

**Wiggin Memorial Library
Board of Trustees Meeting Agenda
Monday, May 17, 2021, 6:30 PM
Virtual Zoom Meeting** Public welcome**

Please call the library: 772-4346 to request the link, or type link below into your browser

- I. Call to Order – Library Director
- II. Welcome / Guests
- III. Review/Adoption of Minutes: <https://www.strathamnh.gov/node/643/minutes>
- IV. Director’s Report
- V. Old Business:
 - a. Alternates Kathy Bower and Mike Deutsch appointed at Select Board meeting 5/10. Both need to be sworn in by Town Clerk if haven’t already.
 - b. Inter-Library Cooperation Policy and Credit Card Policy have been signed by a quorum.
 - c. Trustee volunteers for door greeting.
- VII. New Business:
 - a. Building issues:
 - o Roof leaks
 - o Insects
 - b. Recognition of departed Trustee, Joanne Ward.
 - c. State review (SB 95) of extension of Emergency Order #12 which enables public bodies to meet remotely as they have done during the pandemic.
<https://tinyurl.com/5kes4b28>.
- VIII. Town Updates:
 - a. Mun. Ctr. Community Rooms: Community Room A (1,681 ft²).
 - o Programs have resumed in Mun. Ctr. Community Rooms: Participants limited to fewer than 25 people, though Bone Builders may be a little larger.
 - o Public reservations: Must be approved by SB w occupancy limit of 25 people (exceptions may be made) and masks are still required.
 - o 25-person occupancy in 1,681 ft² = 67 ft² per person.
 - b. Town offices: No longer using separate entrance/exit.
 - c. Municipal Center (Town): continuing to require masks and physical distancing.
- IX. Treasurer’s Report
 - a. Bank Signature Card update.
 - b. Library credit card accounts – change from Tricia to Scott.
- X. Executive Session (non-public session if necessary) RSA 91-A:3.*
 - a. Personnel matters.
- XI. Next Meetings –
 - a. Regular Trustee meeting: June 21, 2021, 6:30 PM. Summer Solstice!
 - o Remote/in-person TBD based on extensions of crisis allowance.
- XII. Adjournment.

****Virtual Meeting access information:**

<https://tinyurl.com/pdzzjm78> (copy/paste or type into browser)

Time: May 17, 2021 06:30 PM

Meeting ID: 861 0692 6943 Passcode: 793447 Phone access: 1 929 205 6099

PUBLIC NOTICE: Agendas will be posted in two public places a minimum of 24 hours prior to the meeting (RSA 91-A:2, II) and minutes will be available to the public upon request within 5 days of the meeting (RSA 91-A:3). Every effort will be made to post draft minutes on the town web site within 5 days.

COVID-19 crisis: please also see Governor's Emergency Order #12: Temporary modification of public access to meetings under RSA 91-A.

***NONPUBLIC SESSIONS:** Meetings or portions of meetings that the public may not attend. Begin in a properly noticed public meeting. A motion for nonpublic session is made and seconded, citing the statutory reason, and a majority roll call vote is taken. Once in the nonpublic session, only the reason(s) cited in the motion may be discussed. Minutes must be kept and (unless the board votes to seal them) made available to the public upon request within 72 hours after the meeting, whether or not approved yet. RSA 91-A:3. Nonpublic sessions are allowed only for reasons listed in RSA 91-A:3, II, including:

- Dismissal, promotion, compensation, disciplining, investigation or hiring of a public employee.
- Matters which would likely adversely affect the reputation of any non-board member.
- Buying, selling or leasing real or personal property if public discussion would give someone an unfair advantage over the municipality.
- Lawsuits filed or threatened in writing against the municipality, until fully adjudicated or settled.
- Preparation for and carrying out of emergency functions related to terrorism.