



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

SELECT BOARD AGENDA

MAY 16, 2022

7:00 P.M.

**Hutton Room, Stratham Municipal Center
10 Bunker Hill Avenue, Stratham, NH 03885**

This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center

The public may access this meeting at the date and time above using this conference call information. Please dial the conference number **(877) 205 7349** and input **2254** when prompted for a user pin/code.

If at any time during the meeting you have difficulty hearing the proceedings, please e-mail dmoore@strathamnh.gov.

To access materials related to this meeting, please see this link:

<https://www.strathamnh.gov/select-board>

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes – May 2, 2022
- IV. Treasurer Report (first meeting of the month)
- V. Department Reports & Presentations
 - A. Seth Hickey – Parks & Recreation
- VI. Correspondence
 - A. Conservation Commission Letter – Comments Proposal to Name Facilities
 - B. Cantrece Forrest - Comments Proposal to Name Facilities
- VII. Public Comment

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- VIII. Public Hearings, Ordinances and/or Resolutions
 - A. Public Hearing – Naming Facilities – Room A and Barns at SHP
 - B. Public Hearing – Discretionary Preservation Easement
- IX. Discussion of Monthly Reports – (second meeting of the Month)
- X. New Business and Action Items
 - A. Energy Commission Proposal for Hydro Group Net Metering Opportunity
 - B. Update on Long-term PFAS Planning and Funding Opportunities
- XI. Town Administrator Report
- XII. Informational Items
 - A. Rockingham County Commissioners Proposed 2023 Budget
 - B. Summary Write-up of April 20, 2022 Signage Discussion
- XIII. Reservations, Event Requests & Permits
- XIV. Review of Recent or Upcoming Board & Commissions Agendas
- XV. Boards and Commissions Nominations & Appointments
 - A. Appointments *for consideration*: None for this meeting
 - B. Appointments *to be voted on*:
 - a. John Kunowski – Planning Board to the unexpired alternate seat term ending 2024
 - b. Alex Dardinski – Heritage District Advisory Committee (3-year term)
- XVI. Miscellaneous & Old Business
- XVII. Adjournment



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MEMORANDUM

TO: Michael Houghton, Select Board Chair
Allison Knab, Select Board Vice Chair
Joe Anderson, Select Board

FROM: David Moore, Town Administrator

DATE: May 13, 2022

RE: Select Board Agenda and Materials for the May 16th Regular Meeting

Please allow this memorandum to serve as a guide to the Select Board Meeting agenda for May 16, 2022. As a reminder, the next meeting of the Board is scheduled for May 31st. There will be one meeting in June (June 20th).

III. Consideration of Minutes – May 2, 2022

The minutes from your meeting on May 2, 2022 are included in your packet for your review and consideration for acceptance at your meeting.

IV. Treasurer Report (second meeting of the month)

V. Department Reports & Presentations

A. Seth Hickey – Parks & Recreation

VI. Correspondence

A. Conservation Commission Letter – Comments Proposal to Name Facilities

B. Cantrece Forrest - Comments Proposal to Name Facilities

VII. Public Comment

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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VIII. Public Hearings, Ordinances and/or Resolutions

A. Public Hearing – Naming Facilities – Room A and Barns at SHP

A public hearing has been advertised in accordance with your policy for naming Town facilities and areas. I have conducted outreach to a significant number of stakeholders who staff and the Board identified as potentially interested in both proposed namings. According to your policy, the earliest the Board could act on this proposal is May 31st. The Board does not need to deliberate on this proposals this evening; it could just take comment. I have attached the two written comments the Board has received to date for the public hearing. Certainly, members of the public could submit additional comments prior to your action on the subject.

B. Public Hearing – Discretionary Preservation Easements

A public hearing has been posted for your meeting on May 16th for the acceptance of three barn easements under RSA 79-D. The preparation of these applications has been completed by the Heritage Commission as well as our Assessor Chris Murdough and Assessing Assistant (Deputy Town Clerk) Jim Joseph.

Following the public hearing, the Select Board must act within 60 days of the hearing. The Heritage Commission has worked very closely with these applicants and supported their efforts to apply. Nate Merrill, Chair of the Heritage Commission, is scheduled to attend the public hearing in support of these applications. If the Board approves of the application, an easement is entered into. A sample easement - which has recently been reviewed for adherence to the most up to date version of the law - is included in your packet.

The criteria for approving the Barn easements are set out in RSA 79-D.

From the RSA 79-D:3

II. A discretionary preservation easement shall be considered to provide a demonstrated public benefit if it provides at least one of the following public benefits:

(a) **There is scenic enjoyment of the structure by the general public from a public way or from public waters.**

(b) The structure is historically important on a local, regional, state, or national level,



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either independently or within an historic district.

(c) The structure's physical or aesthetic features contribute to the historic or cultural integrity of a property listed on or determined eligible for listing on the National Register of Historic Places, state register of historic places, or locally designated historic district.

In exercising its discretion, the Select Board may weigh the public benefit to be obtained versus the tax revenue to be lost if such an easement is granted. The Board can grant an abatement between 25% and 75% of the assessed value of the qualifying structure. The easement terms are to be a minimum of 10 years.

Assessor Chris Murdough has reviewed the three easement applications in your packet and recommends they be granted at the max abatement value of 75% and that the terms be for 10 years. She has provided her input as to each application's consistency with the purposes of the RSA, which is that they meet the criterion RSA 79-D:3 II a (bolded above). The annual revenue deferred by granting all three of these recommendations is \$1,324.55. Over at ten year period, the value is \$13,445.52. The calculations of the value of each easement can be found below.

| BARN EASEMENTS | | | | |
|-------------------------------|-------------|-------------|-------------|--------------|
| | | | | |
| Property Owner | Crosby | Gunn | Dardinski | |
| Full Assessment | \$45,000.00 | \$35,500.00 | \$16,100.00 | |
| Assessment with 75% Abatement | \$11,200.00 | \$ 8,700.00 | \$ 4,100.00 | |
| Abatement Value | \$33,800.00 | \$26,800.00 | \$12,000.00 | |
| Divide by 1,000 | 33.80 | 26.80 | 12.00 | Totals |
| 18.52 Tax Rate 2021 | \$ 625.98 | \$ 496.34 | \$ 222.24 | \$ 1,344.55 |
| 10 Year Term | \$ 6,259.76 | \$ 4,963.36 | \$ 2,222.40 | \$ 13,445.52 |

Depending on the Board's preference, the Board can take these up individually or vote to approve the slate en bloc.



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In granting these easements to the Town the property owners are committing to agreeing to “maintain the structure in keeping with its historic integrity and character during the term of the easement” per the RSA.

Sample motion: ***To approve each application for a 79-D Barn Easements and to vote to execute easements reflecting the abatement value and terms as recommended by the Assessor.***

IX. Discussion of Monthly Reports – (second meeting of the Month)

X. New Business and Action Items

A. Energy Commission proposal for hydro group net metering opportunity

The Energy Commission would like to make a proposal to the Select Board that the town participate in the Hydro Group Net Metering opportunity brought to us by Freedom Energy Logistics (FEL). This summary below has been provided by the Energy Commission.

Summary of the Opportunity:

- NH Energy Laws were recently updated to allow Municipalities to earn revenue by joining Group Net Metering program for Hydroelectric Generation Facilities up to 5MW capacity.
- Stratham can join such a group, consisting of other municipal/SAU facilities served by Unitil
- Stratham Muni facilities that are not currently part of a net metering arrangement can be compensated at a rate of \$0.005/kWh, paid out on a quarterly basis.
 - This is all Stratham facilities except the Police Department
 - Stratham would earn something like ~\$1250 annually while contributing to the viability of NH Small-Medium electric generation as a cohort of Unitil-served municipalities
- Town would sign a 5-year contract with an ‘out clause’ that provides no penalty for early exit with 90 days-notice of exit.

Our understanding of the administrative task would be to send FEL copies of Unitil energy bills for those facilities we would register in the program. PDFs of our bills can be downloaded from the Unitil website when available, and easily shared with FEL via email or cloud folder.



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B. Update on PFAS Long-Term Planning Study and Grant Opportunities

At your meeting, I plan to update you on the long-term study to review PFAS alternative and review upcoming opportunities to access funding support for at least one of the alternative approaches.

XI. Town Administrator Report

I will present developments associated with open items and other business of the Town. If any Board member has a specific request of an item I cover at the meeting, I welcome hearing from you at any time.

XII. Informational Items

- A. Rockingham County Commissioners Proposed 2023 Budget
- B. Summary Write-up of April 20, 2022 Signage Discussion

XIII. Reservations, Event Requests & Permits

XIV. Review of Recent or Upcoming Board & Commissions Agendas

XV. Boards and Commissions Nominations & Appointments

A. Appointments *for consideration*: None

B. Appointments *to be voted on*:

- a. John Kunowski – Planning Board to the unexpired alternate seat, term ending 2024
- b. Alex Dardinski – Heritage District Advisory Committee (3-year term)

XVI. Miscellaneous & Old Business

XVII. Adjournment

MINUTES OF THE MAY 2, 2022 SELECT BOARD MEETING

Meeting held in the Hutton Room at the Stratham Municipal Center

MEMBERS PRESENT: Board Members Chair Mike Houghton, Vice Chair Allison Knab, Joe Anderson

ALSO PRESENT: Town Administrator David Moore, Finance Administrator Christiane McAllister, Police Chief Anthony King

At 7:00 pm Mr. Houghton opened the regular meeting.

Ms. Knab motioned to accept the minutes from the April 18, 2022 Select Board meeting. Mr. Anderson seconded the motion. All voted in favor.

Mr. Houghton recognized Police Chief Anthony King to give his department report. Chief King reminded the board that there will be an awards ceremony on May 20th and they are invited. He requested the Board's approval to allow alcohol. Ms. Knab motioned to waive the alcohol prohibition for the Police Dept. event on May 20th. Mr. Anderson seconded the motion. All voted in favor.

Chief King gave status updates on several grants. Body worn cameras will be implemented in July. He received a grant for radio equipment and is including the DPW and the Fire Dept. in expending the remainder of those funds. Mr. Moore thanked Chief King for taking the lead on that and for including the other departments.

The Police Dept. is also applying for the Highway Safety Grant. Stratham is earmarked to receive up to \$9,000 to be applied towards safety initiatives. They are also applying for a \$2,000 matching grant from the Bureau of Justice Assistance for two bullet proof vests.

