



# TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

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## MEMORANDUM

TO: Michael Houghton, Select Board Chair  
Allison Knab, Select Board Vice Chair  
Joe Anderson, Select Board

FROM: David Moore, Town Administrator

DATE: August 11, 2023

RE: Select Board Agenda and Materials for the August 14<sup>th</sup> Regular Meeting

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Please allow this memorandum to serve as a guide to the Select Board Meeting agenda for Monday, August 14, 2023.

- III. Consideration of Minutes –July 31, 2023
- IV. Finance and Budget Reports (second meeting of the month)
  - A. Review of financial reports submitted for the July 31<sup>st</sup> meeting.
    - a. Christiane has prepared some additional analysis for this review at the six-month mark.
  - B. Discussion of 535 and tax rate setting preview
    - a. We are fortunate our auditors completed their field work and 535 early on this year. Christiane is prepared to review this document and provide a preview of the tax rate setting details for later this year.
- V. Department Reports & Presentations
  - A. Seth Hickey – Parks & Recreation
  - B. Chief Anthony King - Police
- VI. Correspondence
  - A. PUC Stratham Community Power Docket Filing Confirmation
  - B. Eversource letter – July 2023

- C. NH Division of Historical Resources letter – June 20, 2023
- D. NH DOT Highway Block Grant letter – July 27, 2023
- E. Household Hazardous Waste 2023 event set for October 21<sup>st</sup> (see flier)

VII. Public Comment

VIII. Public Hearings, Ordinances and/or Resolutions

IX. Discussion of Monthly Reports – (second meeting of the Month)

X. **New Business and Action Items**

- A. Action on Energy Commission recommendation for Special Town Meeting for Community Power

At your meeting, I will provide you with optional meeting dates if the Board would like to schedule a special Town Meeting for the purposes of approving a Stratham Community Power Plan. You will recall, at your last meeting you approved of the plan. Since that time, the Plan has been submitted to the PUC and the sixty-day clock for their review has begun. I have gathered room availability at SMS as well as the availability of Town Counsel, Moderator and Deputy Moderator, and researched other logistics regarding the timing and follow-up actions. At this time, I am recommending the Board establish a meeting during a weekday Thursday October 19<sup>th</sup> or October 26<sup>th</sup> but I will have other dates available to discuss including October Saturday availability of the team I of the resources I mentioned above. Also, I conferred with the Energy Commission at their August 8<sup>th</sup> meeting and they support a later October meeting.

**B. Action on Performance Guaranty releases**

As you know, Director of Planning and Community Development Mark Connors has been working to address several long past performance guarantees. The attached memorandum from Mark make a recommendation to release two

- a. Kennebunk Savings Bank
- b. Stratham Green - Solar

**C. Request for Drawdown from Donated Funds – Police Department**

The Police Chief is requesting a release of donated funds for certain equipment. Please see the memo from the Chief in your packet.

XI. Town Administrator Report

I will present developments associated with open items and other business of the Town. If any Board member has a specific request of an item I cover at the meeting, I welcome hearing from you at any time.

XII. Informational Items

XIII. Department Linkage Reports (Second meeting of the month)

XIV. Reservations, Event Requests & Permits

A. Raffle Permit application – Troop 185 for raffle at Car Show – Sept 24, 2023

XV. Review of Recent or Upcoming Board & Commissions Agendas

XVI. Boards and Commissions Nominations & Appointments

A. Appointments *for consideration*:

None for this meeting.

B. Appointments *to be voted on*:

1. Re-appoint Dan McAuliffe to a full member seat on the Conservation Commission for a 3 year term ending at Town Meeting 2026

2. Re-appoint Brad Jones to a full member seat on the Conservation Commission for a 3 year term ending at Town Meeting 2026

XVII. Miscellaneous & Old Business

XVIII. Adjournment



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## SELECT BOARD AGENDA

August 14, 2023

7:00 P.M.

Hutton Room, Stratham Municipal Center  
10 Bunker Hill Avenue, Stratham, NH 03885

**This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center**

The public may access this meeting at the date and time above using this conference call information. Please dial the conference number **(877) 205-7349** and input **2254** when prompted for a user pin/code. If at any time during the meeting you have difficulty hearing the proceedings, please e-mail [dmoore@strathamnh.gov](mailto:dmoore@strathamnh.gov).

To access materials related to this meeting, please see this link:

<https://www.strathamnh.gov/select-board>

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes – July 31, 2023
- IV. Finance and Budget Reports (second meeting of the month)
  - A. Review of financial reports submitted for the July 31<sup>st</sup> meeting.
  - B. Discussion of 535 and tax rate setting preview
- V. Department Reports & Presentations
  - A. Seth Hickey – Parks & Recreation
  - B. Chief Anthony King – Police
- VI. Correspondence
  - A. PUC Stratham Community Power Docket Filing Confirmation
  - B. Eversource letter – July 2023
  - C. NH Division of Historical Resources letter – June 20, 2023
  - D. NH DOT Highway Block Grant letter – July 27, 2023
  - E. Household Hazardous Waste 2023 event set for October 21<sup>st</sup> (see flier)

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions
- IX. Discussion of Monthly Reports – (second meeting of the Month)
- X. New Business and Action Items
  - A. Action on Energy Commission recommendation for Special Town Meeting for Community Power
  - B. Action on Performance Guaranty releases
    - a. Kennebunk Savings Bank
    - b. Stratham Green - Solar
  - C. Request for Drawdown from Donated Funds – Police Department
- XI. Town Administrator Report
- XII. Informational Items
- XIII. Department Linkage Reports (Second meeting of the month)
- XIV. Reservations, Event Requests & Permits
  - A. Raffle Permit application – Troop 185
- XV. Review of Recent or Upcoming Board & Commissions Agendas
- XVI. Boards and Commissions Nominations & Appointments
  - A. Appointments *for consideration*:
  - B. Appointments *to be voted on*:
    - 1. Re-appoint Dan McAuliffe to a full member seat on the Conservation Commission for a 3 year term ending at Town Meeting 2026
    - 2. Re-appoint Brad Jones to a full member seat on the Conservation Commission for a 3 year term ending at Town Meeting 2026
- XVII. Miscellaneous & Old Business
- XVIII. Adjournment

## **MINUTES OF THE JULY 31, 2023 SELECT BOARD MEETING**

**MEMBERS PRESENT:** Board Members Chair Mike Houghton, Vice Chair Allison Knab, Joe Anderson.

**ALSO PRESENT:** Town Administrator David Moore

At 7:00 p.m. Mr. Houghton opened the meeting and asked for motions on the minutes. Mr. Anderson motioned to approve the minutes from July 10, 2023, and July 17, 2023. Ms. Knab seconded the motion. All voted in favor.

Mr. Houghton recognized the Energy Aggregation Committee and thanked them for the effort they've put in thus far. Chair of the Energy Commission Matt O'Keefe introduced the other members of the Energy Commission, noting that the membership is the same on the Energy Aggregation Committee: Mike Welty, Joe Van Gombos, Paul Deschaine, Joe Anderson (all were in attendance with the exception of EAC Chair Charlie Case. They updated the Board on their work on the Stratham Community Power program. Mr. O'Keefe reviewed the electricity rates, indicating competitive rates of the communities with existing aggregation programs were much lower. We have access to this information because we are members of the Community Power Coalition of NH (CPCNH). The Committee has gone through the required steps of the Public Utility Company and are now seeking Select Board approval of their plan. It will then be submitted to the PUC for approval, which could take up to two months. If it is accepted by the PUC, a Town Meeting will be needed to affirm that the residents want to proceed with the Community Power program. The EAC's hope is to hold a special Town Meeting in October since it would mean that residents could save money on their electricity supply much earlier than if the action was taken in March. This timing for a Town meeting would also allow sufficient time to hold public information sessions. If the voters support moving forward with the plan, there will be final steps involving Unitil, our selected provider, and informing the residents of their options. Then we would wait for the time period in which we could opt in with our community power provider.

Mr. Houghton offered residents in attendance an opportunity to ask questions. Delores Benevento asked if rates would be re-evaluated every six months. Mr. O'Keefe said it depends on the provider that we choose. Any Stratham Community Power program would only begin if the rates offered would be less than the Unitil default price. The EAC would evaluate to get the best rates and limit the risk of paying a higher rate. Mr. O'Keefe described how they would evaluate the rates. .

Ms. Knab asked about the percentage of renewables. The Town would choose the default rate based on the priorities of the residents, but individual residents may choose their own options. With the various companies who could administer our program there are likely to be rates offered at the minimal renewable standard all the way up to 100% renewable.

Mr. Anderson moved that the Select Board approve the Stratham Community Power Electric Aggregation Plan as adopted by the Energy Aggregation Committee on July 11, 2023. Ms. Knab seconded the motion. All voted in favor.

Mr. Anderson asked for a general timeline for holding the special Town Meeting. Mr. Deschaine noted that it would take an additional 5 months, after voter approval, before they could choose a rate. Seeing no reason to delay implementing the program, the Board supported holding a special town meeting. Mr. Moore will mail the package to the PUC tomorrow. Mr. Moore advised the Board he would work on logistics related to Town Meeting timing and bring them a recommendation at their August 14<sup>th</sup> meeting.

Mr. Houghton recognized Library Director Kerry Cronin. Ms. Cronin has reached her six month mark. She reported on resident participation in library events. The volunteer fair was successful. She thanked DPW for installing the raised garden bed. She continued her report, describing upcoming library events. She's been doing outreach to seniors to learn what programming they desire. She talked about the groups and committees she's become involved with and the new programming she's created to foster community engagement.

Before she began, a library space study was performed. The final report was recently completed. After evaluation, the Library Board of Trustees decided to renovate the bathroom spaces as a priority. Renovating the bathrooms won't be impacted if they later decide to make changes to the layout of the library. Maintenance Foreman Jason Pond will be installing an art hanging system this week. Two new employees, Penelope Lee and Rhonda Cunha have recently started. They discussed the door between the library and the municipal center. Lastly, Ms. Cronin informed the Board that they had secured the bookkeeping services and that contracted had who been helpful and made important changes in financial management. She gave the Board a financial spreadsheet which showed that they had been under budgeting for their bookkeeper and media materials, therefore, these items will need an increase in the budget.

Mr. Houghton recognized Town Planner Mark Connors. Mr. Connors introduced William McCarthy of the Conservation Commission. The Conservation Commission held a Public Hearing to support committing \$500,000 out of the Land Conservation Fund for the conservation of Squamscott Fields (aka Stuart Farm). Some of this land is already preserved, but this would preserve the rest, including a large amount of shoreline on the Squamscott River. Grant opportunities exist for coastal communities, of which Stratham qualifies, for large amounts of money. The Town would be pursuing a \$1.8 million dollar grant but would need the Town's commitment of up to \$500,000 to apply for the grant. After this purchase, there will still be funds left in the Land Conservation Fund of approximately \$450,000. The Conservation Commission voted unanimously in support of this purchase. SELT has been vital in helping the Commission get to this point. Public access is a requirement of the grant. They discussed the challenges this requirement poses with an operating agricultural use on the property but are confident it can be done. Ms. Knab motioned support for committing \$500,000 out of the Land Conservation Fund towards the Squamscott Fields project. Mr. Anderson seconded the motion. All voted in favor.

Mr. Connors then gave an update on the Open Space Plan. There are two surveys available to the residents to gain their input. He discussed the surveys and other public outreach opportunities.

Mr. Connors talked about the process he is following to evaluate the candidates for the Planning and Community Development Office Coordinator position.

Mr. Connors reported on general economic development news. Optima Dermatology Clinic opened, which is helpful for building our commercial tax base. Ginger Fox bakery will be opening at the end of August. They would like to collaborate with the Town on a Grand Opening in September. He is preparing performance guarantees to be released. He briefly discussed the Heritage District and gave a quick update on Planning Board applications.

Ms. Knab asked for information about tidal culverts. Mr. Moore explained that it is a state project run by environmental advocates. The project will not begin until next year. We will get more information as it gets closer. Mr. Connors went to the public hearing and was informed that the road (Squamscott) will be closed during the project.

Mr. Houghton moved to New Business. Mr. Moore addressed the memorial bench request and summarized that at a previous meeting, the Board wanted the opinion of the Stratham Hill Park Association on the request for a memorial bench at Stratham Hill Park. SHPA guidance is that the Town focus on establishing memorials that would replace existing elements. Mr. Moore has worked with the family who is in agreement with placing a six-foot Victor Stanley park bench, which would replace a worn bench in the vicinity of the playground equipment. Mr. Anderson motioned to authorize the Town Administrator to work with Ms. Carissa Murray to install a bench as described and dedicate it to three recently deceased Stratham residents: Andrew W. Scamman, William C. Chisholm and William J. Perry and to accept a donation of up to \$4,500 for this purpose. Ms. Knab seconded the motion. All voted in favor. Mr. Moore was also approached by another organization regarding a memorial bench for a different resident. He is awaiting their follow up and he will bring that forward to the Board.

Mr. Houghton moved to the agenda item regarding the CIP funding for the Fire Tower. Mr. Houghton motioned to authorize the Town Administrator to spend \$5,400 for HEB Engineers to pursue the engineering assessment for the Stratham Hill Fire Tower. Mr. Anderson seconded the motion. All voted in favor.

Mr. Houghton asked about the candidates for the Treasurer position. Mr. Moore suggested the Board confer on the recommendation from the selection committee in non-public session and take an action in public session.

Mr. Houghton moved to the goals update. Mr. Moore explained the difficulties with hiring DPW personnel and summarized recruiting efforts and the stages of various other searches. Contracting lawn cutting has gone well. DPW has produced a draft of a Standard Operating Procedures manual. The DPW Administrative Assistant is assisting the DPW Director with duties related to the JLMC and the Cemetery Trustees. Mr. Moore and Ms. McAllister have been working on the Employee Manual. Some items require Select Board input. They decided to do an in-depth review during their August 14<sup>th</sup> meeting.

Mr. Moore noted that the Parks and Recreation programs are running well and participation and satisfaction with the summer camp program has been high. We hope to have a recommendation for a Program Assistant soon.

Fire Chief Denton found a Texas A&M University leadership training for his captains.

The Request for Proposals for the Re-val process has closed. This will be a major priority for next year.

Mr. Moore has not made any progress on finding a replacement for the Emergency Management Director.

Mr. Moore appreciates the encouragement the Board has given him regarding training and development. He shared with department heads about their desire to invest in people and help them grow. All employees recently attended a Right-to-Know training. CPR and Joint Loss sponsored trainings are being planned.

Mr. Houghton asked if there were any general public comments. Hearing none, at 8:31 p.m. Mr. Houghton motioned to go into a non-public session in accordance with RSA 91-A:3, II (c) on a matter which, if discussed in public, would likely affect adversely the reputation of another. Mr. Anderson seconded the motion. Roll call: Houghton-yes; Knab-yes; Anderson-yes.

At 9:33 p.m. Mr. Houghton motioned to come out of the non-public session and seal the minutes. Ms. Knab seconded the motion. All voted in favor.

Mr. Anderson motioned to approve Rebecca Tremblay as the Town's Deputy Treasurer. Ms. Knab seconded the motion. All voted in favor.

Mr. Houghton asked about the Town Administrator report. Mr. Moore highlighted the ARPA use roster of projects. We must have our projects contractually committed by the end of the year, Dec. 2024. He has been working with DPW; there are plenty of projects that qualify for ARPA funding.

Mr. Moore is working with Nate Merrill on a dedication ceremony for the Joan Sewall room. They hope to hold it in October.

Mr. Moore attended the Summerfest event. The Open Space and Community Power tables saw a lot of engagement with the public. Residents engaged less with the Town volunteer and employment but were happy to meet, connect with Town leaders and sign up for the newsletter. He noted the Fire Recruitment tent was busy and energetic.

Mr. Houghton moved to liaison report outs by Board members. After speaking with Mr. Mears, Mr. Anderson wanted clarification on the number of plow drivers we had on staff last winter noting our vulnerability with staff transitions or outages due to sickness or injury. He pointed to concerns of staff needing to cover multiple plow routes on occasion. Mr. Anderson suggested

we be prepared for potential protracted staff challenges and consider establishing contracting relationships to supplement our forces. The Board supported exploring options.

Mr. Anderson reported being impressed with the trainings Fire Chief Denton has lined up for the fall. They have recruited 4 or 5 new members. At Summerfest, 13 residents expressed interest. Initial projections indicate attendance at Summerfest this year was higher than last.

Mr. Houghton reported that Police Chief King was occupied with staffing issues. His new admin started today. Ms. Knab suggested a new employee coffee meet and greet some morning. She also reported receiving feedback about communication challenges but provided no elaboration.

#### RESERVATIONS

Ms. Knab motioned to allow the Reproductive Freedom Fund of NH to use the Front Pavilion and waive the fee. Mr. Anderson seconded the motion. All voted in favor.

At 9:45 p.m. Mr. Houghton motioned to adjourn. Mr. Anderson seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard  
Recording Secretary





Fund	Re-stricted	Authority to expend	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total YTD	FY 23	Remaining Balance	% YTD
<b>Sub Accounts - Performance Bond</b>																		
		Altid Enterprises (2011)	Cash	11,289.79	11,315.74	11,340.07	11,367.69	11,395.24										
		Kennebunk Savings Landscape	Cash	1,025.76	1,028.12	1,030.33	1,032.84	1,035.24										
		Kennebunk Savings Maintenance	Cash	2,564.39	2,570.29	2,575.82	2,582.09	2,588.35										
		200 Domain Drive Landscape	Cash	2,571.06	2,576.97	2,582.51	2,588.80	2,595.08										
		Lindt Offsite Improvements	Cash	1,271.02	1,273.94	1,276.68	1,279.79	1,282.90										
		NHSPCA (2004)	Cash	28.96	29.03	-	-											
		Robie Farms-renamed Treat Farms	Cash	112,539.21	112,797.87	113,040.41	113,315.75	113,590.35										
		GCNE (2004)	Cash	35,567.20	35,648.95	35,725.60	35,812.62	35,899.41										
		Jotaph Realty (2005)	Cash	22,901.89	22,954.53	23,003.89	23,059.92	23,115.80										
		<i>subtotal performance bonds</i>		189,759.28	190,195.44	190,575.31	191,039.50	190,576.31										
		<i>SUBTOTAL other subaccount Bank 5</i>	*	323,685.72	324,429.69	325,098.20	325,890.05	325,753.65										

<b>AGGREGATE CASH TOTAL</b>	<b>14,603,997.31</b>	<b>12,667,912.17</b>	<b>10,670,222.63</b>	<b>8,586,775.33</b>	<b>7,989,791.13</b>	<b>15,534,272.60</b>												
<b>AGGREGATE INVESTED TOTAL</b>	<b>2,855,903.94</b>	<b>2,766,744.28</b>	<b>2,773,354.23</b>	<b>2,778,607.50</b>	<b>2,780,206.54</b>	<b>3,066,502.19</b>												
<b>TOTAL FUNDS AVAILABLE</b>	<b>17,459,901.25</b>	<b>15,434,656.45</b>	<b>13,443,576.86</b>	<b>11,365,382.83</b>	<b>10,769,997.67</b>	<b>18,600,774.79</b>												

<i>Trust</i>	Cemetery Trust	612,945.23	621,341.38	624,601.59	624,504.81	626,175.48	632,717.62											
<i>1987</i>	Mary & Walter Smyk Park Trust	336,773.93	341,998.45	344,027.12	343,966.89	345,006.50	349,077.35											
<i>1989</i>	Scamman Park Trust	1,454.93	1,471.88	1,478.47	1,478.28	1,481.66	1,494.87											
<i>1932-1977</i>	Stratham Hill Park	75,144.19	75,846.04	76,118.56	76,110.47	76,250.13	76,797.00											
<i>1966</i>	Stratham Hill Park Association	130,820.51	132,284.63	132,853.14	132,836.27	133,127.61	134,038.09											
<i>2017</i>	350th Anniversary Trust	3,709.38	3,722.77	3,731.48	3,738.32	3,740.06	3,741.27											
<i>2012</i>	Stratham Fair Capital Improvements	20,625.68	20,700.11	20,748.47	20,786.50	20,796.20	20,802.89											
<i>2012</i>	Stratham Fair Operating	62,593.16	62,819.02	62,965.75	63,081.14	63,110.57	63,130.87											
<i>2012</i>	Stratham Fair Rainy Day Fund	15,378.69	15,434.18	15,470.24	15,498.59	15,505.82	15,510.80											
<i>2012</i>	SVFD Fair Trust	108,633.66	109,025.64	109,280.30	29,333.96	29,347.65	29,357.09											
<i>2012</i>	SVFD J Hutton Fund	10,538.79	10,576.82	10,601.52	10,620.95	10,625.91	10,629.32											
<i>2012</i>	SVFD R Wiggin Fund	11,870.68	11,913.51	11,941.34	11,963.22	11,968.81	11,972.66											
<i>2012</i>	SVFD C Scamman Fund	6,414.00	6,437.14	6,452.18	6,464.01	6,467.03	6,469.11											
	<b>TOTAL</b>	<b>1,396,902.83</b>	<b>1,413,571.57</b>	<b>1,420,270.16</b>	<b>1,340,383.41</b>	<b>1,343,603.43</b>	<b>1,355,738.94</b>											

