

**ANNUAL REPORT
OF THE
TOWN OF STRATHAM
NEW HAMPSHIRE
BY THE**

Selectmen, Town Clerk, Tax Collector,
Town Treasurer, and other Town Departments,
Boards and Commissions,
and Reports of
School Districts and SAU #16

DECEMBER 31, 2013

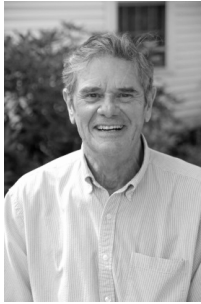
WITH THE

**VITAL STATISTICS
FOR 2013**

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DEDICATED TO



Jerry Howard

There are several types of elections held periodically. Every year in March we have local polling for Town officers, zoning changes, etc. In September, we have primary elections on the even years. In November, we have general elections on the even years. And of course, every four years we have the famous New Hampshire Presidential Preference Primary. Candidates come and candidates go from one election to another. The one constant in Stratham elections for almost two decades has been Assistant Moderator Jerry Howard.

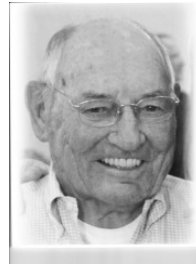
We all show up at some point during the polling hours and cast our vote. What you may not realize is the work that goes into being ready on Election Day so you can make your choice. It starts a couple weeks before the election with the receipt of the ballots at the Town Clerk's office. Jerry comes in and makes sure the voting machine is in good working order. He has about 50 sample ballots filled out to test the system. He then has to count each ballot to ensure an accurate starting count. All ballots received must be accounted for after the voting is done. On election day Jerry stands at the ballot counting machine all day always ready to answer questions, unjam the machine, or hand out an "I voted" sticker. During the afternoon he oversees the opening and counting of absentee ballots, not a simple procedure. For the 2012 election, 591 such ballots were cast. They cannot, by law, be processed until the afternoon of the election. Each must be removed from its envelope and the signature on the ballot compared to the signature on the initial request. If it is a match, he takes the ballot to the ballot clerks to have the name checked off. During a busy election, Jerry will spend considerable time in and out of line as he yields to anyone ready to check in to vote. After checking in, the ballots are run through the ballot machine, as time allows, again yielding to those ready to put their ballot in the voting machine.

All this work gets done in every community. What makes Stratham's voting different is Jerry Howard's attitude. No matter how crazy things get, he is never upset or disgruntled. There is a smile and a hello for everyone. Problems are taken in stride.

Jerry has decided to relinquish his position as Assistant Moderator. March will be the first election many of you will have attended without Jerry. Yes, the work will still get done but Jerry will be sorely missed. Thank you for your many years of service Jerry!



IN MEMORIAM



We lost two beloved and hardworking members of the Stratham Community this past year and we take this opportunity to note their passing.

Claire Ellis, through participation in her family's activities, became a dedicated and valuable member of the Stratham community. She was involved with the Cub Scouts and Girl Scouts, the Recreation Commission, Irish Step Dance, Coyote Club, and many other activities in Stratham. Claire was always one of the first to volunteer to help in any of her endeavors. Her service to the town was always done with a smile and a true willingness to do what was in the best interest of the community and the children of Stratham. Claire could be found at Stratham Memorial School volunteering in the classrooms and helping with various student or teacher events. Her involvement extended as she was elected to the Stratham Memorial School Board where she was a key contributor in all Board activities. As a result of Claire's dedication Stratham Memorial School is a better place for everyone who walks through its doors. Claire will be deeply missed by all of us in town who knew her. Her dedication to the children of Stratham and the community as a whole made Stratham and Stratham Memorial School better places for us all. Her passing was a tragic loss for her loving husband and children. Our community shares in that loss and is grateful for her dedication and contributions. She will be missed.

Christopher T. Rowe, Sr., was the "Mr. Stratham" of his generation. His volunteer service to the Town spans more than a half a century, leaving behind a model legacy for those who follow. He joined the Stratham Volunteer Fire Department in March 1958, ascending to the rank of Assistant Chief. He also served as President and Vice President of the Stratham Volunteer Fire Department Association. In 1967, he helped organize the Stratham Fair and served for 45 years in various capacities at the Fair. Among his many contributions to the Town, Chris taught Sunday School, was the Chairman of both the Memorial Day observance and the Veterans Day ceremonies, a member and Chairman of the Planning Board, and a member of the Zoning Board of Adjustment. In 2006, he helped the town in planning the celebration of the 100th Anniversary of Stratham Hill Park as co-chair of the event. Chris was a veteran who served in the Air Force during the Korean War. In all of the events that Chris volunteered for, in every aspect of his life, he had the help and support of Joyce, his lovely wife of 60 years. Chris is very deeply missed by his many friends, the members of the Stratham Volunteer Fire Department, and his family, which includes six children, 12 grandchildren and six great grandchildren.

May Claire and Chris rest in peace knowing the World was better for their presence here.

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2013 TOWN OFFICERS

ELECTED POSITIONS

BOARD OF SELECTMEN

David Canada, Chair	term expires 2014
Bruno Federico	term expires 2015
Timothy Copeland	term expires 2016

MODERATOR

David Emanuel	term expires 2014
Jerry Howard (appointed assistant)	term expires 2014

TOWN CLERK/TAX COLLECTOR

Joyce Charbonneau	term expires 2014
Catherine Kenny, Deputy (appointed)	
Lucy Hopping, Office Assistant	

TREASURER

Kevin Peck*	term expires 2014
Deborah Bronson**	

** Resigned November 2013*

***Appointed to fill the unexpired term of Kevin Peck*

SUPERVISORS OF THE CHECKLIST

Caren Gallagher	term expires 2014
Melanie McGrail	term expires 2016
Susan Hunter	term expires 2018

TRUSTEES OF THE TRUST FUNDS

Joyce Rowe, Chair	term expires 2016
Diane Morgera	term expires 2015
Maria Emanuel	term expires 2014

LIBRARY TRUSTEES

Connie Aubin-Adams	term expires 2015
Lee Beauregard	term expires 2015
Bruce Cotter	term expires 2014
Victoria Marbacher	term expires 2016
Penny O'Sullivan	term expires 2016
Lesley Kimball, Director (appointed)	

CEMETERY COMMITTEE

June Sawyer, Chair	term expires 2016
Colin Lavery*	term expires 2014
John Labonte	term expires 2015

** Appointed to fill the unexpired term of Robert Cushman*

APPOINTED POSITIONS

TOWN ADMINISTRATOR

Paul R. Deschaine

Valerie Kemp, Accounting Supervisor

*Stacey J. Grella, Executive Asst./Welfare Administrator

Joseph Dyrkacz, Custodian/Building Maintenance

Doreen Coughlin, Asst. Custodian

Paul Wolf, IT Administrator

**January 2013 – September 2013*

CODE ENFORCEMENT/BUILDING INSPECTOR

Terry Barnes

Tracey Cutler, Land Use Assistant

Michelle Gibney

TOWN ASSESSOR

Andrea S. Lewy

James Joseph, Assessing Assistant

HIGHWAY DEPARTMENT

Colin Lavery, Highway Agent

Alan Williams, Foreman

Russell Stevens

Timothy Slager

FIRE DEPARTMENT

Chief Rob Cook

Asst. Chief Matt Larrabee

Deputy Chief James Devonshire

Captain Alan Choiniere

Captain Bryan Crosby

Lt. Tim Brothers

Lt. Josh Crow

Lt. John Dardani

Lt. Tim Slager

EMS – Capt. Kelley Dold

EMS – Lt. Derrick Hall

EMS – Lt. Scott Standen

OFFICE OF EMERGENCY MANAGEMENT

David Emanuel, Director

Katherine Flagg, Deputy Director

Timothy Copeland, Deputy Director

POLICE DEPARTMENT

Chief John V. Scippa

Det. Sgt. David Pierce

Sgt. James “Chris” Call

Off. Charles Law

Off. John Emerson

Off. Brian Holbrook

Off. Michael Oliveira

Off. Grant Fotheringham

Off. Amanda Bibeau

Off. Michael Doucette

On Call Officers:

Kevin O’Neil

Peter Bakie

Support Staff:

*Jaye Aither, Admin. Asst.

** Stacey Grella, P/T Admin. Asst.

William Hart, Prosecutor

** Retired September 2013*

*** Full time beginning September 2013*

HEALTH OFFICER

David London

PLANNING BOARD

Michael Houghton, Chair	term expires 2014
Robert Baskerville, Vice Chair	term expires 2014
Jameson Paine	term expires 2015
Bruno Federico, Selectmen's Rep.	
Steve Doyle, Alternate	term expires 2016
Tom House, Alternate	term expires 2016
Christopher Merrick, Alternate	term expires 2014
Mary Jane Werner, Alternate	term expires 2015
Lincoln Daley, Town Planner	

BOARD OF ADJUSTMENT

Arol Charbonneau, Chair	term expires 2015
Jeffrey Karam, Secretary	term expires 2016
Christopher Brett	term expires 2015
Gary Dolan	term expires 2016
Kirk Scamman	term expires 2014
Michael Smith, Alternate	term expires 2014

CONSERVATION COMMISSION

Donna Jensen, Chair	term expires 2016
Patricia Elwell, Vice Chair	term expires 2014
Robert Keating	term expires 2014
William Kenny	term expires 2015
Allison Knab, Secretary	term expires 2016
William McCarthy	term expires 2015
Dan McAuliffe	term expires 2014
Timothy Copeland, Selectmen's Rep.	
Bill Grace, Alternate	term expires 2016
Brad Jones, Alternate	term expires 2016

RECREATION COMMISSION

Tracy-Lynn Abbott, Co-Chair	term expires 2014
Claire Ellis	term expires 2016
April Mason	term expires 2015
Kevin Peck, Secretary	term expires 2014
Chris Cavaretta, Alternate	term expires 2015
Frank LaSorsa, Alternate	term expires 2014
Tim Copeland, Selectmen's Rep.	
Seth Hickey, Parks & Recreation Director	

BUDGET ADVISORY COMMITTEE

Garrett Dolan	June Sawyer
Steven Boyle	Travis Thompson, School Board's Rep.
Tracey McGrail	

HERITAGE COMMISSION

Rebecca Mitchell, Chair	term expires 2016
Janet Johnson	term expires 2015
Nathan Merrill	term expires 2014
David Canada, Selectmen's Rep.	
Mary Jane Werner, Planning Board Rep.	
Nancy Hansen, Alternate	term expires 2014
Georgiana Law, Alternate	term expires 2015
Florence Wiggin, Alternate	term expires 2016

PUBLIC WORKS COMMISSION

John Boisvert, Chair	term expires 2016
Michael Girard	term expires 2014
Michael Perfit	term expires 2016
William Schoppmeyer	term expires 2015
David Canada, Selectmen's Rep.	
Jim Cushman, Alternate	term expires 2015
Lissa Ham, Alternate	term expires 2016
James Moran, Alternate, Secretary	term expires 2014

ECONOMIC DEVELOPMENT COMMITTEE

Michael Houghton, Chair	term expires 2015
Bruno Federico, Selectman	
Paul R. Deschaine, Town Administrator	term expires 2015
Kelly Gerardot	term expires 2016
Karl Scamman, Alternate	term expires 2016

ENERGY COMMISSION

John Dold, Chair	term expires 2015
Michael Welty	term expires 2015
Matt O'Keefe	term expires 2014
James Schlough	term expires 2014
Michael Gorman	term expires 2016

STRATHAM FAIR COMMITTEE

Francisco Marin, Chair	Vicky Avery
Robert Cook	John Cushing
Caren Gallagher	Tim Slager

300th ANNIVERSARY CELEBRATION COMMITTEE

Peter Wigin	term expires 2016
Florence Wigin	term expires 2016
Joyce Rowe	term expires 2016
John Dold	term expires 2016
Liz Chisholm	term expires 2016
Susan Canada, Alternate, Secretary	term expires 2016
Pat Sapienza, Alternate	term expires 2016
Jeff Gallagher, Alternate	term expires 2016
Cathy Kenny, Alternate	term expires 2016

TOWN CENTER REVITALIZATION COMMITTEE

Colleen Lake, Chair	term expires 2014
Rachael MacDonnell, Secretary	term expires 2014
David Canada, Selectmen's Rep.	
Sean Norton	term expires 2014
Tracey Cordy	term expires 2014

GATEWAY REVIEW COMMITTEE

Lincoln Daley	Tom House
Jeff Hyland	Robert Baskerville, Alternate
Lucy Cushman	Joe Johnson, Alternate

ROCKINGHAM PLANNING COMMISSION

Robert Goodrich
Lissa Ham, Alternate

LAMPREY REGIONAL COOPERATIVE

Paul R. Deschaine

COAST (Cooperative Alliance for Seacoast Transportation)

David Sandmann

SOUTHEAST WATERSHED ALLIANCE

Michael Perfit
Michael Girard, Alternate

SELECTMEN'S REPORT

Each year on this page we like to review things of interest which have transpired throughout the previous year. The Board of Selectmen oversees Town activity through monthly meetings with each department head and through participation on nearly every board, commission, and committee. We meet on a weekly basis, each Monday at 7:30 PM, and invite you to attend so that you can become more familiar with the workings of the Town Government. We also invite you to apply for appointment to any one of the various committees listed right after the Table of Contents in this book. Participation on a committee is a great way to meet community members, stay in touch with local affairs, and help your fellow citizens.

We started the year by approving a new three year contract for waste disposal and recycling with Bestway Disposal. As we reported to you last year, we were disappointed the Concord Cooperative single stream recycling initiative failed. However, we have found Bestway to provide consistently good and convenient service for both our trash and recycling needs. For a list of what can and cannot be recycled, please check their website through the following link: <http://www.casella.com/welcome/bestway>.

Mid-year, we closed on the Bartlett-Cushman House adjacent to the Municipal Center. We have since been working with the Heritage Commission on documenting the history of the house and preparing an application for inclusion on the National Register of Historic Places. Once this process is finished we will develop a Request For Proposals seeking a partner to refurbish the house. Using information from the Commission, we will be able to insure that all work is done in a manner sensitive to the history of the house. With inclusion on the national Register, a future partner will be eligible for tax credits of 20% of the cost of the work. This should translate into a quality restoration at advantageous terms to the Town.

Last year you authorized the Selectmen to negotiate with the Stratham Plaza to enable them to put a leach field on Town-owned land behind the current softball field. After extensive negotiations, we were unable to come to terms with the Plaza's management. Although we were sorry to lose the opportunity to have part of our Municipal parking lot expansion performed at no cost, you may depend on us to demand excellent value from all who would partner with the Town. Subsequently, Highway Agent Colin Lavery mobilized his crew to do much of the work at great savings. We now have a graded and seeded area for the Recreation Department to develop as a multi-use field for our sports programs.

The parking lot expansion has been completed. We hope you have seen it. We now have additional parking which was critically needed, and a lot which is finally properly graded. We installed many environmentally and esthetically friendly features to handle stormwater runoff, thanks in part to partnering with Makris Development, developers of the adjacent Kathleen Foss property, and a grant from the UNH Stormwater Center.

We continue to contract with Dragon Mosquito to treat all areas of Town for mosquitos. The need was brought home to us last year during the monitoring process with the discovery of West Nile Disease in two mosquito pools. Our first line of defense targets the insect larva with natural bacteria. We follow that up with adulticide control when needed. When mosquito season begins again, please follow recommendations for reducing your exposure. A wealth of information on personal protection as well as reducing the opportunity for insect breeding is found on links provided by the State at: <http://www.dhhs.nh.gov/dphs/cdcs/arboviral/mosquito.htm>.

There were some changes in Town personnel this past year. Long-time Police Secretary Jaye Aither retired. Stacey Grella moved from the Executive Assistant's position at Town Hall to fill that position. Replacing Stacey is Debbie Hensley who came with great credentials and is doing a superlative job. Charlie Browne left the Building Manager's position to work in the private sector. He was replaced by Joe Dyrkacz who came here after extensive experience in building maintenance for the Town of Raymond. We also added a part-time position in the Land Use Offices. They had been stretching their staff resources too thin, to the detriment of the efficient implementation of their mission as well as customer service. Michelle Gibney, a Stratham resident, has settled into that position and doing an excellent job. Finally, Town Treasurer Kevin Peck relocated for a business opportunity after many years in that position. We were very fortunate that Deb Bronson was willing to take this volunteer position. She has many years of related experience working for UNH and provided for a seamless transition.

Speaking of personnel, we celebrated Town Administrator Paul Deschaine's 25th anniversary in that position in 2013. Paul is the first, and only, Administrator Stratham has had. In today's complex world of government, it would be impossible to run a town the size of Stratham without a professional manager. We have a tremendous asset in Paul and sincerely thank him for his continuing service.

We want to acknowledge the work Highway Agent Colin Lavery and Police Chief John Scippa did to assuage the traffic concerns of citizens near the Stratham Memorial School. When presented with this issue they took charge and worked with area residents, the Board of Selectmen, and the School Board to develop a cost effective plan to increase pedestrian safety multifold. This is an excellent example of how all of our department heads and personnel eagerly work to find solutions to Stratham's problems as they arise.

Looking to the future, we have been awarded a Transportation Enhancement grant to improve the Town Center area. This grant, awarded through the New Hampshire Department of Transportation, provides funding for 80% of the improvements you will see take place in 2015. Sidewalks, lighting, traffic lane designations, bike lanes, and other work will lead to a more esthetically pleasing and pedestrian friendly village center and, hopefully, slow down traffic a little. While the physical work won't start right away, there is a lot of preparation going on behind the scenes now!

Preparing for the future, we continue to explore the best way to bring water and sewer services to our Commercial and Town Center Districts. We have had a series of meetings with Exeter officials throughout 2013. They have been, without exception, cordial, informative, and productive. We are confident that an arrangement with Exeter is achievable. We need these services so that businesses can come to Stratham and offer us the goods and services you have repeatedly expressed a desire for such as restaurants, bars, movie theaters, retail shops, and other, diverse commercial enterprises. A partnership with Exeter would allow us to provide services at a lower cost and without the need to develop our own facilities. Exeter is faced with a 40+ million dollar treatment plant building program; they could use a partner to help lower costs to their citizens. This is a slow process but we hope to have a specific plan to present to you at the 2015 Town Meeting. Meanwhile, leaving no stone unturned, we have initiated talks with Portsmouth, both unilaterally and in conjunction with Exeter. All three municipalities have agreed to look into the possible advantages of a three way pact which would meet Stratham's needs, allows Exeter to forgo a very expensive building project, and allow Portsmouth to expand its customer base to lower their own per customer cost. We will keep you informed of progress!

We urge you to go to: <http://www.strathamnh.gov/subscriber> and subscribe to our Selectmen's Newsletter, and/or any of several informative offerings at this site. Our Selectmen's Newsletter is sent electronically on an occasional basis and is used to keep you up to date on timely issues. If you need to talk with the Selectmen, you will find our home numbers on the Town website. We welcome your calls.

Best wishes for a prosperous 2014!

Your Selectmen

David Canada, Timothy Copeland, Bruno Federico

YESTERYEAR IN STRATHAM

In 1863 Tax Collector John W. Wiggin had taxes of \$3,344.39 committed to him for collection. Among other things, \$61.68 was used for roads and bridges. Many references were made to the War including an expense of 50¢ for enrolling the militia.

In 1913 a warrant article was considered "to see if the Town will raise and appropriate a sufficient sum of money to defray the expense of raising the flag on Stratham Hill holidays and Sundays." All property in Town was valued at \$474,456 including the value of 184 horses, 391 cows, and 16 vehicles.

In 1963 Highway Agent David Noyes reported 25 miles of Town maintained roads (there are now 45). He urged voters to approve a warrant article raising \$1,020 to purchase a new plow truck. A regional airport was being considered for the SE section of Town.

**Town of Stratham
Town Meeting Minutes
March 15, 2013**

The ballot clerks were sworn in at 7:55 a.m. and 2:00 p.m. Present were Moderator Dave Emanuel, Assistant Moderator Jerry Howard, Town Clerk/Tax Collector Joyce Charbonneau, Deputy Town Clerk/Tax Collector Catherine Kenny, and Town Administrator Paul Deschaine. Also present were Selectmen David Canada and Bruno Federico. The Supervisors of the Checklist present were Sue Hunter and Caren Gallagher. The assistants to the Supervisors for the day were Nancy Hunter and Bea Newman. The ballot clerks for the day were Ann Marie Peck, Susan Brett, Susan Canada, Dianna Thompson, Roger Thompson, Cheryl Ewart, Elizabeth Chisholm, Joanna Greenlaw, Victor Collinino, Peg Mullin, and Diana Alsterberg.

It was a quiet day with 500 votes cast at the Town election, with 6 of those being absentee ballots. The number of total voters on the checklist was 5681. This represents a 9% turnout of voters.

Exeter Region Cooperative School District Ballot results for Stratham only are as follows: (*=Denotes the Winner)

Cooperative School Board: For Exeter for three years, vote for one: Darrell J. Chichester 322*. For Brentwood for three years, vote for one: Linda R. Garey 141. Elizabeth M. Faria 197*. For Kensington for three years, vote for one: (There was no candidate on the ballot, winner will be determined by the five Cooperative towns via write-in votes.) Cooperative School District Budget Committee: For Exeter for three years, vote for one: John R. Bridle 306*. For Kensington for one year, vote for one: (There was no candidate on the ballot, winner will be determined by the five Cooperative towns via write-in votes.) For Newfields for three years, vote for one: Simon J. Heslop 312*. For Stratham for three years, vote for one: Lucy H. Cushman 416*. Cooperative School District Moderator: For one year, vote for one: Katherine B. Miller 348*.

Article 1:

Operating Budget: Yes 334* No 59

**Stratham Memorial School District Ballot results as follows:
(*=Denotes the Winner)**

School Board Member: For three years, vote for one: Everett J. Lamm 408*. School Board Member: For one year, vote for one: Eric Von Der Linden 268*. James Firmin 149. School District Moderator: For three years, vote for one: Dave Emanuel 453*. School District Treasurer: For three years, vote for one: Patricia T. Lovejoy 435*.

**Annual Town of Stratham Ballot results as follows:
(*=Denotes the Winner)**

Article 1:

Selectman: For three years, vote for one: Timothy D. Copeland 402*. Library Trustee: For three years, vote for two: Penny O'Sullivan 373*. Victoria Marbacher 313*. Cemetery Trustee: For three years, vote for one: June Sawyer 441*. Trustee of the Trust Funds: For three years, vote for one: Joyce A. Rowe 437*.

Article 2:

Are you in favor of adopting the following amendment to the Town of Stratham Zoning Ordinance as petitioned by Benjamin Dunkerley and 24 other registered voters?

To amend the Official Zoning Map of the Town of Stratham pursuant to Section 3.2 to rezone Tax Map 13 Lot 43, also known as 5 Emery Lane, from its current zoning designation of Residential / Agricultural (R/A) to the Professional / Residential (PRE) Zoning District.

Yes 84 No 391*

The Planning Board does not recommend this article by a vote 3-1 (one abstention).

Article 3:

Are you in favor of adopting the following amendment to the Town of Stratham Zoning Ordinance as proposed by the Planning Board?

To amend the Zoning Ordinance, Section II. Definitions, Subsection 2.1.51 Professional (Professional Office), insert new subsections for Commercial Service Establishment, Personal Service Establishment, and Retail Sales to further clarify and define said terms, and then renumber accordingly.

And in connection therewith, amend Section 3.6 Table of Uses by adding/replacing as appropriate the proposed underlined text to Table 3.6.F Commercial Uses to include a Commercial Service Establishment, Personal Service Establishment, and Retail Sales as regulated uses in all zoning districts, and then renumbering accordingly.

Yes 346* No 125

The Planning Board recommends this article by unanimous vote.

Article 4:

Are you in favor of adopting the following amendment to the Town of Stratham Zoning Ordinance as proposed by the Planning Board?

To amend Sections 3.4.3 Professional / Residential, 3.6 Table of Uses, and Footnotes to Table 3.6 to permit Retail Sale uses within the Professional / Residential Zoning District and in connection therewith, include design standards and size restrictions for said uses.

Yes 336* No 141

The Planning Board recommends this article by unanimous vote.

Article 5:

Are you in favor of adopting the following amendment to the Town of Stratham Zoning Ordinance as proposed by the Planning Board?

To amend Section VII. Signs by replacing said section in its entirety with revised language to further clarify and provide additional guidance on the type, number, maximum area, and design of signage within Stratham.

And in connection therewith, delete Section II. Definitions, Subsections 2.1.61 through 2.1.91 and Section 3.8 Gateway Commercial Business District, Subsection 3.8.7.f in their entirety and renumber accordingly.

Yes 295* No 168

The Planning Board recommends this article by unanimous vote.

Article 6:

Are you in favor of adopting the following amendment to the Town of Stratham Zoning Ordinance as proposed by the Planning Board?

To amend Section VIII. Residential Open Space Cluster Development by replacing said section in its entirety with revised language to further clarify and provide additional guidance regarding density bonuses and open space design and requirements for Residential Open Space Cluster Developments.

And in connection therewith, replace Section 3.6 Table of Uses, Additional Notes in its entirety with revised language to reflect the updated criteria and standards pertaining to the issuance of a Conditional Use Permit.

Yes 329* No 124

The Planning Board recommends this article by unanimous vote.

Article 7:

Are you in favor of adopting the following amendment to the Town of Stratham Zoning Ordinance as proposed by the Planning Board?

To amend Sections 3.1 Establishment of Districts, 3.2 Location, 3.4 District Purposes, 3.6 Table of Uses, 3.8 Gateway Commercial Business District, 4.1 General Requirements, 4.2 Table of Dimensional Requirements, 4.3 Explanatory Notes, 5.8.4 Multi-Family, Workforce Housing, and Elderly Affordable Housing - Applicability, and VII. Signs by eliminating all references to the General Commercial District in their entirety and designating the Gateway Commercial Business District from its current designation as an overlay district to the underlying, mandatory zoning district.

And in connection therewith, amend Section 3.6 Table of Uses by inserting the Gateway Commercial Business District, Central Zone and Outer Zone subdistricts and designating the appropriate permitted uses in accordance with Section 3.8.8 Development Standards And Tables.

And in connection therewith, amend Section 3.8.8, Table 2. to reduce the minimum building/structure setback requirement for properties fronting Route 108/Portsmouth Avenue.

And in connection therewith, Amend Sections 4.1.3 General Requirements, 4.2 Table of Dimensional Requirements, 5.8.4 Applicability, 7.2.3 Prohibited Signs, and 7.3 Table of Permitted Signs by deleting the stricken text referencing the General Commercial Zoning District as shown.

Yes 298* No 152

The Planning Board recommends this article by unanimous vote.

Article 8:

Are you in favor of adopting the following amendment to the Town of Stratham Zoning Ordinance as proposed by the Planning Board?

To amend Sections Table 4.2 Table of Dimensional Requirements and 4.3 Explanatory Notes to reduce the front setback requirements for properties fronting Route 108 and Route 33 within the Gateway Commercial Business District, Professional / Residential District, Special Commercial District, and Town Center District.

Yes 296* No 162

The Planning Board recommends this article by unanimous vote.

The remaining Town of Stratham articles will be voted on Friday, March 15, 2013 at the Stratham Memorial School at 7:00 p.m.

Town Moderator Dave Emanuel declared the meeting to come to order at 7:15 p.m. Lucy Cushman led the Pledge of Allegiance. Mr. Emanuel then called for a moment of silence for all those serving in the Armed Forces, and for those that could not be there tonight. Mr. Emanuel then went on to introduce himself and everyone on the stage, the Board of Selectmen, (B.O.S.): David Canada, Tim Copeland, and Bruno Federico; the Town Administrator: Paul Deschaine, and the Town Clerk/Tax Collector: Joyce Charbonneau. Also introduced were Catherine Kenny, Deputy Town Clerk, and the Supervisors of the Checklist, Sue Hunter and Caren Gallagher. Mr. Emanuel then called on resident Travis Thompson to read the Dedication of the Town Report. This year's dedication was to Martin Wool and Fred Hutton Jr. Resident Patrick Abrami then read the Memorial Dedication on Robert Cushman and D. Craig Wark. Dave Emanuel then read the results of the ballot voting on Tuesday, March 12, 2013. He stated there were no requests for recounts. Mr. Emanuel then explained the Rules of Procedure for Town Meeting. Mr. Emanuel asked if there were any questions regarding the procedures for Town Meeting. Mr. Nick Kardoose of 24 Balmoral Dr. asked if there would be an answer of Article 9 this evening. Mr. Emanuel explained that there would be an answer once everyone has had a chance to vote. The polls will stay open an hour, the ballots will be counted, and the results will be announced. Mr. Kardoose then asked for clarification between Article 9 and Article 12. Mr. Emanuel explained Article 9 referred to the bond purchase for the Cushman property, and Article 12 referred to the outright purchase for the Cushman property.

The Following articles were discussed and voted on:

Article 9: Cushman Property Bond Issue

To see if the Town will vote to raise and appropriate the sum of Five Hundred Thousand Dollars (\$500,000.00) for the acquisition of property of the Cushman Family Trust at 82 Portsmouth Avenue, Stratham, NH (Tax Map 13, Lot 127) and to authorize the Selectmen to act on behalf of the Town in connection with such an acquisition, and to further authorize the issuance of not more than Five Hundred Thousand dollars (\$500,000.00) of bonds and/or notes in accordance with the provisions of the Municipal Finance Act (NH RSA Chapter 33) and to authorize the Selectmen to issue, negotiate, and regulate such bonds and/or notes and to determine the rates of interest thereon. Further, to see if the Town will vote to raise and appropriate the additional sum of Twelve Thousand Dollars (\$12,000.00) to pay interest and other related charges during the first year of the acquisition of this property. Should this article pass, Article 12 shall become null and void.

A two thirds (2/3) majority ballot vote in favor is required for passage. Polls must be open for a minimum of one (1) hour.

The Board of Selectmen recommends this Article by unanimous vote. Selectman David Canada moved to accept this article as read. Selectman Bruno Federico seconded the motion. Selectman David Canada spoke for the motion. Mr. Canada stated that there would be several exhibits shown on the screen at the front of the room referring to the Cushman property. The tax impact to this article would be minus four cents and he went on to explain that the reason for this is when we issue bonds, we actually issue five separate bonds, each due on separate subsequent years. Initially, there would not be a principal payment for this year. He stated there would be very minimal impact for this year. If Article 9 is defeated, and Article 12 passed, the tax impact would be a .36 (cent) increase on the tax rate. Mr. Canada then referred to the screen with several pictures of the Cushman house and property at different times, going back to the early 1800's. He explained that this property first went on the market a couple of years ago for \$1,200,000.00. (1.2 million dollars). It did not sell at that price. The price is now offered to the Town for \$500,000.00. Mr. Canada stated that "To put the price in perspective, our Assessor, Andrea Lewy, values the first acre of land in our Professional/Residential zone at \$325,000.00. Due to being a corner lot with long road frontage, this parcel comprises 2 such lots indicating a value of \$650,000.00. That is for the land alone with no consideration for the building." Mr. Canada stated that the Selectmen feel this is an excellent long range planning move. The Selectmen feel that Stratham will continue to be a growing community for decades ahead. There will be less and less available land, and at the same time we will have increasing demands for municipal services. Mr. Canada gave several possible uses for this land. He stated that it could become a new municipal center, library, parking lot, senior citizen center or community center. It could also become a recreation center. Mr. Canada stated "How this land will be used will all depend on how the Town grows and how our needs evolve." Mr. Canada then stated that as far as the building itself, it is in excellent structural condition. It was well-built, and has been well cared for over the years. The Selectmen are hoping to lease it out for office

space, and negotiate no rent other than taxes in exchange for rehabilitation of the building. Mr. Canada stated that the Board of Selectmen recommends this purchase from a planning perspective as well as for its historical value. He stated that we have already lost many of the old historical buildings in Stratham, and he hopes we don't lose this one as well. Moderator Dave Emanuel then asked for questions or discussions from the floor. Pat Abrami, 9 Tall Pines Dr. asked if this property would be taken off the tax rolls. Mr. Canada stated that the tax would be made up by leasing the property. Mr. Abrami also asked the rate of the bond. Mr. Canada explained there would be five bonds, \$100,000.00 for each year, but they would be at a very low and favorable rate. Nick Kardoose of 24 Balmoral Dr. asked if the Board would clarify the tax impact on the residents. Mr. Kardoose stated it is a hardship with this economy. Mr. Deschaine explained that there is no impact on the taxes this year for Article 9 other than the \$12,000.00 in interest. Mr. Kardoose asked about the one time fee of \$148.00 for each household. Mr. Canada explained that that refers to Article 12, and buying the property outright, rather than through the bonds that are being discussed now in Article 9. If Article 9 passes, it will be about \$30.00 per household each year for five years. If Article 12 passes and Article 9 is defeated, there will be a one time charge of \$142.00 to the taxpayers. If Article 9 passes, Article 12 will not be taken up. Eric Von Der Linden of 11 Hickory Pond Lane asked what the cost would be to rehabilitate the building if there are no tenants. Mr. Canada responded that we have not calculated the costs as it is not their intention to take that up at this point. The Selectmen feel very strongly that there will be tenants interested in this property. Mr. Von Der Linden asked if the town would be on the hook to rehabilitate this building for these costs if a tenant or partner could not be found. Mr. Canada responded that we would keep the building secure until a partner could be found. Marty Wool, Winnicutt Rd wished to thank the Town for the kind words regarding the dedication to himself and Fred Hutton. He stated that "we are both not done, and we will continue to be involved with the Town." Marty then went on to state that Article 9 is a great idea, and the best way to do it is with the bonds. There will be less impact on the residents over the five year term of the bonds. Marty went on to state that he hopes we can find a partner to lease the house sooner rather than later, as there is nothing worse than an empty house. Tedd Tramaloni, 2 Scamman Rd. asked if Article 9 and Article 12 fails, what would happen then. Mr. Emanuel responded that we would not be purchasing the Cushman property. Mr. Tramaloni then asked if one of the articles were to pass, is the Town responsible for the maintenance of the grounds and building. Mr. Emanuel responded that yes, the Town is responsible as it becomes Town property. Rebecca Mitchell, 200 Portsmouth Ave. stated that she wished to read a statement as the Chairman of the Stratham Heritage Commission explaining why this house matters. She went on to explain that the Heritage Commission is calling this house the "Bartlett/Cushman" house because it has essentially been in the hands of only two families for the last two centuries. Becky went on to give a history of the Bartlett family. She stated that Dr. Josiah Bartlett, (1768-1838) was born in Kingston, NH. He was a son of Josiah Bartlett, a signer of the Declaration of Independence, and later Governor and Chief Justice of the State. In 1792, Dr. Bartlett moved to Stratham where he began his medical practice and married a daughter of Paine Wingate. He was a founding member of the NH Medical Society and was elected to the US Congress. He was also active in Town and County political and civic affairs. Widowed, he married Hannah Weeks of Greenland. He had no children. Bartlett Papers in the Library of Congress indicate that

Dr. Bartlett built the house on the corner of Bunker Hill Ave. in the summer of 1811. In 1824, Dr. Bartlett's nephew, Josiah Bartlett III, (1803-1853) moved to Stratham to join his uncle's medical practice. He had six children. He and his wife lived in the house that the Town now proposes to purchase. The Stratham map of 1892 indicates that the house was still in the Bartlett family hands at that date. The Library of Congress Bartlett Papers contain extensive documentation of the family's life in Stratham and of Town affairs in general. Becky went on to state that the house you see today looks much like it did in the 19th century. She stated that those Stratham men built well, it was built to last, and it was built for beauty. Becky wanted to draw attention to the vision statement of the master plan, which states, "The Town of Stratham desires to maintain a well planned community with protected natural resources and historical resources." Becky went on to say that Stratham has been a leader in the State with the steps we have taken to protect our natural resources but we have taken few, if any, concrete steps to collectively take responsibility for our historic resources. She concluded that we must act together to halt and reverse the deterioration of our heritage. Becky finished with her statement that there is no better or more deserving place to start that than with the purchase of this property. Pat Abrami, 12 Tall Pines Dr. stated that he supports this article. He stated that this train only comes by once in a while, and we should seize this opportunity. He also stated that he supports the bond option for three reasons. One, that there are people who come and go, and it would not be fair to hit them with all of the taxes for the purchase of this property if they are planning on moving next year. It would also only be fair for the newcomers who move in next year to share in the cost of this over the five year period. Secondly, we do have residents with limited means in town, as well as elderly on fixed incomes, and this would be less of an impact if we spread the cost over five years. Last, Pat stated that the bond rates are very low right now. He reiterated that he is supporting this article. Dan Fairbanks, 13 Apple Way asked if the Town buys the property and they decide in ten or twenty years to build a community center or parking lot, would the house be torn down, or is the plan to save the house permanently and whatever happens to the property has to happen around the house. Mr. Canada responded that the intention and hope would be to never tear that house down. Tedd Tramaloni, 2 Scamman Rd. wanted to clarify that there are no plans to impose any covenants that would require private partnership to preserve any of the historical aspects of this house. Mr. Emanuel stated that yes; this article only concerns the bond issue, and has nothing to do with the rental contracts of this property. Mr. Canada responded that there will be a very detailed contract with covenants concerning any kind of work done on this property. The whole idea is to get this property rented, and have the tenant fix it up with the cost going to the tenant in exchange for free rent. Michael McCarthy, 7 Kirriemuir Rd. asked to move the question. Roger Stephenson, 22 Stephen Dr. stated that he wanted to applaud whoever's idea this was. He stated that the "Bartlett /Cushman" house is a keeper, and it can only be kept if we do vote yes on Article 9. He wanted to point out that we will have an extraordinary opportunity when the property of Walter and Mary Smyk is deeded to the Town for the use of a public park. The library, the police station, and the Cushman property, along with the Smyk property, allows this all to be brought together and protected with the passing of this article. He concluded that he supports this article. Mr. Canada wanted to make one last point, and that was in regard to the signalization at the intersection of Portsmouth Ave. and Bunker Hill Ave. He stated that this is desperately needed, but it is not even on the ten year plan with the State. However, if we own this property, along

with the Smyk property, we will control that intersection; and therefore, we will be able to widen that intersection which will be valuable in getting the State to act on this. Seeing no further questions or comments from the floor, Mr. Emanuel stated that we will move the vote on Article 9. Mr. Emanuel read the question and directed the residents to the area where the voting would take place. He then gave directions on the voting process for the written ballot. He further explained that the polls would be open for one hour, and the polls are now open at 2010 hours. Once the polls were closed and the votes were counted, it was announced by Mr. Emanuel that Article 9 passed. The results were 128 yes, and 28 no. Joyce Charbonneau, Town Clerk made a motion to restrict reconsideration for Article 9, it was seconded by Nathan Merrill, the motion passed and reconsideration was restricted on Article 9.

Article 10 – 2013 Operating Budget

To see if the Town will raise and appropriate Five Million Five Hundred Seventy Thousand Four Hundred Eleven Dollars and no cents (\$5,570,411.00) to defray general town charges for the ensuing year. The Board of Selectmen recommends this Article by unanimous vote. Selectman David Canada moved to accept this article as read. Selectman Tim Copeland seconded the motion. Selectman David Canada spoke for the motion. Mr. Canada first thanked the members of the Budget Committee for their help with the budget: Gary Dolan, Nate Merrill, Mike Perfit, June Sawyer, and Travis Thompson. Mr. Canada explained that for every \$100,000.00 we appropriate for tonight, it will add 8.3 cents to the tax rate. He went on to highlight the major budget changes. He stated that overall, the operating budget is up \$141,832.00 or 4.5%. Offsetting this is a 4.1% drop in the CIP. Along with the warrant articles and adjustments to retained funds, the bottom line result is a 2% reduction in what we will raise for taxes for Town Operations this year if everything passes. This does not include changes and charges to the tax rate for the Schools, the County and the State. He referred to the screen at the front of the room for the purpose of this discussion. Mr. Canada pointed out the total Payroll and Personnel/Administration line makes up for 50% of the budget. This includes FICA and retirement. He stated that on the Revenue side of the budget, every category was up with the exception of what we receive from the State, as they continue to downshift costs to us locally. Mr. Canada stated that payroll and ancillary costs are up \$70,000.00 from 2012. The reason for this is that the BOS awarded 2% COLA (cost of living) this year to all employees. Each employee is also reviewed and when appropriate, a merit increase is given as well. Mr. Canada pointed out that Training and Licensing is up due to a change in the accounting system. The new software is much better than the old one; however, the transition to the new system does have its challenges, thus the increase in training. The hours have been increased in the Town Clerk/Tax Collectors Office, and that adds an increase of \$4500.00 to payroll. There is an increase in the I.T. (Information Technology) Department, due to Paul Wolf, our I.T. person, providing services to the Fire Department. State Retirement is the biggest single increase this year, due to the State Retirement Program which the Town participates in. This added 45,500.00 to our budget. The hiring of a part-time staff person to Planning and Building added \$15000.00 to the budget. Mr. Canada went over the increases for the rest of the departments: Police is up due to the cost of equipping the new car, overtime, training, uniforms and gas. Fire Department is up due to training, new equipment and

maintenance. At this time, Mr. Canada thanked the Volunteer Fire Department for their services to the Town. The Highway Dept had an increase of \$6600.00 due to equipment and an increase in fuel, but overall their budget is down \$17,000.00 due to a decrease in use in the salt budget. Public Works increased \$10,000.00 due to matching funds for grants. Requests for Stratham Hill Park are up \$10,000.00 due to seasonal labor, grounds maintenance, and window replacement in the caretaker's cottage. The Recreation Department is up \$18,000.00 due to special program staffing for summer camps, intern costs, field maintenance, and salary increases. The library is up \$9300.00 due to expansion of their programs. Mr. Canada went over the decreases in the budget. The decreases in the Budget include Building and Repairs Maintenance, Sand and Salt, Trash Services, Welfare, Heritage Commission and Interest on the debt. The income increases in the budget includes \$42,000.00 from the Town Clerk's office, due to interest and fees on taxes, and motor vehicle registrations. Other income increases includes insurance refunds, a school resource office for the Exeter Regional Cooperative School District, and Recreational fees. Mr. Canada stated that this is the budget but wanted to go over some future costs, including paving and road construction. He stated that we are going to develop a Master Paving Plan in order to keep our roads in great shape while keeping budget fluctuations down. The second article Mr. Canada wanted to bring to our attention was Selectmen's Compensation. The Budget Committee has wanted to increase the Selectmen's compensation over the last several years. It has been over twenty years since there has been a change. The Selectmen unanimously rejected their offer. They are happy with their current compensation. However, due to the Budget Committee's urging, the Selectmen have agreed to go on record to support the offer of an increase in compensation for 2015. This will be the year that the current Selectmen's terms will expire. Mr. Canada concluded with "What you have in front of you is the result of a level tax rate assuming that Article 9 passes. We appreciate the support you have given us in past years, and hope that you will support tonight's request as well." Moderator Dave Emanuel asked for any questions or comments from the floor. Marty Wool, Winnicutt Rd. asked everyone to refer to the chart on Appropriations and Expenditures that can be found on page 100 in the Town Report. He asked how much of the total of the unexpended balance which is \$1,458,000.00 would be used for an overlay, and how much would be used to reduce taxes. Mr. Deschaine responded that they are anticipating \$484,000.00 to be used against taxes. He also stated that there has to be a reserved balance to have a cash flow and to make payroll, because taxes are billed only twice a year. Mr. Wool also asked about the line item from Public Works, and their unexpended balance of \$11,300.00, the Economic Development Committee's unexpended balance of \$4561.00 and the Town Center's Committee unexpended balance of \$5382.00. Mr. Deschaine responded that the Public Works Commission was looking at the costs of moving forward with the water and sewage issues and money was not needed to support that effort as talks with Exeter proved very fruitful. Mr. Deschaine stated that in regard to the Economic Development Committee, they had anticipated using a consultant to direct some focus groups, and they were able to find a free consultant service. Lastly, he explained that the Town Center was focusing their efforts on the new Town Center signs, which is a Capital item and that took more time than anticipated, so they did not have the opportunity to use their operating budget last year, but he is sure they will have activities planned for this year. Seeing no other questions or comments from the floor, Mr. Emanuel read the question, the vote was taken in the affirmative, and Article 10 passed.

Article 11 CIP

To see if the Town will vote to raise and appropriate the sum of One Million Two Hundred Fourteen Thousand Five Hundred Dollars and no cents (\$1,214,500.00) to implement the Capital Improvements Program (CIP) for 2013 as presented in the Town Report and approved by the Planning Board. This is a special warrant article which will be non-lapsing until the specific items are completed or obtained but shall in no case be later than five (5) years from the appropriation per NH RSA 32:7 (VI). The Board of Selectmen recommends this Article by unanimous vote. Selectman Bruno Federico moved to accept this article as read. Selectman David Canada seconded the motion. Selectman Federico spoke to the motion. Mr. Federico explained that the Capital Improvement Program funds those items that need to change from year to year as the planning process changes. Mr. Federico stated that there are four major components in the CIP: General Government, Protection of Personal Property, Public Works and Highways, and Cultural and Recreational Activities. Mr. Federico explained almost half of the amount requested is for debt service and principal payments in the Persons and Property section. The Public Safety Complex, the Gifford Property, and the Conservation/Firehouse bond make up these three items totaling \$489,000.00. Mr. Federico then went on to explain each line item under each of the major components which can be found on page 83 of the Town Report. Moderator Emanuel asked for questions or comments from the floor. Roger Stephenson, Stephen Dr. asked for a point of clarification. He stated he didn't see the Jones/Goodrich bond itemized in the CIP. Mr. Deschaine explained that when we went out to the Municipal Bond Bank, the issuance occurred in late December 2012, and the first due date will be February of 2014. He explained that next year you will see the principal portion in the Capital Improvements Program. Marty Wool, Winnicutt Rd. asked about the Municipal Center Parking Lot improvement line that has \$100,000.00 requested, and wanted to know much money is in that account right now. Mr. Deschaine responded that there is \$156,470.00 in that line. Mr. Wool then asked if it was going to cost over \$200,000.00 to fix the lot. Mr. Deschaine responded yes, but not only to fix it, but expand it, and improve the drainage, and also to put in the lower back development features. Mr. Wool then asked about the Town Center sign plan, and what is going on with the current signs that we already have. Mr. Canada responded that \$3000.00 was spent on the signs, but two of the four signs were damaged due to the North East Storm "Sandy". He stated that we are negotiating with "Sign of the Times", an Exeter firm that sold the Town the signs. The BOS are hoping they will make good on the signs. Mr. Canada stated their plan is to replace the signs, and then litigate with the firm if necessary to get our money back on the original signs. It is the Selectmen's opinion that the signs were clearly not suitable for New England weather. Mr. Wool then asked about the Police Vehicle Replacement Program and wondered about the \$30,000.00 that is out to 2018. He asked if we could buy a cruiser for \$30,000.00. Mr. Federico responded that we went from a three year lease program to a yearly purchase program where we are going to replace one vehicle every year. Mr. Canada further explained that we have a SUV that was donated years ago to the Town that has seen better days. This fund is to replace that SUV if necessary, but the money may not be expended if the all wheel drive vehicles that are going to be purchased prove satisfactory. With no further questions or comments from the floor,

Moderator Dave Emanuel read the question, the vote was taken in the affirmative, and Article 11 passed.

Article 12 – Cushman Property Purchase if Article 9 Fails

Should Article 9 fail, to see if the Town will vote to authorize the Board of Selectmen to purchase on behalf of the Town the property of the Cushman Trust at 82 Portsmouth Avenue, Stratham, NH (Tax Map 13 Lot 127) and to further raise and appropriate the sum of Five Hundred Thousand Dollars and no cents (\$500,000.00) for this purpose. This is a special warrant article which will be non-lapsing until the specific items are completed or obtained but shall in no case be later than five (5) years from this appropriation per NH RSA 32:7 (VI).

Article 12 is null and void as Article 9 Passed.

Article 13 – Town Buildings and Grounds Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars and no cents (\$25,000.00) to be deposited into the “Town Buildings and Grounds Maintenance Expendable Trust Fund” as created by the March 16, 2012 Town Meeting. The Board of Selectmen recommends this Article by unanimous vote. Selectman Bruno Federico moved to accept this article as read. Selectman Tim Copeland seconded the motion. Selectman Federico spoke to the motion. Mr. Federico explained that we created this fund last year. He stated that over the past year, we have taken a detailed inventory of all the septic and well systems, as well as roofs, and the fire suppression systems under the Town. Most of these items are going to need repairs, and we created this trust fund so this money would be available when an emergency occurs to rectify the situation. Mr. Federico stated we are asking for \$25,000.00 to put into this trust fund. Moderator Emanuel then asked for questions or comments from the floor. Seeing none, Mr. Emanuel read the question, the vote was taken in the affirmative, and Article 13 passed.

Article 14 – Blind Exemptions

To see if the Town will vote to adopt the provisions of NH RSA 72:37 creating a Fifteen Thousand Dollar and no cents (\$15,000.00) annual exemption from the assessed value of the residential real estate owned by a person who is legally blind. The Board of Selectmen recommends this article by unanimous vote. Selectman Tim Copeland moved to accept this article as read. Selectman Bruno Federico seconded the motion. Selectman Copeland spoke to the motion. He explained that this is simply a housekeeping rule as we cannot find documentation that we have complied with NH RSA 72:37 in the past. He further explained that the State authorities brought it to our attention, and so this is just a housekeeping rule that we have it, and that it has been voted on properly at Town Meeting. Mr. Emanuel then asked for questions or comments from the floor. Seeing none, Mr. Emanuel read the question, the vote was taken in the affirmative, and Article 14 passed.

Article 15 – EMS Fund Appropriation

To see if the Town will vote to raise and appropriate the sum of Twenty Nine Thousand Dollars and no cents (\$29,000.00) for the following purposes:

EMS/EMT First Responder Training \$19,000.00

ALS Services Contract \$10,000.00

and to further authorize the withdrawal of Twenty Nine Thousand Dollars and no cents (\$29,000.00) from the Stratham Fire Department EMS Special Revenue Fund created for these purposes during the March 17, 2000 Annual Town Meeting and as amended during the March 11, 2005 Town Meeting. No additional funds from general taxation are to be used. The Board of Selectmen recommends this Article by unanimous vote. Selectman Tim Copeland moved to accept this article as read. Selectman David Canada seconded the motion. Selectman Copeland spoke to the motion. Mr. Copeland explained this article has to be brought to Town Meeting every year. He explained that this is no cost to you in tax dollars. This is just revenue that is produced by ambulance billing. It comes through the town, the money is raised, and then it is put in a special account. It has to be voted on every year by you so it can be taken out of this special account and put towards the EMS training. Mr. Copeland then explained that the ALS (Advanced Life Support System)) Service Contract is new, but this is also money that is in and out. The billing process is through Medicaid, and Medicaid has to be paid before the funds are recovered. Mr. Emanuel then asked for questions or comments from the floor. Seeing none, Mr. Emanuel read the question, the vote was taken in the affirmative, and Article 15 passed.

