

STRATHAM FAIR COMMITTEE PROTOCOL

Established in 1967, the Stratham Fair is an important part of Stratham's community, benefiting not only the Stratham Fire Department but numerous community non-profit organizations. The Stratham Fair is a Town of Stratham sponsored event. Consequently, this document, in conjunction with the document creating the Stratham Fire Department/Stratham Fair Trust Fund, will serve to formalize the structure, operation, and funding of the Stratham Fair Committee.

By adoption of this document, the Board of Selectmen of the Town of Stratham set forth the protocol for the creation and operation of the Stratham Fair Committee ("Fair Committee"). This protocol may be changed from time to time, by a vote of the Selectmen, after consultation with the Fair Committee, adopting a written amendment to this protocol.

Further, by adopting this document, the Selectmen hereby affirm the appointment for any previous calendar year all members of the Stratham Fair Committee, and verify, adopt, and ratify any and all actions of the Stratham Fair Committees, which have occurred prior to the date of the vote hereon, subject to the requirement that all actions of the Stratham Fair Committee from the date of the vote adopting this document forward shall be in accordance with the provisions of this document and the terms of the Stratham Fire Department/Stratham Fair Trust Fund; subsequent to its creation.

The Fair Committee shall include no less than three (3) members and no more than seven (7) members. Members shall be nominated as set forth herein, and appointed by a vote of the Selectmen. The incoming Fair Committee Chair shall be nominated by the Stratham Fire Department at the first business meeting of the Department following the Fair each year. Said Chair shall nominate the remaining members of the Fair Committee at a time appropriate, which the members of the Department will ratify. The Department will present in writing to the Board of Selectmen the proposed members of the Fair Committee thus nominated no later than September 1st of each year. Upon receipt, the Board of Selectmen will appoint or reject the proposed members of the Fair Committee for a term of one year beginning September 15th of each year. Should any proposed member of the Fair Committee not be appointed, or should a vacancy occur during the year term, the Fire Department shall nominate a replacement member who may be appointed or rejected by the Board of Selectmen. Each year thereafter, the Selectmen will appoint a new Fair Committee in the manner described. There is no limit to the number of times a person may be appointed to serve on the Fair Committee.

The Selectmen hereby delegate to the Fair Committee authority over all operations of the Stratham Fair including but not limited to:

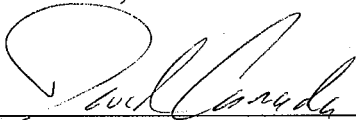
- contracting with vendors necessary for the operation of the Stratham Fair;
- receiving income and making expenditures of funds related to the operations of the Stratham Fair including raising private donations to support the operation of the Stratham Fair and its beneficiaries, subject to the rules and restrictions which may be set forth in the document creating the Stratham Fire Department/Stratham Fair Trust Fund which shall be held by the Town's Trustees of the Trust Funds; and

- creating and operating bank account(s) under the Town's EIN as necessary to permit the forgoing and subject to the rules and restrictions which may be set forth in the document creating the Stratham Fire Department/Stratham Fair Trust Fund which shall be held by the Town's Trustees of the Trust Funds.

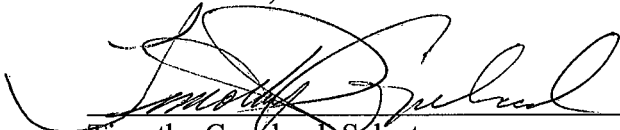
Further, the Selectmen hereby require the Fair Committee

- to report to the Selectmen at the beginning of the Stratham Fair planning process each year and regularly thereafter as requested by the Selectmen until the books are "closed" on the Stratham Fair for the year;
- to prepare a first draft of a written annual report on the activities and finances of the Stratham Fair for presentation to the Selectmen at their first regular meeting in October, with a final draft to be provided to the Selectmen at the Selectmen's first regular meeting in November;
- to meet regularly to manage the planning and operations of the Stratham Fair;
- to keep written minutes of those meetings; and
- to make all decisions regarding the planning and operations of the Stratham Fair at those meetings, by a majority vote of those members of the Fair Committee present and voting at the meeting.

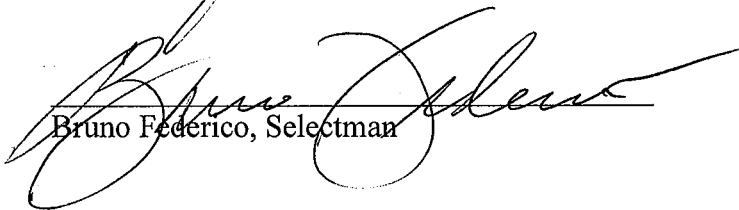
IN WITNESS WHEREOF, this Stratham Fair Committee Protocol is hereby adopted and approved on the 28th day of November, 2011 by the Stratham Board of Selectmen, to be effective immediately hereafter. ATTEST:



David Canada, Chairman



Timothy Copeland, Selectman



Bruno Federico, Selectman