- Notes: Jan Police Detail Fund expense reflects a 2021 expenditure paid from Gen Fund*
- Notes: Feb 1/2 of Feb Gen Fund cash reflects TC/TC deposited into EMS bank acct in error*
- Notes: April SVFD reflects \$80K to Gen Fund for FD Engine*
- Notes: June Actual June tax collected is 11,355,979 minus Lindt abatement of 335,099*

**Revenue (w/property taxes)  
Town of Stratham  
For 6/30/2023**

Run: 7/24/2023 at 1:02 PM

Page: 1

All -	FY2023 Budget	MTD	YTD FY2023 Actual	Balance	% Collected
<b>Revenues</b>					
100 3110 00 000 Property Tax abatements	0.00	(335,098.87)	(335,098.87)	335,098.87	0.00
100 3110 40 000 Property Tax Revenue	0.00	0.00	14,893,198.00	(14,893,198.00)	0.00
100 3185 01 000 Yield Tax Revenue	500.00	0.00	0.00	500.00	0.00
100 3189 01 000 Railroad Tax	150.00	0.00	0.00	150.00	0.00
100 3190 25 000 2021 Property Tax Interest	30,000.00	110.20	19,906.38	10,093.62	66.35
100 3190 26 000 2020 Tax Redemption Interest	3,500.00	0.00	0.00	3,500.00	0.00
100 3210 01 000 UCC Filings & Certificates	2,500.00	0.00	1,080.00	1,420.00	43.20
100 3210 02 000 Cemetery Lot Excavation	750.00	0.00	700.00	50.00	93.33
100 3210 03 000 Municipal Agent Fees	30,000.00	2,985.00	15,282.00	14,718.00	50.94
100 3210 05 000 Titles	3,200.00	340.00	1,728.00	1,472.00	54.00
100 3210 06 000 Vital Records	2,000.00	222.00	1,143.00	857.00	57.15
100 3210 07 000 Filing Fees	50.00	459.00	459.00	(409.00)	918.00
100 3210 08 000 Boat Agent Fees	1,600.00	171.00	1,201.00	399.00	75.06
100 3210 09 000 Misc Town Clerk Fees	2.00	0.00	0.00	2.00	0.00
100 3210 10 000 TC Mailing Fees	2,750.00	143.00	1,353.00	1,397.00	49.20
100 3210 11 000 Cremation Lot Excavations	4,750.00	1,150.00	2,200.00	2,550.00	46.32
100 3210 12 000 Fish & Game Municipal Agent Fees	200.00	30.00	(1,882.00)	2,082.00	(941.00)
100 3220 01 000 Motor Vehicle Permit Fees	2,156,058.00	186,427.13	1,053,057.90	1,103,000.10	48.84
100 3220 02 000 Boat Fees - Town	6,200.00	578.96	4,735.15	1,464.85	76.37
100 3230 01 000 All Building Permits	150,000.00	15,616.00	88,006.77	61,993.23	58.67
100 3290 01 000 Dog Licenses	7,700.00	314.00	7,315.94	384.06	95.01
100 3290 02 000 Dog License Fines	650.00	41.00	203.00	447.00	31.23
100 3290 03 000 PD-Gun Permits	200.00	60.00	200.00	0.00	100.00
100 3290 04 000 Bad Check Fees	200.00	0.00	75.00	125.00	37.50
100 3350 01 000 Rooms & Meals	683,285.00	0.00	0.00	683,285.00	0.00
100 3353 01 000 Highway Block Grant	176,170.00	0.00	71,475.58	104,694.42	40.57
100 3359 02 000 OEM Drill Reimbursements	9,000.00	2,125.00	6,375.00	2,625.00	70.83
100 3359 09 000 Police Dept Grants Received	0.00	0.00	939.45	(939.45)	0.00
100 3401 01 000 PD-Parking Tickets	100.00	500.00	500.00	(400.00)	500.00
100 3401 02 000 PD-Alarms	300.00	15.00	15.00	285.00	5.00
100 3401 03 000 PD-Incident	500.00	30.00	180.00	320.00	36.00
100 3401 04 000 Planning Board	2,000.00	0.00	3,703.00	(1,703.00)	185.15
100 3401 05 000 Zoning Board Of Adjustment	350.00	330.00	1,160.00	(810.00)	331.43
100 3401 06 000 Scrap Metal Recycling	5,500.00	0.00	350.36	5,149.64	6.37
100 3401 07 000 Plan Review	50.00	0.00	0.00	50.00	0.00
100 3401 08 000 Fire Inspections	500.00	225.00	525.00	(25.00)	105.00
100 3401 09 000 PD - Witness Fees	25.00	0.00	20.00	5.00	80.00
100 3401 10 000 PD Court Fees	75.00	0.00	0.00	75.00	0.00
100 3401 13 000 Recreation Year-End Fees	1,000.00	0.00	0.00	1,000.00	0.00
100 3401 15 000 PD -Motor Vehicle Reports	2,750.00	435.00	1,395.00	1,355.00	50.73
100 3401 16 000 PD -Hawkers/Peddlers Lic.	150.00	40.00	40.00	110.00	26.67
100 3401 17 000 PD-School Resource Officer	71,385.00	35,692.50	35,692.50	35,692.50	50.00
100 3404 01 000 Transfer Station Permits	6,250.00	970.00	6,345.00	(95.00)	101.52
100 3404 02 000 Transfer Station Fees	58,500.00	7,261.00	26,957.00	31,543.00	46.08
100 3409 01 000 Franchise Cable Fee	171,500.00	0.00	83,703.09	87,796.91	48.81
100 3499 05 000 Primex/NHRS Insurance refund	0.00	0.00	1,889.63	(1,889.63)	0.00
100 3501 01 000 Sale of Recycling Bins	800.00	0.00	10.00	790.00	1.25
100 3501 03 000 Copies	2,000.00	0.00	108.75	1,891.25	5.44
100 3501 04 000 Sale of Cemetery Lots	500.00	0.00	750.00	(250.00)	150.00
100 3501 08 000 Sale of Cremation Lots	50.00	700.00	2,150.00	(2,100.00)	4,300.00
100 3502 02 000 Investment Interest	40,000.00	13,707.08	120,859.91	(80,859.91)	302.15
100 3503 01 000 Gifford House Rent	27,000.00	2,100.00	12,600.00	14,400.00	46.67
100 3503 02 000 Park Cottage Rent	11,400.00	950.00	6,025.00	5,375.00	52.85
100 3503 03 000 Municipal Center Rent	1,600.00	0.00	450.00	1,150.00	28.13
100 3503 04 000 Foss/28 Bunker Hill Property Rent	21,600.00	1,800.00	10,800.00	10,800.00	50.00
100 3509 01 000 Miscellaneous Revenue	2,000.00	0.00	121.63	1,878.37	6.08
100 3509 05 000 Fire Department Details	700.00	600.00	1,062.50	(362.50)	151.79
100 3912 02 000 Transfer from SVFD Association Fund	0.00	0.00	80,000.00	(80,000.00)	0.00
<b>Total Revenues</b>	<b>3,700,000.00</b>	<b>(58,971.00)</b>	<b>16,231,066.67</b>	<b>(12,531,066.67)</b>	<b>438.68</b>
<b>Total Revenues</b>	<b>3,700,000.00</b>	<b>(58,971.00)</b>	<b>16,231,066.67</b>	<b>(12,531,066.67)</b>	<b>438.68</b>

- 14,893,198

1,337,868.67

3700 000

2,362,131

36%

## Town of Stratham For 6/30/2023

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	% Expended
<b>GENERAL GOVERNMENT</b>					
<b>EXECUTIVE</b>					
<b>Select Board</b>					
100 4130 01 101 Select Board Stipends	12,000.00	0.00	0.00	12,000.00	0.00
<b>Administration</b>					
100 4130 02 102 Town Administration Payroll	179,410.00	13,774.32	90,989.69	88,420.31	50.72
100 4130 02 201 Supplies	4,500.00	331.64	1,596.64	2,903.36	35.48
100 4130 02 204 Association Dues	9,500.00	0.00	8,870.00	630.00	93.37
100 4130 02 208 Contracted services	1,500.00	0.00	0.00	1,500.00	0.00
100 4130 02 209 Workshops & Training	1,750.00	36.00	508.70	1,241.30	29.07
100 4130 02 216 Advertising	2,000.00	119.51	119.51	1,880.49	5.98
100 4130 02 224 Meetings & Meals	6,300.00	2,112.90	5,745.75	554.25	91.20
100 4130 02 225 Mileage	500.00	0.00	64.19	435.81	12.84
100 4130 02 230 Fed-Ex	250.00	0.00	0.00	250.00	0.00
100 4130 02 231 Postage	13,000.00	2,050.63	5,550.52	7,449.48	42.70
100 4130 02 262 Town Report	3,500.00	0.00	2,947.00	553.00	84.20
100 4130 02 317 Service Contract (copier)	6,500.00	1,211.00	3,921.00	2,579.00	60.32
100 4130 02 319 Background Checks	500.00	141.00	235.00	265.00	47.00
100 4130 02 328 Town Meeting	1,000.00	0.00	0.00	1,000.00	0.00
<b>Total Administration</b>	<b>230,210.00</b>	<b>19,777.00</b>	<b>120,548.00</b>	<b>109,662.00</b>	<b>52.36</b>
<b>Total Executive</b>	<b>242,210.00</b>	<b>19,777.00</b>	<b>120,548.00</b>	<b>121,662.00</b>	<b>49.77</b>
<b>ELECTION &amp; REGISTRATION</b>					
100 4140 01 201 Supplies	2,500.00	0.00	1,640.61	859.39	65.62
100 4140 01 219 Ballot Clerks	1,500.00	0.00	975.00	525.00	65.00
100 4140 01 220 Moderator/Asst. Moderator	900.00	0.00	900.00	0.00	100.00
100 4140 01 221 Meals	500.00	0.00	536.12	(36.12)	107.22
100 4140 01 301 Supervisors of the checklist	3,600.00	0.00	3,600.00	0.00	100.00
100 4140 01 308 Workshops & Training	100.00	0.00	0.00	100.00	0.00
100 4140 01 317 Equipment Maintenance	625.00	0.00	0.00	625.00	0.00
<b>Total Election &amp; Registration</b>	<b>9,725.00</b>	<b>0.00</b>	<b>7,651.73</b>	<b>2,073.27</b>	<b>78.68</b>
<b>FINANCIAL ADMINISTRATION</b>					
<b>FINANCE</b>					
100 4150 01 120 Finance Payroll	130,500.00	9,899.01	62,743.53	67,756.47	48.08
100 4150 01 204 Dues/Misc Exp.	400.00	0.00	0.00	400.00	0.00
100 4150 01 217 Audit	26,000.00	0.00	9,493.75	16,506.25	36.51
100 4150 01 306 Financial Software Lic/Training	5,000.00	0.00	2,052.75	2,947.25	41.06
100 4150 01 308 Workshops & Training	800.00	0.00	175.00	625.00	21.88
100 4150 01 401 Contracted Services	20,000.00	59.00	8,529.08	11,470.92	42.65
100 4150 05 111 Finance-Treasurer Stipend	6,540.00	0.00	0.00	6,540.00	0.00
<b>Total Finance</b>	<b>189,240.00</b>	<b>9,958.01</b>	<b>82,994.11</b>	<b>106,245.89</b>	<b>43.86</b>
<b>ASSESSING</b>					
100 4150 02 114 Assessing Payroll	8,301.00	637.20	4,382.68	3,918.32	52.80
100 4150 02 201 Assessing Supplies	500.00	0.00	0.00	500.00	0.00
100 4150 02 204 Dues/Misc Exp.	1,000.00	0.00	405.95	594.05	40.60
100 4150 02 218 Registry Expense	100.00	0.00	56.89	43.11	56.89
100 4150 02 304 Tax maps	4,000.00	282.54	4,162.54	(162.54)	104.06
100 4150 02 308 Workshops & Training	250.00	0.00	0.00	250.00	0.00
100 4150 02 316 Cell Phone Reimbursement	0.00	0.00	325.36	(325.36)	0.00
100 4150 02 317 Equipment Maintenance/Software	7,500.00	0.00	3,333.34	4,166.66	44.44
100 4150 02 401 Contracted Services	70,000.00	5,125.00	19,037.50	50,962.50	27.20
<b>Total Assessing</b>	<b>91,651.00</b>	<b>6,044.74</b>	<b>31,704.26</b>	<b>59,946.74</b>	<b>34.59</b>
<b>Town Clerk/Tax Collector</b>					
100 4150 03 112 TC/TC Payroll	142,000.00	10,891.62	72,362.99	69,637.01	50.96
100 4150 03 201 Office Supplies	4,500.00	0.00	2,198.08	2,301.92	48.85
100 4150 03 204 Dues & Memberships	60.00	40.00	40.00	20.00	66.67
100 4150 03 209 Conventions	600.00	0.00	0.00	600.00	0.00
100 4150 03 218 Registry of Deeds	400.00	17.26	87.28	312.72	21.82
100 4150 03 223 Lien Notifications	600.00	0.00	82.50	517.50	13.75
100 4150 03 225 Mileage	400.00	0.00	0.00	400.00	0.00
100 4150 03 269 Restoration of records	3,000.00	0.00	0.00	3,000.00	0.00
100 4150 03 306 Computer Support-Service	11,780.00	0.00	11,117.90	662.10	94.38
100 4150 03 308 Workshops & Training	500.00	0.00	345.00	155.00	69.00

**Town of Stratham**  
**For 6/30/2023**

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	% Expended
<b>Total Town Clerk/Tax Collector</b>	<b>163,840.00</b>	<b>10,948.88</b>	<b>86,233.75</b>	<b>77,606.25</b>	<b>52.63</b>
<b>Total Financial Administration</b>	<b>444,731.00</b>	<b>26,951.63</b>	<b>200,932.12</b>	<b>243,798.88</b>	<b>45.18</b>
<b>COMPUTER SERVICES</b>					
100 4150 04 201 IT Supplies/Materials	7,000.00	4,260.61	14,075.38	(7,075.38)	201.08
100 4150 04 202 Cloud subscriptions	14,000.00	0.00	0.00	14,000.00	0.00
100 4150 04 205 Managed IT Services	80,000.00	4,992.00	30,734.50	49,265.50	38.42
100 4150 04 206 Telecom & Internet	7,800.00	942.99	2,085.93	5,714.07	26.74
<b>Total Computer Services</b>	<b>108,800.00</b>	<b>10,195.60</b>	<b>46,895.81</b>	<b>61,904.19</b>	<b>43.10</b>
<b>LEGAL EXPENSES</b>					
100 4153 01 202 Legal Expenses	40,000.00	8,018.53	26,783.22	13,216.78	66.96
<b>Total Legal Services</b>	<b>40,000.00</b>	<b>8,018.53</b>	<b>26,783.22</b>	<b>13,216.78</b>	<b>66.96</b>
<b>PERSONNEL ADMINISTRATION</b>					
100 4155 01 171 Medicare	50,000.00	3,510.92	22,808.90	27,191.10	45.62
100 4155 01 173 New Hampshire Retirement	572,000.00	43,614.91	291,105.72	280,894.28	50.89
100 4155 01 174 Social Security	138,000.00	9,858.18	64,506.06	73,493.94	46.74
100 4155 01 176 Unemployment	2,000.00	0.00	0.00	2,000.00	0.00
100 4155 01 191 Insurance Buyout Program	83,000.00	0.00	18,914.86	64,085.14	22.79
100 4155 01 192 Life/AD&D	7,100.00	0.00	3,217.50	3,882.50	45.32
100 4155 01 193 Long-Term Disability	12,000.00	0.00	5,348.65	6,651.35	44.57
100 4155 01 194 Short-Term Disability	13,500.00	0.00	5,970.30	7,529.70	44.22
100 4155 01 195 Health/Dental Insurance	350,000.00	0.00	158,043.14	191,956.86	45.16
100 4155 01 196 HealthTrust HRA	15,000.00	112.77	5,525.67	9,474.33	36.84
100 4155 01 197 Misc. Fees	600.00	0.00	0.00	600.00	0.00
100 4155 01 198 Leave Compensation <i>MRI- Bldg Insp</i>	10,000.00	7,161.70	17,151.75	(7,151.75)	171.52
100 4155 01 199 HealthTrust FSA	9,000.00	0.00	3,013.94	5,986.06	33.49
100 4155 02 198 Compensation Adjustments	20,000.00	0.00	0.00	20,000.00	0.00
<b>Total Personnel</b>	<b>1,282,200.00</b>	<b>64,258.48</b>	<b>595,606.49</b>	<b>686,593.51</b>	<b>46.45</b>
<b>PLANNING &amp; ZONING</b>					
<b>PLANNING</b>					
100 4191 01 120 Planning Department Payroll	120,500.00	8,654.98	54,552.46	65,947.54	45.27
100 4191 01 201 Supplies	2,000.00	17.19	17.19	1,982.81	0.86
100 4191 01 203 Legal Ads	3,200.00	329.79	1,738.58	1,461.42	54.33
100 4191 01 204 Dues & Memberships	750.00	0.00	0.00	750.00	0.00
100 4191 01 270 Rockingham Conservation District	500.00	0.00	0.00	500.00	0.00
100 4191 01 271 Rock. Planning Commission	7,900.00	0.00	0.00	7,900.00	0.00
100 4191 01 276 Special Projects	2,500.00	235.19	268.09	2,231.91	10.72
100 4191 01 306 Software License & Training	6,700.00	0.00	333.32	6,366.68	4.97
100 4191 01 308 Training	1,600.00	55.00	55.00	1,545.00	3.44
100 4191 01 318 Equipment	950.00	0.00	0.00	950.00	0.00
100 4191 01 319 Gas - Mileage	100.00	0.00	0.00	100.00	0.00
<b>Total Planning</b>	<b>146,700.00</b>	<b>9,292.15</b>	<b>56,964.64</b>	<b>89,735.36</b>	<b>38.83</b>
<b>BUILDING INSPECTOR/CODE ENFORCEMENT</b>					
100 4191 02 122 BI / CEO Department Payroll	133,718.00	4,630.38	44,125.48	89,592.52	33.00
100 4191 02 201 Supplies	3,000.00	217.04	1,446.90	1,553.10	48.23
100 4191 02 235 Fire Inspection Fees	500.00	0.00	0.00	500.00	0.00
100 4191 02 260 Plan Review	100.00	0.00	0.00	100.00	0.00
100 4191 02 266 Reference Materials	1,750.00	232.25	232.25	1,517.75	13.27
100 4191 02 306 Software License & Training	9,500.00	160.00	493.34	9,006.66	5.19
100 4191 02 308 Workshops & Training	1,800.00	0.00	420.00	1,380.00	23.33
100 4191 02 318 Equipment	1,200.00	0.00	0.00	1,200.00	0.00
100 4191 02 376 Vehicle Maintenance	750.00	69.33	260.20	489.80	34.69
<b>Total Building Inspector/Code Enforcement</b>	<b>152,318.00</b>	<b>5,309.00</b>	<b>46,978.17</b>	<b>105,339.83</b>	<b>30.84</b>
<b>Total Planning &amp; Zoning</b>	<b>299,018.00</b>	<b>14,601.15</b>	<b>103,942.81</b>	<b>195,075.19</b>	<b>34.76</b>
<b>GENERAL GOVT. BUILDINGS</b>					
100 4194 01 104 Facilities Payroll	79,120.00	6,741.47	38,295.79	40,824.21	48.40
100 4194 01 222 MC Supplies	4,300.00	385.09	3,039.87	1,260.13	70.69
100 4194 01 314 MC Electricity	26,200.00	0.00	12,817.08	13,382.92	48.92
100 4194 01 315 MC Heat	12,000.00	0.00	11,696.62	303.38	97.47
100 4194 01 316 MC Telephone	7,000.00	927.83	4,583.73	2,416.27	65.48
100 4194 01 318 MC Equipment	3,200.00	182.74	1,039.44	2,160.56	32.48
100 4194 01 375 MC Building Maintenance/Repairs	30,500.00	2,232.52	19,006.16	11,493.84	62.32