Article 16 – Term of Leases of Municipal Property

To see if the Town will vote to authorize the Board of Selectmen to rent or lease municipal property for a term of up to 5 years without further vote or ratification of the Town. Once so adopted, this authority shall remain in effect until specifically rescinded by a future Town Meeting, duly warned, provided that the term of any lease entered into prior to the rescission shall remain in effect. The Board of Selectmen recommends this Article by unanimous vote. Selectman Tim Copeland moved to accept this article as read. Selectman David Canada seconded the motion. Selectman Copeland spoke to the motion. Mr. Copeland explained that this will give the Selectmen the ability to lease or rent for a five year term rather than the current one year term that currently exists.

Moderator Emanuel asked for questions or comments from the floor. Lucy Cushman, Winnicutt Rd. stated she has no concerns for renting any of the municipal properties that are buildings for five years. She explained her concern was that the language in the article was too broad. She stated that a few years ago, there was an article brought up about putting a cell tower in the Town Hall parking lot. It was presented at Town Meeting because the lease would have been for more than one year. That article was voted down. She went on to explain that if this article passes tonight, the Selectmen can put a cell tower up without getting permission at Town Meeting. Lucy wanted to offer an amendment to this article. She asked to insert the words “existing buildings” between “lease” and “on municipal properties.” Mr. Emanuel asked if there was a second to the amendment. Mr. Wool seconded the amendment. Mr. Emanuel opened the discussion for questions pertaining to the amendment. Jeremy Riecks, Doe Run Lane stated that he supported the amendment that was made. Mr. Canada responded that a cell tower is a

huge capital investment, and no one is going to do that on a five year lease. He stated that would be more in line with a twenty year lease. Mr. Canada stated that he would be concerned that this is not statutorily allowed. Mr. Canada stated he does not support the amendment, and that this is a simple matter, and a simple measure, and there are no hidden agendas. Gary Dolan, 15 Jana Lane asked how the amendment would effect the leasing of the Cushman house if the amendment gets voted in. Mr. Copeland responded that this amendment will effect the leasing of the Cushman property. Mr. Copeland stated that he did not think we would be able to lease the Cushman property for five years if this amendment passed, and it would be extremely difficult to rent it on a one year lease. Roger Stephenson, Stephen Dr. asked if leases come up as a public hearing at the Selectmen's meetings. Mr. Canada responded that no, they do not. Mr. Federico clarified that leases are handled by the Board of Selectmen, but not at public meetings. Mr. Wool, Winnicutt Rd. stated that he refutes that the Cushman property would not be covered under this amendment. He stated that he did not feel there would be a problem. Mr. Canada responded that the Cushman property is not ours until we actually go through with the closing. Mr. Canada feels that the Cushman house will not be allowed to be leased for five years if the amendment passes. Lucy Cushman, Winnicutt Rd. clarified her amendment, and reiterated the words she wanted inserted, which is "existing buildings". She went on to state that "although this article looks innocent, who knows in ten or fifteen years from now how a Board of Selectmen will interpret it." Mr. Copeland stated that the language presented on the amended article will affect the Cushman property. He stated that we will not be able to lease it as it is written. Mr. Copeland recommended two options, one was to take out the word "existing", and just insert the word "buildings", or two, vote down the amendment, and vote for the original article. Mr. Emanuel then read the article with the original amendment that now reads as "To see if the Town will vote to authorize the BOS to rent or lease existing buildings on municipal property for a term of up to 5 years without further vote or ratification of the Town. Once so adopted, this authority shall remain in effect until specifically rescinded by a future Town Meeting, duly warned, provided that the terms of any lease entered into prior to the rescission shall remain in effect." Mr. Emanuel then asked for the vote on the amendment, and the No's had it, and the amendment for Article 16 failed. Mr. Wool asked for a division of the floor regarding the results of the amendment. Mr. Emanuel instructed on the process for the division of the floor, a hand count was initiated, and the votes were counted. Mr. Emanuel then announced the results, and confirmed that the No's did have it; the count was 48 Yes, and 62 No. Mr. Emanuel declared the article had failed. Lucy Cushman, Winnicutt Rd. then offered a second amendment, and asked to insert just the word "buildings on" and leave out the word "existing" from the first amendment. The amendment was seconded by several residents. Mr. Emanuel then read the article with the recommended second amendment by Lucy Cushman, and it would read "To see if the Town will vote and authorize the BOS to rent or lease buildings on municipal property" if the amendment passes. Mr. Emanuel then asked for questions or comments on the second amendment. Mr. Von Der Linden stated that he was concerned about the impact for someone to come in and give us revenue for something. He used the example of the Exeter Pool, and how they are looking to lease it out for swim type events, and they have a company coming in to potentially put a bubble over it. Mr. Emanuel responded that he understood his point but he clarified that it would have to go before the Town to approve it, not the BOS. Mr. Copeland wanted to reiterate that he is

for the original article, and he is not for the second amendment on this article. Roger Stephenson, Stephen Dr. wanted to point out that the Town does own 35 acres adjacent to the Squamscott River. He stated that without this amendment that land could be subject to this Article. Mr. Stephenson stated he would support this article. Jeremy Riecks, Doe Run Lane, asked if this would allow the Selectmen to sign a lease, and then put a septic system on it. Mr. Canada responded that the BOS does have the authority to do that, but it would be too big a capital investment to take on in a five year lease. Phil Caparso, River Rd. asked about the likelihood of renting or leasing this property with just a one year lease, and also asked “wouldn’t the Town be responsible for the renovation and maintenance of this property if we are unable to get a tenant?” Mr. Emanuel responded that what he heard the Selectmen say was that if the lease was in excess of five years, it will come before the body only. Cheryl Ewart, 7 Smith Farm Rd. asked what would happen if this amendment gets voted through, and then it is determined that it is not legal. Mr. Canada responded that the D.R.A. (Dept. of Revenue) would rule that the article has failed. Janice Wayne, Depot Rd. asked why this article was created. Mr. Deschaine responded that the statute was amended, and prior to amending, you could not lease municipal property for more than one year. He went on to state, that in the past, we have had tenants who asked to lease for five years, and prior to the State amending the term of leasing, we had to refuse them. Cindy Stark Jones, Winnicutt Rd. asked if the D.R.A. decides that the amendment does not work, can we bring it before a special meeting. Mr. Canada responded that yes, we could, but it would be at an added expense, time and planning. Roger Stephenson, Stephen Dr. stated that the Selectmen’s intentions are “buildings” in this article, and he supports this amendment and moves the question. Mr. Emanuel stated we are now voting on just the amendment, he then read the question with adding the words “buildings on”, the vote was taken in the affirmative, and the amendment passed. Mr. Emanuel then reopened the floor for discussion on Article 16 as amended. Tedd Tramaloni, Scamman Rd. stated that he had a business, and had a lease for one year. He wanted to point out that he never had a problem with his one year lease. Tedd stated he is against Article 16. Pat Abrami, Tall Pines Dr. stated this bill was thoroughly vetted by the State before they changed the statute. Mr. Abrami stated that he supports this article. Mr. Copeland encouraged everyone to support this article, and used the example of the Cushman property, and how hard it will be to lease this property for one year if this article does not pass. Seeing no further questions, Mr. Emanuel read Article 16 as amended, the vote was taken in the affirmative and Article 16 as amended passed.

Article 17 – Accrued Benefits Trust Fund

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars and no cents (\$20,000.00) to be deposited into the Accrued Benefits Liability Expendable Trust Fund as created by the March 16, 2007 Town Meeting to meet the currently unfunded obligations of the Town. The Board of Selectmen recommends this Article by unanimous vote. Selectman Bruno Federico moved to accept this article as read. Selectman Tim Copeland seconded the motion. Selectman Federico spoke to the motion. He explained that this is a fund that was created several years ago. This enables the town to pay accrued benefits owed to employees who are retiring or leaving without the Town having to borrow the money. Mr. Emanuel then asked for questions or

comments from the floor. Seeing none, Mr. Emanuel read the question, the vote was taken in the affirmative, and Article 17 passed.

Article 18 – Stratham Plaza Easement

To see if the Town will vote to authorize the Board of Selectmen to grant a limited easement to Stratham Plaza Commercial Condominium Association on a portion of Town-Owned property at 10 Bunker Hill Avenue (Tax Map 13 Lot 129) for the purpose of siting, constructing, and operating a subsurface septic system by the Association, and to further authorize the Board of Selectmen to negotiate under what terms and conditions the easement shall be conveyed. The Board of Selectmen recommends this Article by unanimous vote. Selectman David Canada moved to accept this article as read. Selectman Tim Copeland seconded the motion. Selectman Canada spoke to the motion. Mr. Canada stated when the Great Bay Community College moved out of Stratham, we lost the use of two softball fields at that location. He stated that we are also planning to rebuild the Municipal Center parking lot this year. Part of the parking lot involves digging up the hill behind the existing lot. He explained with these two issues, we had two problems: where to put the excavated fill from the hill, and how to replace the lost athletic fields from Great Bay. Mr. Canada pointed out that we decided we could take the fill from the hill and move it onto the unused scrub land behind the current softball field that we own behind the Municipal Center. Mr. Canada also stated that last year, the Management of the Stratham Plaza came to the BOS and asked if we would consider an easement allowing them to build a leach field on that unused back land. Mr. Canada said “We saw an arrangement could be made that would promote the needs of a local business, while allowing significant costs avoidance to the Town. We looked into the logistics of having a playfield over a leach field and found out that it was not a problem.” Mr. Canada referred to the screen in the front of the room showing the land in question. He pointed out the septic design that would go in, and the existing ball field. He also pointed out the Greenland soccer fields that did something similar to what Stratham is proposing. He explained that if this article passes, the scrub land behind the current field will be a flat grass field ready to be made into a ball field at no costs to the town. He stated that it will cost to develop the grass field into what ever kind of playing field the Town decides on, but we will be starting with a good grass field. He went on to say that “We will also have the excavation behind the Town Hall taken care of. Over \$100,000.00 in identified needs will be taken care of by the Stratham Plaza. In return, there will be an out of sight, and out of mind leach field under the field. This leach field will only be used until the Town gets sewer services on Portsmouth Ave., at which time the Plaza will decommission the field and hook into the Municipal system. The Conservation Commission, the Economic Development Committee, and the Planning Board are all in favor of this Article. The BOS feel that this is total win for the Town, with no adverse effects whatsoever.” Mr. Canada concluded with “This is a long term benefit to the town, in exchange for a short term benefit with one of our local business partners. We hope you will approve this plan tonight.” Moderator Emanuel then opened up the floor for questions or comments from the floor. Tedd Tramolini, Scamman Rd. asked about the maintenance on the septic field and if that would be the responsibility of Stratham Plaza. Mr. Canada responded that yes, it would be the responsibility of the Plaza. Jeremy Riecks, Doe Run Lane asked why would the Selectmen grant an easement

if the existing system is functional. Mr. Canada explained that we will have over \$100,000.00 in identified needs taken care of by the Stratham Plaza. Mr. Riecks asked who is responsible for the maintenance of the system 20 years down the road which may be 15 years after it is decommissioned. Mr. Canada responded that when it is shut off, and no longer needed, the Management of Stratham Plaza will take everything with them, as far as the pipes and D boxes, etc. Mr. Riecks wanted to go on record that he is against this article. Bruce Scamman, 3 Blossom Lane stated he is against this article. His concerns revolved around the value of what we are getting and what the commercial entity is getting. He also had concerns about the leach field and the well. Jeremy Riecks, Doe Run Lane wanted to remind everyone that the septic system at the BMW failed a couple of years ago after a very short period of time and had to be replaced. Pat Elwell, Strawberry Lane stated that she is on the Conservation Commission, and that they are in complete support of this article. She pointed out that this is a short term solution, and once the Town gets water and sewer, the Plaza will be hooking up to the Town's system. Pat stated that this is a short term solution that offers a lot of benefits to the Town. If something fails, the business is going to be responsible for correcting it. Pat feels we should be supporting businesses in Town, and in this instance, the Town will benefit from this. Lucy Cushman, Winnicutt Rd. stated that she is against this article. She stated that this would set a precedent. She stated that the developer would use the current site for something else in addition to the Stratham Plaza whether it is a building or signs or whatever. She stated that "Once we start saying that it is o.k. to use a septic system for one commercial entity, where does it end?" Mr. Canada responded that we would be setting a precedent that is a good precedent to set, and we would consider any proposition that is brought before the BOS. He stated that if we can do something without harm to the Town, but with value to the Town, then that proposition will be considered. He stated "We are happy to help out our public partners. They pay 15% of the taxes, and businesses do not send children to our schools." Jim Marsden, Winterberry Lane, stated he was at the public hearing, and heard the engineers' reports regarding this proposition, and the potential tax benefits to the Town. He is speaking now on behalf of the softball board. He stated the softball program is really thriving. He explained that we have a great need for softball fields. Mr. Marsden wanted to thank the creative minds who came up with this proposal. He feels that it is a real benefit to the Town, and a huge benefit to the softball program. He stated that we need this additional field that is being proposed in this article. Mr. Marsden stated that "On behalf of the softball board we strongly support this article." Bob Fitzsimmons, Pond View Dr. stated that Stratham Plaza is a non-profit condo association, and he is an owner of one of the condos. He stated the whole idea is to make the buildings look better. He further stated that the loan for this project is going to cost \$450,000.00. He went on to say that "If we cannot move the septic, we are not going to be able to do this project. If this article does not pass, the building that is there now will continue to deteriorate. The plan, if this passes, is to put another building out front, and to make it look like part of the Gateway Building Code with trees and benches and new parking." Cindy Stark Jones, Winnicutt Rd. asked what protection does the Town have if the building is sold, or the current owner goes bankrupt. Mr. Canada responded that if there is any type of failure, or if they can't meet the terms of the contract, the system will be shut off. Cindy then asked how long, if the septic system fails, will the land be free and clear so it can be sold or used for other purposes. Mr. Canada responded that there are no plans for this land to be sold. It will either be

used for a ball field, or stand empty. Marty Wool, Winnicutt Rd. stated that this is not a good idea, precedent wise. He stated that we are “over-trying” to help the businesses. Mr. Copeland responded that the easement will list all the things that the property owner can and cannot do. He stated that we enlisted Bruce Scamman, and the designs are going to go out to another civil engineer to look at to concur with their design. If it does not concur, they will have to redesign it. He stated that “All of the safeguards have been put in place by us.” He further stated that “This is positive for the business and the partnership of the Town promoting business and the Town is getting a new field out of it at no cost to you and with minimal dollars at the end for the dugouts and the fence for the softball field.” Mr. Copeland stated that he would encourage you to vote for this. Jim Marsden, Winterberry Lane, wanted to clarify that there are no other plans for that field other than to build a softball field. Mr. Copeland responded in the affirmative. Stephen Simons, Vineyard Dr. asked if the owner puts up additional buildings, wouldn’t he pay proportionately more taxes for those buildings so the tax roll will go up. The BOS responded in the affirmative. Mr. Federico stated as a member of the Economic Commission, the businesses in town are stating to the Commission that the Town is not receptive to business. When businesses come into town, they are going to pay taxes. He stated that “When we encourage a business to grow, they are going to pay additional taxes. This makes your taxes go down. Businesses do not send kids to school.” He further stated that this is the number one driver of taxes in this town. Trinka Russell, Dundee Circle stated she is for this article. She stated that the buildings that sit there look awful with the hill in front and the pipes sticking out. If this article passes, it will look much better with the ball fields in the back, and it will be much more attractive on the main road. Pat Abrami, Tall Pines asked what would happen if the second engineer says there is a problem with the design. Mr. Canada responded that it will be redesigned until it is right, or if it can’t be corrected, it just won’t be done. Colleen Lake, Portsmouth Ave. stated a few years ago we were trying to build the Fire Department and the Emergency Center over by Portsmouth Ave. She stated that Lucy Cushman was in charge of the Fire Dept. Building, and Marty Wool was on the Board of Selectmen when they needed more property to build the Fire Department and Emergency Center. She pointed out that Marty signed the easement to use some of her property to better the Town, and it all worked out. She stated that with the economy we have had in the last four or five years, these businesses are still standing, and that they are good business people. Colleen stated that “We need a restaurant, and we need what Gateway tried to do, and these businesses are standing up for us.” Colleen concluded with “Shared property is not a bad thing. We are not the first to come up with this idea. It is a good idea, and I support this article.” Seeing no further questions or comments from the floor, Mr. Emanuel read the question, the vote was taken in the affirmative, and Article 18 passed. A motion was made by Selectman David Canada to restrict reconsideration on Article 18. It was seconded by Selectman Tim Copeland. The motion passed and reconsideration was restricted on Article 18.

Article 19 – Other Business

To transact any other business that may legally come before this meeting. Pat Abrami, Tall Pines Dr. gave an update on the public water/sewer system and where the State is at in getting this to the Municipalities. Marty Wool, Winnicutt Rd. asked what the Fire

Protection Fund is that is mentioned in the Town Report on page 90. Selectman Federico responded that this fund is donations from businesses for fire protection. Mr. Wool also asked about the line in the Town Report labeled “other assets” and stated the Fair should have some money in there under the control of the Treasurer. Mr. Canada responded that it is under the control of the Trustees of the Trust Fund. Mr. Deschaine stated that on page 107, the reorganization of those funds was transferred by the Trustees of the Trust Funds before the end of the year. The last three entries on page 107 refer to this. Selectman Copeland announced that the Conservation Commission will be holding their annual clean up day on Saturday, April 6 at 9 a.m. They will meet at the Stratham Hill Park Pavilion. The rain date for this event is April 13. He also announced that the Commission has some compost bins still available for sale. Mr. Copeland announced that the Conservation Commission has established the Caroline Robinson Memorial Collection at the Wiggin Memorial Library. Donations of funds or books related to conservation or gardening can be made in Caroline’s honor by anyone in the community. A special bookplate will be added to those books donated to Caroline’s memorial collection. Mr. Copeland also announced that the Commission would like to encourage you to sign up for email notifications through the Town website. Selectman David Canada stated that there is not a single aspect of Stratham Town Government that is not helped along by a Board or a Commission or a Committee. Mr. Canada wanted to take this time to thank all the residents who volunteer and are on these Boards to help them manage Town Government. Anyone who wished to volunteer for this, please feel free to sign up on our website. Mr. Canada also thanked Mel McGrail and her volunteers for their service in keeping the public gardens around town beautiful. She is head of the Stratham Pocket Gardeners, and anyone who is interested in joining, can send an email to strathampocketgardeners@comcast.net. Mr. Canada also asked any newly elected Town Officers to come to the front after the meeting is adjourned and be sworn in by the Town Clerk. Seeing no other business, Mr. Emanuel closed the meeting at 10:55 p.m.

Respectfully Submitted,

Joyce L. Charbonneau
Stratham Town Clerk

STATE OF NEW HAMPSHIRE

THE POLLS WILL BE OPEN FROM 8 AM TO 8 PM

To the inhabitants of the Town of Stratham in the County of Rockingham in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Stratham Municipal Center on Tuesday, on the eleventh day of March 2014, next at eight of the clock in the forenoon, to act upon the following subjects:

ARTICLE 1: To choose all necessary Town Officers for the year ensuing.

ARTICLE 2: – Are you in favor of adopting the following amendment to the Town of Stratham Zoning Ordinance as proposed by the Planning Board?

To see if the Town will amend the Zoning Ordinance to add a new section, Section III. Establishment of Districts and Uses, Subsection 3.9 Town Center District and amend Subsections 3.4.5 District Purposes, 3.6 Table of Uses, 3.8.6.a Review and Permitting Process, 3.8.7.a. and c. Building and Site Design Standards, Section IV. Dimensional Requirements, Subsections 4.1.3 General Requirements, 4.2 Table of Dimensional Requirements, 4.3 Explanatory Notes, and Section VII. Signs, Subsection 7.3 Administration to read as follows:

3.9 TOWN CENTER DISTRICT

3.9.1 Authority:

- a. The action of the Town of Stratham, New Hampshire in the adoption of this Ordinance is authorized under RSA 674:21.II Innovative Land Use Controls and RSA 674:16 Grant of Power.
- b. This Ordinance was adopted to promote the health, safety, and general welfare of the Town of Stratham and its citizens, including protection of the environment, conservation of land, energy and natural resources, reduction in vehicular traffic congestion, more efficient use of public funds, health benefits of a pedestrian environment, preservation of community character, education and recreation, reduction in sprawl development, and improvement of the built environment.
- c. This Section was adopted as one of the instruments of implementation of the public purposes and objectives of the Town's Master Plan. This Ordinance is declared to be in accord with the Master Plan, as required by RSA 674:2.

3.9.2 Applicability:

- a. This Ordinance shall establish the Town Center District (the "District"). The boundaries of the District are shown on the Official Town Zoning Map (as amended) and the on the map entitled "Town of Stratham, NH, Town Center District Regulating Plan" (the "Town Center Regulating Plan") dated December 2013 (as amended) and hereby incorporated as part of this ordinance.
- b. The provisions of the Town Center District shall be mandatory for development projects within the District. Development projects submitted for approval under this zoning district shall be subject to applicable requirements of the Subdivision and Site Plan Review Regulations of Stratham.

- c. When in conflict, the provisions of the District shall take precedence over those of other ordinances, regulations, and standards except the Local Health and Safety Ordinances and Building Codes.
- d. Section 3.8.10 Definitions of Terms contains regulatory language that is integral to the District. Those terms not defined in Section 3.8.10 or in Section II of the Zoning Ordinance shall be accorded their commonly accepted meanings. In the event of conflicts between definitions in the Zoning Ordinance and the District, those of the District shall take precedence.
- e. The requirements of Section 3.9.8 Development Standards and Tables are an integral part of the District and are legally binding. Unless otherwise noted, other diagrams and illustrations that accompany this ordinance are provided for guidance purposes and as recommended examples.
- f. If in conflict, numerical requirements shall take precedence over graphic illustrations.

3.9.3 Purpose and Intent:

- a. To provide a traditional pattern of development that supports a diverse range of uses, public spaces, and walkable streets culminating in an integrated rural New England town center and civic focal point.
- b. To promote traditional small town center building and site development patterns with an interconnected pattern of streets, alleys, and lanes, which provides for safe and efficient vehicular and pedestrian travel at a scale consistent with the small, rural town center setting, and which provides for the connection of those streets to existing and future developments;
- c. To protect environmental resources, preserve and protect scenic vistas, historic and archeological buildings and sites, conservation and agricultural areas, and unique natural features of the landscape and district;
- d. To enhance the economic vitality and business diversity. Create a critical mass of businesses and activity in the Town Center that further establishes the area as a focal point provide a unique shopping, service based businesses, recreational, and cultural experience in the region.
- e. To provide for pedestrian and bicycle travel throughout the development through the creation of sidewalks, paths, and bicycle paths;
- f. To promote the use of neighborhood greens, pocket parks, landscaped streets, and access to green space to provide space for recreation and social activity, and to provide visual enjoyment;
- g. To preserve and enhance the rural, small town character of New England towns through architectural and streetscape design that replicates in scale and character the best examples of traditional neighborhood design from the historic towns and villages of New England and to create and clearly delineate public and private spaces to enhance the quality of life and aesthetic quality of both the residents of the development and the town as a whole;
- h. To provide a mix of housing styles, types, and sizes, to accommodate households of all ages, sizes, and incomes;

- i. To provide buildings and spaces for civic assembly and neighborhood activities that promote the development of social networks and community and provide a visual focal point for the village subdivision.
- j. Development in the Town Center District shall incorporate the following:
 - i. Wherever possible natural infrastructure and visual character derived from topography, woodlands, farmlands, riparian corridors, and other environmental features shall be retained;
 - ii. Adaptive reuse, infill development and redevelopment shall be encouraged. New construction should reinforce the historic significance of the District and be compatible with the context of the existing historically significant structures identified in the Regulating Plan;
 - iii. Development contiguous to adjacent zoning districts shall be organized to complement and be compatible with the existing pattern of development and the natural landscape;
 - iv. Network of existing and proposed streets shall be designed for access to Portsmouth Avenue, College Road, Winnicutt Road, and local connector roads, disperse traffic to and from the District, and reduce traffic volumes;
 - v. Transportation corridors shall be planned and reserved in coordination with proposed land uses;
 - vi. Greenways shall be used to define and connect developed areas and provide public spaces and enhance viewsheds to adjacent conservation lands;
 - vii. Development shall integrate a framework of transit, pedestrian, and bicycle systems that provide accessible alternatives to the automobile;
 - viii. Use of on-street parking shall be allowed;
 - ix. Architectural and landscape design suited to a traditional New England rural and village appearance shall be applied; and
 - x. Public gathering and public use spaces shall be established and connections made throughout the District in a manner and location that will encourage use and promote safety and security.

3.9.4 The Regulating Plan:

- a. The purpose of this Ordinance is to enable, encourage, and implement the following plans and general requirements.
- b. For the purposes of the delineation, the Town Center District and the location and boundaries are hereby established as shown on the Official Town Zoning Map (as amended) and the on the map entitled “Town of Stratham, NH, Town Center District Regulating Plan” (the “Town Center Regulating Plan”) dated December 2013 (as amended) and hereby incorporated as part of this ordinance.



3.9.5 District Character:

- a. Development in the Town Center District should incorporate the following concepts to preserve and complement elements of the historic character of Stratham Town Center:
 - i. Provide for a traditional pattern of development that supports a diverse range of uses, public spaces, and walkable streets culminating in an integrated town center and civic focal point.
 - ii. Mixed use pattern of development where development specializing in a single use should be the exception;
 - iii. Where ordinary activities of daily living should be located within walking distance of residential areas, allowing independence to those who do not drive;
 - iv. Within mixed use and residential developments, a range of housing types and price levels shall be provided to accommodate diverse ages and incomes; Workforce housing is encouraged within the District to promote a diversity of housing choices;
 - v. A range of open space including pocket parks, squares, and playgrounds shall be distributed within neighborhoods and throughout the District;
 - vi. Preservation and enhancement of historically and architecturally significant structures, landmarks, and archeological sites as identified in the Regulating Plan;
 - vi. Expansion and provision of public transportation facilities that promote use and access is encouraged;
 - vii. Provide improved visibility and access to and use of conservation lands, where appropriate; and
 - viii. Provide opportunities for agrarian activities such as farmers markets, community gardens, and farm stands.

3.9.6 Review and Permitting Process:

- a. Review Process:
 - i. The Board of Selectmen will hereby create a Technical Review Committee (“TRC”) comprised of the Town Planner, one (1) member of the Heritage Commission, three (3) members and two (2) alternates appointed by the Board of Selectmen and recommended by the Planning Board. The TRC shall process applications for development the Gateway Commercial Business District and Town Center District for the purpose of determining compliance with the provisions of the Ordinance. The TRC may consult with other boards, committees, commissions, and professionals for review and comment on applications within the District. Any cost associated with professional review shall be the responsibility of the applicant.
 - ii. Projects that do not require a Conditional Use Permit shall be evaluated for compliance with this ordinance by the TRC, administratively approved by the Town Planner, and processed by the Planning Board when required under the Subdivision or Site Plan Review Regulations of Stratham.

- iii. An administrative decision by the Town Planner relating to compliance with the requirements of this ordinance (approval or denial of an application) may be appealed to the Zoning Board of Adjustment.
 - iv. Should any construction, site work, or development be commenced without an approved Conditional Use Permit, Subdivision, Site Plan approval or administrative approval, or should a violation of an approved Development Plan or Conditional Use Permit occur, the Planning Board or the Town Planner has the right to require the property owner to stop, remove, and/or mitigate the violation, or seek the appropriate appeal process to gain compliance.
- b. Conditional Use Permit:
- i. Applications for development within the District may include a request for a Conditional Use Permit to deviate from the requirements of this ordinance. All such requests shall be accompanied by a narrative description of the deviation and a site plan showing the deviation from any requirement within this ordinance. Deviation from the requirements of this Ordinance shall be permitted by grant of a Conditional Use Permit issued by the Planning Board.
 - ii. A Conditional Use Permit is a decision that would permit deviation from or reduction in a specific provision(s) of this Ordinance but that is otherwise generally consistent with the provisions of Section 3.9.3 Purpose and Intent. The Planning Board shall have the authority to grant or deny a request for a Conditional Use Permit pursuant to the provisions of RSA 674:16 and RSA 674:21.
 - iii. The granting or denial of a Conditional Use Permit by the Planning Board may be appealed to the Superior Court, as provided for in RSA 677:15. [A Planning Board decision on the issuance of a Conditional Use Permit cannot be appealed to the Zoning Board of Adjustment (RSA 676:5 III).]
 - iv. A Conditional Use Permit, for relief from the requirements of this Ordinance, may be granted by the Planning Board after proper public notice and public hearing provided the Planning Board finds that an application complies with standards 1. and 2 below.
 - 1. Consistent with the following District principles, including but not limited to:
 - a. Both public and private buildings and landscaping shall contribute to the physical definition of streetscapes and public spaces; and
 - b. Development shall adequately accommodate automobiles and emergency vehicles, while respecting the pedestrian and the spatial form of public spaces; and
 - c. Design of streets and buildings shall reinforce safe environments, but not at the expense of accessibility and efficient traffic flow; and
 - d. Architecture and landscape design shall complement climate, topography, community character, building practice, and context/setting of historically significant structures and spaces; and
 - e. Open space and public gathering places shall be provided as locations that reinforce the identity and activity of the District and the community; and

- f. New development and redevelopment shall be otherwise consistent with the intent and purpose of this ordinance and with the historical resources identified within the District; and
 - g. Does not adversely impact adjacent properties and uses in the District.
2. Improves public safety within the District and/or in adjacent zoning districts; or provides environmental and natural resource protection; or provides a measureable public benefit (such as increased public space, open space or public amenities).

3.9.7 Building and Site Design Standards:

a. Purpose:

In order to provide for harmonious and aesthetically pleasing development in the built environment [RSA 674:44,II(b)], the Technical Review Committee (refer to Section 3.9.6) and the Planning Board will apply the following Building and Site Design Standards in its review of all applications in the District.

b. Intent:

Maintaining the quality and character of the Town Center is dependent upon the quality and character of the architecture and development that is allowed to occur. Poorly planned and executed development detracts from the character and function of the built environment, while well-planned development enhances community character, quality of life, and value of the surrounding properties and the community overall.

Design standards are a tool to help guide development and redevelopment assuring that community priorities are an integral part of the design process. Design Standards, implemented as part of the application review and approval process, are a set of design principles that offer a positive direction for building and site level design. The guidelines and interpretations are based upon maintaining and enhancing the character of the Town Center.

Design Standards address a wide range of design issues including such elements as: pedestrian and traffic circulation, building mass and scale, architectural details and building materials, signs, landscaping, lighting, open space, and natural features. When integrated, these elements will create a project that is functional, attractive, and an asset to the community.

c. Building and Site Design Evaluation:

The evaluation of the following factors will inform the Technical Review Committee and the Planning Board's decisions on whether proposed site and building designs achieve the purpose and intent of these Design Standards and of this Ordinance. The Planning Board shall develop a Town Center District guidance document to further illustrate and provide details of the design standards stated below. This document shall be utilized by applicants when designing projects within the District.

- i. The Town Center District shall be designed in a pattern of interconnecting streets and alleys, defined by buildings, street furniture, landscaping, pedestrian ways, and sidewalks. The layout should be suited to the existing topography and other natural and/or historic features of the area.

- ii. Within a development project, site design elements should be compatible with a traditional New England Village character and the Town Center's heritage and historic function within the community.
- iii. Building architecture should demonstrate the cohesive planning of the development and present a clearly identifiable, attractive design feature and appearance throughout. It is not intended that buildings be totally uniform in appearance or that designers and developers be restricted in their creativity. Rather, cohesion and identity can be demonstrated in harmonious building style, scale or mass; consistent use of facade materials; similar ground level detailing, color or signage; consistency in functional systems such as roadway or pedestrian way surfaces, signage, or landscaping; public amenities; the framing of outdoor open space and linkages, or a clear conveyance in the importance of various buildings and features on the site.
- iv. Building architecture should be designed to provide an attractive appearance. Franchise or corporate style architecture and/or highly contrasting color schemes are strongly discouraged. If proposed, such building styles should be substantially modified to create a project that complements the traditional New England Village character. All architectural details should be related to an overall architectural design approach or theme.
- v. Diversity of architectural design, massing, scale, context, and fenestration is encouraged. Buildings that are characteristic of a historic period are encouraged, particularly if a building style or the site is historically appropriate for the Town Center or necessary for architectural harmony.
- vi. The historic character of building/structures will be retained and preserved. The removal of distinctive materials or alteration of features will be avoided. Further, new additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize historically significant structures. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.
- vii. Multiple buildings on the same site and attached buildings should be designed to create a cohesive visual relationship, as well as efficient circulation and access for pedestrians and vehicles. Accessory buildings should be designed to complement the primary building and/or use on the site in design and material expression.
- viii. Building placement should take best advantage of solar orientation, climatic and other environmental conditions, should encourage safety and use of adjacent public spaces and public open spaces, and should minimize the impact of activity and light upon and from the project.
- ix. Buildings adjacent to public open space should generally be oriented to that space, with access to the building opening onto the public open space.
- x. Implementation of Low Impact Development techniques is strongly encouraged, including, but not limited to, stormwater management practices, alternative surfacing materials, building and site design elements, and landscaping features.
- xi. The practice of creating structures and using processes that are environmentally responsible and resource-efficient throughout a building's life-cycle from siting to

design, construction, operation, maintenance, renovation, and deconstruction are strongly encouraged.

- xii. All electrical utilities shall be located underground.

d. Street and Streetscape Standards:

- i. Streets shall be laid out in a grid-like pattern to increase the access to and depth of the district and to define blocks.
- ii. Streets shall provide the following streetscape elements: sidewalks, pedestrian crossings, planting strips, street trees, and lighting. Bike lanes are encouraged on streets shown on the Regulating Plan and as detailed in Section 3.9.8 Figures 1 and 2. See Section 3.9.8 Table 6 for additional standards for required and recommended streetscape elements.
- iii. Streets that incorporate commons and squares are encouraged to provide public parks and spaces and add visual form and interest to the development. Roundabouts may also be incorporated when necessary to enhance traffic flow and safety.
- iv. Other new streets shall be aligned as closely as possible at right angles to the roadway network shown on the Regulating Plan and spaced according to the needs of the development serviced, traffic demand and safety.
- v. Sidewalks. All developments shall provide or contribute to the development and construction of sidewalks to serve the development site. The width of the sidewalk shall be consistent with the prevailing pattern in the immediate neighborhood, provided that no new sidewalk shall be less than six feet wide. Crosswalks shall be clearly marked with diagonal-striped paint and electronic signals where applicable. Where feasible, crosswalks should be constructed of a contrasting material to the street surface, such as brick.
- vi. Each non-residential or mixed-use development are strongly encouraged to contain one or more public spaces. These spaces should be designed to encourage community interaction and may include but are not limited to playgrounds, bandstands, picnic areas, central greens, open plazas with appropriate street furniture, or gardens with pedestrian access and seating. The overall dimensions of the public spaces may vary depending on existing site conditions and individual site designs.

e. Landscaping Standards:

The following landscaping standards shall apply to all development:

- i. Following are requirements for implementation of buffers:
 - 1. A minimum 20-foot vegetated buffer shall be provided between proposed development and adjacent residential zoning districts outside the Town Center District.
 - 2. Street trees and other plantings shall be placed within the building setback on the lot or right of way of Portsmouth Avenue and newly constructed streets within the District.
- ii. Buffers shall be established or maintained at a density that attenuates year round the impact of activity and light on adjacent properties.

- iii. Use of native species of trees, shrubs, groundcover, and decorative plants in all landscaping is strongly encouraged.
 - iv. A landscaping plan, including a maintenance plan and agreement, shall be approved as part of the review and approval process as stated in the Site Plan Review (Section V.5.2) and Subdivision Regulations.
- f. Lighting Standards:
 - i. Street, building, and site lighting shall not adversely impact surrounding uses and residential projects, and be designed with no light spilling or reflecting into adjacent properties and with protection of the night sky. Such lighting shall not blink, flash, oscillate, or be of unusually high intensity of brightness, except for purposes of providing emergency services or to protect public safety.
 - ii. Energy efficient exterior lighting and streetlights shall be provided.
 - iii. Lighting of the site shall be adequate at ground level for the protection and safety of the public in regard to pedestrian access and vehicular circulation. This shall include, but not be limited to sidewalks, crossings, parking areas, and other public spaces.
 - iv. Street lighting shall be consistent throughout the district and in accordance with the design established by the Town.
 - v. Refer to additional lighting requirements in Section 3.9.8, Table 6.
 - vi. Unless otherwise stated, lighting shall comply with the standards of the Site Plan Review Regulations, Section V.5.8.
- g. Parking Standards:
 - i. On-street parking shall provide short-term parking for patrons of shops and businesses. On street parking to service residential areas is recommended.
 - ii. Parking for mixed use developments shall provide long term and shared parking by multiple uses and users.
 - iii. Delivery and other service related areas for mixed use and non-residential uses can be located at the front, rear, or sides of buildings, or within designated portions of parking areas. Loading docks and service areas shall not face a public frontage. Delivery and service vehicles are encouraged to utilize rear alleys for building access.
 - iv. Refer to additional parking requirements in Section 3.9.8, Table 7.
 - v. Parking in the District shall comply with the requirements of Section V.5.9 of the Site Plan Regulations.
- h. Pedestrian and Bicycle Access:
 - i. Direct pedestrian and bicycle connections between mixed-use development and residential areas are required. Such connections include connections between sidewalks and walking paths, connections between bike paths in the residential area and the mixed-use development, connections from residential areas to parking areas within the District, and connections to adjacent neighborhoods that have sidewalks or paths. In all cases, bicycles shall not be allowed on and a clear delineation shall be made between bicycle paths and sidewalks through

appropriate signage. In the residential areas and in paths within the conservation area and recreational trails, bicycles and pedestrians may share the same path. In winter months, designated sidewalks and pedestrian/bicycle paths shall be cleared of snow and ice except in conservation and recreational trail areas, where paths may be used for winter recreation to include cross country skiing and snowshoeing. Where feasible, bicycle and pedestrian access shall be provided to existing bus stop, or other mass transit.

3.9.8 DEVELOPMENT OF STANDARDS AND TABLES

a. Permitted Uses

Type of Use	Town Center District
Agriculture and Forestry	<u>Permitted</u> Includes crop production; customary accessory uses; forestry (tree farming; commercial timbering; non-commercial harvesting of forest products); community gardening.
Civic/ Institutional	<u>Permitted</u> Includes schools, nursery through college schools; day care facilities; senior citizen and community centers; outpatient clinics and treatment facilities; non-profit lodges and fraternal organizations; place of worship including customary ancillary facilities; public utilities; and municipal buildings.
Commercial	<u>Permitted</u> Includes retail sales and service; personal and commercial services; professional office; banking and lending institutions; food service/bar/entertainment; special promotional sales and displays; conference centers, movie and performance theatres, indoor entertainment complex.
Drive-through Service	Not Permitted
Food Service/Bar/ Entertainment ¹	By Conditional Use Permit
Mixed Use ²	Permitted
Open Space/Conservation	See #4
Residential – single-family, two-family	<u>Permitted</u> Includes single-family (1 unit), Two-family (2 units), workforce housing, manufactured housing, home occupations, accessory apartments.
Residential – multi-family and other residential uses	<u>Permitted</u> Includes multi-family (3-8 units), workforce housing, manufactured housing; home occupations; accessory apartments; bed and breakfast inns, hotels, motels, hostels; and open space cluster developments.
Recreational	<u>Permitted</u> Includes forestry, wildlife, timber preserves, reservoirs; public parks and playgrounds; natural resource management and research.
Other Uses not listed	By Conditional Use Permit.

¹ **Food Service/Bar/Entertainment** includes all food service and entertainment related uses such as restaurants, dinner theatres, bars, pubs, cafes, and coffee shop/diners; permitted mobile food vendors, and farm stands.

² **Mixed-Uses** includes Residential and Commercial and/or Professional Business uses in combination in one or several structures; non-residential use shall comprise >50% of the gross floor area.

b. Town Center District Design Standards and Roadways

TABLE 1.

Dimensional Requirements		
<i>Footprint, Block or Lot</i>	<i>Area</i>	<i>Description</i>
Single Family (1 unit) Two-Family (2 units)	15,000 sq. ft. minimum lot	Minimum area dependent on Soil-Based Lot Sizing*
Multi-Family (3-8 units)	8,000 sq. ft. maximum building footprint 15,000 sq. ft. minimum lot	Minimum area dependent on Soil-Based Lot Sizing*
Building Footprint (non-residential and mixed use)	10,000 sq. ft. maximum footprint 15,000 sq. ft. minimum lot	Minimum area dependent on Soil-Based Lot Sizing*
Residential, Mixed Use, and Non-Residential	40,000 sq. ft. maximum block size	Block with frontage on no less than two sides; Minimum area dependent on Soil-Based Lot Sizing*
* Unless innovative sewage treatment facilities are proposed or public water and wastewater services are available, all developments shall meet the standards set forth in the Stratham Subdivision Regulations Section 4.3 Soil-Based Lot Size Determination (as amended).		
Frontage Buildout	70% maximum	Includes Principal and Accessory Structures

TABLE 2.

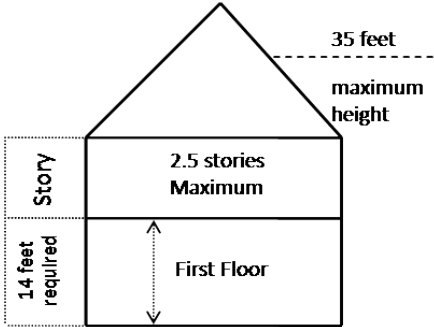
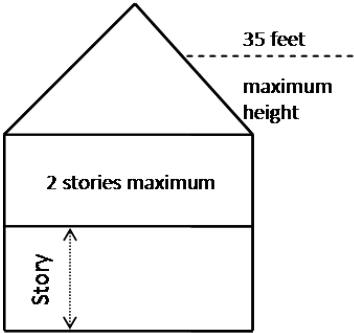
Building Height			
Principal Structure (non-residential, mixed use, and multi-family)	2.5 stories maximum 35 feet maximum height 14 feet minimum required for non-residential	Principal Structure (single-family and two-family)	2.0 stories maximum;
 <p>Principal Structure (non-residential and mixed use)</p>		 <p>Principal Structure (Residential)</p>	

TABLE 3.

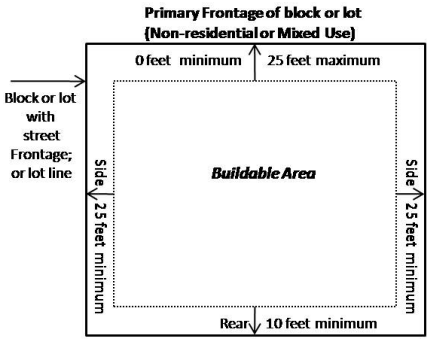
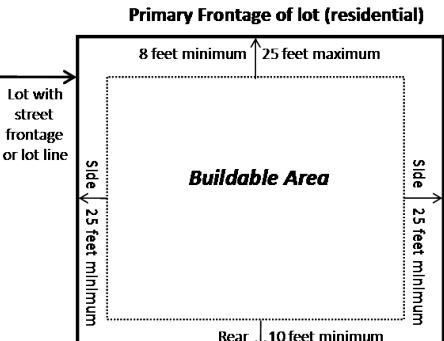
Setbacks – Principal Structures			
<i>Principal Structure (non-residential, mixed use)</i>		<i>Principal Structure (single-family, two-family, multi-family)</i>	
Frontage	0 feet minimum/25 feet maximum	Frontage	8 feet minimum/25 feet maximum
Side	25 feet minimum 0 feet if secondary frontage	Side	10 feet minimum
Rear	10 feet minimum 0 feet if secondary frontage	Rear	10 feet minimum
 <p>Primary Frontage of block or lot (Non-residential or Mixed Use)</p> <p>0 feet minimum ↑ 25 feet maximum</p> <p>Side ↓ 25 feet minimum</p> <p>Side ↓ 25 feet minimum</p> <p>Rear ↓ 10 feet minimum</p> <p>Buildable Area</p> <p>Block or lot with street frontage; or lot line</p> <p><i>Note: Minimum structure setback is 0 feet if secondary frontage</i></p>		 <p>Primary Frontage of lot (residential)</p> <p>8 feet minimum ↑ 25 feet maximum</p> <p>Side ↓ 25 feet minimum</p> <p>Side ↓ 25 feet minimum</p> <p>Rear ↓ 10 feet minimum</p> <p>Buildable Area</p> <p>Lot with street frontage or lot line</p>	

TABLE 4.

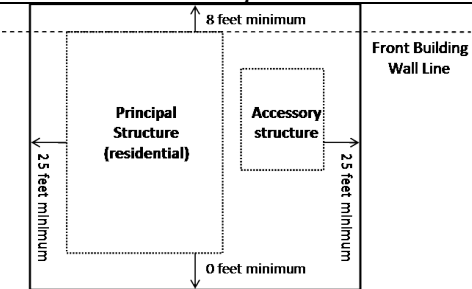
Setbacks – Accessory Structures	
<i>Type of Use</i>	<i>Dimensional Requirements</i>
Commercial, Businesses and Other Non-Residential Uses	1.5 stories maximum height 8 feet minimum first story height 400 sq. ft. maximum footprint
Residential Uses	1.5 stories maximum height 8 feet minimum first story height 400 sq. ft. maximum footprint Shall be setback behind the front building wall of principal structure (see diagram below).
Civic, Recreational, Public Facilities or Transportation Uses	No restrictions on dimensional requirements.
<i>Description</i>	
 <p>8 feet minimum</p> <p>25 feet minimum</p> <p>25 feet minimum</p> <p>0 feet minimum</p> <p>Principal Structure (residential)</p> <p>Accessory structure</p> <p>Front Building Wall Line</p>	

TABLE 5.

Town Center District Streetscape Standards		
<i>Roadway Type</i>	<i>Right of Way Width</i>	<i>Description</i>
Street (proposed local)	50 feet minimum 54 feet maximum	Two-way traffic flow is required; sidewalks required on one side of street.
Street (proposed local)	36 feet minimum 38 feet maximum	One-way traffic flow is required; sidewalks required on one side of street.
Alley	12 feet maximum	One-way traffic flow is required.

TABLE 6.

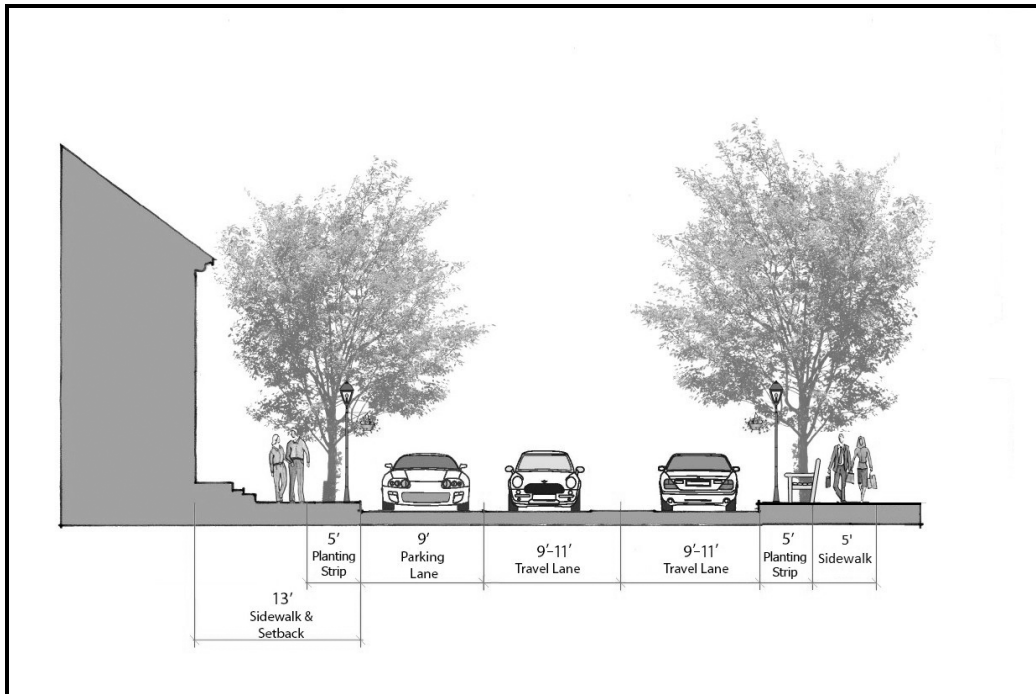
Streetscape Elements		
<i>Element</i>	<i>Standards</i>	<i>Description</i>
Planting Strip	5-foot minimum width (as shown on roadway cross-sections)	Refer to Site Plan Review Regulations Section V.5.2. for landscaping requirements.
Setback	Combined 14 foot min, 20 foot max	Composed of sidewalk and planting strip or street buffer strip with granite curbing.
Crossings	6 foot minimum width, 10 foot maximum width Required a “t” street intersections and permitted at mid-block	Within an individual block or development, shall be composed consistently of similar materials and may include brick, pavers, stamped concrete, porous pavement; all sidewalks shall have granite curbing against a thoroughfare; sidewalks recommended on both sides of street (except when serving only residential development). Differentiate with use of non-asphalt materials, striping and accent paving or materials.
Street Trees	1 per 25 linear feet	Refer to Site Plan Review Regulations Section V.5.2.; street tree placement shall alternate with lighting placement.
Street Lighting	1 per 25 linear feet of right of way	Along all sidewalks, New England traditional fixtures with downcast illumination in accordance with the design established by the Town; lighting placement shall alternate with street tree placement.
Seating	Encouraged	At public spaces (such as pocket parks and gardens) and at street intersections.
Shelters	1,000 linear feet of right of way	Painted or coated metal frame or natural materials.
Trash Receptacles	Optional	Secured and covered at street intersections or mid-block.
Bicycle Racks	Required	At transit stops/shelters, public spaces, public parking areas.

TABLE 7.