Chief King had wanted dashboard cameras at the time the department was applying for a grant for body worn cameras (which has since been awarded and accepted by the Board), but because it was a matching grant, it was financially out of reach. Chief King discovered an outright grant from a Community Funding program sponsored by Congressman Pappas. He applied and, out of the 90 other agencies that applied, Stratham PD was chosen as one of the 15 finalists. We are awaiting their decision.

Chief King gave an update on trainings. Two officers were trained in Integrated Communications Assessment and Tactics, which is how to handle a mental illness crisis with someone who is armed with something other than a handgun. Those officers, in turn, trained the entire department. The department continues to train in de-escalation / escalation; shoot/don't shoot procedures. Chief King continues to encourage and participate in ethics trainings for himself and his staff. He was selected to serve on the NH State Accreditation Committee.

Chief King reported that lobby updates are now complete. After hours, people can come in to the front foyer, fill out paperwork and leave it in a box for the admin assistant to process the next day. He reported that issues with people going through the rear parking lot have been addressed.

Regarding staffing updates, Chief King said that Officer Poole is in his final phase of training and will be starting his first official full time shift on May 12th. There are three part-time positions that are currently available.

The new motorcycle has arrived with new graphics and new radar. The new vehicle is expected to arrive in June.

Chief King reviewed the 2021 goals that were met: body worn cameras, professional development improved, finalized dept. evaluation forms, community relations kicked off (presentation to cub scouts, family events, after hours in foyer, scheduled upcoming events) Ongoing 2022 goals – ongoing training – firearms, more on mental illness, driver training, homeland security drill at SHP, and individual trainings.

Lastly, Chief King advised the Board that he had been working on options for the Department to offer enhanced response to animal-related call through an animal control officer. Stratham alone has over 1,500 dogs registered. He said that Town Clerk Deborah Bakie supports having an animal control officer. There are 250-300 animal related calls each year. There have been issues with dogs at Stratham Hill Park. There would be much to consider in how the position would be structured, including the potential to provide it via an inter-municipal agreement with other Towns. Discussion ensued and it was agreed there was additional research and information to follow-up on. Mr. Houghton expressed concerned about the residents' reaction to another request for additional staffing.

At 7:24pm Mr. Houghton motioned to go into a non-public session in accordance with RSA 91-A:3, II(a) Personnel. Mr. Anderson seconded the motion. Roll call: Houghton-Yes; Knab-Yes; Anderson-Yes. At 7:50pm Mr. Houghton motioned to come out of the non-public session and seal the minutes noting that failure to do so would adversely affect the reputation of another. Mr. Anderson seconded the motion. All voted in favor.

Mr. Houghton moved next to the Recruitment, Retention and Department Structure item and recognized Chief King, who introduced the item.

Chief King summarized his rationale for restructuring, which included the creation of a separate operational lieutenant position to be filled within the current complement of full-time staff (no new staff to be hired). He gave the following five reasons in support of moving forward with the second lieutenant's position.

1. Operational effectiveness -Delegation of duties will be more streamlined. The PD has two major areas of responsibility: administrative services and patrol services – this will allow for a lieutenant to be in charge of each of those two divisions.
2. Retention –working to keep good employees longer by providing them with more internal opportunity
3. Recruitment – create a structure that attracts quality applicants in the future when we do lose staff to retirement
4. Succession planning – strategy to identify and develop our future leaders at all levels of the PD

5. Improvement in overall morale – opportunity for improvement and change is beneficial to morale.

Chief King stated that this reorganization will not require hiring additional staff. The lieutenant and sergeant positions will be filled internally.

The Board discussed the proposal and asked clarifying questions of the Chief.

Mr. Houghton moved to approve of the proposed department restructuring presented by the Police Chief as presented. Ms. Knab seconded the motion. All voted in favor.

ADMINISTRATION

Mr. Moore reported that the first quarterly report of the expended ARPA funds has been submitted in accordance with the guidelines and previously outlined projects. Road projects and online software permitting will be in next report.

The Town Assessor is working on the MS-1, which sets the values for the tax bills. Mr. Moore reported out on the logistics of including a message to residents on the tax bill. Based on the limited options, the Board preferred to look at other options.

Mr. Moore reported on the Memorial Day preparations. Jeff Gallagher and Geri Denton are volunteering, once again, to organize the event on behalf of the Board. The Board discussed their participation in the event.

Mr. Moore plans to attend a Climate Change Symposium the Town was invited to by the City of Portsmouth. Regional Towns were invited to participate via zoom.

May 16th will be the Naming Facilities Public Hearing as well as the public hearing on barn easements.

Mr. Moore reported that the SHP signage meeting was held this week. There was good attendance with representatives from various committees being present. Consensus regarding overall goals was easily reached. Mr. Moore will send the summary of the meeting to the Board (a summary is being circulated to attendees). The meeting was valuable in that it allowed for a discussion of how SHP fits into the Master Plan and how the an Open Space Plan will be helpful in defining how the Park fits into the Town's overall open space and park lands. The Trail Management Advisory Committee is poised to move forward with phase I, trail signage and as a result will have a role in thinking through signage details for the entire park.

Mr. Moore reported that the Rt. 108 corridor and traffic light preemption system had been addressed and were function. He advised the issue was one more of maintenance than a need for a deep investment in new equipment. He will ask DPW Director Mears to provide more details in his dept. report. The Board discussed how it would be good to update the Town on this issue via the newsletter as it was raised at the Town Meeting.

Mr. Houghton moved to the informational items. Mr. Moore advised that he updated the Goals sheet to include status updates through to April 29th, which he presented to the board for feedback. He will update it and bring to the board monthly.

APPOINTMENTS

Mr. Houghton noted the following appointments for consideration: John Kunowski for the Planning Board and Alex Dardinski to the Heritage District Advisory Committee.

Ms. Knab motioned to move forward with Nate Merrill as our nominee to the Exeter Squamscott River Local Advisory Committee. Mr. Anderson seconded the motion. All voted in favor.

Mr. Moore presented a Forest Fire Warden Appointment form from Fire Chief Jeff Denton. We need to change our warden from former Chief Matt Larrabee to Chief Denton and to nominate Deputy Wardens. Chief Denton put forth Christopher Heal and Benjamin Hochschwender as Deputy Wardens. Mr. Anderson moved to designate Chief Jeff Denton as Forest Fire Warden and his recommendations for Deputy Wardens, Christopher Heal and Benjamin Hochschwender. Ms. Knab seconded the motion. All voted in favor.

Mr. Moore noted that he received a proclamation request from the town clerks. Mr. Houghton motioned to proceed in publishing a proclamation of the 53rd Annual Professional Municipal Clerk's week to be effective May 1 – 7. Ms. Knab seconded the motion. All voted in favor.

Mr. Houghton recognized Ms. McAllister. Ms. McAllister reported on the progress the auditors made last week. She will have the updated financial reports available for them at their next meeting.

At 8:33 pm Mr. Houghton motioned to go into a non-public session in accordance with RSA 91-A:3, II(a) Personnel. Ms. Knab seconded the motion. Roll call: Houghton-yes; Knab-yes; Anderson-yes.

At 9:56 p.m. Mr. Houghton moved to seal the minutes noting failure to do so may adversely may render a proposed action ineffective. Mr. Anderson seconded the motion. All voted in favor.

At 9:56 pm Mr. Houghton motioned to adjourn. Mr. Anderson seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard
Recording Secretary



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TOWN OF STRATHAM

SELECT BOARD

NOTICE OF PUBLIC HEARING

MONDAY, May 16, 2022, 7:00 PM

**MUNICIPAL CENTER
10 BUNKER HILL AVENUE**

The Town of Stratham will hold the following public hearings at the above date and time in accordance with its Parks, Areas & Facilities Name Policy.

1. Request to name “Meeting Room A” at the Municipal Center the “Joan Sewall Room” in honor of the longtime Stratham Memorial School food service director in accordance with Town policy and a request from a member of the public.
2. Request to name Livestock Barns in Stratham Hill Park after “James & Lorraine Stuart” longtime contributors to the Stratham Fair and broader community in accordance with Town policy and a request from a member of the public.

For more information relative to any of these public hearings please, please visit the Town’s website at www.strathamnh.gov or the Town Administrator’s office Monday through Friday 8:30 a.m. to 4:00 p.m.

Ad Preview

TOWN OF STRATHAM

SELECT BOARD

NOTICE OF
PUBLIC HEARING

MONDAY,
May 16, 2022, 7:00 PM

MUNICIPAL CENTER 10
BUNKER HILL AVENUE

The Town of Stratham will hold the following public hearings at the above date and time in accordance with its Parks, Areas & Facilities Name Policy.

1. Request to name "Meeting Room A" at the Municipal Center the "Joan Sewall Room" in honor of the long-time Stratham Memorial School food service director in accordance with Town policy and a request from a member of the public.

2. Request to name Livestock Barns in Stratham Hill Park after "James & Lorraine Stuart" longtime contributors to the Stratham Fair and broader community in accordance with Town policy and a request from a member of the public.

For more information relative to any of these public hearings please, please visit the Town's website at www.strathamnh.gov or the Town Administrator's office Monday through Friday 8:30 a.m. to 4:00 p.m.

TO: DAVID MOORE, TOWN ADMINISTRATOR
CC: MIKE HOUGHTON, SELECT BOARD CHAIR
FROM: NATHAN MERRILL
DATE: MARCH 21, 2022
RE: PARKS, AREAS & FACILITIES NAMING POLICY

I am writing to request naming of two town-owned facilities in honor of people “of historical or cultural significance” and “particularly identified with the land or facility.” (Policy criteria 1.c. and 1.d.)

The names I propose are for facilities owned by the Town for more than 12 months (criteria 2) and the proposed names are not “similar to existing parks, properties or facilities” (criteria 4).

