



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

MEMORANDUM

TO: Michael Houghton, Select Board Chair
Joseph Lovejoy, Select Board Vice-Chair
Allison Knab, Select Board

FROM: David Moore, Town Administrator

DATE: August 12, 2021

RE: Select Board Agenda and Materials for the August 16, 2021 Regular Meeting

Please allow this memorandum to serve as a guide to the Select Board Meeting agenda for August 16, 2021.

III. Consideration of Minutes

Draft minutes from your meeting on August 2, 2021 and amended minutes from July 19, 2021 are included for your review.

IV. Treasurer Report (first meeting of the month)

V. Department Reports & Presentations

- A. Town Assessor, Chris Murdough
- B. Parks & Recreation, Director Seth Hickey

VI. Correspondence

- A. NH DOT Letter Regarding Highway Block Grant for 2022

VII. Public Comment

VIII. Public Hearings, Ordinances and/or Resolutions

IX. Discussion of Monthly Reports (second meeting of each month)

X. New Business and Action Items

A. Abatements Requests

During her departmental report, Ms. Murdough will present abatements for the Board's consideration

B. 20 Portsmouth Avenue - Sidewalk Agreement (Chipotle)

Please see attached memorandum from Town Planner Mark Connors.

C. Acceptance of Donation to the Police Dept. from BMW for Cruiser Detailing

In accordance with the donation Acceptance Policy for the Police Department, Chief King has submitted this donation application for the Board's review and acceptance.

D. Update on ARPA Funds – Local Fiscal Recovery Funds

I plan to present a verbal report update on the status of planning for the expenditure of these funds

XI. Town Administrator Report

I will present updates on Town business. If you have any particular items of business you would like to make sure I am prepared to cover, please let me know. We will also need a non-public session for this meeting.

XII. Informational Items

- A. July Budget Expenditure Report, Revenues, CIP balances

XIII. Reservations, Event Requests & Permits

- A. Request for use of Front Pavilion and fee waiver for NH Nepalese Community, a non-profit
- B. Request for use of the Front Pavilion and fee waiver for The Phoenix, a non-profit
- C. Request to allow alcohol use in Room A for event on Oct. 16

XIV. Review of Recent or Upcoming Board & Commissions Agendas

XV. Boards and Commissions Nominations & Appointments

- A. Appointment for consideration: Eric Bahr as representative to the Exeter Squamscott River Local Advisory Committee

XVI. Miscellaneous & Old Business

- A. PFAS in Town Center
- B. Open Items Tracking

XVII. Adjournment



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SELECT BOARD AGENDA AUGUST 16, 2021 7:30 P.M.

**Hutton Room, Stratham Municipal Center
10 Bunker Hill Avenue, Stratham, NH 03885**

This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center

The public may access this meeting at the date and time above using this conference call information. Please dial the conference number **(877) 205 7349** and input **2254** when prompted for a user pin/code.

If at any time during the meeting you have difficulty hearing the proceedings, please e-mail dmoore@strathamnh.gov.

To access materials related to this meeting, please see this link:
<https://www.strathamnh.gov/select-board>

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes – August 2, 2021; Amended Minutes – July 19, 2021
- IV. Treasurer Report (first meeting of the month)
- V. Department Reports & Presentations
 - A. Town Assessor, Chris Murdough
 - B. Parks & Recreation Director Seth Hickey
- VI. Correspondence
 - A. NH DOT Letter Regarding Highway Block Grant for 2022
- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions
- IX. Discussion of Monthly Reports – (second meeting of the Month)

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- X. New Business and Action Items
 - A. Abatement Requests
 - B. 20 Portsmouth Avenue - Sidewalk Agreement (Chipotle)
 - C. Acceptance of Donation to the Police Dept. from BMW for Cruiser Detailing
 - D. Update on ARPA Funds – Local Fiscal Recovery

- XI. Town Administrator Report

- XII. Informational Items
 - A. July Budget Expenditure Report, Revenues, CIP balances

- XIII. Reservations, Event Requests & Permits
 - A. Request for use of Front Pavilion and fee waiver for the NH Nepalese Community, a non-profit.
 - B. Request for use of the Front Pavilion and fee waiver for The Phoenix, a non-profit.
 - C. Request from Lisa Rohr to allow alcohol use in Room A for her event on Oct. 16.

- XIV. Review of Recent or Upcoming Board & Commissions Agendas

- XV. Boards and Commissions Nominations & Appointments
 - A. Appointment for consideration: Eric Bahr representative to the Exeter Squamscott River Local Advisory Committee

- XVI. Miscellaneous & Old Business
 - A. PFAS in Town Center
 - B. Open Items Tracking

- XVII. Adjournment

MINUTES OF THE AUGUST 2, 2021 SELECT BOARD MEETING

Meeting held in the Hutton Room at the Stratham Municipal Center

MEMBERS PRESENT: Board Members Chair Mike Houghton and Vice Chair Joe Lovejoy.

MEMBERS NOT PRESENT: Allison Knab

ALSO PRESENT: Town Administrator David Moore and Police Chief Anthony King

At 7:00 pm Mr. Houghton opened the regular meeting.

Mr. Houghton asked for comments on the draft minutes. Mr. Lovejoy motioned to approve the July 19, 2021 minutes as presented. Mr. Houghton seconded the motion.

Mr. Houghton asked for comments on the Treasurer's Report. Hearing none, Mr. Houghton moved to the next item on the agenda.

Mr. Houghton moved to open the public hearing to discuss the renewal of the Comcast Cable Franchise Agreement. Mr. Lovejoy seconded the motion. All voted in favor. Mr. Moore introduced Kerriann Roman, attorney for Drummond Woodsum, who worked on the agreement. Attorney Roman clarified the agreement is only for cable tv; not internet. The Town does not have any input as to packages or pricing. Attorney Roman highlighted some changes the Town requested and Comcast agreed to. Federal law has recently changed, providing increased protection for the consumer. The Town included side letters along with, but not part of, the agreement. Comcast has agreed to the letters; they are currently working on the details. Doug Estrich, 68 Thornhill Rd., asked if there was anything restricting competitors from offering services in town. Attorney Roman acknowledged that it is difficult for competitors to come in, as Comcast owns the infrastructure. However, Comcast can't prohibit other attachments to the pole in order to avoid competition. This is regulated by the Public Utilities Commission. The Town doesn't control this; it is regulated by the State. Attorney Roman speculated that cable will eventually go by the wayside; only then will we see change.

Mr. Estrich has researched new technologies and discovered alternatives to cable. He suggested the Board make people aware of the alternatives. They continued to discuss competition. The town can facilitate competitors attaching to the pole by keeping our right of way process up to date. Mr. Moore said he welcomed meeting with Mr. Estrich to learn more about his research and Mr. Moore gave him his card.

Attorney Roman explained that the reason for a ten year contract as opposed to five is that it offers more protection for the Town and its residents. If another technology comes in and wants to provide the same service, this agreement has no bearing on preventing that.

Although the town has no control over rates, she distributed a recent rate sheet to the board so they would be aware of what Comcast is charging its customers.

Mr. Houghton asked for additional comments from the public on the renewal of the Comcast Cable Agreement. Hearing none, Mr. Houghton moved to close the public hearing. Mr. Lovejoy seconded the motion. All voted in favor.

Mr. Houghton read the factors required to be considered by NH municipalities in approving agreements with franchisees found in 53-C:3-a. Upon reading each of the six factors, the board discussed and found them to have been met with Attorney Roman providing demonstration of how each is met. In addition, Attorney Roman stated that an audit of a multiple question document (49) was sent to Comcast to make sure that their prior agreement had been complied with and followed through. According to the audit, every item has been confirmed.

Mr. Lovejoy motioned that all the factors under the RSA have been satisfied and that they will sign the renewal agreement effective September 2021, contingent upon satisfactory resolution of the side letters. Mr. Houghton seconded the motion. All voted in favor.

Public Comment

Resident Bettina Kersten wrote an email requesting a slower speed limit on Lovell Road. She cited statistics indicating a slower speed on that road would be safer. Mr. Houghton recognized that this request is consistent with the Master Plan and the Safe Routes to School recommendation, but he wanted to know on what basis a determination could be made. Police Chief Anthony King has monitored traffic in that area. Two speed studies have been done. Chief King explained that there are classifications of roads that are governed by an RSA law. Lovell is a Class 5 road and is deemed to be 35 mph. To change it, the Board would have to go through the public hearing process and get final approval from the State. He and his officers have been there daily and can see a need. There are other issues, in addition to speed; in that area. Traffic backs up on Gifford Farm Rd and then onto Lovell. However, Chief King said his biggest concern is the three way intersection - people tend to go right through it. They questioned if making a change on this road would initiate a request for changes on other roads. They discussed the process. Ms. Kersten urged them to consider her request for the safety of the pedestrians. There are no sidewalks, nowhere to step off the road. Mr. Lovejoy questioned how many students walk to school. Chief King confirmed that traffic and parking are issues there, indicating most students are driven. Ms. Kersten said that we need to encourage walking and suggested parents park at SHP and walk to the school instead of sitting in traffic. Mr. Houghton said it was worth looking into the process, as it is consistent with our Master Plan. Mr. Lovejoy was concerned about the ramifications changing the speed limit would have on other roads. He walks every day and recommended people be aware of their surroundings when walking. Mr. Moore state that he would work with planning, DPW and Police to further advise the Board on what criteria should be evaluate by the Board prior to adjusting a speed limit.

Mr. Houghton recognized Chief King to give his department report. Chief King stated delivery of the new cruiser is scheduled for the end of August. Painting has begun in the station. The Department has applied for two federal grants for body worn cameras. These are match programs. Chief King has identified a few different options for paying for the match the funds so that the total cost won't impact the taxpayers. He is working with the Towns IT Consultant Lee Todis on upgrading our internal storage capabilities so that the footage will be stored on a Town server. Doing so saves us a significant amount of money. Chief King went on to say that

the officers are very open to wearing the cameras and some have already used demos. They will make the public aware of the camera usage via social media posts and newsletters. The Board asked questions about IT protocols to safeguard the backups. Chief King explained that video retention is governed by law – the type of offense determines the length of time the video must be retained. They discussed the details. Mr. Moore reminded Chief King that, if we get the grants, a public hearing to accept the funds must be held. This would also increase public awareness.

Chief King explained a software product which assists with administrative issues and that can be funded through the Department's technology line item. He explained the benefits of the program and indicated he intended to purchase it.

Next Chief King described the Integrated Communication Assessment Tactics which is a program that gives officers tools on how to handle a situation involving a person with mental illness. Two officers were sent to the training. They are now certified and will be able to train the rest of the department. This is a law enforcement tool used to disarm, talk down or arrest the offender. They agreed that the public would be interested in knowing that our Police Department is developing this skill set.

Chief King reported on the Project Child Safe – Firearm Safety Program. This is a national program that gave us free firearm locks which will be passed out at National Night Out. Information about firearm safety and how to obtain the locks will be posted on the Police website.

National Night Out is tomorrow night.

Mr. Moore asked about next steps for CALEA. Chief King said that it is with the Commission. Only two minor issues were found. They will be invited to the conference in November and will be getting an award. As part of the process, there will be a community event to announce the accreditation.

At 8:19 pm Mr. Houghton made a motion to go into a non-public session per RSA 91-A:3,II (a) Personnel. Seconded by Mr. Lovejoy. Roll Call: Houghton – Yes, Lovejoy – Yes

At 9:45 pm Houghton motioned to leave the non-public session and seal the minutes noting that failure to do so may render the proposed action of the Board ineffective. Seconded by Mr. Lovejoy. Roll Call: Houghton – Yes, Lovejoy – Yes

Mr. Moore reported that he has been contacted by a CDC agency regarding a health study being conducted at Pease. They have requested to put up signs on public property. It is for public purpose to facilitate the message about the Pease study. The Board was supportive of the signs and specified areas where they would be allowed.

Reservations

Mr. Moore said that Cornerstone School is requesting use of the Scamman Pavilion for their practice sessions and requesting the fee be waived. Mr. Houghton approved the use and waived

the fee in support of Cornerstone's request. Mr. Lovejoy seconded the motion. All voted in favor.

Mr. Moore said that Joe Johnson has submitted an application to be a representative to the Rockingham Planning Commission. The Town Planner's memo on the subject was included in the Select Board's packet. Per the State RSA, these nominations are made by the Planning Board with appointment by the Select Board. Mr. Johnson was nominated by the Planning Board at its July 2021 meeting. It is a two year term expiring August 2023. Mr. Lovejoy motioned to advance Mr. Johnson as a representative to the Rockingham Planning Commission. Mr. Houghton seconded the motion. All voted in favor.

Mr. Moore indicated that PFAS remediation is ongoing. Residents have been very cooperative and understanding.

Next, Mr. Moore discussed the Local Fiscal Recovery Funds. He had previously outlined uses and potential uses. At that time, he didn't have our revenue loss calculation. Upon receiving the data, according to the formula, it appears that 100% of our allocation will be eligible for the more flexible uses under the LFRF program. He is going to be reassessing his previous work to identify eligible projects and will report out back to the Board.

Mr. Moore announced that the TMAC public forum is Wednesday. Mr. Lovejoy said he hopes to attend. Mr. Houghton will be at the Planning Board meeting that evening.

Mr. Moore briefly updated the Board regarding the drainage concern raised by the Shealey's at 34 Stratham Heights Road. Mr. Lovejoy reported out on an on-site meeting held with Mr. Mears, which the Shealey's joined. Mr. Mears is working on a proposal and estimate for work he would recommend and with which Mr. Lovejoy concurs. Mr. Moore will follow-up with Mr. Mears and provide further updates as appropriate.

Mr. Moore gave the Board an update on the minor office renovation proposal, which includes reprogramming the assessing office and work area. He indicated competitive pricing had been sought and the project has a \$24,900 price tag. He recommended assessing the budget closer to the end of the year before deciding to move forward and the Board agreed. The Board was supportive of the approach. The group restated the benefits associated with the change, which include repositioning the planner to be able to provide better desk coverage and be more accessible generally to the staff; alleviating cramped conditions in the Parks & Recreations and increasing the quality (daylight) of their office space; as well as enabling the creation of much additional meeting space.

At 10:04 pm Mr. Houghton motioned to adjourn. Mr. Lovejoy seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard
Recording Secretary

MINUTES OF THE JULY 19, 2021 SELECT BOARD MEETING

Meeting held in the Hutton Room at the Stratham Municipal Center

MEMBERS PRESENT: Board Members Chair Mike Houghton, Vice Chair Joe Lovejoy and Select Board member Allison Knab

ALSO PRESENT: Town Administrator David Moore Officer Ken Gauthier, Town Planner Mark Connors, CEO/BI/HO Shanti Wolph and Lamprey Coop Chair Paul Deschaine.

At 7:00 pm Mr. Houghton opened the regular meeting.

Mr. Houghton asked if there were any comments on the draft minutes. Mr. Lovejoy motioned to approve the July 6, 2021 minutes as presented. Mr. Houghton seconded the motion.

Mr. Houghton recognized Officer Ken Gauthier. He then swore him in as a full time police officer. The Board, Officer Gauthier's family, and the various members of the Police Department documented the occasion with pictures.

Mr. Houghton opened the Public Hearing to accept the donation of up to \$35,000 from the Seacoast VeloKids. Mr. Lovejoy seconded the motion. All voted in favor. Mr. Houghton asked for comments from the public. Hearing none, Mr. Houghton closed the Public Hearing. Mr. Lovejoy seconded the motion. All voted in favor. Mr. Lovejoy motioned to accept the donation of up to \$35,000 from Seacoast VeloKids for the purpose of renovating the pump track. Ms. Knab seconded the motion. All voted in favor.

Mr. Houghton recognized Town Planner Mark Connors. Mr. Connors reported on the zoning amendments the Planning Board is preparing to be voted on for the next election. Focus is on the Rt 33 heritage district rezoning and changes to the flexible mixed use district (former technical school). The Board had expressed interest in redevelopment of that site. If changes to the rezoning passes, there are incentives that could spur projects there.

Referring to his handout, Mr. Connors reviewed the proposed changes to the zoning amendments. Some of the proposed changes adjust our incentives for the projects we, as a Town, desire; they tighten up some regulations; adjust for minor inconsistencies; update and clarify some of the ordinances.

Next Mr. Connors discussed the NHDOT 10 year plan. Currently, our only project is the Rt 108 / Bunker Hill intersection. Factors have lead Mr. Connors to believe this project's timeline could begin sooner than the 2027 date. Mr. Connors expressed interest in what the townspeople view as transportation priorities. Other possible projects to advocate for would be improvements to the Marin Way intersection and Exit 12 off ramps (technically in Exeter) or the corridor plan for Rt. 33. We could partner with Greenland and possibly Portsmouth. The State tends to support towns working collaboratively.

