



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

MEMORANDUM

TO: Michael Houghton, Select Board Chair
Joseph Lovejoy, Select Board Vice-Chair
Allison Knab, Select Board

FROM: David Moore, Town Administrator

DATE: June 18, 2021

RE: Select Board Agenda and Materials for the June 21, 2021 Regular Meeting

Please allow this memorandum to serve as a guide to the Select Board Meeting agenda for June 21, 2021.

III. Consideration of Minutes

Draft minutes from your meeting on June 7, 2021 are included for your review.

IV. Treasurer Report (first meeting of the month)

V. Department Reports & Presentations

A. Public Works Director Nate Mears

B. Trail Management Advisory Committee – Interim Report to Select Board (verbal)

As a reminder, the charge indicates the Committee should recommend a timeline for completing its work. I have included the charge.

VI. Correspondence

VII. Public Comment

VIII. Public Hearings, Ordinances and/or Resolutions

IX. Discussion of Monthly Reports (second meeting of each month)

X. New Business and Action Items

A. Emergency Management Discussion – David Barr Emergency Management Dir.

Emergency Management Director David Barr will be present to discuss the Town's emergency preparedness activities and the work carried out to keep our plan and obligations as a community in the Emergency Planning Zone (around Seabrook Power Station up to date.

B. Select Board Goals – Schedule Quarterly Check-in

The Select Board has asked previously that we add quarterly check-ins on the topic of organizational goals. I have prepared updated comments to the "status" line on the goals document prepared earlier in the year.

C. Authorization of Expenditures for Town Buildings & Grounds Maintenance Trust (action may take place under departmental report) – Municipal Center Roof Repair

The staff is requesting the authorization to expend funds out of the Towns Buildings and Grounds Maintenance Trust for the purpose of re-surfacing the municipal center roof. Nate Mears will be providing more information about the roof condition and research he has conducted as well as pricing. Nate will present a basic scope of work for moving forward as well as an additional optional add alternate, which we look forward to discussing with the Board. For more information about the work, please see Nate's quarterly report materials in this packet.

The amount required for the project will range between approximately \$120,000 and \$145,000. The Select Board are authorized agents to expend for this fund, whose current balance is approximately \$330,000.

D. Update on ARPA Information (American Rescue Plan)

The State of New Hampshire has released an application for the NH municipalities to access their portion of the Federal ARPA funds. The application was live as of June 17th and is due on August 18, 2021. I plan to present more detail about eligible uses of funds and some beginning ideas for deploying these resources in Stratham. Following initial Board input, I plan to do some additional staff outreach.

E. Update on Franchise Renewal – Cable TV

Attorney Roman of Drummond Woodsum has taken Board input received to date and crafted revisions to our current agreement with Comcast.

The Town's current Franchise Agreement with Comcast expires September 7, 2021. This agreement concerns Cable TV and not internet services. As you know, the Town has most recently entered into one-year renewals with Comcast (for 2019-2020 and 2020-2021). This year Comcast is not moving forward with one-year renewals due to changes in law they are required to reflect in agreements going forward.

A public hearing on the negotiated agreement will be scheduled prior to the expiration of the contract.

XI. Town Administrator Report

I will present updates on Town business. If you have any particular items of business you would like to make sure I am prepared to cover, please let me know. We will also need a non-public session for this meeting.

XII. Informational Items

The following items are included in your packet as informational items. If you prefer to have me discuss or elaborate on any of these issues, I welcome hearing from you at any time including during the meeting.

- A. Letter from DRA – Cyclical Inspection
- B. ERCSD – 2021-22 Assessment (schedule of tax payments)
- C. Reminder: Next Meeting – Tuesday July 6, 2021
- D. Public Hearing Notice for Seacoast Velo Kids Donation – July 6, 2021
- E. May 2021 Budget Expenditure Report

XIII. Reservations, Event Requests & Permits

- A. Port City Amateur Radio Club requesting use of the top of the hill at SHP 6/25-6/27

The staff recommends this event be approved by the Board.

XIV. Review of Recent or Upcoming Board & Commissions Agendas

XV. Boards and Commissions Nominations & Appointments

During the May 25, 2021 Public Hearing, Board of Adjustment regular member (and Chair) Garrett Dolan announced his resignation effective following the June 8, 2021 meeting. Mr. Dolan is relocating out of Town.

On Tuesday June 1, 2021 by way of email, regular member Phil Caparso expressed his desire to resign as a regular member and be appointed as an alternate member.

The resignation of Mr. Dolan and the request from Mr. Caparso to be appointed as an alternate member has resulted with the following openings on the Board of Adjustment (there was already an alternate vacancy):

1. Two (2) regular members
2. Two (2) alternate member

Actions available to Board are below:

- A. Resignation of Garrett Dolan from the Board of Adjustment (to be accepted)
- B. Resignation of Phil Caparso from the Board of Adjustment (to be accepted)
- C. Appointment of current alternate member, Richard Goulet to serve a regular member to fulfill Mr. Caparso's remaining term, which expires in 2023 (to be voted).
- D. Appointment of Phil Caparso as an alternate member to fulfill Mr. Goulet's term expiring in 2023 (to be voted).
- E. Consideration of Charles "Erik" Herring to a regular member of the Zoning Board of Adjustment to fulfill Mr. Dolan's remaining term which expires in 2022 (vote to appoint at subsequent meeting).
- D. Consideration of Brent Eastwood for nomination to the Zoning Board of Adjustment to fulfill an alternate member (vote to appoint at subsequent meeting).

XVI. Miscellaneous & Old Business

- A. PFAS in Town Center
Below is pasted an update from NHMA on the status of the PFAS Grant and Loan Funding following legislative activity this week.

Committee Approves Changes to PFAS Loan Fund

The committee of conference on HB 271 and HB 235, both dealing with PFAS, has finished its work, combining HB 235 and some clarifying provisions into HB 271. Importantly, municipalities are now included as an entity allowed to access the state PFAS loan and grant program – something that was mistakenly left out of prior legislation – and some additional language relating to private well owners has been included as well.

Municipalities should note that the provisions relating to private well owners involve voluntary municipal action. Notably, municipalities that wish to assist private well owners who have detected PFAS levels above the state

standard may apply to the PFAS fund for grant funding and may distribute those funds to private well owners. As discussed with those municipalities interested in this program, such funding to private well owners will likely be via a rebate program, but it is possible for municipalities to design other programs to administer assistance. The legislation also provides that any municipality that does so may cover its reasonable administrative costs from the amounts disbursed by the fund.

This new mechanism of providing support to those with PFAS in their drinking water will be subject to agency rulemaking. Assuming the legislation is approved and signed into law, the rulemaking process will likely begin in the fall. Those municipalities dealing with PFAS issues are encouraged to pay attention to the Department of Environmental Services (DES) notices relating to rulemaking and provide input as necessary.

B. Open Items Tracking

XVII. Adjournment



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SELECT BOARD AGENDA

JUNE 21, 2021

7:00 P.M.

**Hutton Room, Stratham Municipal Center
10 Bunker Hill Avenue- Stratham, NH 03885**

This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center

The public may access this meeting at the date and time above using this conference call information. Please dial the conference number **(877) 205 7349** and input **2254** when prompted for a user pin/code.

If at any time during the meeting you have difficulty hearing the proceedings, please e-mail dmoore@strathamnh.gov.

To access materials related to this meeting, please visit this link:

<https://www.strathamnh.gov/select-board>

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes – June 7, 2021
- IV. Treasurer Report (first meeting of the month)
- V. Department Reports & Presentations
 - A. Public Works Director Nate Mears
 - B. Trail Management Advisory Committee – Interim Report to Select Board
- VI. Correspondence
- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- IX. Discussion of Monthly Reports – (second meeting of the Month)
- X. New Business and Action Items
 - A. Emergency Management Discussion – David Barr Emergency Management Dir.
 - B. Select Board Goals – Schedule Quarterly Check-in
 - C. Authorization of Expenditures for Town Buildings & Grounds Maintenance Trust (action may take place under departmental report) – Municipal Center Roof Repair
 - D. Update on ARPA Information (American Rescue Plan)
 - E. Update on Franchise Renewal – Cable TV
- XI. Town Administrator Report
- XII. Informational Items
 - A. Letter from DRA – Cyclical Inspections
 - B. ERCSD – 2021-22 Assessment
 - C. Public Hearing Notice for Seacoast Velo Kids Donation
 - D. Next Meeting – Tuesday July 6, 2021
 - E. May 2021 Budget Expenditure Report
- XIII. Reservations, Event Requests & Permits
 - A. Port City Amateur Radio Club requesting use of the top of the hill at SHP 6/25-6/27
- XIV. Review of Recent or Upcoming Board & Commissions Agendas
- XV. Boards and Commissions Nominations & Appointments
 - A. Resignation of Garrett Dolan from the Board of Adjustment (to be accepted)
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 - C. Appointment of current alternate member, Richard Goulet to serve a regular member to fulfill Mr. Caparso's remaining term, which expires in 2023 (to be voted).
 - D. Appointment of Phil Caparso as an alternate member to fulfill Mr. Goulet's term expiring in 2023 (to be voted).
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- F. Consideration of Brent Eastwood for nomination to the Zoning Board of Adjustment to fulfill an alternate member (vote to appoint at subsequent meeting).

- XVI. Miscellaneous & Old Business
 - A. PFAS in Town Center
 - B. Open Items Tracking

- XVII. Adjournment

MINUTES OF THE JUNE 7, 2021 SELECT BOARD MEETING

MEMBERS PARTICIPATING: Board Members Chair Mike Houghton, Vice Chair Joe Lovejoy, Board Member Allison Knab along with Town Administrator David Moore.

At 5:45 p.m. Mr. Houghton motioned to go into a non-public session to discuss a personnel matter in accordance with RSA 91-A:3, II(a). Mr. Lovejoy seconded the motion. All voted in favor.

At 7:10 p.m., Mr. Houghton moved to seal the minutes noting that failure to do so would render the proposed actions ineffective. Ms. Knab seconded the motion and all voted in favor.

At 7:00 pm Mr. Houghton opened the regular meeting.

PUBLIC HEARING

Mr. Houghton opened the public hearing regarding seven discretionary preservation barn easement requests. Mr. Lovejoy seconded the motion. All voted in favor. Nate Merrill, Chair of the Heritage Commission spoke in support of granting the easements. He explained that enrolling in 79-D gives a credit to the barn owners to incentivize them to maintain their barns exterior appearance. Responding to questions from the Board, Mr. Merrill stated the barns are currently being used for various purposes; the State's only criteria is that the exterior appearance remain the same. Additionally, the Assessing Department monitors the appearance of the barns and will notify the Heritage Commission if there is a concern. Mr. Houghton motioned to close the public hearing. Mr. Lovejoy seconded the motion. All voted in favor. Mr. Moore read the following applications into the record:

- Florence E. Wiggin, 66 Squamscott Rd
- John & Megan O'Brien, 3 Barker Lane
- Dardinski Family Trust, Alexander Dardinski – Trustee, 3 Chase Lane
- Roberts Revocable Trust, William & Roberta Roberts – Trustees, 210 Portsmouth Ave.
- John & Sharon Goodrich Revocable Trust, John & Sharon Goodrich – Trustees, 11 Stratham Heights Rd
- David E. Ryng, 271 Portsmouth Ave.
- Jennifer Gunn, 173 Winnicutt Rd

Mr. Houghton made a motion to approve the applications as submitted. Ms. Knab seconded the motion. All voted in favor.

MINUTES

Mr. Houghton asked for comments on the May 17, 2021 Select Board minutes. Ms. Knab motioned to approve the May 17th minutes as corrected. Mr. Houghton seconded the motion. All voted in favor.

LIBRARY

Library Director Lesley Kimball was present to give her department report. They have hired an Assistant Director – Scott Campbell. The library is now open, no appointments required. They are maintaining their mask requirement due to the fact that many patrons are children who cannot be vaccinated. Much of their programming will be outdoors. They are working on two

grant proposals. One is to be used for programming activities for both children and adults. The other, will be used to enhance the library and its services. Ms. Kimball has been thinking strategically about the priorities and values they want to put forth. She inquired as to how the library can better align with the board's priorities and values to serve the town in the best way possible. The Library will be reaching out to the community in an attempt to determine what the residents need/want from the library.

