



# TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

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## MEMORANDUM

TO: Michael Houghton, Select Board Chair  
Allison Knab, Select Board Vice Chair  
Joe Anderson, Select Board

FROM: David Moore, Town Administrator

DATE: April 14, 2023

RE: Select Board Agenda and Materials for the April 17<sup>th</sup> Regular Meeting

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Please allow this memorandum to serve as a guide to the Select Board Meeting agenda for Monday, April 17, 2023.

- III. Consideration of Minutes – April 3, 2023
- IV. Finance and Budget Reports (second meeting of the month)
- V. Department Reports & Presentations
  - A. Mark Connors, Town Planner
  - B. National Library Week 2023 Proclamation
- VI. Correspondence
  - A. 3/27/23 Letter from NH Div. of Historical Resources re: consideration of Scammon Farm Historic District for nomination to National Register of Historic Places
  - B. 4/3/23 Letter from Comcast re: service change
  - C. 4/3/23 Letter to SMS School Board re: election dates
- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions
  - A. Transfer Station Fees – Revised Fee Schedule
- IX. Discussion of Monthly Reports – (second meeting of the Month)

## X. New Business and Action Items

### A. Appointing a member designee for CPCNH

As a signatory to the Joint Powers Agreement for the Community Power Coalition of NH (CPCNH), the Select Board needs to appoint a Member Designate to represent it at annual Meeting and special meetings of the organizations. This position is not a Board member position. The Annual Meeting of the CPCNH is April 21<sup>st</sup>. I have suggested that the Energy Aggregation Committee recommend a designee, which they did at their meeting on April 11<sup>th</sup>. The EAC discussed the appointments and recognized the Select Board may preferred at this early stage in the relationship with CPCNH to appoint a staff person. The EAC recommended Paul Deschaine be named the member designate and Charlie Case be named an alternate. The EAC advised that if the Select Board wanted to appoint a staff member that then Mr. Deschaine would be recommend to serve as the alternate. I have included a copy of the role as described in the CPCNH by-laws.

Recommended action: Appoint a member designee to serve on behalf of Stratham in accordance with the by-laws of the Community Power Coalition of NH.

### B. Age Friendly Committee Charge and Committee Makeup

With the Town having been awarded an additional Age-Friendly technical assistance grant, Town Planner Mark Connors and I are recommending the Board update the charge of the Committee and confirm the membership.

**Background:** In February 2022, the Select Board appointed an Age Friendly Steering Committee to work with staff and the Rockingham Planning Commission to do an assessment. As the Board may recall, following the assessment the Committee recommended the Town apply for a phase 2 scope of work with additional technical assistance from Rockingham Planning Commission. The Board approved the proposal and the submittal of an application. We were successful in securing the phase 2 award and the Committee members previously appointed are willing and interested in working on a communications plan for the Town that will particularly focus on the needs of seniors. In addition a new Committee members has been recommended and expressed interest in joining the group.

Charge: To develop a Communications Plan for the Town which will promote improved public outreach and engagement with residents and members. The recommendations should:

1. benefit all residents and be particularly focused on engagement with older residents
2. enhance existing outreach methods

3. should be achievable, realistic and sustainable for the community to implement and maintain within existing staffing and budgetary constraints.
4. aid Town staff and Boards and Commissions in pursuing projects that will benefit from more extensive public input and engagement.

Deliverables: develop a final report (Plan) with recommendations to the Select Board to improve communication and may include a standalone product tailored to older residents of Stratham to improve public understanding of resources available to older residents.

**Recommended Action: To adopt draft charge as proposed and reappoint the Committee members to include: Tracy-Lynn Abbott, Lucy Cushman, Richard Swett, Roberta Febo, and Christopher Zaremba; Mark Connors and Scott Campbell as ex-officios and Allison Knab (Select Board representative).**

D. Release of Funds from Golf Fundraiser

Please see the attached memorandum from Chief King.

***Recommended Action: To approve of the request to expend \$5,547 in Stratham First Responder Golf Tournament donated funds as matching fund for the NH Highway Safety grant match as described in the April 10, 2023 memo from Chief King.***

E. Release of CIP Funds for purchase of Voting Booths

Please see the attached memorandum from the Town Clerk/Tax Collector

XI. Town Administrator Report

I will present developments associated with open items and other business of the Town. If any Board member has a specific request of an item I cover at the meeting, I welcome hearing from you at any time.

XII. Informational Items

- A. COVID Booster Clinic – May 9, 2023 at Stratham Municipal Center
- B. Update on Energy Aggregation Committee - Community Power
- C. Meeting with Carol Gulla, TASC

On Thursday, April 6th, David Moore, Karen Richard, Seth Hickey, Mark Connors and Kerry Cronin met with Executive Director Carol Gulla of Transportation Assistance for Seacoast Citizens (TASC). This meeting was held in the context of following up on the many comments we received during the Age-Friendly Community project, phase 1 and was intended as informational. TASC is a public service agency that the Town funds in the amount of \$3,000 annually. TASC matches people who need rides with volunteers who are willing to drive them. Last year, they provided 3,500 rides to residents of the 11 communities (including Stratham) they serve. 477 of those rides were for Stratham

residents (13%). There are approximately 45 volunteer drivers; 15 of them are Stratham residents (33%). Five of those 15 are very active volunteers with the program. People who use the service must be at least 55 years old or be an adult with a disability. There is no charge for the service. The rides may be for any purpose (medical appointments, social activities, etc.)

D. ESRLAC Executive Summary and email from Nate Merrill

XIII. Reservations, Event Requests & Permits

A. Active Retirement Association requesting use of and fee waiver for the Front Pavilion on 9/11/23 (501c3 letter attached)

B. Waypoint requesting use of and fee waiver for the Scamman Pavilion on 6/9/23.  
(Waypoint is one of the Service Providers that we fund annually.)

XIV. Review of Recent or Upcoming Board & Commissions Agendas

XV. Boards and Commissions Nominations & Appointments

A. Appointments *for consideration*:

1. Rebecca Waltz for consideration for appointment to the Recreation Commission

2. Geri Denton for consideration for appointment to the Age Friendly Committee

B. Appointments *to be voted on*:

1. John ("Jock") Dyer for appointment to the Trail Management Advisory Committee

2. Kathy Bower and Michele McCann-Corti for appointment as Alternate Trustees for the Library Board of Trustees for a term on one year expiring at Town Meeting 2024

XVI. Miscellaneous & Old Business

XVII. Adjournment



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## SELECT BOARD AGENDA

April 17, 2023

7:00 P.M. Public

Hutton Room, Stratham Municipal Center  
10 Bunker Hill Avenue, Stratham, NH 03885

**This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center**

The public may access this meeting at the date and time above using this conference call information. Please dial the conference number **(877) 205-7349** and input **2254** when prompted for a user pin/code. If at any time during the meeting you have difficulty hearing the proceedings, please e-mail [dmoore@strathamnh.gov](mailto:dmoore@strathamnh.gov).

To access materials related to this meeting, please see this link:

<https://www.strathamnh.gov/select-board>

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes – April 3, 2023
- IV. Finance and Budget Reports (second meeting of the month)
  - A. Financial Status Report
  - B. March Budget and Revenue Reports
- V. Department Reports & Presentations
  - A. Mark Connors, Town Planner
  - B. National Library Week 2023 Proclamation
- VI. Correspondence
  - A. 3/27/23 Letter from NH Div. of Historical Resources re: consideration of Scammon Farm Historic District for nomination to National Register of Historic Places
  - B. 4/3/23 Letter from Comcast re: service change
  - C. 4/3/23 Letter to SMS School Board re: election dates

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions
  - A. Public Hearing - Transfer Station Fees – Proposed Revisions
- IX. Discussion of Monthly Reports – (second meeting of the Month)
- X. New Business and Action Items
  - A. Appointing a member designee for CPCNH
  - B. Age Friendly Committee Charge and Committee Makeup
  - D. Release of Funds from Golf Fundraiser
  - E. Release of CIP Funds for purchase of Voting Booths
- XI. Town Administrator Report
- XII. Informational Items
  - A. May 9<sup>th</sup> – COVID Booster Clinic at the Municipal Center – DHHS-sponsored
  - B. Update on Energy Aggregation Committee – Community Power
  - C. Meeting with Carol Gulla, TASC
  - D. ESRLAC Executive Summary and email from Nate Merrill
- XIII. Reservations, Event Requests & Permits
  - A. Active Retirement Association requesting use of and fee waiver for the Front Pavilion on 9/11/23
  - B. Waypoint requesting use of and fee waiver for the Scamman Pavilion on 6/9/23
- XIV. Review of Recent or Upcoming Board & Commissions Agendas
- XV. Boards and Commissions Nominations & Appointments
  - A. Appointments *for consideration*:
    - 1. Rebecca Waltz for consideration to the Recreation Commission
    - 2. Geri Denton for consideration to the Age Friendly Committee
  - B. Appointments *to be voted on*:
    - 1. John (“Jock”) Dyer for appointment to the Trail Management Advisory Committee



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2. Kathy Bower and Michele McCann-Corti for appointment as Alternate Trustees for the Library Board of Trustees for a term on one year expiring at Town Meeting 2024

XVI. Miscellaneous & Old Business

XVII. Adjournment

## MINUTES OF THE APRIL 3, 2023 SELECT BOARD MEETING

MEMBERS PRESENT: Board Members Chair Mike Houghton, Vice Chair Allison Knab, Joe Anderson

ALSO PRESENT: Town Administrator David Moore, Finance Administrator Christiane McAllister, Parks & Recreation Director Seth Hickey, Police Chief Anthony King, Fire Chief Jeff Denton, Town Clerk/Tax Collector Deborah Bakie, Lamprey Regional Cooperative Chair (and Stratham representative) Paul Deschaine

At 6:00 p.m. Mr. Houghton opened the meeting and moved to enter into non-public session. The motion was seconded by Ms. Knab. A roll call vote was taken and all voted in favor.

At 7:00 p.m. the Select Board Chair moved to seal the minutes noting that failure to do so would render the propose action ineffective. Mr. Anderson seconded the motion. All voted in favor

At 7:00 pm Mr. Houghton opened the regular meeting and requested motions on the March 24<sup>th</sup> minutes. Ms. Knab had submitted a couple of minor corrections earlier. Ms. McAllister and Mr. Anderson also had corrections. Ms. Knab motioned to approve the March 24, 2023 minutes as amended. Mr. Anderson seconded the motioned. All voted in favor.

Mr. Houghton recognized Paul Deschaine, Stratham's representative (and Chair) to the Lamprey Regional Cooperative Solid Waste District. Waste Management approached the Cooperative about adjusting the financial aspects of the contract for disposal services. This led to a discussion about an extension of the contract. After negotiation, two outcomes were determined: 1. To extend the contract to 2033, as the current one expires in 2026. 2. Attempt to make the disposal rates fixed for the interim period 6/1/23 – 1/1/2033. Mr. Deschaine recommended the Board sign the Joinder Agreement which acknowledges this is an amendment to the agreement and they agree. He noted that although the fees are locked in, it is unlikely they will ever go down. Mr. Anderson motioned to authorize the Town Administrator to sign the Lamprey Regional Cooperative Joinder of Participating Community to Waste Disposal Agreement as presented in the March 22 letter from Mr. Deschaine. Ms. Knab seconded the motion. All voted in favor.

Tangentially, Mr. Deschaine informed the group that, as part of permitting requirements of the landfill, routine monitoring and maintenance must be done. Last year's maintenance discovered water was being retained. It has been remedied. The annual walk through is tomorrow. Although measures have been taken to make it as waterproof as possible, seepage might still occur. They are still negotiating with the City of Somersworth to renew the lease of the property on which sits a portion of the closed landfill. He explained the monitoring that is done to maintain compliance with the permits.

Mr. Houghton recognized Chief Denton for his department report. Chief Denton stated he'd like to move forward with executing the contract for the replacement of Engine 1 as approved by the voters at Town Meeting. The price is locked in at \$871,024 until June. Town Counsel has reviewed the contract and there are some items to follow-up on. Payment will be due upon

delivery. They discussed who the appropriate person is to sign the contract. Funding from three sources will be used to pay for the fire truck. All will be deposited into the General Fund to support this purchase. The Board took action on this item later in the meeting.

Next, Chief Denton stated he'd like to move forward with the Fire Inspector position. He is working on the job description and posting. This position has been approved for 16 hours a week, with a flexible schedule. The successful candidate will be tasked with laying the groundwork for the inspection program. The position will be posted through multiple channels. Mr. Anderson, as Select Board representative to the Fire Dept, volunteered his involvement in the process. The new inspector will need a computer and a vehicle. Until something suitable can be found, either the town vehicle or the utility truck will be used. The pay rate will be \$25/hour. They discussed the pay as compared to other towns. Ms. Knab motioned to authorize Chief Denton to move forward with posting the Fire Inspector position for 16 hours a week at a salary not to exceed \$30/hour. Mr. Anderson seconded the motion. All voted in favor.

Chief Denton reported that the Recruiting and Retention Committee is off to a strong start. Before moving ahead with some of their ideas, he would like to implement an onboarding process for new members. It would be a three phase program which would provide more predictability for training and clarity on how to move through the ranks. Once that is complete, they will work on events to attract new recruits and retain the current members. A key factor in retention and recruitment will be examining our compensation model to be competitive with other towns. In order to promote succession planning, Chief Denton is hoping to offer leadership training to officers.

Prompted by an inquiry from Ms. Knab, discussion about the disposal of the current fire truck ensued. The vendor from whom we are buying the new engine is seeking to enter into a contract with us in which we will trade in the current engine for a price of \$15,000.

Mr. Houghton recognized Seth Hickey to discuss the Jack Rabbit Lane Parking Ordinance. In 2021 this process began with TMAC doing a year-long evaluation of the Jack Rabbit Lane area. Two issues were identified: Parking and issues with dogs (people not adhering to town ordinances). A 120 day trial period was completed in 2022 which resulted in TMAC recommending an ordinance be adopted to make the changes enforceable. The Conservation Commission, Stratham Hill Park Association and Police Department were consulted with and support the recommendation. Ms. Knab stated her opposition to the \$50 fine.

Mr. Houghton motioned to open the public hearing to discuss parking at the Jack Rabbit Lane and the Jack Rabbit parking area. Mr. Anderson seconded the motion. All voted in favor. Mr. Houghton called for comments from the public. Hearing none, he motioned to close the public hearing. Mr. Anderson seconded the motion. All voted in favor. Ms. Knab believes the objective is to motivate people to change their behavior as opposed to being punitive. She suggested it be reduced to \$25 in alignment with other parking regulations. Chief King said the lower fine will not deter people from parking there. The Board decided to have the fines increase per incident for repeat offenders. Chief King would like to have a future discussion regarding revising or abolishing some of the other parking ordinances in town. Chief King noted that the Police Dept. does not accept cash; only checks or money orders. They do not have a

device to accept credit cards. Mr. Houghton motioned to adopt the parking on Jack Rabbit Lane and the Jack Rabbit Parking Lot Ordinance with an amendment to include a \$25 penalty for the first offense and a \$50 penalty for the second and subsequent offense within the same season. Ms. Knab seconded the motion. All voted in favor.

Mr. Houghton moved the conversation to the upcoming Food Truck Festival. Mr. Hickey reported that the Old Salt has proposed to the Exeter Chamber and the Parks and Recreation Department that they come in as a sponsor and would take full responsibility regarding the liquor license and any liability associated with that. Mr. Houghton wants Town Counsel to review the agreement to ensure the town is not carrying any liability. They discussed the 2019 event. Chief King has no concerns and will provide extra coverage that day.