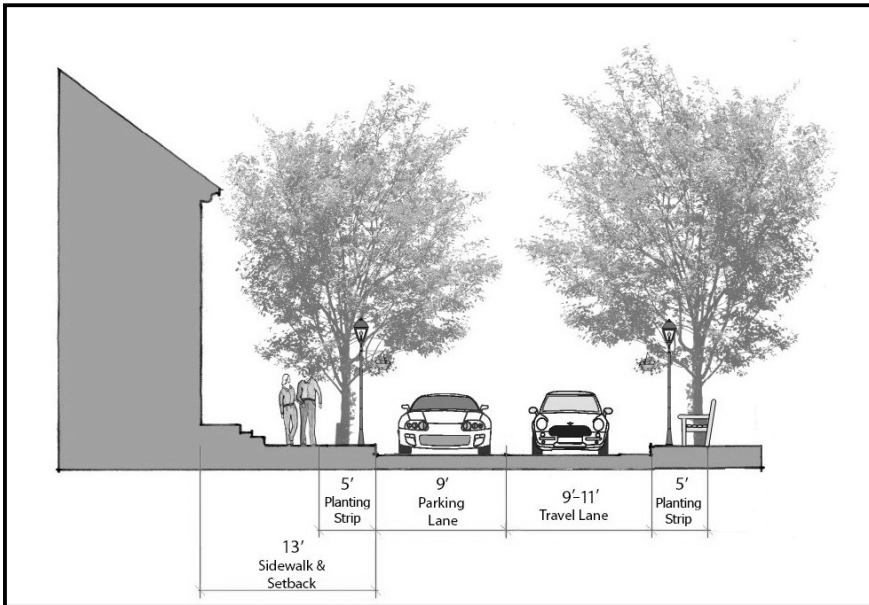
Parking Area Design Standards		
<i>Element</i>	<i>Standards</i>	<i>Description</i>
Medians	Located between opposing parking isles and at periphery	Shall incorporate for use as a stormwater management best management practice, wherever feasible; vegetation shall be appropriate for wet/dry conditions and salt tolerant.
Islands	Located at end of parking isles and at entrance/exit	Used primarily as screening and landscaping areas comprised mostly of trees, shrubs and groundcovers that are drought and salt tolerant.
Placement	Located at rear or side of buildings, and interior of blocks	

TABLE 8.

Public and Open Space Standards	
Public Space	Developments shall include a minimum of 15 percent of the total area dedicated to public spaces. Public space calculations shall not include lands within required thoroughfare cross-sections and other proposed streets. Public space shall include facilities and landscapes that promote outdoor activities and enjoyment.
Open Space	<p>Developments of .49 acre or less shall include a minimum of 10 percent of the total area dedicated to open space. Developments of .5 acre or greater shall include a minimum of 15 percent of the total area dedicated to open space. Open space shall be contiguous and not include lands within required thoroughfare cross-sections and other proposed streets. Open space requirement can be transferred elsewhere within the Town Center District by designating the minimum open space requirement on another property.</p> <p>Open Space may include septic reserve areas, well protection areas, and LID stormwater management features (i.e. natural areas such as bioretention areas, vegetated buffers and rain gardens). Open space shall consist of natural areas, or created natural areas such as gardens, landscaped areas and parks, where the public may gather, recreate and enjoy scenic and/or historic views.</p>
Greenway Trail (optional)	Developments may provide a Greenway Trail through the property with connections provided to trails on adjacent properties or open space areas. Greenway Trails shall be a minimum of 8 feet in width and surfaced to provide universal access.

FIGURE 1. Town Center District Roadway Cross-Sections

Street – Two Way Travel (required per Regulating Plan; Minimum width 51 feet; maximum width 55 feet).



Street – One Way Travel (required per Regulating Plan; Minimum width 36 feet; maximum width 38 feet).

3.9.9 Architectural And Site Design Standards

a. Building Exterior Features:

- i. Building facades shall be compatible in scale, mass, and form with adjacent structures and the development pattern of the surrounding area (assuming the adjacent structures are generally in compliance with these design standards).
- ii. Exterior building design and detail on all elevations shall be coordinated with regard to color, types of materials, number of materials, architectural form, and detailing to achieve harmony and continuity of design.
- iii. Paint colors, excluding signage and awnings, shall be limited to a reasonable number and range of palette to achieve consistency of style and character historically significant structures and with adjacent development
- iv. Where appropriate, architectural details and richly detailed designs are encouraged to provide variation and creative designs. All features and details should be of a style consistent with the overall design scheme and in proportion with the building and historically significant structures.
- v. Rear and side building walls, if visible from public streets and spaces or neighboring properties, shall be designed with similar detailing and materials and be compatible with the principal facade(s) of the building. All elevations and cross-sections of a building shall be shown on a site plan.
- vi. To avoid long unbroken or unadorned wall planes, building facades and walls should not extend beyond 50 feet without including changes of wall plane that provide strong shadow or visual interest.

- vii. Exterior materials shall be durable and of high quality. Excessively vibrant colors, sharply contrasting colors, and highly reflective materials are not compatible with the traditional New England Village character. Architectural elements visible to the public, but not detailed on the plans shall be finished in a material compatible with other exterior colors and materials.
- viii. Pedestrian level storefronts shall employ non-reflective glass or light gray tinted glass to enhance the visibility of the displayed merchandise from the outside.
- ix. Window and door openings on the front façade shall occupy a total of no less than 20% and no more than 70% of the gross square footage of that facade. The size and placement of windows should be commensurate with architectural style of the buildings and landscape elements in the development.
- x. All windows and doorways shall be encased with wood or simulated wood trim; decorative trim is preferred. Aluminum windows shall be finished to match the proposed trim color of the building.
- xi. True divided light windows and shutters are encouraged. Shutters shall be sized such that when closed they cover the window.
- xii. All vents, gutters, downspouts, flashing, electrical conduits, etc., shall be painted to match the color of the adjacent building surface, unless being used expressly as trim or accent element.
- xiii. Material or color changes generally should occur at a change of plane. Piecemeal embellishment and frequent changes in color or material should be avoided.
- xiv. The visibility of rooftop equipment shall be minimized by grouping all plumbing vents, ducts, and rooftop mechanical equipment away and screened from public view at ground level. Wall or ground mounted equipment shall be screened fully from public view with walls, fences or vegetation. No air conditioning, ventilating, or other mechanical or electrical equipment, except for lighting fixtures, may project more than four (4) inches beyond the face of a wall facing a public street or space.
- xv. Awning covers designed for shade and for entryways shall be made of fabric or simulated fabric-like material that match or complement paint colors used on the building. Brightly illuminated and franchise type awnings are not acceptable.
- xvi. Franchise or corporate style architecture and/or highly contrasting color schemes are strongly discouraged. If used, such buildings shall be designed to create a project that is consistent with traditional New England Village character.
- xvii. Fences in the traditional historic New England Village style and materials (i.e. picket, split rail, wrought iron, brick, stone) shall be used. Chain link security fences may be allowed only where necessary for safety or security, but their use is not permitted.
- xviii. The following building materials shall be used and combined to create a consistent, attractive, and cohesive building design:
 - 1. Natural wood and/or cement-based artificial wood siding.
 - 2. Glass.

3. Natural Brick (painted brick is not recommended, as it tends to require frequent maintenance).
 4. Natural Stone (such as, but not limited to, fieldstone, granite, limestone and marble).
- b. Roof Lines, Styles and Materials:
- i. Sloped roofs are required. Gabled and hipped roofs should have a slope of greater than 4/12 (18°), but less than 14/12 (49°).
 - ii. Gambrel and Mansard roofs are acceptable for appropriately sized structures and access streets.
 - iii. Standing seam, copper roofing, asphalt, and slate shingles are preferred. Photovoltaic (PV) panel roof materials, which “simulate” traditional roofing materials, are acceptable. Metal roofs that face the street are discouraged, unless architecturally blended with the facade.
 - iv. Flat roofs are not allowed.
- c. Site Design:
- i. Traditional New England Village planning principles (“Traditional Neighborhood Design”) are used to create a town center consisting of mixed use and commercial areas organized around public spaces and bordering residential neighborhoods.
 - ii. All roadways shall provide a pedestrian and bicycle friendly layout and incorporate landscaping and lighting elements.
- d. Land Use and Housing:
- i. Mixed Uses in the Town Center District shall provide commercial retail stores and shops, food service/bar/entertainment establishments, and professional offices and businesses on the first floor of buildings, with professional office and businesses, and residential uses optionally on the upper floors.
 - ii. Residential neighborhoods should include a mix of housing types, sizes and styles, and provide public gathering and/or recreational spaces or areas for use by residents, businesses, visitors and the community.
 - iii. Developments shall provide a viable mix of residential and non-residential uses to promote living and employment opportunities in the style of a Traditional New England village.
- e. Landscaping:
- i. Landscaping shall be an integral component of site design to provide visual interest, scenic and aesthetic beauty, maintain natural vegetation and landscape features, and maintain or create greenways throughout the District.
 - ii. Traditional New England Village landscaping shall include street trees, large shade trees, groups of plantings, box planters along streets, and pocket gardens and parks. Low shrubs and flowering plants soften lines of buildings and help screen parking lots and utilities.
 - iii. Landscaping shall be integrated with LID practices, general stormwater management, and parking lot and roadway designs.

- iv. Landscaping should consider use of native species of trees, shrubs, ground cover and flowering plants. For all development within the Town Center District, a Landscaping Plan shall be prepared and submitted following the requirements of this ordinance and Section V-5.2.N of the Site Plan Regulations.
- f. Transportation Network and Access:
 - i. The District shall incorporate a grid-pattern, Streets, loop roads, squares, access roads, and alleys, around open spaces or public spaces.
 - ii. The Town Center District shall incorporate grids of local and neighborhood streets.
 - iii. New roads and streets shall connect to the existing transportation network within the District and adjacent zoning districts to provide efficient traffic patterns and site access, and provide for public safety. Development shall provide potential future connections to adjacent properties and not prevent or preclude these connections.
- g. Open Space and Recreation:
 - i. All development in the District is required to provide a percentage of open space. These open spaces shall be located to provide connections between existing open spaces (both within the outside the District), visual interest, scenic vistas and viewsheds, diversity in the developed landscape, preserve natural resources and features, provide gathering spaces for community uses, civic uses and outdoor activities.
 - ii. Existing conservation lands within the District and beyond its periphery provide natural areas for passive recreation by residents, visitors and the public, and provide extensions of the required open space areas within the District.

3.9.10 Definitions of Terms

Please refer to Section 3.8.10 for definitions and terms in the Section.

And in connection therewith, amend Subsection 3.4.5 District Purposes be deleting the subsection and replacing the text in its entirety with the underlined language to read as follows:

- 3.4.5 Town Center District: The intent of the this district is to foster a vibrant mixed-use zoning district with a traditional pattern of development that supports a diverse range of uses, pedestrian accommodations and walkable streets, public spaces, and multi-modal access culminating in an integrated rural, historic New England town center and civic focal point. Further, the purpose is to offer zoning to enhance the economic vitality, business diversity, accessibility, and visual appeal of Stratham's Town Center District, in a manner that is consistent with the landscape and architecture of Town's agrarian tradition and historical significance within the community.

And in connection therewith, amend Subsection 3.6 Table of Uses, by replacing the stricken language with the underlined text and amend Section 3.6 Table of Uses, Footnotes To Table 3.6 by inserting the proposed underlined text, renumbering the footnotes accordingly:

3.6 Table of Uses

USES:		ZONING DISTRICT							
A. <u>RESIDENTIAL USES:</u>	R/A	MAH	PRE	TC	G CBD CZ	G CBD OZ	SC	CLIO	IND
1. Single-Family Dwelling.	P	P	P	P	X	P	X	X	X
2. Two-Family Dwelling.	P	P	P	P	X	P	S	X	X
3. Multi-Family Dwelling in accordance with Section 5.8 of this Ordinance.	X	X	C	C <u>P</u>	C	P	C	C	X
4. Cluster Developments by conditional use permit in accordance with Section VIII of this Ordinance. (Rev. 3/99) Also Senior Housing as set forth in Section 5.7 (3/05)	C	X	C	C <u>P</u>	C	P	C	X	X
5. Workforce and Elderly Affordable Housing in accordance with Section 5.8 of this Ordinance.	C	X	C	C <u>P</u>	C	P	C	C	X
6. Manufactured Housing;	P	P	X	X <u>P</u>	C	P	X	X	X
Mobile Homes; in accordance with Section IX of this Ordinance.	X	P	X	X	X	X	X	X	X
7. Home Occupations in accordance with Sections 2.1.27, 5.13 (3/10)	S	S	S	X <u>P</u>	C	P	X	X	X
8. Accessory Apartments in accordance with Section 5.4. (Rev. 3/90 & 3/05)	S	S	S	S <u>P</u>	C	P	X	X	X
B. <u>TEMPORARY RESIDENTIAL USES</u>									
1. Overnight and Day Camps, Cottage Colonies, Vacation Resorts, and similar Recreational Facilities.	S	S	X	X	C	P	X	X	X
2. Bed and Breakfast Inns.	S	S	S	P	C	P	P	P	X
3. Hotels, Motels, and Hostels. (Rev. 3/98)	X	X	X	P	C	P	P	C	X
C. <u>OUTDOOR/ RECREATIONAL USES:</u>									
1. Forestry, Wildlife, Timber Preserves, Reservoirs, and Nature Study areas.	P	P	P	P	C	P	P	P	P
2. Public Parks and Playgrounds.	P	P	P	P	C	P	P	S	S
3. Commercial Riding Stables and Riding Trails.	S	S	X	X	X	P	X	X	X
4. Historic Building or Site open to public.	P	P	P	P	C	P	P	P	P
5. Recreational Camping Parks, Recreational Areas, Residential Tenting and Recreational Vehicles.	S	S	X	X	C	P	X	X	X
D. <u>AGRICULTURAL / FORESTRY USES:</u>									
1. Farming including Dairying, Livestock, Animal and Poultry Raising, Tilling of Soil, Horticulture, Crop Production, including customary accessory uses.	P	P	P	<u>P P</u> ¹	C	P	P	P	P
2. Tree Farming, Commercial Timbering, Non-commercial Harvesting of Forest Products.	P	P	X	<u>P P</u> ¹	C	P	P	P	S

USES:					ZONING DISTRICT					
E. <u>INSTITUTIONAL USES:</u>	R/A	MAH	PRE	TC	GCBD CZ	GCBD OZ	SC	CLIO	IND	
1. Private Schools, Nursery through College.	S	S	X	S P	C	P	S	S	S	
2. Day-Care Facilities. (Rev. 3/95)	S	S	S	S P	C	P	S	C	S	
3. Senior Citizen Centers.	S	S	S	P	C	P	X	C	X	
4. Non-profit Lodges and Fraternal Organizations.	S	S	X	S P	C	P	X	X	S	
5. Hospitals, Clinics, Nursing Homes and Rehabilitation Centers.	X	X	X	S P	C	P	S	S	S	
6. Funeral Home or Parlor.	X	X	X	S P	C	P	S	S	X	
7. Place of worship plus customary ancillary facilities. (Rev. 3/89)	S	S	P	P	C	P	X	X	X	
8. Cemetery.	P	P	P	P	C	P	X	X	X	
9. Public Utilities.	S	S	S	S P	C	P	S	S	S	
10. Municipal Buildings.	P	P	P	P	C	P	P	P	P	
F. <u>COMMERCIAL USES:</u>										
1. Retail Sales. (Rev. 3/13)	X	X	C ²	P	P	P	P	P	S ¹	
2. Personal Services. (Rev. 3/13)	X	X	X	P	P	P	P	P	P	
3. Commercial Services.(Rev. 3/13)	X	X	X	P	P	P	P	P	P	
4. Professional Office. (Rev. 3/13)	X	X	P ⁴	P	P	P	P	P	P	
5. Banks & Lending Institutions.	X	X	S	P	P	P	P	P	P	
6. Restaurants.	X	X	X	P	P	C	P	P	X	
7. Filling Stations, Service Stations.	X	X	X	S X	C	C	X	X	X	
8. Motor Vehicle Dealerships, Repair Garages, Body Shops, Paint Shops. (Rev. 3/99)	X	X	X	X	C	C	X	X	X	
9. Veterinary Hospitals.	X	X	X	P	C	C	P	P	X	
10. Kennels, with a minimum lot size of five acres and a structure setback of a minimum of 100 feet from all lot lines.	S	X	X	X	C	C	S	S	X	
11. Airports, Runways, Control Towers, Administration Buildings, Hangars.	X	X	X	X	X	X	X	X	X	
12. Society for Prevention of Cruelty to Animals. (Rev. 3/97)	S	X	P	X	X	X	X	X	X	
USES:					ZONING DISTRICT					
F. <u>COMMERCIAL USES:</u>	R/A	MAH	PRE	TC	GCBD CZ	GCBD OZ	SC	CLIO	IND	
13. Adult Uses. (Adopted 3/93)	X	X	X	X	S ⁵	S ⁵	S ⁵	X	X	
14. Special Promotional Sales & Displays ⁶ . (Adopted 3/96)	X	X	X	P	P	P	P	P	X	
15. Self Storage or Warehousing. (Adopted 3/99)	X	X	X	X	C ⁷	C ⁷	C ⁷	C ⁷	X	
16. Conference Center. (Adopted 3/09)	X	X	X	X P	P	P	P	X	X	
17. Movie Theater, Indoor Entertainment Complex. (Adopted 3/09)	X	X	X	X P	P	P	P	X	X	
G. <u>INDUSTRIAL USES:</u>										
1. Manufacturing, Assembly, Fabricating Operations.	X	X	X	X	C	C	X	C	P	
2. Research and Development, Corporate, and Business Offices.	X	X	X	P	C	C	P	P	P	
3. Warehousing and Wholesaling Operations.	X	X	X	X	C	C	S	C	P	
4. Freight and Trucking Terminals.	X	X	X	X	C	C	S	C	S	
5. Bulk Storage and Distribution of Goods, except Fuels.	X	X	X	X	X	X	X	C	P	
6. Bulk Storage of Fossil Fuels.	X	X	X	X	X	X	X	X	X	
7. Earth Products Removal subject to the provisions of Section X.	P	P	X	X	C	C	P	P	P	
8. Commercial Sawmills.	X	X	X	X	X	X	S	X	S	
9. Junk Yards, Recycling enters.	X	X	X	X	X	X	X	X	S	
10. Special Promotional Sales & Displays ⁶ (Adopted 3/96)	X	X	X	P	P	P	P	P	X	
11. Light Industrial. (Adopted 3/98)	X	X	X	X	X	X	P ⁸	P	P	

Footnotes to Table 3.6

1. In the Town Center District, permitted agricultural and forestry uses shall include crop production; customary accessory uses; forestry (tree farming, commercial timbering, non-commercial harvesting of forest products); community gardening. (See Section 3.9.8.a.)

And in connection therewith, amend Subsections 3.8.6.a Review and Permitting Process, 3.8.7.a. and c. Building and Site Design Standards by replacing the stricken language with the underlined text to read as follows:

3.8.6.a REVIEW PROCESS:

- i. The Board of Selectmen will hereby create a ~~GCBD~~ Technical Review Committee (~~“GRC”~~) (“TRC”) comprised of the Town Planner, a member of the Heritage Commission and ~~four (4)~~ three (3) members and two (2) alternates appointed by the Board of Selectmen and recommended by the Planning Board. The ~~GRC~~ TRC shall process applications for development within the District for the purpose of determining compliance with the provisions of the Ordinance. The ~~GRC~~ TRC may consult with other committees, commissions, and professionals for review and comment on applications within the District. Any cost associated with professional review shall be the responsibility of the applicant.
- ii. Projects that do not require a Conditional Use Permit shall be evaluated for compliance with this ordinance by the ~~GRC~~ TRC, administratively approved by the Town Planner, and processed by the Planning Board when required under the Subdivision or Site Plan Review Regulations of Stratham.

3.8.7 Building and Site Design Standards:

a. Purpose:

In order to provide for harmonious and aesthetically pleasing development in the built environment [RSA 674:44,II(b)], the ~~Gateway Review Committee~~ TRC (refer to Section 3.8.6) and the Planning Board will apply the following Building and Site Design Standards in its review of all applications in the District.

c. Building and Site Design Evaluation:

The evaluation of the following factors will inform the ~~GCBD TRC Review Committee~~ and the Planning Board’s decisions on whether proposed site and building designs achieve the purpose and intent of these Design Standards and of this Ordinance. The Planning Board shall develop a GCBD guidance document to further illustrate and provide details of the design standards stated below. This document shall be utilized by applicants when designing projects within the District.

And in connection therewith, amend Section IV. Dimensional Requirements, Subsection 4.1.3 General Requirements, by replacing the stricken language with the underlined text to read as follows:

- 4.1.3 More than one building may be allowed on a lot in the Town Center, Industrial, Commercial/Light Industrial/Office and Professional Residential districts provided that there is a minimum distance of sixty (60) feet separating each of the buildings in the Commercial/Light Industrial/Office and Industrial zones, a minimum of and thirty (30) twenty (20) feet of separation between separating each of the buildings in the Town Center, and thirty (30) feet of separation between buildings in the Professional Residential zones.

And in connection therewith, amend Section IV. Dimensional Requirements, Subsection 4.2 Table of Dimensional Requirements to delete the stricken language as follows:

4.2 TABLE OF DIMENSIONAL REQUIREMENTS: (REV 3/00, 3/13)

	DIMENSIONAL REQUIREMENT:	Residential/ Agricultural: (b)(h)	Manufactured Housing/Mobile Home: (i)	Professional/ Residential: (c)	Town Center: (e)	Special Commercial: without Utilities / with Utilities (public water and sewer services) (Adopted 3/09)		Commercial /Light Industrial Office:	Industrial: (c)	Retirement Planned Community: (k)
MINIMUM Lot Dimensions: (a)	AREA:	2-acres (d)	1-acre (d)	1-acre (d)	1-acre (d)	1-acre		1-acre	2-acres	5-acres
	CONTINUOUS FRONTAGE:	200' (d)	100' (d)	200' (d)	100' (d)	200'	100'	150'	150'	50'
	DEPTH:	150'	150'	150'	100'	100'	100'	100'	200'	200'
MINIMUM Yard Dimensions: (a)	FRONT:	30' (e)	30' (e)	30' (e), (g)(1)(g)(2)	30' (e)	60'	40'	30' (e)	30' (e)	40'
	SIDE:	20'	20'	20' (g)(1) 25' (g)(2)	25'	25'	10'	25'	40'	40'
	REAR:	20'	20'	20' (g)(1) 25' (g)(2)	25'	25'	20'	25'	50'	40'
	MAXIMUM HEIGHT OF STRUCTURE:	35'	35'	35'	35'	35'	50'	35' (f)	35' (f)	45'
	MAXIMUM % BUILDING COVER/LOT:	20%	25%	30%	40%	40%	60%	40%	40'	40%
	MAXIMUM BUILDING FOOTPRINT: (Adopted 3/00)	N/A	N/A	N/A	N/A	80,000 sq. feet		80,000 sq. feet	N/A	N/A
	MINIMUM % OPEN SPACE/LOT:	60%	50%	50%	50%	50%	30%	40%	40%	40%
	FRONT OPEN SPACE SETBACK:	N/A	N/A	30' minimum 50' average	30' min. 50' avg.	35' min. 50' avg.	NA	See: 4.3(j) explanatory notes	25' min. 50' avg.	40' min.
	SIDE/REAR OPEN SPACE SETBACK:	N/A	N/A	20' minimum 30' average	25' min. 40' avg.	25' min. 40' avg.	NA	See: 4.3(j) explanatory notes	25' min.	40' min.

And in connection therewith, amend Section VII. Signs, Subsection 7.3.a by deleting the stricken language and inserting the underlined text to read as follows:

7.3 ADMINISTRATION

- The Administrator of this sign Ordinance shall be the Code Enforcement Officer. The Code Enforcement Officer shall have the responsibility and authority to administer and enforce all provisions of this Ordinance, other than those provisions with powers specifically reserved to the Board of Selectmen, Planning Board, ~~Gateway~~ Technical Review Committee, or the Zoning Board of Adjustment.

The Planning Board recommends this article by unanimous vote.

ARTICLE 3: – Are you in favor of adopting the following amendment to the Town of Stratham Zoning Ordinance as proposed by the Planning Board?

To see if the Town will amend the Zoning Ordinance, Section IV: Dimensional Requirements, Subsection 4.3 Explanatory Notes by inserting the proposed underlined text and renumbering the explanatory footnotes accordingly to read as follows:

Section IV: Dimensional Requirements, Subsection 4.3 Explanatory Notes.

- (b) These dimensional requirements shall not apply to Gateway Commercial Business Zoning District and Town Center District. See Sections 3.8 and 3.9 for applicable dimensional requirements.

The Planning Board recommends this article by unanimous vote.

ARTICLE 4: Are you in favor of adopting the following amendment to the Town of Stratham Zoning Ordinance as proposed by the Planning Board?

To see if the Town will amend the Zoning Ordinance, Section VII. Signs, Subsection 7.9 General Regulation, b.viii.4. Wall/Building Signs, by deleting the stricken text and adding the following underlined language to read as follows:

Section VII. Signs, Subsection 7.9.b. Wall/Building Signs

viii. Wall/Building Signage:

4. The building frontage is used to calculate the total maximum wall/building sign area. One square foot of wall/building sign area is allowed for each linear foot of building ~~lot~~ frontage. The area of all wall/building signs must be equal or less than this total, including existing and new signs. The building sign total maximum area formula shall be calculated using the following formula:

Building Linear Frontage x Multiplier (see chart below) = Total maximum sign area for all building signs.

_____ x _____ = square feet

The Planning Board recommends this article by unanimous vote.

ARTICLE 5: – Are you in favor of adopting the following amendment to the Town of Stratham Zoning Ordinance as proposed by the Planning Board?

To see if the Town will amend the Zoning Ordinance, Section XX: Sanitary Protection & Septic Ordinance, Subsection 20.1.5.e.i. by inserting the proposed underlined text to read as follows:

- e. The Planning Board, as part of a conditional use permit, may waive the requirements of this section in consideration of the following criteria:
- i. The designed system complies with all State WSPCD rules provided no waivers are granted; and

- ii. The lot upon which the waiver is sought contains conditions which fulfill other purposes and goals of the Stratham Ordinance and presents a compelling justification for such waiver, or,
- iii. The designed system for which the waiver is sought cannot feasibly be carried out on a portion or portions of the lot which complies more fully with this section of the ordinance.

The Planning Board recommends this article by unanimous vote.

ARTICLE 6: Are you in favor of adopting the following amendment to the Town of Stratham Building Ordinance as proposed by the Planning Board?

To see if the Town will amend the Stratham Town Ordinance, Chapter 7-01 Building Ordinance by replacing said chapter in its entirety with the revised language to read as follows:

PREAMBLE: AUTHORITY

Pursuant to the authority vested in towns by Chapter 674:5 1, as amended, and all other enabling statutes and laws, and to provide for safety, health, and public welfare in the Town of Stratham, the following Ordinance is hereby enacted by the voters of the Town of Stratham, New Hampshire, in the official town meeting convened on March 14, 2014. The Building Code was amended during March 1984, 1990, 1991, 1992, 1994, 1995, 1999, 2002, 2008, and 2014.

This Building Code replaces in its entirety the Building Code enacted on March 12, 1957 and the several amendments thereto.

ARTICLE I: TITLE, PURPOSE, SCOPE

- 1.1 **Title and Construction:** This Ordinance, and the building regulations it contains shall be known and may be cited as "The Building Code of Stratham, New Hampshire" and for short form may be referred to as the "Code."
- 1.2 **Purpose of the Building Code:** The purpose of this ordinance is to promote the health, safety, convenience, and general welfare of the community by regulating the design plans and specifications, construction, maintenance, repair, alteration, removal or demolition of buildings and structures; to establish uniform rules and regulations for the construction of buildings and structures within the Town of Stratham; and to assure that all construction of buildings and structures and development attendant to such work are performed in a manner compatible with both the Stratham Zoning Ordinance and all other applicable regulations and approved plans.

This ordinance is not intended, nor shall it be construed, to create a duty on the part of the Town of Stratham or its officials, employees or agents, to protect the health, safety or economic interests of any person or entity, and no person or entity shall have the right to rely on this Ordinance, or any action taken or not taken hereunder, including the issuance of any building permit or occupancy permit, as a basis to assert any claim for any loss, damage or expense against the Town, its officials, employees or agents.

- 1.3 **Scope:** This Code provides for matters concerning, affecting, or relating to the design, construction, maintenance, repair, alteration, removal, demolition, equipment, use and occupancy, location and condition of buildings or structures erected, or to be erected within the Town of Stratham, New Hampshire, excepting insofar as such matters are otherwise provided for in the Town and in the Stratham Zoning Ordinance, the Stratham Planning Board Land Development Regulations, and in other statutes or ordinances, or in rules promulgated under the provisions of this Code. Wherever the word "town" is used in this Code, it shall be held to mean the Town of Stratham, New Hampshire.
- 1.3.1 **Buildings and Structures Affected:** The provisions of this Code shall apply to buildings or structures, as defined by the Stratham Zoning Ordinance, on land or over water, however placed, whether separate from or appurtenant to such buildings or structures and to their attendant sites. Such provisions shall apply with equal force to municipal, county or state buildings as they do to private buildings, except as may be specifically provided for by statute or ordinance. The provisions of this Code, based on occupancy, also apply to conversions of existing buildings and structures or portions thereof from one occupancy classification to another.
- 1.3.2 **Activities Covered:** No building or structure shall hereafter be constructed, altered, repaired, maintained or removed except in conformity with the provisions of this Code and without a building permit. No building shall be altered, maintained occupied or used in any manner which would be in violation of the provisions of this Code, or of any authorized rule or approval of the Building Inspector made and issued there under.
- 1.3.3 **Flood Hazard Districts:** If a proposed building site is in a flood prone area, all new construction and substantial improvements (including the placement of prefabricated buildings and mobile homes) shall comply with the Section XVIII. Floodplain Management District Overlay. This ordinance and the map showing the Floodplain Management District Overlay are available at the Building Department.
- 1.4 **Validity of Other Laws:** Nothing in this Code shall be construed to prevent the enforcement of other portions of these ordinances of state law which prescribe more restrictive limitations. The invalidity of any section or provision of this ordinance or these building regulations hereby adopted shall not invalidate other sections or provisions thereof.
- 1.5 **Materials and Methods of Construction:** Nothing in this Code shall be construed to prevent the use of any material or method of construction whether or not specifically provided for in these building regulations or referenced Codes if, upon presentation of plans, methods of analysis, test data, or other necessary information, stamped by a licensed architect or engineer to the Building Inspector, the construction complies with specific provisions of or conforms to the intent of this article.

SECTION II: BUILDING OFFICIALS

- 2.1 For the purpose of this Ordinance, the Board of Selectmen shall appoint a Town Building Inspector and Code Enforcement Officer who shall perform the duties pertaining to their offices under the direction of the Board of Selectmen and as designated in the provisions of this Ordinance and the Stratham Zoning Ordinance.
- 2.2 The Building Inspector shall make known his decision within ten days from the date he receives the application and he or his designee shall make inspections of all buildings in a process of construction and report in writing any or all violations to the Board of Selectmen.
- 2.3 Administrative Procedure: The general administrative procedure of this Code shall follow that outlined in detail in the Town of Stratham Zoning Ordinance, Article XVI, and reference being hereby made, that section therefore becomes effective for the administration of this Building Code.
- 2.4 Right of Entry: The Building Inspector and Code Enforcement Officer shall have the right in the performance of his duties, and at reasonable times, to enter, examine and inspect any premises, land, or building within the Town for the purposes of this Code, the Zoning Ordinance, or the Planning Board Land Development Regulations. Where such entry is refused, blocked or posted, the Building Inspector may, for reasonable or probable cause shown, obtain such entry by administrative inspection warrant pursuant to RSA Chapter 595-B, as amended, or order of Court. The Planning Board, its members, officers, and employees, in the performance of its duties and responsibilities, as authorized by this section and RSA 674:1, IV, shall likewise have such right of entry.
- 2.5 Relief from Personal Responsibility: The Building Inspector and Code Enforcement Officer charged with the enforcement of this Code shall not be personally held liable while acting in good faith for the town in the discharge of their official duties. No oversight or neglect of duty on the part of the Building Inspector and Code Enforcement Officer, however, shall legalize the erection, construction, alteration, repair or moving of any building or structure in a manner not conforming with the provisions of this Code. These same provisions as to relief from personal responsibility shall apply to the Planning Board, its members, officers, and employees, acting in the performance of their functions, as set forth in Section 3 of this Code. (Rev. 3/94)

SECTION III: PERMITS

- 3.1 It shall be the duty of the Board of Selectmen, and the Board is hereby given the power and authority to enforce the provisions of this Ordinance.
- 3.2 Applications and Permits: The Board of Selectmen shall require that the application for a building permit include a plot plan and contain all necessary information to enable the Building Inspector and Code Enforcement Officer to ascertain whether the proposed building or structure and its intended use comply with the provisions of this Ordinance.
- 3.4 It shall be unlawful for any person to commence work for erection of any building or

structure until a permit has been duly granted for such erection or alteration by the Building Inspector and posted on the premises.

- 3.5 No building permit shall be issued until the Building Inspector has certified that the proposed building or structure and its intended use comply with the provisions of this Ordinance.
- 3.6 The Code Enforcement Officer shall review all subdivision plans and all site plans which have been approved by the Stratham Planning Board involving or affecting the site to assure that the application is in compliance with all conditions of planning board approval, whether express or implied. No building permit application shall be approved unless it is in compliance with such approvals or conditions.
- 3.7 No building permit shall be issued for a building or structure unless the applicant has submitted to the Building Inspector an adequate plot plan showing the location of wells, the location and details of the sewage disposal system conforming to Section XX of the Stratham Zoning Ordinance. (Rev. 3/95, 3/99)
- 3.8 No building permit shall be issued unless all required approvals from state and/or federal agencies have been received, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334.
- 3.9 With the exception of the approval of an accessory apartment in accordance with Section 5.4 of the Stratham Zoning Ordinance, no building permit shall be issued for a second residence on any parcel of land until that parcel has been subdivided, even if the subdivision is for recording purposes only. (Rev. 3/84)
- 3.10 Before issuance of a Building Permit, the Building Inspector may require that property lines be properly established when not readily apparent, in accordance with the Town's Subdivision Regulations, by a registered surveyor. (Rev. 3/90)
- 3.11 A permit for the temporary placement (not to exceed twelve months) of a mobile home in Stratham may not be issued by the Building Inspector unless the following conditions are satisfied: (Rev. 3/92)
 - 3.11.1 Approved financing for the permanent house is presented in a form satisfactory to the Town Counsel.
 - 3.11.2 A complete foundation for the permanent house has been constructed and is approved by the Building Inspector.
- 3.12 Approved Plans: One (1) copy of the approved plans and specifications together with a signed permit shall be kept at the site of work until such work is completed. After issuance of a building permit, the approved plans and specifications shall not be changed unless such change is approved by the Building Inspector. Changes must be annotated to both the plan at the site and the plan in the Building Inspector's file and all changes must be initialed by both the contractor listed in the building permit and the Building Inspector. Prior to issuing a Certificate of Occupancy the Building

Inspector shall inspect the construction site and certify that the work conforms to the plans filed in the Town Municipal Center.

- 3.13 A building permit shall become void unless construction/removal is commenced within twelve (12) months after permit was issued and permit holder must show continuous progress to completion. Construction or renovation as applied for must be completed within eighteen (18) months of issuance of the permit from the Building Inspector. **(Rev. 3/92)** If after this period, construction or renovation is not completed, a new permit may be applied for with payment of the regular permit fee.

3.14 **Other Town Permits**

3.14.1 **Fire Department Approval:** No permit shall be issued by the Building Inspector respecting any work involving fire hazards such as bulk tanks, places of public assembly, demolition work or otherwise, unless the plan for proposed construction, alteration, repair, installation, or demolition has been approved in writing by the Fire Chief or designee. The Fire Chief or designee shall respond within five (5) business days from the date of the request for inspection or review by the Building Inspector or applicant. If the Fire Chief or designee does not act within the designated time frame, the Building Inspector shall have the authority to act and issue the permit. Further, if a new oil burning heating plant or system is part of the job for which the permit is requested, such permit shall not be issued without required fire department oil burner permit.

3.14.2 **Highway Department Approval:** No permit shall be issued by the Building Inspector respecting any work involving curb cuts in town roads without proof of a valid permit from the Highway Agent or designee. The Highway Agent or designee shall respond within five (5) business days from the date of the request for inspection or review by the Building Inspector or applicant. If the Highway Agent or designee does not act within the designated time frame, the Building Inspector shall have the authority to act and issue the permit.

- 3.15 **Permits for Temporary Structures:** No temporary structures, including platforms, stands, observation or circus seats and tents for assembly purposes shall be erected unless Fire Department approval has been obtained and a permit therefore has been issued by the Building Inspector. Such structures may be maintained only for the period of time stated on the permit, and in no case for a longer period than ten (10) days unless otherwise specified in this Code or the Zoning Ordinance. There is no fee for a Temporary Structure Permit.

- 3.16 **Subdivision Plats:** No permits shall be issued for proposed construction within a subdivision plat unless said plat has been given final approval by the Planning Board of the Town of Stratham and filed with the Rockingham County Register of Deeds. No permits shall be issued for new construction on an undeveloped lot which does not comply with current zoning regulations or with the conditions of planning board subdivision approval, whether express or implied.

- 3.17 **Site Plans**: No permits shall be issued for new construction on a lot if site plan approval by the Stratham Planning Board, if required, has not been obtained. No building permit shall be issued for construction on a lot which does not comply with the conditions of planning board site plan approval, whether express or implied.
- 3.18 **Certificates of Occupancy**: The provisions Section 16.3 Certificate of Occupancy of the Stratham Zoning Ordinance are hereby incorporated by reference into this code.

SECTION IV: PERMIT & INSPECTION FEES

- 4.1 **Fees**: The Board of Selectmen is hereby authorized to establish fees to be charged for all permits, inspections and certificates of occupancy required by this ordinance. The schedule of fees shall be available in the Building Inspector's office during normal business hours.
- 4.2 **Third Party Professionals**: Subject to the approval of the Board of Selectmen, the Code Enforcement Officer may require the engagement of third party professionals for the purpose of verifying the code compliance and/or the inspection of a design plan, building, or structure requiring the practice of a licensed professional. The cost of such service shall be incorporated as part of the permit fee structure approved by the Board of Selectmen and be borne by the applicant. The permit fee includes a maximum of two (2) code compliant reviews and two (2) inspections by the third party professional. If required by the Code Enforcement Officer, additional third party reviews and/or inspections will be assessed at the third party professional's hourly rate. The cost of such service shall be borne by the applicant in addition to the original permit fee amount.

SECTION V: ENFORCEMENT & VIOLATIONS

- 5.1 **Enforcement Authority**: It shall be the duty of the Code Enforcement Officer to make such orders and decisions, and to take any and all actions, as may be necessary to enforce the provisions of this Code. The Board of Selectmen shall have concurrent jurisdiction with the Code Enforcement Officer as to the enforcement of this Code, so that whenever the words "Code Enforcement Officer" appear in respect to enforcement provisions of this Code, the same may also be read, in the alternative, as the "Selectmen."
- 5.2 **Legal Proceedings**: It shall be the duty of the Code Enforcement Officer to take any appropriate action to prevent any violation of this Code, and it shall be the duty of the Town Counsel (subject to approval of the Selectmen), upon complaint of the Code Enforcement Officer, and with the approval of the Selectmen, to institute abatement, injunction, or other appropriate proceedings at law or in equity to restrain, prevent, enjoin, abate, correct, or remove such violations; provided, however, that the remedies provided for herein shall be cumulative and not exclusive and shall be in addition to any other remedies provided by law, including proceedings against any violator of the provisions of this Code under the penalties section of this Code.
- 5.3 **Notices of Violations**: Whenever the Building Inspector is satisfied that a building or

structure, or any work in connection therewith, the erection, construction, or alteration execution of which is regulated, permitted, or forbidden by this Code, is being erected, constructed or altered, in violation of the provisions or requirements of this Code, or in violation of a detailed statement or plan submitted and approved thereunder, or of a permit or certificate issued there under, the Code Enforcement Officer or Town Counsel on his request or behalf subject to the approval by the Selectmen, shall cause to be served by mail or in hand a written notice of order upon the person responsible directing discontinuance of such illegal action and the remedying of this condition that is in violation of the provisions or requirements of this Code.

- 5.4 **Stopping Work:** Whenever in the opinion of the Code Enforcement Officer, by reason of defective or illegal work in violation of a provision or requirement of this Code, the continuance of a building operation is contrary to public welfare, the Code Enforcement Officer, or Town Counsel, on his request or behalf subject to the approval by the Selectmen, shall order, in writing, all further work to be stopped and may require suspension of all work until the condition in violation has been corrected. The Code Enforcement Officer or the Selectmen shall suspend or revoke any building permit upon determining that the work or project in process is not in conformity with the permit as granted, or is otherwise in violation of the terms of the Building Code or Zoning Ordinance. In event of such suspension or revocation of a building permit, the work or project concerned shall immediately cease, or legal action to enforce such cessation shall forthwith be taken by the Selectmen.
- 5.5 **Disregard of Violation Notices or Orders:** In case a violation notice or order is not properly complied with, the Code Enforcement Officer or Town Counsel on his request or behalf, shall notify the Selectmen of such noncompliance. The Selectmen upon receipt of such notice shall institute an appropriate action.

SECTION VI: PENALTIES

- 6.1 **Noncompliance:** A person who shall violate a provision of this Code or who fails to comply therewith or with any violation notice or order issued to enforce the same or with any of the requirements thereof, or who shall erect, construct, maintain, alter, or repair, or have erected, constructed, altered, or repaired a building or structure or portion thereof or a site attendant thereto, in violation of a statement or plan submitted and approved there under, or of a permit or certificate issued there under, shall be subject to the fines and penalties set forth in RSA 676:17, as amended.

SECTION VII: PROVISIONS FOR APPEALS

- 7.1 **Appeals:** For the purposes of this Code, any person aggrieved, or any town official, may take an appeal to the Zoning Board of Adjustment from any decision of the Building Inspector and Code Enforcement Officer as authorized by RSA 674:34 and in accordance with the procedures set forth in Article XVII of the Zoning Ordinance, upon payment of such appeal filing fee as therein required.

SECTION VIII: BUILDING REGULATIONS

- 8.1 **Adoption of Codes by Reference.** Pursuant to RSA 674:51 the Board of Selectmen

hereby references the following building codes and amendments thereto. These codes shall be known as the Stratham Building Code and establish rules and regulations for the construction of buildings within the corporate limits of the Town. Where any provision of this Building Code Ordinance conflicts with State law, State law will supersede, unless provided for within this Ordinance or the provisions of the Adopted Codes.

- NFPA 101 - Life Safety Code – 2009 Edition (or per the latest edition and Amendments as adopted by the State of New Hampshire) (as applicable to new construction in accord with the New Hampshire State Building Code per RSA 155-A).
- NFPA 70 - National Electric Code – 2011 Edition (or per the latest edition and Amendments as adopted by the State of New Hampshire).
- International Building Code (ICC) – 2009 Edition (or per the latest edition and Amendments as adopted by the State of New Hampshire).
- International Plumbing Code (ICC) – 2009 Edition (or per the latest edition and Amendments as adopted by the State of New Hampshire).
- International Mechanical Code (ICC) – 2009 Edition (or per the latest edition and Amendments as adopted by the State of New Hampshire).
- International Residential Code for One and Two Family Dwellings (ICC) – 2009 Edition (or per the latest edition and Amendments as adopted by the State of New Hampshire).
- International Energy Conservation Code – 2009 Edition (or per the latest edition and Amendments as adopted by the State of New Hampshire).

8.2 Fencing of Swimming Pools:

8.2.1 Purpose: To insure the health and safety of the people of the Town of Stratham and more particularly to help prevent accidental drowning and electrocutions in swimming pools.

8.2.2 All outdoor artificial pools which have a maximum depth of more than three feet when filled to capacity with water shall be surrounded by a wall, fence or other enclosure having a minimum height of 48 inches. In the event an artificial pool has elevated sides higher than 48 inches and it is so constructed that a child cannot easily climb the pool sides or otherwise gain access to the pool, no fencing is required.

8.2.3 The wall, fence or other enclosure shall be constructed so that a child will be unable to crawl under or through, or easily climb over it so that in fact, the only easy access to the pool is a gate or door. All such gates or doors shall be secured when the pool is not attended. All gates and doors shall be self-closing.

8.2.4 All pools hereafter constructed must comply with this Ordinance, and all existing

pools must comply by July 1, 1983.

8.2.5 These requirements shall not apply to natural bodies of water such as ponds and streams, nor shall it apply to ponds constructed primarily for agricultural or industrial purposes.

8.2.6 In accordance with RSA 676:17, any person violating any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction shall be liable to pay a penalty of not more than \$275.00 for each day that the violation is in existence (Rev. 3/02).

8.2.7 All such installations shall comply with National Electrical Code.

8.3 Barriers. All fences, walls, and similar enclosures, except trees, shrubs and natural vegetation, are subject to the restrictions of this section. All fences or enclosures surrounding an outdoor swimming pool shall also comply with Sections 8.2 of the Building Code.

8.3.1 Fence Permits. No fence shall be erected or replaced prior to obtaining a permit from the Building Inspector, except wire or rail fencing for agricultural use, which is exempt from the permit requirement.

8.3.2 Common Boundary Line Fence Permits. Common Boundary Line Fences are those placed along the common boundary line of properties. A Common Boundary Line Fence permit application shall be signed by all property owners of the land involved. The permit shall hold the town harmless from any disputes which may arise concerning such fences.

8.3.3 Height. Fences and walls shall not exceed six (6) feet in height.

8.3.4 Setback. All fences, except "Common Boundary Line Fences," shall be located at least one (1) foot from the property line. The applicant is responsible for establishing the boundary with a survey by a licensed New Hampshire surveyor.

8.3.5 Finished Side. Any fence within 10 feet of a lot line shall have the finished side face the abutting properties, and the side of a fence containing the posts and other bracing appurtenances shall face inward to the property on which the fence is located. For Common Boundary Line Fences, the finished side(s) shall be as designated by the property owners in the application.

8.3.6 Sight Distance. All fences and walls shall comply with the corner clearance requirements of Article II of the Stratham Zoning ordinance.

8.3.7 Town Rights-of-Way. Erection of fences within Town Rights-of-Way is prohibited. Fences abutting a right-of-way shall be set back at least one (1) foot from the right-of-way line.

SECTION IX: HAZARDOUS & DILAPIDATED BUILDINGS

Removal or made safe - When a building or structure or any portion thereof is found to be a fire hazard or a hazard to public safety or health upon inspection by the Building Inspector and/or the Fire Chief, the inspecting official may order such building or structure or any portion thereof to be made safe or to be razed or removed. If such order is not properly complied with, or if the Building Inspector prefers to proceed directly under State Statutes, the Building Inspector shall notify the Selectmen of such noncompliance or of such finding of hazard. If the Selectmen find such hazard exists, they may proceed to order and enforce the correction of such hazardous condition of such building or its razing or removal in accordance with the terms of Chapter 334, Laws of 1967, as now embodied in RSA Chapter 155-B and all amendments or revisions thereof and for the purposes of this ordinance, all definitions, terms, and procedure set forth in said Statute are adopted and made a part of this section of this Code by reference. In the alternative, the Selectmen may proceed to institute an appropriate action under Section 5 of this Building Code for imposition of a fine for noncompliance with the provisions of this Section, or take such other action in law or equity as they deem appropriate.

SECTION X: DEFINITIONS

Except as otherwise specifically provided herein, the definition of terms as set forth in Article II of the Zoning Ordinance are, for the purposes of this Code, hereby adopted and made a part of this Code. Any and all amendments to or revisions of the Zoning Ordinance as referred to above, that may be made from time to time, are hereby adopted and made a part of this Code.

ARTICLE XI: BOARD OF ADJUSTMENT

This article was superseded by act of Town Meeting adopting the Zoning Ordinance of the Town of Stratham in March of 1987. (See Stratham Zoning Ordinance, Section 17 Board of Adjustment.)

ARTICLE XII: AMENDMENTS

The regulations and restrictions, as provided in this Ordinance, may from time to time be amended, supplemented, changed, modified, or repealed by a resolution adopted at a regular or special meeting of the Town, setting forth the proposed amendment. A public hearing shall be held thereon, after notice as required by law, and prior to the Town Meeting at which the amendment is to be proposed. Such amendment shall not become effective except by the favorable vote of the majority of the voting members attending and voting at a regular or special meeting of the Town.

ARTICLE XIII: GENERAL PROVISIONS

- 13.1 Validity. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof.
- 13.2 Interpretation. In interpreting and applying the provisions of this Ordinance, they shall be held to be the minimum requirements for the promotion of health, morals, and general

welfare of the Town of Stratham and its citizens.

13.3 This Ordinance shall take effect immediately upon its passage.

General Information on the Board of Adjustment (See Section 17 of the Zoning Ordinance for details).

APPENDIX: RECORD OF AMENDMENTS

March 11, 2008 Town Meeting:

Article 2: To amend Article 1 section 2 of the Town's Building Ordinance to update the most recent international building codes as adopted by the State of New Hampshire by reference.

March 12, 2002 Town Meeting:

Article 2: Amended Article 1 (Restrictions), Section 2 by adopting respective International Building, Residential, Plumbing, Mechanical, and Electrical Codes in lieu of the BOCA code. Added to Article I (Restrictions) a provision that allows Building Code to be updated following public hearing with the Planning Board.

Article 3: Amended Article 5 (Swimming Pool Fence Regulations) to increase financial penalty.

Article 8: Amended Article VIII (General Provisions) by increasing financial penalty for ordinance violation.

March 9, 1999 Town Meeting:

Article 8: Amended Article IV, Section 1.f. to conform to Section XX of the Stratham Zoning Ordinance.

March 17, 1995 Town Meeting:

Article 7: Amend Section 1 of Article I:(Restrictions) to replace the word remodeling with the word repair

Article 8: Replaced the first paragraph with a new declaration of purpose, which contains language regarding limited economic liability of the Town of Stratham.

Article 9: Amended Article IV (Administration), Sections 1.f to reference state on-site sewage disposal system requirements

March 8, 1994 Town Meeting:

Article 9: Amended Section 1 of Article III (Building Inspector) to reference the Code Enforcement Officer in the title of the Article and in the text.

Article 10: Amended Section 3 of Article III (Building Inspector) to grant a right of entry to the Code Enforcement Officer.

Article 11: Amended Section 4 of Article III (Building Inspector) to grant the Code Enforcement Officer relief from personal responsibility.