**Town of Stratham**  
**For 6/30/2023**

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	%
					Expended
100 4194 02 375 Rental Property Maintenance	8,700.00	516.00	1,421.36	7,278.64	16.34
100 4194 04 314 Historical Soc. Electricity	1,500.00	0.00	533.31	966.69	35.55
100 4194 04 315 Historical Soc. Heat	4,800.00	587.01	3,742.18	1,057.82	77.96
100 4194 04 375 Historical Building Maintenance/Repairs	2,500.00	196.50	515.00	1,985.00	20.60
100 4194 06 240 Smyk Landscape Maintenance	3,200.00	0.00	0.00	3,200.00	0.00
<b>Total General Govt. Buildings</b>	<b>183,020.00</b>	<b>11,769.16</b>	<b>96,690.54</b>	<b>86,329.46</b>	<b>52.83</b>
<b>CEMETERIES</b>					
100 4195 01 141 Cemetery Payroll	25,015.00	1,632.78	10,179.32	14,835.68	40.69
100 4195 01 222 Supplies	4,000.00	0.00	409.41	3,590.59	10.24
100 4195 01 240 Ground Maintenance	10,000.00	0.00	1,558.00	8,442.00	15.58
100 4195 01 306 Computer Maintenance	500.00	0.00	0.00	500.00	0.00
100 4195 01 317 Equipment Maintenance	4,170.00	58.90	221.60	3,948.40	5.31
100 4195 01 318 Equipment	300.00	0.00	277.44	22.56	92.48
100 4195 01 401 Contracted Services	1,500.00	0.00	0.00	1,500.00	0.00
<b>Total Cemeteries</b>	<b>45,485.00</b>	<b>1,691.68</b>	<b>12,645.77</b>	<b>32,839.23</b>	<b>27.80</b>
<b>INSURANCE</b>					
100 4196 01 190 Workers' Compensation	50,865.00	0.00	47,958.18	2,906.82	94.29
100 4196 01 248 Property & Liability Insurance	73,689.00	0.00	67,242.10	6,446.90	91.25
<b>Total Insurance</b>	<b>124,554.00</b>	<b>0.00</b>	<b>115,200.28</b>	<b>9,353.72</b>	<b>92.49</b>
<b>OTHER GEN. GOVT.</b>					
100 4199 01 243 Town Ctr Water Contamination Expenses	12,000.00	14.37	2,787.07	9,212.93	23.23
<b>Total Other Gen. Government</b>	<b>12,000.00</b>	<b>14.37</b>	<b>2,787.07</b>	<b>9,212.93</b>	<b>23.23</b>
<b>TOTAL GENERAL GOVERNMENT</b>	<b>2,791,743.00</b>	<b>157,277.60</b>	<b>1,329,683.84</b>	<b>1,462,059.16</b>	<b>47.63</b>
<b>PUBLIC SAFETY</b>					
<b>POLICE</b>					
<b>PD Payroll</b>					
100 4210 01 130 Police Full Time Payroll	1,021,313.00	79,976.44	509,879.68	511,433.32	49.92
100 4210 01 133 Police-Holiday pay	32,638.00	467.70	935.40	31,702.60	2.87
100 4210 01 134 Prosecutor Payroll	38,840.00	2,987.58	19,419.27	19,420.73	50.00
100 4210 01 135 Police Overtime	99,060.00	3,911.47	34,462.63	64,597.37	34.79
100 4210 01 136 Police - PT & ACO	40,000.00	1,050.00	4,047.00	35,953.00	10.12
<b>Total Payroll</b>	<b>1,231,851.00</b>	<b>88,393.19</b>	<b>568,743.98</b>	<b>663,107.02</b>	<b>46.17</b>
<b>PD Operations</b>					
100 4210 02 201 PD Office Supplies	8,000.00	991.74	1,431.50	6,568.50	17.89
100 4210 02 226 Community Service Program	1,000.00	0.00	0.00	1,000.00	0.00
100 4210 02 278 Special Response Team (SERT)	2,500.00	0.00	2,500.00	0.00	100.00
100 4210 02 279 Donation Funded Expenses	0.00	2,031.00	2,031.00	(2,031.00)	0.00
100 4210 02 305 Technical Support	20,500.00	1,055.41	6,734.33	13,765.67	32.85
100 4210 02 308 Training & Dues	24,000.00	875.00	9,256.28	14,743.72	38.57
100 4210 02 310 Uniforms	13,000.00	112.00	4,166.44	8,833.56	32.05
100 4210 02 317 Equipment Repairs	3,000.00	274.99	1,807.63	1,192.37	60.25
100 4210 02 318 New Equipment	8,000.00	0.00	1,846.78	6,153.22	23.08
100 4210 02 319 Gas & Oil	22,000.00	3,469.71	12,804.59	9,195.41	58.20
100 4210 02 376 Vehicle Maintenance	18,500.00	1,994.41	8,127.51	10,372.49	43.93
100 4210 02 888 PD Grant Paid Expenditures	0.00	6,093.00	6,019.62	(6,019.62)	0.00
<b>Total PD Operations</b>	<b>120,500.00</b>	<b>16,897.26</b>	<b>56,725.68</b>	<b>63,774.32</b>	<b>47.08</b>
<b>PD Building</b>					
100 4210 03 314 Electricity	9,000.00	0.00	3,938.84	5,061.16	43.76
100 4210 03 315 Heating	5,200.00	0.00	4,228.29	971.71	81.31
100 4210 03 316 Telephone	7,500.00	138.78	1,336.16	6,163.84	17.82
100 4210 03 375 PD Building Maintenance	14,000.00	1,069.00	6,633.14	7,366.86	47.38
<b>Total PD Building</b>	<b>35,700.00</b>	<b>1,207.78</b>	<b>16,136.43</b>	<b>19,563.57</b>	<b>45.20</b>
<b>Total Police</b>	<b>1,388,051.00</b>	<b>106,498.23</b>	<b>641,606.09</b>	<b>746,444.91</b>	<b>46.22</b>
<b>FIRE DEPARTMENT</b>					
<b>FD Operations</b>					
100 4220 01 100 Fire Dept. Payroll	295,000.00	19,875.13	131,646.91	163,353.09	44.63
100 4220 01 130 FD Detail	5,000.00	750.00	2,162.50	2,837.50	43.25
100 4220 01 204 Dues	3,500.00	0.00	1,000.00	2,500.00	28.57
100 4220 01 222 Supplies	2,500.00	327.00	572.90	1,927.10	22.92
100 4220 01 228 EMS Supplies	15,000.00	337.91	4,649.32	10,350.68	31.00

## Town of Stratham For 6/30/2023

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	%
					Expended
100 4220 01 236 Fire Prevention	3,000.00	0.00	0.00	3,000.00	0.00
100 4220 01 243 Haz-Mat Start Team	3,800.00	0.00	3,765.00	35.00	99.08
100 4220 01 245 Insurance	1,232.00	0.00	0.00	1,232.00	0.00
100 4220 01 308 Training & Conferences	6,000.00	135.00	609.00	5,391.00	10.15
100 4220 01 310 Uniforms	3,000.00	297.00	946.42	2,053.58	31.55
100 4220 01 311 Gear	25,000.00	0.00	1,055.01	23,944.99	4.22
100 4220 01 316 Equipment Maintenance	16,000.00	1,316.00	(23,769.79)	39,769.79	(148.56)
100 4220 01 317 MV Maintenance	34,000.00	5,184.61	21,754.72	12,245.28	63.98
100 4220 01 318 New Equipment	30,000.00	909.99	2,096.39	27,903.61	6.99
100 4220 01 319 Gas & Oil	7,000.00	46.35	2,434.05	4,565.95	34.77
100 4220 01 323 Billing Expenses	13,000.00	923.13	4,792.16	8,207.84	36.86
<b>Total FD Operations</b>	<b>463,032.00</b>	<b>30,102.12</b>	<b>153,714.59</b>	<b>309,317.41</b>	<b>33.20</b>
<b>FD Building</b>					
100 4220 02 240 Landscape Maintenance	1,500.00	0.00	0.00	1,500.00	0.00
100 4220 02 246 Internet/IT Charges	7,000.00	1,005.94	2,507.09	4,492.91	35.82
100 4220 02 314 Electricity	20,000.00	0.00	8,291.25	11,708.75	41.46
100 4220 02 315 Heat	20,000.00	1,077.32	14,558.54	5,441.46	72.79
100 4220 02 316 Telephone	8,000.00	261.53	2,147.89	5,852.11	26.85
100 4220 02 375 Building Maintenance & Repairs	13,500.00	1,746.79	10,014.10	3,485.90	74.18
<b>Total FD Building</b>	<b>70,000.00</b>	<b>4,091.58</b>	<b>37,518.87</b>	<b>32,481.13</b>	<b>53.60</b>
<b>Total Fire Department</b>	<b>533,032.00</b>	<b>34,193.70</b>	<b>191,233.46</b>	<b>341,798.54</b>	<b>35.88</b>
<b>EMERGENCY MANAGEMENT</b>					
100 4290 01 227 Emergency Management Expenses	9,500.00	0.00	0.00	9,500.00	0.00
<b>Total Emergency Management</b>	<b>9,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,500.00</b>	<b>0.00</b>
<b>DISPATCH SERVICES</b>					
100 4299 01 316 Dispatch Phone Expense	1,000.00	0.00	406.48	593.52	40.65
<b>Total Public Safety</b>	<b>1,931,583.00</b>	<b>140,691.93</b>	<b>833,246.03</b>	<b>1,098,336.97</b>	<b>43.14</b>
<b>PUBLIC WORKS</b>					
<b>HIGHWAY</b>					
100 4312 01 140 Highway Payroll	279,845.00	18,253.76	111,471.49	168,373.51	39.83
100 4312 01 141 Highway Overtime	25,000.00	350.04	16,223.14	8,776.86	64.89
100 4312 01 142 Temporary Plow Drivers	10,000.00	0.00	2,293.15	7,706.85	22.93
100 4312 01 210 Hwy Vehicle Purchase	33,161.00	0.00	0.00	33,161.00	0.00
100 4312 01 211 Drainage	8,000.00	0.00	0.00	8,000.00	0.00
100 4312 01 222 Supplies	6,500.00	796.69	4,177.70	2,322.30	64.27
100 4312 01 224 Meals	1,500.00	0.00	1,366.56	133.44	91.10
100 4312 01 279 Substance Abuse Testing	1,800.00	92.25	439.50	1,360.50	24.42
100 4312 01 303 Rented Equipment	7,000.00	323.17	5,086.73	1,913.27	72.67
100 4312 01 306 Computer Software Maintenance	1,734.00	0.00	613.70	1,120.30	35.39
100 4312 01 308 Training	1,500.00	100.00	100.00	1,400.00	6.67
100 4312 01 310 Uniforms	6,000.00	514.94	515.22	5,484.78	8.59
100 4312 01 314 Electricity	8,750.00	0.00	5,480.33	3,269.67	62.63
100 4312 01 315 Heating	2,500.00	0.00	1,275.14	1,224.86	51.01
100 4312 01 316 Telephone	4,208.00	203.19	1,030.65	3,177.35	24.49
100 4312 01 317 Equipment Repairs & Maintenance	55,000.00	8,832.50	6,780.16	48,219.84	12.33
100 4312 01 318 New Equipment & Signs	9,400.00	244.36	3,660.78	5,739.22	38.94
100 4312 01 319 Gas & Oil	39,200.00	1,380.02	15,152.33	24,047.67	38.65
100 4312 01 320 Road Paint	10,080.00	590.33	590.33	9,489.67	5.86
100 4312 01 321 Salt	55,300.00	0.00	0.00	55,300.00	0.00
100 4312 01 322 Aggregate	8,500.00	225.00	4,291.90	4,208.10	50.49
100 4312 01 325 Paving & Road Reconstruction	150,000.00	0.00	0.00	150,000.00	0.00
100 4312 01 375 Building Maintenance	20,000.00	1,054.50	21,321.22	(1,321.22)	106.61
100 4312 01 401 Contracted Services	3,500.00	0.00	575.00	2,925.00	16.43
<b>Total Highway</b>	<b>748,478.00</b>	<b>32,960.75</b>	<b>202,445.03</b>	<b>546,032.97</b>	<b>27.05</b>
<b>STREET LIGHTING</b>					
100 4316 01 314 Street Lighting	10,750.00	464.97	3,570.12	7,179.88	33.21
<b>Total Public Works</b>	<b>759,228.00</b>	<b>33,425.72</b>	<b>206,015.15</b>	<b>553,212.85</b>	<b>27.13</b>
<b>SANITATION</b>					
<b>SOLID WASTE COLL. &amp; DISPOSAL</b>					

**Town of Stratham  
For 6/30/2023**

Dept	Budget	MTD	YTD	Balance	%
2023	Actual	Actual	2023		Expended
100 4323 01 142 Sanitation Payroll	45,623.00	3,212.56	18,850.24	26,772.76	41.32
100 4323 01 212 MSW/Recycling Coll. & Disposal	907,370.00	78,272.80	353,276.14	554,093.86	38.93
100 4323 01 242 Hazardous Waste Collection	5,277.00	0.00	0.00	5,277.00	0.00
100 4323 01 247 Landfill Closure Costs	12,000.00	480.58	4,831.58	7,168.42	40.26
100 4323 01 309 Transfer Station Expenses	95,081.00	11,890.06	35,665.22	59,415.78	37.51
100 4323 01 314 Electricity	810.00	0.00	429.33	380.67	53.00
100 4323 01 317 Materials & Supplies	6,144.00	777.94	1,052.64	5,091.36	17.13
<b>Total Solid Waste Coll. &amp; Disposal</b>	<b>1,072,305.00</b>	<b>94,633.94</b>	<b>414,105.15</b>	<b>658,199.85</b>	<b>38.62</b>
<b>PUBLIC WORKS (OTHER)</b>					
100 4339 01 327 Public Works Commission	1.00	0.00	0.00	1.00	0.00
<b>Total PW Other</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>
<b>HEALTH</b>					
<b>ANIMAL CONTROL</b>					
100 4414 01 244 Impoundment Fees/Supplies	600.00	0.00	574.41	25.59	95.74
<b>Total Animal Control</b>	<b>600.00</b>	<b>0.00</b>	<b>574.41</b>	<b>25.59</b>	<b>95.74</b>
<b>PEST CONTROL</b>					
100 4414 02 326 Pest Control Contracted Services	54,144.00	6,500.00	13,000.00	41,144.00	24.01
<b>PUBLIC SERVICE AGENCIES</b>					
100 4415 01 000 Annie's Angels	2,500.00	0.00	0.00	2,500.00	0.00
100 4415 01 001 American Red Cross	800.00	0.00	0.00	800.00	0.00
100 4415 01 351 Seacoast Mental Health Ctr.	3,500.00	0.00	0.00	3,500.00	0.00
100 4415 01 352 Waypoint	6,700.00	0.00	0.00	6,700.00	0.00
100 4415 01 353 Haven	4,250.00	0.00	0.00	4,250.00	0.00
100 4415 01 354 Big Brother & Big Sister	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 355 Community Action Prog.	4,500.00	0.00	0.00	4,500.00	0.00
100 4415 01 356 Retired & Senior Volunteer Prog	500.00	0.00	0.00	500.00	0.00
100 4415 01 359 AIDS Response of the Seacoast	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 360 Rockingham County Nutrition Program	4,000.00	0.00	0.00	4,000.00	0.00
100 4415 01 361 Seacoast Shipyard Assoc.	200.00	0.00	0.00	200.00	0.00
100 4415 01 362 Crossroads House	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 366 Child Advocacy Center	1,250.00	0.00	0.00	1,250.00	0.00
100 4415 01 368 Families First	2,500.00	0.00	0.00	2,500.00	0.00
100 4415 01 369 Womenade of Greater Squamscott	2,000.00	0.00	0.00	2,000.00	0.00
100 4415 01 370 Transportation Assistance for Seacoast Citizens	3,000.00	0.00	0.00	3,000.00	0.00
<b>Total Public Service Agencies</b>	<b>38,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38,700.00</b>	<b>0.00</b>
<b>WELFARE</b>					
<b>DIRECT ASSISTANCE</b>					
100 4445 01 314 Public Asst. Electricity	1,250.00	0.00	0.00	1,250.00	0.00
100 4445 01 340 Public Asst. Food	150.00	0.00	(15.59)	165.59	(10.39)
100 4445 01 341 Public Asst. Heat	1,500.00	0.00	807.65	692.35	53.84
100 4445 01 343 Public Asst. Medical-Pharmacy	100.00	0.00	0.00	100.00	0.00
100 4445 01 344 Public Asst. Rent-Mortgage	7,500.00	0.00	1,438.30	6,061.70	19.18
100 4445 01 345 Public Asst. Misc. Assistance	875.00	0.00	1,400.00	(525.00)	160.00
<b>Total Direct Assistance</b>	<b>11,375.00</b>	<b>0.00</b>	<b>3,630.36</b>	<b>7,744.64</b>	<b>31.92</b>
<b>CULTURE &amp; RECREATION</b>					
<b>PARKS</b>					
100 4520 01 144 Parks Payroll	59,795.00	2,790.74	16,285.44	43,509.56	27.24
100 4520 01 201 Supplies	700.00	1,437.93	1,488.88	(788.88)	212.70
100 4520 01 240 Grounds Maintenance	47,000.00	14,854.93	27,811.78	19,188.22	59.17
100 4520 01 308 Training	350.00	0.00	0.00	350.00	0.00
100 4520 01 310 Uniforms	750.00	0.00	159.99	590.01	21.33
100 4520 01 314 Electricity	8,300.00	0.00	2,417.79	5,882.21	29.13
100 4520 01 317 Equipment Maintenance	4,800.00	1,322.54	1,322.54	3,477.46	27.55
100 4520 01 330 Park Maintenance Supplies	5,800.00	2,848.70	3,919.33	1,880.67	67.57
100 4520 01 376 Park Vehicle Maintenance	5,000.00	362.44	1,281.34	3,718.66	25.63
100 4520 01 377 All Other Park Building Maintenance	9,000.00	1,906.79	3,901.93	5,098.07	43.35
<b>Total Parks</b>	<b>141,495.00</b>	<b>25,524.07</b>	<b>58,589.02</b>	<b>82,905.98</b>	<b>41.41</b>
<b>RECREATION</b>					
100 4520 02 145 Recreation Payroll	140,595.00	9,874.80	68,524.74	72,070.26	48.74
100 4520 02 201 Office Expenses	1,200.00	1.99	739.87	460.13	61.66
100 4520 02 204 Memberships	0.00	0.00	25.00	(25.00)	0.00

