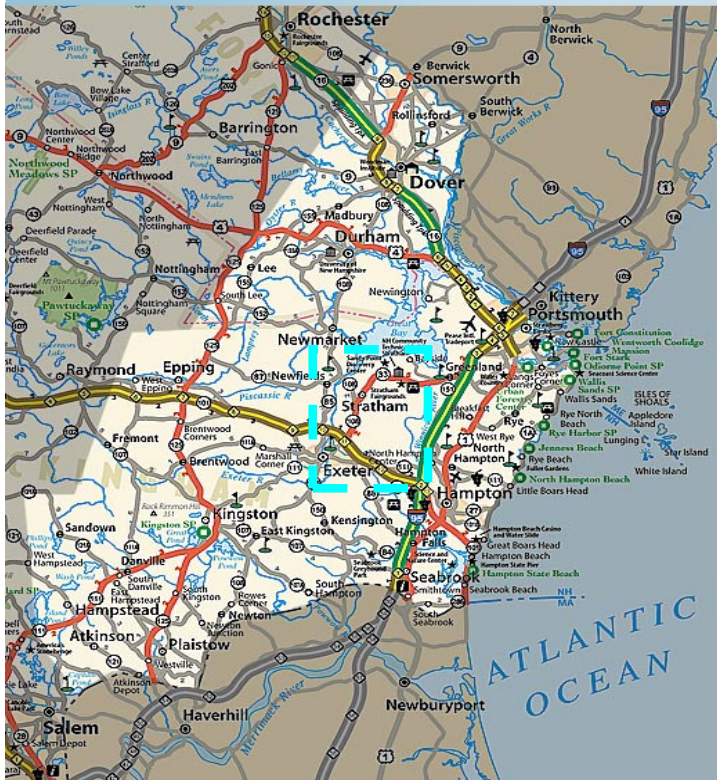
### Members:

David Short, Chair  
Rachael Ela, Secretary  
Colleen Lake  
Tim Roache  
David Canada, Selectmen's Representative  
Jamison Paine, Alternate  
Bob Goodrich, Alternate

**Contact:** Lincoln Daley, Town Planner

**Phone:** (603) 772-7391 x147

**Email:** [strathamplanner@stratham-nh.us](mailto:strathamplanner@stratham-nh.us)



### LOCATION

Nestled between Interstate 95 on the seacoast and I93 through the central corridor of New Hampshire, Stratham is bordered along the south by the newly extended and enlarged multi-lane thruway State Route 101 which connects the two interstates from east to west. The central corridor of Town is served north and south by State Routes 108 and 33.

The Town of Stratham is located approximately 30 miles from Manchester, NH, 50 miles northeast of Boston, MA and 60 miles southwest of Portland, ME.