Ms. Knab asked questions about process of the NHDOT plan and noted that the PCAC has researched roads where bike lanes would be beneficial. Mr. Houghton emphasized creating an online resource where residents could find more information about the current Long Range Transportation Plan and other projects. Mr. Connors will be following up in coordination with Planning Board to further discern priorities, including some community outreach.

Lastly, Mr. Connors advised the Board of a multi-family residential project at the southern end of Portsmouth Ave corridor. The project will be coming to the Planning Board in the fall.

Building Inspector/Code Enforcement Officer/Health Officer Shanti Wolph updated the Board on the status of Covid as it relates to town activities. As Health Officer, he has recently performed inspections on a couple of restaurants and daycares.

As Code Enforcement Officer, he's encountered two different properties with the same issue – a pool and deck on the abutters' property. He has worked with the homeowners on resolutions.

Regarding previous on street parking concerns, he has worked with the business owner and there haven't been any recent complaints.

Mr. Wolph occasionally receives complaints about wetlands disturbances. Most of the time the people are unaware that there are regulations that must be followed regarding wetlands. Once they are made aware, they cease what they are doing.

Mr. Wolph discovered some contractors performing work without a permit. There were a couple of instances where he discovered a plumber and electrician working without a license. That is a misdemeanor; he is following-up in coordination with the relative licensing Boards and law enforcement.

Mr. Wolph has received complaints about unkempt property. He is working with the property owner to clean up. The risk associated with storage of uninspected vehicles which rust and deteriorate, is that fluids can go into ground. It then becomes an environmental issue.

Mr. Wolph continued his report, saying building activity has surpassed last year by 67 projects, however, they are of a smaller scale and the revenues are under last years, but still on track with the budget. He is working with Mr. Connors on zoning interpretations that are informing that list of Planning Board zoning amendments under consideration.

Regarding the PFAS issue, he is working with our contractor to install filtration systems in the affected homes. All but two have received site visits. As soon as next week we hope to move ahead with installations. The Building Dept. will continue to track all aspects of the mitigation in our computer system and in paper files.

The Zoning Board of Adjustment received two applications.

Significant ongoing projects are the Cooperative Middle School, SPCA, and Burger King. Mr. Wolph asked for the Board's support in issuing a temporary occupancy permit for Burger King.

They are waiting on materials for the roof, but the roof is watertight. The Board understands the supply chain issues and supports issuing a temporary occupancy permit.

Regarding residential projects, the Rollins Farm development, which has been going on for over 3 years, is almost complete. Treat Farm, a 14 home subdivision, has only two more homes to be built before it is completed.

Second Quarter Statistics
(April, May, June)

	2021	2020
New Projects	231	164
Permits	360	298
Inspections	451	397
Permit Fees	\$58,218	\$91,579
Fees to date (Jan. till now)	\$118,745	\$155,467
Budget Spending	36.67%	43.47%

He listed the classes he's recently completed to maintain his certifications.

Mr. Wolph obtained estimates for renovating the assessor space in order to provide easier access for the public to the town planner, achieve space efficiencies and improve office space for Recreation Department

Mr. Wolph wanted to make the Board aware that with no one at the Assessing desk and when Building Coordinator Denise Lemire was on vacation, it was extremely difficult to not have someone be able to fill in that position. Service to the public was significantly compromised. He is recommending, if it is in the budget, that a part-time Land Use Assistant be hired once again. Filling in, not only for vacation, but for breaks and lunch would be very helpful.

Mr. Wolph talked briefly about the need to put in place annual inspections for commercial properties in coordination with the Fire Dept.

Next, he discussed the need for new building permitting software. There is some money in the CIP for it, but not enough. Some communities have used the ARPA funds for new software. He demonstrated one of the software programs and detailed the many ways it would streamline the department's duties. There was discussion about the transference of records and lack of assessing capabilities. Mr. Wolph discussed the limitations of Avitar, which they currently use. Avitar is not compatible with other programs. Mr. Wolph will continue to research other options. After obtaining pricing estimates, he will come back to the board.

Mr. Moore wanted to acknowledge the good work Mr. Wolph has done to advance PFAS remediation.

Mr. Houghton recognized Paul Deschaine, who is the Town's representative to the Lamprey Regional Cooperative and current Chair of the Board of Directors. Mr. Deschaine gave a brief history of the Cooperative. In the 1970's when the EPA began closing down openly burning dumps, the Town needed to find an alternative. In 1978, 13 communities around the Seacoast area banded together to develop a plan in cooperation with UNH to build an incinerator on the UNH campus next to their heating plant. The idea was to send our garbage there where it would be incinerated, create steam, be sent to the heating plant and then be used to heat the university at no cost. That worked well for many years. When you burn something you create ash. What to do with it? With DES's initial blessing, the agreement was that if you took a truck of garbage to the incinerator, you took a truck of ash back to your own town's landfill. This was a common practice. Eventually, it was determined that that was not an appropriate way to dispose of the ash. Simultaneously, the City of Somersworth had a sewage treatment plant which was generating sludge, causing a disposal issue for the City. Sludge is watery, and ash can act as a stabilizer. A cooperative agreement with Somersworth (also a member of the Cooperative) and the Cooperative was created and a monofill was created behind the sewage treatment plant. This arrangement worked well for a long time. In 1995, UNH didn't renew the Cooperative's lease; they had to dismantle the incinerator. In 1996, we closed the landfill completely. Mr. Deschaine explained the mechanics of the closed landfill and leachate collection system. Its permitted capacity was much greater than was necessary (because it was sized to operate longer than was ultimately needed due to the termination of the UNH lease).

Once the landfill was closed, responsibilities remained. Mr. Deschaine detailed many items that required ongoing maintenance, such as groundwater testing, site monitoring, permit compliance, etc. Stantec was hired to handle the groundwater monitoring, and CMA Engineering to create a management plan for the landfill, both on a continual basis. In December, CMA submitted a report noting there were issues that needed immediate attention and the Coop through its Chair and Executive Committee are following-up on those issues. In June, the management company hired by the Cooperative to handle its administrative tasks gave notice that they would no longer be able to service the Cooperative. The Coop Board is looking for a company to take over the accounting and organizational aspects.

It's been at least 20 years since the creation of the lease agreement between the Cooperative and the City of Somersworth. The Executive Committee has drafted a renewal of the ground lease agreement. It is now with the City of Somersworth. The management of the landfill will be a perpetual responsibility of the Cooperative members.

Mr. Houghton thanked Mr. Deschaine.

Mr. Moore asked about the next step to resolve the technical issues. Mr. Deschaine replied that CMA Engineering is under contract to do this.

Mr. Houghton turned attention to the Public Service Agency Grants. Mr. Moore explained that occasionally we receive a question from a non-profit as to how they may obtain town funding. He is suggesting adopting a policy to formalize the steps for running the program as well as documenting the past practice with regard to adding agencies (via a vote by the Town meeting following a petition). Mr. Houghton made a motion to adopt the policy on public service

agencies annual appropriations as documented in the memo from the Town Administrator dated July 7, 2021. Ms. Knab seconded the motion. All voted in favor.

Next, Mr. Houghton addressed the Stratham Welfare Guidelines. Mr. Moore said that Welfare Administrator Karen Richard recommends adopting the updated document. Mr. Moore recognized Ms. Richard for her efforts to track developments in the Welfare field as well as maintain her knowledge of the network of agencies that assist residents in need. This work to stay abreast of developments in the field ensures we effectively serve residents facing hardship, but also reserves our welfare budget for services and that can otherwise be provided. Ms. Knab motioned to adopt the 2021 Welfare Guidelines as written by the NH Municipal Association. Mr. Lovejoy seconded the motion. All voted in favor.

Mr. Moore reported on the municipal center roof repair project. A request for proposals was issued; three companies responded. Funds in Grounds Maintenance Trust are sufficient to cover the work. Mr. Houghton motioned to release the funds for the municipal center roof repairs and authorize the Town Administrator to execute an agreement with Brad Jones Roofing. Mr. Lovejoy seconded the motion. Ms. Knab noticed structural engineering was included in one proposal, but not the other. There was discussion about the chimney, which has been capped. Mr. Moore indicated he would revisit this scope item with Mr. Mears. All voted in favor.

TOWN ADMINISTRATION

Mr. Moore reported that he had received an inquiry regarding the renaming of Room A after a resident. He received positive preliminary feedback from the Board and said he would urge inquirer to move forward with the formal application process outlined in the Select Board's policy manual.

Mr. Moore said that the Hebert's attorney is requesting a meeting with the Select Board in order to gain the Board's cooperation in obtaining an alternative access to the property they have under agreement. The property has a right of way, but it is unbuildable. The Board reviewed its discussion at the meeting at which it met with the couple and felt there was no need to revisit the issue based on the request.

On Wednesday evening, the Planning Board will consider the nomination of Joe Johnson to the Rockingham Planning Commission. That nomination comes back to the Select Board for a vote.

Mr. Moore indicated that he had received a letter with visuals from the Tom and Heidi Shealy's, 34 Stratham Heights Rd, who are concerned about drainage coming off of the road to their property. They have not had resolved their issue after meeting with Mr. Mears and asked for additional attention to the issue. Mr. Moore indicated that he is working with Mr. Mears and requested the involvement of a Board member. Mr. Lovejoy indicated he is willing to assist. The Energy Commission met last week. Mr. Mears attended. Mr. Moore stated that they had good collaboration as they discussed town projects in the CIP. Another initiative being undertaken is collecting information from utilities, inputting it into an energy software. Finance Administrator Dawna Duhamel and Energy Commission member Matt O'Keefe are working on it. In addition, the committee is engaged with JB Branahan who worked on the LED street light

conversion in town. Committee is also re-engaging on financial performance of the solar array, which appears to be very good.

Mr. Moore moved to the donation form from the Police Department, which is submitted to the Board's approval under the donation policy. The donation of \$3,500 is from Lee Paladino and Mark Stevens Business / George Conway for National Night Out. Mr. Houghton motioned to accept the donation from Lee Paladino and Mark Stevens Business / George Conway. Mr. Lovejoy seconded the motion. All voted in favor.

Mr. Moore said the cable franchise agreement is moving forward, with a Public Hearing scheduled for August 2nd. The Town's attorney will be present.

RESERVATIONS/PERMITS

John Bendezu is requesting a fireworks permit. Mr. Moore obtained conditional approval from the Fire and Police Chiefs provided that the display only be held during blue or green fire danger days. Ms. Knab requested we include a reminder about the noise ordinance. Ms. Knab motioned to approve the fireworks permit request. Mr. Lovejoy seconded the motion. All voted in favor.

Richie McFarland Children's Center, a non-profit service provider, requested to use Room A for a meeting and to have the fee waived. Mr. Lovejoy motioned to approve the request. Ms. Knab seconded the motion. All voted in favor.

There was a request to waive the alcohol prohibition for a previously approved Room A reservation request. Ms. Knab motioned to approve. Mr. Houghton seconded the motion. All voted in favor.

Mr. Moore stated that the Town Assessor recommended approval of the following two Veteran's Credits: John Money, Map 3 Lot 50 and Christy Money, Map 3 Lot 50. Mr. Houghton motioned to approve the veteran's credits. Ms. Knab seconded the motion. All voted in favor.

At 9:26 pm Mr. Houghton made a motion to go into a non-public session per RSA 91-A:3, II(a) Personnel. Seconded by Mr. Lovejoy. Roll call: Houghton – yes, Lovejoy – yes, Knab – yes.

At 10:16 p.m. the Board resumed its public session and Mr. Houghton moved to seal the minutes noting that failure to do so would render a proposed action ineffective.

Vice Chair Lovejoy moved to adjourn the meeting. Ms. Knab seconded the motion; all voted in favor.

Respectfully submitted,

Karen Richard
Recording Secretary



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

July 28, 2021

William Cass, P.E.
Assistant Commissioner

Mike Houghton, Chairman of Selectmen
Town of Stratham
10 Bunker Hill Avenue
Stratham, NH 03885

**Re: Stratham Highway Block Grant Aid – in Accordance with RSA 235:23
Payment for Maintenance, Construction and Reconstruction of Class IV and V Highways**

Dear Mr. Houghton:

The following is notification of State Highway Block Grant Aid available to your town in State Fiscal Year 2022 (July 1, 2021 thru June 30, 2022) based on estimated revenues through June 30, 2021. The Block Grant Aid payment includes highway revenue from Senate Bill (SB) 367 that was effective July 1, 2014. The total could possibly change based on final audited State Fiscal Year 2021 revenues. The resulting adjustment will be reflected in the April payment. Funding is anticipated to be available upon the availability and continued appropriation of funds in the future operating budget.

State Highway Block Grant Aid anticipated to be available to the Town of Stratham during Fiscal Year 2022 (July 1, 2021 to June 30, 2022) is as follows:

July 2021 Actual Payment:	\$52,208.78
October 2021 Actual Payment:	\$52,208.78
January 2022 Actual Payment:	\$34,805.85
April 2022 Estimated Payment:	\$34,805.83

TOTAL FOR FY 2022: \$174,029.24

In generalized terms and in accordance with statutory provisions for distribution of Apportionment "A" and SB 367 funds, a disbursement is made of approximately \$1,430 for each mile of Class IV and Class V highway inventoried by each municipality and approximately \$13 for each person residing in a municipality based on the state planning estimate of population. Apportionment "B" is distributed this year to 18 small towns under a somewhat more complicated formula as specified in RSA 235:23, which recognizes the economics of maintaining their Class V highway mileage when considered in relationship to their equalized valuation tax base.

Please contact us at 271-3344 if you have any questions.

Sincerely,

C. R. Willeke

C. R. Willeke, PE
Municipal Highways Engineer
Bureau of Planning and Community Assistance

CRW/dmp

SELECT BOARD MEETING

08/2/2021

Date: 08/02/2021
To: Select Board
David Moore, TA
From: Christina Murdough, Assessor
Re: Signatures required

ABATEMENTS

Monteray Capital, LLC 145 Portsmouth Avenue Map 17 Lot 38	Grant
Pipers Landing, Inc 142 Portsmouth Avenue Map 17 Lot 119	Grant



Parks and Recreation Directors Report

August 2021

- Budget Items
 - Revolving Account, an effort is underway to reconcile this fund. Moving forward Rec Revolving will be reconciled to the bank quarterly. Cantrece will start to track revenue/expenses and report them monthly.
 - General Fund Account, attached
- Youth Sports Update
 - Fall Soccer, 146 currently enrolled
 - Fall Baseball, 22 currently enrolled
 - Baseball Annual Golf Tournament, October 1st , SOLD OUT with thirty teams

Future of youth sports in Stratham, to be discussed/ reviewed at next Recreation Commission meeting. This will be a continuation of the July discussion.

- Summer Camp updates
 - Summer Camp at SMS, completed
 - Attendance dropped the final week of camp to 60% attendance.
 - Mask requirements were changed for the final week of camp after three campers reported COVID-19 cases. Masks required indoors at all times and outdoors at the discretion of the summer camp staff.
 - The Recreation Commission will be reviewing their refund policy for the three days of camp cancelled during the fourth week of camp due to the COVID cases.
 - Contracted Camps

Lego Camp, July 6th-9th

MTB Camp, June 21st-24th, sold out

MTB Camp, June 28th-July 1st, sold out

MTB Camp, July 13th-16th, sold out

Multi Sports Camp, July 19th-23rd

Flag Football Camp, July 19th - 23rd, sold out

Soccer Camp, July 26th-30th

- Senior Citizen/ Adult programming/ activities

Senior Gathering space, tentative reopening this fall

<p>Monday-</p> <p>Bone Builders, 10:00-11:00, Stratham Municipal Center</p>	<p>Thursday-</p> <p>Painting, 10:00-11:30, Stratham Municipal Center</p>
---	--

Pickleball*, 7:30-11:30, Stevens Park	Pickleball*, 7:30-11:30, Stevens Park
Tuesday- Adult Hiking, 9:00, Stratham Hill Park	Friday- Bone Builders, 10:00-11:00, Stratham Municipal Center
Wednesday- Adult Walking, 9:00, Stratham Municipal Center Tai Chi, 12:00-1:00 & 1:15-2:15, Stratham Municipal Center	Saturday- Pickleball*, 7:30-11:30, Stevens Park

*Drop-in program, no registration required.

Upcoming meeting to coordinate activities for the demographic with the library staff.