In her report, Ms. Kimball referred to the fact that they are hoping to utilize their outside area more, but noted that it sometimes gets very hot because there is no shade or shelter. Mr. Houghton recalled a while ago that at a Planning Board meeting it was agreed upon that a tree donation would be included in some site plan agreements. He requested Mr. Moore look into the matter. He speculated the Town could acquire some trees through donations for the Town's use and landscaping improvements benefiting the Library's outside programs.

Ms. Knab inquired about an AARP application that she had brought to Ms. Kimball's attention. Acceptance by them indicates we are a senior friendly community. Ms. Kimball had submitted the application, noting it may lead to a grant. She said they have great programs, such as the very popular tax aid program which they hosted this year.

Ms. Kimball returned to her report stating that she is tracking metrics. The numbers will drive where we allocate money, but quality of life is an important piece that also needs to be considered. A goal of doing the community survey is to determine what they could do that would be most impactful on the residents' lives. She acknowledged that the answers may take them outside of their typical activities. Resources will be put towards enhancing the needs and desires of the community. She will report back to the Board with the results of the survey. The Board thanked her for her report.

Next, Mr. Houghton recognized Mike Desroches, 23 College Rd, who came before the Board to discuss the PFAS issue at his home. He had a water filtration system installed in July, but he's unsure if it filters PFAS. Subsequent water tests on his property indicated the PFAS levels in his water were at an acceptable level. Mr. Moore said he has received Mr. Desroches request for reimbursement for the filtration system. Mr. Moore indicated that we are awaiting guidance from the State on financing the PFAS mitigation which may have bearing on the reimbursement request and amount. The Town is beginning to deploy point of entry systems at affected properties. Mr. Moore will have someone get back to him to help him decipher the results of his test.

Mr. Moore reported that Mr. Dan Coffey has submitted his resignation from the Exeter-Squamscott Rivers Local Advisory Committee. Ms. Knab accepted the resignation of Dan Coffey from the Exeter-Squamscott Rivers Local Advisory Committee. Mr. Lovejoy seconded the motion. All voted in favor.

Mr. Moore addressed the Assessing contract included in the Board's packet. Ms. Knab motioned to the Board authorize the Town Administrator to enter into a professional services agreement with Murdough Assessing Services in substantial conformance with the enclosed draft. Mr. Lovejoy seconded the motion. All voted in favor.

In light of new guidance from the CDC and DHHS, Mr. Houghton drew attention to the policy of requiring masks to be worn in town buildings. Mr. Moore noted that the employees feel comfortable working with the public without masks. After discussion, the Board decided to drop the mask requirement for those that are vaccinated. Conversation continued regarding sports programs and other outside activities. The Board decided to follow State guidance regarding recreation programs.

Mr. Houghton asked Mr. Moore about the status of the emergency generator at SHP. Mr. Moore responded that we are awaiting details on the proposal from the County. Once we get them, we will make sure it complies with our previous agreements. The Board briefly discussed the work of the Trail Management Advisory Committee and the proposed Eagle Scout project and how there are various parties interested in the Park. The Board discussed the need to have consistency and review by the Select Board of different proposed initiatives for the Park. Mr. Moore advised that the TMAC has had tangential discussions about issues that entail a broader perspective than just the trails. The Board indicated it looks forward to discussion that encompasses general governance of the Park.

Mr. Moore hopes to have Emergency Management Director David Barr attend the next Select Board meeting to have a conversation about the Emergency Operations plan, the upcoming Seabrook drills and other issues.

Mr. Moore has had conversations with Jeff Hyland and Brandon Blood regarding the Eagle Scout project.

Mr. Moore is getting availability of participants in forming a health insurance study group.

The Building Inspector and Town Planner are due to present their department reports to the board in July. They have been researching permit software and are ready to put out a RFP. There is \$10,000 in CIP allocated to the purchase of the software. However, they feel that this is not a sufficient amount and will provide details with a request for additional funding.

Mr. Moore briefly reviewed the agreement with the Town and the Seacoast Velo Kids. He highlighted parts of the agreement, including the timeline for the project.

Mr. Moore reported that he has been participating in a Long Term Drinking Water Commission as the Board's appointee. In response to a request from that group, he and Mr. Connors have been accumulating information concerning all aspects of water in Stratham, various threats to private drinking water wells, past efforts to realize the 108 corridor redevelopment and related issues. The recent source water protection plan effort will be items for content as well as discussion of the Town meeting votes related to water and our Master Plan

Next, Mr. Moore explained that with the Assessing reorganization, he has begun looking at how an office reorganization may better serve the employees and residents. He will report back to the Board, but the Board was supportive of the proposal.

Mr. Houghton asked for a PFAS update. Mr. Moore stated that Mr. Wolph and Building Coordinator Denise Lemire have taken over managing the ARM contractor. Appointments have been scheduled with some of the affected property owners. Agreements needing to be signed are with residents and property owners and have started coming in. Mr. Moore is working on getting reimbursement for the town from the State. He is in touch with the legislative delegation to advocate for favorable rule changes for the PFAS Remediation Fund.

Mr. Connors assisted Tom House, Planning Board Chair, in reviewing the applications for the vacant alternate Planning Board position. They are all great applicants. Mr. Houghton motioned to appoint Chris Zaremba as an alternate to the Planning Board. Mr. Lovejoy seconded the motion. All voted in favor. The other applicants will be referred to the ZBA, which currently has two openings.

Mr. Moore has parade permit request from Granite State Quest. Mr. Lovejoy motioned to approve the parade permit. Mr. Houghton seconded the motion. All voted in favor.

Mr. Moore reported that the Assessor has recommended three elderly exemptions. Mr. Lovejoy motioned to approve the three elderly exemptions as recommended by the Assessor. Mr. Houghton seconded the motion. All voted in favor.

Mr. Moore said he has two items for non-public session. At 8:15 p.m. Mr. Houghton motioned to go into a non-public session to discuss a personnel matter in accordance with RSA 91-A:3, II(a). Mr. Lovejoy seconded the motion. All voted in favor.

At 8:48 p.m., Mr. Houghton moved to seal the minutes noting that failure to do so would render the proposed actions ineffective. Ms. Knab seconded the motion and all voted in favor.

At 8:49pm Mr. Houghton motioned to adjourn. Ms. Knab seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard
Recording Secretary



Stratham Public Works Department Monthly Progress Report – May 2021

DPW Staffing

- * Currently (1) Seasonal Grounds Maintenance Laborer & (1) Full-time Laborer/Operator positions vacant. *(Candidates attached for consideration)*

Solid Waste

- Solid Waste FY 2021 – Automated Curbside Collections
 - There was an uptick in trash tonnages leading up to the implementation of automated services.
 - *Trash tonnages increased by an average of 6.2% January thru March.*
 - *Recycling tonnages increased by an average of 6.8% January thru March.*
 - Recently we have experienced a decrease in tonnages at the curb, this is likely a result of the economic reopening. It will be interesting to see if this decrease trends throughout the year and if so we can contribute it to the standardized cart size.
 - *Trash tonnages decreased by an average of 13.5% April thru May.*
 - *Recycling tonnages decreased by an average of 10.6% April thru May.*
- Transfer Station Revenues: \$25,234.00 YTD
- Number of New Transfer Station Permits Sold: 785 YTD

O&M Expenses YTD = 35.12% of Budget

Parks & Grounds

- Trail & ballfield maintenance weekly.
- Repairs to the Morgera and Veterans Monument Garden were made in advance of Memorial Day Celebration.
- Water main serving the 4H bathrooms was repaired.

O&M Expenses YTD = 18.08% of Budget

Pest Control

- Dragon Mosquito reports that all spring larviciding of freshwater swamps and salt marshes has been completed.
- Dragon is actively surveilling marshes and catch basins for mosquito larvae
- Spraying is performed advance of events at the following locations:
 - ✓ Binnett Field – Movie Night
 - ✓ SHP – National Night Out

O&M Expenses YTD = 9.60% of Budget

Highway

- Bartlett Road was reconstructed; portions of the road was super elevated to redirect sheet flow and prevent private property damage. This project included a full depth reclamation that reincorporated the existing asphalt back into the base aggregate. A 2.5" of binder was applied and lastly a 1.5" wearing course was applied for a complete reconstruction.
- The Crestview Terrace and Gifford Farm Road neighborhoods remain to be addressed.

O&M Expenses YTD = 24.95% of Budget

Facilities

- Daily disinfecting; along with standard cleaning practices a virucidal disinfectant is being applied to all office space.
- Routine maintenance & sampling procedures of all Town Public Water Systems.
- Municipal Center Roof Repairs – B.R. Jones Roofing Company (\$144,860K)
 - 20,300 sq. ft. of coal tar application spanning Town Offices & Library. *(Proposed Cost = \$123,680.00)*
 - 6,200 sq. ft. of modified bitumen application spanning over Meeting Rooms A & B. *(Proposed Cost = \$21,180.00)*
 - This work is proposed to be funded from the Town Buildings & Grounds Maintenance Trust Fund. *(Balance of \$333K)*

O&M Expenses YTD = 37.05% of Budget

Cemeteries

- Turf management program contracted with TruGreen.
- 5 Burials interned to date.

O&M Expenses YTD = 16.16% of Budget

2021 Capital Expenditures

- Truck 102 has been replaced by 2021 Chevrolet 2500HD pick-up truck.
- Municipal Center roof resurfacing.
- Road Reconstruction, pavement preservation.



Tonnages

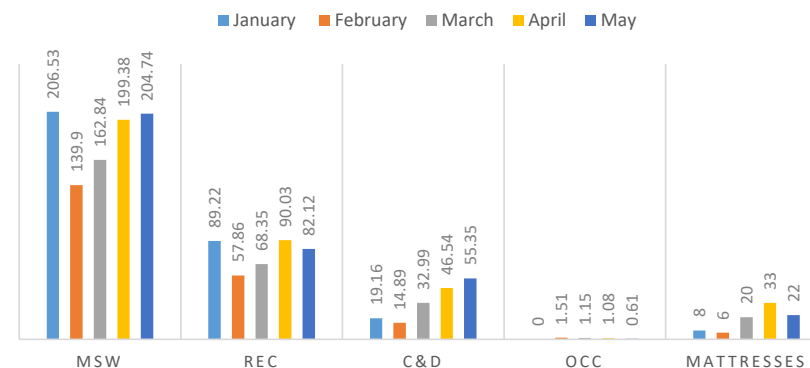
FY 2020	MSW	REC	C&D	OCC	Mattresses
January	206.53	89.22	19.16	0	8
February	139.9	57.86	14.89	1.51	6
March	162.84	68.35	32.99	1.15	20
April	199.38	90.03	46.54	1.08	33
May	204.74	82.12	55.35	0.61	22
June	180.38	73.09	47.87	2.73	16
July	221.47	86.62	28.94	1.27	22
August	175.89	75.5	40	0.85	23
September	184.07	71.4	44.03	1.23	26
October	228.01	88.7	16.8	2.25	7
November	204.45	84.46	41.82	1.35	14
December	193.09	88.16	22.06	1.27	12

YTD 2020	2300.75	955.51	410.45	15.3	209
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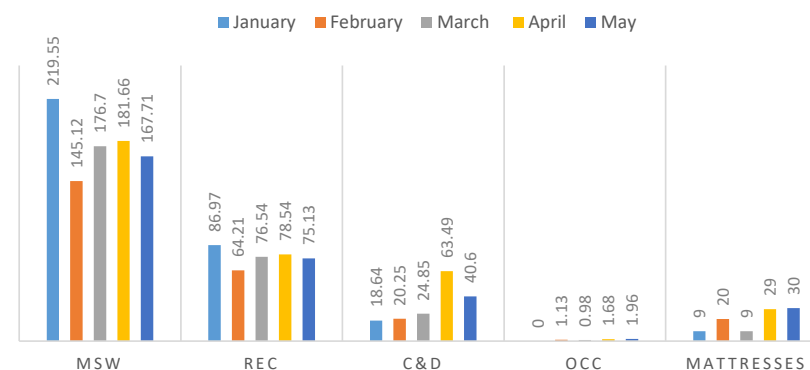
FY 2021	MSW	REC	C&D	OCC	Mattresses
January	219.55	86.97	18.64	0	9
February	145.12	64.21	20.25	1.13	20
March	176.7	76.54	24.85	0.98	9
April	181.66	78.54	63.49	1.68	29
May	167.71	75.13	40.6	1.96	30
June					
July					
August					
September					
October					
November					
December					

YTD 2021 Tonnage	890.74	381.39	167.83	5.75	97
2020 Tonnage	2300.75	955.51	410.45	15.3	209
YTD 2021 Increased Volume	-158.30%	-150.53%	-144.56%	-166.09%	-115.46%

FY 2020 MONTHLY TONNAGES



FY 2021 MONTHLY TONNAGES



CURBSIDE VOLUME ANALYSIS

Increased volume contributed by Pandemic - Stay at home order.