ACD

**Town of Stratham  
For 6/30/2023**

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	% Expended
100 4520 02 273 Seniors Programming	20,000.00	3,650.24	10,747.02	9,252.98	53.74
100 4520 02 316 Cellphone Reimbursement	1,302.00	0.00	325.36	976.64	24.99
100 4520 02 319 Gas-Mileage	650.00	0.00	81.22	568.78	12.50
100 4520 02 324 Brochures/Newsletters	1,500.00	91.99	820.98	679.02	54.73
100 4520 02 328 Special Events	3,000.00	0.00	1,397.92	1,602.08	46.60
<b>Total Recreation</b>	<b>168,247.00</b>	<b>13,619.02</b>	<b>82,662.11</b>	<b>85,584.89</b>	<b>49.13</b>
<b>Total Parks &amp; Recreation</b>	<b>309,742.00</b>	<b>39,143.09</b>	<b>141,251.13</b>	<b>168,490.87</b>	<b>45.60</b>
<b>LIBRARY</b>					
100 4550 01 147 Library Payroll	450,442.00	32,012.34	211,899.81	238,542.19	47.04
100 4550 01 249 Non-salary expenses	110,400.00	0.00	55,200.00	55,200.00	50.00
<b>Total Library</b>	<b>560,842.00</b>	<b>32,012.34</b>	<b>267,099.81</b>	<b>293,742.19</b>	<b>47.62</b>
<b>PATRIOTIC PURPOSES</b>					
100 4583 01 238 Flags	500.00	313.48	1,215.48	(715.48)	243.10
100 4583 01 277 Patriotic Misc.	1,200.00	480.00	480.00	720.00	40.00
<b>Total Patriotic Purposes</b>	<b>1,700.00</b>	<b>793.48</b>	<b>1,695.48</b>	<b>4.52</b>	<b>99.73</b>
<b>CONSERVATION</b>					
100 4611 01 207 Conservation Commission	5,000.00	0.00	550.00	4,450.00	11.00
<b>HERITAGE COMMISSION</b>					
100 4619 01 215 Heritage Administrative Expenses	400.00	0.00	150.00	250.00	37.50
100 4619 01 302 Survey/Software-Heritage	5,000.00	0.00	0.00	5,000.00	0.00
100 4619 01 308 Training/Conferences	100.00	0.00	0.00	100.00	0.00
100 4619 01 313 Veterans/Engraving	200.00	0.00	0.00	200.00	0.00
<b>TOTAL EXPENSES</b>	<b>5,700.00</b>	<b>0.00</b>	<b>150.00</b>	<b>5,550.00</b>	<b>2.63</b>
<b>ECONOMIC DEV. COMM.</b>					
<b>TOWN CENTER REVITALIZATION</b>					
<b>ENERGY COMMISSION</b>					
100 4660 02 281 Energy Commission Expenses	1,200.00	0.00	0.00	1,200.00	0.00
<b>DEBT SERVICE</b>					
<b>PRINCIPLE - LONG TERM</b>					
100 4711 00 400 Debt Service Principal	570,000.00	200,000.00	570,000.00	0.00	100.00
<b>INTEREST - LONG TERM</b>					
100 4721 00 401 Debt Service Interest	97,325.00	50,641.25	109,055.00	(11,730.00)	112.05
<b>CAPITAL OUTLAY</b>					
<b>LAND</b>					
<b>MACH/EQUIP/VEHICLE CIP EXPENSES</b>					
100 4902 20 900 Town-wide Computer Replacement-prior	3,156.94	0.00	0.00	3,156.94	0.00
100 4902 20 901 Town-wide Computer Replacement-current	5,000.00	0.00	0.00	5,000.00	0.00
100 4902 21 900 Permitting software/digital storage-prior	10,000.00	0.00	0.00	10,000.00	0.00
100 4902 22 900 Town-wide Technology - prior	12,833.13	0.00	0.00	12,833.13	0.00
100 4902 22 901 Town-wide Technology - current	7,000.00	0.00	0.00	7,000.00	0.00
100 4902 23 900 Police Station Solar Array Buyout - prior	10,000.00	0.00	0.00	10,000.00	0.00
100 4902 23 901 Police Station Solar Array Buyout - current	5,000.00	0.00	0.00	5,000.00	0.00
100 4902 24 900 Traffic Control Program - prior	7,202.00	0.00	0.00	7,202.00	0.00
100 4902 24 901 Traffic Control Program - current	5,000.00	0.00	0.00	5,000.00	0.00
100 4902 25 900 MC Town vehicles - prior	15,000.00	0.00	0.00	15,000.00	0.00
100 4902 26 900 PD Cruiser Replacement - prior	7,460.49	0.00	7,460.49	0.00	100.00
100 4902 26 901 PD Cruiser Replacement - current	25,000.00	0.00	25,000.00	0.00	100.00
<b>TOTAL MACH/EQUIP/VEHICLE CIP EXPENSES</b>	<b>112,652.56</b>	<b>0.00</b>	<b>32,460.49</b>	<b>80,192.07</b>	<b>28.81</b>
<b>BUILDING CIP EXPENSES</b>					
100 4903 30 900 Library Interior Improvements-prior	13,166.00	0.00	0.00	13,166.00	0.00
100 4903 30 901 Library Interior Improvements-current	20,000.00	0.00	0.00	20,000.00	0.00
100 4903 31 901 Municipal Center Improvements-current	15,000.00	0.00	14,811.00	189.00	98.74
<b>TOTAL BUILDINGS</b>	<b>48,166.00</b>	<b>0.00</b>	<b>14,811.00</b>	<b>33,355.00</b>	<b>30.75</b>
<b>ALL OTHER/NON-BUILDING CIP EXPENSES</b>					
100 4909 00 000	0.00	(702.70)	(702.70)	702.70	0.00
100 4909 40 900 Cemetery Improvements - prior	14,772.40	0.00	0.00	14,772.40	0.00

*Budget Error*

**Town of Stratham**  
**For 6/30/2023**

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	% Expended
100 4909 50 900 Parks Facilities Improvements - prior	27,359.37	0.00	0.00	27,359.37	0.00
100 4909 50 901 Parks Facilities Improvements - current	17,000.00	0.00	0.00	17,000.00	0.00
100 4909 51 900 Parks Rds/Parking Lot Improvements - prior	16,000.00	0.00	0.00	16,000.00	0.00
100 4909 59 900 Parks-Open Space Connectivity Plan - prior	45,000.00	15,460.00	33,266.00	11,734.00	73.92
100 4909 59 901 Parks-Open Space Connectivity Plan - current	5,000.00	0.00	0.00	5,000.00	0.00
100 4909 60 900 SHP Facilities & Fields Improvments - prior	62,572.45	0.00	0.00	62,572.45	0.00
100 4909 60 901 SHP Facilities & Fields Improvments - current	17,000.00	0.00	0.00	17,000.00	0.00
100 4909 61 900 SHP Roads/Parking Improvments - prior	28,000.00	0.00	0.00	28,000.00	0.00
100 4909 69 900 SHP Area Plan - prior	25,000.00	0.00	0.00	25,000.00	0.00
100 4909 69 901 SHP Area Plan - current	25,000.00	0.00	0.00	25,000.00	0.00
100 4909 71 900 Town-wide Parking Lots Paving - prior	81,000.00	0.00	0.00	81,000.00	0.00
100 4909 72 901 Road Reconstruction Program - current	370,000.00	170,490.85	170,490.85	199,509.15	46.08
100 4909 74 900 Bike & Ped Transp Improvements- prior	10,000.00	0.00	0.00	10,000.00	0.00
100 4909 75 900 State Roadway/Intersection Proj Partic- prior	75,000.00	0.00	0.00	75,000.00	0.00
100 4909 81 900 Stormwater Planning - prior	28,000.00	0.00	0.00	28,000.00	0.00
100 4909 81 901 Stormwater Planning - current	8,000.00	0.00	0.00	8,000.00	0.00
100 4909 91 900 Revaluation Expenses - prior	60,206.83	0.00	0.00	60,206.83	0.00
100 4909 91 901 Revaluation Expenses - current	24,000.00	0.00	0.00	24,000.00	0.00
100 4909 92 900 PFAS Response & Remediation - prior	90,934.00	2,635.49	90,934.00	0.00	100.00
100 4909 92 901 PFAS Response & Remediation - current	105,000.00	10,346.68	10,346.68	94,653.32	9.85
100 4909 99 900 Master Plan Update - prior	20,000.00	0.00	0.00	20,000.00	0.00
100 4909 99 901 Master Plan Update - current	10,000.00	0.00	0.00	10,000.00	0.00
<b>TOTAL ALL OTHER/NON-BUILDING CIP EXPENSES</b>	<b>1,164,845.05</b>	<b>198,230.32</b>	<b>304,334.83</b>	<b>860,510.22</b>	<b>26.13</b>
<b>TOTAL CIP EXPENSES</b>	<b>1,325,663.61</b>	<b>198,230.32</b>	<b>351,606.32</b>	<b>974,057.29</b>	<b>26.52</b>
<b>TOTAL OPERATING BUDGET ONLY</b>	<b>8,211,188.00</b>	<b>755,119.35</b>	<b>3,890,056.36</b>	<b>4,321,131.64</b>	<b>47.38</b>
<b>OPERATING TRANSFERS OUT</b>					
<b>CAPITAL PROJECT FUND</b>					
<b>TRANSFERS TO CAPITAL RES. FUND</b>					
100 4915 04 295 FD Cap Reserves	110,000.00	110,000.00	110,000.00	0.00	100.00
100 4915 04 330 Highway Vehicle Cap Res	125,000.00	125,000.00	125,000.00	0.00	100.00
100 4916 01 599 Heritage Preservation	50,000.00	50,000.00	50,000.00	0.00	100.00
<b>TOTAL TRANSFERS TO CAPITAL RES. FUND</b>	<b>285,000.00</b>	<b>285,000.00</b>	<b>285,000.00</b>	<b>0.00</b>	<b>100.00</b>
<b>PAYMENTS TO OTHER GOVERNMENTS</b>					
100 4933 11 686 CMS Assessments	0.00	996,814.00	5,980,879.00	(5,980,879.00)	0.00
100 4933 11 687 SMS Assessments	0.00	875,652.00	5,275,652.00	(5,275,652.00)	0.00
<b>TOTAL OTHER PAYMENTS</b>	<b>0.00</b>	<b>1,872,466.00</b>	<b>11,256,531.00</b>	<b>(11,256,531.00)</b>	<b>0.00</b>
<b>INSURANCE REIMBURSEMENTS</b>					
<b>TOTAL GRANTS &amp; INSURANCE</b>					
<b>GRAND TOTAL ALL EXPENSES</b>	<b>9,821,851.61</b>	<b>3,110,815.67</b>	<b>15,783,193.68</b>	<b>(5,961,342.07)</b>	<b>160.69</b>

## **2023 Mid-year Budget Recap with June end of month budget report**

### **Revenues - solid**

#### Highlights-

\*Note Lindt abatements of \$335,099

\*Scrap metal recycling revenue unexpected decrease -- Budget \$5,500 Actual \$350

\*Interest earnings significant increase -- Budget \$40,000 Actual 120,860

Refer to \$16,231,067 bottom line, minus net taxes (taxes less abatements) =

**\$1,337,869 actual offsetting revenues (36% ytd)**

Add in Rooms and Meals \$683,285 (18.5%) not received until late fall = **54.5% mid-year**

### **Expenditures - solid**

Individual budget lines yellow highlighted to note reaching, at, or exceeded budget.

#### Other notes:

\*Personnel Administration & Wage lines all on target

1. BI –CEO PR is at 33%; STD benefit offsets the actual; current expense for MRI is \$17,152 posted in Leave Compensation line (actual STD benefits received are \$16,437), so loss is minimized

2. FD PR tracking under budget (44.63%) despite reduction in 2023 budget over 2022

\*Finance Administrator error in Debt Service Long Term Interest – current actual shows over budget by \$11,730 (I used the future year amount from debt service schedule for one of the loans)

**MS 535 & 2023 Tax Rate**

Reference 2022 MS 535 pg 8 "Unassigned Fund Balance" ending balance \$4,013,762

Fund Equity			
2440	Non-spendable Fund Balance	\$26,490	\$25,469
2450	Restricted Fund Balance	\$0	\$0
2460	Committed Fund Balance	\$1,178,070	\$583,212
2490	Assigned Fund Balance	\$0	\$49,531
2530	Unassigned Fund Balance	\$3,229,686	\$4,013,762 -
<i>Explanation: Restated for audit adjustments</i>			
<b>Fund Equity Subtotal</b>		<b>\$4,434,246</b>	<b>\$4,671,974</b>

stratham 2022 MS-535 7/24/2023 2:46:42 PM

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Subtract \$750,000 used to set tax rate = adjusted unassigned fund balance \***\$3,263,762**, amount now available when setting 2023 tax rate.

Reference 2022 Tax Rate pg 4 Fund Balance Retention Guidelines current amount retained \***\$3,263,762**

2022 Fund Balance Retention Guidelines: Stratham		
Description		Amount
<b>Current Amount Retained (9.46%)</b>	<i>2022 3,263,762</i>	<b>\$3,263,762</b>
17% Retained (Maximum Recommended)		\$5,862,938
10% Retained		\$3,448,787
8% Retained		\$2,759,030
5% Retained (Minimum Recommended)		\$1,724,393

Because of audit adjustment 2023 MS 535 references adjusted beginning Fund Balance – should be \$3,296,531.

At 2022 year end close 2023 MS 535 ending Unassigned Fund Balance = **\$3,992,537** (this is also net of \$750,000 fund balance used in 2022 tax rate and auditor adjustment) and is the amount available for setting 2023 tax rate in November.

Fund Equity			
2440	Non-spendable Fund Balance	\$25,469	\$0
2450	Restricted Fund Balance	\$0	\$0
2460	Committed Fund Balance	\$583,212	\$647,550
2490	Assigned Fund Balance	\$49,531	\$49,845
2530	Unassigned Fund Balance	<i>X 3,296,531</i> \$4,046,531	\$3,992,537
<i>Explanation: Beginning balance restated for audit adjustments</i>			
<b>Fund Equity Subtotal</b>		<b>\$4,704,743</b>	<b>\$4,689,932</b>

\*Note pg. 4 of MS 535 for Capital Outlay Budget v Actual.

\* **2022 year end (Operating Budget Only) \$8,070,185** minus actual **\$8,002,783 = \$67,402 (.8%)**





New Hampshire  
Department of  
Revenue Administration

2023  
**MS-535**

**Expenditures**

Account	Purpose	Voted Appropriations	Actual Expenditures
<b>General Government</b>			
4130-4139	Executive	\$210,823	\$225,637
4140-4149	Election, Registration, and Vital Statistics	\$12,000	\$19,150
4150-4151	Financial Administration	\$509,842	\$478,434
4152	Revaluation of Property	\$0	\$0
4153	Legal Expense	\$30,000	\$44,140
4155-4159	Personnel Administration	\$1,410,729	\$1,161,974
4191-4193	Planning and Zoning	\$259,566	\$239,900
4194	General Government Buildings	\$175,870	\$199,811
<i>Explanation: Includes \$10,913 of Board Agents To Expend</i>			
4195	Cemeteries	\$58,711	\$52,258
4196	Insurance	\$114,761	\$74,945
4197	Advertising and Regional Association	\$0	\$0
4199	Other General Government	\$2,500	\$285,373
<i>Explanation: Includes \$15,000 of Board Agents To Expend</i>			
<b>General Government Subtotal</b>		<b>\$2,782,802</b>	<b>\$2,781,622</b>
<b>Public Safety</b>			
4210-4214	Police	\$1,299,517	\$1,354,883
<i>Explanation: Includes \$7,846 of Board Agents To Expend</i>			
4215-4219	Ambulance	\$20,000	\$7,353
4220-4229	Fire	\$516,940	\$443,853
4240-4249	Building Inspection	\$0	\$0
4290-4298	Emergency Management	\$9,638	\$6,444
4299	Other (Including Communications)	\$1,000	\$953
<b>Public Safety Subtotal</b>		<b>\$1,847,095</b>	<b>\$1,813,486</b>
<b>Airport/Aviation Center</b>			
4301-4309	Airport Operations	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>			
4311	Administration	\$0	\$0
4312	Highways and Streets	\$700,816	\$802,211
4313	Bridges	\$0	\$0
4316	Street Lighting	\$10,000	\$8,990
4319	Other	\$0	\$0
<b>Highways and Streets Subtotal</b>		<b>\$710,816</b>	<b>\$811,201</b>



**2023  
MS-535**

**Expenditures**

Account	Purpose	Voted Appropriations	Actual Expenditures
<b>Sanitation</b>			
4321	Administration	\$41,000	\$41,010
4323	Solid Waste Collection	\$1,042,627	\$956,918
4324	Solid Waste Disposal	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0
4329	Other Sanitation	\$0	\$0
<b>Sanitation Subtotal</b>		<b>\$1,083,627</b>	<b>\$997,928</b>
<b>Water Distribution and Treatment</b>			
4331	Administration	\$1	\$0
4332	Water Services	\$0	\$0
4335	Water Treatment	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>		<b>\$1</b>	<b>\$0</b>
<b>Electric</b>			
4351-4352	Administration and Generation	\$0	\$0
4353	Purchase Costs	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0
4359	Other Electric Costs	\$0	\$0
<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>Health</b>			
4411	Administration	\$600	\$0
4414	Pest Control	\$54,144	\$45,830
4415-4419	Health Agencies, Hospitals, and Other	\$39,620	\$38,120
<b>Health Subtotal</b>		<b>\$94,364</b>	<b>\$83,950</b>
<b>Welfare</b>			
4441-4442	Administration and Direct Assistance	\$11,375	\$6,733
4444	Intergovernmental Welfare Payments	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0
<b>Welfare Subtotal</b>		<b>\$11,375</b>	<b>\$6,733</b>
<b>Culture and Recreation</b>			
4520-4529	Parks and Recreation	\$286,357	\$290,934
4550-4559	Library	\$534,748	\$507,627
4583	Patriotic Purposes	\$1,700	\$574
4589	Other Culture and Recreation	\$0	\$0
<b>Culture and Recreation Subtotal</b>		<b>\$822,805</b>	<b>\$799,135</b>



New Hampshire  
Department of  
Revenue Administration

2023  
MS-535

Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
<b>Conservation and Development</b>			
4611-4612	Administration and Purchasing of Natural Resources	\$5,000	\$634
4619	Other Conservation	\$5,700	\$2,694
<i>Explanation: Includes \$1,750 of Board Agents To Expend</i>			
4631-4632	Redevelopment and Housing	\$0	\$0
4651-4659	Economic Development	\$1,200	\$0
<b>Conservation and Development Subtotal</b>		<b>\$11,900</b>	<b>\$3,328</b>
<b>Debt Service</b>			
4711	Long Term Bonds and Notes - Principal	\$570,000	\$570,000
4721	Long Term Bonds and Notes - Interest	\$135,400	\$135,400
4723	Tax Anticipation Notes - Interest	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0
<b>Debt Service Subtotal</b>		<b>\$705,400</b>	<b>\$705,400</b>
<b>Capital Outlay</b>			
4901	Land	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$394,000	\$60,659
4903	Buildings	\$22,000	\$31,834
4909	Improvements Other than Buildings	\$407,000	\$222,133
<b>Capital Outlay Subtotal</b>		<b>\$823,000</b>	<b>\$314,626</b>
<b>Operating Transfers Out</b>			
4912	To Special Revenue Fund	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0
4915	To Capital Reserve Fund	\$290,000	\$290,000
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$290,000</b>	<b>\$290,000</b>
<b>Payments to Other Governments</b>			
4931	Taxes Assessed for County	\$0	\$1,345,872
4932	Taxes Assessed for Village District	\$0	\$0
4933	Taxes Assessed for Local Education	\$0	\$21,941,711
4934	Taxes Assessed for State Education	\$0	\$2,017,101
4939	Payments to Other Governments	\$0	\$0
<b>Payments to Other Governments Subtotal</b>			<b>\$25,304,684</b>



**Expenditures**

Total Before Payments to Other Governments	\$9,183,185	\$8,607,409
Plus Payments to Other Governments		\$25,304,684
Plus Commitments to Other Governments from Tax Rate	\$25,304,684	
Less Proprietary/Special Funds	\$370,000	\$7,353
<b>Total General Fund Expenditures</b>	<b>\$34,117,869</b>	<b>\$33,904,740</b>