In accordance with the Policy’s procedures, I submit to you the following under part a:

- i. I propose naming “Meeting Room A” at the Municipal Center the “Joan Sewall Room” in honor of the longtime Stratham Memorial School food service director.
- ii. Generations of Stratham youngsters recall Mrs. Sewall’s home cooking in our school cafeteria (originally located in what is now the Town Clerk’s lobby, but later in today’s “Meeting Room A” after the school was expanded). From her famous homemade apple crisp made with fresh Bunker Hill Orchard apples each fall, to the savory smells of her baked chicken wafting down the halls, to her buttery soft scratch-made dinner rolls, we were all fortunate to have such a nutritious and high quality school lunch available each day at SMS. Mrs. Sewall is also fondly remembered for allowing students to pick menu items to be served on their birthdays, and for her broad smile and good humor in the kitchen. I cannot think of a more appropriate person for whom to name this room.
- i. I propose naming the livestock barns at Stratham Hill Park in honor of my late grandparents, James & Lorraine Stuart.
- ii. Jim & Lorraine Stuart shepherded the 4-H livestock programs at Stratham Fair for nearly 30 years, from its founding in 1967 until their ‘retirement’ circa 1995. The two of them lived for Stratham Fair weekend – it was a perennial highlight of every year. They relished their jointly held role in supporting generations of 4-H youngsters in the show ring. They were responsible for setting up and taking down the livestock pens, tents, and other infrastructure each year, as well as coordinating judges and other volunteers, orchestrating ribbon and trophy supplies, and every other conceivable detail with UNH Cooperative Extension staff, including longtime 4-H coordinator Lynn Garland, for whom the 4-H exhibits building is now named. Jim & Lorraine’s volunteerism and community involvement in Stratham expanded far beyond

the fairgrounds over the years, but leading the 4-H livestock programs for all those decades was unquestionably their greatest pride and joy.

In accordance with procedure a. iii., I submit the following written public support for these naming nominations:

- “I would support both of your naming ideas. Being on the receiving end of both your grandparents’ assistance at the fair, and Joan’s nutritional goodness at the school, I can attest to their worthiness!” – Bruce Scamman

- “I think the naming of town owned spaces is great. The names you suggested are both top of the list. Jim and Lorraine worked very hard for the fair, and I remember Joan working in the school kitchen. No one was more dedicated to the town than these [folks].” – Florence Wiggin

If more public support is required, please let me know and I will reach out to more people for additional comments.

I appreciate your consideration and look forward to hearing from you with any questions.

From: [David Moore](#)
To: [Karen Richard](#)
Cc: [Cantrece Forest](#)
Subject: FW: Naming Facilities - Room A and Livestock Barns
Date: Tuesday, May 3, 2022 10:34:49 AM
Attachments: [image001.png](#)

Karen,

Please create a .pdf of this e-mail and include in the May 16th meeting packet for the Board.

Thank you,

David M.

From: Cantrece Forest <CForest@StrathamNH.gov>
Sent: Thursday, April 21, 2022 10:29 AM
To: David Moore <dmoore@StrathamNH.gov>
Cc: Seth Hickey <SHickey@StrathamNH.gov>; 'Allison Knab' <allisonmknab@yahoo.com>
Subject: Re: Naming Facilities - Room A and Livestock Barns

David, what Nate is doing is very kind and thoughtful for his family. I do have concerns with naming facilities at Stratham Hill Park when the future of these noted buildings might be in question. Without knowing the future of The Stratham Fair or potential use of those pole barns it would be irresponsible for The Town Of Stratham to place name to them when it's possible they have no future use and could be removed.

Cantrece Forest
Program Coordinator ~ Stratham Parks and Recreation
603-772-4741 Ext. 250

[Tickets on Sale NOW for the 2nd Annual Great Bay Food Truck Festival](#)



Stratham Parks and Recreation is a proud supporter of #areuin? The #areuin? card provides NH's economically disadvantaged K-12 students access to out-of-school programming that they might not typically have access to due to financial constraints. Learn more by visiting <https://www.areuincard.org>

From: David Moore <dmoore@StrathamNH.gov>
Sent: Tuesday, April 19, 2022 4:16 PM
To: Anthony J King <AKing@StrathamPD.org>; Cantrece Forest <CForest@StrathamNH.gov>;

Christiane McAllister <cmcallister@StrathamNH.gov>; Deborah Bakie <DBakie@StrathamNH.gov>; Denise Lemire <DLemire@StrathamNH.gov>; Jason Pond <jpond@StrathamNH.gov>; Jim Joseph <JJoseph@StrathamNH.gov>; Jim Marchese <jmarchese@StrathamNH.gov>; Karen Richard <KRichard@StrathamNH.gov>; Lee Todis <ltodis@strathamnh.gov>; Lesley Kimball <wigginml@comcast.net>; Mark Connors <mconnors@StrathamNH.gov>; Matthew Larrabee <mlarrabee@StrathamNH.gov>; Nathaniel Mears <nmears@StrathamNH.gov>; Seth Hickey <SHickey@StrathamNH.gov>; Tara Madden <tmadden@StrathamNH.gov>; tntabbott@comcast.net <tntabbott@comcast.net>; Tracy-Lynn Abbott <tabbott@StrathamNH.gov>

Subject: Naming Facilities - Room A and Livestock Barns

Dear All,

I am writing to make the Town staff aware of this naming proposal for the Municipal Center Room A and the two Livestock Barns at Stratham Hill Park.

In accordance with the attached policy, the Select Board has received a request under its “Parks, Areas & Facilities Name Policy” (policy attached) to name the two Livestock Barns after “Jim & Lorraine Stuart” and Room A after “Joan Sewall” (request attached).

In accordance with the policy, the earliest the Board could vote on the proposed naming would be its meeting scheduled for Tuesday May 31st.

If you have any questions or concerns about the proposal, please reach out to me. At the request of the Board (and in accordance with the policy) I will be reaching out to other interested stakeholders directly.

David M.

David Moore
Town Administrator

Are you signed-up for our Select Board Newsletter?

Please visit <https://www.strathamnh.gov/subscribe> or simply reply to this e-mail asking to be added to our list!

Town of Stratham, NH
10 Bunker Hill Avenue
Stratham, NH 03885

(603) 772-7391 ext. 181

www.StrathamNH.gov

To: Mike Houghton, Chair, Town of Stratham Select Board
From: Kyle Saltonstall, Vice Chair, Town of Stratham Conservation Commission
Date: May 2nd, 2022
RE: Naming of two town facilities after notable town residents

Dear Mr. Chair,

During the most recent regularly scheduled Public meeting, the Conservation Commission discussed the proposed renaming of Meeting Room A and naming of two livestock barns at Stratham Hill Park.

In regards to the re-naming of Meeting Room A:

Although the proposal to rename this room after Joan Sewell is not the type of decision normally considered by the Conservation Commission, members of the Conservation Commission agree that she was certainly an important woman whose legacy is deserving of recognition. We would be honored to continue her legacy of service in a room bearing her name.

In regards to the naming of the two barns at Stratham Hill Park:

In addition to Jim and Lorraine Stuart's contributions to the success of the Stratham Fair and its 4-H programs, Mr. and Mrs. Stuart persisted in local agriculture when many of Stratham's farms sold off their land to developers. To honor their legacy of conserving Stratham's natural resources of soil and water, we support the proposition to name the livestock barns at Stratham Hill Park after Jim and Lorraine Stuart.

In summary, the Conservation Commission fully supports the renaming of Meeting Room A as the Joan Sewell Room and of the naming of the two livestock barns at Stratham Hill Park as the Jim and Lorraine Stuart buildings.

Very Respectfully,



K Kyle Saltonstall
Vice Chair

Town of Stratham Conservation Commission

DISCRETIONARY PRESERVATION EASEMENT

PUBLIC HEARING

MAY 16, 2022 -7:00 PM

The Board of Selectmen will hold a public hearing in the Stratham Municipal Center to discuss, take public comment, and act upon the following three (3) items:

Application by Geoffrey Crosby, 35 Frying Pan Lane (Tax Map 9 Lot 99) for a Discretionary Preservation Easement to be placed upon the property in accordance with NH RSA 79-D.

Application by Dardinski Family Trust, Alexander Dardinski - Trustee, 3 Chase Lane (Tax Map 17 Lot 52) for a Discretionary Preservation Easement to be placed upon the property in accordance with NH RSA 79-D.

Application by Jennifer Gunn, 173 Winnicutt Road (Tax Map 11 Lot 37) for a Discretionary Preservation Easement to be placed upon the property in accordance with NH RSA 79-D.

The applicants must demonstrate to the satisfaction of the Selectmen that the application provides a public benefit through the preservation of the historic agricultural structure on their property. If such a determination is made, the terms and conditions of such an easement will be discussed, which may result in the lowering of the assessed value of the property encumbered by the easement.

Public participation is encouraged.

LOCALiQ

NEW ENGLAND

PO Box 631210 Cincinnati, OH 45263-1210

PROOF OF PUBLICATION

Karen Richard
Town Of Stratham
10 BUNKER HILL AVE.
STRATHAM NH 03885

STATE OF NEW HAMPSHIRE, COUNTY OF ROCKINGHAM

The Portsmouth Herald/Foster's Daily Democrat, a newspaper distributed in the counties of Rockingham & Strafford, published in the English language in the City of Portsmouth, County of Rockingham, State of New Hampshire printed and published and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issues dated on:

05/05/2022

and that the fees charged are legal.
Sworn to and subscribed before on 05/05/2022

Nicole Jacobs
Legal Clerk

Shelly Hora
Notary, State of WI, County of Brown

8-25-23
My commission expires

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SHELLY HORA
Notary Public
State of Wisconsin

DISCRETIONARY PRESERVATION EASEMENT PUBLIC HEARING

MAY 16, 2022 -7:00 PM
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Application by Jennifer Gunn, 173 Winnicutt Road (Tax Map 11 Lot 37) for a Discretionary Preservation Easement to be placed upon the property in accordance with NH RSA 79-D.

The applicants must demonstrate to the satisfaction of the Selectmen that the application provides a public benefit through the preservation of the historic agricultural structure on their property. If such a determination is made, the terms and conditions of such an easement will be discussed, which may result in the lowering of the assessed value of the property encumbered by the easement.

Public participation is encouraged.

TITLE V TAXATION

Chapter 79-D DISCRETIONARY PRESERVATION EASEMENTS

Section 79-D:1

79-D:1 Declaration of Public Interest. – It is hereby declared to be in the public interest to encourage the preservation of historic agricultural structures which are potentially subject to decay or demolition, thus maintaining the historic rural character of the state's landscape, sustaining agricultural traditions, and providing an attractive scenic environment for work and recreation of the state's citizens and visitors. It is further declared to be in the public interest to prevent the loss of historic agricultural structures due to property taxation at values incompatible with their preservation. The means for encouraging preservation of historic agricultural structures authorized by this chapter is the acquisition of discretionary preservation easements by town or city governments to assure preservation of such structures which provide a demonstrated public benefit.

Source. 2002, 86:1, eff. July 2, 2002.

Section 79-D:2

79-D:2 Definitions. –

In this chapter:

- I. "Discretionary preservation easement" means a preservation easement of an historic agricultural structure, including the land necessary for the function of the building, granted to a city or town for a term of 10 or more years.
- II. "Public benefit" shall have the meaning described in RSA 79-D:3, II.
- III. "Historic agricultural structure" means a barn or other structure, including the land necessary for the function of the building, currently or formerly used for agricultural purposes and as further defined by the advisory committee established under RSA 227-C:29.