January - March = an average *increase of 6.2%* to TRASH tonnages month over month.

January - March = an average *increase of 6.8%* to RECYCLING tonnages month over month.

Decreased volume associated with the Economic Re-opening.

April - May = an average *decrease of 13.5%* to TRASH tonnages month over month.

April - May = an average *decrease of 10.6%* to RECYCLING tonnages month over month.



B. R. Jones Roofing Company

Cover Sheet

To: Nate Mears, Public Works Director

Company Name: Stratham Public Works Department, 70 Bunker Hill Avenue, Stratham, NH

Email: nmears@strathamnh.gov

Fax Phone: _____ Date: 5/7/2021

Telephone: 603 772-5550 Number of Pages to Follow: 4

From: B. R. Jones Roofing Company Tel: (800) 772-6922 Fax: (603) 778-3792

Roof Repair and Restoration

Email: Brad@BRJonesRoofing.com

Following are proposals to repair and restore roofing at Town Offices,
Library and Auditorium.

Respectfully,

Bradley R. Jones
B. R. Jones Roofing Co.
Cell: 603 770-0526
Email: brad@BRJonesRoofing.com



B. R. JONES ROOFING COMPANY
Commercial & Industrial Roofing

Bradley R. Jones

Winnicutt Road, P O Box 175
Stratham, NH 03885-0175

Telephone: 800-772-6922
Fax: 603-778-3792

603-772-6922
Email: Brad@BRJonesRoofing.com

B. R. JONES ROOFING COMPANY
36 WINNICUT ROAD
STRATHAM, NH 03885

603-772-6922 Fax: 603-778-3792

Nate Mears, Public Works Director
 Stratham Public Works Department
 Bunker Hill Avenue
 Stratham, NH 03885

May 7, 2021

**RE: Durapax Roof Repair and Restoration at
 Town Offices and Library**

To repair and restore approximately 20,300 square feet of tar and gravel roof area according to the following procedure and in general accordance with Durapax Commercial Roofing Systems specifications:

1. Remove all loose gravel, dirt and debris from the roof areas with power cleaning.
2. Repair all apparent cracks, splits, blisters, ruptures and other membrane defects in general accordance with Durapax specifications for such work.
3. Reinforce all perimeter and base flashings with Durapax Mastic and fiberglass membranes. Replace defective base flashings with Durapax Modified Bitumen Membrane at curbs and walls and aluminize. All loose or otherwise defective or missing aluminum termination bars are to be resecured or replaced.
4. Apply Durapax Liquid Coal Tar Pitch (low-odor) at the rate of approximately seven gallons per hundred square feet.
5. Gravel with new 3/8" light gray/white washed roofing stone at the rate of approximately four hundred pounds per hundred square feet.
6. OSHA safety rules and regulation shall be followed.
7. Workers compensation and liability insurances are carried.
8. All work areas to be left neat and clean at project completion.
9. Guarantee is for ten years form substantial completion as enclosed with this proposal. This guarantee shall be in lieu of any and all other warranties either expressed or implied, including any implied warranty of merchantability or fitness for any particular purpose.

WE PROPOSE to furnish labor and material – complete in accordance with the above specifications.

FOR THE SUM OF: One Hundred Twenty-Three Thousand Six Hundred-Eighty and 00/100 Dollars (\$123,680.00)

Payment to be made as follows: Any reasonable arrangement agreed to by both parties before start of work.

ACCEPTED. The above prices and conditions are satisfactory and are hereby accepted. B. R. Jones Roofing is authorized to do the work as specified. Payment will be made as above.

Date of Acceptance: _____

B. R. JONES ROOFING COMPANY

BY: Bradley R. Jones
 Owner

SUBMITTED WITH PROPOSAL DATED

April 7, 2021

Roofing Guarantee

~~Whereas~~, Bradley R. Jones dba B.R. Jones Roofing Co.
of Winnicut Road Stratham, New Hampshire 03885

herein called "the Contractor," has substantially completed application of the following roofing:

Owner: TOWN OF STRATHAM

Address of owner: 10 Bunker Hill Avenue, Stratham, NH

Type and name of building: Town Offices & Library

Location: Same

Area of roof: Approx. 20,300 S/F

Date of completion: 2021

Date guarantee expires: 2031

~~Whereas~~, at the inception of such work the Contractor agreed to guarantee the aforesaid roof against faulty materials or workmanship for a limited period and subject to the condition herein set forth:

~~Now, Therefore~~, the contractor hereby GUARANTEES, subject to the conditions herein set forth, that during a period of TEN (10) years from the date of substantial completion of said roofing, it will, at its own cost and expense, following receipt of written notice, make or cause to be made such repairs to said roof resulting solely from faults or defects in material or workmanship applied by or through the Contractor as may be necessary to correct roof water leaks.

1. Specifically excluded from this guarantee is any and all damage caused by the following: lightening, windstorm, hail storm, or other unusual phenomena of the elements; improper drainage, foundation or wall settlement or cracking; failure or cracking of the roof deck; defects or failure of material used as a roof base over which the roofing is applied; faulty construction of parapet walls, copings, chimneys, skylights, vents, supports, or other parts of the building; or fire. If the roof is damaged by reason of any of the foregoing this guarantee shall thereupon become null and void for the balance of the guarantee period unless such damage is repaired by the Contractor at the expense of the party requesting such repairs.
2. In no event shall the Contractor be liable for consequential damages of any nature or description to any person or property, including the building or contents, arising under any theory of law whatsoever.
3. No work shall be done on said roof, including, but without limitation to openings made for flues, vents, drains, sign braces or other equipment fastened to or set on the roof, unless the Contractor shall be first notified and shall make, at the expense of the owner, the necessary roofing application thereto. Failure to observe this condition shall render this guarantee null and void.
4. This guarantee shall not be or become effective unless and until the Contractor has been paid in full for all his work.
5. The undersigned agrees to bear the expenses of examination and repair of any leaks due to improper application, as specified above, and the owner is to bear such expense if resulting from other cause or causes. In such latter event, owner agrees to make payment of appropriate charge within thirty (30) days after billing, failing which this guarantee shall be null and void.
6. This guarantee runs in favor of owner only and is not transferable.
7. Additional conditions or exclusions: THIS GUARANTEE SHALL BE IN LIEU OF ANY AND ALL OTHER WARRANTIES EXPRESSED OR IMPLIED INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OF FITNESS FOR ANY PARTICULAR PURPOSE. ANY DISAGREEMENT ARISING FROM THIS WARRANTY SHALL BE SETTLED BY ARBITRATION BY THE AMERICAN ARBITRATION ASSOCIATION IN ACCORDANCE WITH THE CONSTRUCTION INDUSTRY ARBITRATION RULES, AND JUDGEMENT UPON THE ARBITRATION AWARD MAY BE ENTERED IN ANY COURT HAVING JURISDICTION THEREOF. ANY ACTION FOR BREACH OF THIS AGREEMENT MUST BE COMMENCED WITHIN ONE (1) YEAR AFTER SUCH BREACH OCCURS OR IS DISCOVERED.

In Witness Whereof, this instrument has been duly executed this 7th day of May, 2021

By Bradley R. Jones

B.R. JONES ROOFING CO.
Winnicut Road P O Box 175
Stratham, New Hampshire 03885

B. R. JONES ROOFING COMPANY

36 WINNICUT ROAD
STRATHAM, NH 03885
603-772-6922 Fax: 603-778-3792

Nate Mears, Public Works Director

May 7, 2021

Stratham Public Works Department

70 Bunker Hill Avenue
Stratham, NH 03885

RE: Roof Repair and Restoration at Town
Offices and Auditorium

To repair and restore approximately 6,200 square feet of modified bitumen roof area according to the following procedure and as per good roofing practices for such work:

1. Pressure wash the entire modified bitumen roof area using a mild non-toxic detergent.
2. Repair all apparent cracks, splits, blisters, ruptures and other membrane defects with elastomeric sealant and polyester mesh.
3. Reinforce all perimeter and base flashings with elastomeric sealant and polyester mesh. Replace defective base flashings with Durapax Modified Bitumen Membrane at curbs and walls. All loose or otherwise defective or missing aluminum termination bars are to be resecured or replaced.
4. Coat the entire roof area with aluminum coating per manufacturers recommendations.
5. OSHA safety rules and regulations shall be followed.
6. Workers compensation and liability insurances are carried.
7. All work areas to be left neat and clean at project completion.
8. Guarantee is for ten years from substantial completion as enclosed with this proposal. This guarantee shall be in lieu of any and all other warranties expressed or implied, including any implied warranty of merchantability or fitness for any particular purpose,

WE PROPOSE to furnish labor and material – complete in accordance with the above specifications.

FOR THE SUM OF: Twenty-One Thousand One Hundred Eighty and 00/100 (\$21,180.00)

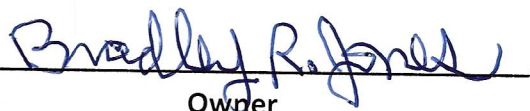
Payment to be made as follows: Any reasonable arrangement agreed to by both parties before the start of work.

ACCEPTED. The above prices and conditions are satisfactory and are hereby accepted. B. R. Jones Roofing is authorized to do the work as specified. Payment will be made as above.

Date of Acceptance: _____

B. R. JONES ROOFING COMPANY

BY:


Owner

SUBMITTED WITH PROPOSAL DATED

April 7, 2021

Roofing Guarantee

~~Whereas~~, Bradley R. Jones dba B.R. Jones Roofing Co.
of Winnicut Road Stratham, New Hampshire 03885

herein called "the Contractor," has substantially completed application of the following roofing:

Owner: TOWN OF STRATHAM

Address of owner: 10 Bunker Hill Avenue, Stratham, NH

Type and name of building: Town Offices & Auditorium

Location: Same

Area of roof: Approx. 6,200 S/F

Date of completion: 2021

Date guarantee expires: 2031

~~Whereas~~, at the inception of such work the Contractor agreed to guarantee the aforesaid roof against faulty materials or workmanship for a limited period and subject to the condition herein set forth:

Now, Therefore, the contractor hereby GUARANTEES, subject to the conditions herein set forth, that during a period of TEN (10) years from the date of substantial completion of said roofing, it will, at its own cost and expense, following receipt of written notice, make or cause to be made such repairs to said roof resulting solely from faults or defects in material or workmanship applied by or through the Contractor as may be necessary to correct roof water leaks.