Revenues

Account	Source of Revenues	Estimated Revenues	Actual Revenues
<b>Taxes</b>			
3110	Property Taxes	\$0	\$29,780,893
3120	Land Use Change Tax - General Fund	\$0	\$0
3121	Land Use Change Taxes (Conservation)	\$0	\$0
3180	Resident Tax	\$0	\$0
3185	Yield Tax	\$500	\$0
3186	Payment in Lieu of Taxes	\$0	\$0
3187	Excavation Tax	\$0	\$0
3189	Other Taxes	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	\$30,000	\$29,136
9991	Inventory Penalties	\$0	\$0
<b>Taxes Subtotal</b>		<b>\$30,500</b>	<b>\$29,810,029</b>
<b>Licenses, Permits, and Fees</b>			
3210	Business Licenses and Permits	\$44,955	\$44,962
3220	Motor Vehicle Permit Fees	\$1,875,000	\$2,040,121
3230	Building Permits	\$155,000	\$146,398
3290	Other Licenses, Permits, and Fees	\$8,500	\$8,691
3311-3319	From Federal Government	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$2,083,455</b>	<b>\$2,240,172</b>
<b>State Sources</b>			
3351	Municipal Aid/Shared Revenues	\$0	\$0
3352	Meals and Rooms Tax Distribution	\$683,285	\$683,285
3353	Highway Block Grant	\$176,859	\$176,170
3354	Water Pollution Grant	\$0	\$0
3355	Housing and Community Development	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0
3359	Other (Including Railroad Tax)	\$26,264	\$520,435
3379	From Other Governments	\$0	\$0
<b>State Sources Subtotal</b>		<b>\$886,408</b>	<b>\$1,379,890</b>
<b>Charges for Services</b>			
3401-3406	Income from Departments	\$141,044	\$142,565
3409	Other Charges	\$180,000	\$171,494
<b>Charges for Services Subtotal</b>		<b>\$321,044</b>	<b>\$314,059</b>
<b>Miscellaneous Revenues</b>			
3501	Sale of Municipal Property	\$16,000	\$2,480
3502	Interest on Investments	\$5,000	\$11,395
3503-3509	Other	\$60,600	\$86,395
<b>Miscellaneous Revenues Subtotal</b>		<b>\$81,600</b>	<b>\$110,270</b>



New Hampshire  
Department of  
Revenue Administration

2023  
MS-535

Revenues

Account	Source of Revenues	Estimated Revenues	Actual Revenues
<b>Interfund Operating Transfers In</b>			
3912	From Special Revenue Funds	\$370,000	\$7,353
3913	From Capital Projects Funds	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$35,509
<i>Explanation: Includes \$35,509 of Board Agents To Expend</i>			
3916	From Trust and Fiduciary Funds	\$0	\$0
3917	From Conservation Funds	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>		<b>\$370,000</b>	<b>\$42,862</b>
<b>Other Financing Sources</b>			
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0
<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>Less Proprietary/Special Funds</b>		<b>\$370,000</b>	<b>\$7,353</b>
<b>Plus Property Tax Commitment from Tax Rate</b>		<b>\$30,288,382</b>	
<b>Total General Fund Revenues</b>		<b>\$33,691,389</b>	<b>\$33,889,929</b>



New Hampshire  
Department of  
Revenue Administration

2023  
**MS-535**

**Balance Sheet**

Account	Description	Starting Balance	Ending Balance
<b>Current Assets</b>			
1010	Cash and Equivalents	\$15,003,732	\$15,690,829
<i>Explanation: Beginning balance restated for audit adjustments</i>			
1030	Investments	\$21,141	\$21,493
1080	Tax Receivable	\$793,925	\$467,042
1110	Tax Liens Receivable	\$60,843	\$75,419
1150	Accounts Receivable	\$0	\$1,493
1260	Due from Other Governments	\$5,849	\$196,604
<i>Explanation: Beginning balance restated for audit adjustments</i>			
1310	Due from Other Funds	\$208,570	\$255,492
<i>Explanation: Beginning balance restated for audit adjustments</i>			
1400	Other Current Assets	\$0	\$0
1670	Tax Deeded Property (Subject to Resale)	\$0	\$0
<i>Explanation: Beginning balance restated for audit adjustments</i>			
<b>Current Assets Subtotal</b>		<b>\$16,094,060</b>	<b>\$16,708,372</b>
<b>Current Liabilities</b>			
2020	Warrants and Accounts Payable	\$369,795	\$352,834
<i>Explanation: Beginning balance restated for audit adjustments</i>			
2030	Compensated Absences Payable	\$0	\$0
2050	Contracts Payable	\$0	\$0
2070	Due to Other Governments	\$0	\$0
2075	Due to School Districts	\$10,562,159	\$11,256,531
2080	Due to Other Funds	\$349,961	\$0
2220	Deferred Revenue	\$107,402	\$409,075
2230	Notes Payable - Current	\$0	\$0
2270	Other Payable	\$0	\$0
<b>Current Liabilities Subtotal</b>		<b>\$11,389,317</b>	<b>\$12,018,440</b>
<b>Fund Equity</b>			
2440	Non-spendable Fund Balance	\$25,469	\$0
2450	Restricted Fund Balance	\$0	\$0
2460	Committed Fund Balance	\$583,212	\$647,550
2490	Assigned Fund Balance	\$49,531	\$49,845
2530	Unassigned Fund Balance	\$4,046,531	\$3,992,537
<i>Explanation: Beginning balance restated for audit adjustments</i>			
<b>Fund Equity Subtotal</b>		<b>\$4,704,743</b>	<b>\$4,689,932</b>



**2023  
MS-535**

**Tax Commitment**

Source	County	Village	Local Education	State Education	Other	Property Tax
MS-535	\$1,345,872	\$0	\$21,941,711	\$2,017,101	\$0	\$29,780,893
<b>Commitment</b>	\$1,345,872	\$0	\$21,941,711	\$2,017,101		\$30,288,382
<b>Difference</b>	\$0	\$0	\$0	\$0		(\$507,489)

**General Fund Balance Sheet Reconciliation**

<b>Total Revenues</b>	<b>\$33,888,929</b>
<b>Total Expenditures</b>	<b>\$33,904,740</b>
<b>Change</b>	<b>(\$14,811)</b>
<b>Ending Fund Equity</b>	<b>\$4,689,932</b>
<b>Beginning Fund Equity</b>	<b>\$4,704,743</b>
<b>Change</b>	<b>(\$14,811)</b>



**2023  
MS-535**

**Long Term Debt**

Description (Purpose)	Original Obligation	Annual Installment	Rate	Final Payment	Start of Year	Issued	Retired	End of Year
2018 Series B Refunding Bond (General - Refunding)	\$2,000,000	\$200,000	5.10%	2028	\$1,420,000	\$0	\$200,000	\$1,220,000
Conservation Bond (General)	\$2,375,000	\$120,000	2.1-5.1%	2033	\$1,415,000	\$0	\$120,000	\$1,295,000
Municipal Safety Complex Bond (General)	\$5,000,000	\$250,000	2.5-4.25%	2024	\$750,000	\$0	\$250,000	\$500,000
	<b>\$9,375,000</b>				<b>\$3,585,000</b>	<b>\$0</b>	<b>\$570,000</b>	<b>\$3,015,000</b>

Town of Stratham  
 FY2023 Proposed Budget  
 Estimated Tax Impact

Description	Art #	2021 Budget	Art #	2022 Budget	Art #	2023 Proposed	\$ Change	Tax Impact	
Operating Budget Appropriations	6	7,889,120	6	8,050,185		8,211,188	161,003	5.07	2% budget
Capital Improvements Program (CIP)	9	499,000	9	473,000		663,000	190,000	0.41	See green reductions in CIP summary
Capital Improvements funded by other	13&14	132,500	13&14	370,000		-	(370,000)	0.00	
Capital Reserve Funds	10	400,000	10	290,000		285,000	(5,000)	0.18	
Accrued Benefits Trust	12	15000	12						
<b>Total Appropriations</b>		<b>8,935,620</b>		<b>9,183,185</b>		<b>9,159,188</b>	<b>(23,997)</b>	<b>5.65</b>	
Estimated revenues						(3,800,000)			increased by 100,000
EMS Special Revenue Fund				(370,000)			370,000		
Revised Revenues		(3,385,833)		(3,403,007)					
Anticipated Use of Fund Balance		(650,000)		(600,000)		(650,000)	(50,000)	-0.40	increased by 50,000
Use of Fund balance to offset CRF Article		(150,000)		(150,000)		(150,000)	-	-0.09	
<b>Net Appropriations</b>		<b>4,749,787</b>		<b>4,660,178</b>		<b>4,559,188</b>	<b>(100,990)</b>	<b>2.81</b>	
Overlay		98,366		43,220		300,000	256,780	0.19	Increased overlay to closer to actual 335,09
Funding of Veteran's Credits		242,900		280,300		293,200	12,900	0.18	
<b>Municipal Tax Effort</b>		<b>5,091,053</b>		<b>4,983,698</b>		<b>5,152,388</b>	<b>168,690</b>	<b>3.18</b>	
<b>Assessment Valuation w/ utilities</b>		<b>1,614,602,169</b>		<b>1,620,725,595</b>		<b>1,627,034,595</b>			
<b>(Estimated )Tax Impact</b>		<b>3.15</b>		<b>3.07</b>		<b>3.17</b>			
<b>Year End Retained Fund Balance</b>		<b>2,167,828</b>		<b>3,263,762</b>					
						\$	0.09		



# STRATHAM POLICE DEPARTMENT

Anthony J. King – Chief of Police

---

76 Portsmouth Avenue, Stratham, NH 03885  
(603) 778-9691 – FAX (603) 778-6183

**To:** Stratham Select Board

**From:** Chief Anthony King

**Subject:** Release of Golf Funds Request

**Date:** August 9, 2023

Dear Board Members,

In the past two years, the Stratham Police Department has received donations from the Stratham Volunteer Fire Department. These donations were proceeds received from the Stratham First Responder Golf Classics held in 2021 and again in 2022. In 2021 the PD received \$29,217 and in 2022 the PD received another \$29,465. To date, the PD has expended \$8,837.50 for the Body Worn Camera grant match; another \$5,457.00 for the NH Highway Safety Traffic Grant match where we purchased a new portable speed trailer sign-board, and (3) new dash mounted radar units and lastly, approximately \$300.00 in equipment for Stratham Summerfest. This leaves approximately \$44,000 left in this account.

As approved by the Board, these funds are designated to be used for: “community initiatives and programs, officer wellness and peer support, law enforcement equipment and training, emergency preparedness and public safety tools.”

I am therefore requesting \$5741 to be released directly from the Stratham First Responder Golf Donation account for the following equipment purchases:

- \$2414.51 to purchase and replace Officer Corey Wynn’s SERT Tactical Vest. This was handed down to him when he was chosen to serve on the team and needs replacement due to age and proper fitting.
- \$3326.00 to purchase and upgrade camera sensors on the side and rear of the police department. The current camera set-up lacks coverage of the rear of the police department building and a portion of the main entrance of the building.

Should you have any questions or concerns, please do not hesitate to contact me at your earliest convenience.

Respectfully submitted,

Anthony King

Chief of Police



# TOWN OF STRATHAM

*Incorporated 1716*

10 Bunker Hill Avenue · Stratham, NH 03885

Town Clerk/Tax Collector 603-772-4741

Select Board/Administration/Assessing 603-772-7391

Code Enforcement/Building Inspections/Planning 603-772-7391

Fax (All Offices) 603-775-0517

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**TO:** Select Board Members  
**FROM:** Mark Connors, Director of Planning and Community Development  
**FOR:** August 14, 2023  
**RE:** Release of Performance Bonds

---

The Select Board has requested the Town work to release performance guarantees related to previous Planning Board approvals and this memo provides updates related to two funds:

### **Kennebunk Savings Bank**

The Town is holding two performance guarantees in the amounts of \$1,000 and \$2,500 related to the construction of the Kennebunk Savings Bank at 9 Portsmouth Avenue. The site plan was approved by the Planning Board in 2016 and the bond agreement was signed with the Town in late 2017. The \$1,000 is held for evergreen plantings and the \$2,500 is held for the installation of a granite bench, bike rack, and other landscaping on the site.

I have inspected the site and the evergreen plantings have been installed per plan and the granite bench and other landscaping is also in place. The bike rack is not in its designated space consistent with the approved site plan. I have spoken with the bank management and requested they install the bike rack consistent with the plan so that all funds can be released and this project can be fully closed out.

In the meantime, I would recommend the Planning Board release the funds specific to the evergreen plantings, held in a separate account, in the amount of \$1,000 plus any accumulated interest. We will continue to work with the bank so the remaining funds can be released in relatively short order.

### **Stratham Green Solar**

I wanted to provide you an update regarding the potential release of the funds being held by the Town to guarantee the removal of solar energy facilities at the Stratham Green condominium development. The Association approached the Planning Board in late 2022 and requested a zoning amendment to provide for alternatives to a financial bond (the Town is currently holding approximately \$4,400 from the Association) for ensuring the removal of solar facilities after they are abandoned. The Planning Board agreed to sponsor such an amendment, which required a plan for the removal of the facilities and the recording of a legal document committing the applicant to the removal. The amendment passed in the March 2023 Town Election.

After the election, I worked with the Town's Attorney on a legal document to formalize this requirement for the condominium association president to sign and to be recorded at the

Registry of Deeds (see attached Covenant and Lien). The Association President came in to sign the documentation, but requested that it be reviewed by their legal counsel. I have recently heard from the Association President, who expressed significant concern about signing the document as she is uncomfortable with a lien being placed on common property owned by the Association. I have reached out to the Town's Attorney to see if there is alternative language that would satisfy the Town's requirements while addressing the association's concerns.

I am hopeful that we can reach a resolution that would provide for the funds to be released to the Association, however, pending a complete resolution of the issue, the Town will continue to hold the funds.

COPY

PERFORMANCE AND ESCROW AGREEMENT

THIS AGREEMENT entered into by and between Route 11 BRISMAUTH AVE, LLC  
(company/individual name)  
of JAME  
(place of business) hereinafter referred to as the "Contractor" and the  
Town of Stratham in the County of Rockingham and the State of New Hampshire, hereinafter  
referred to as the "Town."

WHEREAS, the Contractor is obligated to complete various infrastructure improvements  
and perform other work to be done and performed in accordance with the subdivision/site plans,  
road profile plans, and specifications related to a certain final approved subdivision/site plan entitled  
Amended Site PLAN SHEET C2 Attached  
(description of approved plan)

as approved by the Planning Board of the Town of Stratham on 4.20.18 NOD 3/16/18 App  
(date of approval)  
and on file with the Town, and/or recorded at the Rockingham County Registry of Deeds as Plan  
Number D-39504, and;  
(Registry Recording Number)

WHEREAS, the Contractor desires to provide the Town security in the form of an Escrow  
Account to ensure the completion of any and all infrastructure improvements in connection with  
Bike Rack, Bench, Evergreen Plants  
(description of improvements being bonded)

that remain undone, incomplete, unfinished, or in need of restoration, all pursuant to the previously  
cited Planning Board approval and in accordance with the Subdivision and/or Site Plan Review  
Regulations of the Town of Stratham presently in effect, as those plans and specifications may be  
adjusted or amended by the reasonable judgment or decision of the Town's construction inspector,  
all hereafter referred to as "Improvements", and;

WHEREAS, the Contractor agrees, inter alia, to perform the obligations and conditions as  
set forth herein on or before 12-4-18  
(date of completion) and  
further agrees to indemnify, save, and hold harmless the Town against any damages and equitable  
claims caused by the Contractor's failure to perform under this Agreement, and;

WHEREAS, the Town and the Contractor have agreed to an Escrow Account for the sole benefit of the Town in the event the Contractor, for any reason, fails to fully perform its commitments and obligations as set forth herein with the Town, and;

WHEREAS, the Contractor has deposited simultaneously with the execution of this Performance and Escrow Agreement in an Escrow Account with and for the benefit of the Town the sum of \$ 2,500 Landscape/Bench/Park \$1000 Escrow Dollars (\$ 3,500<sup>00</sup>).  
(total bond amount)

The Escrow Account shall stand in the name of the Town as security for the Contractor's performance of the work and of this Agreement.

NOW, THEREFORE, in consideration of the mutual promises, undertakings, and other lawful consideration hereinafter set forth, the parties agree as follows:

1. That the Town will hold said Escrow Account for the sole benefit of the Town and shall use such funds for the purposes and upon the conditions hereinafter set forth.
2. In the event that the Contractor shall default or fail to complete the Improvements or meet and perform its commitments or obligations set forth herein on or before the date cited above and should the Town desire to use said Escrow Account or other security funds to repair and/or correct deficiencies in said Improvements, the Town will file with the Contractor a written statement stating that the Contractor is in default of its performance obligations hereunder and said funds will be used to correct the stated deficiencies caused by the Contractor.
3. The Town agrees that any payments received by it from such funds shall be expended solely for the purpose of curing any default or defaults of the Contractor of its obligations and commitments as set forth in the this Agreement. Such expenditures, as the Town may deem necessary to incur, shall include, but not necessarily be limited to, the reasonable costs of hiring any engineers, contractors, or other consultants, administrative costs of the Town, and/or any legal fees related to this Agreement.

4. The Town agrees to inspect the construction and/or infrastructure Improvements installed by the Contractor, from time to time, upon completion thereof and within a reasonable time after receipt of written request to do so from the Contractor and to advise the Contractor of any deficiencies in the said work. The Town reserves the right and ability to hire any engineers, or other consultants as the Town deems necessary to inspect the work, and the Contractor agrees to pay all reasonable cost thereof. The Contractor agrees to cure any such cited deficiencies. In the event the Contractor fails to cure any deficiencies cited within thirty (30) days of citation, the Town shall have the right, but not the obligation, to draw against the Escrow Account for the purpose of curing the said deficiency.
5. In the event the Town, in its judgment, finds a deficiency which constitutes an emergency due to the immediate hazard it presents to public health, safety, and/or welfare, the Town may take prompt action as the Town shall deem necessary to cure said deficiency, but shall not have the obligation to do so. The Town shall have the right to draw against the Escrow Account for any and all costs and/or expenses incurred in correcting said deficiency caused by the Contractor.
6. The Contractor shall be entitled to examine all documents, which the Town may have in its possession, relating to the Agreement during regular office hours, and the Town will, at the Contractor's request and expense, furnish copies of any said documents that the Contractor may request.
7. Amounts placed in said Escrow Account shall not be released to the Contractor until the Town's construction inspector certifies to the Board of Selectmen that all commitments and obligations of this agreement have been met by the Contractor pursuant to the provisions of the Town's Subdivision and/or Site Plan Review Regulations or terms of the stated Planning Board approval.

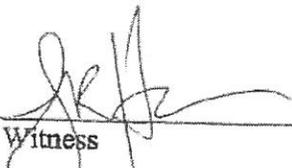
8. If the Contractor shall complete the Improvements and meet its obligations herein prior to the date cited above in a manner satisfactory to the Town or its agents, the amount of NA Dollars (\$ NA) or portions thereof shall be released to the Contractor. The remaining minimum amount of Thirty Five Hundred <sup>x 1/10</sup> Dollars (\$ 3500) shall remain in the Escrow Account for a period of one (1) year from the date of completion of the work as a maintenance bond. At the end of the one (1) year period, the Town shall notify the Contractor in writing as to any work required to be performed to correct or fix any deficiencies or undue wear on the Improvements. The Contractor shall have thirty (30) days from that notice in which to correct or fix such deficiencies and upon completion thereof, the maintenance bond shall be released to the Contractor.
9. It is expressly understood by the parties hereto that this Agreement is not intended for the benefit of any third party, including but not limited to contractors, subcontractors, or materialmen of the Contractor, and is designed solely to protect the Town from any legal or equitable claim and all costs and expenses, to include but not limited to legal fees and/or experts and consultants, arising from the failure of the Contractor to perform its commitments and obligations hereunder. This Agreement shall not be assignable by the Contractor to any third party or successor without the written consent of the Selectmen.
10. In the event of the death or incapacity of the Contractor and the failure of the Contractor's successor or legal representative to act in compliance with the Contractor's commitments and obligations hereunder, the Town shall have the right, but not the obligation, to draw against such funds for the purpose of performing the Contractor's commitments and obligations as set forth herein.
11. At such time as the Town by its Selectmen shall deem appropriate, the Selectmen may consider acceptance of the Improvements as a public road, if previously dedicated for that purpose. Upon an affirmative vote of the Selectmen, the Contractor shall render a deed in a form acceptable to the Selectmen conveying the roadway to the Town. Upon recording of the deed at the

Rockingham County Registry of Deeds, this Agreement shall terminate and any funds left in the Escrow Account shall be returned to the Contractor.