Source. 2002, 86:1, eff. July 2, 2002.

Section 79-D:3

79-D:3 Qualifying Structures. –

- I. Any owner of an historic agricultural structure who wishes to maintain the structure in a use consistent with the purposes of this chapter may apply to the governing body of the municipality in which the property is located to convey a discretionary preservation easement to the municipality.
- II. A discretionary preservation easement shall be considered to provide a demonstrated public benefit if it provides at least one of the following public benefits:
 - (a) There is scenic enjoyment of the structure by the general public from a public way or from public waters.
 - (b) The structure is historically important on a local, regional, state, or national level, either independently or within an historic district.
 - (c) The structure's physical or aesthetic features contribute to the historic or cultural integrity of a property listed on or determined eligible for listing on the National Register of Historic Places, state register of historic places, or locally designated historic district.
- III. In determining whether an historic agricultural structure demonstrates the necessary public benefit to qualify for a discretionary preservation easement, the governing body shall have reference to guidelines adopted by the advisory committee established under RSA 227-C:29.

Source. 2002, 86:1, eff. July 2, 2002.

Section 79-D:4

79-D:4 Application Procedure. –

- I. Any owner of an historic agricultural structure which meets the tests of public benefit in RSA 79-D:3, II may apply to the governing body to grant a discretionary preservation easement to the municipality, agreeing to maintain the structure in keeping with its historic integrity and character during the term of the easement.
- II. No owner of an historic agricultural structure shall be entitled to have a particular structure classified for any tax year under the provisions of this chapter unless the owner has applied to the governing body on or before April 15 of the tax year on a form provided by the commissioner of the department of revenue administration. Such application shall include a map showing the location of the structure to be subject to the discretionary preservation easement, and a description of how the property meets the tests of public benefit in RSA 79-D:3.

Source. 2002, 86:1, eff. July 2, 2002.

Section 79-D:5

79-D:5 Approval, Denial. –

- I. If, after a duly noticed public hearing, the governing body finds that the proposed preservation of such historic agricultural structure is consistent with the purposes of this chapter, it may take steps to acquire a discretionary preservation easement as provided in this chapter. In exercising its discretion, the local governing body may weigh the public benefit to be obtained versus the tax revenue to be lost if such an easement is granted. The governing body shall have no more than 60 days to act upon the application.
- II. If the governing body denies the application to grant a discretionary preservation easement to the municipality, such denial shall be accompanied

by a written explanation. The local governing body's decision may be appealed by using the procedures of either RSA 79-A:9 or 79-A:11 provided, however, that such denial shall be deemed discretionary and shall not be set aside by the board of tax and land appeals or the superior court except for bad faith, discrimination, or the application of criteria other than those set forth in RSA 79-D:3 and paragraph I of this section.

III. The easement shall be a burden upon the property and shall bind all transferees and assignees of such property. An easement granted pursuant to this subdivision shall not be assigned, transferred, or released by the municipality without the consent of the owner, except as provided in RSA 79-D:8.

Source. 2002, 86:1, eff. July 2, 2002.

Section 79-D:6

79-D:6 Terms; Recording. – Any preservation easement acquired by the municipality pursuant to this chapter shall be for a minimum of 10 years. The easement terms shall include the method of assessment pursuant to RSA 79-D:7 and the terms of renewal pursuant to RSA 79-D:8, III. The local governing body shall provide for the recording of such easements with the register of deeds. Any costs of recording shall be the responsibility of the applicant.

Source. 2002, 86:1. 2007, 27:2, eff. Jan. 1, 2008.

Section 79-D:7

79-D:7 Assessment of Property Subject to Discretionary Preservation Easement. –

I. The method of assessment of discretionary preservation easement structures shall be included as a term of the agreement in any discretionary preservation easement acquired by a municipality. Assessment shall fall within a range, one end of which shall be 75 percent of the full value assessment; the other end of the range shall be 25 percent of said full value assessment.

II. The local governing body shall have the discretion to set the value of the discretionary preservation easement at a level within this range which it believes reflects the public benefit conferred by the property under the criteria set forth in RSA 79-D:3, II. The assessment shall not be increased because the owner undertakes maintenance and repairs designed to preserve the structure.

Source. 2002, 86:1, eff. July 2, 2002.

Section 79-D:8

79-D:8 Release of Easement, Expiration, Renewal, Consideration. –

I. Any property owner who has granted a discretionary preservation easement to a municipality pursuant to the terms of this chapter, after the effective date of this chapter, may apply to the local governing body of the municipality in which the property subject to a discretionary preservation easement is located for a release from such easement upon a demonstration of extreme personal hardship. Upon release from such easement, a property owner shall pay the following consideration to the tax collector of the municipality:

(a) For a release within the first half of the duration of the easement, 20 percent of the full value assessment of such structure and land under RSA 75:1.

(b) For a release within the second half of the duration of the easement, 15 percent of the full value assessment of such structure and land under RSA 75:1.

II. [Repealed.]

III. Upon the expiration of the terms of the discretionary easement, the owner may apply for a renewal, and the owner and local governing body shall have the same rights and duties with respect to the renewal application as they did with respect to the original application; provided, however, that at the time of the original granting of the discretionary preservation easement, the parties may include, as a term of the agreement, a provision for automatic renewal for the same term as the original. Such a provision may include the specification of the manner in which the tax assessment on the property for the next term is to be determined at the time of renewal.

IV. The tax collector shall issue a receipt to the owner of such property and a copy to the local governing body for the sums paid. The local governing body shall, upon receiving a copy of the above-mentioned consideration, execute a release or renewal of the easement to the owner who shall record such a release or renewal. A copy of such release or renewal shall also be sent to the local assessing officials if they are not the same parties executing the release or renewal.

V. In the event that the structure is destroyed by fire, storm, or other unforeseen circumstance not within the control of the property owner, the preservation easement shall be released without penalty.

VI. If, during the term of the preservation easement, the owner shall fail to maintain the structure in conformity with the agreement, or shall cause the structure(s) to significantly deteriorate or be demolished or removed, the preservation easement shall be terminated and a penalty assessed in accordance with RSA 79-D:8, I(a) and (b).

Source. 2002, 86:1. 2007, 27:1, eff. Jan. 1, 2008.

Section 79-D:9

79-D:9 Payment; Collection. –

I. If a consideration is due under RSA 79-D:8, I, the assessed value shall be determined as of the actual date of the release or expiration. Any consideration is in addition to the annual real estate tax imposed upon the property, and shall be due and payable upon the release or expiration.

II. Any consideration shall be due and payable by the owner at the time of release or expiration to the municipality in which the property is located. If the property is located in an unincorporated town or unorganized place, the tax shall be due and payable by the owner at the time of release or expiration to the county in which the property is located. Moneys paid to a county under this chapter shall be used to pay for the cost of services provided in RSA 28:7-a and RSA 28:7-b. Any consideration shall be due and payable according to the following procedure:

(a) The commissioner shall prescribe and issue forms to the local assessing officials for the consideration due, which shall provide a description of the property, the discretionary preservation easement, the full value assessment under RSA 75:1, and the amount payable.

(b) The prescribed form shall be prepared in quadruplicate. The original, duplicate, and triplicate copy of the form shall be given to the collector of taxes for collection of the consideration along with a special tax warrant authorizing the collector to collect the consideration under the warrant. The quadruplicate copy of the form shall be retained by the local assessing officials for their records.

(c) Upon receipt of the special tax warrant and prescribed forms, the tax collector shall mail the duplicate copy of the tax bill to the owner responsible for the tax as the notice of tax. Such bill shall be mailed within 12 months of the release or expiration.

(d) Payment of the consideration shall be due not later than 30 days after the mailing of the bill. Interest at the rate of 18 percent per annum shall be due thereafter on any consideration not paid within the 30-day period.

Source. 2002, 86:1. 2007, 27:3, eff. Jan. 1, 2008.

Section 79-D:10

79-D:10 Exemption for Eminent Domain. – If any of the property which is subject to a discretionary preservation easement is condemned by any governmental agency or is acquired through eminent domain proceedings, the local governing body shall execute a release of the easement to the owner. None of the liquidated consideration provisions of RSA 79-D:8, I shall be applicable to releases granted pursuant to this section.

Source. 2002, 86:1. 2007, 27:4, eff. Jan. 1, 2008.

Section 79-D:11

79-D:11 Local Preservation Easement Programs. – This chapter shall not be construed to limit the development of any other state, county, town, or city easement program for preservation, conservation, or other purposes.

Source. 2002, 86:1, eff. July 2, 2002.

Section 79-D:12

79-D:12 Lien for Unpaid Taxes. – The real estate of every person shall be held for the taxes levied pursuant to RSA 79-D:8.

Source. 2002, 86:1, eff. July 2, 2002.

Section 79-D:13

79-D:13 Enforcement. – All taxes levied pursuant to RSA 79-D:8 which are not paid when due shall be collected in the same manner as provided in RSA 80.

Source. 2002, 86:1. 2004, 203:14, eff. June 11, 2004.

Section 79-D:14

79-D:14 Rulemaking. –

I. The commissioner of the department of revenue administration shall adopt rules, pursuant to RSA 541-A, relative to:

(a) The application procedures under RSA 79-D:4.

(b) The payment and collection procedures under RSA 79-D:9.

II. The commissioner of the department of natural and cultural resources shall adopt such rules as may be applicable under the authority of RSA 227-C:5.

Source. 2002, 86:1, eff. July 2, 2002. 2017, 156:38, eff. July 1, 2017.

FORM

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
DISCRETIONARY PRESERVATION EASEMENT APPLICATION

PA-36-A

Received 2/22/2022

STEP 1 PROPERTY OWNER (S)

| | | | | | |
|----------------------|--------------------|--------------------|------------|----------|----------|
| PLEASE TYPE OR PRINT | LAST NAME | CROSBY | FIRST NAME | GEOFFREY | |
| | LAST NAME | | FIRST NAME | | |
| | STREET ADDRESS | 35 FRYING PAN LANE | | | |
| | STREET (continued) | | | | |
| | TOWN/CITY | STRATHAM | STATE | NH | ZIP CODE |

STEP 2 PROPERTY LOCATION OF LAND AND HISTORIC AGRICULTURAL STRUCTURE BEING CLASSIFIED

| | | | | | | |
|----------------------|-----------------|--|--------|------------|--------------------------|----------|
| PLEASE TYPE OR PRINT | STREET | 35 FRYING PAN LANE | | | | |
| | TOWN/CITY | STRATHAM | COUNTY | ROCKINGHAM | | |
| | NUMBER OF ACRES | 2.81 | MAP# | 000009 | LOT# | 000099 |
| | | | BOOK# | 6131 | PAGE# | 0934 |
| | CHECK ONE: | Original Application <input checked="" type="checkbox"/> | | Renewal | <input type="checkbox"/> | Tax Year |

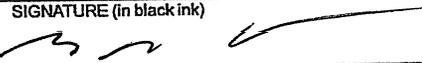
STEP 3 REASON FOR DISCRETIONARY PRESERVATION EASEMENT APPLICATION

Describe how the Historic Agricultural Structure meets one of the tests of public benefit per RSA 79-D:3. Submit additional sheets, if necessary.