1. Specifically excluded from this guarantee is any and all damage caused by the following: lightening, windstorm, hail storm, or other unusual phenomena of the elements; improper drainage, foundation or wall settlement or cracking; failure or cracking of the roof deck; defects or failure of material used as a roof base over which the roofing is applied; faulty construction of parapet walls, copings, chimneys, skylights, vents, supports, or other parts of the building; or fire. If the roof is damaged by reason of any of the foregoing this guarantee shall thereupon become null and void for the balance of the guarantee period unless such damage is repaired by the Contractor at the expense of the party requesting such repairs.
2. In no event shall the Contractor be liable for consequential damages of any nature or description to any person or property, including the building or contents, arising under any theory of law whatsoever.
3. No work shall be done on said roof, including, but without limitation to openings made for flues, vents, drains, sign braces or other equipment fastened to or set on the roof, unless the Contractor shall be first notified and shall make, at the expense of the owner, the necessary roofing application thereto. Failure to observe this condition shall render this guarantee null and void.
4. This guarantee shall not be or become effective unless and until the Contractor has been paid in full for all his work.
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7. Additional conditions or exclusions: THIS GUARANTEE SHALL BE IN LIEU OF ANY AND ALL OTHER WARRANTIES EXPRESSED OR IMPLIED INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OF FITNESS FOR ANY PARTICULAR PURPOSE. ANY DISAGREEMENT ARISING FROM THIS WARRANTY SHALL BE SETTLED BY ARBITRATION BY THE AMERICAN ARBITRATION ASSOCIATION IN ACCORDANCE WITH THE CONSTRUCTION INDUSTRY ARBITRATION RULES, AND JUDGEMENT UPON THE ARBITRATION AWARD MAY BE ENTERED IN ANY COURT HAVING JURISDICTION THEREOF. ANY ACTION FOR BREACH OF THIS AGREEMENT MUST BE COMMENCED WITHIN ONE (1) YEAR AFTER SUCH BREACH OCCURS OR IS DISCOVERED.

In Witness Whereof, this instrument has been duly executed this.....7th.....day of.....May.....2021.....

By Bradley R. Jones

B.R. JONES ROOFING CO.
Winnicut Road P O Box 175
Stratham, New Hampshire 03885

Charge for Town of Stratham **Stratham Hill Park Trails Advisory Committee 2021**

Overall Goal:

The purpose of this Advisory Committee is to review the recommendations and areas of concern raised in the Trail Assessment & Inventory Report written by Snowhawk, LLC in 2020 for the trails within the Stratham Hill Trail network. This Committee will make policy recommendations, develop strategies for necessary improvements outlined in the report, and submit recommendations to the Select Board. The Committee will also serve as a public forum for obtaining input about the Stratham Hill Park Trail System, including the Report and other input relevant to the Committee's charge.

Charge:

1. Make general recommendations for following-up on the Report, its recommendations and issues raised with in it.
2. The report suggests a few trails be permanently be closed within the trail system. The Committee will review these recommendations and report to the Select Board their findings.
3. Several sections of Trail are in need of improvement. The Committee will develop a plan on how to best address these section and report their plan to the Conservation Commission and the Park Association.
4. The report makes recommendations on policies regarding the usage of the trails within the system. Some recommendations address new topics (e-bikes), while others revisit emerging concerns (off leash dogs and leaf blowing of trails). The Committee should make recommendations concerning any changes to relevant policies or ordinances.

Structure & Timeline:

The SHP Trails Advisory Committee will be an ad hoc committee. It will consist of 7 members appointed by the Select Board. The Board will appoint a chairperson, who will be responsible for conducting the meetings ensuring compliance with the New Hampshire public meetings laws including meeting postings and record keeping requirements as well as adhering to the Committee's charge and timelines. One committee member will serve as secretary. The Parks and Recreation Director will be the staff liaison to the committee.

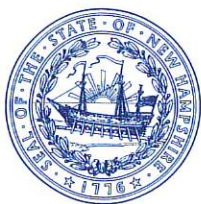
The Committee shall provide an interim report to the Select Board three (3) months following date of appointment; and recommend a timeline for the remaining work of the Committee to be completed.

Membership:

Membership on the committee will be open to Stratham residents. The Select Board will appoint one member each from the Conservation Commission, Park Association, and the Stratham Pedestrian & Cyclist Advisory Committee. Remaining seats to be filled by residents interested in participating in the process and committed to attending the meetings. The staff liaison shall be a non-voting member. Applications will be accepted through the Town Administrator's office.

Monthly Meetings:

A regular monthly meeting will be held on the third Wednesday of each month at 6 p.m. at the Stratham Municipal Center. Other meetings and workshops can be scheduled as necessary.



Lindsey M. Stepp
Commissioner

Carolynn J. Lear
Assistant Commissioner

State of New Hampshire Department of Revenue Administration

109 Pleasant Street
PO Box 487, Concord, NH 03302-0487
Telephone (603) 230-5000
www.revenue.nh.gov



MUNICIPAL AND PROPERTY
DIVISION
James P. Gerry
Director

Samuel T. Greene
Assistant Director

June 3, 2021

Town of Stratham
Attn: Board of Selectmen
10 Bunker Hill Avenue
Stratham, NH 03885

Re: Stratham 2021 Assessing Services + Cyclical Inspections

Dear Municipal Assessing Officials,

Pursuant to RSA 21-J:11, a contract has been submitted to the Department for its review and recommendations.

The 2021 contract for assessing services and cyclical inspections has been reviewed and the Department is making the following recommendations.

- Scope of Services Item 4, recommend indicating deadlines by which annual pick-ups and cyclical inspection work will be completed and data entered.
- On Page 2, clarify time-frame during which April 1 pick-ups will be performed as current contract period is set to expire December 31, 2021.
- Recommend indicating what will be included in the scope of commercial assessing (ie. pick-up work, cyclical inspections, hearings, appeals, etc).
- Once the proposed contract option (Appendix A or Appendix B) has been executed, eliminate scope of work and compensation references for the proposal not chosen for clarity.

Once the contract has been signed, please forward a copy to our office. Please keep in mind the Department does not warrant your contracts against errors or omissions.

If you have any questions, please feel free to contact me at (603) 230-5963 or samuel.t.greene@dra.nh.gov.

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sam Greene", with a stylized flourish at the end.

Sam Greene, Assistant Director
Municipal and Property Division

cc: Murdough Assessing Services
File

**Exeter Region Cooperative School District
30 Linden Street
Exeter, NH 03833**

June 9, 2021

Selectmen
Town of Stratham
10 Bunker Hill Avenue
Stratham, NH 03885

Dear Sir or Madam:

Enclosed is the new assessment schedule for the Exeter Region Cooperative School District for the FY 2021-2022 school year. This is a preliminary calculation which will be revised once the State has set the final tax numbers this fall.

Please note: our payment schedule requests 10% of the total to be paid in each of the first two months of the fiscal year, July and August respectively. This is so we can satisfactorily prepare ourselves for the bond payment due in August each year.

Thank you in advance for providing a copy of this schedule to your Treasurer and/or your finance department.

If you have any questions or concerns, please do not hesitate to contact me at 603-775-8683 or klevesque@saul6.org.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kristin Levesque', written in a cursive style.

Kristin Levesque
Accountant ERCSD, Exeter SD

ERCSD Cashflow Projection - Town Assessment 21-22

	ALLOCATION BY ENROLLMENT	FY 2021-22 ASSESSMENT	FY 2021-22 ADEQUACY GRANT	NET ASSESSMENT
BRENTWOOD	16.872%	9,772,201	827,572	8,944,629
E.KINGSTON	8.190%	4,743,374	362,675	4,380,699
EXETER	39.312%	22,769,262	1,970,810	20,798,452
KENSINGTON	6.608%	3,827,447	399,383	3,428,064
NEWFIELDS	4.921%	2,850,038	283,659	2,566,379
STRATHAM	24.097%	13,956,457	1,156,941	12,799,516
TOTAL	100.00%	57,918,780	5,001,041	52,917,739

MONTHLY ASSESSMENT PAYMENT SCHEDULE

	BRENTWOOD	E.KINGSTON	EXETER	KENSINGTON	NEWFIELDS	STRATHAM	TOTAL
JULY	894,463	438,070	2,079,845	342,806	256,638	1,279,952	5,291,774
AUGUST	894,463	438,070	2,079,845	342,806	256,638	1,279,952	5,291,774
SEPTEMBER	715,570	350,456	1,663,876	274,245	205,310	1,023,961	4,233,418
OCTOBER	715,570	350,456	1,663,876	274,245	205,310	1,023,961	4,233,418
NOVEMBER	715,570	350,456	1,663,876	274,245	205,310	1,023,961	4,233,418
DECEMBER	715,570	350,456	1,663,876	274,245	205,310	1,023,961	4,233,418
JANUARY	715,570	350,456	1,663,876	274,245	205,310	1,023,961	4,233,418
FEBRUARY	715,570	350,456	1,663,876	274,245	205,310	1,023,961	4,233,418
MARCH	715,570	350,456	1,663,876	274,245	205,310	1,023,961	4,233,418
APRIL	715,570	350,456	1,663,876	274,245	205,310	1,023,961	4,233,418
MAY	715,570	350,456	1,663,876	274,245	205,310	1,023,961	4,233,418
JUNE	715,573	350,455	1,663,878	274,247	205,313	1,023,963	4,233,429
TOTAL	8,944,629	4,380,699	20,798,452	3,428,064	2,566,379	12,799,516	52,917,739

Initial Assessment prepared 05/26/21 based upon Coop projections (MS-26)



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

TOWN OF STRATHAM

SELECT BOARD

NOTICE OF PUBLIC HEARING

TUESDAY, July 6, 2021, 7:00 PM

MUNICIPAL CENTER, 10 BUNKER HILL AVENUE

The Select Board will hold a public hearing in accordance with RSA 31:95-e on the question of acceptance of a donation from Seacoast Velo Kids to the Town of design, construction and fundraising services for the renovation of the pump track at Stratham Hill Park within its current footprint valued up to \$35,000. For more information on this project, please visit: <https://www.strathamnh.gov/stratham-hill-park-shp/pages/pump-track-shp>

For more information relative to this donation or to view the proposal documents, please visit the Town Administrator's office Monday through Friday 8:30 a.m. to 4:00 p.m.