Article 12: Amended Section 1-b of Article IV (Administration) to reference the Code Enforcement Officer.

March 10, 1992 Town Meeting:

Article 2: Amended Article IV, Section 1-e (Time frame for Building Permit).

Article 3: Amended Article IV, Section 1-h (Temporary Placement of Mobile Homes).

March 12, 1991 Town Meeting:

Article 20: Amended Article 1, Section 1 (Permit Fees).

March 13, 1990 Town Meeting:

Article 3: Amended Article IV, Section 1.g (Applications and Permits).

March 13, 1984 Town Meeting:

Article 5: Added Article IV, Section 1.I. The Town of Stratham originally adopted Building Regulations on March 12th, 1957.

The Planning Board recommends this article by unanimous vote.

THE FOLLOWING ARTICLES WILL BE VOTED ON FRIDAY, MARCH 14, 2014 AT 7:00 P.M. AT THE STRATHAM MEMORIAL SCHOOL, 39 GIFFORD FARM ROAD, STRATHAM, NEW HAMPSHIRE.

ARTICLE 7: – To see if the Town will raise and appropriate Five Million Nine Hundred Five Thousand Seven Hundred Thirty Eight Dollars and no cents (\$5,905,738.00) to defray general town charges for the ensuing year.

The Board of Selectmen recommends this Article by unanimous vote.

ARTICLE 8: – To see if the Town will vote to establish a Capital Reserve Fund to be known as the “Highway Department Capital Reserve Fund” under the provisions of RSA 35:1 for the purposes of purchasing and maintaining Highway Department vehicles and equipment, and further to name the Board of Selectmen as agents to expend from said fund.

The Board of Selectmen recommends this Article by unanimous vote.

ARTICLE 9: – To see if the Town will vote to raise and appropriate the sum of One Million Four Hundred Seventy Seven Thousand Dollars and no cents (\$1,477,000.00) to implement the Capital Improvements Program for 2014 as presented in the Town Report and approved by the Planning Board. This is a special warrant article which will be non-lapsing until the specific items are completed or obtained but shall in no case be later than five (5) years from this appropriation per NH RSA 32:7 (VI).

The Board of Selectmen recommends this Article by unanimous vote.

ARTICLE 10: – By petition of Tana Ream and over 25 other registered voters of the Town of Stratham, to see if the Town will vote to adopt an ordinance that will ban hunting on those lands shown and described on Town of Stratham 2013 Tax Map 22, Lot 83, known and referred to as Stratham Hill Park and the Noyes Property, and 2013 Tax Map 22, Lot 85, known and referred to as the Gifford Property, said ban to be enforced by the Stratham Police Department in accordance with Chapter 1-01 of the Town of Stratham Code of Ordinances, with the exception of the provisions within a written wildlife management program for the stated properties. Should this Article pass, Article 11 is null and void.

ARTICLE 11: – By petition of Tana Ream and over 25 other registered voters of the Town of Stratham, to see if the Town will designate as a “Compact Zone” under RSA 644:13 II (b) the lands known as Stratham Hill Park, shown and described on the Town of Stratham 2013 Tax Map 22, Lot 83, known and referred to as Stratham Hill Park and the Noyes Property, and 2013 Tax Map 22, Lot 85, known and referred to as the Gifford Property, which results in a person being guilty of a violation if such person fires or discharges any cannon, gun, pistol, or other firearm on said lands except by written permission of the Chief of Police or governing body.

ARTICLE 12: – To see if the Town will vote to change the Office of Town Treasurer from an elected position to an appointed position per RSA 41:26-e, and to have such an appointment made in accordance with RSA 669:17-d by the Board of Selectmen.

The Board of Selectmen recommends this Article by unanimous vote.

ARTICLE 13: – By petition of Everett Lamm and 27 other registered voters of the Town of Stratham, to see if the town will vote to urge:

That the New Hampshire State Legislature join nearly 500 municipalities and 16 other states, including all other New England states, in calling upon Congress to move forward a constitutional amendment that: 1) guarantees the right of our elected representatives and of the American people to safeguard fair elections through authority to regulate political spending, and 2) clarifies that constitutional rights were established for people, not corporations.

That the New Hampshire Congressional delegation support such a constitutional amendment.

That the New Hampshire State Legislature support such an amendment once it is approved by Congress and sent to the State for ratification.

And furthermore, that this Town Meeting vote be a record that We the People want Congress and our state legislature to:

- Institute full, effective and immediate electronic disclosure of all election-related spending by any individual, group, corporation, party or institution;
- Provide for fair, nonpartisan and vigorous enforcement of existing campaign laws and regulations by federal and state agencies;

- Enact an absolute ban on campaign contributions by foreign governments, foreign agencies, foreign corporations or their subsidiaries and employees in the United States;
- Enact legislation that would cut down the influence of big bankroll donors by multiplying the power of small donations through the use of voter vouchers, tax credits, and matching public funds.

The record of the vote approving this article shall be transmitted by written notice to Stratham's congressional delegation, and to Stratham's state legislators, and to the President of the United States informing them of the instructions from their constituents by the Board of Selectmen within 30 days of the vote.

ARTICLE 14: – To see if the Town will vote to authorize the creation of a Water and Sewer Utility District in accordance with RSA 31:134—149 to provide public water and sewer utility services to properties within the following Zoning Districts:

- All Zones of the Gateway Commercial Business District
- Special Commercial District
- Commercial/Light Industrial/Office District
- Professional/Residential District
- Town Center District
- Flexible/Mixed Use Development District
- Industrial District

as defined by the Stratham Zoning Ordinance as amended from time to time; and to further designate the Board of Selectmen as the governing body for the District with all the authority granted under these statutes.

The Board of Selectmen recommends this Article by unanimous vote.

ARTICLE 15: – To see if the Town will adopt the provisions of RSA 79-E Community Revitalization Tax Relief Incentive Program giving the Board of Selectmen authority to grant Community Revitalization Tax Relief Incentives and to further designate the two zoning districts of the Professional / Residential ("PRE") and Town Center ("TC") districts as defined by the Town of Stratham Zoning Ordinance as amended from time to time as meeting the standards for an eligible district as set forth in RSA 79-E:2. (A map of these districts is available on the Town's website and Town Clerk's Office.)

The Board of Selectmen recommends this Article by unanimous vote.

ARTICLE 16: – To see if the Town will vote to raise and appropriate Fifty Thousand Dollars and no cents (\$50,000.00) to be deposited in the "Heritage Preservation Fund" as created by the March 11, 2011 Town Meeting.

The Board of Selectmen recommends this Article by a vote of two to one.

ARTICLE 17: – Shall the Town vote to raise and appropriate, by special warrant article, the sum of Ten Thousand Dollars and no cents (\$10,000.00) for the purpose of defraying the costs associated with the observance of the Town’s 300th Anniversary in 2016. This is a special warrant article which will be non-lapsing until this purpose has been fulfilled, but shall in no case be later than five (5) years from this appropriation per NH RSA 32:7 (VI).

The Board of Selectmen does not recommend this Article by a vote of two to one.

ARTICLE 18: – By petition of Michael J. Welty and 32 other registered voters of the Town of Stratham, to see if the Town will vote to raise and appropriate the amount of \$2,500 for support of Annie’s Angels Memorial Fund, Inc. The funds will be used to continue support for Stratham residents struggling financially through life threatening disease, illness or disability. Annie’s Angels is a 501(c) (3) charity.

The Board of Selectmen recommends this Article by unanimous vote.

ARTICLE 19: – To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars and no cents (\$25,000.00) to be deposited into the “Town Buildings and Grounds Maintenance Expendable Trust Fund” as created by the March 16, 2012 Town Meeting.

The Board of Selectmen recommends this Article by unanimous vote.

ARTICLE 20: – To see if the Town will vote to raise and appropriate the sum of Twenty Nine Thousand Dollars and no cents (\$29,000.00) for the following purposes:

2014 EMS/EMT/First Responder Training	\$19,000.00
2014 ALS Services Contract	\$10,000.00

and to further authorize the withdrawal of Twenty Nine Thousand Dollars and no cents (\$29,000.00) from the Stratham Fire Department EMS Special Revenue Fund created for these purposes during the March 17, 2000 Annual Town Meeting and as amended during the March 11, 2005 Town Meeting. No additional funds from general taxation are to be used.

The Board of Selectmen recommends this Article by unanimous vote.


ARTICLE 21: – To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars and no cents (\$10,000.00) to be deposited into the “Accrued Benefits Liability Expendable Trust Fund” as created by the March 16, 2007 Town Meeting to meet the currently unfunded obligations of the Town.

The Board of Selectmen recommends this Article by unanimous vote.

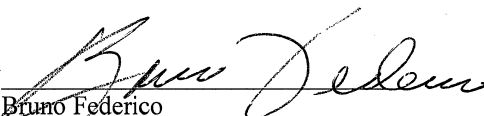
ARTICLE 22: – To transact any other business that may legally come before this meeting.

Given under our hands and seal, this twenty-fourth day of February in the year of our Lord two thousand fourteen.

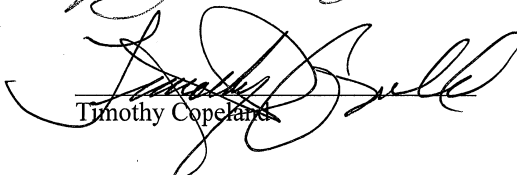
Selectmen of Stratham, NH



David Canada

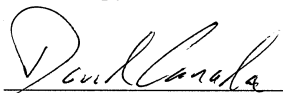


Bruno Federico

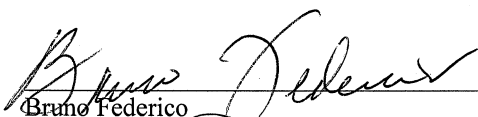


Timothy Copeland

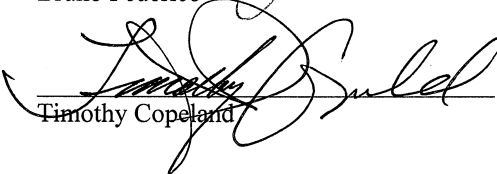
A true copy of Warrant—Attest:



David Canada



Bruno Federico



Timothy Copeland

TOWN BUDGET

2014 PROPOSED

Executive	\$187,538
Election & Registration	\$9,525
Financial Administration	\$423,252
Legal Expenses	\$40,000
Personnel Administration	\$1,038,357
Planning & Zoning	\$251,604
General Government Buildings	\$150,121
Cemeteries	\$39,700
Insurances	\$90,320
Police	\$927,006
Fire	\$159,151
Emergency Management	\$20,020
Emergency Dispatch Services	\$1,000
Highways & Streets	\$821,972
Street Lighting	\$8,000
Solid Waste Management	\$621,792
Public Works Commission	\$35,700
Animal Control	\$600
Pest Control	\$62,500
Public Service Agencies	\$45,026
Direct Assistance	\$25,000
Parks	\$86,609
Recreation	\$122,501
Library	\$392,889
Patriotic Purposes	\$2,000
Conservation Commission	\$2,500
Heritage Commission	\$6,450
300th Anniversary Committee	\$5,000
Economic Development	\$5,250
Town Center Revitalization Committee	\$6,200
Energy Commission	\$1,500
Interest on Debt	\$316,655
Total Appropriation	\$5,905,738

Board of Selectmen:

David Canada, Chair
Bruno Federico
Timothy Copeland

Budget Advisory Committee:

Garrett Dolan
Steven Doyle
Tracey McGrail
June Sawyer
Travis Thompson

STRATHAM CAPITAL IMPROVEMENTS PROGRAM-REQUESTS-PROJECT SUMMARY IN \$000'S
AS APPROVED BY THE PLANNING BOARD ON FEBRUARY 6, 2014

TOWN PROJECT TITLE/DEPARTMENT	2014	2015	2016	2017	2018	2019
General Government:						
Land Conservation Fund	0	25	25	25	25	25
Town Office Computer Replacement Plan	5	5	5	5	5	5
Municipal Center/Police Parking lots lighting improvements	16					
Town Center Grant Match & Improvements	62	25	25	25	25	25
2014 Revaluation	25	20	20	20	20	20
Municipal Center HVAC replacement	9	9	9	9		
Protection of Persons/Property:						
Fire Dept. Capital Reserve Fund	12	162	162	162	125	125
Fire Dept. Computer Replacement Program	20					
Radio Communications Capital Reserve Fund	0	5	5	5	5	5
Public Safety Complex (debt service, principal)	250	250	250	250	250	250
Grifford Property (debt service, principal)	14	14				
Conservation/Firehouse (debt service, principal)	225	225	225	225	225	225
Conservation Easement (debt service, principal)	120	120	120	120	120	120
Cushman-Bartlett Property (debt service, principal)	100	100	100	100	100	100
Police computer replacement program	5	5	5	5	5	5
Police vehicle replacement program	0	5	5	5	5	5
Public Works and Highways:						
Highway vehicle replacement program/Capital Reserve Fund	50	50	50	50	50	50
Bunker Hill & Portsmouth Ave. Signalization	0		525			
Winicutt Rd. & Portsmouth Ave. Signalization	0			450		
Road Reconstruction Program	270	300	300	300	300	300
Mower	0		13			
Insulating Highway Garage	10	45				
Cemetery Improvements	35	30	25			
Water and Sewer Infrastructure, Planning, & study	125	50	50	50	50	50
Highway Department Computer & Software	11.5					
Cultural and Recreational Activities:						
Playing Field Improvements/Future Community Center	80	250	250	250	250	250
Facility Improvements at SHP	5	5	5	5	5	5
SHP Parking lot Replacement	10	10	10	10		
Tennis Court Maintenance	0				5.5	
Mower	11				13	
Library computer replacement program	6.5	6.5	6.5	6.5	6.5	6.5
Library Reading Garden Upgrades	0	19.5				
Totals For Town Appropriations	1,477.0	1,736.0	2,190.5	2,077.5	1,590.0	1,471.5

BUDGET OF THE TOWN OF STRATHAM

EXPENSES:	2013 APPROPRIATION	2013 ACTUAL	2014 PROPOSED
Executive	\$175,420	\$163,737	\$187,538
Election & Registration	\$6,175	\$6,265	\$9,525
Financial Administration	\$426,089	\$413,207	\$423,252
Legal Expenses	\$40,000	\$21,866	\$40,000
Personnel Administration	\$1,063,319	\$828,062	\$1,038,357
Planning & Zoning	\$236,876	\$197,409	\$251,604
General Government Buildings	\$127,339	\$120,221	\$150,121
Cemeteries	\$34,050	\$31,496	\$39,700
Insurances	\$84,143	\$84,143	\$90,320
Police	\$928,932	\$825,690	\$927,006
Fire	\$158,800	\$143,929	\$159,151
Emergency Management	\$11,410	\$2,009	\$20,020
Emergency Dispatch Communication	\$1,000	\$806	\$1,000
Highways	\$559,972	\$571,402	\$821,972
Street Lighting	\$8,000	\$8,652	\$8,000
Solid Waste Management	\$628,168	\$602,666	\$621,792
Public Works Commission	\$21,500	\$348	\$35,700
Animal Control	\$600	\$0	\$600
Pest Control	\$61,800	\$61,500	\$62,500
Public Service Agencies	\$49,246	\$47,246	\$45,026
Direct Assistance	\$25,000	\$6,197	\$25,000
Parks	\$86,109	\$76,409	\$86,609
Recreation	\$116,497	\$111,301	\$122,501
Library	\$389,688	\$379,509	\$392,889
Patriotic Purposes	\$2,000	\$1,042	\$2,000
Conservation Commission	\$2,000	\$1,986	\$2,500
Heritage Commission	\$2,250	\$1,524	\$6,450
300th Anniversary Committee	\$5,000	\$2,323	\$5,000
Economic Development	\$5,250	\$231	\$5,250
Town Center Revitalization Comm.	\$7,200	\$5,237	\$6,200
Energy Commission	\$1,500	\$1,397	\$1,500
Interest on Debt	\$317,078	\$299,782	\$316,655
Total Appropriations	<u>\$5,582,411</u>	<u>\$5,017,592</u>	<u>\$5,905,738</u>

REVENUES:

Interest & Penalties on Taxes	\$90,000	\$85,932	\$90,000
Motor Vehicle Permits	\$1,300,000	\$1,408,184	\$1,350,000
Business Licenses & Permits	\$32,000	\$34,963	\$32,100
Cable TV Franchise Fee	\$138,220	\$138,220	\$138,220
Yield Tax	\$525	\$157	\$100
Income From Departments	\$369,959	\$304,448	\$340,103
Rent of Town Property	\$50,000	\$43,789	\$52,200
Sale of Town Property	\$10,000	\$10,883	\$11,000
Highway Block Grant	\$146,615	\$146,235	\$146,161
Rooms & Meals	\$323,575	\$323,575	\$323,575
Interest on Investments	\$2,000	\$864	\$1,000
Reimbursements	\$8,000	\$85,296	\$10,000
Trust & Agency Funds	\$5,600	\$5,549	\$5,600
Total Revenues	<u>\$2,476,494</u>	<u>\$2,588,095</u>	<u>\$2,500,059</u>

TOWN CLERK/TAX COLLECTOR

2013 was a productive year in the Town Clerk/Tax Collector's Office. The State allowed towns to sign up to register boats, and Stratham quickly took advantage of that. We have been registering boats since May. The residents really seem to appreciate being able to do this in Stratham, saving the trip over to the Department of Motor Vehicles in Epping or Dover Point.

It was a quiet year for Elections in 2013, with just the one Town election in March. We will be gearing up for three elections in 2014: The Town election in March, the State Primary in September, and the State General Election in November. Jerry Howard has resigned as our Assistant Moderator this year. He will be sorely missed, and has given the town many valuable years. Another change this year was printing, stuffing, and mailing our tax bills. For the last two years we used an outside source to do this. BillTrust did an excellent job, but they decided to provide services to just the large cities, so we were one of about thirty towns that was dropped after the July tax bills went out. We prepared our own tax bills for December, and it went very smoothly. I believe we will continue to process our own tax bills. We are a small enough town that it is manageable, and it will also be cost effective if we keep it in-house rather than outsourcing it.

We continue to ask for email addresses from our residents for the purpose of sending a reminder email notice rather than the conventional mail-in notice for motor vehicle renewals. This saves the Town money in postage, paper, toner, and envelopes. It is our hope that the majority of reminder notices will go out via email by the end of 2014. I will issue a report to the Selectmen in 2014 to see if they wish to continue with the conventional mail-in reminder notices. Many towns are now only sending reminder notices via email.

Our numbers continue to increase every year processing online motor vehicle registrations and dog licenses. For 2013, we processed 1083 online motor vehicle requests, (versus 927 in 2012) and 102 dog license requests, (versus 77 in 2012).

Customer service is always our number one priority in the Town Clerk/Tax Collector's Office. By staying current with the latest technology, we can offer our residents multiple payment options, give them the convenience of renewing their motor vehicles and dog licenses from home, and have their reminder notices go right into their email inbox!

Respectfully Submitted,

Joyce Charbonneau
Town Clerk/Tax Collector

TOWN CLERK'S REPORT
YEAR ENDING DECEMBER 31, 2013

BEGINNING CASH BALANCE:	\$450.00
AUTOMOBILE REGISTRATIONS	\$1,408,184.23
MUNICIPAL AGENT FEES	\$26,826.00
BOAT REGISTRATION FEES	\$1,260.00
BOAT MUNICIPAL AGENT FEES	\$520.00
TITLE FEES	\$3,180.00
U.C.C. FILINGS	\$1,710.00
VITAL RECORDS	\$1,108.00
DOG LICENSES	\$5,334.00
DOG FINES	\$1,815.00
WETLAND APPLICATION FILING FEES	\$50.00
COPIES	\$220.50
MISC. TOWN CLERK FEES	\$10.00
TOTAL TOWN CLERK FUNDS COLLECTED	<u>\$1,450,217.73</u>
COLLECTED FOR OTHER DEPARTMENTS	\$64,600.00
REMITTED TO TREASURER	\$1,514,817.73
ENDING CASH BALANCE:	\$450.00

RESPECTFULLY SUBMITTED,

Joyce L. Charbonneau
Town Clerk/Tax Collector

TAX COLLECTOR'S REPORT
FISCAL YEAR ENDING DECEMBER 31, 2013

DEBITS

UNCOLLECTED TAXES--

Beginning of Fiscal Year: 2013

	2013	2012	2011	2010
Property Taxes	\$0.00	\$808,451.22	\$0.00	\$0.00
Land Use Change Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Excavation Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Current Year Tax Credits	(\$73,056.94)	\$0.00	\$0.00	\$0.00

TAXES COMMITTED THIS YEAR:

Property Taxes	\$23,789,508.00	\$0.00	\$0.00	\$0.00
Land Use Change Taxes	\$340.00	\$0.00	\$0.00	\$0.00
Yield Taxes	\$157.47	\$0.00	\$0.00	\$0.00
Excavation Taxes	\$0.00	\$0.00	\$0.00	\$0.00

OVERPAYMENTS:

Overpayments/Credits Refunded	\$73,056.94	\$0.00	\$0.00	\$0.00
Interest Collected on Delinquent Taxes	\$8,683.37	\$37,349.88	\$0.00	\$0.00
TOTAL DEBITS:	\$23,798,688.84	\$845,801.10	\$0.00	\$0.00

CREDITS

REMITTED TO TREASURER:

Property Taxes	\$22,689,409.07	\$558,505.16	\$0.00	\$0.00
Land Use Change Taxes	\$340.00	\$0.00	\$0.00	\$0.00
Yield Taxes	\$157.47	\$0.00	\$0.00	\$0.00
Interest	\$8,683.37	\$37,349.88	\$0.00	\$0.00
Excavation Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Converted to Liens (Principal only)	\$0.00	\$249,946.06	\$0.00	\$0.00

ABATEMENTS MADE:

Property Taxes	\$16,825.44	\$0.00	\$0.00	\$0.00
Land Use Change Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Timber Yield Taxes	\$0.00	\$0.00	\$0.00	\$0.00

UNCOLLECTED TAXES--

End of Fiscal Year: 2013

Property Taxes	\$1,083,273.49	\$0.00	\$0.00	\$0.00
Land Use Change Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Yield Taxes	\$0.00	\$0.00	\$0.00	\$0.00
This Year's Overpayment Returned	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CREDITS:	\$23,798,688.84	\$845,801.10	\$0.00	\$0.00

SUMMARY OF TAX LIEN ACCOUNTS

FISCAL YEAR ENDED DECEMBER 31, 2013

DEBITS

	<u>.....Tax Liens on Acc't of Levies.....</u>		
	2012	2011	2010+
Balance of Unredeemed Liens:			
Beginning of Fiscal Year	\$0.00	\$156,629.57	\$57,170.80
Liens Executed During Fiscal Year	\$267,462.48	\$0.00	\$0.00
Interest & Costs Collected (After Lien Execution)	\$6,512.27	\$15,687.69	\$17,698.88
TOTAL DEBITS	\$273,974.75	\$172,317.26	\$74,869.68

CREDITS

REMITTED TO TREASURER:

Redemptions	\$79,976.28	\$99,643.22	\$57,170.80
Interest/Costs Collected	\$6,512.27	\$15,687.69	\$17,698.88
Abatements of Unredeemed Taxes	\$0.00	\$0.00	\$0.00
Liens Deeded To Town	\$0.00	\$0.00	\$0.00
Balance of Unredeemed Liens:			
End of Fiscal Year	\$187,486.20	\$56,986.35	\$0.00
TOTAL CREDITS	\$273,974.75	\$172,317.26	\$74,869.68

TOWN TREASURER'S REPORT 2013

RECEIVED FROM TAX COLLECTOR

2013 Property Tax & Interest	\$22,698,092.44
2012 Property Tax & Interest	\$123,838.43
Prior Year Tax Redemptions & Interest	\$190,200.59
Current Use Land Change & Interest	\$340.00
Overpayment of Taxes	\$73,056.94
Railroad Tax	\$174.38
Yield Tax & Interest (Timber Cutting)	\$157.47

Subtotal \$23,085,860.25

RECEIVED FROM TOWN CLERK

Motor Vehicle Permits	\$1,408,184.23
Municipal Agent Fees	\$26,826.00
Titles	\$3,180.00
Vital Records	\$1,108.00
UCC Filings & Certificates	\$1,710.00
Dog Licenses & Fines	\$7,149.00
Boat Fees	\$1,780.00
Misc. Town Clerk Fees	\$10.00
Filing and Other Fees	\$50.00

Subtotal \$1,449,997.23

RECEIVED FROM INTERGOVERNMENTAL SOURCES

NH. Revenue Sharing Block Grant	\$0.00
NH. Highway Block Grant	\$146,060.87
NH. Rooms & Meals Tax	\$323,574.74
Misc. Grants	\$8,847.10
OEM Drill Reimbursement	\$1,951.27

Subtotal \$480,433.98

RECEIVED FROM OTHER SOURCES

Interest Income & NSF Fees	\$1,163.96
Building Permits	\$64,088.55
Fire Inspections	\$0.00
Transfer Station Permits	\$4,635.00
Transfer Station Fees	\$40,745.00
Planning Board Fees	\$19,258.88
Zoning Board of Adjustment Fees	\$3,090.00
Police Department Reports	\$5,788.91
Recreation Programs	\$10,172.00
Recreation Summer Camp	\$12,557.43
Rent of Town Property	\$43,789.00
Sale of Town Property	\$8,608.55
Sale of Cemetery & Cremation Lots	\$9,800.00
Grave Excavation Fees	\$4,600.00
Cable TV Franchise	\$138,219.59

Recycling Program	\$6,759.04
Insurance Reimbursements	\$56,677.42
Reimbursement for Plan Review	\$7,784.75
FEMA Reimbursement	\$28,419.92
Recreation Field & Ground Maintenance Reimburse.	\$1,500.00
Overpayments and Other Reimbursements	\$7,861.24
Contributions & Donations	\$42,764.23
Cushman Bond Proceeds	\$500,000.00
Subtotal	\$1,018,283.47
<u>RECEIVED FROM SPECIAL REVENUE FUNDS</u>	
Transfer from Trustees of the Trust Funds	\$5,549.00
Subtotal	\$5,549.00
<u>TOTAL RECEIPTS FOR 2013</u>	<u>\$26,040,123.93</u>
<u>FISCAL YEAR 2013 TRANSACTIONS</u>	
Cash on Hand January 1, 2013	\$10,881,885.00
Total Receipts for 2013	\$26,040,123.93
Safety Complex Bond Principle & Interest (2012)	-\$311,250.00
Safety Complex Bond Principle & Interest (2013)	-\$363,125.00
Scamman Conservation Easement Principle & Interest	-\$45,980.00
Fire House & Conservation Bond Principle & Int. (2012)	-\$296,845.00
Fire House & Conservation Bond Principle & Int. (2013)	-\$359,690.00
Gifford Property Principal & Interest	-\$15,978.00
Cushman Property Principle	-\$500,000.00
Debt Service Interest	\$0.00
Paid on Selectmen's Orders	-\$25,340,699.08
Trustees of the Trust Funds	-\$39,408.38
<u>BALANCE ON HAND DEC. 31, 2013</u>	<u>\$9,649,033.47</u>
<u>OTHER ASSETS IN HANDS OF TREASURER</u>	
Police Detail Account	\$53,636.36
Road & Other Bonds	\$592,006.73
Payroll Account	\$8,916.14
Gifford House Security Deposit	\$2,100.70
Foss Property Security Deposit	\$1,801.75
Park Cottage Security Deposit	\$950.62
Stratham Hill Park Revolving Fund	\$31,854.09
Stratham Hill Park Association	\$8,601.26
Stratham Hill Park Public Deposit Investment Pool	\$3,932.06
Fire Department E.M.S. Fund	\$256,740.00
Fire Protection Fund	\$46,428.91
Heritage Fund/300th Anniversary Committee	\$19,666.82
Recreation Revolving Fund	\$96,729.93
Cemetery Land Fund	\$1,233.03
Drug Forfeiture Fund	\$5,043.95
Petty Cash (Town Clerk/Finance)	\$650.00
<u>TOTAL ALL OTHER ASSETS</u>	<u>\$1,130,292.35</u>

OUTSTANDING SHORT TERM NOTES

Bond Anticipation Note: **\$0.00**

SUMMARY OF SAFETY COMPLEX BONDED DEBT

Safety Complex General Obligation Bond: **\$5,000,000.00**

<u>Fiscal Year</u>			<u>Outstanding Debt</u>
<u>Ending</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>Balance</u>
<u>Dec. 31st</u>			
2004		\$104,270.83	\$5,000,000.00
2005	\$250,000.00	\$175,625.00	\$4,750,000.00
2006	\$250,000.00	\$169,375.00	\$4,500,000.00
2007	\$250,000.00	\$163,125.00	\$4,250,000.00
2008	\$250,000.00	\$156,875.00	\$4,000,000.00
2009	\$250,000.00	\$150,312.50	\$3,750,000.00
2010	\$250,000.00	\$143,125.00	\$3,500,000.00
2011	\$250,000.00	\$135,312.50	\$3,250,000.00
2012	\$250,000.00	\$126,875.00	\$3,000,000.00
2013	\$250,000.00	\$117,812.50	\$2,750,000.00
2014	\$250,000.00	\$108,437.50	\$2,500,000.00
2015	\$250,000.00	\$99,062.50	\$2,250,000.00
2016	\$250,000.00	\$89,375.00	\$2,000,000.00
2017	\$250,000.00	\$79,375.00	\$1,750,000.00
2018	\$250,000.00	\$69,062.50	\$1,500,000.00
2019	\$250,000.00	\$58,437.50	\$1,250,000.00
2020	\$250,000.00	\$47,812.50	\$1,000,000.00
2021	\$250,000.00	\$37,187.50	\$750,000.00
2022	\$250,000.00	\$26,562.50	\$500,000.00
2023	\$250,000.00	\$15,937.50	\$250,000.00
2024	\$250,000.00	\$5,312.50	\$0.00

SUMMARY OF GIFFORD HOUSE BONDED DEBT

Gifford House Obligation Bond: **\$140,000.00**

<u>Fiscal Year</u>			<u>Outstanding Debt</u>
<u>Ending</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>Balance</u>
<u>12/31</u>			
2006	\$14,000.00	\$4,100.83	\$126,000.00
2007	\$14,000.00	\$5,985.00	\$112,000.00
2008	\$14,000.00	\$5,320.00	\$98,000.00
2009	\$14,000.00	\$4,655.00	\$84,000.00
2010	\$14,000.00	\$3,990.00	\$70,000.00
2011	\$14,000.00	\$3,325.00	\$56,000.00
2012	\$14,000.00	\$2,660.00	\$42,000.00
2013	\$14,000.00	\$1,995.00	\$28,000.00
2014	\$14,000.00	\$1,330.00	\$14,000.00
2015	\$14,000.00	\$665.00	\$0.00

SUMMARY OF FIRE HOUSE/CONSERVATION BONDED DEBT

Fire House/Conservation General Obligation Bond: \$4,444,000.00

<u>Fiscal Year</u>			
<u>Ending</u>			<u>Outstanding Debt</u>
<u>Dec. 31st</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>Balance</u>
2008		\$103,922.29	\$4,444,000.00
2009	\$229,000.00	\$173,858.75	\$4,215,000.00
2010	\$225,000.00	\$165,346.25	\$3,990,000.00
2011	\$225,000.00	\$156,908.75	\$3,765,000.00
2012	\$225,000.00	\$148,190.00	\$3,540,000.00
2013	\$225,000.00	\$139,190.00	\$3,315,000.00
2014	\$225,000.00	\$130,190.00	\$3,090,000.00
2015	\$225,000.00	\$121,190.00	\$2,865,000.00
2016	\$225,000.00	\$112,190.00	\$2,640,000.00
2017	\$220,000.00	\$103,290.00	\$2,420,000.00
2018	\$220,000.00	\$94,490.00	\$2,200,000.00
2019	\$220,000.00	\$85,690.00	\$1,980,000.00
2020	\$220,000.00	\$76,890.00	\$1,760,000.00
2021	\$220,000.00	\$68,090.00	\$1,540,000.00
2022	\$220,000.00	\$59,290.00	\$1,320,000.00
2023	\$220,000.00	\$50,490.00	\$1,100,000.00
2024	\$220,000.00	\$41,580.00	\$880,000.00
2025	\$220,000.00	\$32,560.00	\$660,000.00
2026	\$220,000.00	\$23,375.00	\$440,000.00
2027	\$220,000.00	\$14,025.00	\$220,000.00
2028	\$220,000.00	\$4,675.00	\$0.00

SUMMARY OF CONSERVATION BOND DEBT

Conservation General Obligation Bond: \$2,375,000.00

<u>Fiscal Year</u>			
<u>Ending</u>			<u>Outstanding Debt</u>
<u>Dec. 31st</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>Balance</u>
2012			\$2,375,000.00
2013		\$45,980.03	\$2,375,000.00
2014	\$120,000.00	\$69,177.50	\$2,255,000.00
2015	\$120,000.00	\$66,657.50	\$2,135,000.00
2016	\$120,000.00	\$63,537.50	\$2,015,000.00
2017	\$120,000.00	\$59,817.50	\$1,895,000.00
2018	\$120,000.00	\$56,697.50	\$1,775,000.00
2019	\$120,000.00	\$52,377.50	\$1,655,000.00
2020	\$120,000.00	\$47,457.50	\$1,535,000.00
2021	\$120,000.00	\$42,537.50	\$1,415,000.00
2022	\$120,000.00	\$36,417.50	\$1,295,000.00
2023	\$120,000.00	\$30,897.50	\$1,175,000.00
2024	\$120,000.00	\$27,177.50	\$1,055,000.00
2025	\$120,000.00	\$24,657.50	\$935,000.00
2026	\$120,000.00	\$22,062.50	\$815,000.00

2027	\$120,000.00	\$19,392.50	\$695,000.00
2028	\$120,000.00	\$16,647.50	\$575,000.00
2029	\$115,000.00	\$13,886.25	\$460,000.00
2030	\$115,000.00	\$11,040.00	\$345,000.00
2031	\$115,000.00	\$8,050.00	\$230,000.00
2032	\$115,000.00	\$5,060.00	\$115,000.00
2033	\$115,000.00	\$1,782.50	\$0.00

SUMMARY OF CUSHMAN PROPERTY BOND DEBT

Cushman Property General Obligation Bond: \$500,000.00

<u>Fiscal Year</u>			<u>Outstanding Debt</u>
<u>Ending</u>			
<u>Dec. 31st</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>Balance</u>
2013		\$4,045.23	\$500,000.00
2014	\$100,000.00	\$7,419.12	\$400,000.00
2015	\$100,000.00	\$5,773.48	\$300,000.00
2016	\$100,000.00	\$4,127.85	\$200,000.00
2017	\$100,000.00	\$2,482.22	\$100,000.00
2018	\$100,000.00	\$836.59	\$0.00

Respectfully submitted,

Deborah Bronson
Town Treasurer

**SUMMARY INVENTORY OF VALUATION
TOWN OF STRATHAM IN ROCKINGHAM COUNTY
CERTIFICATE (2013)**

This is to certify that the information contained in this report was taken from the official records and is correct to the best of our knowledge and belief.

David Canada, Bruno Federico, Timothy Copeland, Selectmen

1. Valuation of land only:	Acres	Assessment
A. Current use (at c.u. value)	2,584.86	\$496,655
B. Conservation	47.53	\$1,703
C. Residential	5,142.16	\$306,146,600
D. Commercial/Industrial	449.02	\$54,268,000
E. Total of Taxable Land	8,223.57	\$360,912,958
F. Tax Exempt & Non Taxable	956.88	\$10,260,600
2. Value of Buildings only:		
A. Residential		\$720,923,348
B. Manufactured Housing		\$3,080,600
C. Commercial/Industrial		\$114,905,100
D. Discretionary Preservation Easement		\$32,312
E. Total of Taxable Buildings		\$838,941,360
F. Exempt & Non Taxable		57,350,340
3. Public Utilities:		
A. Gas		\$12,101,400
B. Electric		\$13,607,400
D. Other Utilities (water)		\$1,108,000
C. Total Utilities		\$26,816,800
4. Valuation before Exemptions:		\$1,226,671,118
5. Disabled Exemptions:		\$0
6. Modified Assessed Valuation of all Properties		\$1,226,671,118
7. Blind Exemption (3)	15,000	\$60,000
8. Elderly Exemption (41)		\$3,444,200
9. Total Dollar Amount of Exemptions		\$3,504,200
10. Net Valuation on which Tax Rate is computed		\$1,223,166,918
11. Less the Value of Utilities		(\$26,816,800)
12. Net Valuation without Utilities on which State Education Tax is Computed		\$1,196,350,118

TAX CREDITS:

Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were

killed on active duty (\$2,000.):	13	\$26,000
Other war service credits (\$500.):	358	\$178,500
Total Number and Amount:	371	\$204,500

STATEMENT OF APPROPRIATIONS

Taxes Assessed for the Tax Year 2013

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

David Canada, Bruno Federico, Timothy Copeland, Selectmen

PURPOSE OF APPROPRIATION

GENERAL GOVERNMENT:

Executive	\$175,420
Elections, Registration & Vital Statistics	\$6,175
Financial Administration	\$426,089
Revaluation of Property	\$25,000
Legal Expenses	\$40,000
Personnel Administration	\$1,063,320
Planning and Zoning	\$236,876
General Government Buildings	\$127,339
Cemeteries	\$34,050
Insurance	\$84,143

PUBLIC SAFETY:

Police	\$928,932
Fire	\$187,800
Emergency Management	\$11,410
Emergency Communications	\$1,000

HIGHWAYS AND STREETS:

Highway Department	\$559,972
Street Lighting	\$8,000
Public Works - Other	\$21,500

SANITATION:

Solid Waste Collection	\$628,168
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HEALTH:

Animal Control	\$600
Pest Control	\$61,800
Health Agencies & Hospitals	\$49,246

WELFARE:

Administration & Direct Assistance	\$25,000
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CULTURE AND RECREATION:

Parks & Recreation	\$202,606
Library	\$389,688
Patriotic purposes	\$2,000
Conservation Commission	\$3,500
Heritage Commission	\$2,250
300th Anniversary Committee	\$5,000
Economic Development	\$12,450

DEBT SERVICE:

Interest -Long Term Bonds & Notes	\$317,077
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Princ. - Long Term Bonds & Notes	\$489,000
CAPITAL OUTLAY:	
Capital Improvements	\$1,194,500
OPERATING TRANSFERS OUT	<u>\$51,000</u>
TOTAL APPROPRIATIONS:	<u>\$7,370,911</u>

REVISED ESTIMATED REVENUES

TAXES:	
Yield Taxes	\$525
Excavation Taxes	\$0
Interest and Penalties on Delinquent Taxes	\$90,000
LICENSES, PERMITS AND FEES:	
Business Licenses and Permits	\$32,000
Motor Vehicle Permit Fees	\$1,300,000
Building Permits	\$138,220
Other Licenses, Permits and Fees	
FROM FEDERAL GOVERNMENT:	
Police Grant	
FROM STATE:	
Shared Revenues	
Meals & Rooms Tax Distribution	\$323,575
Highway Block Grant	\$146,441
Other	\$174
CHARGES FOR SERVICES:	
Income from Departments	\$351,950
Other Charges	\$8,000
MISCELLANEOUS REVENUES:	
Sale of Municipal Property	\$10,000
Interest on Investments	\$2,000
Other	\$50,000
INTERFUND OPERATING TRANSFERS:	
Trust and Agency Funds	\$5,600
Special Revenue Funds	\$29,000
Capital Reserve Funds	\$32,764
OTHER FINANCING SOURCES	
Proceeds from Long Term Bonds & Notes	\$500,000
SUBTOTAL OF REVENUES:	<u><u>\$3,020,249</u></u>

GENERAL FUND BALANCE:		
Unreserved Fund Balance	\$1,674,078	
Less Voted from "Surplus"		
Less Fund Balance - Reduce Taxes	(\$474,078)	\$474,078
Fund Balance - Retained	\$1,200,000	
TOTAL REVENUES AND CREDITS:		<u><u>\$3,494,327</u></u>

**DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
2013 TAX RATE COMPUTATION**

Tax Rates

TOWN PORTION

Appropriations	\$7,370,911		
Less: Revenues	(\$3,494,327)		
Less: Shared Revenues	\$0		
Add: Overlay	\$144,055		
Add: War Service Credits	\$204,500		
Net Town Appropriation/Approved			
Town Tax Effort	\$4,225,139		\$3.46
Municipal Tax Rate			

SCHOOL PORTION

Net Local School Budget	\$9,600,766		
Regional School Apportionment	\$10,416,124		
Less: Adequate Education Grant	(\$1,587,588)		
Less: State Education Taxes	(\$2,659,233)		
Net School(s) Appropriation/			
Approved School Tax Effort	\$15,770,069		
Local School Tax Rate			\$12.89
State Education Tax Rate	\$2.435		
Times the Equalized Valuation			
(without utilities)	\$1,092,087,301		
State Education Tax			
Divided by the Local Assessed			
Valuation (without utilities)	\$1,196,350,118		
Localized State Education Tax Rate	\$2,659,233		\$2.22

COUNTY PORTION

Due to County	\$1,321,256		
Less: Shared Revenues	\$0		
Net County Appropriation/Approved			
County Tax Effort	\$1,321,256		\$1.08
County Tax Rate			

Combined Tax Rate \$19.65

Total Property Taxes Assessed	\$23,975,697
Less: War Service Credits	(\$204,500)
Total Property Tax Commitment	\$23,771,197

PROOF OF RATE

	<u>Net Assessed Valuation</u>	<u>Tax Rate</u>	<u>Assessment</u>
State Education Tax (no utilities)	\$1,196,350,118	\$2.22	\$2,659,233
All Other Taxes	\$1,223,166,918	\$17.43	\$21,316,464
			<u>\$23,975,697</u>

EXPENDITURES

HIGHWAY DEPARTMENT

Payroll	\$212,685.00
Training	\$580.00
Substance Abuse Testing	\$561.00
Meals	\$1,209.00
Uniforms	\$5,491.00
Paving & Road Construction	\$149,999.00
Rented Equipment	\$1,973.00
Culvert Pipe	\$1,188.00
New Equipment & Tools	\$6,794.00
Road Paint	\$5,985.00
Equipment Repair & Maintenance	\$47,424.00
Salt	\$75,892.00
Sand and Gravel	\$5,000.00
Telephone	\$2,143.00
Electricity	\$7,991.00
Gas & Oil	\$35,582.00
Heat	\$5,448.00
Building Maintenance	\$3,535.00
Supplies	\$1,923.00
TOTAL	<u>\$571,403.00</u>

SOLID WASTE DISPOSAL

Payroll	\$13,788.00
Solid Waste Collection & Disposal	\$512,205.00
Landfill Closure Annual	\$5,300.00
Materials and Supplies	\$2,812.00
Hazardous Waste Collection	\$1,674.00
Transfer Station	\$66,398.00
Electricity	\$489.00
TOTAL	<u>\$602,666.00</u>

CEMETERIES

Payroll	\$15,384.00
Ground Maintenance (& Road Repairs)	\$2,640.00
Excavation	\$1,390.00
Equipment Maintenance	\$1,500.00
New Equipment	\$400.00
Supplies	\$188.00
Computer Maintenance	\$494.00
Transfer to Trust Funds (sale of lots)	\$9,500.00
TOTAL	<u>\$31,496.00</u>

EXPENDITURES (cont.)