Mr. Houghton directed attention back to Chief King regarding his purchase of a cruiser. A memo outlining the three funding sources to purchase and outfit the cruiser had been submitted by Chief King. The old vehicle will become the new Animal Control Officer's vehicle. Mr. Anderson observed that he is expanding the fleet. Mr. Houghton motioned to release a total of up to \$33,000 from of the Town's CIP funds for the purchase of the 2023 replacement cruiser, with the remaining funding to be provided through Police Detail fund as described in the Chief's memo of March 22, 2023. Mr. Anderson seconded the motion. All voted in favor. Mr. Anderson motioned to expend of the Radio Communications Equipment Capital Reserve fund, to approve the release of up to \$5,100 as requested in in the Chief's memo of March 22, 2023. Ms. Knab seconded the motion. All voted in favor.

Mr. Moore reaffirmed that the Chief will move forward with implementing the Animal Control program and begin the search to hire a part-time employee for that purpose. The Board has previously reviewed the policy and job description associated therewith.

At 7:54pm Mr. Houghton motioned to enter into a non-public session to discuss a matter which, if discussed in public, would likely affect adversely the reputation of another, in accordance with RSA 91-A:3, II(c) . Ms. Knab seconded the motion. Roll call: Houghton-yes; Knab-yes; Anderson-yes

At 9:00 p.m. Mr. Houghton motioned to seal the minutes noting failure to do so may render the proposed action ineffective. Mr. Anderson seconded the motion. All voted in favor.

The Board then moved to the Town Planner's memorandum concerning the parcel off of Stratham Height's Road recommended for acquisition by the Conservation Commission. Following a brief discussion, Ms. Knab moved to approve of the purchase of a parcel of land identified in the Stratham Tax Maps as Map 3, Lot 12, owned by the Pace Revocable Trust of 2019, subject to the following condition that the Town shall conduct its due diligence, including a title search, prior to the sale. If any issues are identified which may materially impact this acquisition, this matter shall not proceed and return to the Select Board for additional consideration. Mr. Anderson seconded the motion. All voted in favor.

The Board moved to action items on the agenda. The Board Chair noted and thanked the Treasurer for being in attendance prior to the non-public. Mr. Moore passed on comments from

the Treasurer at her request including that she was highly supportive and appreciative of the Finance Administrator for all of her work on the bank transition and that they went through a period of needing to reconcile 40 to 50 accounts during the transition and it was a great challenge. She shared that she herself is nearly caught up on the reconciliations to date. Further, she added that she believes Ms. McAllister may need additional assistance so she can continue with her great work.

The Chair then moved to consideration of the proposed 2023 investment policy and Ms. McAllister summarized the policy. Mr. Anderson moved to adopt the proposed policy as the Town's investment policy for the year 2023. Ms. Knab seconded the motion. All voted in favor.

The Chair then moved to the policy on reconciliation procedures is also enclosed. It also has been a collaborative work of our Finance Administrator and Town Treasurer and developed in accordance with guidance for carrying out internal controls and other recommended best practices.

Mr. Anderson moved to adopt the proposed policy on reconciliation procedures. Ms. Knab seconded the motion. All voted in favor.

The Board then moved to the formal release of funds for the Engine #1 Replacement Purchase.

Mr. Moore summarized that in its role as agents to expend from the Fire Department Capital Reserve Fund, the Select Board must vote to expend funds for eligible purposes. In addition, to approving the release of funds the Fire Chief is requesting the authority to execute an agreement for the purchase and the sale of the existing vehicle.

The 2023 Town Meeting authorized the gross appropriation of \$950,000 with \$250,000 authorized from the Special Revenue Fund; the use of \$80,000 from the Fire Department Fair Trust; and \$620,000 coming from the Fire Department Capital Reserve Fund. The final cost of the vehicle (in contract is executed prior to June 2023) is \$871,024.00.

A copy of the proposed contract was included in the Board's packet, which has been reviewed by Counsel along with an addendum reflecting the sale of the current vehicle.

Ms. Knab moved to authorize the Fire Chief to enter into a contract for the purchase of the Fire Truck as presented following review of the contract by the Town Administration (Legal and Finance Office review coordinated by the Town Administrator). Mr. Anderson seconded the motion. All voted in favor.

Ms. Knab moved to authorize the Fire Chief to enter into an agreement to sell the current E-1 to the firm providing the engine replacement. Mr. Anderson seconded the motion. All voted in favor.

Mr. Anderson moved to release funds totaling \$541,024 (\$871,024 - \$250,000 in EMS SRF funding - \$80,000 in SVFD Fair Trust Funds) from the Fire Department Capital Reserve fund for

the purchase of a replacement Engine 1 from Greenwood Emergency Vehicles, LLC. Ms. Knab seconded the motion. All voted in favor.

Mr. Moore briefly reviewed the informational items. He noted that he made contact with the State of NH regarding the free COVID clinics who advised that while Stratham has high rates of vaccination, many are still needing reminding about boosters. Mr. Moore said he planned to follow-up to invite the location of a free one-day clinic at the municipal center in accordance with the DHHS offer.

Mr. Moore drafted a letter to the Stratham Memorial School Board for the Select Board Chair to sign regarding a request to use Stratham Memorial School for the 2024 election dates and ask to hold the presidential primary, as yet unscheduled, at SMS as well. The Board was supportive.

Mr. Moore advised he would bring back to their next meeting some clarification about the charge and membership of the phase 2 of the Age Friendly Communities work which has begun.

#### APPOINTMENTS

Ms. Knab motioned to consider John “Jock” Dyer for nomination to the Trail Management Advisory Committee. Mr. Houghton seconded the motion. All voted in favor.

Ms. Knab motioned to re-appoint Bob Keating to the Conservation Commission for a three year term to expire in 2026. Mr. Anderson seconded the motion. All voted in favor.

Mr. Anderson motioned to appoint Tracy Abbott as Town Treasurer for a three year term ending in 2026 at a \$6,500 annual stipend. Ms. Knab seconded the motion. All voted in favor.

At 9:30 pm Mr. Anderson motioned to adjourn. Mr. Houghton seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard  
Recording Secretary





Fund	Re-stricted	Authority to expend	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total YTD	FY 23	Remaining Balance	% YTD
<b>Sub Accounts - Performance Bond</b>																		
		Altid Enterprises (2011)	Cash	11,289.79	11,315.74	11,340.07												
		Kennebunk Savings Landscape	Cash	1,025.76	1,028.12	1,030.33												
		Kennebunk Savings Maintenance	Cash	2,564.39	2,570.29	2,575.82												
		200 Domain Drive Landscape	Cash	2,571.06	2,576.97	2,582.51												
		Lindt Offsite Improvements	Cash	1,271.02	1,273.94	1,276.68												
		NHSPCA (2004)	Cash	28.96	29.03	-												
		Robie Farms-renamed Treat Farms	Cash	112,539.21	112,797.87	113,040.41												
		GCNE (2004)	Cash	35,567.20	35,648.95	35,725.60												
		Jotaph Realty (2005)	Cash	22,901.89	22,954.53	23,003.89												
		<i>subtotal performance bonds</i>		189,759.28	190,195.44	190,575.31												
		<i>SUBTOTAL other subaccount Bank 5</i>	*	323,685.72	324,429.69	325,098.20												
<b>AGGREGATE CASH TOTAL</b>				<b>14,603,997.31</b>	<b>12,667,912.17</b>	<b>10,664,031.67</b>												
<b>AGGREGATE INVESTED TOTAL</b>				<b>2,855,903.94</b>	<b>2,766,744.28</b>	<b>2,773,354.23</b>												
<b>TOTAL FUNDS AVAILABLE</b>				<b>17,459,901.25</b>	<b>15,434,656.45</b>	<b>13,437,385.90</b>												
<i>Trust</i>		Cemetery Trust		612,945.23	621,341.38	624,601.59												
1987		Mary & Walter Smyk Park Trust		336,773.93	341,998.45	344,027.12												
1989		Scamman Park Trust		1,454.93	1,471.88	1,478.47												
1932-1977		Stratham Hill Park		75,144.19	75,846.04	76,118.56												
1966		Stratham Hill Park Association		130,820.51	132,284.63	132,853.14												
2017		350th Anniversary Trust		3,709.38	3,722.77	3,731.48												
2012		Stratham Fair Capital Improvements		20,625.68	20,700.11	20,748.47												
2012		Stratham Fair Operating		62,593.16	62,819.02	62,965.75												
2012		Stratham Fair Rainy Day Fund		15,378.69	15,434.18	15,470.24												
2012		SVFD Fair Trust		108,633.66	109,025.64	109,280.30												
2012		SVFD J Hutton Fund		10,538.79	10,576.82	10,601.52												
2012		SVFD R Wiggan Fund		11,870.68	11,913.51	11,941.34												
2012		SVFD C Scamman Fund		6,414.00	6,437.14	6,452.18												
		<b>TOTAL</b>		<b>1,396,902.83</b>	<b>1,413,571.57</b>	<b>1,420,270.16</b>												

Notes: Jan Police Detail Fund expense reflects a 2021 expenditure paid from Gen Fund

Notes: Feb 1/2 of Feb Gen Fund cash reflects TC/TC deposited into EMS bank acct in error

## Town of Stratham For 3/31/2023

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	% Expended
<b>GENERAL GOVERNMENT</b>					
<b>EXECUTIVE</b>					
<b>Select Board</b>					
100 4130 01 101 Select Board Stipends	12,000.00	0.00	0.00	12,000.00	0.00
<b>Administration</b>					
100 4130 02 102 Town Administration Payroll	179,410.00	13,206.46	39,729.56	139,680.44	22.14
100 4130 02 201 Supplies	4,500.00	318.08	750.83	3,749.17	16.69
100 4130 02 204 Association Dues	9,500.00	0.00	8,870.00	630.00	93.37
100 4130 02 208 Contracted services	1,500.00	0.00	0.00	1,500.00	0.00
100 4130 02 209 Workshops & Training	1,750.00	0.00	0.00	1,750.00	0.00
100 4130 02 216 Advertising	2,000.00	0.00	0.00	2,000.00	0.00
100 4130 02 224 Meetings & Meals	6,300.00	380.72	642.55	5,657.45	10.20
100 4130 02 225 Mileage	500.00	0.00	0.00	500.00	0.00
100 4130 02 230 Fed-Ex	250.00	0.00	0.00	250.00	0.00
100 4130 02 231 Postage	13,000.00	2,099.18	2,516.99	10,483.01	19.36
100 4130 02 262 Town Report	3,500.00	2,947.00	2,947.00	553.00	84.20
100 4130 02 317 Service Contract (copier)	6,500.00	542.00	1,626.00	4,874.00	25.02
100 4130 02 319 Background Checks	500.00	0.00	47.00	453.00	9.40
100 4130 02 328 Town Meeting	1,000.00	0.00	0.00	1,000.00	0.00
<b>Total Administration</b>	<b>230,210.00</b>	<b>19,493.44</b>	<b>57,129.93</b>	<b>173,080.07</b>	<b>24.82</b>
<b>Total Executive</b>	<b>242,210.00</b>	<b>19,493.44</b>	<b>57,129.93</b>	<b>185,080.07</b>	<b>23.59</b>
<b>ELECTION &amp; REGISTRATION</b>					
100 4140 01 201 Supplies	2,500.00	1,640.61	1,640.61	859.39	65.62
100 4140 01 219 Ballot Clerks	1,500.00	975.00	975.00	525.00	65.00
100 4140 01 220 Moderator/Asst. Moderator	900.00	900.00	900.00	0.00	100.00
100 4140 01 221 Meals	500.00	154.08	154.08	345.92	30.82
100 4140 01 301 Supervisors of the checklist	3,600.00	3,600.00	3,600.00	0.00	100.00
100 4140 01 308 Workshops & Training	100.00	0.00	0.00	100.00	0.00
100 4140 01 317 Equipment Maintenance	625.00	0.00	0.00	625.00	0.00
<b>Total Election &amp; Registration</b>	<b>9,725.00</b>	<b>7,269.69</b>	<b>7,269.69</b>	<b>2,455.31</b>	<b>74.75</b>
<b>FINANCIAL ADMINISTRATION</b>					
<b>FINANCE</b>					
100 4150 01 120 Finance Payroll	130,500.00	9,439.37	28,233.51	102,266.49	21.63
100 4150 01 204 Dues/Misc Exp.	400.00	0.00	0.00	400.00	0.00
100 4150 01 217 Audit	26,000.00	4,975.00	9,493.75	16,506.25	36.51
100 4150 01 306 Financial Software Lic/Training	5,000.00	0.00	2,052.75	2,947.25	41.06
100 4150 01 308 Workshops & Training	800.00	0.00	0.00	800.00	0.00
100 4150 01 401 Contracted Services	20,000.00	1,193.05	4,730.33	15,269.67	23.65
100 4150 05 111 Finance-Treasurer Stipend	6,540.00	0.00	0.00	6,540.00	0.00
<b>Total Finance</b>	<b>189,240.00</b>	<b>15,607.42</b>	<b>44,510.34</b>	<b>144,729.66</b>	<b>23.52</b>
<b>ASSESSING</b>					
100 4150 02 114 Assessing Payroll	8,301.00	699.84	1,927.48	6,373.52	23.22
100 4150 02 201 Assessing Supplies	500.00	0.00	0.00	500.00	0.00
100 4150 02 204 Dues/Misc Exp.	1,000.00	0.00	0.00	1,000.00	0.00
100 4150 02 218 Registry Expense	100.00	0.00	0.00	100.00	0.00
100 4150 02 304 Tax maps	4,000.00	0.00	180.00	3,820.00	4.50
100 4150 02 308 Workshops & Training	250.00	0.00	0.00	250.00	0.00
100 4150 02 316 Cell Phone Reimbursement	0.00	0.00	162.68	(162.68)	0.00
100 4150 02 317 Equipment Maintenance/Software	7,500.00	0.00	0.00	7,500.00	0.00
100 4150 02 401 Contracted Services	70,000.00	1,800.00	6,150.00	63,850.00	8.79
<b>Total Assessing</b>	<b>91,651.00</b>	<b>2,499.84</b>	<b>8,420.16</b>	<b>83,230.84</b>	<b>9.19</b>
<b>Town Clerk/Tax Collector</b>					
100 4150 03 112 TC/TC Payroll	142,000.00	11,085.63	31,717.32	110,282.68	22.34
100 4150 03 201 Office Supplies	4,500.00	633.60	713.54	3,786.46	15.86
100 4150 03 204 Dues & Memberships	60.00	0.00	0.00	60.00	0.00
100 4150 03 209 Conventions	600.00	0.00	0.00	600.00	0.00
100 4150 03 218 Registry of Deeds	400.00	0.00	8.63	391.37	2.16
100 4150 03 223 Lien Notifications	600.00	0.00	82.50	517.50	13.75
100 4150 03 225 Mileage	400.00	0.00	0.00	400.00	0.00
100 4150 03 269 Restoration of records	3,000.00	0.00	0.00	3,000.00	0.00
100 4150 03 306 Computer Support-Service	11,780.00	0.00	4,032.00	7,748.00	34.23
100 4150 03 308 Workshops & Training	500.00	345.00	345.00	155.00	69.00