12. It is expressly understood by the parties hereto that a waiver by the Town of any breach or default by the Contractor of the obligations, terms, and/or conditions of this Agreement shall not be deemed a waiver of any other or future breaches and/or defaults thereof.
13. If any clause of this Agreement be declared invalid or unconstitutional in whole or in part and is for any reason rendered null and void, the remaining clauses shall remain in full force and effect.

Dated this 11<sup>th</sup> day of November, 2017.

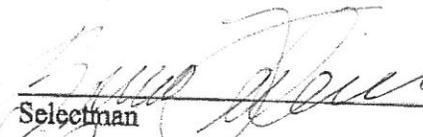
**CONTRACTOR:**

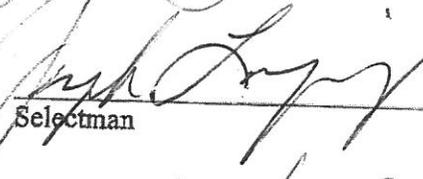
  
\_\_\_\_\_  
Witness

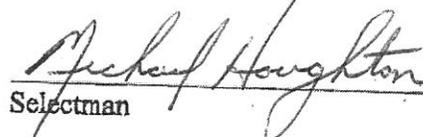
By:  (AGENT)  
\_\_\_\_\_  
(Duly Authorized)

**TOWN OF STRATHAM  
By Its Selectmen**

  
\_\_\_\_\_  
Witness to all three

By:   
\_\_\_\_\_  
Selectman

By:   
\_\_\_\_\_  
Selectman

By:   
\_\_\_\_\_  
Selectman

APR 27 2016



**TOWN OF STRATHAM**

*Incorporated 1716*

10 Bunker Hill Avenue · Stratham, NH 03885

Town Clerk/Tax Collector 603-772-4741

Selectmen's Office/Administration/Assessing 603-772-7391

Code Enforcement/Building Inspections/Planning 603-772-7391

Fax (All Offices) 603-775-0517

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**Planning Board**  
**NOTICE OF DECISION**

**Petition of:** Realty Acquisitions, LLC, 142 Portsmouth Avenue/PO Box 432, Stratham NH 03885.

**Project Name:** Site Plan Review, Conditional Use Permit Application, for construction of banking facility with drive-through services.

**Premises Affected:** 9 Portsmouth Avenue, Stratham, NH Tax Map 4, Lot 11.

**So as to:** Approve the application for the above request by approving the Site Plan Review, Conditional Use Permit for 9 Portsmouth Avenue for construction of banking facility with drive-through services.

The Stratham Planning Board, at its meeting of March 16, 2016 and after a public hearing, completed its consideration of the application for the Site Plan Review and Conditional Use Permit application for the property located at 9 Portsmouth Avenue.

The Board based its decision on plans, supporting oral and written information, and records provided by the Applicant, professional staff, consultants for both the Applicant and the Board, and abutters, as reflected in the minutes on file at the Stratham Town Hall. This information shall be incorporated into the decision by reference.

As a result of such consideration, the Planning Board found that the application as amended was in **Substantial Compliance** with the Stratham Zoning Ordinance and Site Plan Review Regulations. The Planning Board voted unanimously in favor to **Grant the Site Plan Review and Conditional Use Permit Approval** based on the information and stated conditions attached and incorporated hereto.

On March 16, 2016, upon a motion made by Tom House and seconded by Nancy Ober, the Planning Board herein **CONDITIONALLY APPROVED** the Site Plan Review, and Conditional Use Permit Application, pursuant to the Stratham Zoning Ordinance for the construction of a bank and related drive-through facilities at 9 Portsmouth Avenue in accordance with the Stratham Zoning Ordinance and Site Plan Review Regulations. The final vote was unanimous. The property lies within the Gateway Commercial Business District- Central Zone Zoning District and is located on real property shown on the Stratham Assessors Tax Map 4, Parcel 11 and consists of approximately 0.68 acres with existing accesses via Portsmouth Avenue and West Road. The Applicant submitted a complete application which was noticed and reviewed in accordance with RSA 676:4 & 675:7. The Applicant has filed with the Planning Board the minimum plans and information required under the Stratham Site Plan Review Regulations.

During the review process, the Applicant and its professional consultants submitted various revisions to the plans along with various supplemental memoranda and correspondence in response to requests by the Planning Board and the Planning Department that reviewed the project. All of these plans, reports and correspondence, and meeting minutes are contained in the Planning Department's files and are hereby incorporated by reference into the public record for this public hearing.

**CONDITIONS PRECEDENT:**

1. All final revisions to the approved plans and/or related documents required by the Town Departments and Town Consultants or comments/recommendations/requirements to be addressed by the Applicant;
2. Work with staff to clean up housekeeping items and submission of final documents such as state permits from NHDES for septic, and NHDOT

**CONDITIONS SUBSEQUENT:**

1. Provide 18' from edge of curb to edge of building for emergency access;
2. Provide an as-built that clearly delineates the water lines and where water is coming from;
3. The Applicant shall comply with all Site Plan Review regulations and Zoning Ordinance regulations in effect as of the filing of the Application.

**GENERAL CONDITIONS:**

1. Unless otherwise stated, all previous approvals and plans associated with this property and project area shall remain in full force. Further, the provisions of this conditional Site Plan Review approval shall apply to and be binding upon the Applicant and all successors and assigns in interest or control.
2. This Site Plan Review approval is based upon the following information, which is incorporated into this decision by reference:

Site Plan Review/Conditional Use Permit Application - 9 Portsmouth Avenue, Tax Map  
4, Lot 11  
Realty Acquisitions, LLC., 142 Portsmouth Ave/PO Box 432, Stratham, NH 03885.  
March 16, 2016

Plan titled: "Kennebunk Savings Bank" Tax Map 4 Lot 11, 9 Portsmouth Ave,  
Stratham, NH.

Prepared for: Realty Acquisitions, LLC., 142 Portsmouth Ave./PO Box 432, Stratham  
NH 03885.

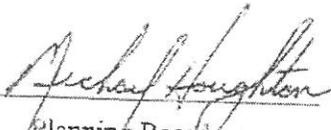
Prepared by: Jones & Beach Engineering, Inc., 85 Portsmouth Avenue, Stratham, NH  
03885.

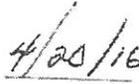
Scale: Varied

Date: February 25, 2016, Last Revised March 16, 2016

Reviewed and Conditionally Approved by Planning Board March 16,  
2016.

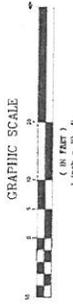
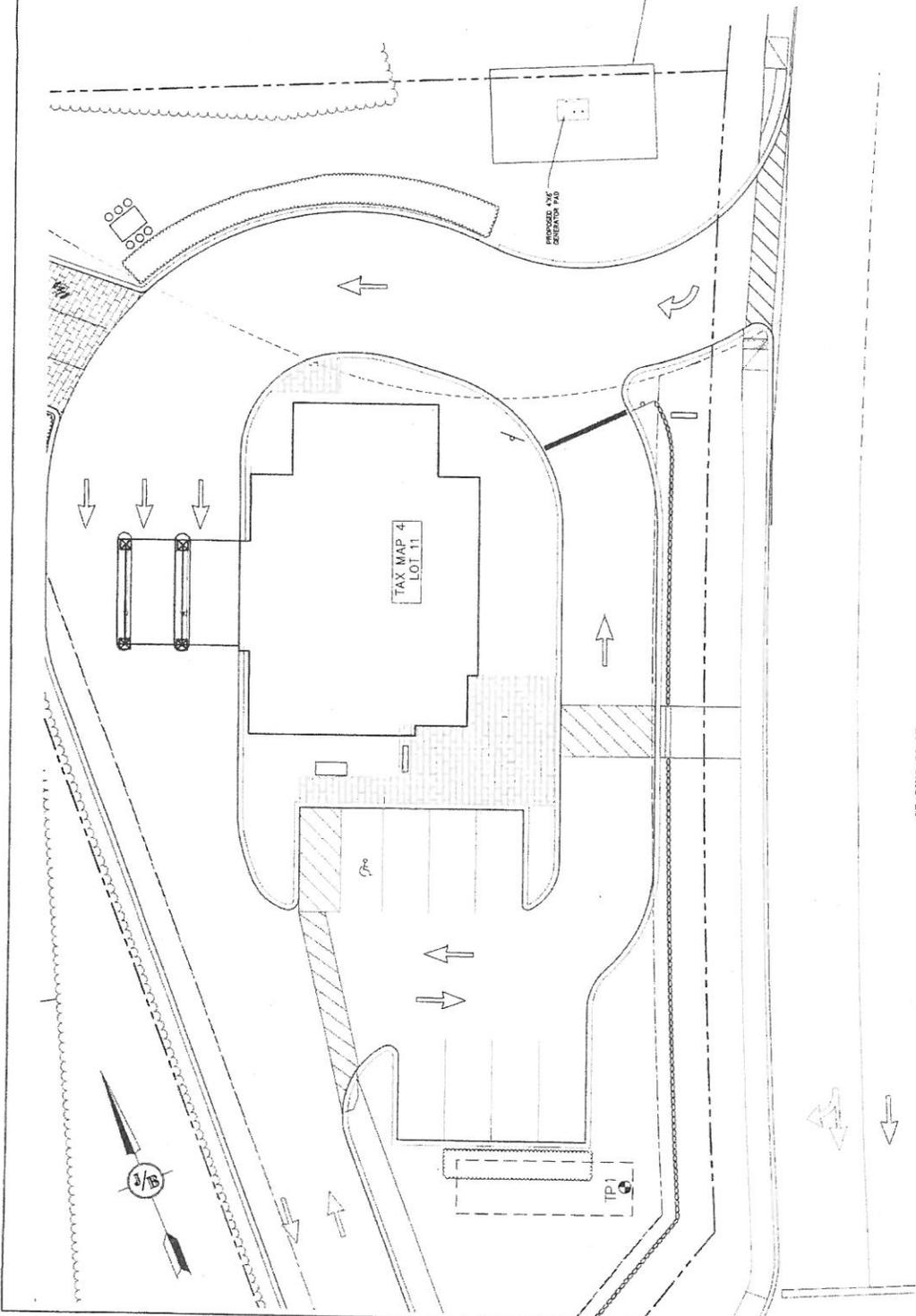
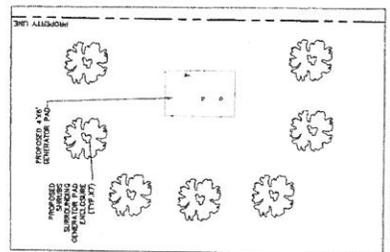
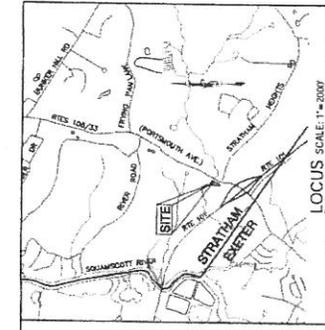
3. Should any disagreement arise or clarification be needed in the enforcement and/or implementation of any of these conditions, the Planning Board shall be the sole and final interpreter of the intent, performance and outcomes of these conditions subject only to the statutory right to judicial review of any Planning Board decision.

  
\_\_\_\_\_  
Planning Board

  
\_\_\_\_\_  
Date







PROJECT PARCEL: TAX MAP 4, LOT 11  
OWNER OF RECORD: KENNEDY SAVINGS BANK, LLC  
147 PORTSMOUTH AVENUE  
PORTSMOUTH, NH 03801  
TEL: 603-877-4746  
FAX: 603-775-0227  
TOTAL LOT AREA: 24,833 SQ. FT.  
0.56 ACRES

DRAWING No. **SK3**  
DATE: 11/11/17  
JOB NO.: 17000

Plan Name: **GENERATOR SKETCH PLAN**  
Project: **KENNEDY SAVINGS BANK  
9 PORTSMOUTH AVE - STRATHAM, NH**  
Owner of Record: **ROUTE 11 PORTSMOUTH AVE, LLC  
PO BOX 432, STRATHAM, NH 03865**

Developed and Produced in NH  
**J/B Jones & Beach Engineers, Inc.**  
Civil Engineering Services  
60 Portsmouth Ave. Portsmouth, NH 03801  
Tel: 603-775-4746  
Fax: 603-775-0227  
E-MAIL: JBE@JONESANDBEACH.COM

REV#	DATE	DESCRIPTION	BY
1	10/05/17	REVISIONS	JBE
2	11/08/17	REVISIONS	JBE

Checked: JBE Date: 11-27-17  
Drawing Name: 17000 PLAN 219  
Project No.: 17000  
THIS DRAWING IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT PERMISSION IN WRITING FROM JONES & BEACH ENGINEERS, INC. ANY ALTERATIONS, AUTHORIZED OR UNAUTHORIZED, SHALL BE AT THE USER'S SOLE RISK AND WITHOUT LIABILITY TO JBE.

**CROW CONSTRUCTION CORP**  
**Commercial, Industrial, Residential**  
**Stratham, NH 03885**

**PROPOSAL**

12/1/2017  
Pipers Property  
Re: 9 Portsmouth Ave.  
Kennebunk Savings Bank project  
Attn: Rob Graham

Landscaping and fixtures Bond

*We are pleased to hereby submit specifications and estimates for:*

1. Provide all plantings per plan L-1 by Jones & Beach dated 3/4/16 @ \$25,000.00
2. Provide plantings to screen generator, supply bike rake, picnic table, and granite bench @ \$1,000.00

We at CROW Construction Corp., Propose to furnish labor and material - complete in accordance with above specifications, for the sum of:

Twenty Six Thousand dollars      \$26,000.00)

**EXCLUSIONS**

Authorized Signature  Date 12-1-17  
Daniel Crow, President

Note: This proposal may be withdrawn by us if not accepted within 10 days.

Acceptance of Proposal X \_\_\_\_\_ Date \_\_\_\_\_

COVENANT AND LIEN

For value received, the Stratham Green Condo Association (the “Grantor”), owner of a certain parcel of land known as the Stratham Green Condominiums, a 60-unit condominium development situated on a 66-acre tract identified in the Stratham Tax Maps as Map 17, Lot 13 (the “Property”), hereby covenants and agrees as follows:

In consideration of the Stratham Planning Board’s approval of a Conditional Use Permit and Site Plan on August 5, 2020 to permit the installation of a ground-mounted solar energy system (the “Facility”) on the Property owned by the Grantor, the Grantor covenants that within ninety (90) days after the abandonment of the Facility or any termination of the Facility’s operation, the Facility will be removed in its entirety from the site and the land under the Facility will be restored to the condition that existed prior to installation of the Facility.

This covenant will run with the land and be binding upon the Grantor’s heirs, successors, and assigns. It is for the benefit of the Town of Stratham (the “Grantee”) and shall be enforced by the Grantee. Any failure to perform the obligations of this covenant will constitute a violation of the Stratham Zoning Ordinance and of New Hampshire RSA Chapter 674. If the Grantor is deficient in meeting the obligations described herein, the Grantee reserves the right to pursue all available remedies to obtain compliance including the imposition of civil penalties in the maximum amount prescribed under state law and the recovery of attorneys’ fees.

The Grantor further grants a lien on the Property to the Grantee to secure the performance of the obligations described above. The lien will survive any transfer of the Property and will be discharged only upon the complete performance of these obligations.

Executed this \_\_\_ day of \_\_\_\_\_, \_\_\_\_.

[Grantor]

By: \_\_\_\_\_  
Gail Sudduth  
Stratham Green Condo Assoc. President

STATE OF NEW HAMPSHIRE  
COUNTY OF ROCKINGHAM

This instrument was acknowledged before me on \_\_\_\_\_, \_\_\_\_\_, by  
\_\_\_\_\_.

\_\_\_\_\_  
Notary Public/Justice of the Peace  
My commission expires:

**ASSET ACCOUNTS**

Bunker Hill Ave Improvements	People's Bank	\$ 17,224.32
Bunker Hill Commons Fire Cistern	People's Bank	\$ 8,029.54
Mobil Cistern	TD Bank	\$ 33,842.35
Tansy Ave	People's Bank	\$ 7,094.46
Winterberry Cistern	People's Bank	\$ 942.46
Fire Protection Fund	People's Bank	\$ 47,357.28

**Total Asset Accounts \$114,490.41**

**Very long term or perhaps asset**

Green Solar Surety	People's Bank	\$ 4,408.42
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Varsity Wireless Historic Sign (designated for Heritage Comm for signage--spend)	People's Bank	\$ 7,297.99
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**Rental Deposit Escrow Accounts**

Foss Property Sec. Dep.	People's Bank	\$ 3,664.16
Gifford House Sec. Deposit	People's Bank	\$ 2,116.33
Park Cottage Sec. Dep.	People's Bank	\$ 969.06
		<b>\$ 6,749.55</b>

**PERFORMANCE BONDS**

Altid Enterprises (2011 Bond-Mark will confirm release w/ DPW)	People's Bank	\$ 11,208.55
Kennebunk Savings Landscape Bond	People's Bank	\$ 1,018.38
Kennebunk Savings Performance (Maint) Bond	People's Bank	\$ 2,545.94
200 Domain Drive Landscape Bond	People's Bank	\$ 2,552.56
Lindt Offsite Improvements (expired impact fees?)	People's Bank	\$ 1,261.88
		<b>\$ 18,587.31</b>

**Prepare for immediate release \$ 18,587.31**

NHSPCA	People's Bank	\$ 35,889.61
Robie Farms--renamed Treat Farms	People's Bank	\$ 111,729.41

**Anticipate release in 2022 \$ 147,619.02**

GCNE (2004)	People's Bank	\$ 35,311.27
Jotaph Realty (2005)	People's Bank	\$ 22,737.09

**Very old and probably should have been released long ago \$ 58,048.36**

**SUMMARY**

for immediate release		\$ 18,587.31
anticipate 2022 release		\$ 147,619.02
should have been released and will be confirmed		\$ 58,048.36
<b>FUNDS TO BE RELEASED</b>		<b>\$ 224,254.69</b>
cemetery land fund		\$ 7,513.88
asset		\$ 114,490.41
like asset		\$ 4,408.42
escrow		\$ 6,749.55
to spend		\$ 7,297.99
<b>FUNDS TO BE MAINTAINED</b>		<b>\$ 140,460.25</b>

**Current Balance of DESA Account \$ 332,128.48**



# TOWN OF STRATHAM

*Incorporated 1716*

10 Bunker Hill Avenue · Stratham, NH 03885

Town Clerk/Tax Collector 603-772-4741

Select Board/Administration/Assessing 603-772-7391

Code Enforcement/Building Inspections/Planning 603-772-7391

Fax (All Offices) 603-775-0517

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**TO:** Select Board Members  
**FROM:** Mark Connors, Director of Planning and Community Development  
**FOR:** August 14, 2023  
**RE:** Release of Performance Bonds

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The Select Board has requested the Town work to release performance guarantees related to previous Planning Board approvals and this memo provides updates related to two funds:

### **Kennebunk Savings Bank**

The Town is holding two performance guarantees in the amounts of \$1,000 and \$2,500 related to the construction of the Kennebunk Savings Bank at 9 Portsmouth Avenue. The site plan was approved by the Planning Board in 2016 and the bond agreement was signed with the Town in late 2017. The \$1,000 is held for evergreen plantings and the \$2,500 is held for the installation of a granite bench, bike rack, and other landscaping on the site.

I have inspected the site and the evergreen plantings have been installed per plan and the granite bench and other landscaping is also in place. The bike rack is not in its designated space consistent with the approved site plan. I have spoken with the bank management and requested they install the bike rack consistent with the plan so that all funds can be released and this project can be fully closed out.

In the meantime, I would recommend the Planning Board release the funds specific to the evergreen plantings, held in a separate account, in the amount of \$1,000 plus any accumulated interest. We will continue to work with the bank so the remaining funds can be released in relatively short order.

### **Stratham Green Solar**

I wanted to provide you an update regarding the potential release of the funds being held by the Town to guarantee the removal of solar energy facilities at the Stratham Green condominium development. The Association approached the Planning Board in late 2022 and requested a zoning amendment to provide for alternatives to a financial bond (the Town is currently holding approximately \$4,400 from the Association) for ensuring the removal of solar facilities after they are abandoned. The Planning Board agreed to sponsor such an amendment, which required a plan for the removal of the facilities and the recording of a legal document committing the applicant to the removal. The amendment passed in the March 2023 Town Election.