POLICE DEPARTMENT

Payroll	\$497,823.00
Police Part Time/OT	\$82,477.00
Police Holiday	\$15,889.00
Police payroll - Secretaries	\$45,663.00
Police payroll - Prosecutor	\$36,223.00
Office supplies - Legal	\$1,414.00
Office Supplies	\$4,197.00
New Equipment	\$3,332.00
Prosecutors Expenses	\$1,730.00
Uniforms	\$9,511.00
Technical Support	\$13,104.00
Cruiser Lease	\$34,309.00
Gas and Oil	\$28,981.00
Repairs (Vehicle & Equipment)	\$9,835.00
Community Service Programs	\$0.00
Training	\$9,243.00
Special Response Team	\$2,500.00
Electricity	\$10,879.00
Heat	\$3,660.00
Telephone	\$5,309.00
Building Maintenance/Repair/Supply	\$9,610.00
TOTAL	<u>\$825,689.00</u>

PARK

Payroll	\$42,950.00
Seasonal Payroll	\$6,434.00
Training	\$224.00
Office Supplies	\$167.00
Ground Maintenance	\$12,322.00
Electricity	\$2,692.00
Telephone (Cell phone reimburse.)	\$324.00
Supplies	\$1,471.00
Uniforms	\$585.00
Building Maintenance	\$3,070.00
Equipment Maintenance	\$1,237.00
Vehicle Maintenance	\$4,250.00
New Equipment	\$683.00
TOTAL	<u>\$76,409.00</u>

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES						
Fiscal Year Ending December 31, 2013						
		Receipts/ Reimbursements	Total Amount Available	Expenditures	Unexpended Balance	Overage
Title of Appropriations	Appropriation					
Executive	\$175,420	\$138,220	\$313,640	\$163,737	\$149,903	
Elections & Registrations	\$6,175		\$6,175	\$6,265		(\$90)
Financial Administration	\$426,089	\$1,877,119	\$2,303,208	\$413,207	\$1,890,001	
Legal Expenses	\$40,000		\$40,000	\$21,866	\$18,134	
Personnel Administration	\$1,072,886	\$56,677	\$1,129,563	\$837,629	\$291,934	
Planning and Zoning	\$236,876	\$119,222	\$356,098	\$197,409	\$158,689	
General Government Buildings	\$127,339	\$43,789	\$171,128	\$120,221	\$50,907	
Cemeteries	\$34,050	\$19,949	\$53,999	\$31,496	\$22,503	
Insurances	\$84,143		\$84,143	\$84,143	\$0	
Police Department	\$928,932	\$16,775	\$945,707	\$825,690	\$120,017	
Fire Department	\$158,800	\$8,847	\$167,647	\$143,929	\$23,718	
Emergency Management	\$11,410	\$1,951	\$13,361	\$2,009	\$11,352	
Emergency Dispatch Communication	\$1,000		\$1,000	\$806	\$194	
Highway Department	\$559,972	\$174,481	\$734,453	\$571,402	\$163,051	
Street Lighting	\$8,000		\$8,000	\$8,652		(\$652)
Waste Disposal	\$628,168	\$50,955	\$679,123	\$602,666	\$76,457	
Public Works Commission	\$21,500		\$21,500	\$348	\$21,152	
Animal Control	\$600	\$7,149	\$7,749	\$0	\$7,749	
Pest Control	\$61,800		\$61,800	\$61,500	\$300	
Public Service Agencies	\$49,246		\$49,246	\$49,246	\$0	
Direct Assistance	\$25,000		\$25,000	\$6,197	\$18,803	
Park	\$86,109		\$86,109	\$76,409	\$9,700	
Recreation	\$116,497	\$24,229	\$140,726	\$111,302	\$29,424	
Library	\$389,688		\$389,688	\$379,509	\$10,179	
Patriotic Purposes	\$2,000		\$2,000	\$1,042	\$958	
Conservation Commission	\$2,000		\$2,000	\$1,986	\$14	
Heritage Commission	\$2,250		\$2,250	\$1,524	\$726	
300th Anniversary Committee	\$5,000		\$5,000	\$2,323	\$2,677	
Economic Development Com.	\$5,250		\$5,250	\$231	\$5,019	
Town Center Revitalization	\$7,200		\$7,200	\$5,237	\$1,963	
Energy Commission	\$1,500		\$1,500	\$1,397	\$103	
Interest on Accounts		\$1,164	\$1,164		\$1,164	
Interest on Long Term Debt	\$317,078		\$317,078	\$299,782	\$17,296	
TOTALS	\$5,591,978	\$2,540,528	\$8,132,506	\$5,029,160	\$3,104,088	(\$742)

YEARLY EARNINGS FOR TOWN EMPLOYEES - 2013

Aither, Jaye	\$28,677.10	Hutton, Fred A. Jr.	\$4,034.25
Almstrom, Garrett	\$3,043.91	Jackson, Robert E	\$4,976.88
Barnes, Terry W.	\$54,602.34	Joseph, James	\$32,364.75
Bell, Alec	\$696.86	Kemp, Valerie A.	\$42,818.06
Bibeau, Amanda	\$46,329.95	Kenny, Catherine	\$28,487.91
Bronson, Deborah	\$250.00	Kimball, Lesley	\$57,015.85
Browne, Charles	\$18,935.24	Lavery, Colin P.	\$53,141.88
Call, James C.	\$72,563.22	Law, Charles	\$58,923.30
Canada, David	\$3,000.00	Lewy, Andrea	\$59,339.28
Carbone, Marisa	\$540.00	Littlefield, William D	\$2,357.57
Chaffin, Colby	\$1,283.27	Love, Bendan	\$144.00
Charbonneau, Joyce	\$45,215.13	Ludington, Veronique	\$5,969.27
Cook III, Robert	\$248.71	MacCallum, Marcia	\$18,665.29
Copeland, Erin L	\$325.00	McAuliffe, Michael	\$735.88
Copeland, Timothy D	\$3,000.00	McCleary, Cynthia S	\$1,200.00
Coughlin, Doreen	\$11,260.38	McKinnon, Sue	\$170.00
Cutler, Tracey	\$23,752.16	McLaughlin, Mary E.	\$6,234.96
Daigle, Katelyn	\$2,300.20	O'Neil, Kevin B	\$2,374.22
Daley, Lincoln	\$77,765.76	Oliveira, Michael	\$66,128.86
Danko, Phyllis L.	\$31,554.05	Peck, Kevin J.	\$2,750.00
Davis, James	\$208.12	Pierce, David	\$100,033.03
Deschaine, Paul R.	\$84,873.16	Rivais, James E.	\$8,914.97
DiRenzo, Erica	\$2,324.00	Rivers, Cindy	\$12,656.15
Doucette, Michael	\$29,473.08	Rohr, Lisa	\$2,500.00
Dyrkacz, Joseph	\$3,413.88	Rosetti, David	\$6,985.58
Dziamia, Pamela C.	\$4,740.87	Rowe, Craig	\$2,352.48
Emanuel, David	\$1,025.00	Ryan, Karen	\$14,449.56
Emerson, John R.	\$53,449.63	Ryden, Patricia A.	\$34,595.68
Federico, Bruno	\$3,000.00	Scippa, John V.	\$89,932.40
Fotheringham, Grant	\$65,028.79	Slager, Timothy E	\$45,935.37
French, Bryan	\$4,973.57	Stevens, Russell	\$51,676.39
Gibney, Michele	\$2,940.00	Streelman, Janice	\$27,852.20
Grella, Stacey J	\$44,444.86	Von Letkemann, Lucia	\$31,411.72
Hart, William	\$36,223.10	Walsh, Emma	\$1,283.27
Hickey, Seth	\$43,300.19	Williams, Alan	\$53,780.45
Holbrook, Brian	\$6,531.36	Winchell, Benjamin	\$1,675.01
Hopping, Lucy	\$17,233.06	Woods, Kimberly E.	\$38,104.85
		Yelle, Jasmine	\$3,700.00

FINANCIAL REPORT **GENERAL FUND**

Revenues and expenditures for the period January 1, 2013 to December 31, 2013

A. REVENUES - Modified Accrual

1. Revenue from Taxes	
a. Property taxes	\$22,999,256
b. Land Use Change Tax	\$340
c. Timber (Yield) Taxes	\$157
d. Interest & penalties on delinquent taxes	\$85,932
TOTAL	<u>\$23,085,686</u>
2. Revenues from licenses, permits, and fees	
a. Business licenses and permits	\$7,838
b. Motor vehicle permit fees	\$1,435,010
c. Building permit fees	\$64,089
d. Other licenses, permits and fees	\$7,149
TOTAL	<u>\$1,514,086</u>
3. Revenues from Federal Government	
a. Other Fed Grants/reimbursements	\$28,420
TOTAL	<u>\$28,420</u>
4. Revenues from State of New Hampshire	
a. Shared revenue block grant	\$0
b. Meals & rooms distribution	\$323,575
c. Highway block grant	\$146,061
d. Other grants/reimbursements	\$10,973
TOTAL	<u>\$480,609</u>
5. Revenues from charges for service	
a. Income from departments	\$63,187
b. Garbage-refuse charges	\$45,380
c. Other Charges	\$142,820
TOTAL	<u>\$251,387</u>
6. Revenues from miscellaneous sources	
a. Sale of municipal property	\$20,683
b. Interest on investments	\$1,164
c. Rents of property	\$43,789
d. Insurance dividends and reimbursements	\$56,677
e. Other misc. sources not otherwise class.	\$52,075
TOTAL	<u>\$174,388</u>
7. Interfund operating transfers in	
a. Transfers from special revenue fund	\$0
b. Other Investments	\$0
c. Transfers from capital reserve funds	\$0
d. Transfers from trust and agency funds	\$5,549
TOTAL	<u>\$5,549</u>

8. Other financial sources	
a. Transfer from Bond Proceeds	\$500,000
b. Bond Principle & Interest (from 2012 paid 2013)	\$608,095
TOTAL	<u>\$1,108,095</u>
8. TOTAL REVENUES FROM ALL SOURCES	<u><u>\$26,648,219</u></u>
9. TOTAL FUND EQUITY (beginning of year)	\$2,308,818
10. GRAND TOTAL	<u><u>\$28,957,037</u></u>
B. EXPENDITURES - Modified Accrual	
1. General Government	
a. Executive	\$163,737
b. Election, registration and vital statistics	\$6,265
c. Financial administration	\$413,207
d. Legal expenses	\$21,866
e. Personnel administration	\$837,629
f. Planning & zoning	\$197,409
g. General government building	\$120,221
h. Cemeteries	\$21,996
i. Insurance not otherwise allocated	\$84,143
j. Other general government	\$89,725
TOTAL	<u>\$1,956,198</u>
2. Public Safety	
a. Police	\$825,690
b. Fire	\$143,929
c. Emergency management	\$2,009
d. Other (communications)	\$806
TOTAL	<u>\$972,434</u>
3. Highways and Streets	
a. Highways and Streets	\$571,402
b. Street lighting	\$8,652
TOTAL	<u>\$580,054</u>
4. Sanitation	
a. Solid waste disposal	\$602,666
TOTAL	<u>\$602,666</u>
5. Water Distribution & Treatment	
a. Other (Public Works Commission)	\$348
TOTAL	<u>\$348</u>
6. Health	
a. Pest control	\$61,500
b. Health agencies and hospitals	\$49,246
c. Animal control	\$0
TOTAL	<u>\$110,746</u>

7. Welfare	
a. Direct assistance	\$6,197
TOTAL	<u>\$6,197</u>
8. Culture and recreation	
a. Parks	\$76,409
b. Recreation	\$111,302
c. Library	\$379,509
d. Patriotic purposes	\$1,042
TOTAL	<u>\$568,262</u>
9. Conservation	
a. Conservation Commission	\$1,986
b. Economic Development	\$231
c. Heritage Commission	\$1,524
d. 300th Anniversary Committee	\$2,323
e. Town Center Revitalization	\$5,237
f. Energy Commission	\$1,397
TOTAL	<u>\$12,698</u>
10. Debt Service	
a. Principal On Long Term Bond PSC (2013)	\$250,000
b. Principal on Long Term Bond PSC (2012)	\$250,000
c. Conservation/Fire House BAN Principle (2013)	\$225,000
d. Conservation/Fire House BAN Principle (2012)	\$225,000
e. Cushman Property	\$500,000
f. Gifford House Bond Principle	\$14,000
g. Long Term Debt Interest (2013)	\$299,782
h. Long Term Debt Interest (2012)	\$133,095
TOTAL	<u>\$1,896,877</u>
11. Capital outlay	
a. Land and improvements	\$0
b. Machinery, vehicles, and equipment	\$122,879
c. Buildings	\$0
d. Improvements other than buildings	\$735,660
TOTAL	<u>\$858,539</u>
12. Interfund operating transfers out	
a. Transfers to capital reserve funds	\$6,000
b. Operating Transfers out	\$21,432
c. Grant Transfers Out	\$2,400
d. Trustees of the Trust Funds	\$33,408
TOTAL	<u>\$63,240</u>
13. Payments to other governments	
a. Taxes assessed for county	\$1,321,256
b. Taxes assessed for school districts	\$18,326,232
c. Payments to other governments	\$0
TOTAL	<u>\$19,647,488</u>
14. TOTAL EXPENDITURES	<u><u>\$27,275,747</u></u>
15. TOTAL FUND EQUITY (end of year)	\$1,681,290
16. GRAND TOTAL	<u><u>\$28,957,037</u></u>

GENERAL FUND BALANCE SHEET

A. ASSETS

	Beginning of year	End of year
1. Current assets		
a. Cash and equivalents	\$10,173,111	\$9,346,819
b. Investments		
c. Taxes receivable	\$851,470	\$1,083,273
d. Tax liens receivable	\$213,800	\$244,473
e. Accounts Receivable		
f. Due from other governments	\$167,180	
g. Tax deeded property	\$25,469	\$25,469
TOTAL ASSETS	<u>\$11,431,030</u>	<u>\$10,700,034</u>

B. LIABILITIES AND FUND EQUITY

1. Current liabilities		
a. Due to School districts	\$8,915,674	\$9,018,744
b. Accounts Payable	\$97,038	
c. Bonds Payable - Current		
d. Deferred Revenue	\$109,500	
Total Liabilities	<u>\$9,122,212</u>	<u>\$9,018,744</u>
2. Fund equity		
a. Assigned Fund Balance	\$634,740	\$495,703
b. Unassigned Fund Balance	\$1,674,078	\$1,185,587
TOTAL FUND EQUITY	<u>\$2,308,818</u>	<u>\$1,681,290</u>
3. TOTAL LIABILITIES AND FUND EQUITY	<u>\$11,431,030</u>	<u>\$10,700,034</u>

A. RECONCILIATION OF SCHOOL DISTRICT LIABILITY

1. School district liability beginning year	\$8,915,674
2. Add School assessment for current year	<u>\$18,429,302</u>
3. TOTAL LIABILITY WITHIN CURRENT YEAR	\$27,344,976
4. SUBTRACT payments made to school	<u>\$18,326,232</u>
5. School district liability at end of year	\$9,018,744

B. RECONCILIATION OF TAX ANTICIPATION NOTES

1. Short term (TANS) beginning of year	\$0
2. Add: New issues during current year	\$0
3. Subtract: Issues retired during current year	<u>\$0</u>
4. Short term (TANS) outstanding end of year	\$0

C. ALLOWANCE FOR ABATEMENTS WORKSHEET

	Current Year	Prior Year
1. Overlay/Allowance for abatements	\$150,000	\$59,377
2. Subtract: Abatements made	\$89,725	(\$59,377)
3. Excess of estimate	\$60,275	\$0

D. TAXES/LIENS RECEIVABLE WORKSHEET

	Taxes	Liens
1. Uncollected, end of year	\$1,083,273	\$244,473
2. Subtract: Overlay carried forward	\$0	\$0
3. Estimated Receivable, end of year	\$1,083,273	\$244,473

STRATHAM TRUST FUNDS 2013 - SUMMARY PAGE												
DATE OF CREATION	NAME OF FUND	BAL/BEG	NEW FUNDS	CAP/GAIN	WITHDRAWN	BAL/END	BAL/BEG	INCOME	EXPENDED	BAL/END	GRAND TOTAL	
											Principal	Income
CEMETERY FUNDS:												
2013	Rowe, Christopher & Joyce	231,565	9,500	-	-	241,065	110,502	22,128	9,358	123,271	364,336	
2013	Daschaine, Michelle & Paul	-	400	-	-	400	-	-	-	-	400	
2013	Macrae, Glenn & Robin	-	1,000	-	-	1,000	-	-	-	-	1,000	
2013	Howard, Jerry	-	1,000	-	-	1,000	-	-	-	-	1,000	
2013	Paladino, Lee	-	400	-	-	400	-	-	-	-	400	
2013	Hannon, Mark	-	400	-	-	400	-	-	-	-	400	
2013	Kopecki, Thompson	-	1,500	-	-	1,500	-	-	-	-	1,500	
2013	Smith, Henry & Helen	-	1,000	-	-	1,000	-	-	-	-	1,000	
2013	Wood, Douglas	-	1,500	-	-	1,500	-	-	-	-	1,500	
2013	Ehnen, James III	-	200	-	-	200	-	-	-	-	200	
2013	Joy, Scott	-	400	-	-	400	-	-	-	-	400	
2013	Ellis, Thomas	-	500	-	-	500	-	-	-	-	500	
	TOTAL CEMETERY FUNDS	231,565	9,500	-	-	241,065	110,502	22,128	9,358	123,271	364,336	
LIBRARY FUNDS:												
VARIOUS		81,701	-	-	-	81,701	3,417	4,061	3,339	4,139	85,840	
STRATHAM HILL PARK:												
VARIOUS		17,814	-	-	-	17,814	21,780	567	-	22,347	40,161	
STRATHAM HILL PK ASSOCIATION												
1966		59,622	-	-	-	59,622	32,494	10,573	-	43,066	102,689	
CAPITAL RESERVES & OTHER TRUSTS												
1988	LAND CONSERVATION FUND	329,227	340	-	8,600	320,967	393	110	28	475	321,441	
2001	RADIO COMMUNICATIONS EQUIP	89,028	-	-	5,660	83,368	4,113	50	4,163	0	83,368	
1998	SVFD CAPITAL RESERVE	3,112	6,000	-	-	9,112	40	1	-	41	9,153	
2012	SVFD R WIGGIN FUND	11,005	-	-	-	11,005	4	4	-	8	11,013	
2012	SVFD J HUTTON FUND	9,770	-	-	-	9,770	4	3	-	7	9,777	
2012	SVFD C SCAMMAN FUND	5,947	-	-	-	5,947	2	2	-	4	5,951	
2012	SVFD FAIR TRUST	33,460	575	-	-	34,036	-	11	-	11	34,047	
1987	BARKER 4H SCHOLARSHIP	4,752	-	-	-	4,752	1,720	2	-	1,723	6,475	
1989	SCAMMAN/PARK TRUST	975	-	-	-	975	311	1	-	312	1,287	
1989	SCAMMAN SCHOLARSHIP	3,663	-	-	-	3,663	1,842	2	-	1,844	5,507	
1997	WIN, GRANGE EDUC FUND	5,500	-	-	-	5,500	1,052	7	-	1,059	6,559	
2003	DEBBIE GREENBURG TRUST	4,791	-	-	780	4,011	19	1	20	4,011	4,011	
2009	SMS SPECIAL EDUC TRUST	150,000	-	-	225,000	225,000	189	59	-	248	225,248	
2009	SMS MAINTENANCE TRUST	221,027	100,000	-	278,600	42,427	302	63	340	25	42,482	
2010	EMPLOYEE TERMINATION TRUST	31,261	17,400	-	-	48,661	39	11	-	50	48,711	
2012	TOWN BUILDINGS & GROUNDS	24,381	6,168	-	-	30,549	-	8	-	8	30,557	
2012	STRATHAM FAIR OPERATING	85,793	-	-	-	85,793	19	28	-	47	85,840	
2012	FAIR CAPITAL IMPROVEMENTS	38,070	-	-	4,000	34,070	7	13	18	2	34,072	
2012	FAIR RAINY DAY FUND	23,524	-	-	-	23,524	5	8	-	13	23,537	
TOTAL ALL FUNDS:		1,465,988	214,984	-	297,640	1,383,331	178,254	37,711	17,265	198,700	1,582,031	
TRUSTEES OF THE TRUST FUNDS: DIANE MORGERA, CHAIR, MARIA EMANUEL, JOYCE ROWE												

CEMETARY TRUSTEES

The cemetery trustees are pleased to report that we had another great year completing several milestone projects, along with continuing to improve maintenance practices within the cemeteries. The Trustees would like to announce the completion of The Maple Lane Cremation Garden. Highway Department crew members installed *Red Sunset* maple trees flanked by a cobble stone radius. The crew also installed the memorial to Bob Cushman, honoring him for his dedication to the cemetery. The cremation garden offers more than one-thousand new lots.



New regulatory signs were installed at both Greenwood and Maple Lane Cemeteries. The new signs read, “Open dawn to dusk. All pets must be leashed. No recreational activities allowed on cemetery grounds.” Extensive pruning was completed to cut back the wood line around the Maple Lane Cemetery. The Maple Lane granite bollards were bleached and washed. A new in- house fertilizer program was followed this year and has worked well. The turf is in better condition than ever. The Cemetery plans to continue with the fertilizer program for the 2014 season.



This year, the trustees plan on starting the first phase of a three phase project to expand the Maple Lane Cemetery. This will add approximately five hundred full burial lots and will complete all anticipated expansion within the Maple Lane Cemetery. This project is contingent on funding that will be submitted to the budget committee for their review.

As Trustees, it is our goal to make the cemeteries as aesthetically pleasing as possible and want to make your experience a pleasant one when visiting.

The Cemetery Trustees
June Sawyer
John LaBonte
Colin Laverty

REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

This past fire season started with the first reported fire on March 26, 2013. Approximately 70% of our reportable fires occurred during the months of April and May. The largest fire was 51 acres on April 29, 2013. 81% of our fires occurred on class 3 or 4 fire danger days. We had a longer fall fire season due to drier than normal conditions following leaf fall. Fortunately most of these fires were small and quickly extinguished. The statewide system of 16 fire lookout towers continues to operate on Class III or higher fire danger days. Our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2013 season threatened structures, a reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

2013 FIRE STATISTICS

(All fires reported as of November 2013)

COUNTY STATISTICS		
County	Acres	# of Fires
Rockingham	4.3	4

CAUSES OF FIRES REPORTED		Total	Fires	Total Acres
Arson	1	2013	182	144
Debris	69	2012	318	206
Campfire	12	2011	125	42
Children	1	2010	360	145
Smoking	10	2009	334	173
Railroad	0			
Equipment	4			
Lightning	0			
Misc.*	85 (*Misc.: power lines, fireworks, electric fences, etc.)			

ONLY YOU CAN PREVENT WILDLAND FIRE

STRATHAM VOLUNTEER FIRE DEPARTMENT

In 2013, the Stratham Volunteer Fire Department responded to a total of 486 calls supporting Fire/EMS and service calls to the residents of the town and surrounding communities.

I would like to thank all of the men and women of the Stratham Volunteer Fire Department and their families, Stratham Fire Department Association, as well as the Ladies Auxiliary whose dedication and commitment to serve the citizens of this community with the utmost quality of care and service is greatly appreciated.

The members of the Stratham Volunteer Fire Department volunteer their time and effort to help our friends, neighbors and the community when needed. They continually join efforts in all types of situations as well as give the time to train, certify and administer the needs of this department for the good of the community.

The Stratham Volunteer Fire Department continues to be a 100% all volunteer fire department. Our fire department is one of very few that receives no compensation for emergency calls, training, certifications, clothing allowance, fuel or administrative functions for its members. In addition, these volunteers along with the Stratham Volunteer Fire Department Association and Ladies Auxiliary are the foundation to raise additional funds to purchase new apparatus and equipment through the Stratham Fair and the annual Pancake Breakfast.

Respectfully submitted,

Robert R. Cook Jr.
Stratham Fire Chief

Stratham Volunteer Fire Department
2013 Emergency Responses

<i>Type of Call</i>	<i>Number of Calls per Year</i>		
	<u>2011</u>	<u>2012</u>	<u>2013</u>
Medical Aid	309	298	271
Service Calls	16	8	17
Mutual Aid to other Communities	32	16	20
Fire Alarm Activation	50	70	87
Carbon Monoxide Alarms	14	18	10
Structure Fires	11	13	14
Brush/Forestry Fires	28	15	11
Auto Fires	3	4	3
Auto Accidents	61	57	38
Hazardous Materials	10	12	12
Storm Related/downed electrical wires	15	26	2
Rescue/Water Rescue	1	1	1
Total:	550	538	486

<i>2013 Ambulance Recovered Funds (EMS Fund)</i>			
<i>Balance forward 1/1/2013</i>			<i>\$188,462.12</i>
Gross Recovered in 2013			\$75,154.30
Records Release Income			\$60.00
Interest Earned in 2013			\$420.13
Total Gross w/Interest Earned 2013			\$75,634.43
<i>2013 Expenses Paid from Fund</i>			
EMS Training			\$2,684.90
EMS Conference			\$1,277.42
Exeter Hospital - ALS			\$5,500.30
New Equipment			\$0.00
Comstar Refunds (overpayments)			\$799.06
Bank Service Fees			\$52.07
Total Expenses			\$10,313.75
Total Net Funds for FY 2013			\$65,320.68
Total Fund Balance as of 12/31/13			<u>\$253,782.80</u>

THE STRATHAM FAIR COMMITTEE

The primary focus of the Stratham Fair Committee is to raise funds for the Stratham Volunteer Fire Association and the Stratham Volunteer Fire Department through a four-day agricultural fair. The fair, part of the NH Association of Fairs, is held each year, 6 weeks before Labor Day weekend. Planning and implementation for the event is done by a six member board of directors for the committee. The board meets on a weekly basis from November through August.

The 46th annual Stratham Fair was held July 18 – 21, 2013 at Stratham Hill Park. Weather for the four days was warmer than usual—the first heat wave of the season was recorded during the fair. Attendance ran around 11,000.

New events and activities added this year included a one day beer tent event hosted by Smuttynose Brewery, increased entertainment on the Main Stage, additional activities for Children's/Grandparents Day.

4H experienced strong attendance this year with over 110 children participating in events ranging from animal showing to club exhibits. The Fair awarded \$11,500 to those involved. We thank Randy Claar, Joe Drake and the many supervisors, judges and 4H volunteers who worked tirelessly to host another successful 4H program at the Fair.

The carnival provider, Fiesta Shows, once again offered new rides and updated entertainment, including a Ferris wheel, which was a big hit.

This year the directors put increased focus on managing the fair like a business, working hard to contain expenses and maintain a profit. We are pleased to report that the net income from the 2013 fair is approximately \$1100. Per the agreement between the Fire Association and the Town; 50% will be put in the Stratham Fire Department/Stratham Fair Trust Fund and the Stratham Volunteer Fire Association will receive the remaining 50%.

We look forward to another wonderful four-day fair next year. The Stratham Fair is an all-volunteer organization and could not happen without support from the Stratham Volunteer Fire Department and community members. To volunteer at the fair contact Fair Chairman Francisco Marin at fmarin@wellsfargo.com or visit the volunteer section of our website at <http://www.strathamfair.com/volunteer/>.

Sincerely,

Francisco Marin, Chair
Stratham Fair Committee

STRATHAM POLICE DEPARTMENT

The Stratham Police Department provided 14,501 calls for service this past year. The following is an overview of some of the general types of calls we responded to and the number of times we responded to these types of calls in 2013:

Sexual Assault	6	Domestics	48	Burglary	8
Theft	65	Assaults	2	Town Ord. Violations	19
Arson	0	Fraud	27	House Checks	2889
Criminal Mischief	21	Harassment	14	Criminal Trespass	10
D.W.I.	6	Juvenile Incidents	69	Assist to Police Depts.	211
Assist to the Public	383	Protective Escorts	9	Disturbance-Loud Party	13
Assist Fire Rescue	346	Abandoned 911 Calls	71	Disturbance-General	20
Alarms	306	M/V Lockouts	75	Animal Incidents	171
Traffic Citations	135	M/V Accidents	165	Traffic Complaints	64
M/V Warnings	2053	M/V Checkups	37	Disturbance-fights	3
Disorderly Conduct	6	Robbery	0	Drug Violations	1

This past year, Jaye Aither, the Police Department secretary, retired from her position after serving the town for 14 years. All of us here wish her a long and happy retirement. Stacey Grella, who formerly worked at the Town Hall, has assumed her new position here as the administrative assistant for the Police Department and has transitioned seamlessly into this new role. Welcome Stacey!

We have filled our last two open police officer positions. We welcome Officer Brian Holbrook, an 8 year veteran of NH law enforcement, who came to us from the North Hampton Police Department. Brian holds a BS and MS degree in Criminal Justice and holds numerous police certifications. We also welcome Officer Michael Doucette. Officer Doucette is a graduate of the University of Maine with a BS in Criminal Justice and has just successfully completed the NH Police Academy. This Department and our community will benefit with the additions of these fine officers.

I am proud to announce the promotion of Officer John Emerson to the rank of Corporal. Corporal Emerson is a 14 year veteran of NH law enforcement and holds numerous police certifications. He presently is in charge of our property room, oversees the Field Training Program and the Motorcycle Unit. With his promotion in rank he will now assume supervisory duties to the evening shifts. His knowledge and experience will serve the members of this Department and our community well.

The members of the Stratham Police Department are a wonderful group of professionals that take great pride in delivering services to this community. Please call on us anytime, we are here to serve you! I want to thank the members of the Stratham Police Department for all you do every day. I would also like to thank the Board of Selectmen for their continued support of the Police Department.

Respectfully submitted,

John V. Scippa
Chief of Police

STRATHAM OFFICE OF EMERGENCY MANAGEMENT

In 2013 the Office of Emergency Management (OEM) was activated several times to monitor severe weather and regional storm events. Conditions and updates were communicated to and from the New Hampshire Department of Homeland Security and Emergency Management (NH HSEM) and between the Town's operational personnel.

The OEM applied for and received a grant from NH HSEM to revise the Town's 2007 Hazard Mitigation Plan. This plan identifies hazards, critical infrastructure and facilities, and mitigation strategies to prevent and minimize losses in the community for both residents and businesses. MAPS, A NH consulting firm, was employed to work with key Town players on the document. The plan was developed over the course of five planning sessions and included representatives from the OEM, Police, Fire, Public Works, Assessing, Code Enforcement, Town Administration, and resident David Barr. It is in final stages of document preparation and local review before being submitted to NH HSEM and FEMA for final review and approval.

The Town of Stratham, NH HSEM, and the Seacoast Public Health Network continue to utilize Stratham's EOC and Morgera Meeting Room as a primary location for the Region's Multi-Area Coordination Entity (MACE), Health Network monthly planning meetings, and various regional training sessions.

The EOC's quarterly equipment inventories and reporting of the department's state of readiness to the State was performed by Deputy Director Tim Copeland with assistance from Erin Copeland.

Director Dave Emanuel represented the Town at the 9th Annual NH Emergency Preparedness Conference in Manchester, NH and various local, state, and regional planning meetings throughout the year. He also attended the International Association of Fire Chiefs – Fire Rescue International leadership development program in Chicago Illinois on scholarship and at no cost to the Town.

As natural disasters continue to ravage portions of the country in 2013, we are reminded that preparedness is an individual responsibility, which starts in each of our own homes with our own families. We request that residents prepare themselves by keeping adequate emergency supplies and stock at home and by reviewing the annual Seabrook calendar of emergency information. FEMA maintains a web site at <http://www.fema.gov/plan/index.shtm>, which can aid you in preparedness for various emergencies.

The OEM extends a sincere thank you to Deputy Director Kathy Flagg who served eight years in the volunteer position before stepping down from the position. Kathy was the primary liaison to the Public Health Network while establishing the Town's first pandemic planning documents on the County level. She also served as the EOC coordinator multiple times for various incidents over her tenure.

The Office of Emergency Management is managed by Director Dave Emanuel with the assistance of Tim Copeland, who serves as the Deputy Director. The OEM is supported by a community staff of 25 members. Residents interested becoming a resource to the Stratham Office of Emergency Management should contact us through the Town Office.

Respectfully Submitted,
David F. Emanuel, Director

PLANNING BOARD / TOWN PLANNER

The Planning Department observed a slight increase in the number and type of applications submitted to the Planning Board when compared to 2012. In 2013, the Planning Board reviewed nine site plan review applications, three conditional use permits, and two subdivision applications. Of most note, the applications for review included a Conditional Use Permit to allow a defense contractor to re-use the former community college facility for final assembly of its military vehicles, site plan approval to construct a shopping center redevelopment located at 3 Portsmouth Avenue, and new auto dealership abutting the Nissan AutoFair facility.

The Planning Board and Department continued their comprehensive review and update of the Town's Zoning Ordinance, Land Use Regulations, and 1998 Master Plan. In 2013, the Board introduced a number of substantive changes to the Zoning Ordinance involving a new sign ordinance, and revisions to the open space cluster development subdivision ordinance for determining density bonuses. These were subsequently approved at Annual Town Meeting in March. Building upon the previous efforts to enhance the economic vitality, business diversity, accessibility, and visual appeal of Town Center District, the Board drafted a new performance based zoning similar to the Gateway Commercial Business District for adoption at the March 2014 Annual Town Meeting. The Board also revised the Town's performance/maintenance bonding process for approved site plan and subdivision projects. Further, the Planning Department has been coordinating the Master Plan update process and is working with the various departments, land-use boards, commissions, and committees to update/expand their specific sections. It is anticipated that the update will be completed in 2015 for formal adoption by the Planning Board.

The Planning and Building/Code Enforcement Departments continue to expand the use of the land-use permit software system to better manage applications/approvals and improve interdepartmental communications and efficiency. To help facilitate this process and add needed administrative support, the Departments welcomed Michele Gibney as the new part-time Land Use Assistant in October. Ms. Gibney brings many years of experience and has already become a valuable asset and contributor to our Departments.

Lastly, recent amendments to State land-use regulations involving involuntary merged lots by municipal action require the Town to post the following information within the 2011 through 2015 Annual Town Reports: In accordance with NH RSA 674:39-aa, any owner of lots merged by municipal action for zoning, assessing, or taxation purposes prior to September 18, 2010 and without the consent of the owner may request that the lots be restored to their premerger status. Please refer to the following Notice for more information and detailed statute language.

We hope that you will take some time through the coming months and stop by the Planning Department office to learn more about what is happening in Stratham. There are a number of exciting projects anticipated for 2014 and we welcome your input.

Respectfully submitted,

Lincoln Daley
Town Planner

Michael Houghton
Planning Board Chair

NOTICE

If you own real estate lots that were involuntarily merged prior to September 18, 2010 by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes. The merger occurred during your ownership, without your consent; or prior to your ownership, if no previous owner consented to the merger. To restore your property to pre-merger status, you must make a request to the local governing body prior to December 31, 2016.

TITLE LXIV PLANNING AND ZONING

CHAPTER 674 LOCAL LAND USE PLANNING AND REGULATORY POWERS

Regulation of Subdivision of Land

674:39-aa Restoration of Involuntarily Merged Lots. –

I. In this section:

(a) "Involuntary merger" and "involuntarily merged" mean lots merged by municipal action for zoning, assessing, or taxation purposes without the consent of the owner.

(b) "Owner" means the person or entity that holds legal title to the lots in question, even if such person or entity did not hold legal title at the time of the involuntary merger.

(c) "Voluntary merger" and "voluntarily merged" mean a merger under RSA 674:39-a, or any overt action or conduct that indicates an owner regarded said lots as merged such as, but not limited to, abandoning a lot line.

II. Lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district, or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

(a) The request is submitted to the governing body prior to December 31, 2016.

(b) No owner in the chain of title voluntarily merged his or her lots. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be stopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.

III. All decisions of the governing body may be appealed in accordance with the provisions of RSA 676.

IV. Any municipality may adopt local ordinances, including ordinances enacted prior to the effective date of this section, to restore previously merged properties that are less restrictive than the provisions in paragraph I and II.

V. The restoration of the lots to their premerger status shall not be deemed to cure any non-conformity with existing local land use ordinances.

VI. Municipalities shall post a notice informing residents that any involuntarily merged lots may be restored to premerger status upon the owner's request. Such notice shall be posted in a public place no later than January 1, 2012 and shall remain posted through December 31, 2016. Each municipality shall also publish the same or similar notice in its 2011 through 2015 annual reports.

Source: 2011, 206:4, eff. July 24, 2011.

CODE ENFORCEMENT OFFICE/BUILDING INSPECTOR

Industrial (IND)

- Lindt & Sprungli, are before the Planning Board for expansion of Building A.
- All buildings in the Industrial Park are currently occupied.

Special Commercial District (GCN)

- 3 Portsmouth Ave. 2 houses will be removed on Stoneybrook Lane to make way for alterations to 3 Portsmouth Ave to include new buildings, Bank Mortgage Company, medical building, day care, and office spaces. Both Lindt retail and Subway will remain.
- Subaru Dealership is before the Planning Board for expansion on the old Mobil Station site.
- The fenced in parking area on Frying Pan Lane is being used as an automobile storage lot for Subaru.
- The site next door to the Nissan Car Dealership is before the Planning Board for a new Autofair car dealership.
- The Voch-Tech building across from Stratham Hill Park may have new owners soon.

Professional Residential district (PRE): Discussions are underway about the possibility of a traffic light at the Winnicutt Road/Route 33 junction.

Residential Agricultural (R/A): There is a steady increase of new building permits.

ACTIVITY REPORT	2013
Single Family Homes	19
Accessory Apartments	2
Renovations/Additions	57
Pools	14
Garages/Barns	6
Sheds	13
Decks/Porches	23
Electrical/Plumbing/HVAC/Gas	319
Sign Permits	28
Demolition Permits	12
New Commercial	0
Renovations/Additions Commercial	18
Other (Promos, driveways, foundations only, siding, renewals)	98
Zoning Board of Adjustment	13
Total	623

Please contact my office if you have any questions or concerns, Monday through Friday from 8:30 a.m. to 4:00 p.m.

Respectfully Submitted,

Terry Barnes, Code Enforcement Officer/Building Inspector

ASSESSING DEPARTMENT

In the 2012 Town Report we stated that the assessment cards were not available online but we were researching to find the most economical way to provide this service to the public. I am happy to report that due to a vote in the affirmative at the March 2013 Town Meeting, the assessment record cards are now available to be viewed and printed online. To access the assessment records one can either access it through a link on the Assessing Department's website or go directly to www.Avitarassociates.com and click on Stratham. There you will be able to access all 3,275 property record cards that currently exists in the Assessing database.

In addition, the annual data verification process continued. One of the department's ongoing goals is to annually verify 800 properties for data accuracy to eliminate the need to hire an outside firm; as was done in past years. The process consists of conducting an on-site visit, measuring the exterior of all buildings which includes homes, commercial buildings, sheds, garages, barns, etc. In addition to verifying the accuracy of the exterior, if the property owner is available, we request an interior inspection. During the inspection, the quality of construction and condition of the property are observed. The purpose of the inspection is to verify that the Assessing records are up-to-date and accurate so not to assess the property that may no longer exist or that the property's condition has changed. The approximate time for the Town to do a walk-through of the interior of the property varies; however on average it is 10-15 minutes.

As part of our ongoing desire to keep the elderly and veterans of Stratham informed, I want to thank the Stratham 76er's for hosting an educational session on the available exemption and credits this past March at the fire station. If you were unable to attend and would like information on the criteria to receive these exemptions or credits, please contact the Assessing Office at 772-7391 ext: 184 or visit the Town's website at www.strathamnh.gov. Once you are there click on the Assessing page where you will find the link for Exemptions & Credits.

I would also like to take this opportunity to make everyone aware that it has been five years since our last revaluation. In 2014 the Assessing Department will be conducting a Statistical Update. All classes of property are being reviewed and updated to reflect the correct market value.

In addition to having assessment information available online, you will find annually updated tax maps where you can print selected maps in their entirety or a mere section which can be enlarged for printing.

As the Town Assessor, I remain committed to ensuring that all 3,275 parcels with a total assessed value of \$1,266,671,118 are assessed fairly and equitably in accordance with New Hampshire laws governing taxation.

Respectfully submitted,

Andrea S. Lewy

Andrea S. Lewy, Certified New Hampshire Assessor
Stratham Town Assessor

ENERGY COMMISSION

The Stratham Energy Commission (SEC) completed their first full year since being appointed by the Board of Selectmen in the Spring of 2012. Meetings are held on the second Wednesday of each month.

The goal of the SEC is to promote and encourage energy conservation for Stratham's residents, businesses and municipal operations. The Commission works with Town staff to review current municipal energy efficiency practices and future actions. In this regard, the Commission held their first 5 meetings of 2013 in the five town buildings. The Department head from each building was in attendance. These buildings are:

1. Historical Society;
2. Highway Department Facility;
3. Police Station;
4. Fire Station;
5. Municipal Center.

Reports for each meeting and audit of each facility were documented. As a direct result of this effort, an energy efficiency upgrade to lighting at the Highway Facility was completed with a 50% incentive program from Unitil. The results thus far indicate that energy usage has decreased at the facility.

The Commission also instituted a program of entering the monthly municipal utility bills into a free software program called Portfolio Manager. The program is provided by the EPA. The initial entry of billing data was accomplished by a student from UNH. The Commission continues to update the data on a regular basis. The object of the program is to illustrate the energy usage per building. Energy efficiency opportunities in the buildings can then be identified. We also plan to provide an educational energy efficiency display at the library.

In the fall of 2013, the Commission began working with SAU 16 on an energy audit of the Stratham Memorial School. The Commission made a visit to the school in October. We have been working on incorporating utility bills into Portfolio Manager. The intent will be to provide the SAU with a report on the energy status of the school and highlight opportunities for energy efficiency measures. This report will be available in the Spring of 2014.

The Commission plans to continue its efforts on working with the SAU 16 in 2014. We hope to perform energy audits on the COOP Middle School and Exeter High School, working in conjunction with Energy Committees from the SAU 16 communities.

Respectfully submitted,

John C. Dold, Chair

TOWN CENTER REVITALIZATION COMMITTEE

The Board of Selectmen reconstituted the Town Center Revitalization Committee (TCRC) in 2012. Along with the newly reformed committee was the creation of a Charter, which defines the role and responsibilities for its members. Under the guidance of the Board of Selectmen, the purpose of the TCRC is to strengthen the social/cultural, physical, and economic health of the Town Center District and re-establish its strategic importance and connection within the community.

The Committee began the year by establishing a list of priorities and projects. One of the major goals was to develop projects to improve the visual character of the Town Center and promote the area. The Committee sought to enhance the aesthetic and historic qualities of the Town Center through the use of signage. Building upon the positive response to the Town Center identification signs, the Committee developed a pilot program for street banners in the Town Center to promote Town events and local organizations and businesses. Approximately fourteen banners will be installed early in 2014.

In 2009, the TCRC submitted an application to the NH DOT Transportation Enhancement Grant program to install and construct streetscape and pedestrian improvement within the Town Center. The project was initially selected as part of the “reserve” list of projects, but became eligible in 2013 as additional funding became available. The Town will receive more than \$400,000 in grant funding to construct approximately 900 linear feet sidewalks, 700 linear feet of gravel walkway, bike lane striping, the installation of energy efficient decorative lighting, and a bus shelter. It is anticipated that the project will commence late 2014 and be completed by 2015.

The TCRC continued to examine land-use regulations and economic development opportunities. The TCRC members and Town staff worked with the Planning Board to draft performance based zoning similar to the Gateway Commercial Business District for adoption at the March 2014 Annual Town Meeting. The intent was to create a vibrant mixed-use zoning district with a traditional pattern of development culminating in an integrated rural New England town center and civic focal point.

Respectfully submitted,

Colleen Lake
Chair

ECONOMIC DEVELOPMENT COMMITTEE

The Board of Selectmen reconstituted the Economic Development Committee (EDC) in 2011. Along with the newly reformed committee was the creation of a Charter, which defines the role and responsibilities for its members. Under the guidance of the Board of Selectmen, the EDC Committee is committed to expanding the Town's economic base and achieving economic stability through growth and quality development, together with providing a positive local business climate to attract trade and industry to the community.

In 2013, the Committee continued to expand upon the initiatives introduced by the Committee in 2011 focusing on identifying the primary needs and concerns of local business owners and residents, improving the level of communication/outreach on behalf of the Town, and promoting the role of the Town in assisting local businesses. The Committee sought the adoption/approval of two economic development tools, the Community Revitalization Tax Incentive (NH RSA 79-E) and the Economic Revitalization Zone (ERZ).

The Community Revitalization Tax Incentive RSA 79-E provides a tax incentive for the rehabilitation and active use of under-utilized commercial buildings. The Committee submitted a warrant article for formal adoption at the March 2014 Annual Town Meeting seeking to establish the Community Revitalization Tax Incentive program and establish the Town Center and Professional / Residential Zoning Districts as the designated areas under the program.

The ERZ designation is an economic development tool allowed by state statute that creates incentive for companies to expand or relocate to an eligible area. Businesses in an approved ER Zone may be eligible for tax credits to be used against Business Profit Tax and Business Enterprise Tax up to a maximum of \$40,000 annually for a five year period. The Committee designated the Gateway Commercial Business District, Special Commercial, Flexible / Mixed Use Development, and Industrial Districts under the program and will submit an application to the NH Department of Resources and Economic Development for approval in early 2014.

The Committee continues to maintain relations with other organizations concerned with issues of economic development throughout the state. The Committee will continue to be represented on the Exeter Area Chamber of Commerce Economic Development Committee. Other organizations in which the Committee has worked with this year include the Rockingham Economic Development Corporation (REDC), the Rockingham Planning Commission (RPC), the NH Department of Resources and Economic Development (DRED) and the NH Economic Development Association.

Respectfully submitted,

Michael Houghton
Chair

PUBLIC WORKS COMMISSION

As an advisory board to the Board of Selectmen, the Public Works Commission monitors and advises the Selectmen on various issues pertaining to water resources as well as wastewater and storm water issues as they arise. The Public Works Commission continued its efforts to assess strategies to develop water and wastewater infrastructure in the Gateway, Commercial, and Town Center Districts. A significant effort has been the evaluation of a regional approach to Stratham's water and wastewater infrastructure objectives. A regional approach offers potential cost saving solutions to meet the needs of the three land use districts. The Rockingham Planning Commission completed the "*Exeter/Stratham Intermunicipal Water and Wastewater Systems Evaluation Study*" in 2012. As a result of this effort, Stratham and Exeter initiated discussions regarding a regional/collaborative approach to shared water and wastewater service. Two groups participated in these discussions, a technical committee and a financial committee. The committees were made up of both Exeter and Stratham representatives. Members of the Public Works Commission participated on each.

In 2013 the Public Works Commission monitored and reported on regional water resource developments including Federal wastewater treatment facility permit renewals in the surrounding communities as these renewals could impact Stratham's efforts to bring wastewater services to the Gateway, Commercial, and Town Center Districts. Stratham received notice from the EPA in 2012 that Stratham will now be included in the Municipal Separate Storm Sewer System program, commonly abbreviated as MS4. The issuance of the MS4 permit was anticipated in 2013 however, that process has been delayed and a permit is now expected in 2014. The Public Works Commission will assist and advise the Selectmen in Stratham's response to the MS4 requirements as requested.

The Public Works Commission continues to be actively involved with the Southeast Watershed Alliance. Public Works Commission member Michael Perfit continues to represent Stratham to the Alliance and is its Secretary. Stratham's participation in the Alliance ensures that the Town remains ahead of current and future environmental issues faced by the region and has a voice in the region's future.

The PWC is, with the assistance of Lincoln Daley, following Project WISE (Water Integration for the Squamscott-Exeter). WISE is a year-long project begun in September 2013 to assist the towns of Stratham, Newfields, and Exeter with meeting new and more stringent federal permit requirements for managing wastewater and storm water. Local officials from Stratham, Newfields, and Exeter are working closely with scientists, planners, and engineers from Geosyntec Consultants, university of New Hampshire, Rockingham Planning Commission, Great Bay National Estuarine Research Reserve and the Consensus Building Institute to develop an Integrated Watershed Plan. The primary goal of Project WISE is to quantify economic advantages that may be achieved by the three towns working together to improve water quality in the Squamscott-Exeter River and Great Bay. The final Plan will be presented to the public in September 2014.

The Public Works Commission is looking forward to the year ahead and working for the Board of Selectmen and with Town staff to continue progress in advancing the Gateway, Commercial, and Town Center Districts as well as addressing the requirements of the MS4 program.

Respectfully submitted,

John Boisvert, Chair

CONSERVATION COMMISSION

It was another busy year for the Conservation Commission.

Residential sources of nitrogen continue to degrade the Great Bay ecosystem, which UNH researchers suggest is “at the tipping point.” To raise awareness around this issue, the commission facilitated an educational program entitled **Small Steps, Big Rewards: Save Money and Save the Bay**, held Thursday, April 4, 2013 at the Municipal center. Approximately 30 people were in attendance to listen and discuss Great Bay pollution. Also covered were topics important to homeowners, including the protection of water from nitrogen pollution by using rain gardens to manage storm water, maintaining septic systems, and keeping a beautiful, low-cost lawn with minimal fertilizer use. The commission is grateful for the program speakers: Jill Farrell, community impact program manager at PREP; Bob Baskerville physical engineer from Bedford Design Consultants; Jeff Hyland, landscape architect from Ironwood design group; and UNH extension professor Julia Peterson. The commission is also thankful for Dena Stern, community education liaison, who assisting in coordination of the program.

Last April marked the Conservation Commission’s 9th Annual Road Side Clean-Up Day. Despite the cold weather on April 6, approximately 35 volunteers reported at the Stratham Hill Park pavilion to collect trash that might otherwise contaminate our surface waters and wildlife habitats. In just 3 hours, over 200 bags of trash were gathered from the sides of Stratham roads. Afterwards volunteers were rewarded with lunch, beverages, and delicious Lindt chocolate. Thanks again to all volunteers who spent that chilly Saturday morning keeping the town beautiful and protecting the environment.

The commission parlayed the information and resources arising from the April “Big Rewards” education program into a booth for the 46th Annual Stratham Fair July 18-21. While it didn’t win any ribbons, it was quite a display, complete with instructions on how to read a fertilizer bag and high praise for homemade compost fertilizer. Compost is the least expensive means to nourish soil, and is a complex, non-polluting source of nitrogen for lawns and gardens. Composting organic household waste also keeps matter out of the waste stream reducing the costs of trash disposal for the town.

More information on composting and other topics such as invasive species, wetlands, and hazardous waste collection can be found posted on the town of Stratham website under the committees/groups tab: <http://www.strathamnh.gov/Pages/index>

Sincerely,

Donna Jensen and Patricia Elwell, Co-chairs

STRATHAM HILL PARK ASSOCIATION

The Park Association reports Stratham Hill Park enjoyed another year of increased activity. For the second consecutive year, our area experienced a mild winter with little snow, thus only intermittent ice making/grooming was done for the skating rink. However, during this mild weather, the trails were enjoyed by many bikers, runners, and hikers.

During the summer months, the Stratham Hill Park Association focused on our annual fundraising events, the *Fire Tower 5K* and *Gordon Barker No Brakes Bike Race*, both held on October 20. The combined races are the Park Association's major annual fundraiser to help support special projects in the Park. A portion of the day's proceeds go toward ongoing maintenance of the trail system. The trails and races have attracted many new supporters/users of the park, like hikers, runners and cyclists.

The two-year Winter Trail Grooming Pilot program came to an end and the Association voted to again provide support for the program for another two years. The Association voted to upgrade the snowmobile associated with this program and buy a newer, more maneuverable snowmobile. Park Ranger Kim Woods conducted research and located a Ski-Doo Skandic SWT. This machine was purchased and is currently in use for winter trail maintenance. The Association will pay all expenses, including equipment maintenance associated with this program, for this next year.

The skating pond was lined with clay soil to improve water retention. The Association voted to contribute \$5,000.00 to this program. The skating rink, just under an acre in size, has an area for playing ice hockey and another for freestyle skating. It is lit at night until 9 p.m. for public skating (weather permitting).

During 2013, general maintenance, monitoring and improvements were conducted to park trails and bridges in conjunction with Park Ranger Kim Woods and Seth Hickey, Department of Parks and Recreation. The Highway Department reconfigured the dog walker's parking lot near the Gifford Home. The Stratham Hill Park Association funded the expenses associated with this project.

The Stratham Hill Park Association wishes to extend its heartfelt appreciation to former townsperson Kevin Peck for his many years of service as treasurer to our organization. We wish him all the best in his new endeavors. Also, members of the Association would like to share their deepest sympathies to the family of Christopher Rowe Sr. Chris passed away in April. He was a longtime member of the Stratham Hill Park Association and an avid supporter of the Park. We will miss him dearly.

We look forward to another exciting year for the Park in 2014. The Association always welcomes members of the community to be involved as we continue our role as stewards of this wonderful area. Meetings are held on the fourth Monday of each odd month at 6:30 p.m. in the Selectmen's Meeting Room. To stay connected join our group on Facebook, "Stratham Hill Park" and follow us on Twitter "cowflopnh."

Respectfully Submitted,

Dan Crow
Park Association President

PARKS AND RECREATION

What an exciting and fun year for the Parks and Recreation Department! We added new programs and expanded a few others. For 2013 we saw a decline in some of our youth sports programs (soccer, basketball, softball, and baseball) much of this can be contributed to smaller Kindergarten class. Overall we had 911 youth participating in our athletic programs this year. While our numbers might have been slightly down, the quality of our coaches and players continues. Our 11 year old Cal Ripken Baseball team won the State Championship, congratulations to the players and coaches. A big thank you to every volunteer for all of their hard work and dedication! Each athletic program has a separate Board that runs the program, from start to finish. Without these volunteer Boards, there would not be youth athletics in the Town of Stratham.

The Parks and Recreation Department also has the Recreation Commission that serves an advisory group to the Department. This year one of our long-time committed members lost her battle with cancer. Her dedication and hard work brought many smiles and plenty of laughter to the Department and the residents of Stratham. Thank you Claire, thank you for all of your hard work and commitment to the Department and the community, you will be dearly missed.

The Department added a few new special events in 2013. We hit the ground running in early spring with our inaugural ‘Spring Thaw’ road race. The race started and finished at the Elementary School and had over 165 participants. This event exemplifies great success and excellent partnership between the school and the Department. In the spring, we also hosted our annual Egg Hunt at Stratham Hill Park. This ever-expanding event grows by leaps and bounds; this has truly become a tradition in the community.

By early summer the new kiosks and maps were installed throughout the Park and Town Forest, and surrounding trail network. Funding for this project was provided through a matching grant program administered by the State of New Hampshire. These information stations will provide years of service to the visitors of the Park and trail network. The signs were installed during, what has become our annual partnership with Liberty Mutual, during their “Serve with Liberty” project. A special thanks to the Park Ranger for overseeing the installation and construction of the larger two kiosks that replaced kiosks originally constructed as a part of an Eagle Scout project.

The construction and installation of these kiosks is an excellent example of the Parks and Recreation Department being committed to keeping operational costs to a minimum and maximizing community volunteers. While the annual budget for the Parks and Recreation Department is at a minimum, users of our activities and resources continue to increase each year. This year we had over 4,000 participants in our programs, and well over 30,000 visitors to Stratham Hill Park, and nearly half that many visiting Stevens Park. The population we are serving continues to increase, and our resources are stretched thinner each year. We are hoping that 2014 will bring a much needed focus on the development of an updated Master Plan for the department, so as we continue to grow, we can make sure that the required resources to meet those demands are in place.

One of 2013 most successful additions was our summer bike series. This inaugural five-week mountain bike series drew in about 80 riders per week. Riders from all over the region enjoyed the low-keyed atmosphere on Thursdays nights. The funds raised from the series will be earmarked for the construction of a 'Pump Track' at the Park in the next few years. The race series occurred on the same evening as our annual concert series. The pairing of these two events worked very nicely and was an excellent way to start the weekend a little early.

The bike series was a big success in part due to our summer intern we had the privilege of hosting for the summer. Kaitlyn Daigle was a welcome addition to the department. Kaitlyn provided administrative assistance and allowed for us to expand our program offerings. Another program that was started in 2013 was our Tuesday matinee movies series. Depending on the weather, a crowd was drawn to Municipal Center to enjoy a family friendly movie and popcorn at no cost. The Department continued to have success with our Family Friday Concert Series as well, drawing well over 200 spectators to each event.

The Summer Day Camp, reached capacity at the elementary school in 2013. Each week the program operated at maximum capacity. As we look to summer 2014, we are excited to be able to use a space inside the school to allow more youth to participate in the program. The program has been put on a three-year plan to help the program continue to prosper, and expand to better meet that needs of the community.

The Department also offered a variety of weekly summer sports camps, six community trips all across New England, fly fishing and fly tie classes, archery and Pilate's classes, men's soccer and basketball programs. During the winter months we continued our two successful youth ski programs. The Gordon Barker Bike Race and Fire Tower 5K events were coupled with our annual Harvest Festival to make it one great day at the park. A special thanks to the group of University of New Hampshire students that made the event a huge success. The Park Association was able to raise additional funds for the park through this annual event.

The year closed out with yet another community based race. This foot race was for a charitable cause in SAU 19. The event was a success and raised over \$4,000 for the 'End 48 Hours of Hunger'. A special thank you to all that participated, and to the businesses that made contributions to all of the events the Parks and Recreation Department organized this year.

2013 was a busy year for the Department. We welcome your suggestions and are always in need of your support! Getting involved with a Sports Board, or helping out at one of our many races or other events, is an excellent way of getting involved in your community and making Stratham a more enjoyable place to live.