## Town of Stratham For 3/31/2023

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	% Expended
<b>Total Town Clerk/Tax Collector</b>	<b>163,840.00</b>	<b>12,064.23</b>	<b>36,898.99</b>	<b>126,941.01</b>	<b>22.52</b>
<b>Total Financial Administration</b>	<b>444,731.00</b>	<b>30,171.49</b>	<b>89,829.49</b>	<b>354,901.51</b>	<b>20.20</b>
<b>COMPUTER SERVICES</b>					
100 4150 04 201 IT Supplies/Materials	7,000.00	3,886.11	4,827.89	2,172.11	68.97
100 4150 04 202 Cloud subscriptions	14,000.00	0.00	0.00	14,000.00	0.00
100 4150 04 205 Managed IT Services	80,000.00	5,173.00	15,724.00	64,276.00	19.66
100 4150 04 206 Telecom & Internet	7,800.00	0.00	0.00	7,800.00	0.00
<b>Total Computer Services</b>	<b>108,800.00</b>	<b>9,059.11</b>	<b>20,551.89</b>	<b>88,248.11</b>	<b>18.89</b>
<b>LEGAL EXPENSES</b>					
100 4153 01 202 Legal Expenses	40,000.00	6,939.28	11,907.59	28,092.41	29.77
<b>Total Legal Services</b>	<b>40,000.00</b>	<b>6,939.28</b>	<b>11,907.59</b>	<b>28,092.41</b>	<b>29.77</b>
<b>PERSONNEL ADMINISTRATION</b>					
100 4155 01 171 Medicare	50,000.00	3,857.58	10,628.93	39,371.07	21.26
100 4155 01 173 New Hampshire Retirement	572,000.00	42,675.78	159,643.11	412,356.89	27.91
100 4155 01 174 Social Security	138,000.00	10,949.28	30,261.63	107,738.37	21.93
100 4155 01 176 Unemployment	2,000.00	0.00	0.00	2,000.00	0.00
100 4155 01 191 Insurance Buyout Program	83,000.00	18,914.86	18,914.86	64,085.14	22.79
100 4155 01 192 Life/AD&D	7,100.00	577.50	1,633.50	5,466.50	23.01
100 4155 01 193 Long-Term Disability	12,000.00	929.36	2,629.72	9,370.28	21.91
100 4155 01 194 Short-Term Disability	13,500.00	1,041.90	2,944.28	10,555.72	21.81
100 4155 01 195 Health/Dental Insurance	350,000.00	27,731.60	77,659.22	272,340.78	22.19
100 4155 01 196 HealthTrust HRA	15,000.00	3,880.93	3,880.93	11,119.07	25.87
100 4155 01 197 Misc. Fees	600.00	0.00	0.00	600.00	0.00
100 4155 01 198 Leave Compensation	10,000.00	549.05	549.05	9,450.95	5.49
100 4155 01 199 HealthTrust FSA	9,000.00	0.00	0.00	9,000.00	0.00
100 4155 02 198 Compensation Adjustments	20,000.00	0.00	0.00	20,000.00	0.00
<b>Total Personnel</b>	<b>1,282,200.00</b>	<b>111,107.84</b>	<b>308,745.23</b>	<b>973,454.77</b>	<b>24.08</b>
<b>PLANNING &amp; ZONING</b>					
<b>PLANNING</b>					
100 4191 01 120 Planning Department Payroll	120,500.00	8,206.37	24,272.61	96,227.39	20.14
100 4191 01 201 Supplies	2,000.00	0.00	0.00	2,000.00	0.00
100 4191 01 203 Legal Ads	3,200.00	247.84	811.81	2,388.19	25.37
100 4191 01 204 Dues & Memberships	750.00	0.00	0.00	750.00	0.00
100 4191 01 270 Rockingham Conservation District	500.00	0.00	0.00	500.00	0.00
100 4191 01 271 Rock. Planning Commission	7,900.00	0.00	0.00	7,900.00	0.00
100 4191 01 276 Special Projects	2,500.00	32.90	32.90	2,467.10	1.32
100 4191 01 306 Software License & Training	6,700.00	0.00	0.00	6,700.00	0.00
100 4191 01 308 Training	1,600.00	0.00	0.00	1,600.00	0.00
100 4191 01 318 Equipment	950.00	0.00	0.00	950.00	0.00
100 4191 01 319 Gas - Mileage	100.00	0.00	0.00	100.00	0.00
<b>Total Planning</b>	<b>146,700.00</b>	<b>8,487.11</b>	<b>25,117.32</b>	<b>121,582.68</b>	<b>17.12</b>
<b>BUILDING INSPECTOR/CODE ENFORCEMENT</b>					
100 4191 02 122 BI / CEO Department Payroll	133,718.00	8,127.75	27,831.75	105,886.25	20.81
100 4191 02 201 Supplies	3,000.00	157.88	918.00	2,082.00	30.60
100 4191 02 235 Fire Inspection Fees	500.00	0.00	0.00	500.00	0.00
100 4191 02 260 Plan Review	100.00	0.00	0.00	100.00	0.00
100 4191 02 266 Reference Materials	1,750.00	0.00	0.00	1,750.00	0.00
100 4191 02 306 Software License & Training	9,500.00	0.00	0.00	9,500.00	0.00
100 4191 02 308 Workshops & Training	1,800.00	0.00	320.00	1,480.00	17.78
100 4191 02 318 Equipment	1,200.00	0.00	0.00	1,200.00	0.00
100 4191 02 376 Vehicle Maintenance	750.00	0.00	129.10	620.90	17.21
<b>Total Building Inspector/Code Enforcement</b>	<b>152,318.00</b>	<b>8,285.63</b>	<b>29,198.85</b>	<b>123,119.15</b>	<b>19.17</b>
<b>Total Planning &amp; Zoning</b>	<b>299,018.00</b>	<b>16,772.74</b>	<b>54,316.17</b>	<b>244,701.83</b>	<b>18.16</b>
<b>GENERAL GOVT. BUILDINGS</b>					
100 4194 01 104 Facilities Payroll	79,120.00	5,552.99	16,518.51	62,601.49	20.88
100 4194 01 222 MC Supplies	4,300.00	648.50	1,557.92	2,742.08	36.23
100 4194 01 314 MC Electricity	26,200.00	3,092.51	6,010.63	20,189.37	22.94
100 4194 01 315 MC Heat	12,000.00	5,860.03	8,217.00	3,783.00	68.48
100 4194 01 316 MC Telephone	7,000.00	982.27	2,352.37	4,647.63	33.61
100 4194 01 318 MC Equipment	3,200.00	68.98	480.48	2,719.52	15.02
100 4194 01 375 MC Building Maintenance/Repairs	30,500.00	3,174.97	12,582.39	17,917.61	41.25

## Town of Stratham For 3/31/2023

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	%
					Expended
100 4194 02 375 Rental Property Maintenance	8,700.00	793.51	871.70	7,828.30	10.02
100 4194 04 314 Historical Soc. Electricity	1,500.00	114.52	229.71	1,270.29	15.31
100 4194 04 315 Historical Soc. Heat	4,800.00	947.76	2,497.12	2,302.88	52.02
100 4194 04 375 Historical Building Maintenance/Repairs	2,500.00	318.50	318.50	2,181.50	12.74
100 4194 06 240 Smyk Landscape Maintenance	3,200.00	0.00	0.00	3,200.00	0.00
<b>Total General Govt. Buildings</b>	<b>183,020.00</b>	<b>21,554.54</b>	<b>51,636.33</b>	<b>131,383.67</b>	<b>28.21</b>
<b>CEMETERIES</b>					
100 4195 01 141 Cemetery Payroll	25,015.00	1,556.46	4,470.77	20,544.23	17.87
100 4195 01 222 Supplies	4,000.00	0.00	237.18	3,762.82	5.93
100 4195 01 240 Ground Maintenance	10,000.00	0.00	0.00	10,000.00	0.00
100 4195 01 306 Computer Maintenance	500.00	0.00	0.00	500.00	0.00
100 4195 01 317 Equipment Maintenance	4,170.00	0.00	0.00	4,170.00	0.00
100 4195 01 318 Equipment	300.00	0.00	0.00	300.00	0.00
100 4195 01 401 Contracted Services	1,500.00	0.00	0.00	1,500.00	0.00
<b>Total Cemeteries</b>	<b>45,485.00</b>	<b>1,556.46</b>	<b>4,707.95</b>	<b>40,777.05</b>	<b>10.35</b>
<b>INSURANCE</b>					
100 4196 01 190 Workers' Compensation	50,865.00	0.00	47,958.18	2,906.82	94.29
100 4196 01 248 Property & Liability Insurance	73,689.00	0.00	67,242.10	6,446.90	91.25
<b>Total Insurance</b>	<b>124,554.00</b>	<b>0.00</b>	<b>115,200.28</b>	<b>9,353.72</b>	<b>92.49</b>
<b>OTHER GEN. GOVT.</b>					
100 4199 01 243 Town Ctr Water Contamination Expenses	12,000.00	936.60	1,442.00	10,558.00	12.02
<b>Total Other Gen. Government</b>	<b>12,000.00</b>	<b>936.60</b>	<b>1,442.00</b>	<b>10,558.00</b>	<b>12.02</b>
<b>TOTAL GENERAL GOVERNMENT</b>	<b>2,791,743.00</b>	<b>224,861.19</b>	<b>722,736.55</b>	<b>2,069,006.45</b>	<b>25.89</b>
<b>PUBLIC SAFETY</b>					
<b>POLICE</b>					
<b>PD Payroll</b>					
100 4210 01 130 Police Full Time Payroll	1,021,313.00	75,747.76	227,186.18	794,126.82	22.24
100 4210 01 133 Police-Holiday pay	32,638.00	0.00	0.00	32,638.00	0.00
100 4210 01 134 Prosecutor Payroll	38,840.00	2,987.58	8,962.74	29,877.26	23.08
100 4210 01 135 Police Overtime	99,060.00	9,105.97	18,846.42	80,213.58	19.03
100 4210 01 136 Police - PT & ACO	40,000.00	972.00	1,674.00	38,326.00	4.19
<b>Total Payroll</b>	<b>1,231,851.00</b>	<b>88,813.31</b>	<b>256,669.34</b>	<b>975,181.66</b>	<b>20.84</b>
<b>PD Operations</b>					
100 4210 02 201 PD Office Supplies	8,000.00	379.63	(72.89)	8,072.89	(0.91)
100 4210 02 226 Community Service Program	1,000.00	0.00	0.00	1,000.00	0.00
100 4210 02 278 Special Response Team (SERT)	2,500.00	2,500.00	2,500.00	0.00	100.00
100 4210 02 305 Technical Support	20,500.00	1,940.32	3,664.16	16,835.84	17.87
100 4210 02 308 Training & Dues	24,000.00	1,218.00	4,840.00	19,160.00	20.17
100 4210 02 310 Uniforms	13,000.00	1,769.35	2,717.25	10,282.75	20.90
100 4210 02 317 Equipment Repairs	3,000.00	735.00	1,402.64	1,597.36	46.75
100 4210 02 318 New Equipment	8,000.00	117.80	760.79	7,239.21	9.51
100 4210 02 319 Gas & Oil	22,000.00	92.56	6,405.22	15,594.78	29.11
100 4210 02 376 Vehicle Maintenance	18,500.00	3,601.89	4,822.36	13,677.64	26.07
100 4210 02 888 PD Grant Paid Expenditures	0.00	(205.88)	(205.88)	205.88	0.00
<b>Total PD Operations</b>	<b>120,500.00</b>	<b>12,148.67</b>	<b>26,833.65</b>	<b>93,666.35</b>	<b>22.27</b>
<b>PD Building</b>					
100 4210 03 314 Electricity	9,000.00	788.46	1,768.28	7,231.72	19.65
100 4210 03 315 Heating	5,200.00	1,793.83	2,913.65	2,286.35	56.03
100 4210 03 316 Telephone	7,500.00	468.55	750.68	6,749.32	10.01
100 4210 03 375 PD Building Maintenance	14,000.00	798.14	3,679.82	10,320.18	26.28
<b>Total PD Building</b>	<b>35,700.00</b>	<b>3,848.98</b>	<b>9,112.43</b>	<b>26,587.57</b>	<b>25.53</b>
<b>Total Police</b>	<b>1,388,051.00</b>	<b>104,810.96</b>	<b>292,615.42</b>	<b>1,095,435.58</b>	<b>21.08</b>
<b>FIRE DEPARTMENT</b>					
<b>FD Operations</b>					
100 4220 01 100 Fire Dept. Payroll	295,000.00	20,171.36	62,997.74	232,002.26	21.36
100 4220 01 130 FD Detail	5,000.00	0.00	150.00	4,850.00	3.00
100 4220 01 204 Dues	3,500.00	0.00	1,000.00	2,500.00	28.57
100 4220 01 222 Supplies	2,500.00	(215.67)	176.91	2,323.09	7.08
100 4220 01 228 EMS Supplies	15,000.00	2,672.28	3,162.90	11,837.10	21.09
100 4220 01 236 Fire Prevention	3,000.00	0.00	0.00	3,000.00	0.00

