



TOWN OF STRATHAM

INCORPORATED 1716

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SELECT BOARD ACTION SHEET

For the regular meeting of
August 17, 2020

This action sheet provides a means of communicating actions of the Select Board to the public in a timely manner. Meeting minutes associated with this meeting will be published following drafting and approval of the Board.

For more information about the meeting, please contact the Town Administrator's Office (603) 772-7391 ext. 187.

The meeting was called to order at 7:00 PM

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes – August 3, 2020
The Board unanimously voted to adopt the minutes from its meeting on August 3, 2020.
- IV. Department Reports & Presentations – Director of Parks & Recreation Seth Hickey presented his departmental report to the Board. Discussed draft policies for Revolving Fund, facility reservations and events open to the public.

Approved use of Municipal Center field for flag football with COVID appropriate procedures.
- V. Correspondence
Reviewed and discussed correspondence; no actions taken.
- VI. Public Comment
No public comment.
- VII. Public Hearings, Ordinances and/or Resolutions
No Public Hearings, Ordinances and/or Resolutions.

VIII. Discussion of Monthly Reports (second meeting of each month)

Written reports received.

IX. New Business and Action Items

- A. Route 33 Safety Concerns Corridor Study
Board agreed to send letter to NH DOT Commissioner in coordination with the Town of Greenland and requested to send on Stratham letterhead
- B. Ten-Year Transportation Plan Project Recommendations
Board voted to move forward with the recommendations to the Rockingham Planning Commission for the projects identified by the Town Planner in his memo as reviewed with the Planning Board.
- C. PFAS Scope of Work – Remedial Action Plan
No action taken; supported Administrators recommendation for using remaining budget under Wilcox & Barton contract to advance Remedial Action Plan with DES.
- D. Update on RFP for Curbside Collection
Provide brief update in advance of the CCAC meeting on August 19th; Mr. Moore will report out on their meeting at the Board's next meeting.
- E. Elections Planning Update
Reminded Board a group of election officials and their representatives is meeting and will so again week of August 24th.
- F. Meeting Schedule
Board agreed to meet more as needed.
- G. Rockingham County Sheriff Generator Request at SHP Under 2011 MOA
No action taken. Board and Administrator discussed need for more information, given a revision of the original request that came in. Mr. Moore to follow-up with Fire Department, Sheriff's Office and others as appropriate.
- H. Notice of CARE Act Election funds – Grant Agreement Approval
Board authorized Town Administrator to execute Grant Agreement.

X. Town Administrator Report

The Board discussed information presented by the TA on the following topics:

- A. Update on open positions – applications coming in for both open positions Accounting and Benefits Coordinator and PD Administrative Assistant; no actions.
- B. Cable TV License Agreement – one year renewal offer. Board discussed need for more information. Mr. Moore to follow up.
- C. Marin Way Traffic Improvements – Board agreed with the proposed recommendations of staff to secure commitments from abutting property owners to reserve options for improving traffic safety at Marin Way intersection with Route 111, consistent with recent land use approvals and Notices of Decision.
- D. Board approved Town Office Closure for September 8th (Primary Election).

Board clarified meeting schedule for next two regular meetings; to be held on August 31st and September 21st. The Board will hold a Special Meeting on August 24th.

Board entered non-public unanimously citing RSA 91 A3 II (a) and RSA 91 A-3 III(d).

Board unanimously voted to exit non-public session and seal the minutes noting that failure to do so would render a proposed action ineffective.

XI. Informational Items

A. July Budget Expenditure Report and CIP

XII. Reservations, Event Requests & Permits

None.

XIII. Review of Recent or Upcoming Board & Commissions Agendas

No materials for this meeting.

XIV. Miscellaneous & Old Business

A. Boards and Commissions Appointments

Voted unanimously to appoint Richard Goulet to Cemetery Trustees vacancy through March 2021.

B. PFAS in Town Center Update

XV. Adjournment

Board voted unanimously to adjourn.