



**Stratham Technical Review Committee
Meeting Minutes
November 21, 2017
Municipal Center
10 Bunker Hill Avenue
Time: 6:00 PM**

Members Present: Lucy Cushman, Chair
Tom House, Vice Chair
Nate Merrill, Full Member
Jeff Hyland, Full Member
Joe Johnson, Full Member

Staff Present: Tavis Austin, Town Planner

1. Call to Order/Roll Call

Ms. Cushman took roll call.

2. Review/Approval of Meeting Minutes

a. June 20, 2017

Mr. Merrill made a motion to approve the minutes as presented. Motion seconded by Mr. House. Motion carried unanimously.

3. Public Meeting

a. **Heritage Commission Letter Review.** Committee reviewed letter drafted by Heritage Commission related to GACIT hearings on Bunker Hill/SR 108 intersection improvements.

T. House motioned support of the letter noting that changes in two paragraphs be made to revise scope of review to “SR101 through Stratham Circle” in lieu of “SR101 through Bunker Hill Ave.” L. Cushman seconded the motion which passed unanimously.

Gateway Design. Committee reviewed cost coping documents prepared by T House and J. Hyland. There was specific discussion on any concerns with ‘hiring’ a consultant team composed of committee members.

P. Deschaine discussed how the process could proceed as discussed.

T. Austin suggested adding monies to the Planning Department “Special Projects” line to cover those costs as presented understanding a “not to exceed” value.

J. Hyland joined meeting at 6:25 PM.

L. Cushman motioned to request Planning Depart Budget for 2018 include appropriate monies to complete the design work as proposed by Hyland and House. N. Merrill seconded the motion which passed unanimously.

T. House motioned to have the TRC not meet unless there was either a project to review, or review any progress made by J. Hyland & T. House on the 108 design work.

L. Cushman seconded the motion that passed by a unanimous vote.

J. Hyland motioned to adjourn at 6:30 PM. N. Merrill seconded the motion and the vote was unanimous. Meeting adjourned at 6:30 PM