Respectfully submitted,
Seth Hickey

WIGGIN MEMORIAL LIBRARY

Your Library – Discover the Possibilities!

The community's use of the Wiggin Memorial Library continues to rise and continues to expand into new services. We've been working hard to spread the word about the new library space, new library services, and everything that is still available to Stratham residents with their library card. We average about **35 new library card registrations per month** (including those who have let their membership's lapse for a long time) and online circulation has grown to be 6% of overall checkouts.

The public library is one of the community's most important social networks and cost-sharing services. We hear over and over again that **the library's helpful, knowledgeable, and welcoming staff makes this library the best one you have ever been a part of.** In addition to the usual praise for staff help in finding good books to read, assistance with research and job searching, and the wide variety of interesting and fun programs, 2013 saw many of you taking advantage of our drop-in tech help and technology classes. **The library staff provided more than 150 total hours of technology help & instruction alone, saving you over \$4,000.**

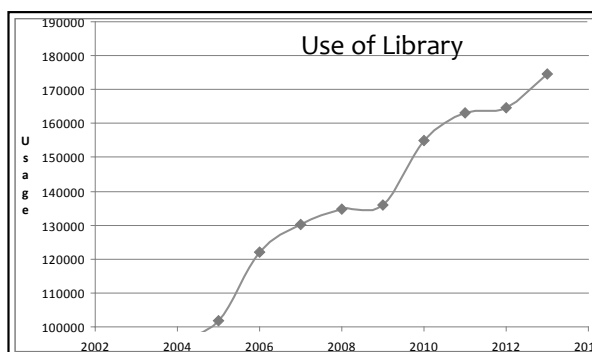
The library saves:

- ❖ families \$16,000 every year in museum admissions;
- ❖ adults \$5,000 every year in technology instruction and help;
- ❖ everyone \$15,000 in reading, listening, and viewing costs (\$200 each);
- ❖ students \$600 in test preparation (ie: SAT) costs;
- ❖ local groups \$80,000 in room/space rental costs;
- ❖ teenagers \$2,500 in babysitting course costs;
- ❖ business people, students, travelers \$2,000 in language-learning costs;
- ❖ families & individuals \$6,500 in activity & seminar costs.

Library staff saves the taxpayers \$19K each year through fundraising & grant writing

This has allowed us to reduce our non-salary budget request for 2014 by 2%. The library is dedicated to maximizing the budget approved by the voters and providing exceptional service.

Overall use of the library continued to climb in 2013 as people attended a library program for the first time, began using the library's free ebook/audiobook downloads, reserved the library's meeting room for their organization, and checked out a record number of DVDs, music, and books. Residents said things like, "the Wiggin Memorial Library is exceptional from its deceiving size within to its use of space, along with the many perks of being a patron," and "thanks for all you and your staff do to make your library such a welcoming place." Our e-resources were used a record amount in 2013 as well. A patron who created a new Will using LawDepot said "I'm so grateful to have saved the cost of legal fees. This has been a hard year, but this made it a little easier – thanks."



We invite all Stratham residents to check out our web site (library.strathamnh.gov) or stop by to learn about everything available to you in 2014!

Respectfully submitted,
Lesley Kimball Library Director

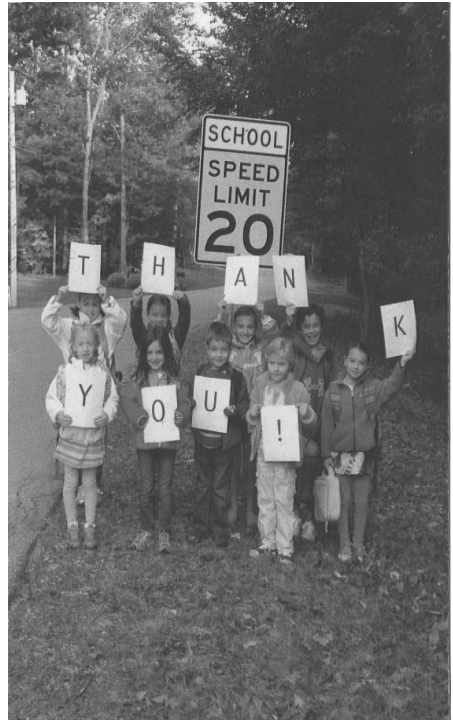
HIGHWAY DEPARTMENT

The Highway Department had a very productive year, completing several milestone projects including the reconstruction, paving, or maintenance of portions of Stratham Heights Road, Stratham Lane, Birnum Woods, Rollins Farm Road, The Stratham Hill Park parking lot and 4H Pavilion, and the installation and maintenance of subsurface drainage systems Town wide.

Crews played a key role in the reconstruction and expansion of The Municipal Center parking lot project. The department teamed up with Bell & Flynn Contractors, Geosyntec Engineers, and the University of New Hampshire, to excavate three thousand yards of fill, install new subsurface drainage, and a bio retention cell. The fill from the project was used to establish subgrade for a new multi-functional field behind the Municipal Center. The project added fifty parking spaces to the parking lot, complete with granite curbing and landscaping.

The department conducted a roadway condition assessment. This study was presented to the Budget Advisory Committee for consideration in 2014.

The Highway and Police departments collaborated with the Stratham Memorial School to develop a plan to address pedestrian safety. Crews installed new cross walks and new high visibility signs. Three-way stop signs were added at the intersection of Lovell Road and Gifford Farm Road, and Long Hill Road and Gifford Farm Road. These stop signs were added to address speeding, sight line visibility, and to provide safe crossing for pedestrians.



With the help of Lucas Tree Service, tree trimming and sight line preservation was completed throughout Town. Landscape improvements were made at the town cemeteries, and fire department, and included the planting of new trees, landscape lighting, and irrigation maintenance.

The Highway Department looks forward to a productive 2014. Thank you to the citizens of the Town of Stratham for your continued support!

Respectfully,

Colin P. Laverty

Colin P. Laverty
Highway Agent

MOSQUITO CONTROL

There was significant disease activity in the State in 2013. There were three horses and 24 mosquito batches that tested positive for Eastern Equine Encephalitis (EEE) while one human, one horse and 14 mosquito batches tested positive for West Nile Virus (WNV). Overall, the mosquito population was average this past season. Dry periods punctuated by heavy rains created mosquito breeding opportunities during the summer. A mild fall kept mosquitoes active allowing EEE and WNV to spread throughout the State. Mosquitoes carrying EEE were found in 17 NH towns including Brentwood, Greenland and Exeter last season. None of the mosquitoes trapped in Stratham tested positive for EEE. Three horses died of EEE. The horses lived in Deerfield, Ossipee and Derry. Nationwide, there were 2271 human cases of WNV with 100 deaths. In NH, there was one human case in Chesterfield, one horse case in Belmont and 14 WNV positive mosquito batches in eleven communities including Stratham.

Adult mosquitoes were monitored at four locations throughout town. Nearly 3200 mosquitoes were collected in light traps, identified to species, and select species were sent to the State Lab in Concord where they were tested for diseases. Two batches of mosquitoes collected in Stratham tested positive for disease in 2013. Dragon has identified 103 larval mosquito habitats in the Town of Stratham. Crews checked larval habitats 367 times throughout the season. There were 213 treatments to eliminate mosquito larvae. In addition, 443 catch basin treatments were made to combat disease carrying mosquitoes. Spraying to control adult mosquitoes was conducted along roadways, at Stratham Hill Park and Stevens Park last season.

The proposed 2014 Mosquito Control plan for Stratham includes trapping mosquitoes for disease testing, sampling wetlands for larval mosquito activity, larviciding where mosquito larvae are found, efficacy monitoring, spraying along roadways, in Stratham Hill Park and Stevens Park and emergency spraying when a public health threat exists. The control program begins in April when mosquito larvae are found in stagnant water such as red maple and cedar swamps, ditches, and woodland pools. Trapping adult mosquitoes begins in July. The mosquito control program ends in October when temperatures drop and daylight diminishes.

Homeowners can reduce the number of mosquitoes in their yard by emptying any outdoor containers that hold standing water such as buckets, trash barrels, and boats. Tires collect enough water for mosquitoes to survive. It is also a good idea to change the water in bird baths every two or three days.

Residents who do not want their wetlands treated may use our No-Spray Registry online at www.DragonMosquito.com/No-Spray-Registry or write to Dragon Mosquito Control, P.O. Box 46, Stratham, NH 03885. Be sure to include your name, physical address, phone number, and a description of your property with boundaries. Otherwise, your property may be treated. Anyone who submitted a request in 2013 may contact the office to reaffirm your request. Inquiries may be emailed to info@dragonmosquito.com or call the office at 734-4144. You may call or email our office for assistance regarding mosquitoes, insecticides or questions about EEE or WNV. Check out our web site: www.dragonmosquito.com where you can request a larval survey, sign up for email alerts or follow us on Twitter.

Respectfully submitted,

Sarah MacGregor, President
Dragon Mosquito Control, Inc.

STRATHAM HISTORICAL SOCIETY, INC.

In 2013 we entered our 44th season collecting and preserving historical memories for the Town of Stratham. We had twelve contributors of articles for our collections during the year, among which were many multiple item donations. The outstanding acquisitions of the year are: a small trunk containing a child's clothing from the Kinniburgh family; a large collection of items and documents from Joan and Cameron Sewall, pertaining to the Gowen, Chase, Merrill, and other Stratham families; and a large timeline poster of the history of the Wiggin Memorial Library created by Phyllis Danko, Children's Librarian. The Historical Society wants to thank all the contributors.

Our January program featured Neill DePaoli of the NH Humanities Council with his presentation entitled "A House on the Bay: Life on the 17th Century NY Coastal Frontier" about the archaeological discovery of Thomas Wiggin Jr.'s home on Great Bay. In March we enjoyed a program by the Gundalow Company of Portsmouth on the role of gundalows in our maritime heritage. April brought our 22nd Annual Appraisal Day and it was our usual successful event. In May we had our Annual Meeting and potluck supper which is always a great get-together for socializing and sharing stories.

For the Fair in July we had our displays in the "Celebrate Stratham Tent" as well as in the 4-H building. We sold pizza as usual, but our profits were meager, probably due to the extremely hot three out of four days. Many thanks to all the wonderful volunteers who stepped up to help in spite of the less than comfortable conditions.

In September we had another great NH Humanities Council presentation. This program, titled "Digging into Native History in New Hampshire" was presented by Robert Goodby, Ph.D., Associate Professor at Franklin Pierce College. Our November program, by George Morrison, of the NH Humanities Council, was titled "Vanished Veterans: New Hampshire's Civil War Monuments and Memorials," an appropriate subject as our meeting fell on Veterans Day. All of our regular programs were co-hosted by the Wiggin Memorial Library.

We continue to receive wonderful applications for our scholarship program. The \$1,000 Winfield L. Foote Scholarships went to four rising high school seniors, two from Stratham and two from Exeter. In 2013, we had no applicants for college level or graduate level scholarships. Some of the remaining available funds were awarded as a grant to the Stratham Historical Society for the purchase of a new computer, for the purpose of data entry of accessions, and for a person dedicated to transferring the hand-written data. This has been a very successful project so far and involves data from 1980 to the present.

As a rewarding end to 2013, in December we were able to replace the shed-type back exit with a fiberglass bulkhead door, which is a great improvement. It is less obtrusive and solves the problem of rainwater running down the shed roof toward the building. This was accomplished with help from the town, and we are very grateful. We continue to add to the gardens around the building. In the spring we received another Grant from the Exeter Area Garden Club which enabled us to add some perennials at the back of the building and underneath the sign in the front.

As always, we thank the residents of the Town for your support.

Respectfully Submitted,
Patricia A. Sapienza, President

HERITAGE COMMISSION

The Heritage Commission was established by the Town to be responsible for “the proper recognition, use and protection of resources, tangible or intangible, primarily man-made, that are valued for their historic, cultural, aesthetic, or community significance within their natural, built, or cultural contexts and to exercise such authority as authorized under RSA 674:44-b.”

HERITAGE PROTECTION: The commission worked to support the proposed purchase of the property at 82 Portsmouth Avenue, calling it the Bartlett-Cushman House in recognition of the two families’ resident there in the 19th and 20th centuries. Following the purchase of the property, the commission has been researching its history and has hired and worked with an architectural historian to nominate it for inclusion in the National Register of Historic Places.

In 2011 voters at Town Meeting approved the establishment of the Heritage Preservation Fund, a capital reserve fund, designed to provide funding, when approved by the Board of Selectmen, to support the preservation and protection of the town’s historic resources. At its October 2013 meeting the commission resolved to ask the voters at the 2014 Town Meeting to appropriate \$50,000 to the presently unfunded Heritage Preservation Fund.

HERITAGE RECOGNITION: Once again the commission participated in the Celebrate Stratham tent at the Stratham Fair, this time with an informative display on the history of the Bartlett-Cushman House. In recognition of the four old district schools that remain in town the commission planned a program on one-room schools, supported by a grant from the NH Humanities Council, to be held on the evening of Feb. 21, 2014, at the fire station.

ADVISE AND ASSIST: In 2013 the commission participated in the Planning Board’s consideration of the proposed rezoning of a parcel on Emery’s Lane. Concerned for possible deleterious impact on the significantly historic neighborhood, the commission argued against the rezoning that was ultimately rejected by town voters. During the year the commission asked the Planning Board to review zoning ordinances that unintentionally provide an incentive for demolition. The commission has also actively participated in the creation of new form-based code for the Town Center zone with the aim of encouraging sensitive development that recognizes both present needs and the value of many historic properties in the area.

DEMOLITION REVIEW: In 2007 Stratham voters approved a Historic Demolition Review ordinance with review procedures delegated to a Demolition Review Committee (DRC) comprised of three members of the Heritage Commission and two alternates. In 2013 the DRC met two times to consider demolition permit applications that met the criteria for review. In both cases the committee voted in favor of granting the permit.

VETERANS’ GARDEN AND REGISTRY: Peter Wiggin, original designer and installer of the garden, proposed a gifting of a pathway threshold stone. The commission approved his design and recommended the Board of Selectmen accept this gift to the town. In 2013 two engraved bricks were added to the garden. Forms for submitting names for engraving on monuments and bricks, and for inclusion in the veterans’ registry, are available at the Town Clerk’s Office, and at the Wiggin Memorial Library.

Respectfully submitted, Rebecca Mitchell, Chairman (778-7979)

STRATHAM 300TH ANNIVERSARY COMMITTEE

The Committee continued fundraising and outreach efforts towards the goal of providing a 300th anniversary celebration for our town in 2016.

The town history project is on schedule for completion of a book of the Stratham History from 1900 to 2000. The author, Craig Brandon, has identified 15 chapters for the new book. These include chapters on farming, schools, heroes, fire and police department, Stratham Fair, the Community Church and other topics. He has conducted a number of interviews with residents who can trace their family lineage in Stratham through many generations. The book will be completed and published in 2014. In addition, the author has performed research at the Stratham Historical Society, local newspapers and town reports. Some of the interesting anecdotes for the book include:

1. How did Stratham get its name;
2. How did Frying Pan Lane get its name;
3. How did Bunker Hill Avenue get its name;
4. Where is the old cave on Bunker Hill;
5. Where is Cat Rock.

The Committee contacted local businesses explaining our efforts in preparing for the 300th Anniversary. We asked for their support now and in 2016. As we get closer to 2016, our fundraising efforts with these groups will increase.

The Committee is working on the plans for the celebration in 2016. We have identified the following activities for our 300th:

1. In March 2016 we are planning to produce a theatrical play of the history of Stratham to be presented to the public for several nights at a local school auditorium.
2. In July 2016 we are planning a parade with a large contingent of organizations participating. These will include high school bands, military marching bands, floats, antique cars, etc. We are planning to award prizes for the best floats in the parade. This will help to draw more attention to our parade.
3. Also in July 2016 we are planning a 500 person dinner dance under a large tent at Stratham Hill Park, with a live band. We will have a catered meal. At the conclusion, there will be a fireworks display.

The Committee continues to have a presence at various town functions where we generate revenue through the sale of commemorative clothing, memorabilia, donations, etc. in the hopes that these funds will help to offset the cost of our upcoming 300th Anniversary.

Respectfully submitted,

John C. Dold, Chair

WELFARE ADMINISTRATION

The Town of Stratham provides temporary assistance to individuals and families with identified and verified needs as required by law. Assistance is given for basic living needs such as shelter, utilities, and medical needs in compliance with NH RSA 165.

THREE YEAR HISTORY OF WELFARE EXPENDITURES							
MONTH		2011		2012		2013	
January						\$3,404.30	
February		\$700.38				\$337.91	
March				\$481.29			
April						\$229.57	
May		\$231.52		\$850.00			
June		\$750.00				\$950.00	
July		\$550.00					
August		\$425.00					
September							
October		\$1,000.00		\$259.86		\$875.00	
November		\$975.00		\$25.00		\$400.00	
December		\$2,100.00		\$715.00			
TOTALS:		\$6,731.90		\$2,331.15		\$6,196.78	
SUMMARY OF WELFARE PAYMENTS - 2013							
MONTH	FOOD	RENT	HEAT	ELECTRIC	MEDICAL	MISC	TOTAL
January	\$34.86	\$2,590	\$474.00	\$305.44			
February							
March						\$337.91	
April		\$200.00			\$29.57		
May							
June		\$950.00					
July							
August							
September							
October		\$875.00					
November		\$400.00					
December							
Total Expenditures	\$34.86	\$5,015.00	\$474.00	\$305.44	\$29.57	\$337.91	\$6,196.78
Budget Amount:	\$1,000	\$15,500	\$3,500	\$3,000	\$1,000	\$1,000	\$25,000.00
BALANCE:	\$965.14	\$10,485.00	\$3,026.00	\$2,694.56	\$970.43	\$662.09	\$18,803.22
% of Budget	3%	32%	13%	10%	3%	33%	25%

Respectfully submitted,

Stacey J. Grella
Welfare Administrator

TOWN OF STRATHAM, NEW HAMPSHIRE

REPORT ON AUDIT OF FINANCIAL STATEMENTS

DECEMBER 31, 2012

TOWN OF STRATHAM, NEW HAMPSHIRE
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2012

Within this section of the Town of Stratham, New Hampshire's (Town) annual financial report, the Town's management provides narrative discussion and analysis of the financial activities of the Town for the year ended December 31, 2012. The Town's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section. The discussion focuses on the Town's primary government and, unless otherwise noted, component units reported separately from the primary government are not included.

Financial Highlights

- The Town's assets exceeded its liabilities by \$20,501,276 (net assets) for the fiscal year reported. This compares to the previous year when the assets exceeded liabilities by \$19,356,486.
- The Town had total revenue of \$26,099,674, in which \$23,400,808 came from the collection of taxes. This is a \$69,295 decrease from last year's revenue.
- The Town had total expenditures of \$26,452,521, which is a \$642,384 decrease from last year. The decrease in expenditures is due largely to the decrease in capital outlays and special warrants.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$1,674,078 or 6.2% of total General Fund expenditures including transfers and 6.1% of total General Fund revenues including transfers.
- Total liabilities of the Town increased by \$976,213 to \$19,272,000 during the year. The increase in liabilities is due to the increase in the amounts due for the bonds payable.

Overview of the Financial Statements

Management's discussion and analysis introduces the Town's basic financial statements. The basic financial statements include: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. The Town also includes in this report additional information to supplement the basic financial statements.

TOWN OF STRATHAM, NEW HAMPSHIRE
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2012
(Continued)

Government-wide Financial Statements

The Town's annual report includes two government-wide financial statements. These statements provide both long-term and short-term information about the Town's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of these government-wide statements is the Statement of Net Assets. This is the Town-wide statement of financial position presenting information that includes all of the Town's assets and liabilities, with the difference reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town as a whole is improving or deteriorating. Evaluation of the overall economic health of the Town would extend to other non-financial factors such as diversification of the taxpayer base or the condition of Town infrastructure in addition to the financial information provided in this report.

The second government-wide statement is the statement of activities which reports how the Town's net assets changed during the current year. All current year revenues and expenses are included regardless of when cash is received or paid. An important purpose of the design of the statement of activities is to show the financial reliance of the Town's distinct activities or functions on revenues provided by the Town's taxpayers.

Both governmental-wide financial statements distinguish governmental activities of the Town that are periodically supported by taxes and intergovernmental revenues, such as grants, and from business type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities included general government, public safety, public services, education, and culture and recreation.

Notes to the Financial Statements

The accompanying notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements. The notes to the financial statements begin immediately following the basic financial statements.

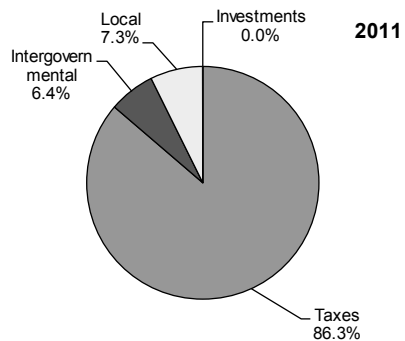
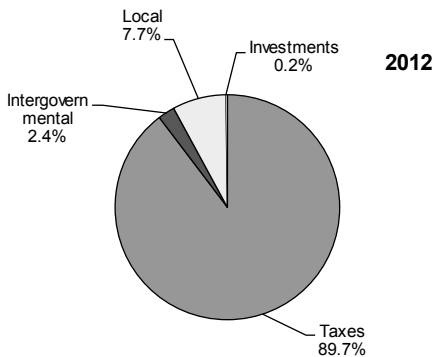
Financial Analysis of the Town as a Whole

As year-to-year financial information is accumulated on a consistent basis, changes in net assets may be used to monitor the changing financial position of the Town as a whole.

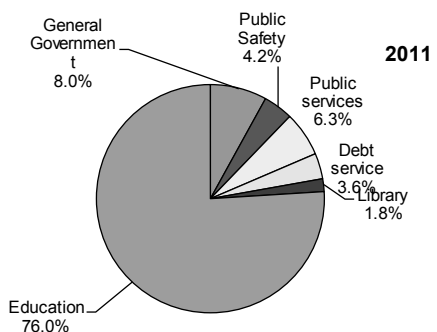
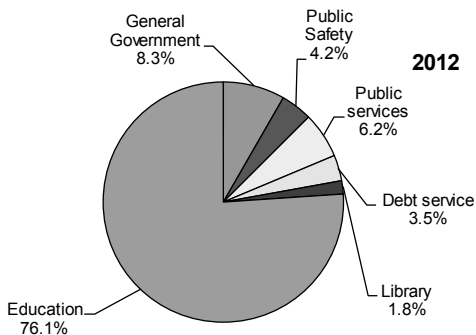
TOWN OF STRATHAM, NEW HAMPSHIRE
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2012
(Continued)

Graphic presentations of selected data from the summary tables follow to assist in the analysis of the Town's activities for the years ended December 31, 2012 and 2011.

GOVERNMENTAL REVENUES



GOVERNMENTAL EXPENDITURES



TOWN OF STRATHAM, NEW HAMPSHIRE
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2012
(Continued)

Long-term Debt

At year-end the Town had \$8,957,000 in bonds outstanding, of which \$489,000 will be due in the year 2013. More detail is provided in the notes to financial statements.

Request for Information

This financial report is designed to provide our citizens, taxpayers, and investors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need any additional financial information, contact the appropriate financial official (Town Treasurer or Town Administrator) at 10 Bunker Hill Avenue, Stratham, New Hampshire, 03885.

TOWN OF STRATHAM, NEW HAMPSHIRE
REPORT ON AUDIT OF FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2012

C O N T E N T S

MANAGEMENT'S DISCUSSION AND ANALYSIS

INDEPENDENT AUDITORS' REPORT

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT*
AUDITING STANDARDS

FINANCIAL STATEMENTS:

Statement of Net Assets
Statement of Activities

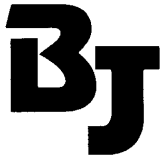
FUND FINANCIAL STATEMENTS:

Balance Sheet - Governmental Funds
Combined Balance Sheet - All Fund Types and Account Groups
Combined Statement of Revenues, Expenditures and Changes in Fund Balances -
All Governmental Fund Types and Expendable Trust Funds
Combined Statement of Revenues, Expenditures and Changes in Fund Balances -
Budget (GAAP Basis) and Actual General and Special Revenue Fund Types
Combined Statement of Revenues, Expenditures and Changes in Fund Balances -
All Proprietary Fund Types and Similar Trust Funds
Combined Statement of Cash Flows - All Proprietary Fund Types
and Similar Trust Funds

Notes to Basic Financial Statements

REQUIRED SUPPLEMENTARY INFORMATION:

Detailed Statement of General Fund Revenues, Expenditures and
Changes in Fund Balance - Budget (GAAP Basis) and Actual



Bernard, Johnson & Company, P.C.

Certified Public Accountants and Business Advisors

INDEPENDENT AUDITORS' REPORT

To the Board of Selectman
Town Of Stratham, New Hampshire

Report on the Financial Statements

We have audited the accompanying government-wide and governmental fund financial statements of the Town of Stratham, New Hampshire as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the government-wide and governmental fund activities of the Town of Stratham, New Hampshire, as of December 31, 2012, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

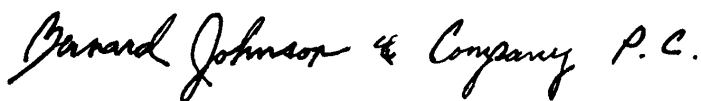
Other Matters

Required Supplementary Information

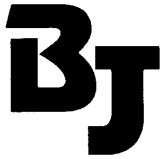
Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 1-4 and 28-30 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 12, 2013, on our consideration of the Town of Stratham, New Hampshire's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Stratham, New Hampshire's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Bernard Johnson & Company P.C." The signature is written in a cursive, flowing style.

Topsfield, Massachusetts
July 12, 2013



Bernard, Johnson & Company, P.C.

Certified Public Accountants and Business Advisors

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Selectman
Town Of Stratham, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental-wide and governmental funds of the Town of Stratham, New Hampshire, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Town of Stratham, New Hampshire's basic financial statements, and have issued our report thereon dated July 12, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Stratham, New Hampshire's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Stratham, New Hampshire's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Stratham, New Hampshire's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

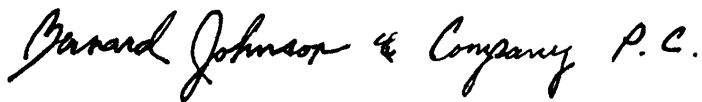
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Statham, New Hampshire's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Bernard Johnson & Company P.C." The signature is written in a cursive, flowing style.

Topsfield, Massachusetts
July 12, 2013

TOWN OF STRATHAM, NEW HAMPSHIRE

STATEMENT OF NET ASSETS
DECEMBER 31, 2012

	Governmental Activities
ASSETS:	
Current:	
Cash and cash equivalents	\$ 12,504,663
Investments - at market	564,667
Receivables:	
Taxes - uncollected	822,522
Taxes - unredeemed	242,748
Other	167,180
Noncurrent:	<u>14,301,780</u>
Capital assets, net of accumulated depreciation:	
Roads	6,433,054
Land	10,590,079
Buildings and improvements	8,049,883
Equipment and vehicles	398,480
	<u>25,471,496</u>
 TOTAL ASSETS	 <u>\$ 39,773,276</u>
LIABILITIES AND NET ASSETS	
LIABILITIES:	
Current:	
Due to school districts	\$ 8,915,674
Accrued liabilities	97,038
Deferred revenue	1,302,288
Current portion of long-term liabilities -	
Bonds payable	489,000
Noncurrent -	
Bonds payable, net of current portion	<u>8,468,000</u>
 TOTAL LIABILITIES	 <u>19,272,000</u>
NET ASSETS:	
Invested in capital assets, net of related debt	16,514,496
Restricted for:	
Trust principal	390,702
Other purposes	822,725
Unrestricted	<u>2,773,353</u>
 TOTAL NET ASSETS	 <u>20,501,276</u>
TOTAL LIABILITIES AND NET ASSETS	 <u>\$ 39,773,276</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF STRATHAM, NEW HAMPSHIRE

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2012

Government Operations	Expenses	Charge for Services	Grants	Net
General government	\$ 1,950,956	\$ (208,453)	\$ -	\$ 1,742,503
Public safety	990,188	(20,062)	-	970,126
Highway and streets	368,761	-	-	368,761
Sanitation	624,471	-	-	624,471
Health and welfare	111,536	-	-	111,536
Parks and recreation	191,814	(18,380)	-	173,434
Debt service interest	327,039	-	-	327,039
Library	372,352	(25,702)	-	346,650
County	1,178,437	-	-	1,178,437
School districts	17,876,458	-	-	17,876,458
Depreciation	530,148	-	-	530,148
Total governmental operations	\$24,522,160	\$ (272,597)	\$ -	\$ 24,249,563
General Revenues:				
Taxes				23,400,808
Intergovernmental				497,789
Motor vehicle registration				1,335,826
Other				157,698
Investments				2,232
Total general revenue				25,394,353
Change in net assets				1,144,790
Net Assets - Beginning				19,356,486
Net Assets - Ending				\$ 20,501,276

The accompanying notes are an integral part of these financial statements.

TOWN OF STRATHAM, NEW HAMPSHIRE

BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2012

	Governmental Fund Types				Total Government
	General	Special Revenue	Capital Projects	Expendable Trusts	2012
ASSETS:					
Cash and cash equivalents	\$ 10,173,111	\$ 1,216,110	\$ -	\$ 1,115,442	\$ 12,504,663
Investments at market	-	-	-	173,965	173,965
Taxes receivable	1,065,270	-	-	-	1,065,270
Other receivables	167,180	-	-	-	167,180
Tax deeded property	25,469	-	-	-	25,469
 TOTAL ASSETS	 \$ 11,431,030	 \$ 1,216,110	 \$ -	 \$ 1,289,407	 \$ 13,936,547
LIABILITIES:					
Due to school districts	\$ 8,915,674	\$ -	\$ -	\$ -	\$ 8,915,674
Accrued expenses	97,038	-	-	-	97,038
Deferred revenue	109,500	1,192,788	-	-	1,302,288
 TOTAL LIABILITIES	 9,122,212	 1,192,788	 -	 -	 10,315,000
FUND EQUITY:					
Assigned	634,740	-	-	187,985	822,725
Unassigned	1,674,078	23,322	-	1,101,422	2,798,822
 TOTAL FUND EQUITY	 2,308,818	 23,322	 -	 1,289,407	 3,621,547
 TOTAL LIABILITIES AND FUND EQUITY	 \$ 11,431,030	 \$ 1,216,110	 \$ -	 \$ 1,289,407	 \$ 13,936,547
Net Assets - Governmental Funds					\$ 3,621,547
Amounts reported for governmental activities in the statement of net assets are different due to:					
Non-current capital assets					25,446,027
Non-expendable trusts					390,702
Non-current long-term debt					(8,957,000)
Net Assets					<u>\$ 20,501,276</u>

The accompany notes are an integral part of these financial statements.

TOWN OF STRATHAM, NEW HAMPSHIRE
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
DECEMBER 31, 2012

	Governmental Fund Types				Fiduciary Fund		Account Group		Totals (Memorandum only)
	General	Special Revenue	Capital Projects	Trust	General Long-Term Debt				
ASSETS:									
Cash and cash equivalents	\$ 10,173,111	\$ 1,216,110	\$ -	\$ 1,115,442	\$ -	\$ 12,504,663	\$ 11,082,062		
Investments - at market	-	-	-	564,667	-	564,667	508,695		
Receivables:									
Taxes - uncollected	822,522	-	-	-	-	822,522	1,359,976		
Taxes - unredeemed	242,748	-	-	-	-	242,748	260,188		
Tax decided property	25,469	-	-	-	-	25,469	18,300		
Other	167,180	-	-	-	-	167,180	92,504		
Amount to be provided for the retirement of long term debt	-	-	-	-	8,957,000	8,957,000	8,501,000		
TOTAL ASSETS	\$ 11,431,030	\$ 1,216,110	\$ -	\$ 1,680,109	\$ 8,957,000	\$ 23,284,249	\$ 21,822,725		
LIABILITIES:									
Due to school districts	\$ 8,915,674	\$ -	\$ -	\$ -	\$ -	\$ 8,915,674	\$ 8,550,621		
Bond anticipation note payable	-	-	-	-	-	-	1,430,000		
Bonds payable	-	-	-	-	-	8,957,000	7,071,000		
Accrued expenses	97,038	-	-	-	-	97,038	67,889		
Deferred revenue	109,500	1,192,788	-	-	-	1,302,288	1,176,277		
TOTAL LIABILITIES	9,122,212	1,192,788	-	-	8,957,000	19,272,000	18,295,787		
FUND EQUITY:									
Assigned	634,740	-	-	187,985	-	822,725	1,048,970		
Unassigned	1,674,078	23,322	-	-	-	1,697,400	1,566,223		
Unexpended trust principal	-	-	-	390,702	-	390,702	388,302		
Expendable trust income	-	-	-	1,101,422	-	1,101,422	523,443		
TOTAL FUND EQUITY	2,308,818	23,322	-	1,680,109	-	4,012,249	3,526,938		
TOTAL LIABILITIES AND FUND EQUITY	\$ 11,431,030	\$ 1,216,110	\$ -	\$ 1,680,109	\$ 8,957,000	\$ 23,284,249	\$ 21,822,725		

The accompanying notes are an integral part of these financial statements.

TOWN OF STRATHAM, NEW HAMPSHIRE

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES – ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2012

	Governmental Fund Types			Fiduciary Fund
	General Fund	Special Revenue	Capital Projects	Expendable Trust
REVENUE:				
Taxes	\$ 23,400,808	\$ -	\$ -	\$ -
Intergovernmental sources	497,789	-	-	131,027
Local sources	1,984,201	25,702	-	-
Investments	2,232	-	-	57,915
TOTAL REVENUE	25,885,030	25,702	-	188,942
EXPENDITURES:				
General government	1,950,956	-	-	-
Public safety	990,188	-	-	-
Highway and streets	518,946	-	-	-
Sanitation	624,471	-	-	-
Health & welfare	111,536	-	-	-
Parks & recreation	191,814	-	-	-
Debt service	816,039	-	-	-
Capital outlay & special warrants	1,768,082	-	-	-
Library	-	420,716	-	-
County	1,178,437	-	-	-
School districts	17,876,458	-	-	-
Other	-	4,795	-	83
TOTAL EXPENDITURES	26,026,927	425,511	-	83
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(141,897)	(399,809)	-	188,859
OTHER FINANCING SOURCES (USES):				
Operating transfers in	1,331,767	370,436	-	854,250
Operating transfers out	(750,022)	-	-	(970,673)
TOTAL OTHER FINANCING SOURCES (USES)	581,745	370,436	-	(116,423)
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	439,848	(29,373)	-	72,436
FUND BALANCE AT BEGINNING OF YEAR	1,868,970	52,695	-	1,216,971
FUND BALANCE AT END OF YEAR	\$ 2,308,818	\$ 23,322	\$ -	\$ 1,289,407

TOWN OF STRATHAM, NEW HAMPSHIRE

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES – ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2012

		Totals	
		(Memorandum Only)	
		2012	2011
REVENUE:			
Taxes		\$ 23,400,808	\$ 22,575,961
Intergovernmental sources		628,816	1,674,174
Local sources		2,009,903	1,906,802
Investments		60,147	12,032
TOTAL REVENUE		26,099,674	26,168,969
EXPENDITURES:			
General government		1,950,956	1,823,891
Public Safety		990,188	956,495
Highway and streets		518,946	549,769
Sanitation		624,471	601,927
Health & welfare		111,536	113,270
Parks & recreation		191,814	175,696
Debt service		816,039	825,811
Capital outlay & special warrants		1,768,082	3,155,933
Library		420,716	411,779
County		1,178,437	1,198,645
School districts		17,876,458	17,281,689
Other		4,878	-
TOTAL EXPENDITURES		26,452,521	27,094,905
EXCESS OF EXPENDITURES OVER REVENUES		(352,847)	(925,936)
OTHER FINANCING SOURCES (USES):			
Operating transfers in		2,556,453	1,931,265
Operating transfers out		(1,720,695)	(568,204)
TOTAL OTHER FINANCING SOURCES (USES)		835,758	1,363,061
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES		482,911	437,125
FUND BALANCE AT BEGINNING OF YEAR		3,138,636	2,701,511
FUND BALANCE AT END OF YEAR		\$ 3,621,547	\$ 3,138,636

TOWN OF STRATHAM, NEW HAMPSHIRE

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES – BUDGET (GAAP BASIS) AND ACTUAL
GENERAL AND SPECIAL REVENUE FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2012

	General Fund		
	Budget	Actual	Variance Favorable (Unfavorable)
REVENUE:			
Taxes	\$ 22,588,314	\$ 23,400,808	\$ 812,494
Intergovernmental sources	1,543,649	497,789	(1,045,860)
Local sources	1,799,474	1,984,201	184,727
Investments	2,500	2,232	(268)
TOTAL REVENUE	25,933,937	25,885,030	(48,907)
EXPENDITURES:			
General government	1,919,852	1,950,956	(31,104)
Public safety	1,060,250	990,188	70,062
Highway and streets	595,841	518,946	76,895
Sanitation	634,496	624,471	10,025
Health & welfare	139,496	111,536	27,960
Parks & recreation	194,445	191,814	2,631
Debt service	907,922	816,039	91,883
Capital outlay & special warrants	948,970	1,768,082	(819,112)
Library	-	-	-
County	1,178,437	1,178,437	-
School districts	17,876,458	17,876,458	-
TOTAL EXPENDITURES	25,456,167	26,026,927	(570,760)
EXCESS OF REVENUES OVER EXPENDITURES	477,770	(141,897)	(619,667)
OTHER FINANCING SOURCES (USES):			
Operating transfers in	-	1,331,767	1,331,767
Operating transfers out	(727,228)	(750,022)	(22,794)
TOTAL OTHER FINANCING USES	(727,228)	581,745	1,308,973
EXCESS OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(249,458)	439,848	689,306
FUND BALANCE AT BEGINNING OF YEAR	1,868,970	1,868,970	-
FUND BALANCE AT END OF YEAR	\$ 1,619,512	\$ 2,308,818	\$ 689,306

TOWN OF STRATHAM, NEW HAMPSHIRE

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES – BUDGET (GAAP BASIS) AND ACTUAL
GENERAL AND SPECIAL REVENUE FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2012

	Special Revenue Fund Types		
	Budget	Actual	Variance Favorable (Unfavorable)
REVENUE:			
Taxes	\$ -	\$ -	\$ -
Intergovernmental sources	-	-	-
Local sources	-	25,702	25,702
Investments	-	-	-
TOTAL REVENUE	-	25,702	25,702
EXPENDITURES:			
General government	-	-	-
Public safety	-	-	-
Highway and streets	-	-	-
Sanitation	-	-	-
Health & welfare	-	-	-
Parks & recreation	-	-	-
Debt service	-	-	-
Capital outlay & special warrants	-	-	-
Library	371,627	420,716	(49,089)
County	-	-	-
School districts	-	-	-
Other	-	4,795	4,795
TOTAL EXPENDITURES	371,627	425,511	(44,294)
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(371,627)	(399,809)	(28,182)
OTHER FINANCING SOURCES (USES):			
Operating transfers in	371,627	370,436	(1,191)
Operating transfers out	-	-	-
TOTAL OTHER FINANCING SOURCES	371,627	370,436	(1,191)
EXCESS OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	-	(29,373)	(29,373)
FUND BALANCE AT BEGINNING OF YEAR	52,695	52,695	-
FUND BALANCE AT END OF YEAR	\$ 52,695	\$ 23,322	\$ (29,373)

TOWN OF STRATHAM, NEW HAMPSHIRE

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES – ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2012

	Fiduciary Fund Type Non-Expendable Trusts
REVENUES:	
New trusts	\$ 2,400
Realized and unrealized gain on investments	-
TOTAL REVENUES	2,400
EXPENDITURES	-
EXCESS REVENUES OVER EXPENDITURES	2,400
FUND BALANCE AT BEGINNING OF YEAR	388,302
FUND BALANCE AT END OF YEAR	\$ 390,702

TOWN OF STRATHAM, NEW HAMPSHIRE

COMBINED STATEMENT OF CASH FLOWS
ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2012

	Fiduciary Fund Type Non-Expendable Trusts
CASH FLOWS FROM OPERATING ACTIVITIES -	
Operating Income	\$ 14,484
NET CASH PROVIDED BY OPERATIONS	14,484
CASH FLOWS FROM INVESTING ACTIVITIES:	
Purchase of securities	(17,095)
Unrealized/realized gain on securities	6,002
NET CASH PROVIDED BY INVESTING ACTIVITIES	(11,093)
NET INCREASE IN CASH	3,391
CASH AT BEGINNING OF YEAR	52,990
CASH AT END OF YEAR	\$ 56,381

TOWN OF STRATHAM, NEW HAMPSHIRE

NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2012

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The financial statements of the Town of Stratham, New Hampshire, (the Town) have been prepared in conformity with generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant accounting policies.

A. Reporting Entity

The Town was incorporated in 1716 under the laws of the State of New Hampshire and operates under an elected three-member Board of Selectmen.

The Town meets the criteria established by the Government Accounting Standards Board (GASB) as a primary governmental entity for financial reporting purposes, and has determined that no entities met the required GASB 39 criteria for component units.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e. the statement of net assets and the statement of changes in net assets) report information on all non-fiduciary activities of the primary government. For the most part, the effect of inter-fund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or activity is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or activity and 2) grants and contributions that are restricted to meeting the operational or capital function of a particular function or activity. Taxes and other items not considered property, included among program revenues are reported instead as *general revenues*.

(Continued)

TOWN OF STRATHAM, NEW HAMPSHIRE

NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2012
(Continued)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide statements are reported using the *economic resources measurement focus and the accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus and the modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is made.

The following are the Town's governmental fund types:

General Fund - The General Fund is the general operating fund of the Town. All general appropriations that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges and the capital improvement costs that are not paid through other funds. Activities are generally financed through property taxes, motor vehicle registrations and other general revenue.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action. The funds included in this group include the operation of the public library.

Capital Projects Funds - The Capital Projects Fund accounts for the acquisition of land for, and the construction of, the new Safety Complex as approved by Town Meeting.

Expendable Trust - Expendable trusts are used to account for assets held in a trustee capacity. Expendable trusts (in which the corpus can be spent) are accounted for in a similar fashion to governmental fund types.

(Continued)

TOWN OF STRATHAM, NEW HAMPSHIRE

NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2012

(Continued)

D. Compensated Absences

Upon termination, employees are paid for all unused paid leave and compensatory time out of governmental funds. The related expenditure is recorded when due for payment. Accordingly, the Town has established a termination trust to pay unfunded compensation liabilities when incurred.

E. Accounting for Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in the governmental funds. Encumbrances outstanding at year end are reported as reservations of fund balance since they do not yet constitute expenditures or liabilities. There were no outstanding encumbrances at year end.

F. Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

G. Investments

Marketable equity securities and debt securities are classified as either held to maturity, trading, or available-for-sale. Debt securities classified as held-to-maturity should be reported in the balance sheet at amortized cost. Trading securities and available-for-sale securities are reported at fair value.

H. Budgetary Control

An annual appropriated budget is adopted for the Town's general fund. Budgets are prepared by department and character (salaries, utilities, supplies, etc.). The budget is voted on and enacted at the Town Meeting in the aggregate. The final budget is then presented to the Department of Revenue Administration for their review and approval of the tax rate. Certain limitations set by state statute must be adhered to before the rate is established. Since the budget is voted on in the aggregate the total becomes the legal level of control. Within this control level, the selectmen may transfer appropriations without further action from the Town.

(Continued)

TOWN OF STRATHAM, NEW HAMPSHIRE

NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2012
(Continued)

I. Capital Assets

Capital assets, which include property, plant, equipment and certain infrastructure assets, are reported in the governmental activities in the government-wide statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at their estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. The Town has only capitalized governmental infrastructure assets acquired since 2003. Depreciation is recorded on a straight-line basis over the estimated useful life of each asset. The estimated useful lives range from 5-50 years.

CHANGES IN FIXED ASSETS

For the Year Ended December 31, 2012

Governmental Activities:

	ASSETS			
	Balance 12-31-11	Additions	Retirements	Balance 12-31-12
Land	\$ 9,287,542	\$1,302,537	\$ -	\$10,590,079
Buildings and improvements	9,701,454	-	-	9,701,454
Roads	7,221,614	350,259	-	7,571,873
Equipment and vehicles	2,499,350	-	-	2,499,350
Totals	<u>\$28,709,960</u>	<u>\$1,645,627</u>	<u>\$ -</u>	<u>\$30,362,756</u>
	ACCUMULATED DEPRECIATION			
Buildings and improvements	\$ 1,385,112	\$266,457	\$ -	\$ 1,651,569
Roads	990,884	147,935	-	1,138,819
Equipment and vehicles	1,985,116	115,756	-	2,100,872
Totals	<u>\$ 4,361,112</u>	<u>\$530,148</u>	<u>\$ -</u>	<u>\$ 4,891,260</u>

During the year ended December 31, 2012 the Town spent \$1,768,082 in capital outlays and special warrants. Included in this amount was \$1,295,368 for conservation land easements. See page 30 for a breakdown of the current year capital outlay and special warrants.

(Continued)

TOWN OF STRATHAM, NEW HAMPSHIRE

NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2012
(Continued)

2. CASH AND CASH EQUIVALENTS:

The Town's cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

RSA 48:16 requires that all funds belonging to the Town be deposited in solvent banks within the state, except funds may be deposited in banks outside the state if such banks pledge and deliver collateral to the state treasurer of equal value as the funds deposited. There is no requirement of an in-state bank to collateralize deposits in excess of FDIC insurance.

3. ASSIGNED FUND BALANCE:

The balance in the general fund account - assigned fund balance - represents unexpended funds for current and previous years' special appropriations for the following purposes:

MC parking lot improvements	\$ 156,470
Water and sewer improvements	122,906
Cemetery improvements	61,753
Town center plan	54,600
Highway vehicle	52,680
Town history	51,185
Office technologies	39,683
Police vehicle	29,839
SHP Parking lot improvements	25,000
2014 Revaluation	25,000
Library computers	13,000
Reassessment	2,206
Town center signs	418
	<hr/>
	\$ 634,740

The balance in the trust funds represents unexpended capital reserve accounts established for the following:

Land conservation	\$ 98,236
Radio replacement	86,597
Fire department	3,152
	<hr/>
	\$187,985

4. TOTAL COLUMNS ON STATEMENTS - OVERVIEW:

Total columns on the Combined Statements are captioned "memorandum only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles.

(Continued)

TOWN OF STRATHAM, NEW HAMPSHIRE

NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2012

(Continued)

5. PROPERTY TAXES:

Property taxes are based on values assessed as of April 1, and are billed semi-annually. The taxes are normally due by July 1 and December 1, respectively, or thirty days subsequent to the mailing date, whichever is later. Taxes due and unpaid after the respective due date are subject to interest at 12%. The Town has an ultimate right to foreclose on property for which taxes have not been paid. Thirty days after the taxes become delinquent the tax collector can initiate the tax lien/sale procedure by notifying the taxpayer by certified mail that they have 32 days to pay the bill or a lien shall be recorded against the property at the Registrar of Deeds. Once such lien is placed, interest increases to 18%. If full redemption of such outstanding tax lien is not timely made within two years of the execution of the lien, including statutory interest and costs accrued thereon, a tax deed may be issued to the holder of such lien pursuant to RSA 80:38 or RSA 80:76, and disposed of as the deed holder shall determine within the limits outlined in RSA 80.

6. SPECIAL REVENUE CASH:

Special revenue cash consists of the following:

Road bonds	\$ 687,321
EMS	189,245
Recreation revolving fund	110,820
Police details	75,309
Fire protection fund	46,383
SHP Recreational revolving fund	33,813
SHPA recreation funds	15,740
Lindt impact	10,038
Heritage funds	17,129
Security deposits	4,851
Drug forfeiture funds	2,139
	<u>\$1,192,788</u>

7. CASH HELD IN TRUST:

In 2012, the Town began holding cash in trust related to the Stratham Fair. Fair cash consists of the following at December 31, 2012.

Operating	\$152,641
Capital improvements	38,077
Rainy day funds	23,528
	<u>\$214,246</u>

(Continued)

TOWN OF STRATHAM, NEW HAMPSHIRE

NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2012
(Continued)

8. CASH AND INVESTMENTS:

The Town's cash deposits and investments at December 31, 2012, are categorized by maturity date and by the level of risk assumed by the Town. The risk categories are defined as follows:

- (1) Insured or collateralized with securities held by the Town or its agent in Town's name;
- (2) Collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name;
- (3) Uncollateralized or uninsured for which securities are held by the financial institution's trust department or agent but not in the Town's name.

At December 31, 2012, the Town's deposits and investments consisted of the following:

	Categories			Total Cost	Market Value
	1	2	3		
Demand deposits	\$ 35,327	\$ -	\$ 11,972,926	\$ 12,008,253	\$ 12,008,253
Securities	-	-	417,065	417,065	564,667
New Hampshire Public Deposit and Investment Pool	-	496,410	-	496,410	496,410
	\$ 35,327	\$ 496,410	\$ 12,389,991	\$ 12,921,728	\$ 13,069,330

(Continued)

TOWN OF STRATHAM, NEW HAMPSHIRE

NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2012
(Continued)

9. RECONCILIATION OF BUDGET AS APPROVED AT TOWN MEETING TO GAAP BASIS BUDGET:

Total appropriations - Town Meeting	\$7,004,430
Add: Prior years' appropriations expended	
Cemetery improvements	10,747
Road construction	259
Highway vehicle	10,888
Library renovations	1,703
Municipal permitting	1,000
Playing field improvements	10,653
Reassessment	4,264
Office technologies	5,612
Computer replacement	6,118
Police vehicle replacement	161
Less: 2012 Appropriations carried forward	
Water and sewer improvements	(122,906)
Municipal center parking lot	(67,500)
Town history	(51,185)
Highway vehicle replacement	(50,000)
2014 Revaluation	(25,000)
SHP Parking lot improvements	(25,000)
Cemetery improvements	(25,000)
Town Center plan	(25,000)
Police vehicle replacement	(15,000)
Computer replacement	(9,698)
Library computers	(6,500)
Town center signs	(418)
	<u>\$6,632,628</u>

10. DUE TO SCHOOL DISTRICTS:

The school district assessments for the period July 1, 2012 through June 30, 2013 were \$9,248,421 for Exeter Regional Cooperative and \$8,628,037 for Stratham School. The School District assessments are paid in monthly installments. As of December 31, 2012 \$4,670,784 and \$4,290,000 was paid respectively, leaving a total balance of \$8,915,674 to be paid through June 30, 2013.