## Town of Stratham For 3/31/2023

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	% Expended
100 4220 01 243 Haz-Mat Start Team	3,800.00	0.00	3,765.00	35.00	99.08
100 4220 01 245 Insurance	1,232.00	0.00	0.00	1,232.00	0.00
100 4220 01 308 Training & Conferences	6,000.00	474.00	474.00	5,526.00	7.90
100 4220 01 310 Uniforms	3,000.00	0.00	649.42	2,350.58	21.65
100 4220 01 311 Gear	25,000.00	615.01	615.01	24,384.99	2.46
100 4220 01 316 Equipment Maintenance	16,000.00	718.00	718.00	15,282.00	4.49
100 4220 01 317 MV Maintenance	34,000.00	2,837.80	4,500.06	29,499.94	13.24
100 4220 01 318 New Equipment	30,000.00	890.83	1,087.31	28,912.69	3.62
100 4220 01 319 Gas & Oil	7,000.00	44.97	1,572.43	5,427.57	22.46
100 4220 01 323 Billing Expenses	13,000.00	731.14	1,823.30	11,176.70	14.03
<b>Total FD Operations</b>	<b>463,032.00</b>	<b>28,939.72</b>	<b>82,692.08</b>	<b>380,339.92</b>	<b>17.86</b>
<b>FD Building</b>					
100 4220 02 240 Landscape Maintenance	1,500.00	0.00	0.00	1,500.00	0.00
100 4220 02 246 Internet/IT Charges	7,000.00	251.92	1,249.23	5,750.77	17.85
100 4220 02 314 Electricity	20,000.00	1,754.74	3,584.90	16,415.10	17.92
100 4220 02 315 Heat	20,000.00	5,921.53	12,093.03	7,906.97	60.47
100 4220 02 316 Telephone	8,000.00	432.87	1,061.18	6,938.82	13.26
100 4220 02 375 Building Maintenance & Repairs	13,500.00	3,883.71	5,472.71	8,027.29	40.54
<b>Total FD Building</b>	<b>70,000.00</b>	<b>12,244.77</b>	<b>23,461.05</b>	<b>46,538.95</b>	<b>33.52</b>
<b>Total Fire Department</b>	<b>533,032.00</b>	<b>41,184.49</b>	<b>106,153.13</b>	<b>426,878.87</b>	<b>19.91</b>
<b>EMERGENCY MANAGEMENT</b>					
100 4290 01 227 Emergency Management Expenses	9,500.00	0.00	0.00	9,500.00	0.00
<b>Total Emergency Management</b>	<b>9,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,500.00</b>	<b>0.00</b>
<b>DISPATCH SERVICES</b>					
100 4299 01 316 Dispatch Phone Expense	1,000.00	81.10	161.73	838.27	16.17
<b>Total Public Safety</b>	<b>1,931,583.00</b>	<b>146,076.55</b>	<b>398,930.28</b>	<b>1,532,652.72</b>	<b>20.65</b>
<b>PUBLIC WORKS</b>					
<b>HIGHWAY</b>					
100 4312 01 140 Highway Payroll	279,845.00	16,340.47	49,845.20	229,999.80	17.81
100 4312 01 141 Highway Overtime	25,000.00	7,880.12	15,333.37	9,666.63	61.33
100 4312 01 142 Temporary Plow Drivers	10,000.00	1,210.77	2,293.15	7,706.85	22.93
100 4312 01 210 Hwy Vehicle Purchase	33,161.00	0.00	0.00	33,161.00	0.00
100 4312 01 211 Drainage	8,000.00	0.00	0.00	8,000.00	0.00
100 4312 01 222 Supplies	6,500.00	608.37	2,094.28	4,405.72	32.22
100 4312 01 224 Meals	1,500.00	1,051.57	1,091.10	408.90	72.74
100 4312 01 279 Substance Abuse Testing	1,800.00	177.25	347.25	1,452.75	19.29
100 4312 01 303 Rented Equipment	7,000.00	1,436.52	3,519.74	3,480.26	50.28
100 4312 01 306 Computer Software Maintenance	1,734.00	0.00	0.00	1,734.00	0.00
100 4312 01 308 Training	1,500.00	0.00	0.00	1,500.00	0.00
100 4312 01 310 Uniforms	6,000.00	0.00	100.00	5,900.00	1.67
100 4312 01 314 Electricity	8,750.00	1,198.99	2,210.82	6,539.18	25.27
100 4312 01 315 Heating	2,500.00	0.00	1,275.14	1,224.86	51.01
100 4312 01 316 Telephone	4,208.00	203.32	421.10	3,786.90	10.01
100 4312 01 317 Equipment Repairs & Maintenance	55,000.00	1,267.27	15,621.74	39,378.26	28.40
100 4312 01 318 New Equipment & Signs	9,400.00	1,389.68	1,894.33	7,505.67	20.15
100 4312 01 319 Gas & Oil	39,200.00	0.00	8,395.98	30,804.02	21.42
100 4312 01 320 Road Paint	10,080.00	0.00	0.00	10,080.00	0.00
100 4312 01 321 Salt	55,300.00	0.00	0.00	55,300.00	0.00
100 4312 01 322 Aggregate	8,500.00	3,382.00	3,382.00	5,118.00	39.79
100 4312 01 325 Paving & Road Reconstruction	150,000.00	0.00	0.00	150,000.00	0.00
100 4312 01 375 Building Maintenance	20,000.00	11,817.94	19,156.36	843.64	95.78
100 4312 01 401 Contracted Services	3,500.00	575.00	575.00	2,925.00	16.43
<b>Total Highway</b>	<b>748,478.00</b>	<b>48,539.27</b>	<b>127,556.56</b>	<b>620,921.44</b>	<b>17.04</b>
<b>STREET LIGHTING</b>					
100 4316 01 314 Street Lighting	10,750.00	709.43	1,323.84	9,426.16	12.31
<b>Total Public Works</b>	<b>759,228.00</b>	<b>49,248.70</b>	<b>128,880.40</b>	<b>630,347.60</b>	<b>16.98</b>
<b>SANITATION</b>					
<b>SOLID WASTE COLL. &amp; DISPOSAL</b>					
100 4323 01 142 Sanitation Payroll	45,623.00	2,632.07	7,710.20	37,912.80	16.90

## Town of Stratham For 3/31/2023

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	%
					Expended
100 4323 01 212 MSW/Recycling Coll. & Disposal	907,370.00	58,580.60	137,482.86	769,887.14	15.15
100 4323 01 242 Hazardous Waste Collection	5,277.00	0.00	0.00	5,277.00	0.00
100 4323 01 247 Landfill Closure Costs	12,000.00	0.00	0.00	12,000.00	0.00
100 4323 01 309 Transfer Station Expenses	95,081.00	5,195.43	8,384.46	86,696.54	8.82
100 4323 01 314 Electricity	810.00	95.35	171.77	638.23	21.21
100 4323 01 317 Materials & Supplies	6,144.00	0.00	0.00	6,144.00	0.00
<b>Total Solid Waste Coll. &amp; Disposal</b>	<b>1,072,305.00</b>	<b>66,503.45</b>	<b>153,749.29</b>	<b>918,555.71</b>	<b>14.34</b>
<b>PUBLIC WORKS (OTHER)</b>					
100 4339 01 327 Public Works Commission	1.00	0.00	0.00	1.00	0.00
<b>Total PW Other</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>
<b>HEALTH</b>					
<b>ANIMAL CONTROL</b>					
100 4414 01 244 Impoundment Fees/Supplies	600.00	0.00	0.00	600.00	0.00
<b>Total Animal Control</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>	<b>0.00</b>
<b>PEST CONTROL</b>					
100 4414 02 326 Pest Control Contracted Services	54,144.00	0.00	0.00	54,144.00	0.00
<b>PUBLIC SERVICE AGENCIES</b>					
100 4415 01 000 Annie's Angels	2,500.00	0.00	0.00	2,500.00	0.00
100 4415 01 001 American Red Cross	800.00	0.00	0.00	800.00	0.00
100 4415 01 351 Seacoast Mental Health Ctr.	3,500.00	0.00	0.00	3,500.00	0.00
100 4415 01 352 Waypoint	6,700.00	0.00	0.00	6,700.00	0.00
100 4415 01 353 Haven	4,250.00	0.00	0.00	4,250.00	0.00
100 4415 01 354 Big Brother & Big Sister	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 355 Community Action Prog.	4,500.00	0.00	0.00	4,500.00	0.00
100 4415 01 356 Retired & Senior Volunteer Prog	500.00	0.00	0.00	500.00	0.00
100 4415 01 359 AIDS Response of the Seacoast	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 360 Rockingham County Nutrition Program	4,000.00	0.00	0.00	4,000.00	0.00
100 4415 01 361 Seacoast Shipyard Assoc.	200.00	0.00	0.00	200.00	0.00
100 4415 01 362 Crossroads House	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 366 Child Advocacy Center	1,250.00	0.00	0.00	1,250.00	0.00
100 4415 01 368 Families First	2,500.00	0.00	0.00	2,500.00	0.00
100 4415 01 369 Womenade of Greater Squamscott	2,000.00	0.00	0.00	2,000.00	0.00
100 4415 01 370 Transportation Assistance for Seacoast Citizens	3,000.00	0.00	0.00	3,000.00	0.00
<b>Total Public Service Agencies</b>	<b>38,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38,700.00</b>	<b>0.00</b>
<b>WELFARE</b>					
<b>DIRECT ASSISTANCE</b>					
100 4445 01 314 Public Asst. Electricity	1,250.00	0.00	0.00	1,250.00	0.00
100 4445 01 340 Public Asst. Food	150.00	0.00	(15.59)	165.59	(10.39)
100 4445 01 341 Public Asst. Heat	1,500.00	389.90	807.65	692.35	53.84
100 4445 01 343 Public Asst. Medical-Pharmacy	100.00	0.00	0.00	100.00	0.00
100 4445 01 344 Public Asst. Rent-Mortgage	7,500.00	0.00	1,438.30	6,061.70	19.18
100 4445 01 345 Public Asst. Misc. Assistance	875.00	0.00	1,400.00	(525.00)	160.00
<b>Total Direct Assistance</b>	<b>11,375.00</b>	<b>389.90</b>	<b>3,630.36</b>	<b>7,744.64</b>	<b>31.92</b>
<b>CULTURE &amp; RECREATION</b>					
<b>PARKS</b>					
100 4520 01 144 PT Ranger Payroll	59,795.00	2,905.82	7,390.15	52,404.85	12.36
100 4520 01 201 Supplies	700.00	0.00	0.00	700.00	0.00
100 4520 01 240 Grounds Maintenance	47,000.00	600.00	1,568.00	45,432.00	3.34
100 4520 01 308 Training	350.00	0.00	0.00	350.00	0.00
100 4520 01 310 Uniforms	750.00	0.00	0.00	750.00	0.00
100 4520 01 314 Electricity	8,300.00	409.72	828.55	7,471.45	9.98
100 4520 01 317 Equipment Maintenance	4,800.00	0.00	0.00	4,800.00	0.00
100 4520 01 330 Park Maintenance Supplies	5,800.00	0.00	32.05	5,767.95	0.55
100 4520 01 376 Park Vehicle Maintenance	5,000.00	0.00	918.90	4,081.10	18.38
100 4520 01 377 All Other Park Building Maintenance	9,000.00	129.69	559.43	8,440.57	6.22
<b>Total Parks</b>	<b>141,495.00</b>	<b>4,045.23</b>	<b>11,297.08</b>	<b>130,197.92</b>	<b>7.98</b>
<b>RECREATION</b>					
100 4520 02 145 Recreation Payroll	140,595.00	10,572.36	31,870.30	108,724.70	22.67
100 4520 02 201 Office Expenses	1,200.00	311.88	319.07	880.93	26.59
100 4520 02 204 Memberships	0.00	25.00	25.00	(25.00)	0.00
100 4520 02 273 Seniors Programming	20,000.00	467.64	2,325.29	17,674.71	11.63

## Town of Stratham For 3/31/2023

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	%
					Expended
100 4520 02 316 Cellphone Reimbursement	1,302.00	0.00	0.00	1,302.00	0.00
100 4520 02 319 Gas-Mileage	650.00	0.00	81.22	568.78	12.50
100 4520 02 324 Brochures/Newsletters	1,500.00	81.99	81.99	1,418.01	5.47
100 4520 02 328 Special Events	3,000.00	0.00	725.00	2,275.00	24.17
<b>Total Recreation</b>	<b>168,247.00</b>	<b>11,458.87</b>	<b>35,427.87</b>	<b>132,819.13</b>	<b>21.06</b>
<b>Total Parks &amp; Recreation</b>	<b>309,742.00</b>	<b>15,504.10</b>	<b>46,724.95</b>	<b>263,017.05</b>	<b>15.09</b>
<b>LIBRARY</b>					
100 4550 01 147 Library Payroll	450,442.00	34,222.93	98,963.87	351,478.13	21.97
100 4550 01 249 Non-salary expenses	110,400.00	0.00	27,600.00	82,800.00	25.00
<b>Total Library</b>	<b>560,842.00</b>	<b>34,222.93</b>	<b>126,563.87</b>	<b>434,278.13</b>	<b>22.57</b>
<b>PATRIOTIC PURPOSES</b>					
100 4583 01 238 Flags	500.00	0.00	382.00	118.00	76.40
100 4583 01 277 Patriotic Misc.	1,200.00	0.00	0.00	1,200.00	0.00
<b>Total Patriotic Purposes</b>	<b>1,700.00</b>	<b>0.00</b>	<b>382.00</b>	<b>1,318.00</b>	<b>22.47</b>
<b>CONSERVATION</b>					
100 4611 01 207 Conservation Commission	5,000.00	0.00	0.00	5,000.00	0.00
<b>HERITAGE COMMISSION</b>					
100 4619 01 215 Heritage Administrative Expenses	400.00	150.00	150.00	250.00	37.50
100 4619 01 302 Survey/Software-Heritage	5,000.00	0.00	0.00	5,000.00	0.00
100 4619 01 308 Training/Conferences	100.00	0.00	0.00	100.00	0.00
100 4619 01 313 Veterans/Engraving	200.00	0.00	0.00	200.00	0.00
<b>TOTAL EXPENSES</b>	<b>5,700.00</b>	<b>150.00</b>	<b>150.00</b>	<b>5,550.00</b>	<b>2.63</b>
<b>ECONOMIC DEV. COMM.</b>					
<b>TOWN CENTER REVITALIZATION</b>					
<b>ENERGY COMMISSION</b>					
100 4660 02 281 Energy Commission Expenses	1,200.00	0.00	0.00	1,200.00	0.00
<b>DEBT SERVICE</b>					
<b>PRINCIPLE - LONG TERM</b>					
100 4711 00 400 Debt Service Principal	570,000.00	0.00	370,000.00	200,000.00	64.91
<b>INTEREST - LONG TERM</b>					
100 4721 00 401 Debt Service Interest	97,325.00	0.00	58,413.75	38,911.25	60.02
<b>CAPITAL OUTLAY</b>					
<b>LAND</b>					
<b>MACH/EQUIP/VEHICLE CIP EXPENSES</b>					
100 4902 20 900 Town-wide Computer Replacement-prior	3,156.94	0.00	0.00	3,156.94	0.00
100 4902 20 901 Town-wide Computer Replacement-current	5,000.00	0.00	0.00	5,000.00	0.00
100 4902 21 900 Permitting software/digital storage-prior	10,000.00	0.00	0.00	10,000.00	0.00
100 4902 22 900 Town-wide Technology - prior	12,833.13	0.00	0.00	12,833.13	0.00
100 4902 22 901 Town-wide Technology - current	7,000.00	0.00	0.00	7,000.00	0.00
100 4902 23 900 Police Station Solar Array Buyout - prior	10,000.00	0.00	0.00	10,000.00	0.00
100 4902 23 901 Police Station Solar Array Buyout - current	5,000.00	0.00	0.00	5,000.00	0.00
100 4902 24 900 Traffic Control Program - prior	7,202.00	0.00	0.00	7,202.00	0.00
100 4902 24 901 Traffic Control Program - current	5,000.00	0.00	0.00	5,000.00	0.00
100 4902 25 900 MC Town vehicles - prior	15,000.00	0.00	0.00	15,000.00	0.00
100 4902 26 900 PD Cruiser Replacement - prior	7,460.49	0.00	0.00	7,460.49	0.00
100 4902 26 901 PD Cruiser Replacement - current	25,000.00	0.00	0.00	25,000.00	0.00
<b>TOTAL MACH/EQUIP/VEHICLE CIP EXPENSES</b>	<b>112,652.56</b>	<b>0.00</b>	<b>0.00</b>	<b>112,652.56</b>	<b>0.00</b>
<b>BUILDING CIP EXPENSES</b>					
100 4903 30 900 Library Interior Improvements-prior	13,166.00	0.00	0.00	13,166.00	0.00
100 4903 30 901 Library Interior Improvements-current	20,000.00	0.00	0.00	20,000.00	0.00
100 4903 31 901 Municipal Center Improvements-current	15,000.00	0.00	0.00	15,000.00	0.00
<b>TOTAL BUILDINGS</b>	<b>48,166.00</b>	<b>0.00</b>	<b>0.00</b>	<b>48,166.00</b>	<b>0.00</b>
<b>ALL OTHER/NON-BUILDING CIP EXPENSES</b>					
100 4909 40 900 Cemetery Improvements - prior	14,772.40	0.00	0.00	14,772.40	0.00
100 4909 50 900 Parks Facilities Improvements - prior	27,359.37	0.00	0.00	27,359.37	0.00
100 4909 50 901 Parks Facilities Improvements - current	17,000.00	0.00	0.00	17,000.00	0.00