Budget vs Actual by Department Town of Stratham For 5/31/2021

Run: 6/16/2021 at 10:21 AM

Page: 1

	Dept Budget 2021	YTD Actual 2021	Budget v. Actual Difference	% Expended	YTD Actual2020
GENERAL GOVERNMENT					
EXECUTIVE					
Select Board					
100 4130 01 101 Select Board Stipends	12,000.00	0.00	12,000.00	0.00	0.00
Administration					
100 4130 02 102 Town Administrator Salary	101,459.00	42,389.55	59,069.45	41.78	41,461.53
100 4130 02 103 Executive Assistant	48,564.00	20,290.42	28,273.58	41.78	18,761.60
100 4130 02 201 Supplies	5,500.00	658.25	4,841.75	11.97	2,826.85
100 4130 02 204 Association Dues	9,800.00	8,424.00	1,376.00	85.96	8,438.00
100 4130 02 208 Contracted services	1,500.00	0.00	1,500.00	0.00	0.00
100 4130 02 209 Conventions	1,750.00	0.00	1,750.00	0.00	0.00
100 4130 02 216 Advertising	2,000.00	0.00	2,000.00	0.00	0.00
100 4130 02 224 Meetings & Meals	3,500.00	3,779.71	(279.71)	107.99	231.14
100 4130 02 225 Mileage	1,250.00	90.05	1,159.95	7.20	224.70
100 4130 02 230 Fed-Ex	300.00	0.00	300.00	0.00	0.00
100 4130 02 231 Postage	12,000.00	2,880.62	9,119.38	24.01	5,693.98
100 4130 02 262 Town Report	3,750.00	3,903.00	(153.00)	104.08	3,625.00
100 4130 02 317 Service Contract (copier)	6,504.00	2,710.00	3,794.00	41.67	2,222.20
100 4130 02 319 Background Checks	500.00	72.00	428.00	14.40	96.50
100 4130 02 328 Town Meeting	1,000.00	0.00	1,000.00	0.00	0.00
TOTAL EXPENSES	211,377.00	85,197.60	126,179.40	40.31	83,581.50
ELECTION & REGISTRATION					
100 4140 01 201 Supplies	2,300.00	1,029.71	1,270.29	44.77	2,157.59
100 4140 01 219 Ballot Clerks	900.00	546.00	354.00	60.67	2,236.00
100 4140 01 220 Moderator/Asst. Moderator	275.00	275.00	0.00	100.00	550.00
100 4140 01 221 Meals	300.00	231.11	68.89	77.04	388.01
100 4140 01 301 Supervisors of the checklist	3,600.00	1,800.00	1,800.00	50.00	1,800.00
100 4140 01 308 Workshops & Training	100.00	0.00	100.00	0.00	0.00
100 4140 01 317 Equipment Maintenance	300.00	300.00	0.00	100.00	0.00
TOTAL EXPENSES	7,775.00	4,181.82	3,593.18	53.79	7,131.60
FINANCIAL ADMIN					
100 4150 01 120 Finance Payroll	138,232.00	47,901.42	90,330.58	34.65	59,297.88
100 4150 01 217 Audit	18,500.00	0.00	18,500.00	0.00	0.00
100 4150 01 306 Financial Software Lic/Training	9,000.00	4,172.73	4,827.27	46.36	4,867.75
100 4150 05 111 Finance-Treasurer Salary	6,250.00	0.00	6,250.00	0.00	3,933.33
TOTAL EXPENSES	171,982.00	52,074.15	119,907.85	30.28	68,098.96
ASSESSING					
100 4150 02 114 Assessing Payroll	126,453.00	19,289.60	107,163.40	15.25	53,563.07
100 4150 02 201 Assessing Supplies	1,150.00	44.95	1,105.05	3.91	407.57
100 4150 02 204 Dues/Misc Exp.	1,400.00	544.95	855.05	38.93	50.00
100 4150 02 218 Registry Expense	200.00	7.00	193.00	3.50	30.00
100 4150 02 304 Tax maps	4,200.00	3,700.00	500.00	88.10	0.00
100 4150 02 308 Workshops & Training	1,250.00	0.00	1,250.00	0.00	0.00
100 4150 02 316 Cell Phone Reimbursement	1,302.00	162.68	1,139.32	12.49	325.36
100 4150 02 317 Equipment Maintenance/Software	7,000.00	6,675.34	324.66	95.36	6,431.99
100 4150 02 376 Vehicle Maintenance/Lease	700.00	0.00	700.00	0.00	24.61
100 4150 02 401 Contracted Services	0.00	7,800.00	(7,800.00)	0.00	0.00
TOTAL EXPENSES	143,655.00	38,224.52	105,430.48	26.61	60,832.60
Town Clerk/Tax Collector					
100 4150 03 112 TC/TC Payroll	141,909.00	70,542.31	71,366.69	49.71	54,162.69
100 4150 03 201 Office Supplies	3,350.00	1,768.78	1,581.22	52.80	337.48
100 4150 03 204 Dues & Memberships	60.00	20.00	40.00	33.33	60.00
100 4150 03 209 Conventions	400.00	0.00	400.00	0.00	0.00
100 4150 03 218 Registry of Deeds	400.00	127.85	272.15	31.96	34.75
100 4150 03 223 Lien Notifications	600.00	112.50	487.50	18.75	0.00
100 4150 03 225 Mileage	400.00	0.00	400.00	0.00	0.00
100 4150 03 269 Restoration of records	3,000.00	0.00	3,000.00	0.00	0.00
100 4150 03 306 Computer Support-Service	11,700.00	10,849.90	850.10	92.73	10,540.90
100 4150 03 308 Workshops & Training	550.00	70.00	480.00	12.73	0.00
100 4150 03 318 New Equipment	500.00	0.00	500.00	0.00	609.97
TOTAL EXPENSES	162,869.00	83,491.34	79,377.66	51.26	65,745.79
COMPUTER SERVICES					
100 4150 04 201 IT Supplies/Materials	7,000.00	3,397.54	3,602.46	48.54	1,299.99

**Budget vs Actual by Department
Town of Stratham
For 5/31/2021**

Run: 6/16/2021 at 10:21 AM

Page: 2

	Dept Budget 2021	YTD Actual 2021	Budget v. Actual Difference	% Expended	YTD Actual2020
100 4150 04 205 Computer services	70,000.00	28,397.00	41,603.00	40.57	23,001.74
TOTAL EXPENSES	77,000.00	31,794.54	45,205.46	41.29	24,301.73
LEGAL EXPENSES					
100 4153 01 202 Legal Expenses	30,000.00	12,809.25	17,190.75	42.70	7,000.65
Total Legal Services	30,000.00	12,809.25	17,190.75	42.70	7,000.65
PERSONNEL ADMINISTRATION					
100 4155 01 171 Medicare	46,777.00	17,801.85	28,975.15	38.06	16,928.70
100 4155 01 173 New Hampshire Retirement	527,038.00	164,858.13	362,179.87	31.28	168,821.77
100 4155 01 174 Social Security	146,282.00	53,192.01	93,089.99	36.36	50,551.34
100 4155 01 176 Unemployment	2,296.00	1,837.00	459.00	80.01	0.00
100 4155 01 191 Insurance Buyout Program	48,455.00	11,666.75	36,788.25	24.08	14,479.78
100 4155 01 192 Life/AD&D	6,324.00	1,950.00	4,374.00	30.83	2,044.00
100 4155 01 193 Long-Term Disability	18,840.00	5,863.62	12,976.38	31.12	6,091.88
100 4155 01 194 Short-Term Disability	12,120.00	3,681.30	8,438.70	30.37	3,888.16
100 4155 01 195 Health/Dental Insurance	506,417.00	175,700.58	330,716.42	34.69	266,390.32
100 4155 01 197 Misc. Fees	600.00	0.00	600.00	0.00	0.00
100 4155 01 198 Leave Compensation	13,495.00	0.00	13,495.00	0.00	0.00
100 4155 02 198 Compensation Adjustments	32,461.00	13,941.00	18,520.00	42.95	0.00
TOTAL EXPENSES	1,361,105.00	450,492.24	910,612.76	33.10	529,195.95
LAND USE					
PLANNING					
100 4191 01 120 Planner Salary	79,000.00	30,384.60	48,615.40	38.46	34,150.38
100 4191 01 121 Bldg. & Code Enf. Coordinator	50,494.00	21,097.60	29,396.40	41.78	17,446.60
100 4191 01 122 Land Use Project Coordinator	0.00	0.00	0.00	0.00	10,893.75
100 4191 01 201 Supplies	2,500.00	166.66	2,333.34	6.67	119.33
100 4191 01 203 Legal Ads	4,400.00	1,054.48	3,345.52	23.97	1,453.11
100 4191 01 204 Dues & Memberships	750.00	0.00	750.00	0.00	0.00
100 4191 01 270 Rockingham Conservation District	500.00	0.00	500.00	0.00	0.00
100 4191 01 271 Rock. Planning Commission	7,492.00	7,492.00	0.00	100.00	7,492.00
100 4191 01 276 Special Projects	2,500.00	0.00	2,500.00	0.00	28.70
100 4191 01 306 Software License & Training	3,300.00	2,541.73	758.27	77.02	2,196.18
100 4191 01 308 Training	1,000.00	0.00	1,000.00	0.00	0.00
100 4191 01 318 Equipment	300.00	0.00	300.00	0.00	0.00
100 4191 01 319 Gas - Mileage	100.00	0.00	100.00	0.00	0.00
100 4191 01 401 Contracted Services	0.00	2,739.84	(2,739.84)	0.00	0.00
TOTAL EXPENSES	152,336.00	65,476.91	86,859.09	42.98	73,780.05
BUILDING INSPECTOR/CODE ENFORCEMENT					
100 4191 02 122 BI / CEO Payroll	72,426.00	30,259.26	42,166.74	41.78	28,769.29
100 4191 02 201 Supplies	1,000.00	315.13	684.87	31.51	22.41
100 4191 02 235 Fire Inspection Fees	800.00	0.00	800.00	0.00	0.00
100 4191 02 260 Plan Review	10,000.00	290.00	9,710.00	2.90	10,980.00
100 4191 02 266 Reference Materials	1,500.00	31.00	1,469.00	2.07	0.00
100 4191 02 306 Software License & Training	2,500.00	2,058.50	441.50	82.34	2,033.50
100 4191 02 308 Workshops & Training	2,000.00	75.00	1,925.00	3.75	580.00
100 4191 02 318 Equipment	1,500.00	562.20	937.80	37.48	338.80
100 4191 02 376 Vehicle Maintenance	250.00	138.97	111.03	55.59	52.30
TOTAL EXPENSES	91,976.00	33,730.06	58,245.94	36.67	42,776.30
TOTAL LAND USE EXPENSES	244,312.00	99,206.97	145,105.03	40.61	116,556.35
GENERAL GOVT. BUILDINGS					
100 4194 01 104 Facilities Payroll	56,361.00	18,806.95	37,554.05	33.37	18,186.07
100 4194 01 106 Custodial PT	17,447.00	7,148.40	10,298.60	40.97	7,055.16
100 4194 01 222 MC Supplies	3,500.00	818.43	2,681.57	23.38	539.69
100 4194 01 314 MC Electricity	27,500.00	8,277.16	19,222.84	30.10	7,794.89
100 4194 01 315 MC Heat	8,000.00	7,878.33	121.67	98.48	6,890.77
100 4194 01 316 MC Telephone	8,500.00	4,889.18	3,610.82	57.52	3,717.16
100 4194 01 318 MC Equipment	3,200.00	189.93	3,010.07	5.94	0.00
100 4194 01 375 MC Building Maintenance/Repairs	30,500.00	10,847.99	19,652.01	35.57	8,738.74
100 4194 01 999 COVID expenses	3,500.00	0.00	3,500.00	0.00	0.00
100 4194 02 375 Gifford Building Maintenance/Repairs	5,000.00	2,580.56	2,419.44	51.61	1,257.18
100 4194 03 375 Foss Property Maintenance/Repairs	2,500.00	0.00	2,500.00	0.00	0.00
100 4194 04 314 Historical Soc. Electricity	1,400.00	315.72	1,084.28	22.55	328.13
100 4194 04 315 Historical Soc. Heat	5,000.00	2,276.48	2,723.52	45.53	3,022.22
100 4194 04 375 Historical Building Maintenance/Repairs	2,500.00	1,173.00	1,327.00	46.92	150.00
100 4194 06 240 Smyk Landscape Maintenance	3,200.00	402.27	2,797.73	12.57	0.00