11. GENERAL LONG-TERM DEBT:

General governmental liabilities for retirement of long-term debts are accounted for in the general long-term debt group. Amounts due in future periods on long-term debt recorded in the account group are provided by appropriation each year.

(Continued)

TOWN OF STRATHAM, NEW HAMPSHIRE

NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2012
(Continued)

11. GENERAL LONG-TERM DEBT: *(Continued)*

At December 31, 2012, the general long-term debt of the Town consists of general obligation bonds with an original issue amount of \$5,000,000 for the acquisition and construction of major capital facilities for the safety complex, general obligation bonds with an original issue amount of \$140,000 for Gifford house renovations, and general obligation bonds with an original issue amount of \$4,444,000 for the construction of the fire house and purchase of conservation land. In addition, the Town has an outstanding debt for the purchase of conservation easement property in the amount of \$2,375,000. The total amount outstanding under these agreements at December 31, 2012 is \$8,957,000.

2007 Serial Bonds, with the first installment due in the amount of \$229,000, then annual installments of \$225,000 through 2016, decreasing to annual installments of \$220,000 through January, 2028 with scheduled interest increasing from 3.75% to 4.25% (4.0% in January, 2012). The amount outstanding under this bond at December 31, 2012 is \$3,540,000.

2003 Serial Bonds, due in annual installments of \$250,000 through January 2024, with scheduled interest increasing from 2.5% to 4.25% (3.5% in January 2012). The amount outstanding under this bond at December 31, 2012 is \$3,000,000.

2012 Serial Bonds, due in annual installments of \$120,000 through February 2028, decreasing to annual installments of \$115,000 through February, 2033 with scheduled interest ranging from 2.10% to 5.10%, with an effective interest rate of 2.38% over the term of the bond (2.10% in January, 2012). The amount outstanding under this bond at December 31, 2012 is \$2,375,000.

2006 Serial Bonds, due in annual installments of \$14,000 through December, 2015, with interest fixed at 4.75%. The amount outstanding under this bond at December 31, 2012 is \$42,000.

Principal payments with terms in excess of one year mature as follows:

December, 2012, payable January 2013	489,000
December, 2013	489,000
December, 2014	609,000
December, 2015	609,000
Beyond	6,761,000

12. RETIREMENT PLAN:

The Town contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multi-employer defined benefit pension plan administered by the NHRS Board of Trustees. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State Legislature. The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to the New Hampshire Retirement System, 54 Regional Drive, Concord, New Hampshire, 03301.

(Continued)

TOWN OF STRATHAM, NEW HAMPSHIRE

NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2012
(Continued)

12. RETIREMENT PLAN: *(Continued)*

Covered Police employees are required to contribute 11.55% of their covered salary, while General employees are required to contribute 7.0% of their covered salary; both contributions are mandatory payroll deductions. The Town is required to contribute at an actuarially determined rate. The Town's contribution rates for 2012 payroll were 19.95% for Police employees and 8.80% for General employees. The Town contributed 100% of the employer cost for both Police and General employees in accordance with RSA 100-A:16, II as amended on August 11, 2011, totaling \$215,874, equal to the required contributions for the year.

TOWN OF STRATHAM, NEW HAMPSHIRE

REQUIRED SUPPLEMENTARY INFORMATION

DETAILED STATEMENT OF GENERAL FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE – BUDGET (GAAP BASIS) AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2012

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:			
TAXES:			
Property	\$ 23,146,612	\$ 23,144,377	\$ (2,235)
Land use change	255,200	255,200	-
Yield tax	1,231	1,231	-
	<u>23,403,043</u>	<u>23,400,808</u>	<u>(2,235)</u>
INTERGOVERNMENTAL SOURCES:			
Shared revenues-state	324,069	323,198	(871)
Highway subsidies-state	151,529	151,529	-
Police grants-federal	-	-	-
Conservation & other-state	-	23,062	23,062
	<u>475,598</u>	<u>497,789</u>	<u>22,191</u>
LOCAL SOURCES:			
Police department	-	20,012	20,012
Motor vehicle registrations	1,260,000	1,335,826	75,826
Franchise fee	133,371	133,371	-
Interest on deposits	2,000	2,232	232
Rent & sale of town property	200,000	79,553	(120,447)
Permits, filing fees	30,000	44,009	14,009
Dog licenses	9,000	7,572	(1,428)
Building permits	90,000	82,791	(7,209)
Interest & penalties on taxes	80,000	165,162	85,162
Income from departments	220,751	103,271	(117,480)
Reimbursements & other	20,000	12,634	(7,366)
	<u>2,045,122</u>	<u>1,986,433</u>	<u>(58,689)</u>
TOTAL REVENUES	<u>\$ 25,923,763</u>	<u>\$ 25,885,030</u>	<u>\$ (38,733)</u>

(Continued)

TOWN OF STRATHAM, NEW HAMPSHIRE

REQUIRED SUPPLEMENTARY INFORMATION

DETAILED STATEMENT OF GENERAL FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE – BUDGET (GAAP BASIS) AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2012

(Continued)

	Budget	Actual	Variance Favorable (Unfavorable)
EXPENDITURES:			
GENERAL GOVERNMENT:			
Executive	\$ 168,916	\$ 171,053	\$ (2,137)
Election, registration, and vital statistics	13,000	12,363	637
Financial administration	393,503	382,838	10,665
Legal	40,000	10,918	29,082
Personnel administration	835,898	819,415	16,483
Planning and zoning	214,029	224,104	(10,075)
General government buildings	144,215	128,077	16,138
Cemeteries	31,900	25,670	6,230
Insurance	78,391	71,767	6,624
Abatements/refunds	149,380	104,751	44,629
	<u>2,069,232</u>	<u>1,950,956</u>	<u>118,276</u>
PUBLIC SAFETY:			
Police	893,180	845,159	48,021
Fire	137,830	132,121	5,709
Dispatch service	1,500	770	730
Emergency management	27,740	12,138	15,602
	<u>1,060,250</u>	<u>990,188</u>	<u>70,062</u>
HIGHWAYS & STREETS:			
Town maintenance	576,841	511,056	65,785
Public works commission	11,500	185	11,315
Street lights	7,500	7,705	(205)
	<u>595,841</u>	<u>518,946</u>	<u>76,895</u>
SANITATION:			
Trash pick-up	634,496	624,471	10,025
HEALTH & WELFARE:			
General assistance	30,000	2,331	27,669
Health department	47,896	47,896	-
Water treatment	-	-	-
Animal control	600	575	25
Mosquito control	61,000	60,734	266
	<u>139,496</u>	<u>111,536</u>	<u>27,960</u>
PARKS & RECREATION:			
Parks	75,245	78,258	(3,013)
Recreation	99,250	99,763	(513)
Patriotic	1,700	1,911	(211)
Heritage & other	18,250	11,882	6,368
	<u>194,445</u>	<u>191,814</u>	<u>2,631</u>

(Continued)

TOWN OF STRATHAM, NEW HAMPSHIRE

REQUIRED SUPPLEMENTARY INFORMATION

DETAILED STATEMENT OF GENERAL FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE – BUDGET (GAAP BASIS) AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2012

(Continued)

	Budget	Actual	Variance Favorable (Unfavorable)
EXPENDITURES (Continued):			
DEBT SERVICE:			
Bond principal	560,500	489,000	71,500
Interest-long term	278,075	278,062	13
Interest-short term	69,347	48,977	20,370
	<u>907,922</u>	<u>816,039</u>	<u>91,883</u>
CAPITAL OUTLAY & SPECIAL WARRANTS:			
Conservation easement	1,364,680	1,295,368	69,312
Town center sign	8,000	7,582	418
Financial software	30,000	30,000	-
Computers	10,000	6,429	3,571
Office technology	-	6,612	(6,612)
Water and sewer study	125,000	2,094	122,906
Reassessment	-	4,264	(4,264)
Highway reconstruction	200,000	350,259	(150,259)
Highway vehicle	50,000	11,049	38,951
Playing field improvements	8,000	18,588	(10,588)
Highway equipment	10,500	9,218	1,282
Town history	55,000	3,815	51,185
Municipal improvements	50,000	12,057	37,943
Cemetery improvements	25,000	10,747	14,253
	<u>1,936,180</u>	<u>1,768,082</u>	<u>168,098</u>
COUNTY	<u>1,178,437</u>	<u>1,178,437</u>	<u>-</u>
SCHOOL DISTRICT	<u>17,876,458</u>	<u>17,876,458</u>	<u>-</u>
TOTAL EXPENDITURES	<u>26,592,757</u>	<u>26,026,927</u>	<u>565,830</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>(668,994)</u>	<u>(141,897)</u>	<u>527,097</u>
OTHER FINANCING SOURCES (USES)			
Operating transfers-in	601,519	1,331,767	730,248
Operating transfers-out	<u>(727,228)</u>	<u>(750,022)</u>	<u>(22,794)</u>
TOTAL OTHER SOURCES (USES)	<u>(125,709)</u>	<u>581,745</u>	<u>707,454</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	<u>(794,703)</u>	<u>439,848</u>	<u>1,234,551</u>
FUND BALANCE AT BEGINNING OF YEAR	<u>1,868,970</u>	<u>1,868,970</u>	<u>-</u>
FUND BALANCE AT END OF YEAR	<u>\$ 1,074,267</u>	<u>\$ 2,308,818</u>	<u>\$ 1,234,551</u>



VITAL STATISTICS

BIRTHS REGISTERED IN STRATHAM FOR YEAR ENDING DECEMBER 31, 2013

CHILD'S NAME	BIRTH DATE	BIRTH PLACE (NH)	FATHER'S NAME	MOTHER'S NAME
CARBONNEAU, VIOLET RAE	1/8/13	PORTSMOUTH	CARBONNEAU, CHRIS	CARBONNEAU, HANNAH
CAPONE, KENDALL REESE	4/8/13	PORTSMOUTH	CAPONE, PATRICK	CAPONE, REBECCA
ANTONAKAKIS, HOLLAND ANGELA	4/17/13	PORTSMOUTH	ANTONAKAKIS, JOHN	ANTONAKAKIS, JENNIFER
NADEAU, HOLDEN GARRETT	4/25/13	EXETER	NADEAU, HEATH	SLEMP, ALEXANDRA
BOURASSA, NATALIE ANN	5/27/13	PORTSMOUTH	BOURASSA, NICHOLAS	BOURASSA, CHELSEA
FLAIM, CAMDEN HAVELL FRANCIS	6/5/13	PORTSMOUTH	FLAIM, ERIC	FRANCIS, MARCI
TALLONE, WILLIAM VINCENT	6/9/13	EXETER	TALLONE, MICHAEL	TALLONE, CATHERINE
DUNHAM, ZACHARY MICHAEL	6/10/13	PORTSMOUTH	DUNHAM, JOHN	DUNHAM, WENDY
DAUGHAN, BRENDAN PATRICK	6/12/13	PORTSMOUTH	DAUGHAN, ANDREW	DAUGHAN, KATHLEEN
MOISAN, CHARLES DAVID	7/1/13	DOVER	MOISAN, ANDREW	MOISAN, JESSICA
BRENSINGER, LANDON RANDALL	7/11/13	EXETER	BRENSINGER, CAMON	BRENSINGER, CAITLIN
SIFFERLEN, HADLEY SHEA	9/9/13	PORTSMOUTH	SIFFERLEN, BRIAN	SIFFERLEN, JESSICA
HEGNER-FRENCH, CHLOE ARDEN	9/20/13	STRATHAM	HEGNER, LYNNE	FRENCH, MARGAUX
CHESLEY, NATHANIEL ROBERT	9/26/13	PORTSMOUTH	CHESLEY, BENJAMIN	BARTLETT, KERRY
LATIMER, COLLIN FRANCIS	10/6/13	PORTSMOUTH	LATIMER, ZACHARY	LATIMER, KATHLEEN
FAUST, PATRICK JOHNS	10/18/13	PORTSMOUTH	FAUST II, RAYMOND	FAUST, KATHARINE
PENNINGTON, EMERSON MARIE	10/22/13	PORTSMOUTH	PENNINGTON, MATTHEW	PENNINGTON, JESSICA
NUTTING, RILEY ROSE	11/27/13	DOVER	NUTTING, CHRISTOPHER	NUTTING, ANDREA
SPARKS, DILLON ROBERT	12/5/13	EXETER	SPARKS, JOSHUA	SPARKS, ERIN
WARNER, WILLIAM PAUL	12/30/13	PORTSMOUTH	WARNER, CHRISTOPHER	WARNER, AMY

DEATH REPORT FOR THE YEAR ENDING DECEMBER 31, 2013

DATE OF		DEATH			FATHER'S NAME		MOTHER'S NAME	
DECEDENT'S NAME	DEATH	PLACE OF DEATH	FATHER'S NAME	MOTHER'S NAME				
HOWARD, JOAN	1/4/2013	EXETER	BAUER, ERNEST	PULSIFER, PAULINE				
NESOM, NELLA	1/12/2013	PORTSMOUTH	VELONA, ALFREDO	MALFREDO, ROSE				
BELL JR, JOHN	1/26/2013	PORTSMOUTH	BELL SR, JOHN	WORTMAN, GRETA				
WALSH, JOHN	2/7/2013	EXETER	WALSH, JOSEPH	JOHNSON, CATHERINE				
CASWELL JR, CHARLES	2/13/2013	KEENE	CASWELL, CHARLES	REARDON, MARY				
COURCHENE, ALBERT	3/11/2013	STRATHAM	COURCHENE, ALBERT	ROBATHAM, MONA				
PAUL, RICHARD	3/11/2013	STRATHAM	PAUL, HIRAM	BERRY, AGNES				
MACRAE, ROBIN	3/23/2013	STRATHAM	HURLEY, JOHN	BULLERWELL, ELIZABETH				
MOYNAHAN, JOAN	4/6/2013	PORTSMOUTH	MILLS, JOHN	KEENE, PEARL				
SPARLING, JEAN	4/9/2013	HAMPTON	SIMPSON, DAVID	GATIE, ETHEL				
PAROLISI, VINCENT	4/16/2013	STRATHAM	PAROLISI, JAMES	TESTA, SANTA				
ROWE, CHRISTOPHER SR.	4/27/2013	STRATHAM	ROWE, JAMES	GADD, FRANCES				
HOVEY, JASON	4/30/2013	STRATHAM	HOVEY, DALE	REEVES, KRISTI				
HILL, NANCY	5/5/2013	STRATHAM	MOORE, FRANCIS	BARTLETT, LAURA				
LAROCHE, JOSEPH	5/19/2013	PORTSMOUTH	LAROCHE, HONORE	LANOUE, ALIDA				
BAUER, JOSEPH	5/19/2013	DOVER	BAUER, JOSEPH	MCFALDA, GLORYANN				
WALKER SR, RALPH	5/23/2013	FREMONT	WALKER SR, GEORGE	JAMES, VELMA				
VEGA, CINDY	5/27/2013	DOVER	WILLIAMS, WILLIAM	THOMAS, BEVERLY				
MERCHANT, MARION	7/7/2013	DOVER	FRITZ, WALTER	HALL, RUTH				
CHAMBERS, RUTH	7/17/2013	HAMPTON	INGLIS, RALPH	VANHORN, ELSIE				
VRETTOS, PETER	8/5/2013	EXETER	VRETTOS, LEONIDAS	KARABELAS, ANNE				
BUCK, ROBIN	8/12/2013	STRATHAM	SWINDELLS, ROBERT	ABBOTT, LOIS				
ORDUNG, MARK	8/24/2013	STRATHAM	ORDUNG, CURTIS	DUDLEY, ARLENE				
LANG, JOAN	8/28/2013	EXETER	JOHNSON, WILHELM	JACKSON, LILA				
WOOD, MELISSA	9/19/2013	BOSTON	WOOD, DOUGLAS	ANDREWS, KIM				
EHLEN, HILLARY	10/7/2013	GREENLAND	SMITH, BOWEN	SIMMONS, JANET				
FAULKNER, CHARLES	11/3/2013	STRATHAM	FAULKNER, CHARLES	GILSTRAP, VERNICE				
JOY, JUDITH	11/12/2013	EXETER	BOURASSA, DONALD	BRYANT, PRISCILLA				
MARCHANT, ROBERT	11/19/2013	STRATHAM	MARCHANT, JOHN	MCMILLAN, SOPHIA				
ELLIS, CLAIRE	12/10/2013	STRATHAM	DOYLE JR, JOHN	SIROIS, ELAINE				
NAY, CATHERINE	12/24/2013	EXETER	WISE, FRED	WOODRUFF, ELLA				

MARRIAGES REPORTED FOR YEAR ENDING DECEMBER 31, 2013

PERSON A'S NAME	PERSON A'S RESIDENCE	PERSON B'S NAME	PERSON B'S RESIDENCE	TOWN OF ISSUANCE	PLACE OF MARRIAGE	DATE OF MARRIAGE
RANDOLPH, JOHN E	STRATHAM, NH	GUTORSKI, ALEKSANDRA I	STRATHAM, NH	DURHAM	DURHAM	2/7/2013
LACHAPELLE, MELISSA A	STRATHAM, NH	KASPARIAN, THOMAS G	HAVERHILL, MA	STRATHAM	NEW HAMPTON	5/18/2013
MCLAUGHLIN, JOHN B	STRATHAM, NH	FINK, JANELLE L	EASTON, KS	STRATHAM	STRATHAM	5/23/2013
DUMONT, SEBASTIAN M	STRATHAM, NH	HUSSEY, LAURA L	STRATHAM, NH	STRATHAM	STRATHAM	5/25/2013
WARNER, IAN M	STRATHAM, NH	ARNOLD, SARA L	STRATHAM, NH	STRATHAM	STRATHAM	7/14/2013
FARLAND, KENNETH C	STRATHAM, NH	JONES, BRANDY L	EXETER, NH	STRATHAM	STRATHAM	8/13/2013
HUBBARD, HENRY A	HAMPTON, NH	TOBIN, HEIDI M	STRATHAM, NH	HAMPTON	PORTSMOUTH	9/7/2013
CUTHBERT, BENJAMIN T	STRATHAM, NH	DONOHUE, JESSICA H	STRATHAM, NH	STRATHAM	PORTSMOUTH	9/7/2013
CROW, JOSHUA D	STRATHAM, NH	VROOMAN, CHRISTINE M	STRATHAM, NH	STRATHAM	STRATHAM	10/13/2013
MILLER II, RICHARD W	STRATHAM, NH	TUCCI ERICA	RAYMOND, NH	STRATHAM	PORTSMOUTH	10/26/2013
POMERLEAU, DALE E	STRATHAM, NH	MCCAFFERY, KATHLEEN A	EXETER, NH	STRATHAM	PORTSMOUTH	12/7/2013
FITZPATRICK, KATE L	STRATHAM, NH	DROWN, NATHAN A	STRATHAM, NH	STRATHAM	STRATHAM	12/20/2013

ANNUAL REPORTS

For the school year ending June 28, 2013
With the Proposed 2014-2015 Budgets

OF

STRATHAM SCHOOL DISTRICT
STRATHAM NEW HAMPSHIRE

COOPERATIVE SCHOOL DISTRICT
(EXETER REGION / ERCSD)

AND

SCHOOL ADMINISTRATIVE UNIT #16
(SAU 16)

MARCH 2014

STRATHAM SCHOOL DISTRICT
Grades Pre-School through 5th for Stratham School District

Stratham School Board

Heidi Hanson, Chair	Term expires 2015
Travis Thompson, Vice Chair	Term expires 2015
Bob O'Sullivan	Term expires 2014
Eric von der Linden	Term expires 2014
Everett Lamm	Term expires 2016

Moderator

David Emanuel	Term expires 2016
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Clerk

Mikki Deschaine	Term expires 2015
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Treasurer

Patty Lovejoy	Term expires 2016
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Stratham Memorial School

Tom Foshier – Principal	Elizabeth LaCasse – Nurse
Rebecca Ruel – Vice Principal	Plodzick & Sanderson – Auditor

COOPERATIVE SCHOOL DISTRICT / Exeter Region (ERCSD)

Grades 6th through 12th for: Brentwood, Exeter, East Kingston, Kensington, Newfields and Stratham

Cooperative School Board

Kate Segal, Chair	Exeter term expires 2014
Dave Miller, Vice Chair	East Kingston term expires 2014
Maggie Bishop	Exeter term expires 2015
Darrell Chichester	Exeter term expires 2016
Kathryn Clark	Kensington term expires 2014
Linda Garey	Brentwood term expires 2016
Alicia Heslop	Newfields term expires 2015
Helen Joyce	Stratham term expires 2015
Mark Portu	Stratham term expires 2014

Moderator

Kate Miller	Term expires 2014
-------------------	-------------------

Clerk

Sue Bendroth	Appointed position
--------------------	--------------------

Treasurer

Luke Breton	Appointed position
-------------------	--------------------

SCHOOL ADMINISTRATIVE UNIT 16

Superintendent services for school districts of:

Brentwood, Cooperative (ERCSD), Exeter, East Kingston Kensington, Newfields and Stratham

Michael A. Morgan
Superintendent of Schools

Paul A. Flynn
Associate Superintendent

Sandra MacDonald
Assistant Superintendent

Esther A. Asbell
Assistant Superintendent

Carol Y. Andre
Special Education Administrator

Amy R. Ransom
Business Administrator

**SCHOOL WARRANT 2014
STRATHAM SCHOOL DISTRICT
STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District of the Town of Stratham, County of Rockingham, State of New Hampshire, qualified to vote upon District affairs:

You are hereby notified to meet at the Stratham Memorial School in said District on Friday, the seventh (7th) day of March, 2014, at seven o'clock in the evening (7:00 pm) to act on the following subjects:

1. To see if the School District will vote to raise and appropriate the sum of \$10,365,229 for the support of the schools, for payment of salaries of School District officials and agents, and for payment of the statutory obligations of the School District. This article does not include appropriations voted in other warrant articles. The School Board recommends this appropriation by a vote of 5 for and 0 against. (Majority Vote Required)
2. To see if the School District will vote to remove the limitation placed on the Special Education Trust Fund previously established in 2009; such change would allow the fund to exceed the \$300,000 (including interest) limitation placed on it. The School Board recommends this article by a vote of 5 for and 0 against. (Majority Vote Required)
3. To see if the School District will vote to raise and appropriate \$100,000 to be added to the Special Education Trust Fund previously established in 2009. The School Board recommends this appropriation by a vote of 5 for and 0 against. (Majority Vote Required)
4. To see if the School District will vote to raise and appropriate the sum of \$25,000 to be added to the Maintenance Trust Fund previously established in 2009, up to an amount not to exceed a balance of \$500,000. This sum to come from June 30, 2014 surplus fund balance available for transfer on July 1, 2014. No amount to be raised from taxation. The School Board recommends this appropriation by a vote of 5 for and 0 against. (Majority Vote Required)
5. To hear reports of Agents, Auditors, Committees, or Officers heretofore chosen and pass any vote relating thereto.
6. To transact any other business which may legally come before this meeting.

Given under our hands at said Stratham on this 6 day of February 2014.

STATE OF NEW HAMPSHIRE

TRUE COPY OF WARRANT – ATTEST:

STRATHAM SCHOOL BOARD

Robert E. O'Sullivan Jr.
2M
Heidi H.
James J.
Samuel

**SCHOOL WARRANT 2014
STRATHAM SCHOOL DISTRICT
STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District of the Town of Stratham, County of Rockingham, State of New Hampshire, qualified to vote upon District affairs:

You are hereby notified to meet at the Municipal Center in said District on the eleventh (11th) day of March, 2014 between the hours of eight o'clock in the morning (8:00 AM) and eight o'clock in the evening (8:00 PM) to act on the following subjects:

1. To choose two (2) Members of the School Board for the ensuing three (3) years.

Given under our hands at said Stratham on this 6th day of February, 2014.

STATE OF NEW HAMPSHIRE

TRUE COPY OF WARRANT – ATTEST:

STRATHAM SCHOOL BOARD

Robert E. O'Sullivan Jr.

[Signature]

Heide H

[Signature]

[Signature]



SCHOOL BUDGET FORM

(RSA 21-J:34)

Appropriations and Estimates of Revenue for the Fiscal Year from **July 1, 2014 to June 30, 2015**

Form Due Date: **20 days after meeting**

Instructions

This form was posted with the warrant on:

2-7-14

1. Use this form to list **ALL APPROPRIATIONS** in the appropriate "Recommended" and "Not Recommended" fields. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

http://www.revenue.nh.gov/munc_prop/municipalservices.htm

ENTITY'S INFORMATION ?

School District:

Stratham

431S

Municipalities Served:

Stratham

SCHOOL BOARD MEMBERS ?

-	First Name:	Heidi	Last Name:	Hanson
-	First Name:	Travis	Last Name:	Thompson
-	First Name:	Robert	Last Name:	O'Sullivan
-	First Name:	Erik	Last Name:	von der Linden
-	First Name:	Everett	Last Name:	Lamm
<input type="button" value="Add Board Member"/>				



APPROPRIATIONS							
INSTRUCTION ?	Account #	Purpose of Appropriations (RSA 323, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
	1100-1199	Regular Programs ?	Add Warrant Article - 1	\$3,353,743	\$3,371,753	\$3,604,714	
	1200-1299	Special Programs ?	Add Warrant Article - 1	\$1,198,649	\$1,292,432	\$1,255,314	
	1300-1399	Vocational Programs ?	Add Warrant Article - 1			\$1,255,314	
	1400-1499	Other Programs ?	Add Warrant Article - 1	\$1,500	\$3,023	\$3,648	
	1500-1599	Non-Public Programs ?	Add Warrant Article - 1			\$3,648	
	1600-1699	Adult/Continuing Ed. Programs ?	Add Warrant Article - 1				
	1700-1799	Comm./Jr. College Ed. Programs ?	Add Warrant Article - 1				
	1800-1899	Community Service Programs ?	Add Warrant Article - 1				
	Instruction Subtotal			\$4,553,892	\$4,667,208	\$4,863,676	



SUPPORT SERVICES ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
2000-2199	Student Support Services ?	Add Warrant Article - 1	\$672,678	\$701,016	\$730,638	
2200-2299	Instructional Staff Services ?	Add Warrant Article - 1	\$400,631	\$483,174	\$453,653	
Support Services Subtotal				\$1,073,309	\$1,184,291	

GENERAL ADMINISTRATION ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
2310 (840)	School Board Contingency ?	Add Warrant Article - 1				
2310-2319	Other School Board ?	Add Warrant Article - 1	\$57,576	\$33,500	\$33,500	
General Administration Subtotal				\$33,500	\$33,500	

EXECUTIVE ADMINISTRATION ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
2320 (310)	SAU Management Services ?	Add Warrant Article - 1	\$212,500	\$211,512	\$234,886	
2320-2399	All Other Administration ?	Add Warrant Article - 1			\$234,886	



New Hampshire
Department of
Revenue Administration

**2014
MS-26**

2400-2499	School Administration Service ?	Add Warrant Article -	1	\$312,606	\$361,830	\$398,321	
2500-2599	Business ?	Add Warrant Article -				\$398,321	
2600-2699	Plant Operation & Maintenance ?	Add Warrant Article -	1	\$387,935	\$452,932	\$562,447	
2700-2799	Student Transportation ?	Add Warrant Article -	1	\$385,389	\$398,058	\$354,362	
2800-2999	Support Service, Central & Other ?	Add Warrant Article -	1	\$2,147,885	\$2,440,477	\$2,476,413	
Executive Administration Subtotal				\$3,446,315	\$3,864,809	\$4,026,429	

NON-INSTRUCTIONAL SERVICES ?							
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)	
3100	Food Service Operations ?	Add Warrant Article -		\$203,104	\$208,333		
3200	Enterprise Operations ?	Add Warrant Article -			\$208,333		
Non-Instructional Services Subtotal				\$203,104	\$208,333		



New Hampshire
Department of
Revenue Administration

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FACILITIES ACQUISITION AND CONSTRUCTION ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4100	Site Acquisition ?	Add Warrant Article -				
4200	Site Improvement ?	Add Warrant Article -	\$18,263	\$11,200	\$49,000	
4300	Architectural/Engineering ?	Add Warrant Article -			\$49,000	
4400	Educational Specification Development ?	Add Warrant Article -				
4500	Building Acquisition/Construction ?	Add Warrant Article -				
4600	Building Improvement Services ?	Add Warrant Article -				
4900	Other Facilities Acq. & Construction ?	Add Warrant Article -				
Facilities Acquisition and Construction Subtotal			\$18,263	\$11,200	\$49,000	



New Hampshire
Department of
Revenue Administration

**2014
MS-26**

OTHER OUTLAYS (5000-5999) ?							
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)	
5110	Debt Service - Principal ?	Add Warrant Article -					
5120	Debt Service - Interest ?	Add Warrant Article -					
Other Outlays Subtotal							

FUND TRANSFERS ?							
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)	
5220-5221	To Food Service ?	Add Warrant Article -					
5222-5229	To Other Special Revenue ?	Add Warrant Article -					
5230-5239	To Capital Projects ?	Add Warrant Article -					
5254	To Agency Funds ?	Add Warrant Article -					
5300-5399	Intergovernmental Agency Alloc. ?	Add Warrant Article -					



New Hampshire
Department of
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MS-26**

Supplemental Appropriation ⑦	Add Warrant Article				
Deficit Appropriation	Add Warrant Article				
Fund Transfers Subtotal					
Operating Budget Total				\$9,964,011	\$10,365,229



SPECIAL WARRANT ARTICLES ?

Special warrant articles are defined in RSA 32:3, VI, as: 1) appropriations in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

Account #	Purpose of Appropriations (RSA 32:3, VI)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Enacting FY (Recommended)	Appropriations Enacting FY (Not Recommended)
5251	To Capital Reserves ?	Add Warrant Article -				
5252	To Expendable Trust ?	Add Warrant Article		\$175,000	\$125,000	
	Special Education Trust Fund	-			\$100,000	
	Maintenance Trust Fund	-			\$25,000	
5253	To Non-Expendable Trust ?	Add Warrant Article				
		-				
	Additional Special Articles ?	Add Warrant Article				
		-				
Special Articles Recommended				\$175,000	\$125,000	



INDIVIDUAL WARRANT ARTICLES ?

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be: 1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

Account #	Purpose of Appropriations (RSA 323: V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
	Individual Articles (describe below)	Add Warrant Article				
		-				
Individual Articles Recommended						

You have reached the end of the Appropriations Section. Please review the this section for accuracy, then move on to the Revenues Section.



New Hampshire
Department of
Revenue Administration

**2014
MS-26**

REVENUES					
FROM LOCAL SOURCES ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
1300-1349	Tuition ?	Add Warrant Article	\$4,250	\$5,000	\$4,250
		-			\$4,250
1400-1449	Transportation Fees ?	Add Warrant Article			
		-			
1500-1599	Earnings on Investments ?	Add Warrant Article	\$460	\$500	\$450
		-			\$450
1600-1699	Food Service Sales ?	Add Warrant Article		\$163,104	\$168,333
		-			\$168,333
1700-1799	Student Activities ?	Add Warrant Article			
		-			
1800-1899	Community Services Activities ?	Add Warrant Article			
		-			
1900-1999	Other Local Sources ?	Add Warrant Article	\$89	\$6,350	\$1,000
		-			\$1,000
Local Sources Subtotal			\$4,799	\$174,954	\$174,033



New Hampshire
Department of
Revenue Administration

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FROM STATE SOURCES ?						
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year	
3210	School Building Aid ?	Add Warrant Article -				
3215	Kindergarten Building Aid ?	Add Warrant Article -				
3220	Kindergarten Aid ?	Add Warrant Article -				
3230	Catastrophic Aid ?	Add Warrant Article -	\$17,146	\$4,395	\$4,000	
3240-3249	Vocational Aid ?	Add Warrant Article -			\$4,000	
3250	Adult Education ?	Add Warrant Article -				
3260	Child Nutrition ?	Add Warrant Article -		\$3,000	\$3,000	
3270	Driver Education ?	Add Warrant Article -				
3290-3299	Other State Sources ?	Add Warrant Article -				
State Sources Subtotal			\$17,146	\$7,395	\$7,000	



New Hampshire
Department of
Revenue Administration

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MS-26**

FROM FEDERAL SOURCES ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
4100-4539	Federal Program Grants ?	Add Warrant Article			
		-			
4540	Vocational Education ?	Add Warrant Article			
		-			
4550	Adult Education ?	Add Warrant Article			
		-			
4560	Child Nutrition ?	Add Warrant Article		\$37,000	\$37,000
		-			\$37,000
4570	Disabilities Programs ?	Add Warrant Article			
		-			
4580	Medicaid Distribution ?	Add Warrant Article	\$56,863	\$14,000	\$10,000
		-			\$10,000
4590-4999	Other Federal (except 4810) ?	Add Warrant Article			
		-			
4810	Federal Forest Reserve ?	Add Warrant Article			
		-			
Federal Sources Subtotal			\$56,863	\$51,000	\$47,000



New Hampshire
Department of
Revenue Administration

**2014
MS-26**

OTHER FINANCING SOURCES ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
5110-5139	Sale of Bonds or Notes ?	Add Warrant Article			
		-			
5221	Trans from Food Service-Spec Rev Fund ?	Add Warrant Article			
		-			
5222	Transfer from Other Spc Rev Funds ?	Add Warrant Article			
		-			
5230	Transfer from Capital Project Funds ?	Add Warrant Article			
		-			
5251	Transfer from Capital Reserve Funds ?	Add Warrant Article			
		-			
5252	Transfer from Expendable Trust Funds ?	Add Warrant Article			
		-			
5253	Trans. from Non-Expend. Trust Funds ?	Add Warrant Article			
		-			
5300-5699	Other Financing Sources ?	Add Warrant Article			
		-			
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ = NET RAN ?				
		Add Warrant Article			
		-			



New Hampshire
Department of
Revenue Administration

**2014
MS-26**

Supplemental Appropriation (Contra)	Add Warrant Article			
	-			
Voted From Fund Balance	Add Warrant Article		\$75,000	\$25,000
	-			\$25,000
Fund Balance to Reduce Taxes	Add Warrant Article		\$229,896	\$225,000
	-			\$225,000
Other Financing Sources Subtotal			\$304,896	\$250,000
Total Estimated Revenue & Credits		\$78,808	\$538,245	\$478,033



BUDGET SUMMARY

	Current Year	Ensuing Year
Operating Budget Appropriations Recommended	\$9,964,011	\$10,365,229
Special Warrant Articles Recommended	\$175,000	\$125,000
Individual Warrant Articles Recommended		
TOTAL Appropriations Recommended	\$10,139,011	\$10,490,229
Less: Amount of Estimated Revenues & Credits	\$538,245	\$478,033
Less: Amount of State Education Tax/Grant	\$709,811	\$775,340
Estimated Amount of Local Taxes to be Raised For Education	\$8,890,955	\$9,236,856



New Hampshire
Department of
Revenue Administration

**2014
MS-26**

Stratham (431S)

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Amy

Preparer's Last Name

Ransom

Preparer's Signature and Title

☐ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

Feb 5, 2014

Date

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board Member's Signature and Title

School Board Member's Signature and Title

School Board Member's Signature and Title

School Board Member's Signature and Title

School Board Member's Signature and Title

School Board Member's Signature and Title

School Board Member's Signature and Title

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School Board Member's Signature and Title

Submit

Print

Please save and e-mail the completed PDF form to your Municipal Account Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerlarneau: shelly.gerlarneau@dra.nh.gov
- Jean Samms: jean.samms@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

**NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487**



Stephen D. Plodzik, PA

Edward T. Perry, CPA

James A. Sojka, CPA

Sheryl A. Pratt, CPA

February 4, 2014

To the Members of the School Board
Stratham School District
30 Linden Street
Exeter, NH 03833

Dear Members of the Board:

Melodie A. Frazer, CPA

Michael J. Campo, CPA

Kathryn C. Sanders, CPA

Donna M. LaClair, CPA*

Ashley J. Miller, CPA

Tyler A. Paine, CPA

Kyle G. Gingras, CPA

We have audited the financial statements of the governmental activities, major fund, and the aggregate remaining fund information of Stratham School District for the year ended June 30, 2013. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and OMB Circular A-133), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 31, 2012. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Stratham School District are described in Note 1 to the financial statements. As described therein, the Town changed accounting policies related to financial reporting by adopting Governmental Accounting Standards Board (GASB) Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, as well as Statement No. 65, *Items Previously Reported as Assets and Liabilities*, in 2013.

We noted no transactions entered into by the School District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the government-wide financial statements were:

Management's estimate of the useful lives of capital assets is based on historical information and guidance provided by the industry. We evaluated the key factors and assumptions used to develop the useful lives of capital assets in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the other postemployment benefit liability is based on actuarial valuation report. We evaluated the key factors and assumptions used to develop the other postemployment benefit liability in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

PLODZIK & SANDERSON
Professional Association / Accountants & Auditors

107 North Main Street • Concord • New Hampshire • 03301-5005 • (603) 225-6996 • Fax: (603) 225-6990

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management.

Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We will be requesting certain representations from management that will be included in the management representation letter that will be forthcoming, upon completion of the audit.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

During our review of disbursements, we detected two instances where a purchase order was not issued but should have been based on the purchasing policy currently in place. We recommend that the School District's purchasing policy be properly implemented and followed. In addition, we detected two instances where invoices were missing from the Doc-Star system or weren't legible within the system. Further, we noted instances where the purchase order was dated after the invoice date. We recommend that there be a formal review of invoices that are scanned into the Doc-Star system to ensure accuracy and completeness of the School District's electronic records. Lastly, three instances were identified in which the invoice was not paid timely. It is recommended that invoices be paid in a timely manner, in accordance with the School District's purchasing policy, to ensure accuracy within the accounting records within the proper accounting period.

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Stratham School Board and management of the Stratham School District and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,



PLODZIM & SANDERSON
Professional Association



The school year for 2012 - 2013 ended on June 20th – eight days later than originally scheduled due to several weather-related school cancellations. On that last day – just as on the first day of school and every day in between – our dedicated administrators, professional educators and staff members at Stratham Memorial School were energetic and enthusiastic in delivering a top notch educational experience to each and every student.

Enrollment at the end of 2013 was 618 students. Some of Stratham’s neighboring communities are seeing reduced enrollments, but our numbers appear to be holding steady. While our enrollment numbers have not changed much, our educational standards for mathematics and English language arts have. Stratham Memorial School is in its first year of implementing the Common Core State Standards that were adopted by the New Hampshire State Board of Education in 2010. In order to measure student progress toward meeting these new educational standards, New Hampshire – along with over 20 other states – joined the Smarter Balanced Assessment Consortium which is developing an assessment that Stratham’s students will begin taking sometime in the 2014-15 school year. This assessment will replace the New England Common Assessment Program (NECAP). As we align our resources to the new educational standards, we do so with the understanding that all children should have a challenging and rigorous education and educators should be empowered to deliver it.

The school board continues to be mindful of balancing the fiscal needs of a 21st Century education with the realities of local property tax affordability. At the time of this writing, the board had not yet finalized the budget for 2014-15; however, early estimates showed a slight increase. As has been the case in the most recent prior years, retirement and health insurance costs continue to place upward pressure on our budget numbers. Technology will again be a significant cost proposal this year due to the administration’s on-going goal of providing technology-supported instruction in every classroom. Also, a portion of the budget increase can be attributed to voter-approved salary increases that in 2014-15 will mark the third and final year of the current contract period.

It’s an honor to work with my fellow school board members: Travis Thompson, Bob O’Sullivan, Everett Lamm and Eric Von der Linden. I appreciate their hard work and dedication to the mission of the school board. Additionally, sincere thanks goes to the members of the Financial Advisory Committee: Susan Canada, Patty Philbrook, Bruno Federico, Sue Hunter, Charles Wagner and Lauren Byrnes. These residents help crunch the numbers as the school budget is being formulated and they provide great feedback and helpful recommendations to the board.

And finally, a report about the School District this year would not be complete without paying tribute to former school board member Claire Ellis who passed away in December 2013 following a long battle with cancer. Claire was a remarkably positive force on the school board throughout her term, but she was also a beloved member of the broader Stratham community having volunteered countless hours to help improve the quality of life for every Stratham resident. While we grieve this tremendous loss to our community, we also give thanks to her husband and to her four young children for sharing with us Claire’s intelligence, her energy and her incredible zeal for life.

Respectfully,

Heidi Hanson, Chair
Stratham District School Board

STRATHAM SCHOOL DISTRICT

SPECIAL EDUCATION PROGRAMS

PREVIOUS TWO FISCAL YEARS PER RSA 32:11-a

SPECIAL EDUCATION EXPENSES		2011-2012	2012-2013
1210	Special Programs	1,082,862	1,198,648
1430	Summer School	0	0
2140	Psychological Services	79,905	81,902
2140	Vision / Hearing Svs	0	1,369
2150	Speech and Audiology	197,017	199,998
2159	Speech-Summer School	0	0
2160	Physical Therapy	11,804	18,463
2150	Occupational Therapy	171,126	172,723
2722	Special Transportation	51,311	72,124
2729	Summer School Transportation	0	0
Total Expenses		1,594,025	1,745,227

SPECIAL EDUCATION REVENUE

1950	Services to other LEAs	0	0
3110	Special Ed. Portion Adequacy funds	112,529	112,529
3110	Foundation Aid	0	0
3111	Catastrophic Aid	0	17,146
3190	Medicaid	14,596	56,863
Total Revenues		127,125	186,538

ACTUAL DISTRICT COST FOR SPECIAL EDUCATION	1,466,900	1,558,689
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TABLE I
STRATHAM PUPILS
TOTAL ENROLLMENT JANUARY 1, 2013

YEAR	PRE	K	1	2	3	4	5	TOTAL
2005-06	19	95	112	112	95	99	120	652
2006-07	18	92	108	110	108	93	104	633
2007-08	19	83	96	106	111	108	100	623
2008-09	16	97	89	102	107	116	104	631
2009-10	19	91	107	92	106	106	116	637
2010-11	18	86	101	112	93	111	107	628
2011-12	21	101	93	104	119	99	116	653
2012-13	21	101	93	104	119	99	116	653

TABLE II
STRATHAM MEMORIAL SCHOOL OUTSTANDING ATTENDANCE
FOR 2012-2013

Autumn Agri
 Alexander Bernard
 Lauren Bernard
 Madeleine Bourgeault
 Ryan Conti
 Darian Cook
 Joshua Curry
 Grace Jordan
 Alexander King
 Sarah MacInnis
 Ainsley Mastin
 Emma O'Brien
 Alida Oak
 Rachana Padamati
 Emily Tan

Professional**Fiscal Year
2013-2014
Wages**

Adler, Susan	76,853.00
Atherton, Diane	76,853.00
August, June	84,169.00
Batchelder, Laura	76,603.00
Beauchesne, Amy	78,063.00
Bucklin, Katherine	63,650.00
Bucknam, Jessica	63,650.00
Caldwell, Jessica	72,059.00
Caporello, Laurie	83,169.00
Chartier, R. Melody	77,853.00
Christilles, Tracey	82,669.00
Craig, Deborah	83,169.00
Curry, Julie	74,941.00
DeLello, Shannon	40,600.00
Driscoll, Margaret	91,345.00
Durant, Karen (60%)	33,931.20
Eitler, Judith	84,169.00
Fennessy, Debra	71,048.00
Fitzgerald, Cindy	75,353.00
Fosher, Thomas	109,056.00
Gagnon, Stephen	83,169.00
Ganier, Caroline	58,909.00
Gaudet, Christine	83,669.00
Gaynor, Chris	64,264.00
Griffith, Diane (60%)	46,111.80
Guilbert, Nancy	83,169.00
Hackett, Jennifer	81,169.00
Hale, Gwen	82,169.00
Harrison, Gary	81,669.00
Hazeltine, Mary Ann	79,167.00
Lacasse, Elizabeth	53,258.00
Leonard, Anne	81,169.00
Lewald-Ratta, Cindy (60%)	45,811.80
Locke, Tiffany	50,034.00

Professional**Fiscal Year
2013-2014
Wages**

MacLean-Smith, Cheryl	75,353.00
Maher, Donna	84,169.00
Mastin, Melissa	81,169.00
McAlpine, Robert	64,931.00
McIntosh, Laurie (60%)	45,211.80
Megan, Sue Ann	84,169.00
Miller, Suzette	77,353.00
Moreno, Laurie (60%)	49,901.40
Morrison, Linda	83,169.00
O'Connor, Mary Lou	81,169.00
Page, Ashley	61,105.00
Pinsonnault, Karen	81,669.00
Powley, Robyn	72,059.00
Rochford, Megan	50,034.00
Ruel, Jennifer	84,020.00
Saltus, Edgar	78,063.00
Silvester, Kerry	81,669.00
Snow, Jennifer	81,169.00
Spencer, Frank	83,669.00
Stringham, Carol (70%)	50,083.60
Sullivan, Kristen	78,667.00
Tierney, Janis	83,669.00
Valenti, Jessica	66,303.00
Warner, Cathy	71,548.00
Wigode, Lucinda	83,669.00
Xydias, Eleni	48,291.00

Full Time Support Staff**Fiscal Year
2013-2014
Wages**

Aiken, Michelle	27,400.00
Breton, Robert	34,715.20
Gebo, Patricia	41,800.00
Greene, Benjamin	23,462.40
Horan, Thomas	24,148.80
Ryan, Marlo	48,340.00

STRATHAM MEMORIAL SCHOOL

39 Gifford Farm Road
Stratham, New Hampshire 03885
(603) 772-5413

Thomas J. Fosher
Principal

J. Rebecca Ruel
Assistant Principal

Margaret E. Driscoll
Director of Special Services

January 2, 2014

Regular Education Report

The hot days of August were upon us as Stratham began its 25th anniversary in the setting at 39 Gifford Farm Road for staff and students on another step in the journey of education. The 120 member staff had classrooms organized, materials prepared and lessons planned for the 615 preschoolers to fifth graders as they entered on the 26th day of August. Everyone was set to commence the first step of a ten month sojourn, learning to grow socially, emotionally, and academically.

The Common Core Curriculum Standards (CCSS) were implemented throughout the building, while the integration of the Next Generation Science Standards was integrated with our current curriculum. Each of the initiatives is aligned with college and work, and frame the learning for each student. These standards are clear, consistent and understandable; include rigorous content; application of knowledge through higher order thinking skills; build on strengths and lessons of current state expectations; and are evidenced based.

The SMS faculty continued with the integration of technology in all facets. Teachers began the year with Chromebooks, Netbooks, iPads and interactive boards/devices to assist all learners. The use of the workshop model for reading, writing and math have yielded more independent and curious students. Professional Development was led by the Seacoast Professional Development Center (SPDC). Our school-based Leadership Team (SALT) was instrumental in developing a six day schedule for unified arts, establishing Professional Learning Communities (PLCs), and crafting the school's mission and vision statements.

Longtime educators, Donna Lee, Yvonne Bates and Karen Hadfield submitted their retirements from SMS. Combined, the three individuals had over 75 years of educational service to the district. We were fortunate to have such talented, dedicated and warm individuals in our building. New to the SMS faculty are Robyn Powley, Eleni Xydias and Tiffany Locke. Shannon DeLello was also hired as the school's first Curriculum Coordinator.

The school year centered around five school goals emphasizing student achievement; emphasis on a framework for a positive school climate through the Responsive Classroom, HEART and Fab 5 principles; community service; integration of the Common Core Curriculum; and the integration of technology via interactive whiteboards and 1:1 computing for upper elementary students.

The school received the Annual School Volunteer Blue Ribbon Award for the eighteenth time as many of our community members have volunteered to assist the school in multiple capacities. Steve Gagnon was recognized as the Technology Educator of the Year in the state of NH. Serving as presenters at conferences were Becky Ruel (Crisis Intervention), Susan Adler (CPI), Steve Gagnon (Christa McAuliffe), and Jessica Valenti (EdCamp). Charlie Venci was the Spelling Bee Champion, making his way to the Regional contest in Concord. This talented fifth grade student was also our Geography Bee winner, advancing to the finals at Keene St. College. After school programming provided children with multiple choices from which to choose; amongst their favorites were Mountain Biking, Robotics, Blogging, Watercolors, Cake Decorating, Drama, Guitars, Sewing, Cross-country and Spanish.

Programs that continue to enrich our students included the visits to or from: the NH Theatre Project, Mainely Stars, the Portland Symphony, the Portsmouth Music Hall, Old Yorke, Odiome Point, Coppal Farm, the Holderness Science Center, Techsploration, Wildlife Encounters, Plimoth Docents and Jeff Warner. These terrific programs, along with our local field trips, aid in assuring our children receive a well-rounded education.

Please take the time to visit us, read my blog 'Stories from Stratham' or check us out at www.sms.saul6.org!

Respectfully submitted,

Tom Fosher

STRATHAM MEMORIAL SCHOOL

39 Gifford Farm Road
Stratham, New Hampshire 03885
(603) 772-5413

Thomas J. Foshier
Principal

J. Rebecca Ruel
Assistant Principal

Margaret E. Driscoll
Director of Special Services

Stratham Memorial School Special Education Report

Stratham Memorial School provides special education services to children with educational disabilities as per the *NH Rules for the Education of Children with Disabilities*. This document explains the procedures that are required to make decisions about eligibility for services and Individual Education Program (IEP) development so that all children receive a free and appropriate public education (FAPE). During the 2012-2013 school year, 10.5% of our K-Grade 5 students received these programs. We are also mandated to provide services to our preschoolers, ages 3-5, who qualify for special education, as per Federal and State laws. Last year we served 13 young children with disabilities, most being referred to us from local early intervention programs, as these preschoolers qualified for supports before the age of three through the NH Department of Health and Human Services. During 2012-2013, we held 247 team meetings with families to process new referrals for consideration of eligibility, and to conduct annual reviews of students already receiving services. Team meetings were held to discuss evaluations, review IEPs, determine placement, and consider Extended School Year (ESY) eligibility.

Our Special Education staff offers supports and consultation to many students at SMS. Given the “inclusion” model we practice, many services are offered within the natural setting of the classroom so that children are able to access targeted curriculum concepts, and participate with peers during instruction. This model also allows other at-risk learners to benefit from the expertise of these professionals so that all children can receive in-class support to build skills. Another resource that provides access and independence to students in the classroom is assistive technology tools, ranging from specialized iPad apps to computer software. These are customized for students’ needs and managed by our staff.

Special Education staff members have continued to participate in the work of our School SINI/DINI team which evolved this fall into the Stratham Active Leadership Team. Therapists and teachers are joining the efforts of grade level Professional Learning Communities (PLCs) to participate in the development of units of instruction aligned with the Common Core State Standards (CCSS). This understanding will support their continuing effort of designing standards based IEP goals that support access to the regular education curriculum.