- Summer Race Series
 - Spring Running series generated over \$4,000 in revenue for trail maintenance
 - Mountain Bike series started on July 22nd
 - July 29th race rescheduled for August 19th due to rain
 - August 5th cancelled, due to rain
- Eagle Scout projects update
 - Interested expressed by potential Eagle Scout to install a PA system in the Front Pavilion
- Court Rental/ demand
 - Tennis courts at Stevens Park as rented/reserved for both pickle ball and tennis this summer
 - An increasing amount in interest in both activities
 - Consideration being given to relocate Pickleball to the court at SHP and purchasing temporary/ removable nets.
- Pump Track Renovation
 - Seacoast Velo Kids (SVK) looking organize fall event to promote fundraising efforts.
- Trail Management Advisory Committee Update
 - August 4th Public Forum event was a success, committee will reflect on the event at their next meeting on August 16th.
 - Public input survey is open until September 4th. To date just over 100 responses have been received.
- Field Rentals
 - SHP will be rented for soccer, Monday-Friday, Exeter Youth Soccer Association
 - MC will be rented for flag football, 3-week days and Saturdays, Seacoast Flag Football

**Budget vs Actual - Single Department
Town of Stratham
For 7/31/2021**

Run: 8/09/2021 at 3:41 PM

Page: 1

	FY2021 Budget	YTD FY2021 Actual	Budget v. Actual Difference	% Expended	YTD FY2020 Actual
4520 - Parks and Recreation					
Expenses					
100 4520 02 145 Recreation Payroll	74,284.00	44,407.73	29,876.27	59.78	41,394.30
100 4520 02 146 Rec. Seasonal Payroll	0.00	0.00	0.00	0.00	7,264.54
100 4520 02 147 Program Asst Salary	48,445.00	23,108.82	25,336.18	47.70	21,411.26
Total Payroll	122,729.00	67,516.55	55,212.45	55.01	70,070.10
100 4520 02 201 Office Expenses	1,200.00	474.02	725.98	39.50	573.27
100 4520 02 204 Memberships	0.00	0.00	0.00	0.00	574.61
100 4520 02 273 Seniors Trips	6,000.00	3,281.22	2,718.78	54.69	2,010.00
100 4520 02 280 Summer Program	0.00	0.00	0.00	0.00	135.46
100 4520 02 308 Staff Training/Education	0.00	0.00	0.00	0.00	144.01
100 4520 02 316 Cellphone Reimbursement	1,302.00	650.72	651.28	49.98	650.72
100 4520 02 318 Equipment	0.00	0.00	0.00	0.00	596.83
100 4520 02 319 Gas-Mileage	650.00	783.00	(133.00)	120.46	426.30
100 4520 02 324 Brochures/Newsletters	1,500.00	648.32	851.68	43.22	517.94
100 4520 02 328 Special Events	13,000.00	1,721.66	11,278.34	13.24	1,529.13
Total Other Expenses	23,652.00	7,558.94	16,093.06	31.96	7,158.27
Total Expenses	146,381.00	75,075.49	71,305.51	51.29	77,228.37



TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue · Stratham, NH 03885

Town Clerk/Tax Collector 603-772-4741

Select Board / Administration/ Assessing 603-772-7391

Code Enforcement/ Building Inspections/ Planning 603-772-7391

Fax (All Offices) 603-775-0517

TO: Select Board members
FROM: Mark Connors, AICP, Town Planner
DATE: August 12, 2021
RE: **Chipotle/Starbucks NHDOT Municipal Sidewalk Agreement**

The Select Board previously approved a Municipal Sidewalk Agreement with NHDOT regarding the sidewalk and pedestrian signalization improvements required of the Starbucks and Chipotle site plan approvals in the Summer of 2020. However, it took NHDOT several months to negotiate the improvements and finalize the plans with the project engineer and that agreement lapsed. The revised agreement references the most recent April 2, 2021 plans which NHDOT approved. Those plans are included for your reference.

The updated agreement is attached for the Board's consideration and approval. The Town was able to negotiate that NHDOT will be responsible for the maintenance of the pedestrian signal and crosswalk markings. The Town of Stratham will be responsible for the maintenance of the sidewalks within the NH-108 right-of-way, consistent with the longstanding NHDOT practice to not maintain sidewalks.

Mark Connors

From: Hewitt, James <James.A.Hewitt@dot.nh.gov>
Sent: Monday, August 09, 2021 10:54 AM
To: Mark Connors; David Moore
Cc: Appleton, Roger; Mathews, Julie; 'Heather Monticup'
Subject: FW: Stratham, NH 108 , 20 Portsmouth Ave, Sidewalk Agreement
Attachments: Stratham Sidewalk Agreement Chipolte 7.7.2021 Stratham Track Changes.docx

Hi Mark:

NHDOT has approved this sidewalk agreement with the edits that you added. Please print out 2 copies and have the Town Administrator sign them, then forward these two signed originals to me at the address below.

Thanks

Jim Hewitt

James A. Hewitt, P.E.
NHDOT District 6
271 Main Street, P.O. Box 740
Durham, NH 03824
603-868-1133

From: Mark Connors <mconnors@StrathamNH.gov>
Sent: Thursday, July 08, 2021 11:26 AM
To: Hewitt, James <James.A.Hewitt@dot.nh.gov>; David Moore <dmoore@StrathamNH.gov>
Cc: Appleton, Roger <Roger.L.Appleton@dot.nh.gov>; Heather Monticup <hmonticup@gpinet.com>
Subject: RE: Stratham, NH 108 , 20 Portsmouth Ave, Sidewalk Agreement

EXTERNAL: Do not open attachments or click on links unless you recognize and trust the sender.

Hi Jim,

Thanks for sending this over. Please find some minor track changes included to the draft agreement. Since the Starbucks and Chipolte have already been constructed, I just made some tensing changes and clarified that the improvements were required as part of the Planning Board site plan approvals. Since DOT already maintains the traffic signal and pavement markings, it seems reasonable that DOT would continue to do so for the ped signal and crosswalks especially since there is very little additional to maintain. Happy to discuss with you over the phone.

Thank you,

Mark Connors
Town Planner
Town of Stratham
mconnors@strathamnh.gov
(603) 772-7391, x. 147

**MUNICIPAL SIDEWALK AGREEMENT
FOR
TOWN OF STRATHAM**

20 PORTSMOUTH AVENUE

THIS AGREEMENT, made and entered into this ____ day of _____, 2021, between the New Hampshire Department of Transportation, hereinafter called the “DEPARTMENT” and the Town of Stratham hereinafter called the “TOWN”.

WITNESSETH that,

WHEREAS, NP Stratham, LLC will be constructing a sidewalk, depicted on certain plans titled “Chipotle Restaurant – Parkman Brook Shopping Center #20 Portsmouth Avenue (NH Route 108) Stratham, NH”, dated April 2, 2021, as revised by GPI, Inc. (the “Plan”), in the right of way along NH 108; and

WHEREAS, sidewalks and pedestrian crossings of Portsmouth Avenue, which are of primary benefit to the community and adjoining neighborhoods, are proposed along reconstructed portions of the project; and

WHEREAS, the DEPARTMENT maintenance forces, by policy and practice, do not maintain sidewalks;

NOW, THEREFORE, in consideration of the above premises, it is mutually agreed as follows:

A. NP Stratham, LLC constructed a new drive-through coffee shop (Starbucks) and a new drive-through restaurant (Chipotle) at 20 Portsmouth Avenue, along NH 108. As part of the Stratham Planning Board conditional approvals of these site plans, mitigation improvements were required in the form of new sidewalks and pedestrian crossings, parts of which will be constructed within the NH Route 108 right of way.

B. NP Stratham, LLC shall construct a sidewalk with approaches and granite curb within the limits of construction along the north and south bound side of Portsmouth Avenue and crosswalks as depicted on the Plan as part of the aforementioned Stratham project.

C. The DEPARTMENT will be responsible for the management and operation of the highway throughout the duration of the construction of the project.

D. The TOWN shall provide or cause to provide for both the maintenance of the sidewalk as indicated above including winter maintenance and snow and ice removal in accordance with the requirements of 23 CFR 1.27 and 28 CFR 35.133, once the work under this AGREEMENT is completed. Unless agreed otherwise at Project completion, the DEPARTMENT’s maintenance responsibility shall be limited to maintaining the pedestrian signal and crosswalk pavement markings, but otherwise be no greater than that which exists within the proposed project limits prior to the start of construction. Should operational adjustments be necessary, the TOWN agrees that no changes will be made without prior approval of the DEPARTMENT and the Federal Highway Administration.

IN WITNESS WHEREOF, the parties here have affixed their signatures, the Town of Stratham, New Hampshire, on this ____ day of _____, 2021, and the Department of Transportation on this ____ day of _____, 2021.

**NEW HAMPSHIRE DEPARTMENT OF
TRANSPORTATION**

By: _____
COMMISSIONER

TOWN OF STRATHAM

By: _____
DAVID MOORE, TOWN ADMINISTRATOR

As authorized by a vote of the Stratham Select Board on _____.

REVISIONS		
NO.	REVISION	DATE

04/02/21
DRAWN/DESIGN BY: TJW
CHECKED BY: MJD

**LEGEND &
ABBREVIATIONS**

SCALE: N.T.S.

GENERAL NOTES

- EXISTING CONDITIONS INFORMATION IS BASED ON SURVEY BY: EAGLEBROOK ENGINEERING & SURVEY, LLC, 491 MAPLE ST, SUITE 304, DANVERS, MA 01923. (978) 777-0494 DURING AUGUST 2018 WITH ADDITIONAL WORK DONE DURING SEPTEMBER 2018. ADDITIONAL SURVEY DETAIL OF THE INTERSECTION WAS OBTAINED BY EAGLEBROOK ENGINEERING ON MARCH 5, 2021. SURVEY DETAIL IS SUPPLEMENTED WITH DIGITIZED DETAIL FROM PORTSMOUTH AVENUE IMPROVEMENTS SIGNAL PLAN FOR STRATHAM CROSSING BY VAI, DATED JUNE 2003.
- THIS PROJECT SHALL BE CONSTRUCTED IN ACCORDANCE WITH NHDOT STANDARD SPECIFICATIONS DATED 2016, CURRENT STANDARD PLANS, SUPPLEMENTAL SPECIFICATIONS AND SPECIAL PROVISIONS INCLUDED IN THE PROPOSAL.
- CONTRACTOR SHALL TAKE SPECIAL CARE IN NOT DISTURBING EXISTING MONUMENTS, BOUNDS, AND/OR BENCHMARKS WITHOUT FIRST MAKING PROVISIONS FOR RELOCATION.
- THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO LOCATE EXACTLY AND TO PRESERVE ANY AND ALL UNDERGROUND UTILITIES. CALL "DIG-SAFE" 1-888-DIGSAFE (344-7233) AT LEAST 72 HOURS BEFORE COMMENCING CONSTRUCTION.
- WHERE AN EXISTING UNDERGROUND UTILITY IS FOUND TO CONFLICT WITH THE PROPOSED WORK, THE LOCATION, ELEVATION AND SIZE OF THE UTILITY SHALL BE ACCURATELY DETERMINED WITHOUT DELAY BY THE CONTRACTOR, AND THE INFORMATION FURNISHED TO THE ENGINEER FOR RESOLUTION OF THE CONFLICT.
- THE CONTRACTOR SHALL MAKE ALL ARRANGEMENTS FOR THE ALTERATION AND ADJUSTMENT OF GAS, ELECTRIC, TELEPHONE AND ANY OTHER PRIVATE UTILITIES BY THE UTILITY COMPANIES.
- AREAS OUTSIDE THE LIMITS OF PROPOSED WORK DISTURBED BY THE CONTRACTOR'S OPERATIONS SHALL BE RESTORED BY THE CONTRACTOR TO THEIR ORIGINAL CONDITION AT THE CONTRACTOR'S EXPENSE.
- THE TERM "PROPOSED" (PROP.) MEANS WORK TO BE CONSTRUCTED USING NEW MATERIALS, OR, WHERE APPLICABLE, RE-USING EXISTING MATERIALS IDENTIFIED AS "REMOVE & RESET" (R & R).
- ALL EXISTING SIGNS WITHIN THE PROJECT LIMITS SHALL BE RETAINED UNLESS NOTED OTHERWISE.
- ALL SYMBOLS, WORDS, TRANSVERSE MARKINGS (STOP BARS, CROSSWALK LINES, AND RAILROAD SYMBOLS) LANE LINES AND ALL OTHER MARKINGS NOTED WITH (T) SHALL BE THERMOPLASTIC.
- THE CONTRACTOR SHALL CONTACT PETER CROUCH AT THE NHDOT BUREAU OF TRAFFIC AT (603)271-2291 ONE WEEK PRIOR TO PAVEMENT MARKING.
- ALL EXISTING STATE, COUNTY, CITY AND TOWN LOCATION LINES AND PRIVATE PROPERTY LINES HAVE BEEN ESTABLISHED FROM AVAILABLE INFORMATION AND THEIR EXACT LOCATIONS ARE NOT GUARANTEED. ALL PROPERTY LINES BETWEEN ABUTTERS ARE APPROXIMATE ONLY.
- ALL DISTURBED AREAS NOT DESIGNATED TO BE PAVED SHALL HAVE LOAM PLACED AND SEED. THE LOAM SHALL HAVE A MINIMUM DEPTH OF 4 INCHES AND SHALL BE PLACED FLUSH WITH THE TOP OF THE ADJACENT CURB, EDGING, BERM OR PAVEMENT SURFACE.
- THE LIMIT OF WORK AREA SHALL BE THE STREET RIGHT OF WAY UNLESS SHOWN OTHERWISE.
- PRIOR TO THE START OF ANY NEW UTILITY WORK, ALL ELEVATIONS OF EXISTING UTILITIES IN THOSE AREAS ARE TO BE VERIFIED. THE ENGINEER IS TO BE NOTIFIED IMMEDIATELY SHOULD ANY DISCREPANCIES OCCUR.
- ALL CASTINGS SHALL BE SET FLUSH WITH FINISHED GRADE.
- ALL GATE BOXES, SERVICE BOXES AND PUBLICLY OWNED MANHOLE FRAMES AND COVERS SHALL BE ADJUSTED TO GRADE BY THE CONTRACTOR. ADJUSTMENT OF THESE CASTINGS SHALL BE INCLUDED IN THE LUMP SUM BID PRICE.