After the election, I worked with the Town's Attorney on a legal document to formalize this requirement for the condominium association president to sign and to be recorded at the

Registry of Deeds (see attached Covenant and Lien). The Association President came in to sign the documentation, but requested that it be reviewed by their legal counsel. I have recently heard from the Association President, who expressed significant concern about signing the document as she is uncomfortable with a lien being placed on common property owned by the Association. I have reached out to the Town's Attorney to see if there is alternative language that would satisfy the Town's requirements while addressing the association's concerns.

I am hopeful that we can reach a resolution that would provide for the funds to be released to the Association, however, pending a complete resolution of the issue, the Town will continue to hold the funds.

COPY

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3. The Town agrees that any payments received by it from such funds shall be expended solely for the purpose of curing any default or defaults of the Contractor of its obligations and commitments as set forth in the this Agreement. Such expenditures, as the Town may deem necessary to incur, shall include, but not necessarily be limited to, the reasonable costs of hiring any engineers, contractors, or other consultants, administrative costs of the Town, and/or any legal fees related to this Agreement.

4. The Town agrees to inspect the construction and/or infrastructure Improvements installed by the Contractor, from time to time, upon completion thereof and within a reasonable time after receipt of written request to do so from the Contractor and to advise the Contractor of any deficiencies in the said work. The Town reserves the right and ability to hire any engineers, or other consultants as the Town deems necessary to inspect the work, and the Contractor agrees to pay all reasonable cost thereof. The Contractor agrees to cure any such cited deficiencies. In the event the Contractor fails to cure any deficiencies cited within thirty (30) days of citation, the Town shall have the right, but not the obligation, to draw against the Escrow Account for the purpose of curing the said deficiency.
5. In the event the Town, in its judgment, finds a deficiency which constitutes an emergency due to the immediate hazard it presents to public health, safety, and/or welfare, the Town may take prompt action as the Town shall deem necessary to cure said deficiency, but shall not have the obligation to do so. The Town shall have the right to draw against the Escrow Account for any and all costs and/or expenses incurred in correcting said deficiency caused by the Contractor.
6. The Contractor shall be entitled to examine all documents, which the Town may have in its possession, relating to the Agreement during regular office hours, and the Town will, at the Contractor's request and expense, furnish copies of any said documents that the Contractor may request.
7. Amounts placed in said Escrow Account shall not be released to the Contractor until the Town's construction inspector certifies to the Board of Selectmen that all commitments and obligations of this agreement have been met by the Contractor pursuant to the provisions of the Town's Subdivision and/or Site Plan Review Regulations or terms of the stated Planning Board approval.

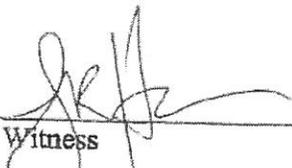
8. If the Contractor shall complete the Improvements and meet its obligations herein prior to the date cited above in a manner satisfactory to the Town or its agents, the amount of NA Dollars (\$ NA) or portions thereof shall be released to the Contractor. The remaining minimum amount of Thirty Five Hundred <sup>x 1/10</sup> Dollars (\$ 3500) shall remain in the Escrow Account for a period of one (1) year from the date of completion of the work as a maintenance bond. At the end of the one (1) year period, the Town shall notify the Contractor in writing as to any work required to be performed to correct or fix any deficiencies or undue wear on the Improvements. The Contractor shall have thirty (30) days from that notice in which to correct or fix such deficiencies and upon completion thereof, the maintenance bond shall be released to the Contractor.
9. It is expressly understood by the parties hereto that this Agreement is not intended for the benefit of any third party, including but not limited to contractors, subcontractors, or materialmen of the Contractor, and is designed solely to protect the Town from any legal or equitable claim and all costs and expenses, to include but not limited to legal fees and/or experts and consultants, arising from the failure of the Contractor to perform its commitments and obligations hereunder. This Agreement shall not be assignable by the Contractor to any third party or successor without the written consent of the Selectmen.
10. In the event of the death or incapacity of the Contractor and the failure of the Contractor's successor or legal representative to act in compliance with the Contractor's commitments and obligations hereunder, the Town shall have the right, but not the obligation, to draw against such funds for the purpose of performing the Contractor's commitments and obligations as set forth herein.
11. At such time as the Town by its Selectmen shall deem appropriate, the Selectmen may consider acceptance of the Improvements as a public road, if previously dedicated for that purpose. Upon an affirmative vote of the Selectmen, the Contractor shall render a deed in a form acceptable to the Selectmen conveying the roadway to the Town. Upon recording of the deed at the

Rockingham County Registry of Deeds, this Agreement shall terminate and any funds left in the Escrow Account shall be returned to the Contractor.

12. It is expressly understood by the parties hereto that a waiver by the Town of any breach or default by the Contractor of the obligations, terms, and/or conditions of this Agreement shall not be deemed a waiver of any other or future breaches and/or defaults thereof.
13. If any clause of this Agreement be declared invalid or unconstitutional in whole or in part and is for any reason rendered null and void, the remaining clauses shall remain in full force and effect.

Dated this 11<sup>th</sup> day of November, 2017.

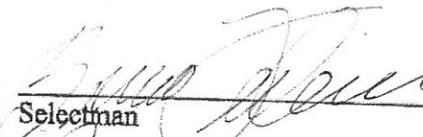
**CONTRACTOR:**

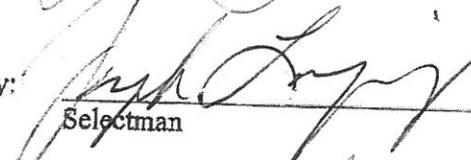
  
Witness

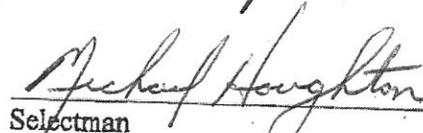
By:  (AGENT)  
(Duly Authorized)

**TOWN OF STRATHAM  
By Its Selectmen**

  
Witness to all three

By:   
Selectman

By:   
Selectman

By:   
Selectman

APR 27 2016



**TOWN OF STRATHAM**

*Incorporated 1716*

10 Bunker Hill Avenue · Stratham, NH 03885

Town Clerk/Tax Collector 603-772-4741

Selectmen's Office/Administration/Assessing 603-772-7391

Code Enforcement/Building Inspections/Planning 603-772-7391

Fax (All Offices) 603-775-0517

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**Planning Board**  
**NOTICE OF DECISION**

**Petition of:** Realty Acquisitions, LLC, 142 Portsmouth Avenue/PO Box 432, Stratham NH 03885.

**Project Name:** Site Plan Review, Conditional Use Permit Application, for construction of banking facility with drive-through services.

**Premises Affected:** 9 Portsmouth Avenue, Stratham, NH Tax Map 4, Lot 11.

**So as to:** Approve the application for the above request by approving the Site Plan Review, Conditional Use Permit for 9 Portsmouth Avenue for construction of banking facility with drive-through services.

The Stratham Planning Board, at its meeting of March 16, 2016 and after a public hearing, completed its consideration of the application for the Site Plan Review and Conditional Use Permit application for the property located at 9 Portsmouth Avenue.

The Board based its decision on plans, supporting oral and written information, and records provided by the Applicant, professional staff, consultants for both the Applicant and the Board, and abutters, as reflected in the minutes on file at the Stratham Town Hall. This information shall be incorporated into the decision by reference.

As a result of such consideration, the Planning Board found that the application as amended was in **Substantial Compliance** with the Stratham Zoning Ordinance and Site Plan Review Regulations. The Planning Board voted unanimously in favor to **Grant the Site Plan Review and Conditional Use Permit Approval** based on the information and stated conditions attached and incorporated hereto.

On March 16, 2016, upon a motion made by Tom House and seconded by Nancy Ober, the Planning Board herein **CONDITIONALLY APPROVED** the Site Plan Review, and Conditional Use Permit Application, pursuant to the Stratham Zoning Ordinance for the construction of a bank and related drive-through facilities at 9 Portsmouth Avenue in accordance with the Stratham Zoning Ordinance and Site Plan Review Regulations. The final vote was unanimous. The property lies within the Gateway Commercial Business District- Central Zone Zoning District and is located on real property shown on the Stratham Assessors Tax Map 4, Parcel 11 and consists of approximately 0.68 acres with existing accesses via Portsmouth Avenue and West Road. The Applicant submitted a complete application which was noticed and reviewed in accordance with RSA 676:4 & 675:7. The Applicant has filed with the Planning Board the minimum plans and information required under the Stratham Site Plan Review Regulations.

During the review process, the Applicant and its professional consultants submitted various revisions to the plans along with various supplemental memoranda and correspondence in response to requests by the Planning Board and the Planning Department that reviewed the project. All of these plans, reports and correspondence, and meeting minutes are contained in the Planning Department's files and are hereby incorporated by reference into the public record for this public hearing.

**CONDITIONS PRECEDENT:**

1. All final revisions to the approved plans and/or related documents required by the Town Departments and Town Consultants or comments/recommendations/requirements to be addressed by the Applicant;
2. Work with staff to clean up housekeeping items and submission of final documents such as state permits from NHDES for septic, and NHDOT

**CONDITIONS SUBSEQUENT:**

1. Provide 18' from edge of curb to edge of building for emergency access;
2. Provide an as-built that clearly delineates the water lines and where water is coming from;
3. The Applicant shall comply with all Site Plan Review regulations and Zoning Ordinance regulations in effect as of the filing of the Application.

**GENERAL CONDITIONS:**

1. Unless otherwise stated, all previous approvals and plans associated with this property and project area shall remain in full force. Further, the provisions of this conditional Site Plan Review approval shall apply to and be binding upon the Applicant and all successors and assigns in interest or control.
2. This Site Plan Review approval is based upon the following information, which is incorporated into this decision by reference:

Site Plan Review/Conditional Use Permit Application - 9 Portsmouth Avenue, Tax Map  
4, Lot 11  
Realty Acquisitions, LLC., 142 Portsmouth Ave/PO Box 432, Stratham, NH 03885.  
March 16, 2016

Plan titled: "Kennebunk Savings Bank" Tax Map 4 Lot 11, 9 Portsmouth Ave,  
Stratham, NH.

Prepared for: Realty Acquisitions, LLC., 142 Portsmouth Ave./PO Box 432, Stratham  
NH 03885.

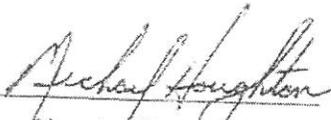
Prepared by: Jones & Beach Engineering, Inc., 85 Portsmouth Avenue, Stratham, NH  
03885.

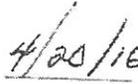
Scale: Varied

Date: February 25, 2016, Last Revised March 16, 2016

Reviewed and Conditionally Approved by Planning Board March 16,  
2016.

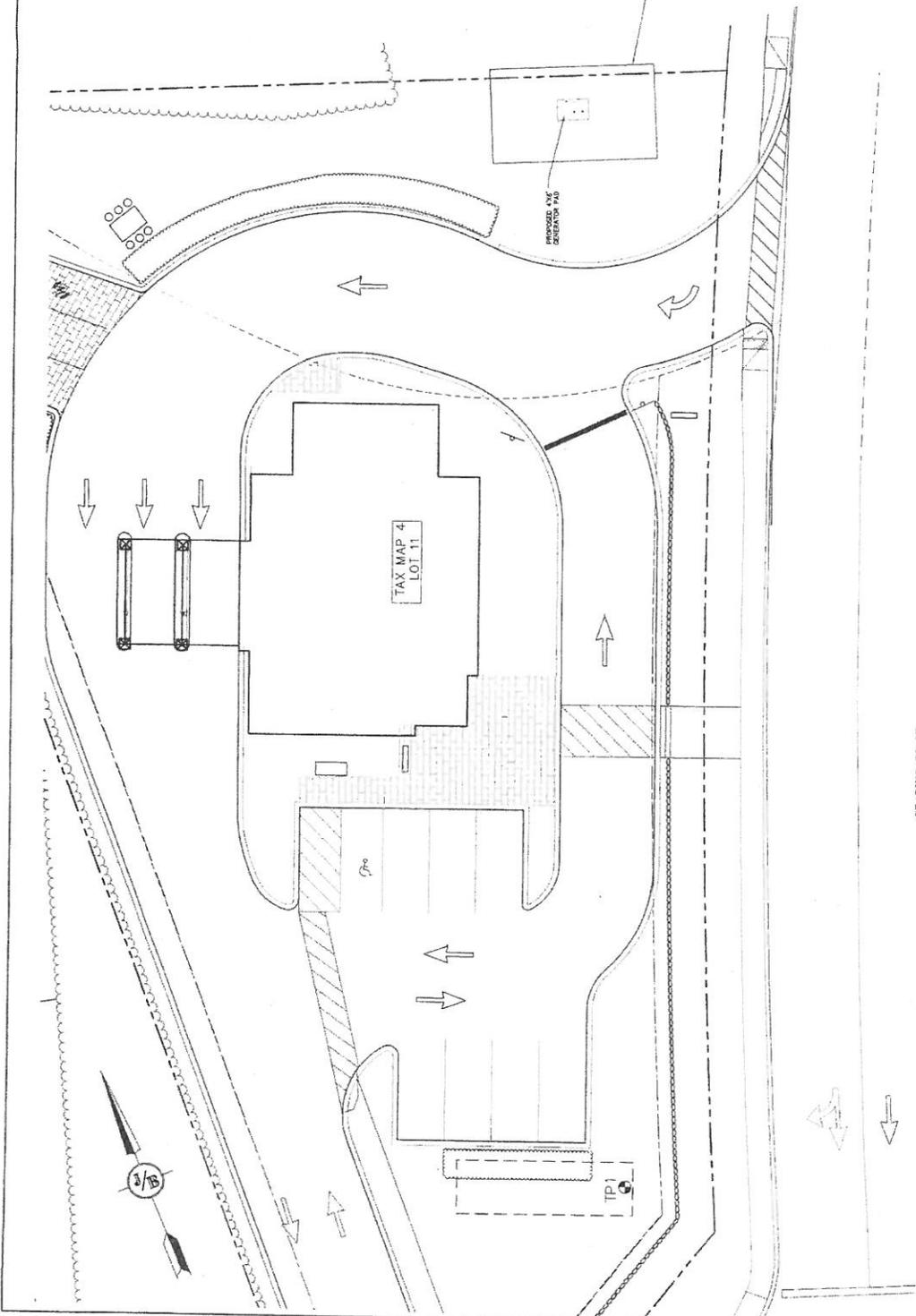
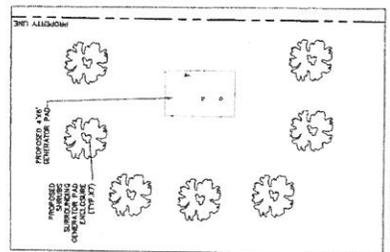
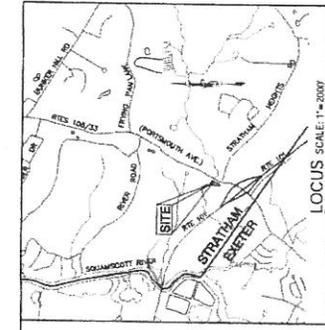
3. Should any disagreement arise or clarification be needed in the enforcement and/or implementation of any of these conditions, the Planning Board shall be the sole and final interpreter of the intent, performance and outcomes of these conditions subject only to the statutory right to judicial review of any Planning Board decision.

  
\_\_\_\_\_  
Planning Board

  
\_\_\_\_\_  
Date







PROJECT PARCEL: TAX MAP 4, LOT 11  
OWNER OF RECORD: KENNEDY SAVINGS BANK, LLC  
147 PORTSMOUTH AVENUE  
PORTSMOUTH, NH 03801  
TEL: 603-877-4746  
FAX: 603-775-0227  
WWW.KSBANK.COM

TOTAL LOT AREA: 24,000 SQ. FT.  
0.55 ACRES

DRAWING No. **SK3**  
DATE: 11/11/17  
BY: JRE  
CHECKED: JRE

Plan Name: **GENERATOR SKETCH PLAN**  
Project: **KENNEDY SAVINGS BANK  
9 PORTSMOUTH AVE - STRATHAM, NH**  
Owner of Record: **ROUTE 11 PORTSMOUTH AVE, LLC  
PO BOX 432, STRATHAM, NH 03865**

Developed and Produced in NH  
**J/B Jones & Beach Engineers, Inc.**  
Civil Engineering Services  
60 Portsmouth Ave.  
PO Box 210  
Stratham, NH 03886  
TEL: 603-775-4746  
FAX: 603-775-0227  
E-MAIL: JBE@JONESANDBEACH.COM

REV.	DATE	DESCRIPTION	BY
1	10/16/17	ISSUED FOR PERMIT	JRE
2	11/28/17	REVISIONS	JRE

Checked: JRE Scale: 1" = 20' Project: SK3/018  
Drawing Name: GENERATOR SKETCH PLAN.dwg  
THIS DRAWING IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT PERMISSION IN WRITING FROM JONES & BEACH ENGINEERS, INC. ANY ALTERATIONS, AUTHORIZED OR UNAUTHORIZED, SHALL BE AT THE USER'S SOLE RISK AND WITHOUT LIABILITY TO JBE.

**CROW CONSTRUCTION CORP**  
**Commercial, Industrial, Residential**  
**Stratham, NH 03885**

**PROPOSAL**

12/1/2017  
Pipers Property  
Re: 9 Portsmouth Ave.  
Kennebunk Savings Bank project  
Attn: Rob Graham

Landscaping and fixtures Bond

*We are pleased to hereby submit specifications and estimates for:*

1. Provide all plantings per plan L-1 by Jones & Beach dated 3/4/16 @ \$25,000.00
2. Provide plantings to screen generator, supply bike rake, picnic table, and granite bench @ \$1,000.00

We at CROW Construction Corp., Propose to furnish labor and material - complete in accordance with above specifications, for the sum of:

Twenty Six Thousand dollars      \$26,000.00)

**EXCLUSIONS**

Authorized Signature  Date 12-1-17  
Daniel Crow, President

Note: This proposal may be withdrawn by us if not accepted within 10 days.

Acceptance of Proposal X \_\_\_\_\_ Date \_\_\_\_\_

COVENANT AND LIEN

For value received, the Stratham Green Condo Association (the “Grantor”), owner of a certain parcel of land known as the Stratham Green Condominiums, a 60-unit condominium development situated on a 66-acre tract identified in the Stratham Tax Maps as Map 17, Lot 13 (the “Property”), hereby covenants and agrees as follows:

In consideration of the Stratham Planning Board’s approval of a Conditional Use Permit and Site Plan on August 5, 2020 to permit the installation of a ground-mounted solar energy system (the “Facility”) on the Property owned by the Grantor, the Grantor covenants that within ninety (90) days after the abandonment of the Facility or any termination of the Facility’s operation, the Facility will be removed in its entirety from the site and the land under the Facility will be restored to the condition that existed prior to installation of the Facility.

This covenant will run with the land and be binding upon the Grantor’s heirs, successors, and assigns. It is for the benefit of the Town of Stratham (the “Grantee”) and shall be enforced by the Grantee. Any failure to perform the obligations of this covenant will constitute a violation of the Stratham Zoning Ordinance and of New Hampshire RSA Chapter 674. If the Grantor is deficient in meeting the obligations described herein, the Grantee reserves the right to pursue all available remedies to obtain compliance including the imposition of civil penalties in the maximum amount prescribed under state law and the recovery of attorneys’ fees.

The Grantor further grants a lien on the Property to the Grantee to secure the performance of the obligations described above. The lien will survive any transfer of the Property and will be discharged only upon the complete performance of these obligations.

Executed this \_\_\_ day of \_\_\_\_\_, \_\_\_\_.

[Grantor]

By: \_\_\_\_\_  
Gail Sudduth  
Stratham Green Condo Assoc. President

STATE OF NEW HAMPSHIRE  
COUNTY OF ROCKINGHAM

This instrument was acknowledged before me on \_\_\_\_\_, \_\_\_\_\_, by  
\_\_\_\_\_.