Barn was built circa 1840, in addition to scenic view from Frying Pan Lane.

How many square feet will be subject to the easement? 3547 sq ft.

STEP 4 SIGNATURES OF ALL PROPERTY OWNERS OF RECORD

| | | |
|-----------------------------------|--|-------------|
| TYPE OR PRINT NAME (in black ink) | SIGNATURE (in black ink) | DATE |
| GEOFFREY K. CROSBY |  | 22 Feb 2022 |
| TYPE OR PRINT NAME (in black ink) | SIGNATURE (in black ink) | DATE |
| TYPE OR PRINT NAME (in black ink) | SIGNATURE (in black ink) | DATE |
| TYPE OR PRINT NAME (in black ink) | SIGNATURE (in black ink) | DATE |

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
DISCRETIONARY PRESERVATION EASEMENT APPLICATION
 (CONTINUED)

STEP 5 TO BE COMPLETED BY THE LOCAL ASSESSORS

| | |
|--|---|
| <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED | Pending approval of Discretionary Preservation Easement Agreement by landowner and assessing officials. |
| Comments: | |
| | |

STEP 6 APPROVAL OF A MAJORITY OF SELECTMEN/ASSESSORS

| TYPE OR PRINT NAME (in black ink) | SIGNATURE (in black ink) | DATE |
|-----------------------------------|--------------------------|------|
| | | |
| | | |
| | | |
| | | |
| | | |

STEP 7 DOCUMENTATION

| | |
|--|--|
| Is a map of the entire parcel showing the property location, orientation, overall boundaries and acreages clearly showing easement area requested submitted? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
|--|--|



FRYING PAN LANE

30
1 Ac

93
1.39 Ac

39
1 Ac

94
1.33 Ac

29
1.01 Ac

95
1.44 Ac

28
1.04 Ac

96
1.18 Ac

97
1.01 Ac

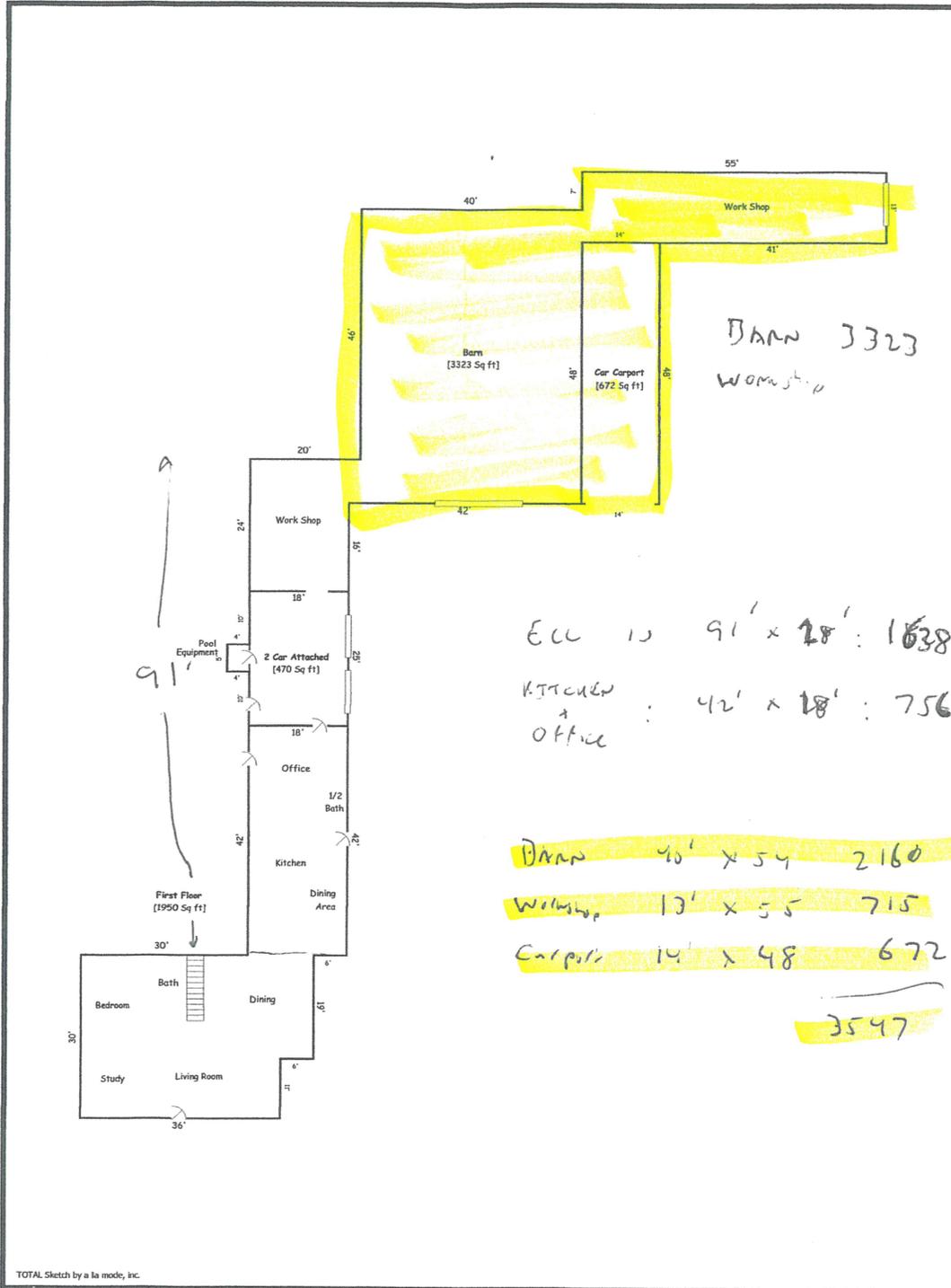
98
1.02 Ac

99
2.81 Ac

100 152.00 148.00 300.00

Building Sketch (Page - 1)

| | | | | | |
|------------------|--------------------|--------|------------|----------|-------|
| Borrower | Geoffrey Crosby | | | | |
| Property Address | 35 Frying Pan Ln | | | | |
| City | Stratham | County | Rockingham | State | NH |
| Lender/Client | Quicken Loans, LLC | | | | |
| | | | | Zip Code | 03885 |





FORM

PA-36-A

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
DISCRETIONARY PRESERVATION EASEMENT APPLICATION

Received 4/13/2022 *cm*

STEP 1 PROPERTY OWNER (S)

| | | |
|----------------------|----------------------------------|-------------------------|
| PLEASE TYPE OR PRINT | LAST NAME Dardinski | FIRST NAME Alexander |
| | LAST NAME Dardinski | FIRST NAME Katherine |
| | STREET ADDRESS 3 | |
| | STREET (continued) Chase Lane | |
| | TOWN/CITY Stratham | STATE NH |

STEP 2 PROPERTY LOCATION OF LAND AND HISTORIC AGRICULTURAL STRUCTURE BEING CLASSIFIED

| | | | | | |
|----------------------|--|------------|------------|----------------------------------|----------|
| PLEASE TYPE OR PRINT | STREET 3 Chase Lane | | | | |
| | TOWN/CITY Stratham | | | COUNTY Rockingham | |
| | NUMBER OF ACRES 2.18 | MAP# 17 | LOT# 52 | BOOK# | PAGE# |
| | CHECK ONE: Original Application <input checked="" type="checkbox"/> | | | Renewal <input type="checkbox"/> | Tax Year |

STEP 3 REASON FOR DISCRETIONARY PRESERVATION EASEMENT APPLICATION

Describe how the Historic Agricultural Structure meets one of the tests of public benefit per RSA 79-D:3. Submit additional sheets, if necessary.

Original Chase farm location later owned by Sweetster family. Working dairy farm until 1980's. Sold with 200 acres that later became multiple housing developments. Barn serves as historic agricultural anchor for these communities.

How many square feet will be subject to the easement?
 2162 (timber and roadside portions of barn)

STEP 4 SIGNATURES OF ALL PROPERTY OWNERS OF RECORD

| | | |
|---|--|-----------------|
| TYPE OR PRINT NAME (in black ink) Alexander Daridinski | SIGNATURE (in black ink)  | DATE 4/13/22 |
| TYPE OR PRINT NAME (in black ink) Katherine Dardinski | SIGNATURE (in black ink)  | DATE 4/13/22 |
| TYPE OR PRINT NAME (in black ink) | SIGNATURE (in black ink) | DATE |
| TYPE OR PRINT NAME (in black ink) | SIGNATURE (in black ink) | DATE |

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
DISCRETIONARY PRESERVATION EASEMENT APPLICATION
(CONTINUED)