GENERAL ABBREVIATIONS

- | | | | |
|--------|--------------------------------------|--------------|--------------------------------------|
| ABAN | ABANDON | ABAN | ABANDON |
| ACCOMP | ASPHALT COATED CORRUGATED METAL PIPE | ADJ | ADJUST |
| ADU | BOTTOM OF CURB | APPROX | APPROXIMATE |
| BC | CONC | BT | BITUMINOUS CONCRETE |
| BD | BOUND | BO | BENCH MARK |
| BO | BOUND | BM | BENCH MARK |
| BO | BOUND | BW | BOTTOM OF WALL |
| BO | BOUND | CC | CAST CONCRETE |
| BO | BOUND | CCB | CAPE COD BERM |
| BO | BOUND | CI | CAST IRON PIPE |
| BO | BOUND | CIP | CAST IRON PIPE |
| BO | BOUND | CL | CHAIN LINK FENCE |
| BO | BOUND | CLR | CLEARANCE |
| BO | BOUND | CLF | CHAIN LINK FENCE |
| BO | BOUND | CLDI | CEMENT LINED DUCTILE IRON |
| BO | BOUND | CMP | CORRUGATED METAL PIPE |
| BO | BOUND | CONSTR | CONSTRUCTION |
| BO | BOUND | CP | CENTER POINT |
| BO | BOUND | CPP | CORRUGATED PLASTIC PIPE |
| BO | BOUND | COND | CONDUIT |
| BO | BOUND | DIP | DUCTILE IRON PIPE |
| BO | BOUND | DR | DRIVEWAY |
| BO | BOUND | ELEV OR EL | ELEVATION |
| BO | BOUND | EOP | EDGE OF PAVEMENT |
| BO | BOUND | ETW | EDGE OF TRAVELED WAY |
| BO | BOUND | EXIST | EXISTING |
| BO | BOUND | F&G | FRAME AND GRADE |
| BO | BOUND | F&G | FRAME AND GRADE |
| BO | BOUND | FDN | FOUNDATION |
| BO | BOUND | FND | FOUND |
| BO | BOUND | FWD | FILLED WITH DEBRIS |
| BO | BOUND | GRAN | GRANITE |
| BO | BOUND | HMA | HOT MIX ASPHALT |
| BO | BOUND | HOR | HORIZONTAL |
| BO | BOUND | HP | HIGH POINT |
| BO | BOUND | HYD | HYDRANT |
| BO | BOUND | INV | INVERT |
| BO | BOUND | LEACH | LEACHING BASIN |
| BO | BOUND | LAYO | LAYOUT |
| BO | BOUND | MAX | MAXIMUM |
| BO | BOUND | MIN | MINIMUM |
| BO | BOUND | MON | MONUMENT |
| BO | BOUND | NOT IN CONTR | NOT IN CONTRACT |
| BO | BOUND | NGVD | NATIONAL GEODETIC VERTICAL DATUM |
| BO | BOUND | N/F | NOW OR FORMERLY |
| BO | BOUND | OHW | OVERHEAD WIRE |
| BO | BOUND | PC | POINT OF CURVATURE |
| BO | BOUND | PCC | POINT OF COMPOUND CURVATURE |
| BO | BOUND | PGL | PROFILE GRADE LINE |
| BO | BOUND | PI | POINT OF INTERSECTION |
| BO | BOUND | POC | POINT OF CURVE |
| BO | BOUND | PRC | POINT OF REVERSE CURVATURE |
| BO | BOUND | PROP | PROPOSED |
| BO | BOUND | PT | POINT OF TANGENCY |
| BO | BOUND | PVC | POINT OF VERTICAL CURVATURE |
| BO | BOUND | PVCC | POINT OF VERTICAL COMPOUND CURVATURE |
| BO | BOUND | PVOP | POLYVINYLCHLORIDE PIPE |
| BO | BOUND | PVI | POINT OF VERTICAL INTERSECTION |
| BO | BOUND | PVMT | PAVEMENT |
| BO | BOUND | PVRC | POINT OF VERTICAL REVERSE CURVATURE |
| BO | BOUND | PVT | POINT OF VERTICAL TANGENCY |
| BO | BOUND | PWW | PAVED WATERWAY |
| BO | BOUND | R | RADIUS |
| BO | BOUND | R&D | REMOVE AND DISPOSE |
| BO | BOUND | R&R | REMOVE AND RESET |
| BO | BOUND | R&S | REMOVE AND STACK |
| BO | BOUND | REM | REMOVE |
| BO | BOUND | REMOD | REMODEL |
| BO | BOUND | RCP | REINFORCED CONCRETE PIPE |
| BO | BOUND | RET | RETAIN |
| BO | BOUND | ROW | RIGHT OF WAY |
| BO | BOUND | RR | RAILROAD |
| BO | BOUND | SB | STONE BOUND |
| BO | BOUND | SB/DH | STONE BOUND/DRILL HOLE |
| BO | BOUND | SHLD | SHOULDER |
| BO | BOUND | SHLO | STATE HIGHWAY LAYOUT |
| BO | BOUND | SSD | STOPPING SIGHT DISTANCE |
| BO | BOUND | STA | STATION |
| BO | BOUND | STL | STEEL |
| BO | BOUND | TBM | TEMPORARY BENCH MARK |
| BO | BOUND | TC | TOP OF CURB |
| BO | BOUND | TOS | TOP OF SLOPE |
| BO | BOUND | TS | TRAFFIC SIGNAL |
| BO | BOUND | TSV & B | TAPPING SLEEVE, VALVE AND BOX |
| BO | BOUND | TYP | TYPICAL |
| BO | BOUND | TW | TOP OF WALL |
| BO | BOUND | UC | UNDER CONSTRUCTION |
| BO | BOUND | USGS | U.S. GEOLOGICAL SURVEY |
| BO | BOUND | UP | UTILITY POLE |
| BO | BOUND | VCP | VITRIFIED CLAY PIPE |
| BO | BOUND | VERT | VERTICAL |
| BO | BOUND | WCR | WHEELCHAIR RAMP |

**PAVEMENT MARKING
LEGEND**

- STOP LINE - 18" THERMOPLASTIC
SINGLE SOLID LINE WHITE
- CROSSWALK - 2-12" THERMOPLASTIC
SINGLE SOLID LINE WHITE
- SINGLE SOLID LINE WHITE - 4" THERMOPLASTIC
8" SINGLE SOLID LINE WHITE - THERMOPLASTIC
- * SINGLE BROKEN LINE WHITE - 4" THERMOPLASTIC
** SINGLE DASHED LINE WHITE - 4" THERMOPLASTIC
- * SINGLE BROKEN LINE YELLOW - 4" THERMOPLASTIC
** SINGLE DASHED LINE YELLOW - 4" THERMOPLASTIC
- SINGLE SOLID LINE YELLOW - 4" THERMOPLASTIC
8" SINGLE SOLID LINE YELLOW
12" SINGLE SOLID LINE YELLOW
- DOUBLE SOLID LINE YELLOW - 2-4"
SINGLE SOLID WITH BROKEN LINE YELLOW - 2-4"
- THERMOPLASTIC PAVEMENT ARROW & LEGEND
- THERMOPLASTIC PAVEMENT ARROWS

* BROKEN LANE LINES TO BE 10' IN LENGTH WITH 30' GAP (TYP.)
** DASHED LINES TO BE 2' IN LENGTH WITH 6' GAP (TYP.)

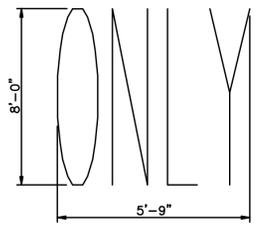
TRAFFIC SIGNAL LEGEND

- CONTROL CABINET GROUND MOUNTED (WITH & WITHOUT CONC. PAD)
- CONTROL CABINET POLE MOUNTED
- FLASHING BEACON CONTROL & METER PEDESTAL
- PULL BOX (12" x 12" OR AS NOTED)
- MAST ARM, SHAFT & BASE (ARM LENGTH AS NOTED)
- SIGNAL POST & BASE (ALPHA-NUMERIC DESIGNATION NOTED)
- VEHICULAR SIGNAL HEAD (ALPHA-NUMERIC DESIGNATION NOTED)
- VEHICULAR SIGNAL HEAD, OPTICALLY PROGRAMMED (ALPHA-NUMERIC DESIGNATION NOTED)
- FLASHING BEACON (ALPHA-NUMERIC DESIGNATION NOTED)
- PEDESTRIAN SIGNAL HEAD (ALPHA-NUMERIC DESIGNATION NOTED)
- EMERGENCY PREEMPTION CONFIRMATION STROBE
- OMNIDIRECTIONAL VIDEO DETECTOR
- EMERGENCY PREEMPTION DETECTOR (OPTICOM)
- PEDESTRIAN PUSH BUTTON, SIGN & SADDLE
- WIRE LOOP DETECTOR (6' x 6', 6' x 50', OR AS NOTED)
- SIGNAL & LIGHTING MAST ARM
- TRAFFIC SIGN & POST
- BLANK-OUT SIGN
- CONTROLLER PHASE ACTUATED
- TRAFFIC SIGNAL HEAD (12" LENSES OR AS NOTED)
- TRAFFIC SIGNAL CONDUIT

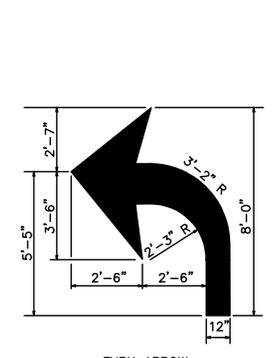
TRAFFIC SIGNAL ABBREVIATIONS

- | | | | |
|----|-----------------------------|-----|---------------------------------------|
| R | STEADY CIRCULAR RED | FRL | FLASHING RED LEFT ARROW |
| Y | STEADY CIRCULAR AMBER | FRR | FLASHING RED RIGHT ARROW |
| G | STEADY CIRCULAR GREEN | W | WALK - LUNAR WHITE |
| RL | STEADY RED LEFT ARROW | DW | DON'T WALK - PORTLAND ORANGE |
| YL | STEADY AMBER LEFT ARROW | FDW | FLASHING DON'T WALK - PORTLAND ORANGE |
| GL | STEADY GREEN LEFT ARROW | L | DETECTOR - LOCK |
| GV | STEADY GREEN VERTICAL ARROW | NL | DETECTOR - NON-LOCK |
| RR | STEADY RED RIGHT ARROW | | VEHICLE MOVEMENT |
| YR | STEADY AMBER RIGHT ARROW | | PEDESTRIAN MOVEMENT |
| GR | STEADY GREEN RIGHT ARROW | | PERMISSIVE VEHICULAR MOVEMENT |
| FR | FLASHING CIRCULAR RED | | DETECTOR CONTROLLING PHASE |
| FY | FLASHING CIRCULAR AMBER | | |

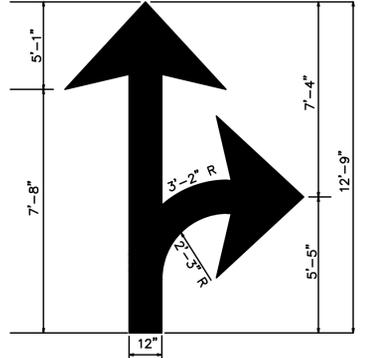
ONLY SHOWN ON PHASING DIAGRAMS



ONLY QUANTITY = 22.3 FT²



TURN ARROW (RIGHT TURN OPPOSITE IN KIND) QUANTITY = 17.0 FT²



COMBINATION ARROW QUANTITY = 28.8 FT²

NOTE: ALL PAVEMENT MARKINGS SHALL CONFORM TO PAVEMENT MARKING STANDARDS FOUND IN NHDOT STANDARD PLANS (MOST RECENT VERSION).

NOT TO SCALE

GENERAL LEGEND

- STATE BOUNDARY LINE
CITY, TOWN OR COUNTY BOUNDARY LINE
STATE HIGHWAY LAYOUT LINE (NH)
CITY, TOWN OR COUNTY LAYOUT LINE
EASEMENT LINE
PROPERTY LINE
EDGE OF VEGETATED WETLAND/WETLAND FLAG
HIGHWAY/PROPERTY BOUND (TYPE NOTED)
- CONSTRUCTION/SURVEY BASELINE
- TREE (TYPE & SIZE NOTED)
- EDGE OF WOODS/SHRUBS
- HANDICAP RAMP
- BENCH
MAIL BOX
PARKING METER
SIGN
FENCE (SIZE & TYPE AS NOTED)
HIGHWAY GUARD (TYPE AS NOTED)
BALANCED WALL (SIZE & TYPE AS NOTED)
RETAINING WALL (SIZE & TYPE AS NOTED)
CONTOURS
SPOT ELEVATION, TOP AND BOTTOM CURB
CURB OR BERM (TYPE AS NOTED)
EDGE OF PAVEMENT (NO CURB OR BERM)
BACK OF SIDEWALK
TOP OR BOTTOM OF SLOPE (CUT OR FILL)
SAWCUT LINE
- DETECTABLE WARNING PANEL
- GRANITE RUBBLE BLOCK PAVEMENT
SCORED CONCRETE PAVEMENT
- BORINGS, PAVEMENT CORES (SEE SPEC. PROV.)
DRAIN LINE
UNDERDRAIN (PERFORATED)
DIRECTION OF FLOW
SWALE
DRAIN MANHOLE
CATCH BASIN, DROP OR GUTTER INLET
CATCH BASIN (OR GUTTER INLET) WITH CURB INLET
LEACHING BASIN
FLARED END
- HEADWALL
SEWER LINE
SEWER MANHOLE
FORCED MAIN SEWER LINE
COMBINED SEWER MANHOLE
FORCE MAIN GATE VALVE
WATER MAIN
WATER MANHOLE
HYDRANT
FIRE ALARM BOX, FIRE STAND PIPE
REDUCER
CURB STOP OR WATER SHUT OFF
WATER VALVE
GAS MAIN
GAS VALVE
GAS SHUT OFF
ELECTRICAL LINE OR DUCT
ELECTRICAL CONDUIT
ELECTRICAL MANHOLE
ELECTRICAL HANDHOLE
PULL BOX (14" x 14")
ELECTRICAL JUNCTION OR SWITCH BOX
ELECTRICAL LOAD CENTER CABINET W/ FDN
LIGHT POLE
UTILITY POLE
GUY WIRE & ANCHOR
TELEPHONE LINE OR DUCT
TELEPHONE MANHOLE
STEAM LINE
STEAM MANHOLE/TUNNEL HATCH
PLUG OR CAP
DELINEATOR
OVERHEAD WIRES
CABLE TV

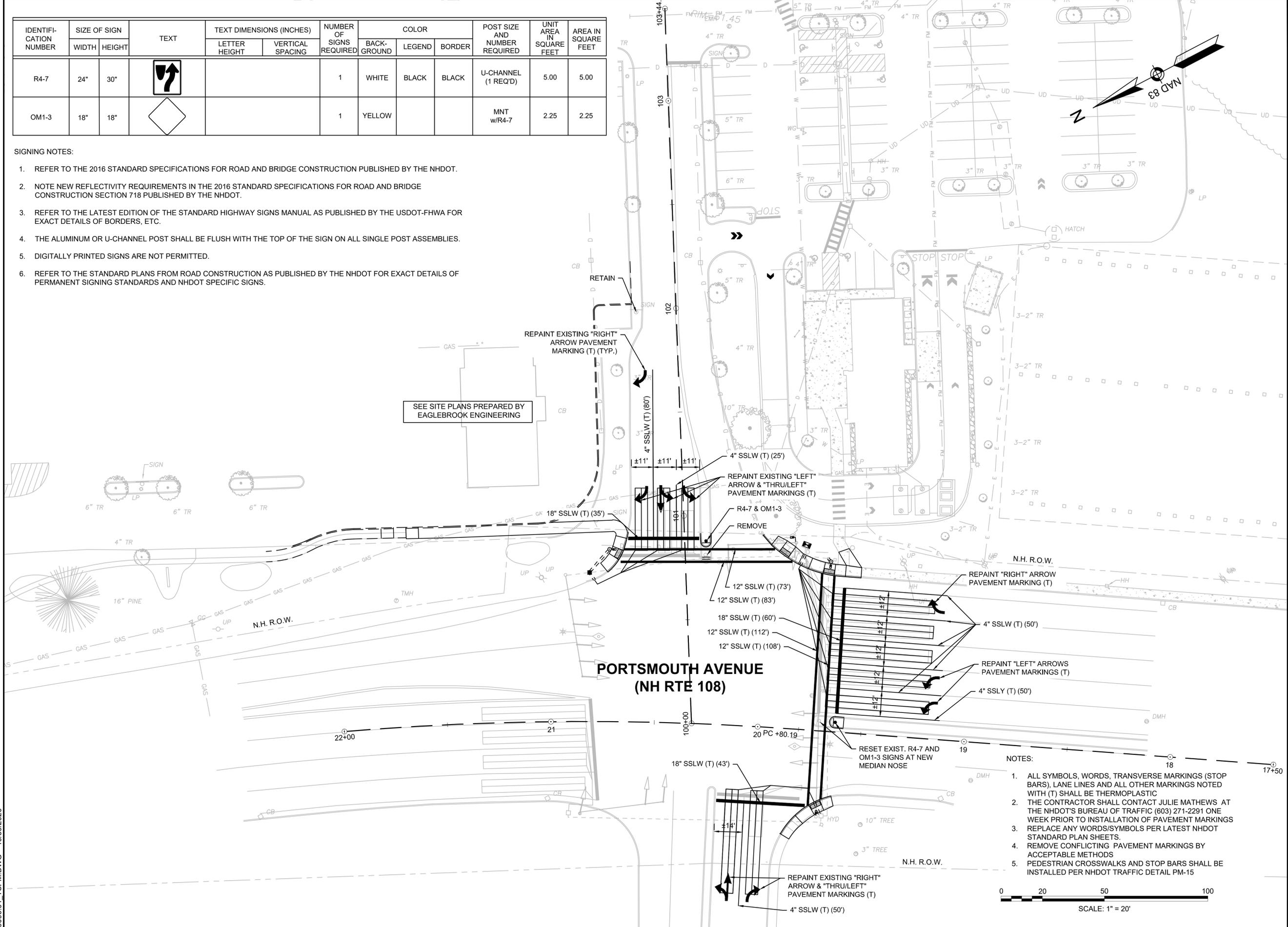
EXISTING **PROPOSED**

- PT 8 N00°00'00"E +93.16
- PT 8 N00°00'00"E +93.16
- TC:100.15 / 100.00 BC
- TC:100.15 / 100.00 BC
- EOP
- EOP
- DMH
- CB,GI,DI
- CB,CI,GCI
- LB
- FE
- HDWL
- SMH
- FM
- CSMH
- FMGV
- W
- WMH
- FA,FSP
- WV
- G
- GV
- GSO
- E
- EMH
- HH
- PB
- JB,SB
- LCC
- LP
- UP
- GUY
- T
- TMH
- ST
- STMH
- OHW
- CATV

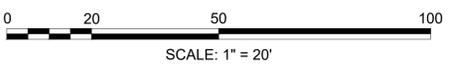
IDENTIFICATION NUMBER	SIZE OF SIGN		TEXT	TEXT DIMENSIONS (INCHES)		NUMBER OF SIGNS REQUIRED	COLOR			POST SIZE AND NUMBER REQUIRED	UNIT AREA IN SQUARE FEET	AREA IN SQUARE FEET
	WIDTH	HEIGHT		LETTER HEIGHT	VERTICAL SPACING		BACK-GROUND	LEGEND	BORDER			
R4-7	24"	30"				1	WHITE	BLACK	BLACK	U-CHANNEL (1 REQ'D)	5.00	5.00
OM1-3	18"	18"				1	YELLOW			MNT w/R4-7	2.25	2.25

SIGNING NOTES:

- REFER TO THE 2016 STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION PUBLISHED BY THE NHDOT.
- NOTE NEW REFLECTIVITY REQUIREMENTS IN THE 2016 STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION SECTION 718 PUBLISHED BY THE NHDOT.
- REFER TO THE LATEST EDITION OF THE STANDARD HIGHWAY SIGNS MANUAL AS PUBLISHED BY THE USDOT-FHWA FOR EXACT DETAILS OF BORDERS, ETC.
- THE ALUMINUM OR U-CHANNEL POST SHALL BE FLUSH WITH THE TOP OF THE SIGN ON ALL SINGLE POST ASSEMBLIES.
- DIGITALLY PRINTED SIGNS ARE NOT PERMITTED.
- REFER TO THE STANDARD PLANS FROM ROAD CONSTRUCTION AS PUBLISHED BY THE NHDOT FOR EXACT DETAILS OF PERMANENT SIGNING STANDARDS AND NHDOT SPECIFIC SIGNS.