Budget vs Actual by Department Town of Stratham For 5/31/2021

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	Dept Budget 2021	YTD Actual 2021	Budget v. Actual Difference	% Expended	YTD Actual2020
100 4194 07 375 Park Cottage Maintenance	1,200.00	830.13	369.87	69.18	550.66
TOTAL EXPENSES	179,308.00	66,434.53	112,873.47	37.05	58,230.67
CEMETERIES					
100 4195 01 141 Cemetery Payroll	26,327.00	4,368.23	21,958.77	16.59	10,058.02
100 4195 01 142 Cemetery Overtime	994.00	224.60	769.40	22.60	0.00
100 4195 01 222 Supplies	2,000.00	0.00	2,000.00	0.00	398.50
100 4195 01 240 Ground Maintenance	7,444.00	1,270.71	6,173.29	17.07	854.29
100 4195 01 306 Computer Maintenance	500.00	0.00	500.00	0.00	0.00
100 4195 01 317 Equipment Maintenance	4,170.00	1,114.02	3,055.98	26.72	191.06
100 4195 01 318 Equipment	240.00	0.00	240.00	0.00	0.00
100 4195 01 401 Contracted Services	1,500.00	0.00	1,500.00	0.00	0.00
TOTAL EXPENSES	43,175.00	6,977.56	36,197.44	16.16	11,501.87
INSURANCE					
100 4196 01 190 Workers' Compensation	45,119.00	45,119.00	0.00	100.00	48,872.00
100 4196 01 248 Property & Liability Insurance	60,060.00	60,060.00	0.00	100.00	56,236.00
TOTAL EXPENSES	105,179.00	105,179.00	0.00	100.00	105,108.00
OTHER GEN. GOVT.					
100 4199 01 243 Town Ctr Water Contamination Expenses	11,000.00	3,028.80	7,971.20	27.53	3,631.50
TOTAL EXPENSES	11,000.00	3,028.80	7,971.20	27.53	3,631.50
TOTAL GENERAL GOVERNMENT	2,748,737.00	1,039,092.32	1,709,644.68	37.80	1,140,917.17
PUBLIC SAFTEY					
POLICE					
100 4210 01 130 Police - Full Time	868,244.00	353,979.64	514,264.36	40.77	333,717.02
100 4210 01 131 Secretary Payroll	50,732.00	21,261.60	29,470.40	41.91	20,407.21
100 4210 01 133 Police-Holiday pay	25,073.00	0.00	25,073.00	0.00	0.00
100 4210 01 134 Prosecutor Payroll	38,454.00	16,116.09	22,337.91	41.91	15,791.82
100 4210 01 135 Police Overtime	102,000.00	23,657.63	78,342.37	23.19	16,309.95
100 4210 01 136 Police - PT	12,000.00	4,657.82	7,342.18	38.82	860.71
Total Payroll	1,096,503.00	419,672.78	676,830.22	38.27	387,086.71
100 4210 02 201 PD Office Supplies	8,000.00	2,211.38	5,788.62	27.64	1,646.06
100 4210 02 202 Legal - Office Supplies	0.00	0.00	0.00	0.00	534.00
100 4210 02 226 Community Service Program	1,000.00	222.25	777.75	22.23	51.18
100 4210 02 278 Special Response Team (SERT)	2,500.00	2,500.00	0.00	100.00	0.00
100 4210 02 305 Technical Support	18,000.00	4,242.64	13,757.36	23.57	1,344.72
100 4210 02 308 Training & Dues	22,000.00	7,146.57	14,853.43	32.48	1,280.00
100 4210 02 310 Uniforms	11,400.00	2,404.07	8,995.93	21.09	1,893.08
100 4210 02 317 Equipment Repairs	3,000.00	725.00	2,275.00	24.17	1,869.75
100 4210 02 318 New Equipment	8,000.00	6,331.70	1,668.30	79.15	18,435.13
100 4210 02 319 Gas & Oil	19,000.00	0.00	19,000.00	0.00	2,040.54
100 4210 02 376 Vehicle Maintenance	17,000.00	3,808.06	13,191.94	22.40	5,023.22
100 4210 02 999 COVID expenses	0.00	397.50	(397.50)	0.00	0.00
BUILDING	109,900.00	29,989.17	79,910.83	27.29	34,117.68
100 4210 03 314 Electricity	11,000.00	2,763.09	8,236.91	25.12	3,231.64
100 4210 03 315 Heating	4,500.00	2,109.73	2,390.27	46.88	1,621.27
100 4210 03 316 Telephone	8,000.00	1,988.97	6,011.03	24.86	3,620.73
100 4210 03 375 PD Building Maintenance	16,000.00	2,738.51	13,261.49	17.12	960.96
TOTAL EXPENSES	1,245,903.00	459,262.25	786,640.75	36.86	430,638.99
FIRE DEPARTMENT					
100 4220 01 100 Fire Dept. Payroll	306,518.00	84,537.93	221,980.07	27.58	91,227.34
100 4220 01 130 FD Detail	3,000.00	98,376.50	(95,376.50)	3,279.22	0.00
100 4220 01 200 FD Detail Payroll	0.00	200.00	(200.00)	0.00	200.00
100 4220 01 204 Dues	2,500.00	400.00	2,100.00	16.00	1,720.00
100 4220 01 222 Supplies	2,500.00	172.59	2,327.41	6.90	1,752.53
100 4220 01 228 EMS Supplies	13,000.00	4,556.54	8,443.46	35.05	7,660.63
100 4220 01 236 Fire Prevention	3,000.00	1,185.00	1,815.00	39.50	0.00
100 4220 01 243 Haz-Mat Start Team	3,200.00	3,198.20	1.80	99.94	3,198.20
100 4220 01 245 Insurance	1,232.00	0.00	1,232.00	0.00	0.00
100 4220 01 308 Training & Conferences	4,000.00	845.00	3,155.00	21.13	0.00
100 4220 01 310 Uniforms	3,500.00	202.36	3,297.64	5.78	0.00
100 4220 01 317 Equipment Maintenance	30,000.00	10,481.89	19,518.11	34.94	1,794.76
100 4220 01 318 New Equipment	31,900.00	2,194.26	29,705.74	6.88	4,475.12
100 4220 01 319 Gas & Oil	4,500.00	0.00	4,500.00	0.00	478.80
100 4220 01 323 Billing Expenses	13,000.00	4,209.66	8,790.34	32.38	3,227.09

**Budget vs Actual by Department
Town of Stratham
For 5/31/2021**

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	Dept Budget 2021	YTD Actual 2021	Budget v. Actual Difference	% Expended	YTD Actual2020
100 4220 01 999 COVID expenses	5,000.00	271.21	4,728.79	5.42	0.00
Building					
100 4220 02 240 Landscape Maintenance	1,000.00	0.00	1,000.00	0.00	0.00
100 4220 02 246 Internet/IT Charges	4,000.00	3,260.11	739.89	81.50	629.80
100 4220 02 314 Electricity	18,000.00	5,116.63	12,883.37	28.43	5,667.64
100 4220 02 315 Heat	16,000.00	9,714.65	6,285.35	60.72	9,950.93
100 4220 02 316 Telephone	7,500.00	4,143.77	3,356.23	55.25	3,070.82
100 4220 02 375 Building Maintenance & Repairs	15,000.00	3,171.50	11,828.50	21.14	6,032.18
TOTAL EXPENSES	488,350.00	236,237.80	252,112.20	48.37	141,085.84
EMERGENCY MANGEMENT					
100 4290 01 149 OEM Payroll (Reimbursed)	0.00	0.00	0.00	0.00	507.50
100 4290 01 227 Emergency Management Expenses	9,638.00	0.00	9,638.00	0.00	0.00
DISPATCH SERVICES					
100 4299 01 316 Dispatch Phone Expense	1,000.00	304.76	695.24	30.48	279.49
TOTAL PUBLIC SAFTEY	1,744,891.00	695,804.81	1,049,086.19	39.88	572,511.82
HIGHWAY & STREETS					
HIGHWAY					
100 4312 01 140 Highway Payroll	217,419.00	101,678.27	115,740.73	46.77	105,458.68
100 4312 01 141 Highway Overtime	26,808.00	13,415.01	13,392.99	50.04	13,252.72
100 4312 01 142 Temporary Plow Drivers	10,000.00	3,407.07	6,592.93	34.07	1,098.45
100 4312 01 210 Hwy Vehicle Purchase	33,161.00	0.00	33,161.00	0.00	0.00
100 4312 01 211 Drainage	7,392.00	0.00	7,392.00	0.00	0.00
100 4312 01 222 Supplies	4,200.00	1,317.80	2,882.20	31.38	449.86
100 4312 01 224 Meals	1,000.00	0.00	1,000.00	0.00	434.80
100 4312 01 279 Substance Abuse Testing	1,250.00	407.00	843.00	32.56	87.00
100 4312 01 303 Rented Equipment	6,000.00	186.56	5,813.44	3.11	1,086.59
100 4312 01 306 Computer Software Maintenance	1,734.00	729.88	1,004.12	42.09	763.63
100 4312 01 308 Training	1,500.00	349.00	1,151.00	23.27	0.00
100 4312 01 310 Uniforms	5,125.00	2,752.16	2,372.84	53.70	1,017.37
100 4312 01 314 Electricity	8,750.00	2,871.02	5,878.98	32.81	3,072.64
100 4312 01 315 Heating	2,500.00	539.34	1,960.66	21.57	725.40
100 4312 01 316 Telephone	4,208.00	1,103.13	3,104.87	26.22	1,027.83
100 4312 01 317 Equipment Repairs & Maintenance	50,000.00	18,246.55	31,753.45	36.49	12,396.04
100 4312 01 318 New Equipment & Signs	8,400.00	3,373.53	5,026.47	40.16	931.37
100 4312 01 319 Gas & Oil	39,200.00	17,395.09	21,804.91	44.38	12,722.84
100 4312 01 320 Road Paint	10,080.00	0.00	10,080.00	0.00	0.00
100 4312 01 321 Salt	70,000.00	0.00	70,000.00	0.00	0.00
100 4312 01 322 Aggregate	8,500.00	482.00	8,018.00	5.67	177.00
100 4312 01 325 Paving & Road Reconstruction	150,000.00	0.00	150,000.00	0.00	0.00
100 4312 01 375 Building Maintenance	20,000.00	4,112.64	15,887.36	20.56	4,168.28
100 4312 01 401 Contracted Services	3,500.00	0.00	3,500.00	0.00	0.00
TOTAL EXPENSES	690,727.00	172,366.05	518,360.95	24.95	158,870.50
STREET LIGHTING					
100 4316 01 314 Street Lighting	10,000.00	2,792.30	7,207.70	27.92	2,853.19
TOTAL HIGHWAY & STREETS	700,727.00	175,158.35	525,568.65	25.00	161,723.69
SANITATION					
SOLID WASTE COLL. & DISPOSAL					
100 4323 01 142 Sanitation Payroll	36,974.00	10,804.85	26,169.15	29.22	9,200.58
100 4323 01 143 Sanitation Overtime	1,558.00	970.49	587.51	62.29	0.00
100 4323 01 212 MSW/Recycling Coll. & Disposal	937,156.00	326,728.85	610,427.15	34.86	307,698.40
100 4323 01 242 Hazardous Waste Collection	5,277.00	166.96	5,110.04	3.16	0.00
100 4323 01 247 Landfill Closure Costs	9,500.00	3,256.13	6,243.87	34.28	826.69
100 4323 01 309 Transfer Station Expenses	64,681.00	25,694.72	38,986.28	39.73	12,890.11
100 4323 01 314 Electricity	750.00	273.50	476.50	36.47	298.57
100 4323 01 317 Materials & Supplies	4,800.00	4,664.82	135.18	97.18	0.00
TOTAL EXPENSES	1,060,696.00	372,560.32	688,135.68	35.12	330,914.35
PUBLIC WORKS (OTHER)					