**Town of Stratham  
For 3/31/2023**

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	% Expended
100 4909 51 900 Parks Rds/Parking Lot Improvements - prior	16,000.00	0.00	0.00	16,000.00	0.00
100 4909 59 900 Parks-Open Space Connectivity Plan - prior	45,000.00	3,002.20	3,002.20	41,997.80	6.67
100 4909 59 901 Parks-Open Space Connectivity Plan - current	5,000.00	0.00	0.00	5,000.00	0.00
100 4909 60 900 SHP Facilities & Fields Improvments - prior	62,572.45	0.00	0.00	62,572.45	0.00
100 4909 60 901 SHP Facilities & Fields Improvments - current	17,000.00	0.00	0.00	17,000.00	0.00
100 4909 61 900 SHP Roads/Parking Improvments - prior	28,000.00	0.00	0.00	28,000.00	0.00
100 4909 69 900 Added by import	25,000.00	0.00	0.00	25,000.00	0.00
100 4909 69 901 SHP Area Plan - current	25,000.00	0.00	0.00	25,000.00	0.00
100 4909 71 900 Town-wide Parking Lots Paving - prior	81,000.00	0.00	0.00	81,000.00	0.00
100 4909 72 901 Road Reconstruction Program - current	370,000.00	0.00	0.00	370,000.00	0.00
100 4909 74 900 Bike & Ped Transp Improvements- prior	10,000.00	0.00	0.00	10,000.00	0.00
100 4909 75 900 State Roadway/Intersection Proj Partic- prior	75,000.00	0.00	0.00	75,000.00	0.00
100 4909 81 900 Stormwater Planning - prior	28,000.00	0.00	0.00	28,000.00	0.00
100 4909 81 901 Stormwater Planning - current	8,000.00	0.00	0.00	8,000.00	0.00
100 4909 91 900 Revaluation Expenses - prior	60,206.83	0.00	0.00	60,206.83	0.00
100 4909 91 901 Revaluation Expenses - current	24,000.00	0.00	0.00	24,000.00	0.00
100 4909 92 900 PFAS Response & Remediation - prior	90,934.00	85,069.76	85,069.76	5,864.24	93.55
100 4909 92 901 PFAS Response & Remediation - current	105,000.00	0.00	0.00	105,000.00	0.00
100 4909 99 900 Master Plan Update - prior	20,000.00	0.00	0.00	20,000.00	0.00
100 4909 99 901 Master Plan Update - current	10,000.00	0.00	0.00	10,000.00	0.00
<b>TOTAL ALL OTHER/NON-BUILDING CIP EXPENSES</b>	<b>1,164,845.05</b>	<b>88,071.96</b>	<b>88,071.96</b>	<b>1,076,773.09</b>	<b>7.56</b>
<b>TOTAL CIP EXPENSES</b>	<b>1,325,663.61</b>	<b>88,071.96</b>	<b>88,071.96</b>	<b>1,237,591.65</b>	<b>6.64</b>
<b>TOTAL OPERATING BUDGET ONLY</b>	<b>8,211,188.00</b>	<b>536,956.82</b>	<b>2,010,161.45</b>	<b>6,201,026.55</b>	<b>24.48</b>
 <b>OPERATING TRANSFERS OUT</b>					
<b>CAPITAL PROJECT FUND</b>					
 <b>TRANSFERS TO CAPITAL RES. FUND</b>					
 <b>PAYMENTS TO OTHER GOVERNMENTS</b>					
100 4933 11 686 CMS Assessments	0.00	996,813.00	2,990,439.00	(2,990,439.00)	0.00
100 4933 11 687 SMS Assessments	0.00	880,000.00	2,640,000.00	(2,640,000.00)	0.00
<b>TOTAL OTHER PAYMENTS</b>	<b>0.00</b>	<b>1,876,813.00</b>	<b>5,630,439.00</b>	<b>(5,630,439.00)</b>	<b>0.00</b>
 <b>INSURANCE REIMBURSEMENTS</b>					
 <b>TOTAL GRANTS &amp; INSURANCE</b>					
 <b>GRAND TOTAL ALL EXPENSES</b>	 <b>9,536,851.61</b>	 <b>2,501,841.78</b>	 <b>7,728,672.41</b>	 <b>1,808,179.20</b>	 <b>81.04</b>

**Revenue (w/property taxes)  
Town of Stratham  
For 3/31/2023**

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All -	FY2023 Budget	MTD	YTD FY2023 Actual	Balance	% Collected
<b>Revenues</b>					
100 3185 01 000 Yield Tax Revenue	500.00	0.00	0.00	500.00	0.00
100 3189 01 000 Railroad Tax	150.00	0.00	0.00	150.00	0.00
100 3190 25 000 2021 Property Tax Interest	30,000.00	2,999.27	10,092.26	19,907.74	33.64
100 3190 26 000 2020 Tax Redemption Interest	3,500.00	0.00	0.00	3,500.00	0.00
100 3210 01 000 UCC Filings & Certificates	2,500.00	480.00	480.00	2,020.00	19.20
100 3210 02 000 Cemetery Lot Excavation	750.00	0.00	0.00	750.00	0.00
100 3210 03 000 Municipal Agent Fees	30,000.00	2,643.00	7,248.00	22,752.00	24.16
100 3210 05 000 Titles	3,200.00	266.00	798.00	2,402.00	24.94
100 3210 06 000 Vital Records	2,000.00	250.00	691.00	1,309.00	34.55
100 3210 07 000 Filing Fees	50.00	0.00	0.00	50.00	0.00
100 3210 08 000 Boat Agent Fees	1,600.00	180.00	385.00	1,215.00	24.06
100 3210 09 000 Misc Town Clerk Fees	2.00	0.00	0.00	2.00	0.00
100 3210 10 000 TC Mailing Fees	2,750.00	197.00	839.00	1,911.00	30.51
100 3210 11 000 Cremation Lot Excavations	4,750.00	0.00	0.00	4,750.00	0.00
100 3210 12 000 Fish & Game Municipal Agent Fees	200.00	(774.00)	(1,977.00)	2,177.00	(988.50)
100 3220 01 000 Motor Vehicle Permit Fees	2,156,058.00	195,203.80	535,710.57	1,620,347.43	24.85
100 3220 02 000 Boat Fees - Town	6,200.00	480.60	1,420.43	4,779.57	22.91
100 3230 01 000 All Building Permits	150,000.00	13,080.68	36,725.89	113,274.11	24.48
100 3290 01 000 Dog Licenses	7,700.00	41.04	4,065.54	3,634.46	52.80
100 3290 02 000 Dog License Fines	650.00	0.00	110.00	540.00	16.92
100 3290 03 000 PD-Gun Permits	200.00	20.00	100.00	100.00	50.00
100 3290 04 000 Bad Check Fees	200.00	0.00	25.00	175.00	12.50
100 3350 01 000 Rooms & Meals	683,285.00	0.00	0.00	683,285.00	0.00
100 3353 01 000 Highway Block Grant	176,170.00	0.00	35,749.00	140,421.00	20.29
100 3359 02 000 OEM Drill Reimbursements	9,000.00	0.00	2,125.00	6,875.00	23.61
100 3359 09 000 Police Dept Grants Received	0.00	0.00	939.45	(939.45)	0.00
100 3401 01 000 PD-Parking Tickets	100.00	0.00	0.00	100.00	0.00
100 3401 02 000 PD-Alarms	300.00	0.00	0.00	300.00	0.00
100 3401 03 000 PD-Incident	500.00	30.00	60.00	440.00	12.00
100 3401 04 000 Planning Board	2,000.00	0.00	0.00	2,000.00	0.00
100 3401 05 000 Zoning Board Of Adjustment	350.00	0.00	0.00	350.00	0.00
100 3401 06 000 Scrap Metal Recycling	5,500.00	183.45	183.45	5,316.55	3.34
100 3401 07 000 Plan Review	50.00	0.00	0.00	50.00	0.00
100 3401 08 000 Fire Inspections	500.00	0.00	0.00	500.00	0.00
100 3401 09 000 PD - Witness Fees	25.00	0.00	0.00	25.00	0.00
100 3401 10 000 PD Court Fees	75.00	0.00	0.00	75.00	0.00
100 3401 13 000 Recreation Year-End Fees	1,000.00	0.00	0.00	1,000.00	0.00
100 3401 15 000 PD -Motor Vehicle Reports	2,750.00	210.00	585.00	2,165.00	21.27
100 3401 16 000 PD -Hawkers/Peddlers Lic.	150.00	0.00	0.00	150.00	0.00
100 3401 17 000 PD-School Resource Officer	71,385.00	0.00	0.00	71,385.00	0.00
100 3404 01 000 Transfer Station Permits	6,250.00	430.00	2,195.00	4,055.00	35.12
100 3404 02 000 Transfer Station Fees	58,500.00	1,790.00	6,585.00	51,915.00	11.26
100 3409 01 000 Franchise Cable Fee	171,500.00	0.00	42,876.72	128,623.28	25.00
100 3499 05 000 Primex/NHRS Insurance refund	0.00	0.00	1,889.63	(1,889.63)	0.00
100 3501 01 000 Sale of Recycling Bins	800.00	10.00	10.00	790.00	1.25
100 3501 03 000 Copies	2,000.00	0.00	0.00	2,000.00	0.00
100 3501 04 000 Sale of Cemetery Lots	500.00	0.00	0.00	500.00	0.00
100 3501 08 000 Sale of Cremation Lots	50.00	0.00	0.00	50.00	0.00
100 3502 02 000 Investment Interest	40,000.00	21,769.31	67,280.71	(27,280.71)	168.20
100 3503 01 000 Gifford House Rent	27,000.00	2,100.00	6,300.00	20,700.00	23.33
100 3503 02 000 Park Cottage Rent	11,400.00	950.00	2,850.00	8,550.00	25.00
100 3503 03 000 Municipal Center Rent	1,600.00	50.00	450.00	1,150.00	28.13
100 3503 04 000 Foss/28 Bunker Hill Property Rent	21,600.00	1,800.00	5,400.00	16,200.00	25.00
100 3509 01 000 Miscellaneous Revenue	2,000.00	75.00	121.63	1,878.37	6.08
100 3509 05 000 Fire Department Details	700.00	0.00	0.00	700.00	0.00
<b>Total Revenues</b>	<b>3,700,000.00</b>	<b>244,465.15</b>	<b>772,314.28</b>	<b>2,927,685.72</b>	<b>20.87</b>
<b>Total Revenues</b>	<b>3,700,000.00</b>	<b>244,465.15</b>	<b>772,314.28</b>	<b>2,927,685.72</b>	<b>20.87</b>

## **National Library Week 2023 Proclamation**

**WHEREAS**, libraries provide the opportunity for everyone to pursue their passions and engage in lifelong learning, allowing them to live their best life;

**WHEREAS**, libraries have long served as trusted institutions for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status;

**WHEREAS**, libraries strive to develop and maintain programs and collections that are as diverse as the populations they serve and ensure equity of access for all;

**WHEREAS**, libraries create opportunities for early education, literacy, and community for children and families of all backgrounds;

**WHEREAS**, libraries adapt to the ever-changing needs of their communities, continually expanding their collections, including non-traditional formats such as a Library of Things, as well as their services, and partnerships;

**WHEREAS**, libraries play a critical role in the economic vitality of communities by providing internet and technology access, literacy skills, and support for job seekers, small businesses, and entrepreneurs;

**WHEREAS**, libraries are accessible and inclusive places that promote a sense of local connection, advancing understanding, civic engagement, and shared community goals;

**WHEREAS**, libraries are cornerstones of democracy, promoting the free exchange of information and ideas for all;

**WHEREAS**, libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week;

**NOW, THEREFORE**, be it resolved that we the Stratham Select Board proclaim National Library Week, April 23-29, 2023 in the Town of Stratham, New Hampshire. During this week, we encourage all residents to visit the Wiggin Memorial Library to explore the wealth of resources available.

**IN WITNESS WHEREOF**, we have hereunto set our hand this 17th day of April 2023, A.D.

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**Michael Houghton, Chair**

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**Allison Knab, Vice Chair**

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**Joe Anderson**



## NEW HAMPSHIRE DIVISION OF HISTORICAL RESOURCES

State of New Hampshire, Department of Natural and Cultural Resources 603-271-3483  
19 Pillsbury Street, Concord, NH 03301-3570 FAX 603-271-3433  
TDD Access: Relay NH 1-800-735-2964  
[www.nh.gov/nhdhr](http://www.nh.gov/nhdhr) [preservation@dncr.nh.gov](mailto:preservation@dncr.nh.gov)

March 27, 2023

Dear Sir/Madam:

We are pleased to inform you that the Scammon Farm Historic District, to include the following properties in Stratham, New Hampshire, will soon be considered by the New Hampshire State Historical Resources Council for nomination to the National Register of Historic Places:

Parcel 08-001 off River Road/NH 101

Parcel 08-007 River Road cemetery

Parcel 08-008 21 River Road

Parcel 08-009 23 & 25 River Road

The Council will meet next on May 1, 2023.

The National Register is the official federal listing of significant heritage resources (buildings, structures, sites, districts, and objects) worthy of preservation, but it does not impose any restriction or limitation on the use of private or non-federal property unless federal funds or programs are involved. If the property is listed in the National Register, certain Federal investment tax credits for rehabilitation and other provisions may apply.

Although there are no known coal resources in New Hampshire, we are required by federal regulations to notify you that if the property contains coal resources and is listed on the National Register, certain provisions of the Surface Mining and Control Act of 1977 make it less likely that surface mining of the coal will be permitted by the state or federal government.

Owners of private properties nominated to the National Register of Historic Places must be given an opportunity to concur in or object to listing in accord with the National Historic Preservation Act Amendments of 1980 and federal regulation 36 CFR Part 60. (These provisions apply to fee simple ownership only.)

Any owner or partial owner of private property who chooses to object to listing is required to submit to the State Historic Preservation Officer a notarized statement certifying that the party is the sole or partial owner of private property, as appropriate, and objects to the listing. For a single privately owned property with one owner, the property will not be listed if the owner objects. In nominations with multiple ownership of a single property, the property will not be listed if a majority of the owners object. In the case of a district nomination, the district will not be listed if a majority of the owners



objects to listing. Each owner or partial owner of private property has one vote regardless of what part of the property that party owns.

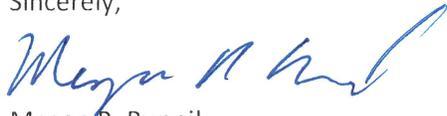
If the property cannot be listed because the owner or a majority of owners object prior to the submission of a nomination by the state, the State Historic Preservation Officer shall submit the nomination to the Keeper of the National Register for a determination of the eligibility of the property for inclusion in the National Register. If the property is then determined eligible for listing, although not formally listed, federal agencies will be required to allow the Advisory Council on Historic Preservation an opportunity to comment before the agency may fund, license, or assist a project which will affect the property.

If you choose to object to the listing of your private property, the notarized objection must be submitted to the State Historic Preservation Officer, Department of Natural and Cultural Resources, Division of Historical Resources, 19 Pillsbury Street, 2nd Floor, Concord, N.H. 03302-2043 by 4pm on April 28, 2023.

If you wish to comment on whether the property should be nominated to the National Register, please send your comments to the Division of Historical Resources, 19 Pillsbury Street, 2nd Floor, Concord, N.H. 03302-2043. Comments must be received by April 28, 2023.

If you have any questions or would like additional information, please feel free to contact me at [megan.r.rupnik@dncr.nh.gov](mailto:megan.r.rupnik@dncr.nh.gov).

Sincerely,



Megan R. Rupnik  
National Register & State Survey Coordinator

cc Stratham Board of Selectmen, c/o Town Administrator, Town of Stratham  
Stratham Heritage Commission  
Rockingham County Commissioners' Office  
Preservation Company



April 3, 2023

Board of Selectmen  
Town of Stratham  
10 Bunker Hill Avenue  
Stratham, NH 03885

Dear Chairman and Members of the Board:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly, please note the following change to the Xfinity channel lineup provided in your community:

- *Effective May 12, 2023, ShopHQ will no longer be available with Xfinity.*

Customers are receiving notice of this change in their bill. Please do not hesitate to contact me with any questions at [Thomas\\_Somers@comcast.com](mailto:Thomas_Somers@comcast.com).