- NOTES:**
- ALL SYMBOLS, WORDS, TRANSVERSE MARKINGS (STOP BARS), LANE LINES AND ALL OTHER MARKINGS NOTED WITH (T) SHALL BE THERMOPLASTIC
 - THE CONTRACTOR SHALL CONTACT JULIE MATHEWS AT THE NHDOT'S BUREAU OF TRAFFIC (603) 271-2291 ONE WEEK PRIOR TO INSTALLATION OF PAVEMENT MARKINGS
 - REPLACE ANY WORDS/SYMBOLS PER LATEST NHDOT STANDARD PLAN SHEETS.
 - REMOVE CONFLICTING PAVEMENT MARKINGS BY ACCEPTABLE METHODS
 - PEDESTRIAN CROSSWALKS AND STOP BARS SHALL BE INSTALLED PER NHDOT TRAFFIC DETAIL PM-15



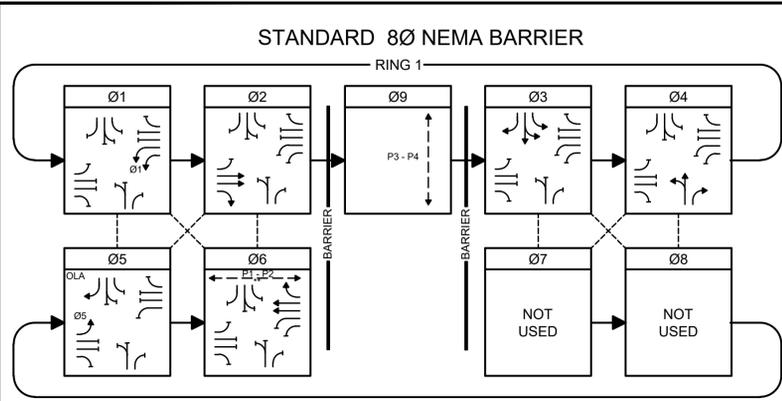
**CHIPOTLE RESTAURANT - PARKMAN
BROOK SHOPPING CENTER
#20 PORTSMOUTH AVENUE (NH ROUTE
108)
STRATHAM, NH**

REVISIONS		
NO.	REVISION	DATE

REVISIONS		
NO.	REVISION	DATE

**TRAFFIC SIGN
& PAVEMENT
MARKING
PLANS**

SCALE:
1" = 20'



NOTE: --- NON-CONFLICTING PHASES MAY OPERATE CONCURRENTLY
 ** UPON PED. PB ACTUATION ONLY - 7s LEADING PEDESTRIAN INTERVAL

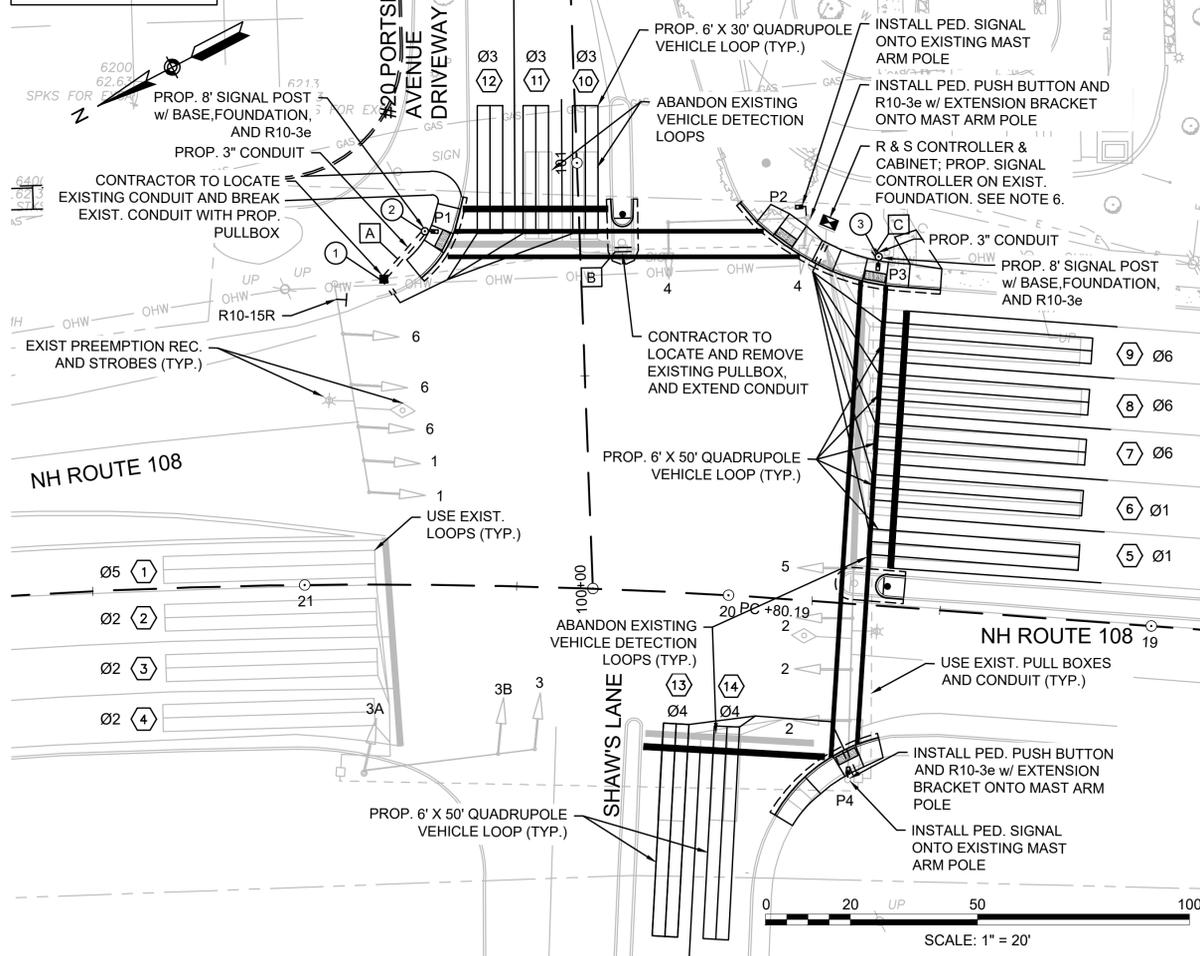
LOOP DETECTOR DATA								
DETECTOR NO.	NUMBER AND SIZE	SPLICE PATTERN	NO. OF TURNS	Ø CALLED	Ø EXT.	MODE A=PULSE B=PRES.	DELAY TIME	EXT. TIME
1	6'X50' (EXISTING)	P	QUAD. TYPE	5	5	B	-	-
2	6'X50' (EXISTING)	P	QUAD. TYPE	2	2	B	-	-
3	6'X50' (EXISTING)	P	QUAD. TYPE	2	2	B	-	-
4	6'X50' (EXISTING)	P	QUAD. TYPE	2	2	B	-	-
5	6'X50'	P	QUAD. TYPE	1	1	B	-	-
6	6'X50'	P	QUAD. TYPE	1	1	B	-	-
7	6'X50'	P	QUAD. TYPE	6	6	B	-	-
8	6'X50'	P	QUAD. TYPE	6	6	B	-	-
9	6'X50'	P	QUAD. TYPE	6	6	B	-	-
10	6'X30'	P	QUAD. TYPE	3	3	B	-	-
11	6'X30'	P	QUAD. TYPE	3	3	B	-	-
12	6'X30'	P	QUAD. TYPE	3	3	B	-	-
13	6'X50'	P	QUAD. TYPE	4	4	B	-	-
14	6'X50'	P	QUAD. TYPE	4	4	B	-	-

P = PARALLEL-SERIES SPLICE
 S = SERIES SPLICE

CONDUIT DATA (3" CONDUIT SCHEDULE 80)			
CONDUIT NO.	FROM STA.	TO STA.	LENGTH
A	100+74.5 LT	100+85.3 LT	15'
* B	100+76.5 RT	100+76.6 RT	3'
C	100+75.3 RT	100+76.8 RT	3'

* APPROXIMATE LENGTH TO REPRESENT EXTENDING CONDUIT

NHDOT SIGNAL INVENTORY NUMBER: S-431-01



SIGNAL PHASING

	Ø1	Ø2	Ø3	Ø4	Ø5	Ø6	Ø7	Ø8	Ø9
TIMING IN SECONDS							NOT USED	NOT USED	
INITIAL INTERVAL	5	8	5	5	5	8			
VEHICLE EXTENSION	4	5	4	4	4	5			
MAXIMUM I	25	45	25	25	25	45#			
MAXIMUM II*	20	60	15	25	20	60#			
MAXIMUM III*	15	30	20	25	15	25#			
YELLOW	4	4	4	4	4	4			
ALL RED	2	2	2	2	2	2			
WALK / FDW / DW	N/A	N/A	N/A	N/A	N/A	7 / 20 / 3**			7 / 28 / 4
RECALL	OFF	MIN.	OFF	OFF	OFF	MIN.			PED
DETECTOR	NL	NL	NL	NL	NL	NL			
FLASH	FRL	FY	FR	FR	FRL	FY			

NL = NON-LOCKING

* MAXIMUM II & III ARE NOT IN CURRENT OPERATION

** UPON PED. PB ACTUATION ONLY - 7s LEADING PEDESTRIAN INTERVAL

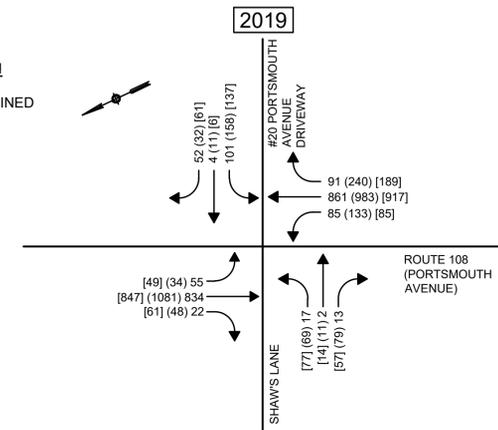
UPON PED. PB ACTUATION - REDUCE MAXIMUM BY 7s

EMERGENCY PREEMPTION	
PREEMPTION 1	***
PREEMPTION 2	***
PREEMPTION 3	***
PREEMPTION 4	***

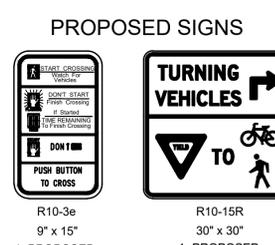
EMERGENCY VEHICLE PREEMPTION OPERATION

*** ALL EXISTING PREEMPTION SHALL BE RETAINED

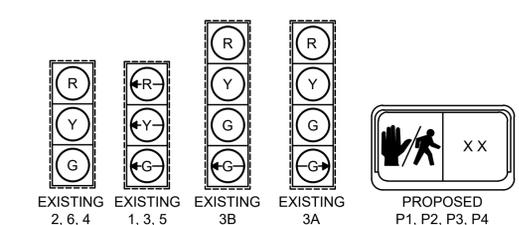
PROJECTED TRAFFIC VOLUMES
 DESIGN YEAR PEAK HOUR VOLUME
 WEEKDAY AM (PM) [SATURDAY MIDDAY]



- NOTES:
- REMOVE & STACK CABINET & CONTROLLER COMPLETE TO NHDOT BUREAU OF TRAFFIC AT 18 SMOKEY BEAR BLVD IN CONCORD, NH.
 - SEE PAVEMENT MARKINGS AND SIGNING PLANS FOR ALL PROPOSED AND EXISTING SIGNS.
 - THE FINAL LOCATION OF SIGNAL SUPPORTS SHALL BE DETERMINED IN THE FIELD BY THE ENGINEER.
 - PEDESTRIAN PEDESTALS FOUNDATIONS SHALL CONFORM TO NH-DOT STANDARD PLAN SL-2.
 - PEDESTRIAN SIGNAL HEADS MOUNTED ON THE SHAFT OF A MAST ARM SHALL BE A MINIMUM OF 10 FEET ABOVE THE TOP OF PAVEMENT. PEDESTRIAN SIGNAL HEADS SHALL BE A MINIMUM OF 8 FEET ABOVE THE TOP OF SIDEWALK.
 - CONTROLLER AND CABINET ARE TO BE INSTALLED PER SPECIAL PROVISION 616.
 - REMOVAL OF THE PULL BOX AND SPLICING OF CONDUIT SHALL BE SUBSIDIARY TO 614 ITEMS.
 - PULL BOX AND CONDUIT SHALL CONFORM TO NH-DOT STANDARD PLAN SL-1.
 - QUADRUPOLE LOOPS SHALL CONFORM TO NH-DOT STANDARD PLAN TS-5.

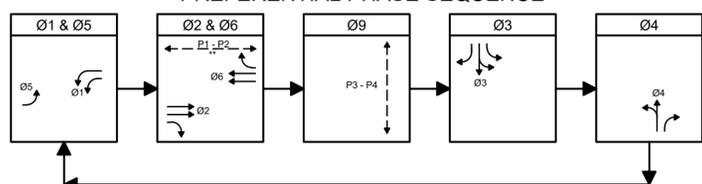


SIGNALS



- NOTES:
- ALL INDICATIONS SHALL BE "LED" TYPE LENSES.
 - ALL 12" LENSES WITH 5" LOUVERED BACKPLATES. THE OUTSIDE PERIMETER OF THE BACKPLATES SHALL BE LINED WITH A 2" YELLOW STRIP OF TYPE 1X OR X1 RETROREFLECTIVE SHEETING.

PREFERENTIAL PHASE SEQUENCE



1906.01 TSP.DWG 10/30/2020

RECORD FIELD MEASUREMENTS ABOVE

GPI Engineering Design Planning Construction Management
 978.570.2399 GPINET.COM
 Greenman-Pedersen, Inc.
 151 Ballardvale Street, Suite 202
 Wilmington, MA 01887

PREPARED FOR
EAGLEBROOK
 ENGINEERING & SURVEY
 491 MAPLE ST, SUITE 304
 DANVERS, MA

CHIPOTLE RESTAURANT - PARKMAN
BROOK SHOPPING CENTER
#20 PORTSMOUTH AVENUE (NH ROUTE 108)
STRATHAM, NH

REVISIONS		
NO.	REVISION	DATE

04/02/21
 DRAWN/DESIGN BY: SJB CHECKED BY: TBD

TRAFFIC SIGNAL PLANS
 SCALE: N.T.S.
 5 OF 5

STRATHAM, NH POLICE DEPARTMENT

Donation Proposal Application: SPD-F-28



DONATION PROPOSAL APPLICATION

Application should be completed and submitted to the Chief of Police. Please attach any supporting information as needed.