**Budget vs Actual by Department
Town of Stratham
For 5/31/2021**

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	Dept Budget 2021	YTD Actual 2021	Budget v. Actual Difference	% Expended	YTD Actual2020
100 4339 01 327 Public Works Commission	1.00	0.00	1.00	0.00	0.00
Total Expenses	1.00	0.00	1.00	0.00	0.00
HEALTH					
ANIMAL CONTROL					
100 4414 01 244 Impoundment Fees/Supplies	600.00	0.00	600.00	0.00	0.00
TOTAL EXPENSES	600.00	0.00	600.00	0.00	0.00
PEST CONTROL					
100 4414 02 326 Pest Control Contracted Services	67,680.00	6,500.00	61,180.00	9.60	6,500.00
PUBLIC SERVICE AGENCIES					
100 4415 01 000 Annie's Angels	2,500.00	0.00	2,500.00	0.00	0.00
100 4415 01 001 American Red Cross	800.00	0.00	800.00	0.00	0.00
100 4415 01 351 Seacoast Mental Health Ctr.	3,000.00	0.00	3,000.00	0.00	0.00
100 4415 01 352 Waypoint	2,500.00	0.00	2,500.00	0.00	0.00
100 4415 01 353 Haven	4,250.00	0.00	4,250.00	0.00	0.00
100 4415 01 354 Big Brother & Big Sister	1,000.00	0.00	1,000.00	0.00	0.00
100 4415 01 355 Community Action Prog.	4,500.00	0.00	4,500.00	0.00	0.00
100 4415 01 356 Retired & Senior Volunteer Prog	500.00	0.00	500.00	0.00	0.00
100 4415 01 357 Richie McFarland Children's Center	4,200.00	0.00	4,200.00	0.00	0.00
100 4415 01 359 AIDS Response of the Seacoast	1,000.00	0.00	1,000.00	0.00	0.00
100 4415 01 360 Rockingham County Nutrition Program	5,420.00	0.00	5,420.00	0.00	0.00
100 4415 01 361 Seacoast Shipyard Assoc.	200.00	0.00	200.00	0.00	0.00
100 4415 01 362 Crossroads House	1,000.00	0.00	1,000.00	0.00	0.00
100 4415 01 366 Child Advocacy Center	1,250.00	0.00	1,250.00	0.00	0.00
100 4415 01 368 Families First	2,500.00	0.00	2,500.00	0.00	0.00
100 4415 01 369 Womenade of Greater Squamscott	2,000.00	0.00	2,000.00	0.00	0.00
100 4415 01 370 Transportation Assistance for Seacoast Citizens	3,000.00	0.00	3,000.00	0.00	0.00
TOTAL EXPENSES	39,620.00	0.00	39,620.00	0.00	0.00
TOTAL HEALTH	107,900.00	6,500.00	101,400.00	6.02	6,500.00
WELFARE					
DIRECT ASSISTANCE					
100 4445 01 314 Public Asst. Electricity	1,250.00	763.21	486.79	61.06	576.40
100 4445 01 340 Public Asst. Food	150.00	0.00	150.00	0.00	0.00
100 4445 01 341 Public Asst. Heat	1,500.00	240.32	1,259.68	16.02	0.00
100 4445 01 343 Public Asst. Medical-Pharmacy	100.00	0.00	100.00	0.00	140.13
100 4445 01 344 Public Asst. Rent-Mortgage	7,500.00	1,200.00	6,300.00	16.00	1,200.00
100 4445 01 345 Public Asst. Misc. Assistance	875.00	441.05	433.95	50.41	298.00
TOTAL EXPENSES	11,375.00	2,644.58	8,730.42	23.25	2,214.53
TOTAL WELFARE	11,375.00	2,644.58	8,730.42	23.25	2,214.53
CULTURE & RECREATION					
PARKS					
100 4520 01 144 PT Ranger Payroll	43,528.00	11,040.09	32,487.91	25.36	6,427.62
100 4520 01 201 Supplies	400.00	94.61	305.39	23.65	0.00
100 4520 01 240 Grounds Maintenance	36,480.00	1,985.89	34,494.11	5.44	4,653.31
100 4520 01 314 Electricity	6,100.00	1,188.75	4,911.25	19.49	1,334.41
100 4520 01 317 Equipment Maintenance	3,500.00	516.25	2,983.75	14.75	1,054.27
100 4520 01 330 Park Maintenance Supplies	4,625.00	1,352.27	3,272.73	29.24	192.65
100 4520 01 376 Park Vehicle Maintenance	4,000.00	0.00	4,000.00	0.00	0.00
100 4520 01 377 All Other Park Building Maintenance	5,050.00	2,563.43	2,486.57	50.76	805.25
TOTAL EXPENSES	103,683.00	18,741.29	84,941.71	18.08	14,467.51
RECREATION					
100 4520 02 145 Recreation Payroll	74,284.00	31,116.41	43,167.59	41.89	30,355.82
100 4520 02 146 Rec. Seasonal Payroll	0.00	0.00	0.00	0.00	364.54
100 4520 02 147 Program Asst Salary	48,445.00	17,519.22	30,925.78	36.16	18,716.52
100 4520 02 201 Office Expenses	1,200.00	462.56	737.44	38.55	569.78

**Budget vs Actual by Department
Town of Stratham
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	Dept Budget 2021	YTD Actual 2021	Budget v. Actual Difference	% Expended	YTD Actual2020
100 4520 02 204 Memberships	0.00	0.00	0.00	0.00	568.64
100 4520 02 273 Seniors Trips	6,000.00	1,556.22	4,443.78	25.94	450.00
100 4520 02 280 Summer Program	0.00	0.00	0.00	0.00	135.46
100 4520 02 308 Staff Training/Education	0.00	0.00	0.00	0.00	144.01
100 4520 02 316 Cellphone Reimbursement	1,302.00	325.36	976.64	24.99	0.00
100 4520 02 319 Gas-Mileage	650.00	356.70	293.30	54.88	0.00
100 4520 02 324 Brochures/Newsletters	1,500.00	379.34	1,120.66	25.29	179.97
100 4520 02 328 Special Events	13,000.00	825.00	12,175.00	6.35	1,046.33
TOTAL EXPENSES	146,381.00	52,540.81	93,840.19	35.89	52,531.07
TOTAL PARKS & RECREATION	250,064.00	71,282.10	178,781.90	28.51	66,998.58
LIBRARY					
100 4550 01 147 Library Payroll	417,783.00	146,820.16	270,962.84	35.14	168,538.19
100 4550 01 249 Non-salary expenses	101,000.00	30,000.00	71,000.00	29.70	40,000.00
TOTAL EXPENSES	518,783.00	176,820.16	341,962.84	34.08	208,538.19
PATRIOTIC PURPOSES					
100 4583 01 238 Flags	500.00	370.00	130.00	74.00	0.00
100 4583 01 277 Patriotic Misc.	1,200.00	0.00	1,200.00	0.00	0.00
TOTAL EXPENSES	1,700.00	370.00	1,330.00	21.76	0.00
TOTAL CULTURE & RECREATION	770,547.00	248,472.26	522,074.74	32.25	275,536.77
CONSERVATION					
100 4611 01 207 Conservation Commission	5,000.00	0.00	5,000.00	0.00	450.00
HERITAGE COMMISSION					
100 4619 01 215 Heritage Administrative Expenses	400.00	0.00	400.00	0.00	63.49
100 4619 01 302 Survey/Software-Heritage	5,000.00	0.00	5,000.00	0.00	390.00
100 4619 01 308 Training/Conferences	100.00	0.00	100.00	0.00	0.00
100 4619 01 313 Veterans/Engraving	200.00	0.00	200.00	0.00	0.00
TOTAL EXPENSES	5,700.00	0.00	5,700.00	0.00	453.49
CONSERVATION/HERITAGE	10,700.00	0.00	10,700.00	0.00	903.49
ECONOMIC DEV. COMM.					
TOWN CENTER REVITALIZATION					
ENERGY COMMISSION					
100 4660 02 281 Energy Commission Expenses	1,200.00	0.00	1,200.00	0.00	0.00
TOTAL EXPENSES	1,200.00	0.00	1,200.00	0.00	0.00
DEBT SERVICE					
PRINCIPLE - LONG TERM					
100 4711 00 400 Debt Service Principal	570,000.00	370,000.00	200,000.00	64.91	370,000.00
INTEREST - LONG TERM					
100 4721 00 401 Debt Service Interest	162,346.00	85,358.75	76,987.25	52.58	97,631.25
TOTAL EXPENSES	732,346.00	455,358.75	276,987.25	62.18	467,631.25
TOTAL OPERATING BUDGET	7,889,120.00	2,995,591.39	4,893,528.61	37.97	2,958,853.07

Town of Stratham
CIP/Capital Projects
Balances As of May 31, 2021

Project Category/Account	2021 Budget / Bal. Forward (2017-2020)	YTD	Balance
Buildings & Infrastructure	493,141.11	21,105.67	472,035.44
100 4903 18 572 2018 Library Carpet Replacement	10,000.00	0.00	10,000.00
100 4903 19 572 2019 Library Carpet Replacement	10,000.00	0.00	10,000.00
100 4903 19 574 2019 Public Safety Buildings Improvements	15,305.19	0.00	15,305.19
100 4909 17 597 2017 Maple Lane Cemetery Paving	7,000.00	0.00	7,000.00
100 4909 17 654 2017 PWC Environmental Match/Grant	20,000.00	0.00	20,000.00
100 4909 17 655 2017 Water & Sewer Study	20,000.00	0.00	20,000.00
100 4909 17 668 2017 Town Center Match/Grant	4,734.62	3,985.00	749.62
100 4909 18 599 2018 Master Plan Update	18,237.50	0.00	18,237.50
100 4909 18 654 2018 PWC Environmental Grant Match	20,000.00	0.00	20,000.00
100 4909 18 655 2018 Water & Sewer Infrastructure Study	20,000.00	0.00	20,000.00
100 4909 19 547 2019 Gifford Barn Painting	14,366.92	0.00	14,366.92
100 4909 19 597 2019 Maple Lane Cemetery Paving	7,000.00	0.00	7,000.00
100 4909 19 598 2019 Maple Lane Cemetery Landscaping	12,496.88	0.00	12,496.88
100 4909 19 599 2019 Master Plan Update	20,000.00	0.00	20,000.00
100 4909 19 604 2019 Tennis Court Improvements	3,000.00	0.00	3,000.00
100 4909 19 610 2019 Stevens Park parking lot Improvements	9,000.00	0.00	9,000.00
100 4909 19 654 2019 Stormwater Planning & Grant Match	20,000.00	0.00	20,000.00
100 4909 19 664 2019 Revaluation Expenses	25,000.00	0.00	25,000.00
100 4909 20 664 2020 Revaluation Expenses	10,000.00	0.00	10,000.00
100 4908 21 500 Police Station Solar Array Buyout	5,000.00	0.00	5,000.00
100 4909 21 534 Cemetery Improvements	7,000.00	0.00	7,000.00
100 4909 21 574 Town-wide Parks & Rec Improvements	7,000.00	0.00	7,000.00
100 4909 21 651 Open Space, Parklands & Connectivity Plan	10,000.00	0.00	10,000.00
100 4909 21 654 Stormwater Planning & Grant Match	8,000.00	0.00	8,000.00
100 4909 21 664 2021 Revaluation Expenses	24,000.00	0.00	24,000.00
100 4909 21 675 PFAS Response and Remediation	75,000.00	0.00	75,000.00
100 4909 18 598 Maple Lane Cemetery Landscaping	3.69	0.00	3.69
100 4909 18 664 2018 Revaluation Expenses	23,996.31	14,313.62	9,682.69
100 4909 20 574 Town-wide Parks & Rec. Improvements	7,000.00	0.00	7,000.00
100 4909 20 651 Library Assessment & Facility Plan	20,000.00	0.00	20,000.00
100 4909 20 675 PFAS Response & Remediation	40,000.00	2,807.05	37,192.95
Equip. & Vehicles	59,901.00	4,798.00	55,103.00
100 4908 19 670 2019 Assessing Vehicle Replacement	15,000.00	0.00	15,000.00
100 4908 21 670 PD Cruiser Replacement	37,000.00	0.00	37,000.00
100 4909 21 603 Traffic Control Program	7,000.00	4,798.00	2,202.00
100 4908 20 670 PD Cruiser Replacement	901.00	0.00	901.00
Information systems	49,795.20	1,647.44	48,147.76
100 4908 18 316 2018 MC Phone System Replacement	10,454.51	1,647.44	8,807.07
100 4908 19 502 2019 Town Office Computer Replacement	1,783.93	0.00	1,783.93
100 4908 19 511 2019 Library Computer Replacement Program	2,265.36	0.00	2,265.36
100 4908 21 317 Town-wide Technology Replacements	5,000.00	0.00	5,000.00
100 4908 21 502 Town-wide Computer Replacements	5,000.00	0.00	5,000.00
100 4908 21 510 Online permitting software/digital storage	10,000.00	0.00	10,000.00
100 4908 20 317 Town-wide Technology Replacements	5,000.00	0.00	5,000.00