\_\_\_\_\_  
Notary Public/Justice of the Peace  
My commission expires:

**ASSET ACCOUNTS**

Bunker Hill Ave Improvements	People's Bank	\$ 17,224.32
Bunker Hill Commons Fire Cistern	People's Bank	\$ 8,029.54
Mobil Cistern	TD Bank	\$ 33,842.35
Tansy Ave	People's Bank	\$ 7,094.46
Winterberry Cistern	People's Bank	\$ 942.46
Fire Protection Fund	People's Bank	\$ 47,357.28

**Total Asset Accounts \$114,490.41**

**Very long term or perhaps asset**

Green Solar Surety	People's Bank	\$ 4,408.42
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Varsity Wireless Historic Sign (designated for Heritage Comm for signage--spend)	People's Bank	\$ 7,297.99
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**Rental Deposit Escrow Accounts**

Foss Property Sec. Dep.	People's Bank	\$ 3,664.16
Gifford House Sec. Deposit	People's Bank	\$ 2,116.33
Park Cottage Sec. Dep.	People's Bank	\$ 969.06
		<b>\$ 6,749.55</b>

**PERFORMANCE BONDS**

Altid Enterprises (2011 Bond-Mark will confirm release w/ DPW)	People's Bank	\$ 11,208.55
Kennebunk Savings Landscape Bond	People's Bank	\$ 1,018.38
Kennebunk Savings Performance (Maint) Bond	People's Bank	\$ 2,545.94
200 Domain Drive Landscape Bond	People's Bank	\$ 2,552.56
Lindt Offsite Improvements (expired impact fees?)	People's Bank	\$ 1,261.88
		<b>\$ 18,587.31</b>

**Prepare for immediate release \$ 18,587.31**

NHSPCA	People's Bank	\$ 35,889.61
Robie Farms--renamed Treat Farms	People's Bank	\$ 111,729.41

**Anticipate release in 2022 \$ 147,619.02**

GCNE (2004)	People's Bank	\$ 35,311.27
Jotaph Realty (2005)	People's Bank	\$ 22,737.09

**Very old and probably should have been released long ago \$ 58,048.36**

**SUMMARY**

for immediate release		\$ 18,587.31
anticipate 2022 release		\$ 147,619.02
should have been released and will be confirmed		\$ 58,048.36
<b>FUNDS TO BE RELEASED</b>		<b>\$ 224,254.69</b>
cemetery land fund		\$ 7,513.88
asset		\$ 114,490.41
like asset		\$ 4,408.42
escrow		\$ 6,749.55
to spend		\$ 7,297.99
<b>FUNDS TO BE MAINTAINED</b>		<b>\$ 140,460.25</b>

**Current Balance of DESA Account \$ 332,128.48**

**STATE OF NEW HAMPSHIRE  
PUBLIC UTILITIES COMMISSION**

**DE 23-074**

**TOWN OF STRATHAM**

**Request for Approval of Stratham Community Power Plan**

**ORDER OF NOTICE**

On August 1, 2023, the Town of Stratham (Stratham) filed a Community Power Electric Aggregation Plan (Community Power Plan) with the Commission pursuant to RSA 53-E:7 for Commission review and approval. RSA 53-E:7, II provides that

The commission shall approve any plan submitted to it unless it finds that it does not meet the requirements of this chapter and other applicable rules and shall detail in writing addressed to the governing bodies of the municipalities or counties concerned, the specific respects in which the proposed plan substantially fails to meet the requirements of this chapter and applicable rules.

This filing raises, *inter alia*, issues related to whether Stratham's Community Power Plan meets the requirements of RSA chapter 53-E and applicable rules.

RSA 53-E:7, II also directs the Commission to accept public comments for 21 days after receiving any such request for approval of a community electric aggregation plan, and states that the Commission's review of the plan and comments shall not require a contested case. Accordingly, the Commission hereby provides notice that it will accept public comments on Stratham's Community Power Plan within the first 21 days from the date of submission, or until **August 22, 2023**. Comments shall be addressed to the Chairman of the Commission, by mail at:

21 South Fruit Street, Suite 10,  
Concord, N.H. 03301-2429

or by e-mail at: [ClerksOffice@PUC.NH.gov](mailto:ClerksOffice@PUC.NH.gov).

DE 23-074

All comments shall readily identify Docket No. DE 23-074 in the document header and/or in the subject line of any email.

Stratham's filing, including its Community Power Plan and attachments, and subsequent docket filings, other than any information for which confidential treatment is requested of or granted by the Commission, are available on the Commission website at <https://www.puc.nh.gov/Regulatory/Docketbk/2023/23-074.html>.

**Based upon the foregoing, it is hereby**

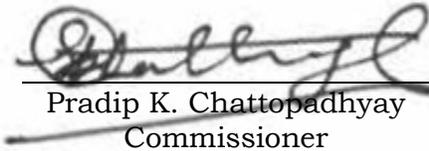
**ORDERED**, that public comments shall be accepted, as set forth in this notice and pursuant to RSA 53-E:7, II, until **August 22, 2023**; and it is

**FURTHER ORDERED**, a copy of this order of notice shall be posted on the Commission's website no later than August 8, 2023.

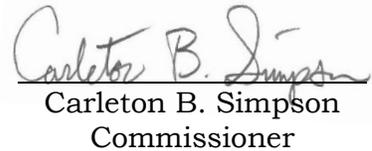
So ordered, this fourth day of August, 2023.



Daniel C. Goldner  
Chairman



Pradip K. Chattopadhyay  
Commissioner



Carleton B. Simpson  
Commissioner

# Service List - Docket Related

Docket#: 23-074

Printed: 8/4/2023

Email Addresses

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ClerksOffice@puc.nh.gov  
CaseWalworth@aol.com  
Energy-Litigation@energy.nh.gov  
ocalitigation@oca.nh.gov

July 2023

Dear Neighbor,

The intent of this letter is to keep Eversource Energy customers and abutting property owners informed about electric system work being conducted in their area.

Soon crews from an Eversource contractor will begin work replacing existing wood transmission structures on or near your property in the communities of Fremont, Brentwood, Exeter, and Stratham, N.H.

### What You Can Expect

Since your property is on or near the project route, here is important information about how we will work in your neighborhood:

- **Reliable Service:** Be assured that this work will not interrupt electric service to your property.
- **Proper Identification:** All people working on this project will carry identification.
- **Where We Will Be Working:** Construction activity will take place within the power line corridor between Taylor Lane in Fremont, NH and Great Bay Substation in Stratham, NH.
- **Construction Hours:** Typical construction hours are Monday through Saturday, 7 a.m. through 7 p.m. If longer work hours are needed, we will request permission from municipal officials as applicable.
- **Construction Activities:** Construction will occur in phases, including the following:
  - Crews conducting survey digging in certain areas prior to construction activities.
  - Construction vehicles in the power line corridor, including heavy equipment, though we will make every effort to minimize any impact to your property.
  - Site grading, mowing/vegetation removal, adding gravel to the access road, and setting timber mats in wetland areas.
  - The new structures will be of similar height and placed near the existing structures.
  - When the project is completed, crews will restore areas that were disturbed by the work.
- **Project Completion:** We expect all work, including restoration, to be complete in spring 2024. Please keep in mind that the schedule may change due to weather and other unexpected circumstances.

### Health and Safety Is Our Top Priority

Please know that Eversource remains committed to prioritizing public health as well as the health of employees and contractors. All Eversource personnel follow applicable health and safety guidelines to help prevent the spread of COVID-19.

### For More Information

Keeping the lines of communication open is important to us. Project inquiries can be directed to Kaitlin Griffin at [kaitlin.griffin@eversource.com](mailto:kaitlin.griffin@eversource.com). You can also contact our **project hotline at 1-888-926-5334** or send an email to [NHProjectsInfo@eversource.com](mailto:NHProjectsInfo@eversource.com).

Eversource is committed to being a good neighbor and doing our work with respect for you and your property. We will continue to provide regular project notifications via mailings, phone calls and/or emails. Thank you for your patience as this important project moves forward.

Sincerely,

*Kaitlin Griffin*

Kaitlin Griffin  
Eversource Project Services

The following are the upcoming stages of the construction process associated with this transmission structure replacement work:

### Work Area Preparation

Construction vehicles and equipment must be able to access each transmission structure. For these vehicles, we will build or enhance gravel roads to provide access to structure locations. We'll also install level work pads to create a stable work area for equipment, such as drill rigs and cranes.

We use timber mats in or around wetlands to protect these environmentally sensitive areas. Temporary soil erosion and sedimentation controls (for example, silt fences and straw bales) and other environmental controls may be installed near the work areas during construction. We will maintain these controls as needed throughout the construction process. Typically, these environmental controls are removed after construction, though some may remain until the area is restored.

### Foundation Drilling

When required, drilling activities usually take place for a few days at each location where structures are being replaced. Depending on soil conditions, the drilling may last longer. The size of the hole will also vary with the size of the new structure and soil conditions. At the end of the workday, any open foundation holes will be safely covered and secured. Once we complete the foundation installation, we will assemble and install the new structures.

### New Structure Installations and Modifications to Existing Structures

Once the foundations are complete, we'll begin installing the new steel replacement structures. Steel structures often come in sections that are assembled on site. The structure pieces will be delivered to the power line corridor in advance of this installation process. Cranes and/or bucket trucks are used to lift the structures and set them into position on the foundations.

Where existing structures are being modified, crews will climb the structure or use bucket trucks to make the necessary modifications. Generally, it takes one to three days to assemble and erect each new structure or modify an existing structure.

### Existing Structure Removal

The existing structures being replaced will be taken apart and removed from the site. Where needed, the old concrete foundations will be removed, and the hole filled with soil. We will recycle or properly dispose of all material removed from the site.



*Photos show typical work areas and are for illustration only.*



## NEW HAMPSHIRE DIVISION OF HISTORICAL RESOURCES

Department of Natural and Cultural Resources  
172 Pembroke Road, Concord, NH 03301  
603-271-3483  
TDD Access Relay NH 1-800-735-2964  
[www.nh.gov/nhdhr](http://www.nh.gov/nhdhr)  
[preservation@dncr.nh.gov](mailto:preservation@dncr.nh.gov)

June 20, 2023

Dear Property Owner:

We are pleased to inform you that the Scammon Farm Historic District, to include the following properties in Stratham, New Hampshire, will soon be considered by the New Hampshire State Historical Resources Council for nomination to the National Register of Historic Places:

- Parcel 08-001 off River Road/NH 101
- Parcel 08-007 River Road cemetery
- Parcel 08-008 21 River Road
- Parcel 08-009 23 & 25 River Road

This National Register nomination was moved to the Council's Summer meeting agenda from the Spring meeting agenda. The Council will meet next on July 31, 2023.

The National Register is the official federal listing of significant heritage resources (buildings, structures, sites, districts, and objects) worthy of preservation, but it does not impose any restriction or limitation on the use of private or non-federal property unless federal funds or programs are involved. If the property is listed in the National Register, certain Federal investment tax credits for rehabilitation and other provisions may apply.

Although there are no known coal resources in New Hampshire, we are required by federal regulations to notify you that if the property contains coal resources and is listed on the National Register, certain provisions of the Surface Mining and Control Act of 1977 make it less likely that surface mining of the coal will be permitted by the state or federal government.

Owners of private properties nominated to the National Register of Historic Places must be given an opportunity to concur in or object to listing in accord with the National Historic Preservation Act Amendments of 1980 and federal regulation 36 CFR Part 60. (These provisions apply to fee simple ownership only.)

Any owner or partial owner of private property who chooses to object to listing is required to submit to the State Historic Preservation Officer a notarized statement certifying that the party is the sole or partial owner of private property, as appropriate, and objects to the listing. In the case of a district nomination, the district will not be listed if a majority of the owners objects to listing. Each owner or partial owner of private property has one vote regardless of what part of the property that party owns.

If the district cannot be listed because a majority of owners object prior to the submission of a nomination by the state, the State Historic Preservation Officer shall submit the nomination to the

Keeper of the National Register for a determination of the eligibility of the property for inclusion in the National Register. If the property is then determined eligible for listing, although not formally listed, federal agencies will be required to allow the Advisory Council on Historic Preservation an opportunity to comment before the agency may fund, license, or assist a project which will affect the property.

If you choose to object to the listing of your private property, the notarized objection must be submitted to the State Historic Preservation Officer, Department of Natural and Cultural Resources, Division of Historical Resources, 172 Pembroke Road, Concord, N.H. 03301 by 4pm on July 28, 2023.

If you wish to comment on whether the property should be nominated to the National Register, please send your comments to the Division of Historical Resources, 172 Pembroke Road, Concord, N.H. 03301. Comments must be received by July 28, 2023.

If you have any questions or would like additional information, please feel free to contact me at [megan.r.rupnik@dncr.nh.gov](mailto:megan.r.rupnik@dncr.nh.gov).

Sincerely,



Megan R. Rupnik  
National Register & State Survey Coordinator

cc Stratham Board of Selectmen, c/o Town Administrator, Town of Stratham  
Stratham Heritage Commission  
Rockingham County Commissioners' Office  
Preservation Company



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Commissioner

July 27, 2023

David Rodrigue, P.E.
Assistant Commissioner
Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

Mike Houghton, Chair of Selectboard
Town of Stratham
10 Bunker Hill Avenue
Stratham, NH 03885

Re: Stratham Highway Block Grant Aid – in Accordance with RSA 235:23
Payment for Maintenance, Construction and Reconstruction of Class IV and V Highways

Dear Mr. Houghton:

The following is notification of State Highway Block Grant Aid available to your town in State Fiscal Year 2024 (July 1, 2023 thru June 30, 2024) based on estimated revenues through June 30, 2023. The Block Grant Aid payment includes highway revenue from Senate Bill (SB) 367 that was effective July 1, 2014. The total could possibly change based on final audited State Fiscal Year 2023 revenues. The resulting adjustment will be reflected in the April payment. Funding is anticipated to be available upon the availability and continued appropriation of funds in the future operating budget.

State Highway Block Grant Aid anticipated to be available to the Town of Stratham during Fiscal Year 2024 (July 1, 2023 to June 30, 2024) is as follows:

Table with 2 columns: Payment Date, Amount. Rows: July 2023 Actual Payment: \$53,659.76; October 2023 Actual Payment: \$53,659.76; January 2024 Actual Payment: \$35,773.18; April 2024 Estimated Payment: \$35,773.17

TOTAL FOR FY 2024: \$178,865.87

In generalized terms and in accordance with statutory provisions for distribution of Apportionment "A" and SB 367 funds, a disbursement is made of approximately \$1,463 for each mile of Class IV and Class V highway inventoried by each municipality and approximately \$13 for each person residing in a municipality based on the state planning estimate of population. Apportionment "B" is distributed this year to 14 small towns under a somewhat more complicated formula as specified in RSA 235:23, which recognizes the economics of maintaining their Class V highway mileage when considered in relationship to their equalized valuation tax base.

Please contact us at 271-3344 if you have any questions.

Sincerely,

C. R. Willeke

C. R. Willeke, PE
Municipal Highways Engineer
Bureau of Planning and Community Assistance

CRW/dmp

# 2023 Household Hazardous Waste Collection

**When:** Saturday October 21, 8:00AM-12:00PM

**Where:** Exeter Public Works Garage, 13 Newfields Rd.

**Participating Towns:** Exeter, Stratham, Newfields, East Kingston, Epping, Seabrook, South Hampton

**Registration Required:** <https://publicinput.com/exeterhhw2023>

## Accepted Items:

- Oil based paint
- Solvents & thinners
- Household cleaners
- Pesticides
- Antifreeze
- Automotive products
- Used motor oil
- Aerosol
- Fluorescent bulbs
- Gas, diesel, kerosene
- Adhesive
- Rechargeable batteries
- Herbicide
- Automotive batteries
- Fertilizer
- Sealant
- Mercury containing products
- Pool chemicals

## Prohibited Items:

- Latex paint
- Alkaline batteries
- Electronics
- Gas cylinders
- Explosive materials
- Ammunition
- Radioactive materials
- Infectious or biological waste
- Prescription medicine/syringes
- Esters

## Additional Information

- \$15 user fee covers up to 10 gallons or 20 pounds of waste.
- Online registration is required. Select a 30 minute drop-off window.
- Stay in your vehicle at the event.
- For more information contact your municipality or the Rockingham Planning Commission, 603-778-0885, [email@therpc.org](mailto:email@therpc.org), <http://www.therpc.org/hhw>





THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.  
Commissioner

July 11, 2023

David Rodrigue, P.E.  
Assistant Commissioner  
Andre Briere, Colonel, USAF (RET)  
Deputy Commissioner

Pike Industries, Inc.  
3 Eastgate Park Rd.  
Belmont, NH 03220

Re: **Stratham-Greenland X-A005(066) 43272**  
Implement safety improvements along NH 33 corridor

You are hereby advised that construction of referenced contract was completed and accepted on June 29, 2023.

By copy of this letter the project work is now turned over to the appropriate agency for maintenance. It is the responsibility of the Contractor to file the required Notice of Termination forms when applicable with the EPA and with the Department.

Seeded areas that do not establish acceptable growth will be reseeded at the Contractor's expense per 107.14. This will not affect the completion and acceptance date and no money will be retained for this work.

A final estimate will be forwarded for review following project audit.

To ensure processing of all payments it is imperative that applicable Certificates of Compliance be on file with the Department.

The attached CONTRACTOR EVALUATION OF NHDOT PROJECT PERFORMANCE form is voluntary and is to be directed to the Bureau of Construction office in Concord, N.H. if utilized.

Very truly yours,

Paul E. Metcalf, P.E.  
District Construction Engineer

PEM/mw via Construction Administrator  
cc:

- Bureau of Bridge Design
- Bureau of Bridge Design, Chelsea Noyes
- Bureau of Bridge Maintenance, A. Hall, L. Byers
- Bureau of Budget & Finance
- Bureau of Environment, J. Evans, M. Urban
- Bureau of Highway Design
- Bureau of Highway Maintenance
- Bureau of Materials & Research
- Bureau of Right-of-Way
- Bureau of Traffic, Julie Mathews
- Contract Section, M. Drouin, P. Jouvelakas
- Bureau of Planning & Community Assistance
- Bureau of Turnpikes
- Bureau of Rail & Transit

- Contract Administrator, Steve Quirion
- Utility Section, Lennart Suther
- Director of Project Development
- District 6 Maintenance
- TMC, N. King, C. Blackman
- Envir. Coord., D. Elliott, D. Benjamin, A. Czachor
- Federal Highway Administration
- Office of Access, Opportunity & Compliance
- Surety, Liberty Mutual Insurance Company
- The Towns of Stratham and Greenland
- Project Lead Person, Ron Grandmaison
- CAMS Milestone

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# RAFFLE PERMIT APPLICATION


  
**Town of Stratham**  
 Incorporated 1716  
 10 Bunker Hill Ave. • Stratham, NH 03885

APPLICANT INFORMATION			
<b>Organization Applying for Permit:</b> <small>(Note: Only legal non-profits can be issued a permit)</small>		<b>Employer ID #:</b>	
Troop 185 (SVFDA)			
<b>Address:</b> 4 Winnicutt	<b>City:</b> Stratham	<b>State:</b> NH	<b>Zip:</b> 03885
<b>Contact Person:</b> Carolyn Barron	<b>Phone:</b> 603-303-4644	<b>Email:</b> Carolynb@outlook.com	
RAFFLE/DRAWING PERMIT INFORMATION			
<b>Date(s) Raffle Tickets Will Be Sold:</b> Sept 24, 2023			
<b>Date of Drawing:</b> Sept 24, 2023		<b>Location of Drawing:</b> Stratham Hill Park	
<b>List Items to be Raffled:</b> TBD We will be asking for gift card donations from local businesses and restaurants Also, do a 50/50 raffle			
<b>Reason for Raffle:</b> Raise funds at the Troop 185 30 <sup>th</sup> Stratham Hill Car and Bike Show			
<b>How is Raffle Going to be Conducted (i.e. door to door, only at events, only family and friends, etc.):</b> only at event			
<b>Other (any other pertinent information):</b>			
<i>I have read the provisions of NH RSA 287-A (attached) and by signing below, state that the organization I represent will comply with those provisions at all times.</i>			
<b>Signature:</b> 		<b>Date:</b> 8/11/23	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED     Reason for denial:			
<b>Selectman Signature:</b>		<b>Date:</b>	
<b>Selectman Signature:</b>		<b>Date:</b>	
<b>Selectman Signature:</b>		<b>Date:</b>	