Donor Information:

Date: August 2, 2021

Applicant / Contact Person: CHRIS THOMPSON

Address: 71 Portsmouth Avenue, Stratham, NH 03885

Phone: 772-0000 Email: _____

Donation Type:

Monetary Service / Labor Material / Equipment Other

Donation Description:

10 Coupons for Auto Detailing.

Amount, or Value of Donation:

\$ 2,000 , \$ 200 per detail

As a potential donor, I understand that I am offering this donation of my free will and have not been provided any promises, goods, or services in return from any member of the Stratham Police Department.

My signature indicates the desire for the proposed donation to be considered by the Stratham Police Department and Town of Stratham.

Applicant's Signature: [Signature] Date: 08.02.2021.

Thank you!

For Department use only

Donation accepted by the Stratham Police Department

Donation not accepted by Stratham Police Department

Reason(s) for not approving:

Application Reviewed By:

Chief of Police:



Date: 8/9/2021

Town Administrator:

Date: _____

Stratham Select Board:

Date: _____

Date: _____

Date: _____

Budget vs Actual by Department Town of Stratham For 7/31/2021

Run: 8/11/2021 at 9:11 AM

	Dept Budget 2021	YTD Actual 2021	Budget v. Actual Difference	%	YTD Actual2020
				Expended	
GENERAL GOVERNMENT					
EXECUTIVE					
Select Board					
100 4130 01 101 Select Board Stipends	12,000.00	0.00	12,000.00	0.00	0.00
Administration					
100 4130 02 102 Town Administrator Salary	101,459.00	57,998.71	43,460.29	57.16	56,538.45
100 4130 02 103 Executive Assistant	48,564.00	27,779.94	20,784.06	57.20	24,602.05
100 4130 02 201 Supplies	5,500.00	990.69	4,509.31	18.01	3,168.93
100 4130 02 204 Association Dues	9,800.00	8,454.00	1,346.00	86.27	8,438.00
100 4130 02 208 Contracted services	1,500.00	0.00	1,500.00	0.00	0.00
100 4130 02 209 Workshops & Training	1,750.00	195.00	1,555.00	11.14	0.00
100 4130 02 216 Advertising	2,000.00	0.00	2,000.00	0.00	0.00
100 4130 02 224 Meetings & Meals	3,500.00	3,950.69	(450.69)	112.88	347.20
100 4130 02 225 Mileage	1,250.00	90.05	1,159.95	7.20	808.50
100 4130 02 230 Fed-Ex	300.00	0.00	300.00	0.00	18.00
100 4130 02 231 Postage	12,000.00	7,298.43	4,701.57	60.82	8,111.79
100 4130 02 262 Town Report	3,750.00	3,903.00	(153.00)	104.08	3,625.00
100 4130 02 317 Service Contract (copier)	6,504.00	3,794.00	2,710.00	58.33	3,902.40
100 4130 02 319 Background Checks	500.00	181.00	319.00	36.20	96.50
100 4130 02 328 Town Meeting	1,000.00	0.00	1,000.00	0.00	0.00
100 4130 02 999 COVID expenses	0.00	0.00	0.00	0.00	25,853.34
TOTAL EXPENSES	211,377.00	114,635.51	96,741.49	54.23	135,510.16
ELECTION & REGISTRATION					
100 4140 01 201 Supplies	2,300.00	1,102.46	1,197.54	47.93	2,157.59
100 4140 01 219 Ballot Clerks	900.00	546.00	354.00	60.67	2,236.00
100 4140 01 220 Moderator/Asst. Moderator	275.00	275.00	0.00	100.00	550.00
100 4140 01 221 Meals	300.00	231.11	68.89	77.04	388.01
100 4140 01 301 Supervisors of the checklist	3,600.00	1,800.00	1,800.00	50.00	1,800.00
100 4140 01 308 Workshops & Training	100.00	0.00	100.00	0.00	0.00
100 4140 01 317 Equipment Maintenance	300.00	300.00	0.00	100.00	0.00
100 4140 01 999 COVID expenses	0.00	0.00	0.00	0.00	600.00
TOTAL EXPENSES	7,775.00	4,254.57	3,520.43	54.72	7,731.60
FINANCIAL ADMIN					
100 4150 01 120 Finance Payroll	138,232.00	72,699.74	65,532.26	52.59	77,198.35
100 4150 01 217 Audit	18,500.00	0.00	18,500.00	0.00	0.00
100 4150 01 306 Financial Software Lic/Training	9,000.00	4,595.36	4,404.64	51.06	4,867.75
100 4150 01 401 Contracted Services	0.00	1,704.00	(1,704.00)	0.00	0.00
100 4150 01 999 COVID expenses	0.00	0.00	0.00	0.00	135.00
100 4150 05 111 Finance-Treasurer Stipend	6,250.00	3,125.00	3,125.00	50.00	3,933.33
TOTAL EXPENSES	171,982.00	82,124.10	89,857.90	47.75	86,134.43
ASSESSING					
100 4150 02 114 Assessing Payroll	126,453.00	4,335.24	122,117.76	3.43	71,797.35
100 4150 02 201 Assessing Supplies	1,150.00	44.95	1,105.05	3.91	407.57
100 4150 02 204 Dues/Misc Exp.	1,400.00	697.95	702.05	49.85	141.47
100 4150 02 218 Registry Expense	200.00	7.00	193.00	3.50	30.00
100 4150 02 304 Tax maps	4,200.00	3,700.00	500.00	88.10	3,837.00
100 4150 02 308 Workshops & Training	1,250.00	0.00	1,250.00	0.00	0.00
100 4150 02 316 Cell Phone Reimbursement	1,302.00	325.36	976.64	24.99	650.72
100 4150 02 317 Equipment Maintenance/Software	7,000.00	6,675.34	324.66	95.36	6,431.99
100 4150 02 376 Vehicle Maintenance/Lease	700.00	0.00	700.00	0.00	559.68
100 4150 02 401 Contracted Services	0.00	13,200.00	(13,200.00)	0.00	0.00
TOTAL EXPENSES	143,655.00	28,985.84	114,669.16	20.18	83,855.78
Town Clerk/Tax Collector					
100 4150 03 112 TC/TC Payroll	141,909.00	110,942.42	30,966.58	78.18	74,737.79
100 4150 03 201 Office Supplies	3,350.00	2,502.20	847.80	74.69	461.58
100 4150 03 204 Dues & Memberships	60.00	20.00	40.00	33.33	60.00
100 4150 03 209 Conventions	400.00	206.00	194.00	51.50	0.00
100 4150 03 218 Registry of Deeds	400.00	257.90	142.10	64.48	123.10
100 4150 03 223 Lien Notifications	600.00	420.00	180.00	70.00	420.00
100 4150 03 225 Mileage	400.00	0.00	400.00	0.00	0.00
100 4150 03 269 Restoration of records	3,000.00	0.00	3,000.00	0.00	0.00
100 4150 03 306 Computer Support-Service	11,700.00	11,456.90	243.10	97.92	11,875.56
100 4150 03 308 Workshops & Training	550.00	0.00	550.00	0.00	0.00
100 4150 03 318 New Equipment	500.00	0.00	500.00	0.00	609.97

Budget vs Actual by Department Town of Stratham

Run: 8/11/2021 at 9:11 AM

For 7/31/2021

	Dept Budget 2021	YTD Actual 2021	Budget v. Actual Difference	% Expended	YTD Actual2020
TOTAL EXPENSES	162,869.00	125,805.42	37,063.58	77.24	88,288.00
COMPUTER SERVICES					
100 4150 04 201 IT Supplies/Materials	7,000.00	4,209.67	2,790.33	60.14	2,438.35
100 4150 04 205 Computer services	70,000.00	42,600.00	27,400.00	60.86	32,147.73
100 4150 04 999 COVID expenses	0.00	0.00	0.00	0.00	2,024.98
TOTAL EXPENSES	77,000.00	46,809.67	30,190.33	60.79	36,611.06
LEGAL EXPENSES					
100 4153 01 202 Legal Expenses	30,000.00	19,678.97	10,321.03	65.60	5,225.60
100 4153 01 999 COVID expenses	0.00	0.00	0.00	0.00	4,824.50
Total Legal Services	30,000.00	19,678.97	10,321.03	65.60	10,050.10
PERSONNEL ADMINISTRATION					
100 4155 01 171 Medicare	46,777.00	24,370.43	22,406.57	52.10	23,755.50
100 4155 01 173 New Hampshire Retirement	527,038.00	236,621.04	290,416.96	44.90	229,804.22
100 4155 01 174 Social Security	146,282.00	71,866.68	74,415.32	49.13	69,941.84
100 4155 01 176 Unemployment	2,296.00	1,837.00	459.00	80.01	0.00
100 4155 01 191 Insurance Buyout Program	48,455.00	21,814.04	26,640.96	45.02	28,702.14
100 4155 01 192 Life/AD&D	6,324.00	2,865.00	3,459.00	45.30	4,176.81
100 4155 01 193 Long-Term Disability	18,840.00	9,010.91	9,829.09	47.83	12,433.13
100 4155 01 194 Short-Term Disability	12,120.00	5,656.56	6,463.44	46.67	7,969.48
100 4155 01 195 Health/Dental Insurance	506,417.00	232,495.59	273,921.41	45.91	338,070.91
100 4155 01 197 Misc. Fees	600.00	0.00	600.00	0.00	66.49
100 4155 01 198 Leave Compensation	13,495.00	0.00	13,495.00	0.00	0.00
100 4155 02 198 Compensation Adjustments	32,461.00	13,941.00	18,520.00	42.95	0.00
TOTAL EXPENSES	1,361,105.00	620,478.25	740,626.75	45.59	714,920.52
LAND USE					
PLANNING					
100 4191 01 120 Planner Salary	79,000.00	42,538.44	36,461.56	53.85	46,568.70
100 4191 01 121 Bldg. & Code Enf. Coordinator	50,494.00	28,867.20	21,626.80	57.17	24,173.00
100 4191 01 122 Land Use Project Coordinator	0.00	0.00	0.00	0.00	12,468.75
100 4191 01 201 Supplies	2,500.00	771.66	1,728.34	30.87	119.33
100 4191 01 203 Legal Ads	4,400.00	1,054.48	3,345.52	23.97	2,009.76
100 4191 01 204 Dues & Memberships	750.00	0.00	750.00	0.00	0.00
100 4191 01 270 Rockingham Conservation District	500.00	0.00	500.00	0.00	0.00
100 4191 01 271 Rock. Planning Commission	7,492.00	7,492.00	0.00	100.00	7,492.00
100 4191 01 276 Special Projects	2,500.00	54.80	2,445.20	2.19	2,691.70
100 4191 01 306 Software License & Training	3,300.00	2,541.73	758.27	77.02	2,358.86
100 4191 01 308 Training	1,000.00	0.00	1,000.00	0.00	0.00
100 4191 01 318 Equipment	300.00	0.00	300.00	0.00	0.00
100 4191 01 319 Gas - Mileage	100.00	0.00	100.00	0.00	0.00
100 4191 01 401 Contracted Services	0.00	2,739.84	(2,739.84)	0.00	0.00
TOTAL EXPENSES	152,336.00	86,060.15	66,275.85	56.49	97,882.10
BUILDING INSPECTOR/CODE ENFORCEMENT					
100 4191 02 122 BI / CEO Payroll	72,426.00	41,401.66	31,024.34	57.16	39,230.85
100 4191 02 201 Supplies	1,000.00	315.13	684.87	31.51	22.41
100 4191 02 235 Fire Inspection Fees	800.00	0.00	800.00	0.00	0.00
100 4191 02 260 Plan Review	10,000.00	290.00	9,710.00	2.90	18,700.00
100 4191 02 266 Reference Materials	1,500.00	31.00	1,469.00	2.07	0.00
100 4191 02 306 Software License & Training	2,500.00	2,058.50	441.50	82.34	2,033.50
100 4191 02 308 Workshops & Training	2,000.00	75.00	1,925.00	3.75	580.00
100 4191 02 318 Equipment	1,500.00	727.16	772.84	48.48	507.84
100 4191 02 376 Vehicle Maintenance	250.00	138.97	111.03	55.59	52.30
TOTAL EXPENSES	91,976.00	45,037.42	46,938.58	48.97	61,126.90
TOTAL LAND USE EXPENSES	244,312.00	131,097.57	113,214.43	53.66	159,009.00
GENERAL GOVT. BUILDINGS					
100 4194 01 104 Facilities Payroll	56,361.00	25,707.67	30,653.33	45.61	24,976.70
100 4194 01 106 Custodial PT	17,447.00	9,780.40	7,666.60	56.06	9,597.56
100 4194 01 222 MC Supplies	3,500.00	2,803.37	696.63	80.10	1,458.61
100 4194 01 314 MC Electricity	27,500.00	12,077.31	15,422.69	43.92	10,316.69
100 4194 01 315 MC Heat	8,000.00	7,878.33	121.67	98.48	6,890.77
100 4194 01 316 MC Telephone	8,500.00	6,768.61	1,731.39	79.63	5,785.98
100 4194 01 318 MC Equipment	3,200.00	189.93	3,010.07	5.94	0.00
100 4194 01 375 MC Building Maintenance/Repairs	30,500.00	23,897.65	6,602.35	78.35	14,020.46
100 4194 01 999 COVID expenses	3,500.00	0.00	3,500.00	0.00	4,207.84

Budget vs Actual by Department Town of Stratham

Run: 8/11/2021 at 9:11 AM

For 7/31/2021

	Dept Budget 2021	YTD Actual 2021	Budget v. Actual Difference	% Expended	YTD Actual2020
100 4194 02 375 Gifford Building Maintenance/Repairs	5,000.00	3,509.70	1,490.30	70.19	1,527.91
100 4194 03 375 Foss Property Maintenance/Repairs	2,500.00	0.00	2,500.00	0.00	0.00
100 4194 04 314 Historical Soc. Electricity	1,400.00	454.71	945.29	32.48	456.56
100 4194 04 315 Historical Soc. Heat	5,000.00	2,276.48	2,723.52	45.53	3,022.22
100 4194 04 375 Historical Building Maintenance/Repairs	2,500.00	1,173.00	1,327.00	46.92	150.00
100 4194 06 240 Smyk Landscape Maintenance	3,200.00	402.27	2,797.73	12.57	0.00
100 4194 07 375 Park Cottage Maintenance	1,200.00	830.13	369.87	69.18	642.46
TOTAL EXPENSES	179,308.00	97,749.56	81,558.44	54.51	83,053.76
CEMETERIES					
100 4195 01 141 Cemetery Payroll	26,327.00	9,173.40	17,153.60	34.84	17,073.67
100 4195 01 142 Cemetery Overtime	994.00	449.20	544.80	45.19	267.25
100 4195 01 222 Supplies	2,000.00	698.25	1,301.75	34.91	570.73
100 4195 01 240 Ground Maintenance	7,444.00	3,347.39	4,096.61	44.97	2,941.83
100 4195 01 306 Computer Maintenance	500.00	0.00	500.00	0.00	0.00
100 4195 01 317 Equipment Maintenance	4,170.00	1,271.25	2,898.75	30.49	1,191.35
100 4195 01 318 Equipment	240.00	0.00	240.00	0.00	399.68
100 4195 01 401 Contracted Services	1,500.00	0.00	1,500.00	0.00	0.00
TOTAL EXPENSES	43,175.00	14,939.49	28,235.51	34.60	22,444.51
INSURANCE					
100 4196 01 190 Workers' Compensation	45,119.00	45,119.00	0.00	100.00	48,872.00
100 4196 01 248 Property & Liability Insurance	60,060.00	60,060.00	0.00	100.00	56,236.00
TOTAL EXPENSES	105,179.00	105,179.00	0.00	100.00	105,108.00
OTHER GEN. GOVT.					
100 4199 01 243 Town Ctr Water Contamination Expenses	11,000.00	5,596.65	5,403.35	50.88	5,424.00
TOTAL EXPENSES	11,000.00	5,596.65	5,403.35	50.88	5,424.00
TOTAL GENERAL GOVERNMENT	2,748,737.00	1,397,334.60	1,351,402.40	50.84	1,538,140.92
PUBLIC SAFTEY					
POLICE					
100 4210 01 130 Police - Full Time	868,244.00	485,415.60	382,828.40	55.91	455,064.30
100 4210 01 131 Secretary Payroll	50,732.00	29,066.40	21,665.60	57.29	27,828.02
100 4210 01 133 Police-Holiday pay	25,073.00	0.00	25,073.00	0.00	0.00
100 4210 01 134 Prosecutor Payroll	38,454.00	22,032.13	16,421.87	57.29	20,816.50
100 4210 01 135 Police Overtime	102,000.00	41,499.51	60,500.49	40.69	25,041.97
100 4210 01 136 Police - PT	12,000.00	5,842.22	6,157.78	48.69	1,306.62
Total Payroll	1,096,503.00	583,855.86	512,647.14	53.25	530,057.41
100 4210 02 201 PD Office Supplies	8,000.00	2,930.71	5,069.29	36.63	2,232.23
100 4210 02 202 Legal - Office Supplies	0.00	0.00	0.00	0.00	685.67
100 4210 02 226 Community Service Program	1,000.00	418.23	581.77	41.82	105.18
100 4210 02 278 Special Response Team (SERT)	2,500.00	2,500.00	0.00	100.00	0.00
100 4210 02 305 Technical Support	18,000.00	9,838.09	8,161.91	54.66	2,600.90
100 4210 02 308 Training & Dues	22,000.00	8,966.72	13,033.28	40.76	5,100.00
100 4210 02 310 Uniforms	11,400.00	3,615.32	7,784.68	31.71	2,294.08
100 4210 02 317 Equipment Repairs	3,000.00	725.00	2,275.00	24.17	2,109.02
100 4210 02 318 New Equipment	8,000.00	6,331.70	1,668.30	79.15	18,435.13
100 4210 02 319 Gas & Oil	19,000.00	0.00	19,000.00	0.00	2,040.54
100 4210 02 376 Vehicle Maintenance	17,000.00	6,818.57	10,181.43	40.11	7,200.97
100 4210 02 999 COVID expenses	0.00	397.50	(397.50)	0.00	28,498.09
BUILDING	109,900.00	42,541.84	67,358.16	38.71	71,301.81
100 4210 03 314 Electricity	11,000.00	4,700.68	6,299.32	42.73	4,911.15
100 4210 03 315 Heating	4,500.00	2,305.93	2,194.07	51.24	1,621.27
100 4210 03 316 Telephone	8,000.00	3,105.76	4,894.24	38.82	4,701.90
100 4210 03 375 PD Building Maintenance	16,000.00	6,364.07	9,635.93	39.78	2,264.50
TOTAL EXPENSES	1,245,903.00	642,874.14	603,028.86	51.60	614,858.04
FIRE DEPARTMENT					
100 4220 01 100 Fire Dept. Payroll	306,518.00	118,866.79	187,651.21	38.78	121,588.88
100 4220 01 130 FD Detail	3,000.00	115,296.75	(112,296.75)	3,843.23	0.00
100 4220 01 200 FD Detail Payroll	0.00	0.00	0.00	0.00	200.00
100 4220 01 204 Dues	2,500.00	800.00	1,700.00	32.00	2,120.00
100 4220 01 222 Supplies	2,500.00	195.09	2,304.91	7.80	1,291.80
100 4220 01 228 EMS Supplies	13,000.00	7,258.49	5,741.51	55.83	8,466.06
100 4220 01 236 Fire Prevention	3,000.00	2,547.15	452.85	84.91	0.00
100 4220 01 243 Haz-Mat Start Team	3,200.00	3,198.20	1.80	99.94	3,198.20
100 4220 01 245 Insurance	1,232.00	0.00	1,232.00	0.00	0.00