Very truly yours,

*Jay Somers*

Jay Somers, Sr. Manager  
Government Affairs



# TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

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April 3, 2023

Ms. Kate Davis, Chair  
Stratham School District  
Stratham Memorial School  
39 Gifford Farm Road  
Stratham, NH 03885

Dear Chair Davis:

At its meeting on April 3, 2023, the Stratham Select Board voted to make this request pertaining to election locations in 2024. I am writing to request the Stratham School District's approval for the Town's use of the Stratham Memorial School for the following elections:

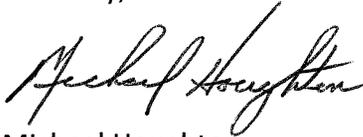
1. **Tuesday, March 12, 2024** for the local election (including set-up on March 11<sup>th</sup>)
2. **Tuesday, September 10, 2024** (including set-up on September 9, 2024)
3. **Tuesday, November 12, 2024** (including set-up on November 11, 2024)
4. **Presidential Primary Election (date to be determined by the Secretary of State's Office)**

Regretfully, as of April 3, 2024, there is no known date for the Presidential Primary, however, the Board is requesting to hold the election at SMS on this date as well. In years past, this election has been held in January or February.

Finally, we wish to thank the School District Board, Principal Kate Lucas, Facilities Manager Tim Harrington and all of the SMS staff for the support and cooperation in holding this year's Town Election at the School. We realize these elections and set-up the days before impact the school, but we appreciate the District's patience and understanding as we work to ensure safe, orderly and efficient elections for the Town of Stratham.

We look forward to hearing from you about the status of our request as the School District Board is able.

Sincerely,

A handwritten signature in cursive script, appearing to read "Michael Houghton".

Michael Houghton  
Select Board Chair

cc: Kate Lucas, Principal Stratham Memorial School  
Esther Asbell, Assistant Superintendent SAU #16  
Stratham Select Board  
Stratham Town Moderator Dave Emanuel  
Stratham Town Clerk/Tax Collector Deb Bakie  
Stratham Town Administrator David Moore

<b>Account Number:</b>	683636
<b>Customer Name:</b>	Town Of Stratham
<b>Customer Address:</b>	Town Of Stratham 10 BUNKER HILL AVE. STRATHAM NH 03885
<b>Contact Name:</b>	David Moore
<b>Contact Phone:</b>	
<b>Contact Email:</b>	dmoore@StrathamNH.gov
<b>PO Number:</b>	

<b>Date:</b>	03/27/2023
<b>Order Number:</b>	8627419
<b>Prepayment Amount:</b>	\$ 0.00

<b>Column Count:</b>	1.0000
<b>Line Count:</b>	19.0000
<b>Height in Inches:</b>	0.0000

**Print**

Product	#Insertions	Start - End	Category
NEO PRT Seacoast Daily	1	03/30/2023 - 03/30/2023	Govt Public Notices
NEO PRT seacoastonline.com	1	03/30/2023 - 03/30/2023	Govt Public Notices

<b>Total Order Confirmation</b>	<b>\$94.47</b>
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## LEGAL NOTICE

In accordance with RSA 41:9-a, the Stratham Select Board will hold a public hearing on April 17, 2023 at 7:00p.m. regarding establishing Transfer Station Fees. This meeting will be held in the Hutton Room at the Stratham Municipal Center, 10 Bunker Hill Ave., Stratham, NH. For more information, please contact the Town Administrator's office or go online to <https://www.strathamnh.gov/select-board/pages/public-hearing-notices-special-meetings>

## **Attachment C: Corporation By-Laws**

**2.3.18** Assign, delegate, or contract with a Member or third party to perform any of the duties of the Board, including, but not limited to, acting as administrator of the Corporation;

**2.3.19** Carry out other duties as required to accomplish other responsibilities as set forth in the JPA; and

**2.3.20** Exercise all other powers necessary, proper, and lawful to carry out the Articles of Agreement and these By-Laws.

**2.3.21** Defend, hold harmless, and indemnify, to the fullest extent permitted by law, each Member from any liability, claims, suits, or other actions.

### **ARTICLE III MEMBERSHIP**

#### **Section 3.1 Members**

The initial Members of CPCNH shall be the towns, cities, and counties that entered into the JPA on or before its effective date of October 1, 2021. Pursuant to NH RSA 53-E, the following shall be also eligible to become members of CPCNH:

#### **Section 3.2 Municipalities**

Any city, town, unincorporated place, or village district within the state. Any such entity (hereinafter "*Municipality*") shall be eligible for membership in CPCNH.

#### **Section 3.3 Counties**

Any county within the state. Any such entity (hereinafter "*County*") shall be eligible for membership in CPCNH.

**Section 3.4 Joint Powers Authority** Any group of municipalities and counties that have chosen to jointly operate a community power aggregation in accordance with NH RSA 53-A and RSA 53-E shall be eligible for membership in CPCNH as a Joint Powers Authority in lieu of individual municipal or county memberships.

#### **Section 3.5 Manner of Becoming a Member**

Any city, town, unincorporated place, village district, county, or joint powers authorities may become a Member at any time upon an affirmative vote by the governing body of the proposed new Member to approve and join the Community Power Coalition of New Hampshire Joint Powers Agreement and by an affirmative vote of a majority of the Board of Directors to approve the new Member.

#### **Section 3.6 Designation of Member Representatives; Voting**

The governing body of each Member shall designate in writing to the Chief Executive Officer, or Chair of the Board in the absence of a Chief Executive Officer, an elected or appointed official as a Member representative who shall attend CPCNH meetings and vote on behalf of the Member. The governing body of each Member may also designate in writing an alternate to serve when the primary representative is

## **Attachment C: Corporation By-Laws**

unavailable. The designated representative or alternate may also be employees or volunteers of the Member. Each Member shall be entitled to one vote on the election of Directors and all other matters submitted to a vote of the membership.

### **Section 3.7 Voluntary Withdrawal of Membership**

A Member's membership with CPCNH may be withdrawn by the Member's governing body upon notifying the Chair of the Board of Directors in writing and complying the provisions of Section 3.9.

### **Section 3.8 Involuntary Termination of Membership**

A Member's membership with CPCNH may be terminated by a two-thirds (2/3) vote of the entire Board of Directors, with the exception of the terminated Member's representative if they are also a Director, for reasons deemed good and sufficient by the voting Directors. Default under a Project Contract, failure to satisfy the material terms of its Cost Sharing Agreement, as defined in the JPA, with the Corporation, and material non-compliance with the provisions of the JPA are each ground for terminating membership.

### **Section 3.9 Continuing Obligations**

Any withdrawn or terminated Member shall execute all reasonable and necessary documents to effectuate such withdrawal or termination and such Members' continuing obligations shall be pursuant to the same terms for continuing obligations as provided for under Article IV, Section 6 of the JPA.

## **ARTICLE IV**

### **MEMBERSHIP MEETINGS**

#### **Section 4.1 Annual Membership Meeting of CPCNH**

Each April there shall be an annual meeting ("Annual Membership Meeting") of the Members at a specific date, time, and place established by the Board of Directors ("Board"). Written notice thereof shall be sent to the principal executive officers of each Member by the Chief Executive Officer or Chair of the Board not less than thirty (30) days prior to the Annual Membership Meeting date. The notice shall set forth the number of Directors to be elected by the Members, as well as any other items of business to be conducted at the Annual Membership Meeting. Only those items set forth in the notice shall be acted upon at the Annual Membership Meeting.

#### **Section 4.2 Regular Meetings of CPCNH**

The Members may vote to hold periodic meetings. An annual schedule for such meetings may be established by a majority vote of the Members. Written notice for each such meeting shall be given not less than ten days prior to the date of the meeting. The notice shall set forth the items of business to be conducted at each meeting. By a majority vote of the Members present at the meeting, items of business not identified in the meeting notice may be transacted at such meeting.

## **Attachment C: Corporation By-Laws**

### **Section 4.3 Special Meetings**

Special meetings of CPCNH may be called by the Board or at the written request of twenty-five percent (25%) of the Members. Written notice of a special meeting shall be given not less than five (5) days prior to the date of said meeting. Only such business stated in the notice shall be transacted at the said meeting.

### **Section 4.4 Quorum**

Not less than twenty-five percent (25%) of the total number of Members shall constitute a quorum for any meeting of the Members of CPCNH.

### **Section 4.5 Vote Necessary to Take Action**

A plurality vote of the Members in attendance at a Membership meeting shall be necessary to elect any Director. A majority vote of the Members in attendance at a Membership meeting shall decide any other matter, except as otherwise provided in these By-Laws. Attendance at a meeting may be in the manners specified in Section 5.10 of these By-Laws.

### **Section 4.6 Meetings Subject to Right-to-Know Law**

All meetings of CPCNH shall comply with New Hampshire's Right-to-Know Law, NH RSA 91-A, as amended from time to time.

## **ARTICLE V**

### **BOARD OF DIRECTORS**

#### **Section 5.1 Management**

The affairs, activities, and property of CPCNH shall be managed, directed, and controlled by, and its power exercised by and vested in a Board of Directors, which shall have all powers enumerated in the Articles of Agreement, the laws of the State of New Hampshire as amended from time to time, and all other powers conferred by these By-Laws and the JPA. Each year the Board shall establish the budget for CPCNH.

#### **Section 5.2 Board Duties**

In addition to those duties outlined briefly in Section 5.1 above, the Board may appoint a Chief Executive Officer and authorize such other positions as it shall deem necessary to conduct the work of the organization.

#### **Section 5.3 Composition**

**5.3.1 Initial Board** Subject to the provisions of Section 5.3.2, below, the initial Board of Directors shall consist of one designated representative, or alternate, from each Member. At any point in time that there are less than five (5) Members, the Members, through their representatives to the Board of Directors, may elect additional voting Directors by majority vote, such that there is always a minimum of five (5) voting



# STRATHAM POLICE DEPARTMENT

Anthony J. King – Chief of Police

---

76 Portsmouth Avenue, Stratham, NH 03885  
(603) 778-9691 – FAX (603) 778-6183

**To:** Stratham Select Board

**From:** Chief Anthony King

**Subject:** Release of Funds Request

**Date:** April 10, 2023

As you may recall, last year the Stratham Police Department received grant funding from the NH Office of Highway Safety. This Traffic Speed Enforcement Grant, awarded in October 2022 totaled \$21, 838.00 for the purchase of (3) Cruiser Radar Units and (1) Speed Enforcement Trailer. The police department is required to pay the 25% match which totals \$5,457.00.

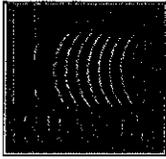
I am requesting the match requirement be paid directly from the Stratham First Responder Golf Donation account.

I have provided an attachment of the costs for the radar units and trailer for your review. Should you have any questions or concerns, please do not hesitate to contact me at your earliest convenience.

Respectfully submitted,

Anthony King

Chief of Police



# KUSTOM SIGNALS, INC.

9652 Loiret Blvd  
Lenexa, KS 66219-2406  
(913) 492-1400 fax (913) 492-1703

381690  
PRE-TYPE

## INVOICE

### SOLD TO:

Name STRATHAM POLICE DEPT  
Address 76 PORTSMOUTH AVE  
STRATHAM NH 3885

Date 4/6/2023  
Customer No. 9412  
Order No 381690 SO  
PO SIGNED QUOTE  
Terms N30

### SHIP TO:

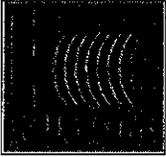
Name STRATHAM POLICE DEPT  
Address 76 PORTSMOUTH AVE  
ATTN: LT PIERCE  
STRATHAM NH 3885

**Remit Electronic Payment to:**  
**Truist**  
Routing # 83900680  
Swift # BRBTUS33  
Kustom Signals Acct # 5189381508

ITEM	Description	PRICE	TOTAL
3	***Eagle 3***  NEW HAMPSHIRE STATE CONTACT	\$ 2,708.00	\$ 8,124.00

Additional Payment Options : Check  
KUSTOM SIGNALS INC.  
PO BOX 896869  
Charlotte, NC. 28289-6869

Subtotal	\$ 8,124.00
Tax	\$ -
<b>Total</b>	<b>\$ 8,124.00</b>



# KUSTOM SIGNALS, INC.

9652 Loiret Blvd  
Lenexa, KS 66219-2406  
(913) 492-1400 fax (913) 492-1703

381692  
PRE-TYPE

## INVOICE

### SOLD TO:

Name STRATHAM POLICE DEPT  
Address 76 PORTSMOUTH AVE  
STRATHAM NH 3885

Date 3/28/2023  
Customer No. 9412  
Order No 381692 SO  
PO SIGNED QUOTE  
Terms N30

### SHIP TO:

Name STRATHAM POLICE DEPT  
Address 76 PORTSMOUTH AVE  
STRATHAM NH 3885

**Remit Electronic Payment to:**  
**Truist**  
Routing # 83900680  
Swift # BRBTUS33  
Kustom Signals Acct # 5189381508

ITEM	Description	PRICE	TOTAL
1	*** SMART18 TRAILER ***	\$ 12,630.00	\$ 12,630.00
1	FURN. VAN FREIGHT & HANDLING	\$ 1,074.00	\$ 1,074.00

**Additional Payment Options : Check**  
**KUSTOM SIGNALS INC.**  
**PO BOX 896869**  
**Charlotte, NC. 28289-6869**

Subtotal	\$ 13,704.00
Tax	\$ -
<b>Total</b>	<b>\$ 13,704.00</b>



TOWN OF STRATHAM  
Town Clerk/Tax Collector's Office  
10 Bunker Hill Ave  
Stratham, NH 03885

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## MEMORANDUM

Date: April 11, 2023  
To: Select Board  
From: Deborah Bakie, Town Clerk/Tax Collector  
RE: Request release of CIP funds to purchase voting booths

I am requesting the release of the \$15,000 that was voted on and passed at the Town Meeting on March 18<sup>th</sup> to purchase the quad style voting booths. I have attached a summary of New Hampshire towns and cities that are successfully using these booths.

Respectfully submitted,

A handwritten signature in blue ink that reads 'Deborah Bakie'.