STEP 5 TO BE COMPLETED BY THE LOCAL ASSESSORS

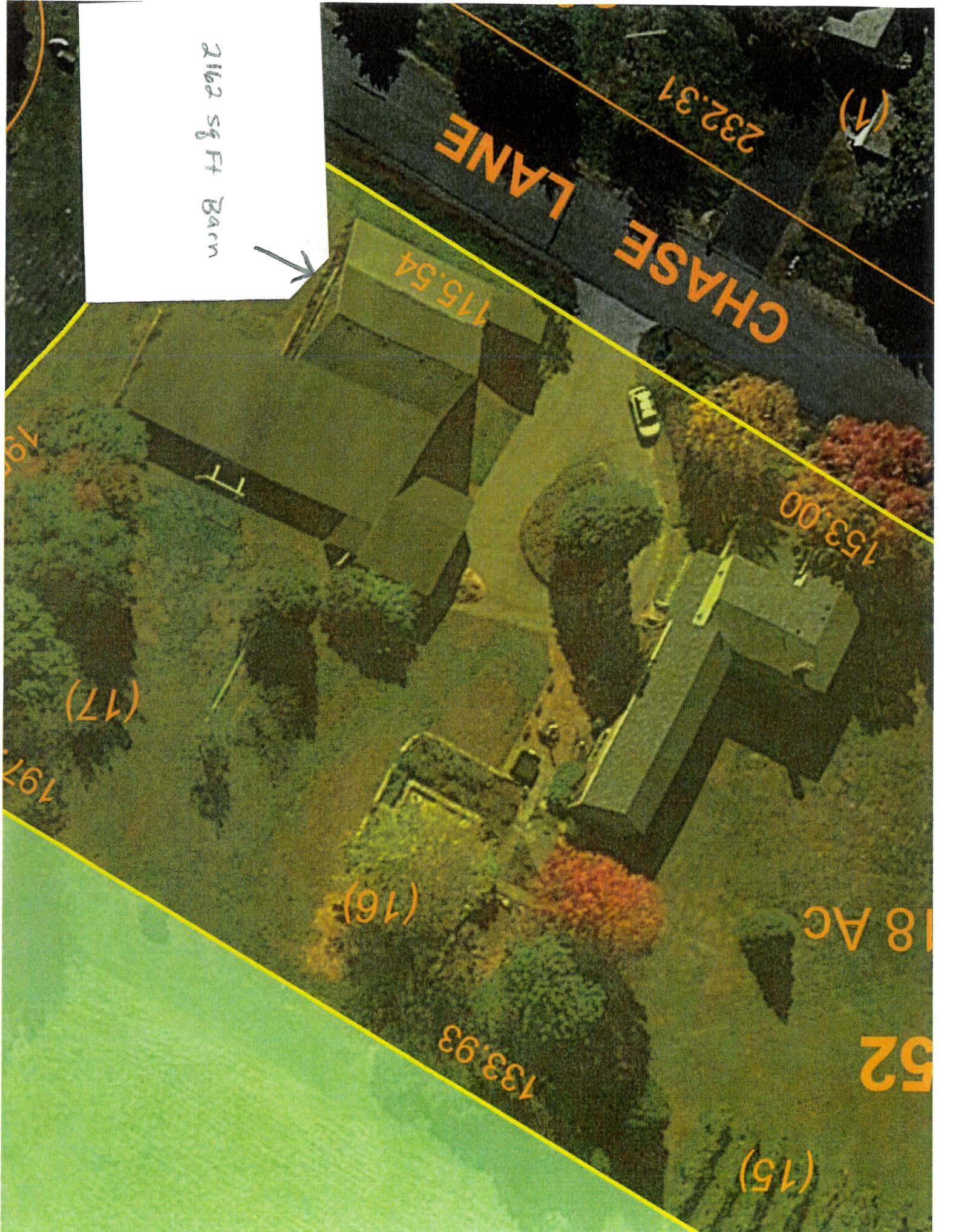
| | |
|-----------------------------------|---|
| <input type="checkbox"/> APPROVED | Pending approval of Discretionary Preservation Easement Agreement by landowner and assessing officials. |
| <input type="checkbox"/> DENIED | |
| Comments: | |
| | |

STEP 6 APPROVAL OF A MAJORITY OF SELECTMEN/ASSESSORS

| | | |
|------------------------------------|--------------------------|------|
| TYPE OR PRINT NAME (ink black ink) | SIGNATURE (in black ink) | DATE |
| TYPE OR PRINT NAME (ink black ink) | SIGNATURE (in black ink) | DATE |
| TYPE OR PRINT NAME (ink black ink) | SIGNATURE (in black ink) | DATE |
| TYPE OR PRINT NAME (ink black ink) | SIGNATURE (in black ink) | DATE |
| TYPE OR PRINT NAME (ink black ink) | SIGNATURE (in black ink) | DATE |

STEP 7 DOCUMENTATION

Is a map of the entire parcel showing the property location, orientation, overall boundaries and acreages clearly showing easement area requested submitted? Yes No



2162 sq Ft Barn

CHASE LANE

232.37

(17)

115.54

153.00

18 AC

52

(15)

(16)

133.93

(17)

197

FORM

PA-36-A

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

DISCRETIONARY PRESERVATION EASEMENT APPLICATION

STEP 1 PROPERTY OWNER (S)

| | | | | | | |
|----------------------|--------------------|--------------------|-------|------------|----------|-------|
| PLEASE TYPE OR PRINT | LAST NAME | Gunn | | FIRST NAME | Jennifer | |
| | LAST NAME | | | FIRST NAME | | |
| | STREET ADDRESS | 173 Winnicutt Road | | | | |
| | STREET (continued) | | | | | |
| | TOWN/CITY | Stratham | STATE | NH | ZIP CODE | 03885 |

STEP 2 PROPERTY LOCATION OF LAND AND HISTORIC AGRICULTURAL STRUCTURE BEING CLASSIFIED

| | | | | | | |
|----------------------|-----------------|--|-------|----------------------------------|---------------|--|
| PLEASE TYPE OR PRINT | STREET | 173 Winnicutt Road | | | | |
| | TOWN/CITY | Stratham | | COUNTY | Rockingham | |
| | NUMBER OF ACRES | MAP # | LOT # | BOOK # | PAGE # | |
| | 14.61 | 11 | 37 | 5666 | 0564 | |
| | CHECK ONE: | Original Application <input checked="" type="checkbox"/> | | Renewal <input type="checkbox"/> | Tax Year 2022 | |

STEP 3 REASON FOR DISCRETIONARY PRESERVATION EASEMENT APPLICATION

Describe how the Historic Agricultural Structure meets one of the tests of public benefit per RSA 79-D:3. Submit additional sheets, if necessary.

see attached

How many square feet will be subject to the easement?

double story 87x44' + single story 47x18'

STEP 4 SIGNATURES OF ALL PROPERTY OWNERS OF RECORD

| | | |
|-----------------------------------|---|---------|
| TYPE OR PRINT NAME (in black ink) | SIGNATURE (in black ink) | DATE |
| Jennifer Gunn |  | 3/24/22 |
| TYPE OR PRINT NAME (in black ink) | SIGNATURE (in black ink) | DATE |
| | | |
| TYPE OR PRINT NAME (in black ink) | SIGNATURE (in black ink) | DATE |
| | | |
| TYPE OR PRINT NAME (in black ink) | SIGNATURE (in black ink) | DATE |
| | | |

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
DISCRETIONARY PRESERVATION EASEMENT APPLICATION
(CONTINUED)

STEP 5 TO BE COMPLETED BY THE LOCAL ASSESSORS

| | |
|-----------------------------------|---|
| <input type="checkbox"/> APPROVED | Pending approval of Discretionary Preservation Easement Agreement by landowner and assessing officials. |
| <input type="checkbox"/> DENIED | |
| Comments: | |
| | |

STEP 6 APPROVAL OF A MAJORITY OF SELECTMEN/ASSESSORS

| | | |
|------------------------------------|--------------------------|------|
| TYPE OR PRINT NAME (ink black ink) | SIGNATURE (in black ink) | DATE |
| TYPE OR PRINT NAME (ink black ink) | SIGNATURE (in black ink) | DATE |
| TYPE OR PRINT NAME (ink black ink) | SIGNATURE (in black ink) | DATE |
| TYPE OR PRINT NAME (ink black ink) | SIGNATURE (in black ink) | DATE |
| TYPE OR PRINT NAME (ink black ink) | SIGNATURE (in black ink) | DATE |

STEP 7 DOCUMENTATION

| | | |
|--|------------------------------|-----------------------------|
| Is a map of the entire parcel showing the property location, orientation, overall boundaries and acreages clearly showing easement area requested submitted? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
|--|------------------------------|-----------------------------|

3/24/22

Town of Stratham, NH

Discretionary Preservation Easement Application

173 Winnicutt Road

Jennifer Gunn

Step 3, Reason for Application

My late 18th century barn is one of several landmark historic barns located along Stratham's roadways. While most of the accompanying farmland has been developed, my goal is to maintain the house and barn to preserve the appearance of the historic use of the property. My barn is readily visible to the public traveling in both directions on Winnicutt Rd. I've recently had a NH Preservation Alliance barn assessment completed, and several significant items have been prioritized for repair. My goal is to complete the highest priority tasks this year.

The savings I would benefit from by enrolling ~~the~~ the barn in a 79-D easement will not pay for the cost of the repairs, though it will help to mitigate the overall cost and help to protect my investment in the barn for the longer term.



37

14.61 Ac

38

0.38 Ac

WINNICUTT ROAD

15.92

200.91

115.00

136.00

379

33

Rockingham County



Board of Commissioners

Thomas Tombarello, Chair
Brian Chirichiello, Vice Chair
Kate Coyle, Clerk
commissioners@co.rockingham.nh.us

119 North Road
Brentwood, NH 03833
Telephone: 603-679-9350
Facsimile: 603-679-9354
www.co.rockingham.nh.us

May 10, 2022

To: The Members of the Rockingham County Delegation, the 36 Chair-Board of Selectmen of Rockingham County, Mayor-City of Portsmouth, and the Secretary of State.

Re: Rockingham County Fiscal Year 2023 Proposed Budget

Enclosed please find a copy of the **revised** Rockingham County Commissioner's Fiscal Year 2023 Proposed Budget. The previous version was mailed on Monday, May 2, 2022, in time for the public hearing that was held on Friday, May 6, 2022. At that hearing, a few changes were adopted. This revised copy will reflect those changes as follows;

1. +\$19,500 Outside Detail wages (15104000-51150)
2. +\$1,000 Deeds Office Supplies (14100000-53400)
3. -\$1,000 Deeds Service Contracts (14100000-53600)
4. +\$17,500 IT Telephone (11300001-53000)
+\$37,000 total appropriations + \$91,624,191 = \$91,661,191 revised BOC proposed total FY 2023 appropriations
5. +\$19,500 Outside Detail revenues (15100000-30226)
6. Revised Total Revenues now equal \$81,294,794.
7. +\$17,500 Unreserved Fund Balance (10000000-33030) for a revised amount of \$10,366,397
8. Revised Total Fund Balance amount is \$10,366,397

There was also the reordering of the amounts for Nursing Department Buyout (11702000-51400), Longevity (11702000-51401) and Compensated Absences (11702000-51004), to be in alignment with the actual payroll projections and Munis Budget Central module.

Best Regards,

Handwritten signature of Thomas Tombarello in blue ink.

Thomas Tombarello, Chair

Handwritten signature of Brian Chirichiello in blue ink.

Brian Chirichiello, Vice Chair

Handwritten signature of Kathryn Coyle in blue ink.