Town of Stratham
CIP/Capital Projects
Balances As of May 31, 2021

Project Category/Account	2021 Budget / Bal. Forward (2017-2020)	YTD	Balance
100 4908 20 502 Town-wide Computer Replacements	10,291.40	0.00	10,291.40
Stratham Hill Park	117,249.17	0.00	117,249.17
100 4903 17 573 2017 SHP Facility Improvements	2,162.64	0.00	2,162.64
100 4909 17 575 2017 SHP Parking Lot Improvements	11,000.00	0.00	11,000.00
100 4909 17 602 2017 SHP Roadways	17,500.00	0.00	17,500.00
100 4909 18 545 2018 SHP Front Pavilion Painting	296.87	0.00	296.87
100 4909 18 575 2018 SHP Parking Lot Improvements	11,000.00	0.00	11,000.00
100 4909 18 602 2018 SHP Roadways	17,000.00	0.00	17,000.00
100 4909 19 573 2019 SHP Facility Improvements	19,205.53	0.00	19,205.53
100 4909 19 574 2019 Playing Field Improvements	3,359.37	0.00	3,359.37
100 4909 19 575 2019 SHP Parking Lot Improvements	10,000.00	0.00	10,000.00
100 4909 19 602 2019 SHP Roadways	18,000.00	0.00	18,000.00
100 4909 21 575 SHP Facilities & Playing Field Improvements	7,000.00	0.00	7,000.00
100 4903 18 573 2018 SHP Facility Improvements	724.76	0.00	724.76
Transportation/Roadways	545,989.24	53,730.05	492,259.19
100 4909 19 601 2019 Road Reconstruction Program	26,989.24	26,989.24	0.00
100 4909 21 576 Fire Station Parking Lot Paving	15,000.00	0.00	15,000.00
100 4909 21 577 Police Station Parking Lot Paving	12,000.00	0.00	12,000.00
100 4909 21 601 Road Reconstruction Program	235,000.00	0.00	235,000.00
100 4909 21 656 Bike & Pedestrian Transportation Improvements	5,000.00	0.00	5,000.00
100 4909 21 667 State Roadway/Intersection Capital Projects Participatio	25,000.00	0.00	25,000.00
100 4909 20 576 Fire Station Parking Lot Paving	15,000.00	0.00	15,000.00
100 4909 20 577 Police Station Parking Lot Paving	12,000.00	0.00	12,000.00
100 4909 20 601 Road Reconstruction Program	170,000.00	26,740.81	143,259.19
100 4909 20 656 Bike & Pedestrian Transportation Improvements	5,000.00	0.00	5,000.00
100 4909 20 667 State Roadway/Intersection Project Participation	25,000.00	0.00	25,000.00
Capital Project	24,580.00	0.00	24,580.00
100 4913 01 000 2018 Skate Park Capital Project Funds	24,580.00	0.00	24,580.00
Grand Total	1,290,655.72	81,281.16	1,209,374.56

Projects lapsing at 12/31/2021:

Year/Project	Balance Forward	YTD	Balance
2017	82,397.26	3,985.00	78,412.26
Maple Lane Cemetery Paving	7,000.00	0.00	7,000.00
PWC Environmental Match/Grant	20,000.00	0.00	20,000.00
SHP Facility Improvements	2,162.64	0.00	2,162.64
SHP Parking Lot Improvement	11,000.00	0.00	11,000.00
SHP Roadways	17,500.00	0.00	17,500.00
Town Center Match/Grant	4,734.62	3,985.00	749.62
Water & Sewer Infrastructure Study	20,000.00	0.00	20,000.00
Grand Total	82,397.26	3,985.00	78,412.26

From: [Karen Richard](#)
To: [Seth Hickey](#); [David Moore](#)
Subject: FW: Stratham Hill Park
Date: Tuesday, June 15, 2021 8:40:00 AM

I put this on the 6/21 SB Agenda under Reservations

Karen Richard
Town of Stratham
10 Bunker Hill Ave.
Stratham, NH 03885
603-772-4741 x187

-----Original Message-----

From: Mpridesti [<mailto:mpridesti@yahoo.com>]
Sent: Monday, June 14, 2021 5:06 PM
To: Karen Richard
Subject: Stratham Hill Park

Karen

I left you a message on your phone today and thought perhaps it might also be convenient for you to have my email address.

Appreciate receiving whatever documentation is required to be completed prior to receiving approval for the use of the top of the hill at the park.

Our radio club has been using this location for over 60 years to demonstrate to the public, amateur radio emergency preparedness called Field Day (June 25-27, 2021). Our group took a pause last year during the pandemic. We intend to follow all CDC guidelines with reference to the COVID pandemic at this event to keep the public safe. All of our participants have been vaccinated.

As in the past, we will reach out to the Chief of Police to advise them that we will be on site overnight during this time.

Thank you for your support!

Regards,

Mark Pride, President
Port City Amateur Radio Club
603-231-8965



TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue • Stratham, NH 03885

Voice (603) 772-7391 • Fax (603) 775-0517 • www.strathamnh.gov

COMMITTEE APPOINTMENT APPLICATION

<input type="checkbox"/> Heritage Commission	<input checked="" type="checkbox"/> Zoning Board of Adjustment
<input type="checkbox"/> Planning Board	<input type="checkbox"/> Public Works Commission
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Stratham Fair Committee	<input type="checkbox"/> Energy Commission
<input type="checkbox"/> Exeter Squamscott River Advisory Committee	<input type="checkbox"/> Rockingham Planning Commission
<input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee	<input type="checkbox"/> Other _____

RICHARD C GOULET

978 518-0826

Applicant Name (print)

Phone #

7 STRATHAM GREEN

Address STRATHAM, NH 03885

goulet.richard@comcast.net

Email

Registered Voter of Stratham? ☒ YES

☐ NO

Number of Years as a Resident 3

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

Interested in planning & zoning

I feel the following experience and background qualifies me for this position:

5 years as a member of the Newburyport MA
ZBA

30+ years in property management

Richard C Goulet

Signature of Applicant

2/10/21

Date



TOWN OF STRATHAM

Incorporated 1716

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COMMITTEE APPOINTMENT APPLICATION

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<input type="checkbox"/> Planning Board	<input type="checkbox"/> Public Works Commission
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<input type="checkbox"/> Stratham Fair Committee	<input type="checkbox"/> Energy Commission
<input type="checkbox"/> Exeter Squamscott River Advisory Committee	<input type="checkbox"/> Rockingham Planning Commission
<input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee	<input type="checkbox"/> Other _____

Brent Eastwood

859-285-8736

Applicant Name (print)

Phone #

17 Gifford Farm Rd.

ewoodbrent@gmail.com

Address

Email

Registered Voter of Stratham? ☒ YES ☐ NO Number of Years as a Resident 8

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

I am an 8 year resident of Stratham, care about our town and would like to participate and contribute to the future of Stratham. I believe my background and experience could prove useful to the Zoning Board of Adjustment.

I feel the following experience and background qualifies me for this position:

I have a BS in Engineering and an MBA so I can process complex technical and financial situations. I am detail driven and my work typically includes problem solving and conflict resolution. I would like to think I take a common sense approach to tasks. I have lived in various states and neighborhoods with and without HOAs. Thank you for your consideration.

Signature of Applicant

05/21/2021

Date



TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue • Stratham, NH 03885

Voice (603) 772-7391 • Fax (603) 775-0517 • www.strathamnh.gov

COMMITTEE APPOINTMENT APPLICATION

<input type="checkbox"/> Heritage Commission	<input checked="" type="checkbox"/> Zoning Board of Adjustment
<input type="checkbox"/> Planning Board	<input type="checkbox"/> Public Works Commission
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Stratham Fair Committee	<input type="checkbox"/> Energy Commission
<input type="checkbox"/> Exeter Squamscott River Advisory Committee	<input type="checkbox"/> Rockingham Planning Commission
<input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee	<input type="checkbox"/> Other _____

Charles "Erik" Herring 603-734-4523

Applicant Name (print) Phone #

14 Easton Hill Ln, Stratham, 03885 erikherring@outlook.com

Address Email

Registered Voter of Stratham? ☒ YES ☐ NO Number of Years as a Resident 7

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

I have lived in a number of towns and states, and can state emphatically that Stratham is

special and unique. It is a beautiful place, both in people and land, and I am keenly interested

~~in providing good stewardship to preserve it. I would like to contribute to that important~~
mission through citizen volunteerism on the Zoning Board of Adjustment.

I feel the following experience and background qualifies me for this position:

My wife and our two young daughters are now in our second and "forever" home here in

Stratham. We are invested in the success of our Town. In my professional life, I am

~~college educated, and have over 20 years of experience in a number of areas, including~~
project management, product management, engineering, and personnel management.

Signature of Applicant

6/2/21

Date

SELECT BOARD MEETING
06/21/2021

Date: 06/21/2021
To: Select Board
David Moore, TA
From: Christina Murdough, Assessor
Re: Signatures required

ABATEMENTS

<u>Owner/Address</u>	<u>Recommendation</u>
100 Domain Drive, LLC 100 Domain Drive Map 1 Lot 2	Deny
SSS Realty, LLC 71 Portsmouth Avenue Map 13 Lot 1	Deny

2020-15 Abatement 100 Domain Drive DD, LLC Information & Recommendation

Owner	Current Assessment	Owners Opinion
100 Domain Drive, LLC	\$4,025,900	\$2,400,000

Location	Acreage	Map	Zone
100 Domain Drive	14.98	1-2	IND

Taxpayer's reason for abatement request:

The taxpayer, through their representative, Todd Tessier submitted an abatement application for a market value date of 4/1/2020. The application stated for a reason to abate is this; "The assigned valuation is in excess of the indicated market valuation of the property due to incorrect physical data. We feel that the building assessed value is based on an incorrect measurement of the building area that is located within Stratham, NH."

The application was received March 1, 2021.

The abatement stated that their opinion of market value was \$2,400,000. This opinion of value is based on the fact that 85% of the building is located in Exeter and 15% of the building is located in Stratham.

Assessor's Recommendation

Although the economic adjustment deduction is shown as 65% on the Avitar system, it is an additive adjustment against the Replacement Cost New before depreciation not a multiplicative adjustment against the depreciated building value.

If the building were entirely in Stratham, the assessed value of the building would be \$18,291,749.

As shown on the assessment card, the building is only assessed at \$2,647,000, which is 14.50% (rounded) of the \$18,291,749 (replacement cost new less depreciation), thus the building is correctly being valued at 14.50% of its total depreciated building value.

Recommendation would be to deny.

2020-12 Abatement BMW Information & Recommendation

<u>Owner</u>	<u>Current Assessment</u>	<u>Owners Opinion</u>
SSS Realty, LLC	\$4,113,600	\$2,328,145

<u>Location</u>	<u>Acreage</u>	<u>Map</u>	<u>Zone</u>
71 Portsmouth Avenue	5.00	13-1	G CBD

Taxpayer's stated reason for abatement request:

Current economic and market conditions support a lower value for the subject property. Attached is supporting documentation.

Assessor's Research

The application was submitted by a national tax representative, Pivotal Tax Solutions that appears to be based out of Mesa, Arizona, so appears not to have experience with local NH market conditions. They are neither appraisers nor does their report conform to USPAP. They like all tax representatives work on a contingency fee (a percentage of the tax savings).

It appears they have been authorized to appeal all auto dealerships owned by the national ownership syndicate/group, Group 1 Automotive, Inc., and associated companies of which the subject Stratham property is a part. The authorization is a blanket authorization of what appears to be at least 2 to 7 dealerships in each state which means that they are authorized to appeal at least 100 dealerships throughout the country but more likely 250+. The page which includes NH dealerships includes 4 in NH.

They list 4 sales that they feel are comparable to the subject property. The building square footage of the comparable properties range from 4,692 square feet to 17,061 square feet, with size adjustments from -3.2% to -0.8% with no explanation how these percentages were arrived at. None of the 4 sale properties are of the same quality as the subject but there were no adjustments for quality or overall condition of each comparable.

Good Complete Auto Dealerships in Marshall Valuation Services (MVS) a cost manual, Section 97 Page 12 shows that they have typical expected building lives of 40 to 45 years. Few other commercial or industrial building types have longer expected lives than this and in fact more have shorter lives than have longer lives. In addition, in general, premium automotive brands like BMW, Mercedes, and Lexus, etc. will typically be housed in premium (higher quality and better condition) facilities than most. This is the case for the subject. In fact, their own photos in their documents provided corroborate this.

They next claim the building is only 20,834 SF (on page 22 of their cost analysis). The assessment card without the unfinished $\frac{3}{4}$ story is 22,084 SF. So there is a difference of about 1,250 SF or about 6%.