Deborah Bakie  
Town Clerk/Tax Collector

## Inclusion Solutions, LLC

### Sales by Customer Detail

#### All Transactions

Type	Date	Num	Memo	Name	Item	Qty
<b>Alton NH, Town of</b>						
Invoice	07/20/2017	11519	Franklin 4 Sta...	Alton NH, Town of	Election ...	1
Invoice	12/07/2022	143513	Franklin 4 Sta...	Alton NH, Town of	Election ...	10
Total Alton NH, Town of						11
<b>Amherst, NH Town of</b>						
Invoice	03/01/2017	11238	Franklin 4 Sta...	Amherst, NH Town of	Election ...	1
Invoice	03/21/2017	11269	Franklin 4 Sta...	Amherst, NH Town of	Election ...	3
Total Amherst, NH Town of						4
<b>Antrim NH, City of</b>						
Invoice	03/30/2017	11285	Franklin 4 Sta...	Antrim NH, City of	Election ...	1
Invoice	01/01/2019	12999	Franklin 4 Sta...	Antrim NH, City of	Election ...	1
Invoice	04/15/2019	13278	Franklin 4 Sta...	Antrim NH, City of	Election ...	1
Invoice	04/15/2019	13278	Franklin 4 Sta...	Antrim NH, City of	Election ...	1
Total Antrim NH, City of						4
<b>Bedford NH, Town of</b>						
Invoice	11/15/2017	11812	Franklin 4 Sta...	Bedford NH, Town of	Election ...	4
Total Bedford NH, Town of						4
<b>Bennington NH, Town of</b>						
Invoice	11/16/2016	11070	Franklin 4 Sta...	Bennington NH, Tow...	Election ...	1
Invoice	06/05/2017	11409	Franklin 4 Sta...	Bennington NH, Tow...	Election ...	1
Invoice	04/30/2018	12158	Franklin 4 Sta...	Bennington NH, Tow...	Election ...	1
Invoice	04/29/2019	13327	Franklin 4 Sta...	Bennington NH, Tow...	Election ...	1
Total Bennington NH, Town of						4
<b>Bristol NH, Town of</b>						
Invoice	03/29/2017	11283	Franklin 4 Sta...	Bristol NH, Town of	Election ...	2
Invoice	12/19/2017	11888	Franklin 4 Sta...	Bristol NH, Town of	Election ...	2
Total Bristol NH, Town of						4
<b>Campton NH, Town of</b>						
Invoice	10/26/2016	11002	Franklin 4 Sta...	Campton NH, Town of	Election ...	2
Invoice	04/17/2017	11320	Franklin 4 Sta...	Campton NH, Town of	Election ...	4
Total Campton NH, Town of						6
<b>Canterbury NH, Town of</b>						
Invoice	06/12/2018	12314	Franklin 4 Sta...	Canterbury NH, Tow...	Election ...	2
Total Canterbury NH, Town of						2
<b>Charlestown NH, Town of</b>						
Invoice	01/03/2018	11897	Franklin 4 Sta...	Charlestown NH, To...	Election ...	1
Invoice	08/20/2018	12550	Franklin 4 Sta...	Charlestown NH, To...	Election ...	4
Invoice	11/17/2020	141210	Franklin 4 Sta...	Charlestown NH, To...	Election ...	2
Invoice	12/02/2020	141257	Franklin 4 Sta...	Charlestown NH, To...	Election ...	1
Total Charlestown NH, Town of						8
<b>City of Lebanon, NH</b>						
Invoice	01/23/2017	11161	Franklin 4 Sta...	City of Lebanon, NH	Election ...	3
Total City of Lebanon, NH						3
<b>Conway NH, Town of</b>						
Invoice	12/31/2016	11212	Franklin 4 Sta...	Conway NH, Town of	Election ...	1
Invoice	12/12/2017	11865	Franklin 4 Sta...	Conway NH, Town of	Election ...	3
Invoice	09/18/2019	13773	Franklin 4 Sta...	Conway NH, Town of	Election ...	3
Total Conway NH, Town of						7
<b>Derry NH, Town Clerk</b>						
Invoice	06/25/2018	12358	Franklin 4 Sta...	Derry NH, Town Clerk	Election ...	9

**Inclusion Solutions, LLC**  
**Sales by Customer Detail**  
**All Transactions**

Type	Date	Num	Memo	Name	Item	Qty
Invoice	06/25/2018	12358	Franklin 4 Sta...	Derry NH, Town Clerk	Election ...	1
Invoice	06/25/2019	13517	Franklin 4 Sta...	Derry NH, Town Clerk	Election ...	5
Total Derry NH, Town Clerk						15
<b>Dorchester NH, Town of</b>						
Invoice	01/01/2019	12928	Franklin 4 Sta...	Dorchester NH, Tow...	Election ...	1
Total Dorchester NH, Town of						1
<b>Durham NH, City of</b>						
Invoice	01/31/2023	143595	Franklin 4 Sta...	Durham NH, City of	Election ...	1
Total Durham NH, City of						1
<b>East Kingston NH, Town of</b>						
Invoice	12/04/2019	14080	Franklin 4 Sta...	East Kingston NH, T...	Election ...	1
Invoice	03/16/2020	14543	Franklin 4 Sta...	East Kingston NH, T...	Election ...	2
Invoice	01/23/2023	143583	Franklin 4 Sta...	East Kingston NH, T...	Election ...	1
Total East Kingston NH, Town of						4
<b>Effingham NH, Town of</b>						
Invoice	10/02/2017	11687	Franklin 4 Sta...	Effingham NH, Town...	Election ...	1
Invoice	12/14/2017	11876	Franklin 4 Sta...	Effingham NH, Town...	Election ...	1
Invoice	08/07/2021	141912	Franklin 4 Sta...	Effingham NH, Town...	Election ...	1
Total Effingham NH, Town of						3
<b>Franklin NH, Town of</b>						
Invoice	08/31/2017	11623	Franklin 4 Sta...	Franklin NH, Town of	Election ...	8
Invoice	06/26/2019	13518	Franklin 4 Sta...	Franklin NH, Town of	Election ...	1
Total Franklin NH, Town of						9
<b>Freedom NH, Town of</b>						
Invoice	11/16/2020	141199	Franklin 4 Sta...	Freedom NH, Town of	Election ...	1
Total Freedom NH, Town of						1
<b>Goffstown NH, Town of</b>						
Invoice	10/23/2019	13922	Franklin 4 Sta...	Goffstown NH, Town...	Election ...	8
Total Goffstown NH, Town of						8
<b>Greenland NH, Town of</b>						
Invoice	09/14/2017	11649	Franklin 4 Sta...	Greenland NH, Tow...	Election ...	2
Invoice	09/14/2017	11649	Franklin 4 Sta...	Greenland NH, Tow...	Election ...	1
Total Greenland NH, Town of						3
<b>Greenville NH, Town of</b>						
Invoice	10/31/2016	11028	Franklin 4 Sta...	Greenville NH, Town...	Election ...	3
Total Greenville NH, Town of						3
<b>Groton NH, Town of</b>						
Invoice	10/02/2019	13828	Franklin 4 Sta...	Groton NH, Town of	Election ...	1
Invoice	11/04/2019	13950	Franklin 4 Sta...	Groton NH, Town of	Election ...	1
Credit Memo	01/10/2020	14190	Franklin 4 Sta...	Groton NH, Town of	Election ...	-1
Invoice	01/01/2021	141358	Franklin 4 Sta...	Groton NH, Town of	Election ...	1
Total Groton NH, Town of						2
<b>Hampton NH, Town of</b>						
Invoice	10/20/2016	10964	Franklin 4 Sta...	Hampton NH, Town of	Election ...	1
Total Hampton NH, Town of						1
<b>Hill NH, Town of</b>						
Invoice	10/26/2020	16365	Franklin 4 Sta...	Hill NH, Town of	Election ...	2

## Inclusion Solutions, LLC

### Sales by Customer Detail

#### All Transactions

Type	Date	Num	Memo	Name	Item	Qty
Total Hill NH, Town of						2
<b>Hollis NH, Town of</b>						
Invoice	09/21/2020	15696	Franklin 4 Sta...	Hollis NH, Town of	Election ...	5
Invoice	03/17/2022	142478	Franklin 4 Sta...	Hollis NH, Town of	Election ...	6
Total Hollis NH, Town of						11
<b>Keene NH, City of</b>						
Invoice	10/26/2016	11001	Franklin 4 Sta...	Keene NH, City of	Election ...	1
Invoice	08/28/2017	11604	Franklin 4 Sta...	Keene NH, City of	Election ...	16
Invoice	09/03/2019	13723	Franklin 4 Sta...	Keene NH, City of	Election ...	30
Total Keene NH, City of						47
<b>Kensington NH, Town of</b>						
Invoice	12/18/2019	14131	Franklin 4 Sta...	Kensington NH, Tow...	Election ...	3
Invoice	07/30/2020	15276	Franklin 4 Sta...	Kensington NH, Tow...	Election ...	3
Invoice	12/08/2020	141302	Franklin 4 Sta...	Kensington NH, Tow...	Election ...	3
Total Kensington NH, Town of						9
<b>Lincoln NH, Town of</b>						
Invoice	12/13/2022	143526	Franklin 4 Sta...	Lincoln NH, Town of	Election ...	3
Total Lincoln NH, Town of						3
<b>Litchfield NH, Town of</b>						
Invoice	12/07/2016	11101	Franklin 4 Sta...	Litchfield NH, Town of	Election ...	2
Invoice	01/23/2017	11164	Franklin 4 Sta...	Litchfield NH, Town of	Election ...	2
Invoice	01/04/2018	11904	Franklin 4 Sta...	Litchfield NH, Town of	Election ...	3
Invoice	10/24/2018	12846	Franklin 4 Sta...	Litchfield NH, Town of	Election ...	4
Invoice	09/18/2019	13772	Franklin 4 Sta...	Litchfield NH, Town of	Election ...	2
Total Litchfield NH, Town of						13
<b>Lyman NH, Town of</b>						
Invoice	01/31/2019	13070	Franklin 4 Sta...	Lyman NH, Town of	Election ...	1
Total Lyman NH, Town of						1
<b>Lyme NH, Town of</b>						
Invoice	10/26/2016	11011	Franklin 4 Sta...	Lyme NH, Town of	Election ...	2
Invoice	01/30/2017	11176	Franklin 4 Sta...	Lyme NH, Town of	Election ...	1
Total Lyme NH, Town of						3
<b>Madison NH, Town of</b>						
Invoice	01/01/2019	12997	Franklin 4 Sta...	Madison NH, Town of	Election ...	3
Total Madison NH, Town of						3
<b>Manchester NH, City of</b>						
Invoice	07/19/2018	12444	Franklin 4 Sta...	Manchester NH, City...	Election ...	13
Invoice	07/19/2018	12445	Franklin 4 Sta...	Manchester NH, City...	Election ...	14
Invoice	05/08/2019	13347	Franklin 4 Sta...	Manchester NH, City...	Election ...	25
Total Manchester NH, City of						52
<b>Milan NH, Town of</b>						
Invoice	12/06/2022	143496	Franklin 4 Sta...	Milan NH, Town of	Election ...	3
Total Milan NH, Town of						3
<b>Milton NH, Town of</b>						
Invoice	03/31/2017	11288	Franklin 4 Sta...	Milton NH, Town of	Election ...	1
Invoice	10/23/2017	11748	Franklin 4 Sta...	Milton NH, Town of	Election ...	1
Invoice	09/18/2019	13771	Franklin 4 Sta...	Milton NH, Town of	Election ...	1
Invoice	01/24/2022	142319	Franklin 4 Sta...	Milton NH, Town of	Election ...	1
Total Milton NH, Town of						4

## Inclusion Solutions, LLC

### Sales by Customer Detail

#### All Transactions

Type	Date	Num	Memo	Name	Item	Qty
<b>Nashua NH, City of</b>						
Invoice	07/29/2016	10567	Franklin 4 Sta...	Nashua NH, City of	Election ...	9
Invoice	07/29/2016	10567	Franklin 4 Sta...	Nashua NH, City of	Election ...	41
Total Nashua NH, City of						50
<b>Newmarket NH, Town of</b>						
Invoice	05/18/2016	10305	Franklin 4 Sta...	Newmarket NH, Tow...	Election ...	3
Invoice	07/25/2016	10546	Franklin 4 Sta...	Newmarket NH, Tow...	Election ...	3
Invoice	06/14/2017	11433	Franklin 4 Sta...	Newmarket NH, Tow...	Election ...	2
Invoice	04/16/2018	12120	Franklin 4 Sta...	Newmarket NH, Tow...	Election ...	3
Invoice	08/20/2018	12549	Franklin 4 Sta...	Newmarket NH, Tow...	Election ...	4
Invoice	08/13/2019	13655	Franklin 4 Sta...	Newmarket NH, Tow...	Election ...	8
Total Newmarket NH, Town of						23
<b>Newton NH, Town of</b>						
Invoice	02/13/2023	143617	Franklin 4 Sta...	Newton NH, Town of	Election ...	7
Total Newton NH, Town of						7
<b>Northumberland NH, Town of</b>						
Invoice	10/21/2020	16251	Franklin 4 Sta...	Northumberland NH,...	Election ...	1
Invoice	10/21/2020	16312	Franklin 4 Sta...	Northumberland NH,...	Election ...	1
Total Northumberland NH, Town of						2
<b>Ossipee NH, Town of</b>						
Invoice	10/29/2018	12860	Franklin 4 Sta...	Ossipee NH, Town of	Election ...	1
Credit Memo	02/19/2019	13109	Franklin 4 Sta...	Ossipee NH, Town of	Election ...	0
Invoice	10/31/2019	13942	Franklin 4 Sta...	Ossipee NH, Town of	Election ...	1
Invoice	01/01/2020	14157	Franklin 4 Sta...	Ossipee NH, Town of	Election ...	2
Total Ossipee NH, Town of						4
<b>Plainfield NH, Town Clerk</b>						
Invoice	12/19/2019	14137	Franklin 4 Sta...	Plainfield NH, Town ...	Election ...	4
Total Plainfield NH, Town Clerk						4
<b>Portsmouth NH, City of</b>						
Invoice	07/25/2016	10545	Franklin 4 Sta...	Portsmouth NH, City...	Election ...	45
Invoice	03/06/2019	13147	Franklin 4 Sta...	Portsmouth NH, City...	Election ...	5
Total Portsmouth NH, City of						50
<b>Rochester NH, City of</b>						
Invoice	07/18/2018	12440	Franklin 4 Sta...	Rochester NH, City of	Election ...	1
Invoice	01/14/2020	14203	Franklin 4 Sta...	Rochester NH, City of	Election ...	1
Invoice	08/03/2020	15293	Franklin 4 Sta...	Rochester NH, City of	Election ...	2
Invoice	07/20/2022	142946	Franklin 4 Sta...	Rochester NH, City of	Election ...	25
Total Rochester NH, City of						29
<b>Rollinsford NH, Town of</b>						
Invoice	09/19/2017	11653	Franklin 4 Sta...	Rollinsford NH, Tow...	Election ...	1
Invoice	02/07/2018	11985	Franklin 4 Sta...	Rollinsford NH, Tow...	Election ...	1
Total Rollinsford NH, Town of						2
<b>Sandwich NH, Town of</b>						
Invoice	04/12/2017	11312	Franklin 4 Sta...	Sandwich NH, Town...	Election ...	3
Total Sandwich NH, Town of						3
<b>South Hampton NH, Town of</b>						
Invoice	10/30/2019	13937	Franklin 4 Sta...	South Hampton NH,...	Election ...	2
Total South Hampton NH, Town of						2
<b>Stoddard NH, Town of</b>						

**Inclusion Solutions, LLC**  
**Sales by Customer Detail**  
**All Transactions**

Type	Date	Num	Memo	Name	Item	Qty
Invoice	11/03/2021	142156	Franklin 4 Sta...	Stoddard NH, Town of	Election ...	2
Total Stoddard NH, Town of						2
<b>Sunapee NH, Town of</b>						
Invoice	08/11/2020	15340	Franklin 4 Sta...	Sunapee NH, Town of	Election ...	8
Total Sunapee NH, Town of						8
<b>Swanzey NH, Town of</b>						
Invoice	02/16/2023	143629	Franklin 4 Sta...	Swanzey NH, Town of	Election ...	10
Total Swanzey NH, Town of						10
<b>Webster NH, Town of</b>						
Invoice	10/31/2018	12879	Franklin 4 Sta...	Webster NH, Town of	Election ...	2
Invoice	11/19/2018	12897	Franklin 4 Sta...	Webster NH, Town of	Election ...	2
Credit Memo	12/31/2018	13004	Franklin 4 Sta...	Webster NH, Town of	Election ...	-2
Total Webster NH, Town of						2
<b>Windham NH, Town of</b>						
Invoice	07/18/2022	142922	Franklin 4 Sta...	Windham NH, Town...	Election ...	1
Invoice	08/08/2022	142990	Franklin 4 Sta...	Windham NH, Town...	Election ...	1
Invoice	12/31/2022	143543	Franklin 4 Sta...	Windham NH, Town...	Election ...	1
Total Windham NH, Town of						3
<b>Wolfeboro NH, Town of</b>						
Invoice	07/01/2019	13529	Franklin 4 Sta...	Wolfeboro NH, Tow...	Election ...	1
Invoice	09/17/2019	13768	Franklin 4 Sta...	Wolfeboro NH, Tow...	Election ...	2
Invoice	11/18/2020	141221	Franklin 4 Sta...	Wolfeboro NH, Tow...	Election ...	4
Invoice	12/02/2021	142215	Franklin 4 Sta...	Wolfeboro NH, Tow...	Election ...	4
Invoice	09/01/2022	143097	Franklin 4 Sta...	Wolfeboro NH, Tow...	Election ...	4
Total Wolfeboro NH, Town of						15
<b>Woodstock NH, Town of</b>						
Invoice	01/26/2020	14254	Franklin 4 Sta...	Woodstock NH, Tow...	Election ...	2
Total Woodstock NH, Town of						2
<b>TOTAL</b>						<b>477</b>

On Thursday, April 6<sup>th</sup>, David Moore, Karen Richard, Seth Hickey, Mark Connors and Kerry Cronin met with Executive Director Carol Gulla of Transportation Assistance for Seacoast Citizens (TASC). TASC is a public service agency that the Town funds in the amount of \$3,000 annually. TASC matches people who need rides with volunteers who are willing to drive them. Last year, they provided 3,500 rides to residents of the 11 communities (including Stratham) they serve. 477 of those rides were for Stratham residents (13%). There are approximately 45 volunteer drivers; 15 of them are Stratham residents (33%). Five of those 15 are very active volunteers with the program. People who use the service must be at least 55 years old or be an adult with a disability. There is no charge for the service. The rides may be for any purpose (medical appointments, social activities, etc.)