**Budget vs Actual by Department
Town of Stratham
For 7/31/2021**

Run: 8/11/2021 at 9:11 AM

	Dept Budget 2021	YTD Actual 2021	Budget v. Actual Difference	% Expended	YTD Actual2020
100 4220 01 308 Training & Conferences	4,000.00	845.00	3,155.00	21.13	0.00
100 4220 01 310 Uniforms	3,500.00	202.36	3,297.64	5.78	0.00
100 4220 01 317 Equipment Maintenance	30,000.00	13,794.13	16,205.87	45.98	6,800.30
100 4220 01 318 New Equipment	31,900.00	4,125.49	27,774.51	12.93	3,067.31
100 4220 01 319 Gas & Oil	4,500.00	0.00	4,500.00	0.00	478.80
100 4220 01 323 Billing Expenses	13,000.00	5,415.00	7,585.00	41.65	4,587.48
100 4220 01 999 COVID expenses	5,000.00	271.21	4,728.79	5.42	33,171.24
Building					
100 4220 02 240 Landscape Maintenance	1,000.00	0.00	1,000.00	0.00	0.00
100 4220 02 246 Internet/IT Charges	4,000.00	3,512.03	487.97	87.80	1,088.12
100 4220 02 314 Electricity	18,000.00	7,621.06	10,378.94	42.34	7,876.97
100 4220 02 315 Heat	16,000.00	10,477.54	5,522.46	65.48	11,566.47
100 4220 02 316 Telephone	7,500.00	5,299.20	2,200.80	70.66	4,026.80
100 4220 02 375 Building Maintenance & Repairs	15,000.00	4,611.81	10,388.19	30.75	6,838.88
TOTAL EXPENSES	488,350.00	304,337.30	184,012.70	62.32	216,367.31
EMERGENCY MANGEMENT					
100 4290 01 149 OEM Payroll (Reimbursed)	0.00	0.00	0.00	0.00	507.50
100 4290 01 227 Emergency Management Expenses	9,638.00	4,600.00	5,038.00	47.73	0.00
DISPATCH SERVICES					
100 4299 01 316 Dispatch Phone Expense	1,000.00	384.33	615.67	38.43	422.54
TOTAL PUBLIC SAFTEY	1,744,891.00	952,195.77	792,695.23	54.57	832,155.39
HIGHWAY & STREETS					
HIGHWAY					
100 4312 01 140 Highway Payroll	217,419.00	131,142.44	86,276.56	60.32	139,912.42
100 4312 01 141 Highway Overtime	26,808.00	13,415.01	13,392.99	50.04	14,149.94
100 4312 01 142 Temporary Plow Drivers	10,000.00	3,407.07	6,592.93	34.07	1,098.45
100 4312 01 210 Hwy Vehicle Purchase	33,161.00	0.00	33,161.00	0.00	0.00
100 4312 01 211 Drainage	7,392.00	0.00	7,392.00	0.00	0.00
100 4312 01 222 Supplies	4,200.00	2,081.67	2,118.33	49.56	908.94
100 4312 01 224 Meals	1,000.00	0.00	1,000.00	0.00	553.12
100 4312 01 279 Substance Abuse Testing	1,250.00	494.00	756.00	39.52	494.00
100 4312 01 303 Rented Equipment	6,000.00	246.56	5,753.44	4.11	1,086.59
100 4312 01 306 Computer Software Maintenance	1,734.00	729.88	1,004.12	42.09	763.63
100 4312 01 308 Training	1,500.00	449.00	1,051.00	29.93	0.00
100 4312 01 310 Uniforms	5,125.00	2,852.15	2,272.85	55.65	1,017.37
100 4312 01 314 Electricity	8,750.00	3,979.00	4,771.00	45.47	4,286.02
100 4312 01 315 Heating	2,500.00	539.34	1,960.66	21.57	725.40
100 4312 01 316 Telephone	4,208.00	1,489.53	2,718.47	35.40	1,616.83
100 4312 01 317 Equipment Repairs & Maintenance	50,000.00	20,194.12	29,805.88	40.39	17,380.06
100 4312 01 318 New Equipment & Signs	8,400.00	4,002.08	4,397.92	47.64	3,026.27
100 4312 01 319 Gas & Oil	39,200.00	29,327.50	9,872.50	74.82	17,940.50
100 4312 01 320 Road Paint	10,080.00	0.00	10,080.00	0.00	285.86
100 4312 01 321 Salt	70,000.00	0.00	70,000.00	0.00	0.00
100 4312 01 322 Aggregate	8,500.00	797.99	7,702.01	9.39	177.00
100 4312 01 325 Paving & Road Reconstruction	150,000.00	8,685.00	141,315.00	5.79	0.00
100 4312 01 375 Building Maintenance	20,000.00	5,653.62	14,346.38	28.27	11,778.49
100 4312 01 401 Contracted Services	3,500.00	0.00	3,500.00	0.00	0.00
100 4312 01 999 COVID expenses	0.00	0.00	0.00	0.00	24.16
TOTAL EXPENSES	690,727.00	229,485.96	461,241.04	33.22	217,225.05
STREET LIGHTING					
100 4316 01 314 Street Lighting	10,000.00	3,528.76	6,471.24	35.29	4,208.72
TOTAL HIGHWAY & STREETS	700,727.00	233,014.72	467,712.28	33.25	221,433.77
SANITATION					
SOLID WASTE COLL. & DISPOSAL					
100 4323 01 142 Sanitation Payroll	36,974.00	16,205.07	20,768.93	43.83	12,960.83
100 4323 01 143 Sanitation Overtime	1,558.00	1,197.47	360.53	76.86	0.00
100 4323 01 212 MSW/Recycling Coll. & Disposal	937,156.00	458,058.88	479,097.12	48.88	478,055.65
100 4323 01 242 Hazardous Waste Collection	5,277.00	166.96	5,110.04	3.16	0.00

**Budget vs Actual by Department
Town of Stratham
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Run: 8/11/2021 at 9:11 AM

	Dept Budget 2021	YTD Actual 2021	Budget v. Actual Difference	% Expended	YTD Actual2020
100 4323 01 247 Landfill Closure Costs	9,500.00	8,523.22	976.78	89.72	4,225.05
100 4323 01 309 Transfer Station Expenses	64,681.00	45,369.83	19,311.17	70.14	31,726.24
100 4323 01 314 Electricity	750.00	465.54	284.46	62.07	409.33
100 4323 01 317 Materials & Supplies	4,800.00	6,142.44	(1,342.44)	127.97	74.40
TOTAL EXPENSES	1,060,696.00	536,129.41	524,566.59	50.55	527,451.50
PUBLIC WORKS (OTHER)					
100 4339 01 327 Public Works Commission	1.00	0.00	1.00	0.00	0.00
Total Expenses	1.00	0.00	1.00	0.00	0.00
HEALTH					
ANIMAL CONTROL					
100 4414 01 244 Impoundment Fees/Supplies	600.00	0.00	600.00	0.00	0.00
TOTAL EXPENSES	600.00	0.00	600.00	0.00	0.00
PEST CONTROL					
100 4414 02 326 Pest Control Contracted Services	67,680.00	22,455.00	45,225.00	33.18	23,305.00
PUBLIC SERVICE AGENCIES					
100 4415 01 000 Annie's Angels	2,500.00	0.00	2,500.00	0.00	0.00
100 4415 01 001 American Red Cross	800.00	0.00	800.00	0.00	0.00
100 4415 01 351 Seacoast Mental Health Ctr.	3,000.00	0.00	3,000.00	0.00	0.00
100 4415 01 352 Waypoint	2,500.00	0.00	2,500.00	0.00	0.00
100 4415 01 353 Haven	4,250.00	0.00	4,250.00	0.00	0.00
100 4415 01 354 Big Brother & Big Sister	1,000.00	0.00	1,000.00	0.00	0.00
100 4415 01 355 Community Action Prog.	4,500.00	0.00	4,500.00	0.00	0.00
100 4415 01 356 Retired & Senior Volunteer Prog	500.00	0.00	500.00	0.00	0.00
100 4415 01 357 Richie McFarland Children's Center	4,200.00	0.00	4,200.00	0.00	0.00
100 4415 01 359 AIDS Response of the Seacoast	1,000.00	0.00	1,000.00	0.00	0.00
100 4415 01 360 Rockingham County Nutrition Program	5,420.00	0.00	5,420.00	0.00	0.00
100 4415 01 361 Seacoast Shipyard Assoc.	200.00	0.00	200.00	0.00	0.00
100 4415 01 362 Crossroads House	1,000.00	0.00	1,000.00	0.00	0.00
100 4415 01 366 Child Advocacy Center	1,250.00	0.00	1,250.00	0.00	0.00
100 4415 01 368 Families First	2,500.00	0.00	2,500.00	0.00	0.00
100 4415 01 369 Womenade of Greater Squamscott	2,000.00	0.00	2,000.00	0.00	0.00
100 4415 01 370 Transportation Assistance for Seacoast Citizens	3,000.00	0.00	3,000.00	0.00	0.00
TOTAL EXPENSES	39,620.00	0.00	39,620.00	0.00	0.00
TOTAL HEALTH	107,900.00	22,455.00	85,445.00	20.81	23,305.00
WELFARE					
DIRECT ASSISTANCE					
100 4445 01 314 Public Asst. Electricity	1,250.00	1,400.98	(150.98)	112.08	576.40
100 4445 01 340 Public Asst. Food	150.00	0.00	150.00	0.00	0.00
100 4445 01 341 Public Asst. Heat	1,500.00	240.32	1,259.68	16.02	0.00
100 4445 01 343 Public Asst. Medical-Pharmacy	100.00	0.00	100.00	0.00	140.13
100 4445 01 344 Public Asst. Rent-Mortgage	7,500.00	1,200.00	6,300.00	16.00	2,400.00
100 4445 01 345 Public Asst. Misc. Assistance	875.00	441.05	433.95	50.41	298.00
TOTAL EXPENSES	11,375.00	3,282.35	8,092.65	28.86	3,414.53
TOTAL WELFARE	11,375.00	3,282.35	8,092.65	28.86	3,414.53
CULTURE & RECREATION					
PARKS					
100 4520 01 144 PT Ranger Payroll	43,528.00	17,549.86	25,978.14	40.32	12,622.05
100 4520 01 201 Supplies	400.00	99.26	300.74	24.82	87.80
100 4520 01 240 Grounds Maintenance	36,480.00	8,711.06	27,768.94	23.88	9,968.84
100 4520 01 314 Electricity	6,100.00	2,080.77	4,019.23	34.11	2,176.65
100 4520 01 317 Equipment Maintenance	3,500.00	1,749.56	1,750.44	49.99	1,765.87
100 4520 01 330 Park Maintenance Supplies	4,625.00	1,679.03	2,945.97	36.30	2,103.91
100 4520 01 375 Park Cottage Building Maintenance	0.00	114.33	(114.33)	0.00	0.00
100 4520 01 376 Park Vehicle Maintenance	4,000.00	407.13	3,592.87	10.18	0.00
100 4520 01 377 All Other Park Building Maintenance	5,050.00	4,203.21	846.79	83.23	1,019.25

**Budget vs Actual by Department
Town of Stratham
For 7/31/2021**

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	Dept Budget 2021	YTD Actual 2021	Budget v. Actual Difference	% Expended	YTD Actual2020
TOTAL EXPENSES	103,683.00	36,594.21	67,088.79	35.29	29,744.37
RECREATION					
100 4520 02 145 Recreation Payroll	74,284.00	44,407.73	29,876.27	59.78	41,394.30
100 4520 02 146 Rec. Seasonal Payroll	0.00	0.00	0.00	0.00	7,264.54
100 4520 02 147 Program Asst Salary	48,445.00	23,108.82	25,336.18	47.70	21,411.26
100 4520 02 201 Office Expenses	1,200.00	474.02	725.98	39.50	573.27
100 4520 02 204 Memberships	0.00	0.00	0.00	0.00	574.61
100 4520 02 273 Seniors Trips	6,000.00	3,281.22	2,718.78	54.69	2,010.00
100 4520 02 280 Summer Program	0.00	0.00	0.00	0.00	135.46
100 4520 02 308 Staff Training/Education	0.00	0.00	0.00	0.00	144.01
100 4520 02 316 Cellphone Reimbursement	1,302.00	650.72	651.28	49.98	650.72
100 4520 02 318 Equipment	0.00	0.00	0.00	0.00	596.83
100 4520 02 319 Gas-Mileage	650.00	783.00	(133.00)	120.46	426.30
100 4520 02 324 Brochures/Newsletters	1,500.00	648.32	851.68	43.22	517.94
100 4520 02 328 Special Events	13,000.00	1,721.66	11,278.34	13.24	1,529.13
TOTAL EXPENSES	146,381.00	75,075.49	71,305.51	51.29	77,228.37
TOTAL PARKS & RECREATION	250,064.00	111,669.70	138,394.30	44.66	106,972.74
LIBRARY					
100 4550 01 147 Library Payroll	417,783.00	209,608.68	208,174.32	50.17	222,890.23
100 4550 01 249 Non-salary expenses	101,000.00	30,000.00	71,000.00	29.70	40,000.00
TOTAL EXPENSES	518,783.00	239,608.68	279,174.32	46.19	262,890.23
PATRIOTIC PURPOSES					
100 4583 01 238 Flags	500.00	370.00	130.00	74.00	0.00
100 4583 01 277 Patriotic Misc.	1,200.00	75.00	1,125.00	6.25	0.00
TOTAL EXPENSES	1,700.00	445.00	1,255.00	26.18	0.00
TOTAL CULTURE & RECREATION	770,547.00	351,723.38	418,823.62	45.65	369,862.97
CONSERVATION					
100 4611 01 207 Conservation Commission	5,000.00	0.00	5,000.00	0.00	450.00
HERITAGE COMMISSION					
100 4619 01 215 Heritage Administrative Expenses	400.00	50.00	350.00	12.50	63.49
100 4619 01 302 Survey/Software-Heritage	5,000.00	0.00	5,000.00	0.00	390.00
100 4619 01 308 Training/Conferences	100.00	0.00	100.00	0.00	0.00
100 4619 01 313 Veterans/Engraving	200.00	25.00	175.00	12.50	0.00
TOTAL EXPENSES	5,700.00	75.00	5,625.00	1.32	453.49
CONSERVATION/HERITAGE	10,700.00	75.00	10,625.00	0.70	903.49
ECONOMIC DEV. COMM.					
TOWN CENTER REVITALIZATION					
ENERGY COMMISSION					
100 4660 02 281 Energy Commission Expenses	1,200.00	0.00	1,200.00	0.00	0.00
TOTAL EXPENSES	1,200.00	0.00	1,200.00	0.00	0.00
DEBT SERVICE					
PRINCIPLE - LONG TERM					
100 4711 00 400 Debt Service Principal	570,000.00	570,000.00	0.00	100.00	570,000.00
INTEREST - LONG TERM					
100 4721 00 401 Debt Service Interest	162,346.00	162,345.00	1.00	100.00	188,090.00
TOTAL EXPENSES	732,346.00	732,345.00	1.00	100.00	758,090.00
TOTAL OPERATING BUDGET	7,889,120.00	4,228,555.23	3,660,564.77	53.60	4,274,757.57