Kathryn Coyle, Clerk

Enclosure: Revised copy of the Rockingham County Board of Commissioner's proposed Fiscal Year 2023 budget.

ROCKINGHAM COUNTY FISCAL YEAR 2023 COMMISSIONERS PROPOSED BUDGET

APPROPRIATIONS

| DEPARTMENT | Page # | FY 2021 | | FY 2022 | | Approved FY 2022 Inc. Transfers and Encumbrances | Expected at 6/30/2022 | % Expected at 6/30/2022 | FY 2022 Encumbrances | FY 2023 | | vs. FY 2022 Approved Budget | |
|-------------------------------------|--------|--------------|----------------------------------|-----------------------|--------------------|---|-----------------------------|-------------------------------|-------------------------|----------------------------------|-------------------------------------|-----------------------------|-------------|
| | | Encumbrances | Delegation Approved Budget | Approved Transfers | Approved Budget | | | | | Department Proposed Budget | Commissioners Proposed Budget | Change \$ | Change % |
| GENERAL FUND | | | | | | | | | | | | | |
| Delegation | 1 | - | 327,923 | (13,381) | 314,542 | 314,542 | 115,863 | 37% | - | 334,397 | 333,442 | 5,519 | 2% |
| Treasurer | 2 | - | 19,037 | - | 19,037 | 19,037 | 15,409 | 81% | - | 19,037 | 19,037 | - | 0% |
| County Attorney | 3 | - | 4,053,265 | - | 4,053,265 | 4,053,265 | 3,621,327 | 89% | - | 4,495,784 | 4,587,494 | 534,229 | 13% |
| District Court | 4 | - | 17 | - | 17 | 17 | - | 0% | - | 17 | 17 | - | 0% |
| Medical Examiner | 4 | - | 89,004 | - | 89,004 | 89,004 | 66,500 | 75% | - | 80,204 | 80,204 | (8,800) | -10% |
| Sheriff's Office | 5-7 | 23,573 | 6,977,826 | - | 7,001,399 | 7,001,399 | 6,634,653 | 95% | - | 7,169,352 | 7,270,343 | 292,517 | 4% |
| Registry of Deeds | 8 | - | 1,334,289 | - | 1,334,289 | 1,334,289 | 1,175,841 | 88% | - | 1,403,507 | 1,406,418 | 72,129 | 5% |
| Commissioners Office | 9 | - | 231,991 | - | 231,991 | 231,991 | 216,740 | 93% | - | 239,405 | 245,018 | 13,027 | 6% |
| General Government | 10 | - | 2,579,414 | - | 2,579,414 | 2,579,414 | 2,458,262 | 95% | - | 4,197,940 | 4,202,940 | 1,623,526 | 63% |
| Projects | 10 | - | 500,000 | - | 500,000 | 500,000 | 491,046 | 98% | - | 730,314 | 730,314 | 230,314 | 46% |
| Grants | 10 | - | 25,000 | - | 25,000 | 25,000 | - | 0% | - | 25,000 | 25,000 | - | 0% |
| Finance Office | 11 | 46,052 | 1,331,473 | - | 1,377,525 | 1,377,525 | 1,244,925 | 90% | - | 1,483,016 | 1,482,628 | 151,155 | 11% |
| Engineering & Maintenance | 12-15 | 129,647 | 4,632,404 | 13,381 | 4,775,432 | 4,775,432 | 4,683,558 | 98% | - | 4,866,905 | 4,954,846 | 322,442 | 7% |
| IT | 16 | 3,992 | 748,660 | - | 752,652 | 752,652 | 756,392 | 100% | - | 1,096,142 | 991,089 | 242,429 | 32% |
| Department of Corrections | 17-18 | 25,000 | 12,377,928 | - | 12,402,928 | 12,402,928 | 10,666,334 | 86% | - | 12,696,890 | 12,637,789 | 259,861 | 2% |
| Human Resources | 19 | 13,449 | 891,436 | - | 904,885 | 904,885 | 762,964 | 84% | - | 1,009,189 | 1,024,186 | 132,750 | 15% |
| Statutory Organizations | 20 | - | 90,000 | - | 90,000 | 90,000 | 90,000 | 100% | - | 95,000 | 95,000 | 5,000 | 6% |
| Conservation District | 20 | - | 414,973 | - | 414,973 | 414,973 | 414,973 | 100% | - | 414,973 | 414,973 | - | 0% |
| UNH Cooperative Extension | 20 | - | 250,500 | - | 250,500 | 250,500 | 250,500 | 100% | - | 298,000 | 253,000 | 2,500 | 1% |
| Non-County Specials | 20 | - | 30,641,559 | - | 30,690,126 | 30,690,126 | 24,664,963 | 80% | - | 30,797,339 | 30,796,873 | 155,314 | 1% |
| Long Term Care Services | 21-28 | 48,567 | 67,516,699 | - | 67,806,979 | 67,806,979 | 58,330,249 | 86% | - | 71,452,411 | 71,550,611 | 4,033,912 | 6% |
| TOTAL COUNTY APPROPRIATIONS | 28 | 290,280 | 20,120,405 | - | 20,120,405 | 20,120,405 | 19,708,507 | 98% | - | 20,110,580 | 20,110,580 | (9,825) | 0% |
| Categorical Assistance | 29 | - | 87,927,384 | - | 87,927,384 | 87,927,384 | 78,038,756 | 89% | - | 91,562,991 | 91,661,191 | 4,024,087 | 5% |
| Medicaid Liability | 29 | 290,280 | 87,637,104 | - | 87,927,384 | 87,927,384 | 78,038,756 | 89% | - | 91,562,991 | 91,661,191 | 4,024,087 | 5% |
| GRAND TOTAL - APPROPRIATIONS | 29 | 290,280 | 87,637,104 | - | 87,927,384 | 87,927,384 | 78,038,756 | 89% | - | 91,562,991 | 91,661,191 | 4,024,087 | 5% |

ROCKINGHAM COUNTY FISCAL YEAR 2023 COMMISSIONERS PROPOSED BUDGET

REVENUES

| GENERAL FUND | Page # | FY 2021 | | FY 2022 | | Approved FY 2022 | | Expected at 6/30/2022 | % Expected at 6/30/2022 | FY 2022 Encumbrances | FY 2023 | | FY 2023 Commissioners | | vs. FY 2022 Approved Budget | |
|--------------------------------------|-----------|----------------|----------------------------|--------------------|-------------------------------------|----------------------------|-----------------|-----------------------|-------------------------|----------------------|------------------|-----------------|-----------------------|----------|-----------------------------|--|
| | | Encumbrances | Delegation Approved Budget | Approved Transfers | Approved Transfers and Encumbrances | Department Proposed Budget | Proposed Budget | | | | Proposed Budget | Proposed Budget | Change \$ | Change % | | |
| General Government - Taxes | 30 | - | 49,791,743 | - | 49,791,743 | 49,791,743 | 100% | - | 50,787,578 | 50,787,578 | 995,835 | 2% | | | | |
| General Government - Other | 30 | - | 1,000,000 | - | 1,000,000 | 3,419,490 | 342% | - | 725,000 | 1,225,000 | 225,000 | 23% | | | | |
| County Attorney | 30 | - | 50,003 | - | 50,003 | 51,219 | 102% | - | 50,003 | 50,003 | - | 0% | | | | |
| Register of Deeds | 30 | - | 4,622,992 | - | 4,622,992 | 5,365,438 | 116% | - | 4,344,000 | 4,344,000 | (278,992) | -6% | | | | |
| Sheriff's Office | 30 | - | 1,339,120 | - | 1,339,120 | 1,213,539 | 91% | - | 1,277,102 | 1,296,602 | (42,518) | -3% | | | | |
| Dispatch | 30 | - | 50,500 | - | 50,500 | 50,500 | 100% | - | 52,000 | 52,000 | 1,500 | 3% | | | | |
| Maintenance Department | 30 | - | 110,001 | - | 110,001 | 41,401 | 38% | - | 110,001 | 110,001 | - | 0% | | | | |
| Human Resources/Fiscal/Commissioners | 32 | - | 1 | - | 1 | 40 | 4000% | - | 1 | 1 | - | 0% | | | | |
| Property Management | 32 | - | 63,600 | - | 63,600 | 25,101 | 39% | - | 63,600 | 63,600 | - | 0% | | | | |
| Categorical Assistance | 32 | - | 100,000 | - | 100,000 | 175,000 | 175% | - | 125,000 | 150,000 | 50,000 | 50% | | | | |
| Department of Corrections | 32 | - | 67,503 | - | 67,503 | 40,356 | 60% | - | 67,503 | 67,503 | - | 0% | | | | |
| Long Term Care Services | 31 | - | 24,010,232 | - | 24,010,232 | 22,076,702 | 92% | - | 23,136,504 | 23,136,506 | (873,726) | -4% | | | | |
| IT | 30 | - | 10,000 | - | 10,000 | 8,000 | 80% | - | 10,000 | 10,000 | - | 0% | | | | |
| Transfers | 32 | - | 2,000 | - | 2,000 | 4,588 | 229.4% | - | 2,000 | 2,000 | - | 0% | | | | |
| TOTAL REVENUE | 32 | - | 81,217,695 | - | 81,217,695 | 82,263,117 | 101.3% | - | 80,750,292 | 81,294,794 | 77,099 | 0% | | | | |
| Fund Balance | | | | | | | | | | | | | | | | |
| Reserve for Encumbrances | 32 | 290,280 | - | - | 290,280 | 290,280 | 100% | - | - | - | - | 0% | | | | |
| Unreserved Fund Balance | 32 | - | 6,419,409 | - | 6,419,409 | - | 0% | - | 10,812,699 | 10,366,397 | 3,946,988 | 61% | | | | |
| Total Fund Balance | 32 | 290,280 | 6,419,409 | - | 6,709,689 | 290,280 | 4% | - | 10,812,699 | 10,366,397 | 3,946,988 | 61% | | | | |
| GRAND TOTAL | 32 | 290,280 | 87,637,104 | - | 87,927,384 | 82,553,397 | 94% | - | 91,562,991 | 91,661,191 | 4,024,087 | 5% | | | | |

