



**Stratham Planning Board**  
**ACTION SHEET**  
**April 22, 2020**  
**Time: 7:00 PM**

The Town of Stratham Planning Board conducted a Public Meeting in accordance with authority granted under Executive Order #12, pursuant to Executive Order 2020-04, this meeting will take place electronically via conference call. In order to access the meeting, Board members and members of the public were able to 1-800-764-1559, enter a user code, and follow the Chair's instructions delivered at the meeting in order to register comments during the public hearing.

**1. Call to Order/Roll Call**

**Present:** Robert Roseen, Dave Canada, Mike Houghton, Tom House, Pamela Hollasch (voting)  
**Absent:** Colin Laverty

**2. Review/Approval of Meeting Minutes**

a) March 18, 2020

**Motion:** Houghton **2<sup>nd</sup>:** Canada **Action:** Unanimous Approval by Roll Call Vote: House, "Aye"; Canada, "Aye"; Houghton, "Aye"; Roseen, "Aye"; Hollasch, "Aye".

**3. Public Hearing(s):**

a) **Site Plan Review Permit.** *NHSPCA "Site Plan" Expansion* to include building additions, a horse rehabilitation arena, dog play areas with new access drives and parking located at 104 Portsmouth Avenue, Stratham, NH 03885, Map 13 Lots 83, 84 & 85 submitted by Jonathan Ring, Jones & Beach Engineers, Inc., P.O. Box 219, Stratham, NH 03885.

**Motion:** Canada **2<sup>nd</sup>:** Houghton **Action:** Unanimous vote to approve with conditions by Roll Call Vote: House, "Aye"; Canada, "Aye"; Houghton, "Aye"; Roseen, "Aye"; Hollasch, "Aye".

**4. Public Meeting:**

a) *Staff updated Board CMS Project and 674:54 Notification.*

**Motion:** Canada **2<sup>nd</sup>:** Roseen **Action:** Unanimous approval to accept CMS 674:54 notification, not convene a public hearing on the project, and get any Member comments to T. Austin by May 01, 2020, by Roll Call Vote: House, "Aye"; Canada, "Aye"; Houghton, "Aye"; Roseen, "Aye"; Hollasch, "Aye".

b) *Staff update on Subdivision Amendment at 90 Winnicutt*

**Motion:** Houghton **2<sup>nd</sup>:** Roseen **Action:** Unanimous approval to reduce number of building lots from 16 to 14 with conditions, by Roll Call Vote: House, "Aye"; Canada, "Aye"; Houghton, "Aye"; Roseen, "Aye"; Hollasch, "Aye".

c) *Staff update on ROW permit/5G*

**Motion:** N/A **2<sup>nd</sup>:** N/A **Action:** Board discussion with staff of work to create a public road ROW permit to address all structures within Town ROWs while also working to address advent of 5G antennas currently permitted thereon by FCC. Board to continue review.

**5. Adjournment**

**Motion:** Canada **2<sup>nd</sup>:** Houghton **Action:** Adjournment at 8:15 PM

Note(s):

1. Draft Minutes for the above meeting are available for review at the Municipal Center during normal business hours. For more information, contact the Stratham Planning Office at 603-772-7391.
2. Once the Planning Board approves the minutes, typically at their next regular meeting, the minutes will be posted on the Town website [www.strathamnh.gov](http://www.strathamnh.gov).