**From:** [David Moore](#)  
**To:** [Karen Richard](#)  
**Subject:** FW: ESRLAC Management Plan and Executive Summary  
**Date:** Tuesday, April 11, 2023 4:25:01 PM  
**Attachments:** [ESRLAC ManagementPlan Update 2022 4.4.23 .pdf](#)  
[ESRLAC 2022ManagementPlan Executive Summary.pdf](#)

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Karen,

Please put the **executive summary (2 pages)** on as an informational item for the April 17<sup>th</sup> agenda. Can you also include Nate's e-mail transmittal as a cover to the summary?

Thank you Karen.

David M.

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**From:** Nathan Merrill <njmerrill@comcast.net>  
**Sent:** Monday, April 10, 2023 8:26 PM  
**To:** David Moore <dmoore@StrathamNH.gov>; Mark Connors <mconnors@StrathamNH.gov>  
**Cc:** Allison Knab <allisonmknab@yahoo.com>; 'Eric Bahr' <ejbahr@comcast.net>  
**Subject:** FW: ESRLAC Management Plan and Executive Summary

Hi David and Mark –

As you know, Eric Bahr and I represent Stratham on the Exeter-Squamscott River Local Advisory Committee (ESRLAC). We just completed a 10-year update of our Management Plan. This is our guiding document, like a Master Plan, for our Committee's work and advocacy efforts. I encourage you to spend a few moments reading the 2-page Executive Summary (attached) and also take a look at the Management Plan (also attached).

Please share these documents with the Conservation Commission and Planning Board.

I don't think there is an ESRLAC page on the municipal website, but perhaps you could include a link to these documents on the Conservation Commission's page? Whatever you think is appropriate is fine with me.

If you would like to create a brief blurb to include in a future Select Board newsletter with links to the documents, it would draw some attention to our work in the broader community.

We sincerely appreciate your support. Let us know if you have any questions or if we can provide any additional information.

Thank you –

Nate

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**From:** Theresa Walker <[theresawalker@comcast.net](mailto:theresawalker@comcast.net)>

**Sent:** Monday, April 10, 2023 9:51 AM

**To:** 'Alexa Brown' <[cosmogirl1496@gmail.com](mailto:cosmogirl1496@gmail.com)>; 'Bill Meserve' <[meservew@gmail.com](mailto:meservew@gmail.com)>; 'Don Clement' <[dclement43@comcast.net](mailto:dclement43@comcast.net)>; 'Don Picard' <[picarddj@comcast.net](mailto:picarddj@comcast.net)>; 'Elizabeth Mello' <[emello@alumni.unh.edu](mailto:emello@alumni.unh.edu)>; 'Ellen Douglas' <[h2orat01@gmail.com](mailto:h2orat01@gmail.com)>; 'Eric Bahr' <[ejbahr@comcast.net](mailto:ejbahr@comcast.net)>; 'Eric Turer' <[eric.turer@gmail.com](mailto:eric.turer@gmail.com)>; 'Jessica Balukas' <[jessica.balukas@gmail.com](mailto:jessica.balukas@gmail.com)>; 'John Roderick' <[rodericklaker@aol.com](mailto:rodericklaker@aol.com)>; 'Nate Merrill' <[njmerrill@comcast.net](mailto:njmerrill@comcast.net)>; 'Theresa Walker' <[theresawalker@comcast.net](mailto:theresawalker@comcast.net)>

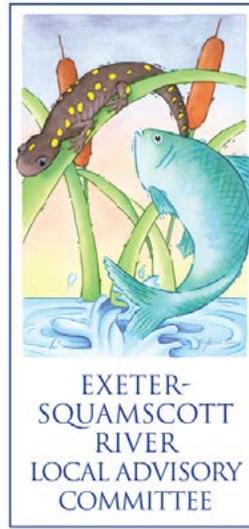
**Subject:** ESRLAC Management Plan and Executive Summary

ESRLAC – Attached, please find the Management Plan and Executive Summary with the edits made at the last meeting. Feel free to share these documents; I'll get them posted to the ESRLAC website. Thank you, Theresa

# Exeter-Squamscott River Watershed Management Plan 2022 - 2032 | Executive Summary

The **Exeter-Squamscott River Watershed Management Plan Update 2022** (Plan) was developed by the Exeter-Squamscott River Local Advisory Committee (ESRLAC) with assistance from the Rockingham Planning Commission with funds provided by the New Hampshire Department of Environmental Services. The Plan describes the priorities for ESRLAC in the coming decade and provides an overview

of land use and natural resources in twelve watershed communities - Chester, Sandown, Danville, Raymond, Fremont, Kingston, Brentwood, East Kingston, Kensington, Exeter, Newfields, and Stratham. Since the river's enrollment in the NH Rivers Management and Protection Program in 1996, ESRLAC has acted as a volunteer steward of the river, working with landowners, developers, and regulatory agencies to protect the river from the impacts of development and a changing climate. ESRLAC is committed to partnering with landowners, Select Boards, Planning Boards, Conservation Commissions, and with the many organizations and agencies vested in protecting water quality, wildlife habitat, and cultural resources in the Exeter-Squamscott River watershed. Productive partnerships are the foundation for successful implementation of the priorities stated in this Plan.



## Mission of the Exeter-Squamscott River Local Advisory Committee

- Improve water quality to meet federal and state standards.
- Advocate for preservation and enhancement of aquatic, riparian, and upland habitats.
- Promote responsible recreational use of the river and disseminate information about historical, cultural, and environmental resources in the watershed.
- Incorporate climate change science into ESRLAC's work.
- Highlight the priorities of ESRLAC and promote best management practices within the watershed.
- Encourage the adoption and enforcement of model land use regulations to protect water quality.

## Issues of Concern for the Exeter-Squamscott River

- Manage stormwater and minimize impervious surfaces to protect water quality.
- Reduce nutrient pollution from lawn fertilizer, septic systems, and wastewater treatment plants.
- Incorporate the projected impacts of climate change into the design of land development proposals.

## Priorities of the Exeter-Squamscott River Local Advisory Committee

ESRLAC supports the sustainable management of the Exeter-Squamscott River watershed. ESRLAC defines sustainable watershed management as actions that restore natural hydrologic variability and riverine and riparian habitats, maintain acceptable water quality and quantity, and advance land stewardship and low impact development practices. ESRLAC will work with landowners, towns, public agencies, organizations, and businesses that advance the following priorities and activities:

**Priority:** Improve water quality and water quantity to meet federal and state standards. Activities that advance this priority include:

- Support traditional land uses and stewardship such as farming and forestry following Best Management Practices.

- Promote participation in the New Hampshire Department of Environmental Services Volunteer River Assessment Program (VRAP).
- Promote and support permanent conservation of land in the watershed, with priority on shoreline properties, and strong adherence to easement restrictions and purposes.
- Work with watershed communities to minimize impacts of nonpoint source pollution, especially stormwater.
- Promote the responsible use of residential fertilizer.
- Work with watershed communities to promote proper wastewater disposal and septic system inspection and maintenance.
- Advocate for the identification and protection of prime wetlands in the watershed.
- Support identification of culvert locations and culvert repair, replacement, and maintenance.
- Encourage watershed communities to practice DES best management practices to reduce road salt application and participate in training programs for chloride application and other road treatment alternatives.
- Promote innovative septic system design that improves wastewater treatment.
- Advocate for local land use regulations that reduce creation of impervious surface.
- Participate in the pending instream flow study proposed by NHDES.
- Support sustainable practices throughout the watershed.

**Priority:** Preserve and enhance aquatic, riparian, and upland habitats. Activities that advance this priority include:

- Advocate for proper stream channel integrity to minimize flooding and erosion.
- Support remediation of eroded shoreland and washouts.
- Support replacements of culverts and other impediments that restrict aquatic connectivity.
- Advocate for land conservation projects and the protection of wildlife corridors.
- Support public information programs about wildlife habitat.
- Promote education, identification, and removal of invasive species along the river corridor.
- Collaborate with NH Fish and Game when appropriate.

**Priority:** Promote responsible recreational use of the river and support protection of historical, cultural, and environmental resources in the watershed. Actions that support this priority include:

- Work with communities to increase public access points to the river.
- Develop a map of public access points and public spaces.
- Engage youth in educational and recreational activities.
- Advocate for responsible boating speed on the river.

**Priority:** Incorporate climate change science into watershed management. Activities that support this priority include:

- Consult climate change data and reports when reviewing and commenting on NHDES permit applications.
- Advocate for land use regulations that incorporate climate adaptation planning.

Information on ESRLAC is available at [www.exeterriver.org](http://www.exeterriver.org) or by contacting ESRLAC via the Rockingham Planning Commission at 603-778-0885, [email@rpc-nh.org](mailto:email@rpc-nh.org).





# TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue • Stratham, NH 03885

Voice (603) 772-7391 • Fax (603) 775-0517 • [www.strathamnh.gov](http://www.strathamnh.gov)

## COMMITTEE APPOINTMENT APPLICATION

- |   |   |
|---|---|
| <input type="checkbox"/> Heritage Commission                        | <input type="checkbox"/> Zoning Board of Adjustment       |
| <input type="checkbox"/> Planning Board                             | <input type="checkbox"/> Public Works Commission          |
| <input type="checkbox"/> Conservation Commission                    | <input checked="" type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Stratham Summerfest Committee              | <input type="checkbox"/> Energy Commission                |
| <input type="checkbox"/> Exeter Squamscott River Advisory Committee | <input type="checkbox"/> Rockingham Planning Commission   |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee    | <input type="checkbox"/> Other _____                      |
| <input type="checkbox"/> Trail Management Advisory Committee        |   |

Rebecca Waltz

503-209-9120

Applicant Name (print)

Phone #

109 Tidewater Farm Rd.

Rebecca.Ettlinger@gmail.com

Address

Email

Registered Voter of Stratham?  YES  NO Number of Years as a Resident 7

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

I am interested in joining the Rec commission to help continue to make Stratham a great place to live and raise a family. My family is very involved with sports and recreation programs. I have a third and fifth grader, both of whom are active in sports and camps, and as a family, we spend a great deal of time at Stratham Hill Park - hiking, biking, dog walking, etc.

I feel the following experience and background qualifies me for this position:

I have a lot of local volunteer experience, including coaching rec soccer; co-chairing the SMS Fifth Grade Committee, and helping lead its many events; helping with local races such as The Great Bay Sk; as well as supporting various programs with the Food Pantry.

With a professional background in marketing and event planning, I have extensive experience in the planning, marketing, and execution of events of all sizes.

Rebecca Waltz

Signature of Applicant

4/10/23

Date



# TOWN OF STRATHAM

*Incorporated 1716*

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Voice (603) 772-7391 • Fax (603) 775-0517 • [www.strathamnh.gov](http://www.strathamnh.gov)

## COMMITTEE APPOINTMENT APPLICATION

Heritage Commission

Zoning Board of Adjustment

Planning Board

Public Works Commission

Conservation Commission

Recreation Commission

Stratham Summerfest Committee

Energy Commission

Exeter Squamscott River Advisory Committee

Rockingham Planning Commission

Pedestrian & Cyclist Advocacy Committee

Other \_\_\_\_\_

Trail Management Advisory Committee

---

Applicant Name (print)

Phone #

---

Address

Email

Registered Voter of Stratham?  YES  NO      Number of Years as a Resident \_\_\_\_\_

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

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I feel the following experience and background qualifies me for this position:

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Signature of Applicant

Date



# TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue • Stratham, NH 03885

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## COMMITTEE APPOINTMENT APPLICATION

- |   |   |
|---|---|
| <input type="checkbox"/> Heritage Commission                            | <input type="checkbox"/> Zoning Board of Adjustment     |
| <input type="checkbox"/> Planning Board                                 | <input type="checkbox"/> Public Works Commission        |
| <input type="checkbox"/> Conservation Commission                        | <input type="checkbox"/> Recreation Commission          |
| <input type="checkbox"/> Stratham Summerfest Committee                  | <input type="checkbox"/> Energy Commission              |
| <input type="checkbox"/> Exeter Squamscott River Advisory Committee     | <input type="checkbox"/> Rockingham Planning Commission |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee        | <input type="checkbox"/> Other _____                    |
| <input checked="" type="checkbox"/> Trail Management Advisory Committee |   |

JOHN ("JOCK") DYER (207) 450-9473 (M)  
 Applicant Name (print) Phone #

11 BARONS WAY 03885 JOCK1943@YAHOO.COM  
 Address Email

Registered Voter of Stratham?  YES  NO Number of Years as a Resident 4

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

THE WALKING/BIKING TRAILS OF STRATHAM ARE A  
VALUABLE TOWN ASSET, WORTHY OF MANAGEMENT.  
I AM WILLING TO VOLUNTEER MY LABOR FOR  
TRAIL RESTORATION/CREATION.

I feel the following experience and background qualifies me for this position:

HIKING HAS BEEN A LIFE-LONG ACTIVITY,  
IN ALL KINDS OF WEATHER, IN NEW ENGLAND  
I BELIEVE THE PRESERVATION OF FLORA AND  
FAUNA HABITAT AND SAFE ACCESS FOR CITIZENS  
IS IMPORTANT.

JALYU 3-13-2023  
 Signature of Applicant Date

April 5, 2023

To: David Moore, Stratham Town Administrator

From: Susan Wilbur, Chair, Board of Trustees, Wiggin Memorial Library

In accordance with NH RSA Section 202-A:10 Library Trustees and as provided in RSA 669:75, the Wiggin Memorial Library Board of Trustees recommends to the Stratham Select Board that Kathy Bower and Michele McCann-Corti be appointed as Alternate Trustees for the Library Board of Trustees for a term of one year expiring at Town Meeting 2024.

Thank you.