Town of Stratham
 CIP/Capital Projects
 Balances As of July 31, 2021

Project Category/Account	2021 Budget / Bal. Forward (2017-2020)	YTD	Balance
Buildings & Infrastructure	493,141.11	29,753.53	463,387.58
100 4903 18 572 2018 Library Carpet Replacement	10,000.00	0.00	10,000.00
100 4903 19 572 2019 Library Carpet Replacement	10,000.00	0.00	10,000.00
100 4903 19 574 2019 Public Safety Buildings Improvements	15,305.19	0.00	15,305.19
100 4909 17 597 2017 Maple Lane Cemetery Paving	7,000.00	0.00	7,000.00
100 4909 17 654 2017 PWC Environmental Match/Grant	20,000.00	1,418.44	18,581.56
100 4909 17 655 2017 Water & Sewer Study	20,000.00	0.00	20,000.00
100 4909 17 668 2017 Town Center Match/Grant	4,734.62	4,734.62	0.00
100 4909 18 599 2018 Master Plan Update	18,237.50	0.00	18,237.50
100 4909 18 654 2018 PWC Environmental Grant Match	20,000.00	0.00	20,000.00
100 4909 18 655 2018 Water & Sewer Infrastructure Study	20,000.00	0.00	20,000.00
100 4909 19 547 2019 Gifford Barn Painting	14,366.92	0.00	14,366.92
100 4909 19 597 2019 Maple Lane Cemetery Paving	7,000.00	0.00	7,000.00
100 4909 19 598 2019 Maple Lane Cemetery Landscaping	12,496.88	0.00	12,496.88
100 4909 19 599 2019 Master Plan Update	20,000.00	0.00	20,000.00
100 4909 19 604 2019 Tennis Court Improvements	3,000.00	0.00	3,000.00
100 4909 19 610 2019 Stevens Park parking lot Improvements	9,000.00	0.00	9,000.00
100 4909 19 654 2019 Stormwater Planning & Grant Match	20,000.00	0.00	20,000.00
100 4909 19 664 2019 Revaluation Expenses	25,000.00	0.00	25,000.00
100 4909 20 664 2020 Revaluation Expenses	10,000.00	0.00	10,000.00
100 4908 21 500 Police Station Solar Array Buyout	5,000.00	0.00	5,000.00
100 4909 21 534 Cemetery Improvements	7,000.00	0.00	7,000.00
100 4909 21 574 Town-wide Parks & Rec Improvements	7,000.00	0.00	7,000.00
100 4909 21 651 Open Space, Parklands & Connectivity Plan	10,000.00	0.00	10,000.00
100 4909 21 654 Stormwater Planning & Grant Match	8,000.00	0.00	8,000.00
100 4909 21 664 2021 Revaluation Expenses	24,000.00	0.00	24,000.00
100 4909 21 675 PFAS Response and Remediation	75,000.00	0.00	75,000.00
100 4909 18 598 Maple Lane Cemetery Landscaping	3.69	0.00	3.69
100 4909 18 664 2018 Revaluation Expenses	23,996.31	19,688.97	4,307.34
100 4909 20 574 Town-wide Parks & Rec. Improvements	7,000.00	0.00	7,000.00
100 4909 20 651 Library Assessment & Facility Plan	20,000.00	0.00	20,000.00
100 4909 20 675 PFAS Response & Remediation	40,000.00	3,911.50	36,088.50
Equip. & Vehicles	59,901.00	4,798.00	55,103.00
100 4908 19 670 2019 Assessing Vehicle Replacement	15,000.00	0.00	15,000.00
100 4908 21 670 PD Cruiser Replacement	37,000.00	0.00	37,000.00
100 4909 21 603 Traffic Control Program	7,000.00	4,798.00	2,202.00
100 4908 20 670 PD Cruiser Replacement	901.00	0.00	901.00
Information systems	49,795.20	13,777.31	36,017.89
100 4908 18 316 2018 MC Phone System Replacement	10,454.51	1,647.44	8,807.07
100 4908 19 502 2019 Town Office Computer Replacement	1,783.93	0.00	1,783.93
100 4908 19 511 2019 Library Computer Replacement Program	2,265.36	0.00	2,265.36
100 4908 21 317 Town-wide Technology Replacements	5,000.00	0.00	5,000.00
100 4908 21 502 Town-wide Computer Replacements	5,000.00	1,838.47	3,161.53
100 4908 21 510 Online permitting software/digital storage	10,000.00	0.00	10,000.00
100 4908 20 317 Town-wide Technology Replacements	5,000.00	0.00	5,000.00

**Town of Stratham
CIP/Capital Projects
Balances As of July 31, 2021**

Project Category/Account	2021 Budget / Bal. Forward (2017-2020)	YTD	Balance
100 4908 20 502 Town-wide Computer Replacements	10,291.40	10,291.40	0.00
Stratham Hill Park	117,249.17	0.00	117,249.17
100 4903 17 573 2017 SHP Facility Improvements	2,162.64	0.00	2,162.64
100 4909 17 575 2017 SHP Parking Lot Improvements	11,000.00	0.00	11,000.00
100 4909 17 602 2017 SHP Roadways	17,500.00	0.00	17,500.00
100 4909 18 545 2018 SHP Front Pavilion Painting	296.87	0.00	296.87
100 4909 18 575 2018 SHP Parking Lot Improvements	11,000.00	0.00	11,000.00
100 4909 18 602 2018 SHP Roadways	17,000.00	0.00	17,000.00
100 4909 19 573 2019 SHP Facility Improvements	19,205.53	0.00	19,205.53
100 4909 19 574 2019 Playing Field Improvements	3,359.37	0.00	3,359.37
100 4909 19 575 2019 SHP Parking Lot Improvements	10,000.00	0.00	10,000.00
100 4909 19 602 2019 SHP Roadways	18,000.00	0.00	18,000.00
100 4909 21 575 SHP Facilities & Playing Field Improvements	7,000.00	0.00	7,000.00
100 4903 18 573 2018 SHP Facility Improvements	724.76	0.00	724.76
Transportation/Roadways	545,989.24	53,730.05	492,259.19
100 4909 19 601 2019 Road Reconstruction Program	26,989.24	26,989.24	0.00
100 4909 21 576 Fire Station Parking Lot Paving	15,000.00	0.00	15,000.00
100 4909 21 577 Police Station Parking Lot Paving	12,000.00	0.00	12,000.00
100 4909 21 601 Road Reconstruction Program	235,000.00	0.00	235,000.00
100 4909 21 656 Bike & Pedestrian Transportation Improvements	5,000.00	0.00	5,000.00
100 4909 21 667 State Roadway/Intersection Capital Projects Participatio	25,000.00	0.00	25,000.00
100 4909 20 576 Fire Station Parking Lot Paving	15,000.00	0.00	15,000.00
100 4909 20 577 Police Station Parking Lot Paving	12,000.00	0.00	12,000.00
100 4909 20 601 Road Reconstruction Program	170,000.00	26,740.81	143,259.19
100 4909 20 656 Bike & Pedestrian Transportation Improvements	5,000.00	0.00	5,000.00
100 4909 20 667 State Roadway/Intersection Project Participation	25,000.00	0.00	25,000.00
Capital Project	24,580.00	0.00	24,580.00
100 4913 01 000 2018 Skate Park Capital Project Funds	24,580.00	0.00	24,580.00
Grand Total	1,290,655.72	102,058.89	1,188,596.83

Projects lapsing at 12/31/2021:

Year/Project	Balance Forward	YTD	Balance
2017	82,397.26	6,153.06	76,244.20
Maple Lane Cemetery Paving	7,000.00	0.00	7,000.00
PWC Environmental Match/Grant	20,000.00	1,418.44	18,581.56
SHP Facility Improvements	2,162.64	0.00	2,162.64
SHP Parking Lot Improvement	11,000.00	0.00	11,000.00
SHP Roadways	17,500.00	0.00	17,500.00
Town Center Match/Grant	4,734.62	4,734.62	0.00
Water & Sewer Infrastructure Study	20,000.00	0.00	20,000.00
Grand Total	82,397.26	6,153.06	76,244.20

Town of Stratham
Revenues - Budget to Actual
As of July 31, 2021

#	Revenue Code/Description	Budget	Actual	% Collected	2020 YTD	% Change from Prior Year
3110-3190						
	Int. & Penalties	55,000	41,276	75.0%	30,163	36.8%
	Yield Tax	1,000	420	42.0%	0	--
3210-3319						
	Building Permits	165,000	108,237	65.6%	150,536	-28.1%
	Business Licenses & Permits	36,955	29,389	79.5%	25,728	14.2%
1	Motor Vehicle Permits	1,875,000	1,225,014	65.3%	1,101,307	11.2%
	Other license, permits & fees	17,200	7,795	45.3%	9,657	-19.3%
2	Other State Revenues	0	100,597	--	1,878	5257.1%
3	Federal Revenues	0	197,280	--	0	--
3309-3359						
	Highway Block Grant	165,000	121,532	73.7%	124,082	-2.1%
	Other State of NH	9,000	8,991	99.9%	63,218	-85.8%
	Rooms & Meals	325,000	0	0.0%	0	--
3401-3499						
	Franchise Cable Fee	160,000	83,617	52.3%	85,398	-2.1%
	Income from Departments	37,550	17,854	47.5%	22,265	-19.8%
	Primex/Ins. Refund	0	0	--	100	-100.0%
	Transfer Station	64,250	41,844	65.1%	38,089	9.9%
3501-3509						
4	Investment Interest	62,500	860	1.4%	60,249	-98.6%
	Municipal Rental Fees	59,700	30,195	50.6%	34,250	-11.8%
	Other local revenue	900	2,881	320.1%	23	12183.6%
	Sale of Municipal Property	675	650	96.3%	1,171	-44.5%
5	Donations/Grants	0	45,032	--	13,342	237.5%
3912-3916						
	From Trust & Fiduciary Funds	1,500	0	0.0%	0	--
Grand Total		3,036,230	2,063,462	68.0%	1,761,458	17.1%

Notes:

- 1 Motor vehicle permit revenue, through July, is almost \$124K more than 2020 receipts.
- 2 Other State Revenues are the reimbursements for DHHS vaccination details provided by Fire and Police staff.
- 3 Federal revenue is the first tranche of ARP funds.
- 4 Investment earnings are significantly less than 2020, and reflect the near zero percent interest rates.
- 5 This line item is comprised entirely of the Recycling Partnership Grant which supported the distribution of new recycling carts and recycling education and outreach materials to residents.



TOWN OF STRATHAM

Incorporated 1716

10 Banker Hill Avenue • Stratham, NH 03885

Voice (603) 772-7391 • Fax (603) 775-0517 • www.strathamnh.gov

COMMITTEE APPOINTMENT APPLICATION

- | | |
|--|---|
| <input type="checkbox"/> Heritage Commission | <input type="checkbox"/> Zoning Board of Adjustment |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Public Works Commission |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Stratham Fair Committee | <input type="checkbox"/> Energy Commission |
| <input checked="" type="checkbox"/> Exeter Squamscott River Advisory Committee | <input type="checkbox"/> Rockingham Planning Commission |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee | <input type="checkbox"/> Other _____ |

Eric Bahr 603-219-8211

 Applicant Name (print) Phone #

34 Raeder Drive ejbahr@comcast.net

 Address Email

Registered Voter of Stratham? YES NO Number of Years as a Resident 2

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

I have a very strong interest in what happens in/around the Swamscott as my family and I live on the river. I also have the luxury of setting my own work hours, which makes me flexible

I feel the following experience and background qualifies me for this position:

I have previously served as a member of the Pittsfield, NH EDC and I am a former chair of the Pittsfield, NH Planning Board so I have a good idea of what I'm signing on to.

I manage a small business and am a boater and fisherman, all of which I believe can bring value to the Committee.

 Signature of Applicant 7/26/21

 Date



LOCAL RIVER MANAGEMENT ADVISORY COMMITTEE NOMINEE FORM



New Hampshire Rivers Management and Protection Program

RSA 483:8-a

Please complete both sides of this form and email to riversprogram@des.nh.gov. Please type "NOMINEE FORM" and nominee's name in the subject line. Forms can also be sent by mail to: Rivers Coordinator, NHDES, 29 Hazen Drive, P.O. Box 95, Concord, NH 03302-0095. For questions, please contact the Rivers Coordinator at 271-2959.

Nominee Information

Nominee Name: Eric Bahr		Date: 08/12/2021
Street Address: 34 Raeder Drive		
Town: Stratham		ZIP Code: 03885
Phone (home): N/A	Phone (cell): 603-219-8211	Phone (work): 603-669-1850
Email: ejbahr@comcast.net		

Nomination Information

Type of Appointment -	<input type="checkbox"/> New Appointment	<input type="checkbox"/> Reappointment
River Name: Swamscott		
Type of Representation -	Municipality:	Other:
Please state your interest(s) in serving on the Local River Management Advisory Committee:		
<input checked="" type="checkbox"/> Local Government	<input checked="" type="checkbox"/> Conservation	<input type="checkbox"/> Agriculture
<input type="checkbox"/> Business	<input checked="" type="checkbox"/> Recreation	<input checked="" type="checkbox"/> Riparian Landowners
<input type="checkbox"/> Other, please specify: _____		

Board of Selectmen or Authorized Signature(s) – REQUIRED (e-signature acceptable)

Name:	Title:
Name:	Title:
Name:	Title:
Note: By statute, the New Hampshire Rivers Management Advisory Committee appoints the Local River Management Advisory Committee (LAC) members for each Designated River from nominees submitted by the local governing bodies through which the Designated River flows (RSA 483:8-a).	

Additional Information

Please include a short description of your relevant background knowledge of local river-related issues or general river management and protection:

While I cannot claim any particular "river knowledge" I have spent many summers on New Hampshire's lakes. I have also been a fisherman and boater for almost 40 years. I have also served as a town Planning Board Chair, Economic Development Committee member and Budget Committee member.

Most Local Advisory Committees engage in a variety of activities. Reviewing those activities listed below, please check those that are of most interest to you:

- Grant Writing
- Public Education
- Committee Administration
- Event Organization
- Public Relations
- Management Plan Preparation/Implementation
- Other, please specify: _____

Most Local Advisory Committees meet monthly. In some cases, they may meet more frequently to complete specific tasks, while in other cases your attendance may not be required at all meetings. Please check one of the boxes below to indicate your availability to attend regularly scheduled meetings:

- I can attend monthly meetings on most weeknights.
- I can attend monthly meetings only if scheduled on a specific weeknight.
- I can only attend a limited number of monthly meetings.
- I cannot attend monthly meetings, but am willing to complete tasks on behalf of the Committee.

For NHDES Office Use Only

LAC Member List and Contacts Database updated (date):

LAC Chair and Nominee have been contacted regarding nomination on (date):

RMPP Staff recommends appointment to the Rivers Management Advisory Committee -

Approve RMPP staff: _____ Date: _____

Appointment confirmation sent to municipality and LAC Chair on (date):

Appointment letter and information packet sent on (date):