ROCKINGHAM COUNTY FISCAL YEAR 2023 COMMISSIONERS PROPOSED BUDGET

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | FY 2021 Encumbrances | FY 2022 Delegation Approved Budget | FY 2022 Approved Transfers | FY 2022 Approved Including Transfers & Encumbrances | Expected at 6/30/2022 | % Expected at 6/30/2022 | FY 2022 Encumbrances | FY 2023 | | vs. FY 2022 Approved Budget | |
|---------------------|----------------------------------|----------------------|------------------------------------|----------------------------|---|-----------------------|-------------------------|----------------------|----------------------------|-------------------------------|-----------------------------|----------|
| | | | | | | | | | Department Proposed Budget | Commissioners Proposed Budget | Change \$ | Change % |
| GENERAL FUND | | | | | | | | | | | | |
| 16100000 | DELEGATION | | | | | | | | | | | |
| 51000 | Delegates Per Diem Payment | | 8,000 | 8,000 | 8,000 | 4,750 | 59% | | 8,000 | 8,000 | - | 0% |
| 51002 | Staff Salary | | 53,993 | 53,993 | 53,993 | 53,993 | 99% | | 59,288 | 58,538 | 4,545 | 8% |
| 51004 | Compensated Absences | | 3,750 | 3,750 | 3,750 | 3,750 | 100% | | 3,750 | 3,750 | - | 0% |
| 51400 | Health Buyout | | 1 | 1 | 1 | - | 0% | | 1 | 1 | - | 0% |
| 51401 | Longevity | | 1,000 | 1,000 | 1,000 | 1,000 | 100% | | 1,000 | 1,000 | - | 0% |
| | TOTAL SALARIES | | 66,744 | 66,744 | 63,095 | 63,095 | 95% | | 72,039 | 71,289 | 4,545 | 7% |
| 52100 | Social Security Taxes | | 4,819 | 4,819 | 4,354 | 4,354 | 90% | | 5,224 | 5,167 | 348 | 7% |
| 52104 | Workers Comp | | 43 | 43 | 43 | 43 | 100% | | 42 | 41 | (2) | -5% |
| 52105 | Unemployment | | 50 | 50 | 42 | 42 | 84% | | 40 | 40 | (10) | -20% |
| 52101 | Health | | 14,000 | 14,000 | 14,000 | 14,000 | 100% | | 14,000 | 14,000 | - | 0% |
| 52102 | Dental | | 700 | 700 | 700 | 700 | 100% | | 700 | 700 | - | 0% |
| 52103 | Retirement | | 7,732 | 7,732 | 7,676 | 7,676 | 99% | | 8,476 | 8,336 | 604 | 8% |
| 52106 | Short Term Disability | | 383 | 383 | 383 | 383 | 100% | | 424 | 417 | 34 | 9% |
| | TOTAL PAYROLL EXPENSES | | 27,727 | 27,727 | 27,198 | 27,198 | 98% | | 28,906 | 28,701 | 974 | 4% |
| 53000 | Telephone/Communications | | 200 | 200 | 100 | 100 | 50% | | 200 | 200 | - | 0% |
| 53100 | Postage | | 1,200 | 1,200 | 1,000 | 1,000 | 83% | | 1,200 | 1,200 | - | 0% |
| 53400 | Office Supplies/Expenses | | 2,250 | 2,250 | 2,000 | 2,000 | 89% | | 2,250 | 2,250 | - | 0% |
| 53501 | Expendable Equipment Delegation | | 1 | 1 | - | - | 0% | | 1 | 1 | - | 0% |
| 53600 | Service Contract | | 1,900 | 1,900 | 120 | 120 | 6% | | 1,900 | 1,900 | - | 0% |
| 53900 | Conferences/Training | | 2,000 | 2,000 | - | - | 0% | | 2,000 | 2,000 | - | 0% |
| 53903 | Travel Reimbursement | | 10,000 | 10,000 | 6,500 | 6,500 | 65% | | 10,000 | 10,000 | - | 0% |
| 53402 | Advertisements | | 900 | 900 | 450 | 450 | 50% | | 900 | 900 | - | 0% |
| 54200 | Audits | | 1 | 1 | - | - | 0% | | 1 | 1 | - | 0% |
| 54100 | Contingency EF | | 200,000 | 186,619 | 15,000 | 15,000 | 8% | | 200,000 | 200,000 | - | 0% |
| 54300 | Legal Services/Investigations | | 15,000 | 15,000 | 400 | 400 | 3% | | 15,000 | 15,000 | - | 0% |
| | TOTAL OPERATING EXPENSE | | 233,452 | 220,071 | 25,570 | 25,570 | 12% | | 233,452 | 233,452 | - | 0% |
| | TOTAL BUDGET - DELEGATION | | 327,923 | 314,542 | 115,863 | 115,863 | 37% | | 334,397 | 333,442 | 5,519 | 2% |

Stratham Hill Park Signage Discussion 2022

Summary Notes

The Select Board initiated a discussion among various stakeholders in Stratham Hill Park concerning signage in the park. On April 20, 2022 volunteers from the Trail Management Advisory Committee (Kevin O'Brien, Kate Dardinski), the Conservation Commission (Allison Knab, Kyle Saltonstall absent), Stratham Hill Park Association (Gregg Blood, Alex Dardinski absent but submitted comments) and the Heritage Commission (Nate Merrill, Jeffrey Hyland) gathered along with Town Planner Mark Connors, Parks & Recreation Director Seth Hickey and Town Administrator David Moore. Background information and general framing questions used to steer the discussion can be found attached to this summary.

The group introduced themselves, viewed a picture slide show of currently deployed signage in the Park, and reviewed the signage projects coming up planned by the various groups represented that stem from various plans and initiatives. In addition, each attendee shared reactions, ideas, suggestions and steps going forward.

In total, the group understood the challenge of managing signage and the opportunity to make improvements. The group was comfortable with existing efforts moving forward, including the Phase I improvements in the TMAC report in that that work could do some critical pre-work on a larger signage strategy for the Park that the successive projects and ongoing management could benefit from.

This summary is an effort to capture the discussion.

Principles Identified

- The Select Board should remain the source of final approval for any new signage proposals, but planning should take place to guide Select Board decisions and to project expectations to stakeholders.
- There are three basic types of signs: a. regulatory (park rules and ordinances), b. trail markers (wayfinding and emergency), and c. educational (historical and other interpretive info and memorials/dedicated spaces). The goal is to make each sign type complimentary but distinct from each other in appearance, and to establish guidelines for where it is appropriate to utilize each type of sign.
- Signage can be important for wayfinding and to convey important messages but should be minimized in the Park everywhere to retain its tranquil function. The use of electronic means, including websites, social media, and mapping tools, may be more effective to convey some messaging than through signage. Some park signage, while well meaning, has not been adequately maintained over the years and has fallen into disrepair. When the Town approves new signage it should be prepared to accept the costs of regularly assessing its condition and adequately maintaining such signage.
- Existing signage should be evaluated to determine if it needs to stay and new signage should be approved formally by the Select Board (like any other proposed improvement).
- Signage is more acceptable in "developed areas" of the park (parking areas and recreation fields) and less acceptable in the Town Forest and other large undeveloped portions of the Park). Trail signage is important for safety and navigability, but should be limited to only key areas.

- Kiosks (concentrated area of signage at key hubs) may be effective in transmitting messages in a compact area instead of spreading messages out.
- Memorial and monumental plaques and small bronze markers associated with various community volunteer projects should be handled formally, but coordinating or changing them should not be an initial priority as part of this effort to improve the overall signage approach in the park.
- The style, size and color of signage needs to be determined by function, but not every sign has to match one another. For example, interpretative historic markers such as those proposed by the Heritage Commission are distinct in their function, visual impact, and limited number that they needn't match a new style (but should be assessed for complimenting or not detracting from a chosen style).
- A signage plan should be developed and it should address consistent branding across Stratham Hill Park and should be part of signage style across Town parks and recreation properties (Stevens, Smyk, and Municipal Center Field, but also Town-owned conservation properties on which the public is invited, Zarnowski etc.). The plan should prioritize what forms of signage are most important and signage that may no longer be relevant or necessary. The important work of the Trail Management Advisory Committee will provide a key framework for this plan.
- A challenge to limiting signage is the concurrent need to effectively mark property boundaries (of transition in property types, i.e. private-conservation land and the changes in rules that come with those boundary crossings).
- An Open Space Plan and a Stratham Hill Park Master Plan will be important part of maintaining signage discipline and organizing the types of properties (i.e. recreation, park, conservations, private lands) that might have a sub-identity, as will a style guide/signage standards plan/document to be used by decision makers.

Next Steps Identified

1. Trail Management Advisory Committee Recommendation for addressing and refreshing trail management signage should proceed. In developing the signage look, work should be done to plan for other types of signs needed for Stratham Hill Park (beyond the scope of trail management signage) and other park and recreational assets (regulatory, other wayfinding) at the same time.
2. The final visual look of interpretative historic markers should be informed by a check-in with staff about the Trail Management signage effort to see opportunities for ensuring a visual relationship (like ownership or funding message at the bottom or other common logo) and compliment.
3. A Community Volunteer Project Proposal form and policy (for use with Eagle Scout and other projects) that addresses signage for these types of projects (as well as an approval path, required consultations, etc.). Policy should address expectations for maintaining or retaining signage in perpetuity (i.e. the volunteer understands that any approved signage is subject to removal or replacement at the direction of the Select Board as it wears, becomes illegible, is damaged or as a result of impacts associated with improvements to the park or other unforeseen developments).
4. An inventory of areas and facilities that have been dedicated or named after people should be collected and maintained with the Select Board's Facilities and Areas Naming policy.

Invitation to Park Signage Discussion

Dear Reps. of the SHPA, Con Comm., TMAC, and Heritage Commission,

As either Seth, Mark or I have discussed directly with you, the Select Board has asked the staff to arrange a discussion among Park stakeholders about the future of signage in the Park.

Needs or ideas for new or replacement signage in the Park is a component of several master plan initiatives. As a result, Mark Connors Seth Hickey and I are assembling an initial conversation at **3:00 p.m. on Wednesday April 20th in the Hutton Room** with representatives of Park stakeholders (approximately two each from the Heritage Commission, Conservation Commission, Park Association, and TMAC) to share upcoming needs, ideas and the general direction of preferred sign approaches.

This is in part a response to concern about potential “over signing” of the park, but also reflective of the opportunity to coordinate and ensure an effective, coordinated and aesthetically pleasing approach to this necessary Park element.

This is not a Committee, but a beginning conversation to help inform the Select Board’s approach to authorizing and guiding signage efforts going forward. In coordination with the Chairs of the entities above one or two representatives have been identified to take part. Thank you all for your help.

Mark, Seth and I look forward to the conversation, which will be aided by a slide show of the myriad examples of signage currently deployed over time in the park.

If you are unable to make this meeting, please let your Board Chair (and me) know so they can identify another attendee.

Thank you,