Last June we bade farewell to Yvonne Bates, a wonderful teacher whose gift of instructing children with learning challenges was a tremendous asset to SMS. This fall we welcomed Robyn Powley who has continued that excellent work with students in Grades 4 and 5. It has been a smooth transition for all, with the support of the teachers and therapists involved with this caseload.

As always, creating relationships with parents and guardians as we work together to support children’s growth and learning is critical to our efforts. This teamwork allows us to design and provide meaningful instructional opportunities to build children’s academic competencies, social and emotional problem-solving skills, and independence in the school setting. We are grateful for the community’s continuing support that allows this meaningful work to occur so that all of Stratham’s children have the opportunity to experience a rich and productive school experience.

STRATHAM SCHOOL DISTRICT MEETING MINUTES
March 8, 2013

Members Present: Heidi Hanson, Everett Lamm, Robert O'Sullivan, Travis Thompson, and Eric von der Linden.

The meeting was called to order at 7:04 p.m. by School District Moderator David Emanuel.

The Pledge of Allegiance was led by Lucy Cushman.

The Moderator called for a moment of silence for those community members we had lost this past year and for those serving our country.

Mr. Emanuel then introduced the School Board Members and the School District Clerk, as well as the Supervisors of the Checklist present.

Mr. Emanuel explained that he would follow simple parliamentary procedures, and highlighted some procedural items. He asked that everyone be courteous and respectful of one another.

The Moderator then recognized Tom Fosher, Principal of Stratham Memorial School, who gave an overview and highlights of the 2012-2013 school year thus far, as well as sharing a number of photos of students, teachers and volunteers working together in the classrooms, computer lab, library, and outdoors. Mr. Fosher also outlined the school's technology plan for next year, including a diagram of present and proposed technology in the classrooms, which would be further discussed under Article 1.

ARTICLE 1: To see if the School District will vote to raise and appropriate the sum of \$9,964,011 for the support of the schools, for payment of salaries of School District officials and agents, and for payment of the statutory obligations of the School District. This article does not include appropriations voted on in other warrant articles. The School Board recommends this appropriation by a vote of 5 for and 0 against. (Majority Vote Required.)

The Moderator asked if there was a motion to accept this article. Travis Thompson moved to adopt Article 1 as read, and Heidi Hanson seconded the motion. The Moderator then recognized Mr. Thompson to speak to his motion. Mr. Thompson thanked the members of the Budget Advisory Committee – Susan Canada, Bruno Federico, Sue Hunter, Charles Wagner, Patty Philbrook and Howard Rubin – for their work, and then asked for permission to yield the floor to SMS Principal Tom Fosher for a presentation regarding the budget; there were no objections.

Mr. Fosher noted that the first major line item increase proposed was for Media Equipment. He felt that there had been shortcomings in technology during his tenure at SMS, and noted that it was important to use technology for more than just teaching writing skills; technology would allow learning in all disciplines to be more interactive. Mr. Fosher stated that technology was the wave of what children are doing. This line item includes funds for additional interactive whiteboards so that every other classroom would be equipped with one, iPads for the primary

grades (K-3) to create learning centers in those classrooms without an interactive whiteboard, and Chromebooks for the upper grade (4-5) classrooms. Scheduled replacement of antiquated computers, laptops and software was also included, as well as upgrading internet connectivity. Mr. Fosher noted that the PTO had secured funds for the purchase of three Prometheus whiteboards; funding for the remainder of the proposed interactive whiteboards would come from this budget line.

Mr. Fosher then highlighted some other areas that reflected increases over last year's budget: Retirement, due to statutory and contractual requirements; S.E. Tuition Outside NH, due to anticipated out-of-district special education placements; Teacher Salaries, reflecting the 2.5% cap increase as provided in the teacher contract approved by the School District last year; Temporary Employees, as this line item for substitute teachers had been grossly underbudgeted in previous years; Health Insurance, per the teacher contract approved last year; S.E. Teachers and Aides, based upon anticipated student needs; S.E. Extended Year Program Tuition, which covers needs for S.E. programs after the end of the school year. A new line item this year was salary for a new Curriculum Coordinator position. Mr. Fosher noted that the new Common Core State Standards have created a need for tailoring the curriculum to improve weaknesses and address remediation. The proposed Curriculum Coordinator would have the expertise to assist classroom teachers with curriculum development, assessment and refinement, as well as provide mentoring and guidance for the new teachers coming in due to turnover. Mr. Fosher stated that this would not be a teaching position, but rather this individual would be an administrator without a supervisory role.

Mr. Fosher then outlined some reductions from last year's budget: Retirement/Sick Accrual, based on contractual obligations; S.E. Tuition-Private, based on anticipated special education student needs; Media Aides Salaries, due to a change in the use of paraprofessionals; S.E. Transportation, based on anticipated needs; Enrichment Programming, which has benefited from approximately \$3,700 from the Boxtops for Education program, monies from the annual school photos, and donations from Walmart and Target; this line item will also be augmented in other ways.

The Moderator then opened the floor for questions and comments. Pat Abrami of 9 Tall Pines Drive asked if any funds anticipated from the Local Government Center legal settlement were included in the proposed budget. The Moderator recognized SAU #16 Superintendent Michael Morse, who stated that these funds were not included; upon their eventual receipt these funds would be classified as unanticipated revenue and returned to taxpayers. Mr. Thompson added that it would not be prudent to include such funds in the budget until they were actually received.

Carol Hazekamp of 65 Dumbarton Oaks noted that it was difficult to get any kind of iPhone reception at Stratham Memorial School, and she asked if this lack of reception could impact the use of iPads in the classrooms, and if so, had this been accounted for in the budget request. Mr. Fosher replied that there would be no problem using the iPads, since the school is already equipped for and utilizing the internet; the classrooms would be equipped with hubs that would provide reliable internet access for iPads and all the other technology in use or contemplated at SMS.

Susan Canada of 47 Bunker Hill Avenue then spoke on behalf of the Budget Advisory Committee. Mrs. Canada outlined the work of the committee, and stated that the committee supported the investment in technology and recommended the adoption of Article 1. She added that the Budget Advisory Committee also supported adoption of Articles 2 and 3.

There being no further questions or comments, the Moderator read Article 1 and called for a vote. The article passed with a unanimous voice vote in favor of adopting Article 1.

The Moderator then recognized Mr. Thompson, who moved to restrict reconsideration of Article 1; Mr. O'Sullivan seconded the motion. There being no discussion, Mr. Emanuel called for a vote, and the motion to restrict reconsideration of Article 1 passed by a majority voice vote.

ARTICLE 2: To see if the School District will vote to raise and appropriate up to \$75,000 to be added to the Special Education Trust Fund previously established in 2009. This sum to come from June 30, 2013 surplus fund balance available for transfer on July 1, 2013. No amount to be raised from taxation. The School Board recommends this appropriation by a vote of 5 for and 0 against. (Majority Vote Required.)

The Moderator asked if there was a motion to accept Article 2. Eric von der Linden moved to accept Article 2 as read, and Everett Lamm seconded the motion. The Moderator then recognized Mr. von der Linden to speak to his motion.

Mr. von der Linden noted that the Special Education Trust Fund had been approved by the voters several years ago since unanticipated special education costs can quickly accelerate. Although the School District is responsible for addressing the needs of all special education students within the district, it cannot foresee the school population or special needs of new students, and therefore such unforeseen special education expenses could be catastrophic to the school's operating budget. This trust fund helps address such unforeseen special education costs.

There being no questions or comments, the Moderator read Article 2 and called for a vote. The article passed by a unanimous voice vote in favor of adopting Article 2.

The Moderator again recognized Mr. von der Linden, who moved to restrict reconsideration of Article 2; Everett Lamm seconded the motion. There being no discussion, Mr. Emanuel called for a vote, and the motion to restrict reconsideration of Article 2 was approved by unanimous voice vote.

ARTICLE 3: To see if the School District will vote to raise and appropriate the sum of \$100,000 to be added to the Maintenance Trust Fund previously established in 2009. The School Board recommends this appropriation by a vote of 5 for and 0 against. (Majority Vote Required.)

The Moderator asked if there was a motion to accept Article 3. Bob O'Sullivan moved to adopt Article 3 as read, and Travis Thompson seconded the motion. The Moderator then recognized Mr. O'Sullivan to speak to his motion.

Mr. O'Sullivan stated that the purpose of the Maintenance Trust Fund is to care for the "health" of the school's facilities. He noted that approximately \$38,000 of the fund was used this past year for statutorily-required underground oil tank piping replacement. In addition, the school's roof needed some repairs this past year, and will need more work done in order to complete its renewal. This fund will be used to cover the substantial cost of the remaining roof work and any other costs associated with building maintenance issues that may arise and require attention.

There being no questions or comments, the Moderator read Article 3 and called for a vote. The article passed by a unanimous voice vote in favor of adopting Article 3.

The Moderator again recognized Mr. O'Sullivan, who moved to restrict reconsideration of Article 3; Travis Thompson seconded the motion. There being no discussion, Mr. Emanuel called for a vote, and the motion to restrict reconsideration of Article 3 was approved by a unanimous voice vote.

ARTICLE 4: To hear reports of Agents, Auditors, Committees, or Officers heretofore chosen and pass any vote relating thereto.

The Moderator asked if there were any reports under Article 4; there were none.

ARTICLE 5: To transact any other business which may legally come before this meeting.

The Moderator acknowledged the Assistant Moderator and the Selectmen and State Representatives present, as well as the SAU #16 and Stratham Memorial School administrators and staff in attendance. The Moderator then reminded everyone that Tuesday, March 12 was Election Day; the polls at the Stratham Municipal Center on Bunker Hill Avenue would be open from 8:00 a.m. until 8:00 p.m. Also, Stratham Town Meeting was Friday, March 15 at Stratham Memorial School beginning at 7:00 p.m.

The meeting was adjourned at 8:14 p.m.

Respectfully submitted,



Mikki Deschaine
Stratham School District Clerk

2013 STRATHAM SCHOOL DISTRICT ELECTION RESULTS

School Board Member for Three Years:	Everett Hamm
School Board Member for One Year:	Eric von der Linden
School District Treasurer for Three Years:	Patricia Lovejoy
School District Moderator for Three Years:	David Emanuel

THE EXETER REGION

COOPERATIVE

SCHOOL DISTRICT

ANNUAL REPORT

**For the Year Ending June 30, 2013
For the Proposed 2014-2015 Budget**

EXETER REGION COOPERATIVE SCHOOL DISTRICT

SUPERINTENDENT'S OFFICE

Michael A. Morgan
Superintendent of Schools
(603) 775-8653
mmorgan@sau16.org

Saundra L. MacDonald
Assistant Superintendent of Schools
(603) 775-8679
samacdonald@sau16.org

Paul A. Flynn
Associate Superintendent of Schools
Director of Human Resources
(603) 775-8652
pflynn@sau16.org

Amy R. Ransom
Business Administrator
(603) 775-8669
aransom@sau16.org

Esther T. Asbell
Assistant Superintendent of Schools
(603) 775-8655
easbell@sau16.org

Carol Y. Andre
Special Education Administrator
(603) 775-8646
candre@sau16.org

EXETER REGION COOPERATIVE SCHOOL DISTRICT

BOARD MEMBERS AND DISTRICT OFFICERS

Chair of the School Board: Kate Segal

NAME	TERM EXPIRES	TOWN
Maggie Bishop	2015	Exeter
Darrell Chichester	2016	Exeter
Kathryn Clark	2014	Kensington
Linda Garey	2016	Brentwood
Alicia Heslop	2015	Newfields
Helen Joyce	2015	Stratham
Dave Miller	2014	East Kingston
Mark Portu	2014	Stratham
Kate Segal	2014	Exeter

School District Website: www.sau16.org

Moderator: Kate Miller

School District Clerk: Susan EH Bendroth

School District Treasurer: Luke Breton

BUDGET ADVISORY COMMITTEE MEMBERS

Chair of the Budget Advisory Committee: David Pendell

NAME	TERM EXPIRES	TOWN
John Bridle	2016	Exeter
Susan Canada	2015	Stratham
Lucy Cushman	2016	Stratham
Simon Heslop	2016	Newfields
Cheryl McDonough	2014	Kensington
Roy Morrisette	2014	Exeter
David Pendell	2015	East Kingston
Carl Robertson	2015	Exeter
Elyse Gallo Seeley	2014	Brentwood
Mark Portu		ERCSD Board Rep

January 9, 2014 Public Hearing
WARRANT
EXETER REGION COOPERATIVE SCHOOL DISTRICT

**To the inhabitants of the Exeter Region Cooperative School District,
County of Rockingham, State of New Hampshire qualified to vote upon
District affairs:**

You are hereby notified to meet as follows:

FIRST SESSION OF THE ANNUAL MEETING (Deliberative Session): In the Arthur L. Hanson III Center for the Performing Arts at Exeter High School, 1 Blue Hawk Drive in Exeter, New Hampshire on Thursday, February 6, 2014, at 7:00 PM for explanation, discussion, debate, and possible amendment of the following warrant articles:

1. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$54,385,508? Should this article be defeated, the operating budget shall be \$53,941,272, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$54,385,508 as set forth on said budget.)

2. Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Area Administrators' Association covering the three-year period from September 1, 2014 to August 31, 2017 which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2014-15	\$ 49,613
2015-16	\$ 34,856
2016-17	\$ 35,553

and further raise and appropriate the sum of \$49,613 for the 2014-15 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed. (The School Board and the Budget Advisory Committee both recommend this appropriation.)

3. Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Education Association covering the three-year period from September 1, 2014 to August 31, 2017 which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2014-15	\$ 412,058
2015-16	\$ 631,578
2016-17	\$ 570,343

and further raise and appropriate the sum of \$412,058 for the 2014-15 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, If approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed. (The School Board and the Budget Advisory Committee both recommend this appropriation.)

4. Shall the district vote for the removal of the limitation placed on the Maintenance Fund (established by the 2001 District meeting under RSA 198:20-c for the purpose of funding long term and/or unexpected maintenance/repair projects of school buildings and grounds); such change would allow the fund to exceed the \$500,000 (including interest) limitation placed on it. (School Board recommends) (Majority vote required)

5. Shall the district vote for the removal of the limitation placed on the Special Education Fund (established by the 2002 District meeting under RSA 198:20-c for the purpose of funding unanticipated special education cost); such change would allow the fund to exceed the \$500,000 (including interest) limitation placed on it. (School Board recommends) (Majority vote required)

6. Shall the district vote to authorize the school board to release all claims to a twelve foot wide easement running from the fence by the school track through the Carlisle property to Old Town Farm Road on such terms and conditions as the school board shall determine are in the best interest of the School District? (School Board recommends) (Majority vote required)

7. To hear reports of agents, auditors, and committees or officers heretofore chosen.

8. To transact any other business which may legally come before the meeting.

SECOND SESSION: At the polling places designated below on **Tuesday, March 11, 2014**, to choose the following School District Officers:

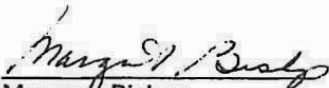
School District Board Member (Exeter)	3-year Term Expiring 2017,
School District Board Member (E. Kingston)	3-year Term Expiring 2017,
School District Board Member (Kensington)	2-year Term Expiring 2016,
School District Board Member (Stratham)	3-year Term Expiring 2017,
School District Moderator	1-year Term Expiring 2015,
Budget Committee Member (Brentwood)	3-year Term Expiring 2017,
Budget Committee Member (Exeter)	3-year Term Expiring 2017,
Budget Committee Member (Kensington)	3-year Term Expiring 2017;


and vote on the articles listed as **1, 2, and 3**, as those articles may be amended at the First Session; by ballot, the polls to be open at the polling places at the hours designated below:

<u>VOTERS IN TOWN OF</u>	<u>POLLING PLACE</u>	<u>POLLING HOURS</u>
Brentwood	Recreation Center	8:00 AM to 7:00 PM
East Kingston	East Kingston Elementary School Multi-purpose Room	8:00 AM to 7:00 PM
Exeter	Talbot Gym Tuck Learning Campus	7:00 AM to 8:00 PM
Kensington	Kensington Elementary School	8:00 AM to 7:30 PM
Newfields	Newfields Town Hall	8:00 AM to 7:00 PM
Stratham	Stratham Municipal Center	8:00 AM to 8:00 PM


Given under our hands at Exeter, NH on this 9th day of January, 2014.

EXETER REGION COOPERATIVE SCHOOL DISTRICT SCHOOL BOARD

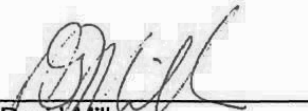

Margaret Bishop

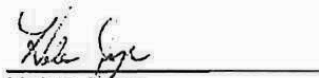

Linda Garey



Darrell Chichester

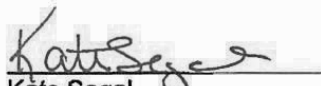

Alicia Heslop


Mark Portu


David Miller


Helen Joyce


Kathryn Clark


Kate Segal



SCHOOL BUDGET FORM

(RSA 21-J:34)

Appropriations and Estimates of Revenue for the Fiscal Year from **July 1, 2014 to June 30, 2015**

Form Due Date: **20 days after meeting**

Instructions

This form was posted with the warrant on:

1. Use this form to list **ALL APPROPRIATIONS** in the appropriate "Recommended" and "Not Recommended" fields. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

http://www.revenue.nh.gov/munc_prop/municipalservices.htm

ENTITY'S INFORMATION ?

School District:

Municipalities Served:



SCHOOL BOARD MEMBERS (?)

-	First Name: Kate	Last Name: Segal
-	First Name: David	Last Name: Miller
-	First Name: Maggie	Last Name: Bishop
-	First Name: Alicia	Last Name: Heslop
-	First Name: Linda	Last Name: Garry
-	First Name: Kathryn	Last Name: Clark
-	First Name: Mark	Last Name: Portu
-	First Name: Helen	Last Name: Joyce
-	First Name: Darrell	Last Name: Chichester

Add Board Member



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APPROPRIATIONS

INSTRUCTION ?						
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
1100-1199	Regular Programs ?	Add Warrant Article	\$14,321,559	\$15,286,914	\$13,552,661	
		- 1			\$13,552,661	
1200-1299	Special Programs ?	Add Warrant Article	\$4,193,449	\$4,798,516	\$6,593,749	
		- 1			\$6,593,749	
1300-1399	Vocational Programs ?	Add Warrant Article	\$1,407,759	\$1,513,500	\$1,342,891	
		- 1			\$1,342,891	
1400-1499	Other Programs ?	Add Warrant Article	\$738,401	\$815,784	\$815,784	
		- 1			\$815,784	
1500-1599	Non-Public Programs ?	Add Warrant Article				
		-				
1600-1699	Adult/Continuing Ed. Programs ?	Add Warrant Article	\$120,124	\$145,941	\$146,141	
		- 1			\$146,141	
1700-1799	Comm./Jr. College Ed. Programs ?	Add Warrant Article				
		-				
1800-1899	Community Service Programs ?	Add Warrant Article				
		-				
Instruction Subtotal			\$20,781,292	\$22,560,655	\$22,451,226	



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SUPPORT SERVICES ?						
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Enacting FY (Recommended)	Appropriations Enacting FY (Not Recommended)
2000-2199	Student Support Services ?	Add Warrant Article	\$1,936,302	\$2,338,253	\$2,499,955	
		-	1		\$2,499,955	
2200-2299	Instructional Staff Services ?	Add Warrant Article	\$380,400	\$440,009	\$1,329,578	
		-	1		\$1,329,578	
Support Services Subtotal				\$2,778,262	\$3,829,533	

GENERAL ADMINISTRATION ?						
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Enacting FY (Recommended)	Appropriations Enacting FY (Not Recommended)
2310 (840)	School Board Contingency ?	Add Warrant Article				
		-				
2310-2319	Other School Board ?	Add Warrant Article	\$61,045	\$99,500	\$99,500	
		-	1		\$99,500	
General Administration Subtotal				\$99,500	\$99,500	

EXECUTIVE ADMINISTRATION ?						
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Enacting FY (Recommended)	Appropriations Enacting FY (Not Recommended)
2320 (310)	SAU Management Services ?	Add Warrant Article	\$964,436	\$980,032	\$1,062,231	
		-	1		\$1,062,231	
2320-2399	All Other Administration ?	Add Warrant Article	\$245,631	\$247,124	\$241,020	
		-	1		\$241,020	



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2400-2499	School Administration Service ?	Add Warrant Article		\$1,762,910	\$1,815,986	\$1,802,945	
		-	1			\$1,802,945	
2500-2599	Business ?	Add Warrant Article					
		-					
2600-2699	Plant Operation & Maintenance ?	Add Warrant Article		\$3,801,942	\$4,290,366	\$4,602,906	
		-	1			\$4,602,906	
2700-2799	Student Transportation ?	Add Warrant Article		\$1,741,848	\$1,803,965	\$1,874,098	
		-				\$1,874,098	
2800-2999	Support Service, Central & Other ?	Add Warrant Article		\$9,721,135	\$11,406,722	\$11,729,886	
		-	1			\$11,729,886	
Executive Administration Subtotal				\$18,237,902	\$20,544,195	\$21,313,086	

NON-INSTRUCTIONAL SERVICES ?							
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)	
3100	Food Service Operations ?	Add Warrant Article	\$904,617	\$1,100,000	\$1,100,000		
		-	1		\$1,100,000		
3200	Enterprise Operations ?	Add Warrant Article		\$818,510	\$818,510		
		-	1		\$818,510		
Non-Instructional Services Subtotal				\$904,617	\$1,918,510	\$1,918,510	



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FACILITIES ACQUISITION AND CONSTRUCTION ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DBA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4100	Site Acquisition ?	Add Warrant Article -				
4200	Site Improvement ?	Add Warrant Article -				
4300	Architectural/Engineering ?	Add Warrant Article -				
4400	Educational Specification Development ?	Add Warrant Article -				
4500	Building Acquisition/Construction ?	Add Warrant Article -				
4600	Building Improvement Services ?	Add Warrant Article -				
4900	Other Facilities Acq. & Construction ?	Add Warrant Article -				
Facilities Acquisition and Construction Subtotal						



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OTHER OUTLAYS (5000-5999) ?						
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5110	Debt Service - Principal ?	Add Warrant Article -	\$2,664,791	\$2,541,720	\$2,421,409	
5120	Debt Service - Interest ?	Add Warrant Article -	\$1,832,837	\$1,957,158	\$2,072,244	
Other Outlays Subtotal			\$4,497,628	\$4,498,878	\$4,493,653	

FUND TRANSFERS ?						
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5220-5221	To Food Service ?	Add Warrant Article -				
5222-5229	To Other Special Revenue ?	Add Warrant Article -				
5230-5239	To Capital Projects ?	Add Warrant Article -				
5254	To Agency Funds ?	Add Warrant Article -				
5300-5399	Intergovernmental Agency Alloc. ?	Add Warrant Article -	\$300,000	\$300,000	\$280,000	



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Supplemental Appropriation ?	Add Warrant Article				
	-				
Deficit Appropriation	Add Warrant Article				
	-				
Fund Transfers Subtotal		\$300,000	\$300,000	\$280,000	
Operating Budget Total		\$47,099,186	\$52,700,000	\$54,385,508	



SPECIAL WARRANT ARTICLES ?

Special warrant articles are defined in RSA 32:3(VI), as: 1) appropriations in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Enacting FY (Recommended)	Appropriations Enacting FY (Not Recommended)
5251	To Capital Reserves ?	Add Warrant Article -				
5252	To Expendable Trust ?	Add Warrant Article -				
5253	To Non-Expendable Trust ?	Add Warrant Article -				
	Additional Special Articles ?	Add Warrant Article -				
Special Articles Recommended						



INDIVIDUAL WARRANT ARTICLES ?

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be: 1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
	Individual Articles (describe below)	Add Warrant Article				
	Collective Bargaining Agreement	- 2			\$49,613	
	Collective Bargaining Agreement	- 3			\$412,058	
Individual Articles Recommended					\$461,671	

You have reached the end of the Appropriations Section. Please review the this section for accuracy, then move on to the Revenues Section.



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REVENUES

FROM LOCAL SOURCES ?

Account #	Purpose of Appropriations (RSA 323, V)	Operating Budget Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
1300-1349	Tuition ?	Add Warrant Article	\$899,740	\$900,000	\$900,000
		-			\$900,000
1400-1449	Transportation Fees ?	Add Warrant Article			
		-			
1500-1599	Earnings on Investments ?	Add Warrant Article	\$1,145	\$1,000	\$1,000
		-			\$1,000
1600-1699	Food Service Sales ?	Add Warrant Article	\$734,043	\$910,000	\$910,000
		-			\$910,000
1700-1799	Student Activities ?	Add Warrant Article		\$300,000	
		-			
1800-1899	Community Services Activities ?	Add Warrant Article			
		-			
1900-1999	Other Local Sources ?	Add Warrant Article	\$458,868	\$470,500	\$474,000
		-			\$474,000
Local Sources Subtotal			\$2,093,796	\$2,581,500	\$2,285,000



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FROM STATE SOURCES ?					
Account #	Purpose of Appropriations (RSA 323: V)	Operating Budget Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
3210	School Building Aid ?	Add Warrant Article -	\$1,673,574	\$1,621,917	\$1,551,848
3215	Kindergarten Building Aid ?	Add Warrant Article -			\$1,551,848
3220	Kindergarten Aid ?	Add Warrant Article -			
3230	Catastrophic Aid ?	Add Warrant Article -	\$333,620	\$434,868	\$450,000
3240-3249	Vocational Aid ?	Add Warrant Article -	\$1,057,362	\$1,000,000	\$1,000,000
3250	Adult Education ?	Add Warrant Article -			
3260	Child Nutrition ?	Add Warrant Article -	\$8,314	\$10,000	\$10,000
3270	Driver Education ?	Add Warrant Article -			
3290-3299	Other State Sources ?	Add Warrant Article -			
State Sources Subtotal			\$3,072,870	\$3,066,785	\$3,011,848



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FROM FEDERAL SOURCES ?					
Account #	Purpose of Appropriations (RSA 323:3, V)	Operating Budget Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
4100-4539	Federal Program Grants ?	Add Warrant Article	\$541,902	\$478,510	\$478,510
		-			\$478,510
4540	Vocational Education ?	Add Warrant Article			
		-			
4550	Adult Education ?	Add Warrant Article	\$291,287	\$340,000	\$340,000
		-			\$340,000
4560	Child Nutrition ?	Add Warrant Article	\$177,009	\$180,000	\$180,000
		-			\$180,000
4570	Disabilities Programs ?	Add Warrant Article			
		-			
4580	Medicaid Distribution ?	Add Warrant Article	\$168,531	\$214,881	\$200,000
		-			\$200,000
4590-4999	Other Federal (except 4810) ?	Add Warrant Article	\$22,415		
		-			
4810	Federal Forest Reserve ?	Add Warrant Article			
		-			
Federal Sources Subtotal			\$1,201,144	\$1,213,391	\$1,198,510



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OTHER FINANCING SOURCES ?						
Account #	Purpose of Appropriations (RSA 323: V)	Operating Budget Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year	
5110-5139	Sale of Bonds or Notes ?	Add Warrant Article -				
5221	Trans from Food Service-Spec Rev Fund ?	Add Warrant Article -				
5222	Transfer from Other Spc Rev Funds ?	Add Warrant Article -				
5230	Transfer from Capital Project Funds ?	Add Warrant Article -				
5251	Transfer from Capital Reserve Funds ?	Add Warrant Article -				
5252	Transfer from Expendable Trust Funds ?	Add Warrant Article -				
5253	Trans. from Non-Expend. Trust Funds ?	Add Warrant Article -				
5300-5699	Other Financing Sources ?	Add Warrant Article -				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY					less
	RAN, Revenue Last FY	=NET RAN ?				
	Add Warrant Article					
	-					



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Supplemental Appropriation (Contra)	Add Warrant Article			
	-			
Voted From Fund Balance	Add Warrant Article			
	-			
Fund Balance to Reduce Taxes	Add Warrant Article	\$1,080,880	\$1,326,904	\$1,000,000
	-			\$1,000,000
Other Financing Sources Subtotal		\$1,080,880	\$1,326,904	\$1,000,000
Total Estimated Revenue & Credits		\$7,448,690	\$8,188,580	\$7,495,358



BUDGET SUMMARY

	Current Year	Ensuing Year
Operating Budget Appropriations Recommended	\$52,700,000	\$54,385,508
Special Warrant Articles Recommended		
Individual Warrant Articles Recommended		\$461,671
TOTAL Appropriations Recommended	\$52,700,000	\$54,847,179
Less: Amount of Estimated Revenues & Credits	\$8,188,580	\$7,495,358
Less: Amount of State Education Tax/Grant	\$5,463,225	\$5,887,442
Estimated Amount of Local Taxes to be Raised For Education	\$39,048,195	\$41,464,379



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Exeter Coop (Regional) (04R)

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Amy

Ransom

Amy Ransom

1-13-14

Preparer's Signature and Title

Date

☐ Check to Certify Electronic Signature: You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

[Signature]
School Board Member's Signature and Title

Kate Sease, chair
School Board Member's Signature and Title

[Signature]
School Board Member's Signature and Title

[Signature]
School Board Member's Signature and Title

Maggie Busby
School Board Member's Signature and Title

[Signature]
School Board Member's Signature and Title

School Board Member's Signature and Title

School Board Member's Signature and Title

School Board Member's Signature and Title

School Board Member's Signature and Title

School Board Member's Signature and Title

School Board Member's Signature and Title

School Board Member's Signature and Title

School Board Member's Signature and Title

Submit

Print

Please save and e-mail the completed PDF form to your Municipal Account Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerlarneau: shelly.gerlarneau@dra.nh.gov
- Jean Samms: jean.samms@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

DEFAULT BUDGET OF THE SCHOOL

OF: Exeter Region Cooperative School District, NH

Fiscal Year From July 1, 2014 to June 30, 2015

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

SCHOOL BOARD

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Kate Segal
John J. J.
Maggie Bishop

John J.
Anna Harvey
Paul

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)230-5090

MS-DS
 Rev. 12/11

Default Budget - School District of Exeter Region Cooperative_ FY 14-15

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
INSTRUCTION					
1100-1199	Regular Programs	15,006,914	(1,180,137)		13,826,777
1200-1299	Special Programs	4,798,516	1,795,233		6,593,749
1300-1399	Vocational Programs	1,513,500	(170,609)		1,342,891
1400-1499	Other Programs	815,784	-		815,784
1500-1599	Non-Public Programs				
1600-1699	Adult/Continuing Ed. Programs	145,941	-		145,941
1700-1799	Community/Jr.College Ed. Programs				
1800-1899	Community Service Programs				
SUPPORT SERVICES (2000-2999)					
2000-2199	Student Support Services	2,338,253	161,702		2,499,955
2200-2299	Instructional Staff Services	440,009	889,569		1,329,578
GENERAL ADMINISTRATION					
2310 840	School Board Contingency		-		
2310-2319	Other School Board	99,500	-		99,500
EXECUTIVE ADMINISTRATION					
2320-310	SAU Management Services	980,032	82,199		1,062,231
2320-2399	All Other Administration	247,124	(6,104)		241,020
2400-2499	School Administration Service	1,815,986	(13,041)		1,802,945
2500-2599	Business		-		
2600-2699	Operation & Maintenance of Plant	4,290,366	(5,385)		4,284,981
2700-2799	Student Transportation	1,803,965	70,134		1,874,099
2800-2999	Support Service Central & Other	11,406,722	(77,064)		11,329,658
NON-INSTRUCTIONAL SERVICES					
3100	Food Service Operations	1,100,000	-		1,100,000
3200	Enterprise Operations	1,118,510	(300,000)		818,510
FACILITIES ACQUISITION AND CONSTRUCTION					
4100	Site Acquisition				
4200	Site Improvement				
4300	Architectural/Engineering				
4400	Educational Specification Develop.				
4500	Building Acquisition/Construction				
4600	Building Improvement Services				
4900	Other Facilities Acquisition and Construction Services				

MS-DS
Rev. 10/10

Default Budget - School District of Exeter Region Cooperative FY14-15

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
OTHER OUTLAYS (5000-5999)					
5110	Debt Service - Principal	2,541,720	(120,311)		2,421,409
5120	Debt Service - Interest	1,957,158	115,086		2,072,244
FUND TRANSFERS					
5220-5221	To Food Service				
5222-5229	To Other Special Revenue				
5230-5239	To Capital Projects				
5254	To Agency Funds				
5300-5399	Intergovernmental Agency Alloc.	280,000			280,000
	SUPPLEMENTAL				
	DEFICIT				
	TOTAL	52,700,000	1,241,273		53,941,272

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
1200-1299	Increase in required services	1100-1199	reallocation to proper accounting function
2000-2199	Increase in services	1300-1399	change in staff/program
2200-2299	reallocation to proper accounting function/change in services	2320-2399	reduction in budget
2320-310	change in apportionment	2400-2499	change in staff/reduction in budget
2700-2799	Increase in contract	2600-2699	reduction in utilities
		2800-2999	change in benefit elections
		3200	reduction in budget

MS-DS
Rev. 10/10

**EXETER REGION COOPERATIVE SCHOOL DISTRICT
SPECIAL EDUCATION EXPENSES/REVENUES**

<u>SPECIAL EDUCATION EXPENSES</u>	<u>2011-2012</u>	<u>2012-2013</u>
1200/1230 Special Programs	3,995,126	4,159,897
1430 Summer School**	3,670	33,553
2140 Psychological Services	146,398	149,546
2150 Speech and Audiology	266,473	215,464
2159 Speech Summer School	0	0
2162 Physical Therapy	23,150	17,675
2163 Occupational Therapy	4,473	8,393
2332 Administration Costs	141,592	155,438
2722 Special Transportation	348,153	439,187
TOTAL EXPENSES	4,929,035	5,179,153
<u>SPECIAL EDUCATION REVENUES</u>		
1950 Service to other LEAs	0	0
3110 Special Ed Portion Adequacy Funds	863,688	863,688
3240 Catastrophic Aid	183,481	333,620
4580 Medicaid	187,336	168,531
TOTAL REVENUES	1,234,505	1,365,839
ACTUAL DISTRICT COST FOR SPECIAL EDUCATION	<u>3,694,530</u>	<u>3,813,314</u>

** Summer School received ARRA Grant Funds in 2011-2012
These funds reduced Summer School Expense by \$28,374.95

Stephen D. Plodzik, PA

Edward T. Perry, CPA

James A. Sojka, CPA

Sheryl A. Pratt, CPA

January 23, 2014

To the Members of the School Board
Exeter Region Cooperative School District
30 Linden Street
Exeter, NH 03833

Dear Members of the Board:

Melodie A. Frazer, CPA

Michael J. Campo, CPA

Kathryn C. Sanders, CPA

Donna M. LaClair, CPA*

Ashley J. Miller, CPA

Tyler A. Paine, CPA

Kyle G. Gingras, CPA

We have audited the financial statements of the governmental activities, major fund, and the aggregate remaining fund information of the Exeter Region Cooperative School District for the year ended June 30, 2013. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 26, 2013. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Exeter School District are described in Note 1 to the financial statements. As described in Note 16 to the financial statements, the District changed accounting policies related to the classification of certain assets, liabilities, and net assets by adopting Governmental Accounting Standards Board (GASB) Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position* and applying early implementation of GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*.

We noted no transactions entered into by the School District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the School District's financial statements were:

Management's estimate of the useful lives of capital assets is based on historical information and guidance provided by the industry. We evaluated the key factors and assumptions used to develop the useful lives of capital assets in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the liability for other postemployment benefits is based on an actuarial valuation. We evaluated the key factors and assumptions used to develop the liability for other postemployment benefits in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

PLODZIK & SANDERSON
Professional Association / Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 224-1380

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

The government-wide financial statements were not prepared by management. We prepared these financial statements which management reviews and approves.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We will be requesting certain representations from management that will be included in the management representation letter which will be forthcoming upon completion of the audit.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

During the course of our audit we noted the following matters which have been discussed with the Business Administrator:

- While performing an examination of the internal controls over purchasing and cash disbursements we found three instances where the purchase order was dated after the invoice date, and two instances in which the invoice was not paid in a timely manner. We recommend that the School District adhere to their purchasing policy to ensure that purchases are approved prior to the actual payment being made and that all invoices be made in a timely manner so that late fees can be avoided.
- In the food service fund it was noted that the program's fund balance exceeds three months' average expenditures by \$56,921. According to the *Code of Federal Regulations*, title 7, sec. 210.14, "The school fund authority shall limit its net cash resources to an amount that does not exceed 3 months average expenditures for its nonprofit school food service..." We recommend that the School District make sure that it does not retain more fund balance in the food service fund than is allowable.

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Exeter Region Cooperative School District

January 23, 2014

Page 3

This information is intended solely for the use of the School Board and management of the Exeter Region Cooperative School District and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

Plodzick & Sanderson

PLODZICK & SANDERSON
Professional Association

MINUTES OF THE EXETER REGION COOPERATIVE SCHOOL DISTRICT
FIRST SESSION OF THE 2013 ANNUAL MEETING
DELIBERATIVE SESSION – THURSDAY, FEBRUARY 7, 2013 – 7:00 PM
EXETER HIGH SCHOOL ARTHUR HANSON III CENTER

ERCSD BOARD MEMBERS PRESENT:

David Miller - Chair – East Kingston
Mark Portu – Stratham
Helen Joyce – Stratham
Joni Reynolds – Kensington

Kate Segal – Vice Chair – Exeter
Elizabeth Faria – Brentwood
Kate Miller – Exeter
Maggie Bishop – Exeter

ERCSD BOARD MEMBERS ABSENT:

Alicia Heslop – Newfields

ADMINISTRATION: Michael Morgan - Superintendent
Amy Ransom – Business Administrator
CHAIR BUDGET ADVISORY COMMITTEE: David Pendell
ERCSD Clerk: Susan Bendroth

Moderator Charles Tucker called the meeting to order at 7:00 PM followed by the Pledge of Allegiance, introduction of the board members, administration and other parties. He explained the purpose of the meeting is to read, debate and amend the following warrant articles, which would then be voted on by paper ballot on Tuesday, March 12, 2013 at the respective voting locations in each SAU 16 town. Moderator Tucker reviewed the procedures for a deliberative session that would be followed for the evening. Moderator Tucker asked permission for Amy Ransom to speak to article #1 as she is not a resident of SAU 16. The voters present granted permission.

Moderator Tucker read Warrant Article #1:

Warrant Article #1. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$52,700,00? Should this article be defeated, the operating budget shall be \$53,048,087, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$52,700,000 as set forth on said budget.)

David Pendell, East Kingston, moved the first article.

Kate Miller, Exeter, seconded.

Amy Ransom, Business Administrator, reviewed her Power Point presentation highlighting the proposed default changes of 2,671,481 inclusive of benefits, salaries, transportation, utilities, liability insurance, SAU assessment, non-salary items, special education non-salary and debt service. She also covered the proposed changes of a reduction of undetermined services for \$348,046.

Janet Prior, Stratham, also a teacher, asked where the reduction in the budget would be.

Amy Ransom responded by saying that it has not yet been determined but the school board will work with the superintendent and administration to identify the reductions.

Arthur Baillargeon, Exeter, asked a question about the increase in the benefit line of the budget and asked what it costs to educate a student in the cooperative.

Amy Ransom clarified the benefit line item and Michael Morgan, Superintendent, responded that on the average it is about \$12,500/student as of June 20, 2012. It is expected to be the same or a little less

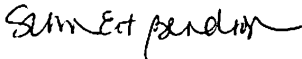
taking out the debt services, food services and out of district special education.

Moderator Tucker noted that with no further questions, the article would be placed on the ballot as presented.

Chairman David Miller expressed his sincere thanks to Charlie Tucker for his fifteen (15) years of service as the ERCSD moderator wishing him the best of luck in the future. This was followed by a standing ovation.

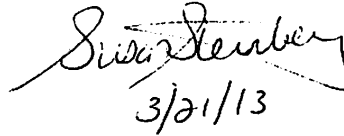
Moderator Tucker adjourned the meeting at 7:17 PM with 49 voters from the six towns present at the meeting.

Respectfully submitted,



Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk

February 7, 2013



SUSAN J. STERNBERG
Notary Public - New Hampshire
My Commission Expires July 16, 2013

MINUTES OF THE EXETER REGION COOPERATIVE SCHOOL DISTRICT
SECOND SESSION OF THE 2013 ANNUAL MEETING
VOTING SESSION – MARCH 12, 2013

The polls were open at the polling place at the hours designated below to choose the following District Officers: School District Board Member (Exeter), School District Board Member (Brentwood), School District Board member (Kensington), School District Moderator, School District Budget Committee Member (Newfields), School District Budget Committee Member (Exeter), School District Budget Committee Member (Stratham), School District Budget Committee Member (Kensington) and vote by ballot on article listed as 1.

VOTERS IN TOWN OF	POLLING PLACE	POLLING HOURS
Brentwood	Recreation Creation	8:00 AM TO 7:00 PM
East Kingston	East Kingston Elementary	8:00 AM TO 7:00 PM
	School Multi-purpose Room	
Exeter	Talbot Gym	7:00 AM to 8:00 PM
	Tuck Learning Campus	
Kensington	Kensington Town Hall	8:00 AM to 7:30 PM
Newfields	Newfields Town Hall	8:00AM to 7:00 PM
Stratham	Stratham Municipal Center	8:00 AM to 8:00 PM

Results of the election of Exeter Region Cooperative School District Officers:

Brentwood Board Member, term ending 2016 election:

Linda R. Garey 1238 Elizabeth M. Faria 1118

Exeter Board Member, term ending 2016 election:

Darrell J. Chichester 2516

Kensington Board Member, term ending 2016 election:

Joni Reynolds (write-in) 17

Noreen Hall (write-ins) 4

School District Moderator:

Katherine B. Miller 2600

Exeter Budget Committee Member, term ending 2016 election:

John R. Bridle 2419

Kensington Budget Committee Member, term ending 2014 election:

Joni Reynolds (write-ins) 4

Cheryl McDonough (write-ins) 3

Newfields Budget Committee Member, term ending 2016 election:

Simon Heslop 2338

Stratham Budget Committee Member, term ending 2016 election:

Lucy H. Cushman 2378

Article 1. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$52,700,000? Should this article be defeated, the operating budget shall be \$53,048,087, which is the same as last year, with certain adjustments required by previous action of the

District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$52,700,000 as set forth on said budget.)

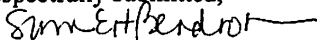
Yes

2684

No


577

Respectfully submitted,

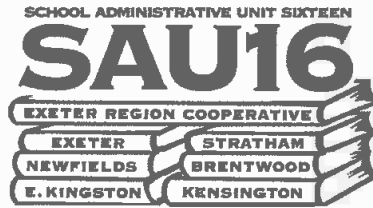


Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk

March 2013


4/8/13

SUSAN J. STERNBERG
Notary Public - New Hampshire
My Commission Expires July 16, 2013



Annual Report of SAU 16

For the Year Ending June 30, 2013

For the Proposed 2014-2015 Budget

2013-2014 REPORT OF THE SUPERINTENDENT OF SCHOOLS

SAU 16 VISION STATEMENT

To provide a rigorous and comprehensive education that will prepare our students for diverse post-secondary educational opportunities, a competitive workplace, and active civic participation.

SAU 16 MISSION STATEMENT

To help students gain knowledge and skills that build intellect, character, and a lifelong thirst for learning.

HIGHLIGHTS

Curriculum, Communication, Community Service, and Transitions continue to be the focus of student-centered initiatives and work within School Administrative Unit (SAU) 16. The successful implementation of the 2010-2015 Strategic Plan has been a cooperative effort of students, staff, administrators, and School Board Members. Monthly reports to the community are published and available at the SAU website (www.sau16.org). Members of the public who are interested in more detailed information about the various schools in our six-town region are encouraged to access that site.

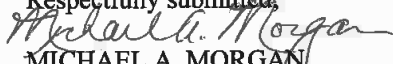
Highlights of the past year include:

1. Continuing implementation of the Common Core State Standards (CCSS) in Language Arts and Math in preparation for the new, required statewide standardized assessment, Smarter Balanced
2. Continuing increased access to various technology resources with the goal of a one-to-one device for each student and staff member
3. Developing and supporting more collaboration with local police and emergency management personnel to strengthen safety and security initiatives in each of our local schools
4. Dealing with and planning for decreasing K-5 enrollments in Brentwood, East Kingston, Kensington, and Newfields while the other districts have stabilized or slightly increasing enrollments
5. Researching and implementing more creative and resourceful personalized means for students to learn and complete the requirements of their formal education process
6. Using a wide variety of media, including websites, newspapers, cable access television, and blogs, to communicate the schools' mission and service to the community
7. Enhancing the outreach of community service projects that assist in meeting the needs of individuals and organizations
8. Continuing to recognize local residents as Champions for Children
9. Completing collective bargaining negotiations for six of the eleven associations within the SAU

10. Stressing the need for more active participation in the business and political affairs of the seven independent districts within the SAU by strongly encouraging citizens to vote and serve on various Boards and Committees
11. Recognizing East Kingston Elementary School as the 2013 Elementary EDies School of Excellence
12. Recognizing Newfields Elementary School as a 2013 National Blue Ribbon School as part of the "Commissioner's Circle of Excellence"
13. Continuing the strong tradition of volunteerism in our schools by having all of our elementary schools and the Seacoast School of Technology (SST) recognized by NH Partners in Education
14. Reinforcing the need for student and staff awareness to deal with the prevention of student suicides
15. Supporting the work of the Exeter Adult Education Program, the Exeter High School Alternative Education Program, the Great Bay eLearning Charter School (GBeCS) and the Virtual Learning Academy Charter School (VLACS) that each embraces non-traditional ways of student learning
16. Consistently and regularly reinforcing the need for more professional development of staff and utilizing the resources available through the Seacoast Professional Development Center (SPDC) that assists adults to find more and better ways to help students learn
17. Serving the students, families, and staff entrusted to us

This is my sixth year working with you in this important educational process. Please know that I am very grateful to the outstanding teachers, support staff members, administrators, and school board members who share our common goal of providing the best possible education for our students and their families at a reasonable cost to taxpayers. Public education faces many challenges each day because of the changing needs of students and the expectations placed upon it. Nevertheless, SAU 16 remains committed to preparing all students to be good citizens who will emerge as responsible stewards, powerful leaders, and dedicated workers in our society.

Respectfully submitted,


MICHAEL A. MORGAN
Superintendent of Schools

SAU 16

Superintendent Salaries

SUPERINTENDENT'S PRORATED SALARY 2013-2014

BRENTWOOD	\$8,582.09
EAST KINGSTON	\$5,009.85
EXETER	\$25,383.23
EXETER REGION COOP	\$80,477.04
KENSINGTON	\$4,661.34
NEWFIELDS	\$3,731.97
STRATHAM	\$17,367.47
	\$145,213.00

ASSOCIATE AND ASSISTANT SUPERINTENDENT'S SALARIES

(Total reflects 3.0 positions, \$122,254, \$107,550, \$98,000)

2013-2014

BRENTWOOD	\$19,373.22
EAST KINGSTON	\$11,309.24
EXETER	\$57,300.14
EXETER REGION COOP	\$181,668.98
KENSINGTON	\$10,522.51
NEWFIELDS	\$8,424.56
STRATHAM	\$39,205.36
	\$327,804.00

SAU# 16 PROPOSED BUDGET								
FISCAL YEAR 2014-15								
ACCT#	ITEM DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED	CHANGE	
		FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	IN \$\$	NOTES
CENTRAL OFFICE ADMINISTRATION								
11-2320-110	ADMINISTRATIVE SALARIES	374,129.25	398,676.13	403,888.41	406,890.00	419,100.00	12,210.00	3% incr
11-2320-112	ADJUSTMENTS	10,600.00	0.00	0.00	2,115.00	10,000.00	7,885.00	
11-2320-111	TREASURER & BRD MINUTES	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	
11-2320-113	SPECIAL ED ADMIN SALARIES	99,481.00	92,000.00	94,300.00	96,200.00	99,090.00	2,890.00	3% incr
11-2320-114	ANNUITY	6,624.50	5,000.00	5,000.00	6,000.00	7,000.00	1,000.00	
11-2320-115	ADMIN ASSISTANT SALARIES	142,419.00	143,761.44	147,730.45	150,500.00	155,020.00	4,520.00	3% incr
11-2320-117	HUMAN RESOURCES	57,546.05	58,467.02	59,928.55	61,130.00	62,970.00	1,840.00	3% incr
11-2320-211	HEALTH INSURANCE	107,224.63	110,469.59	87,070.55	114,250.00	133,490.00	19,240.00	4.4% average increase
11-2320-212	DENTAL INSURANCE	833.71	7,046.03	7,390.05	7,780.00	7,780.00	0.00	0% increase
11-2320-213	LIFE INSURANCE	4,861.19	1,844.20	1,845.08	1,530.00	1,530.00	0.00	per agreement
11-2320-214	DISABILITY INSURANCE	4,102.78	2,095.12	1,929.50	2,550.00	2,650.00	100.00	per agreement
11-2320-231	LONGEVITY	2,000.00	3,855.01	3,620.00	3,540.00	3,590.00	50.00	per salaries
11-2320-232	RETIREMENT (10.77%)	57,551.36	59,751.40	61,247.12	79,390.00	81,620.00	2,230.00	per salaries
11-2320-220	FICA (7.65%)	50,728.20	51,827.81	53,267.58	55,630.00	57,970.00	2,340.00	per salaries
11-2320-250	WORKERS COMPENSATION	3,230.00	1,638.44	3,832.59	3,500.00	3,640.00	140.00	per salaries
11-2320-260	UNEMPLOYMENT COMP.	360.03	1,523.40	3,748.58	960.00	1,230.00	270.00	per staffing
11-2320-290	CONFERENCES	4,612.81	4,916.72	5,541.82	6,000.00	6,000.00	0.00	
11-2320-270	COURSE REIMBURSEMENTS	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	
11-2320-320	STAFF TRAINING	7,602.49	16,256.20	15,015.60	12,500.00	12,500.00	0.00	
11-2320-371	AUDIT EXPENSE	12,350.00	14,000.00	10,249.50	13,781.00	13,904.00	123.00	per agreement
11-2320-372	LEGAL EXPENSE	4,412.00	4,618.00	5,399.23	5,000.00	5,000.00	0.00	
11-2320-373	MENTOR TRAINING	6,400.00	5,255.55	2,584.58	6,500.00	6,500.00	0.00	
11-2320-440	REPAIR & MAINTENANCE	7,999.11	4,899.95	2,555.43	6,355.00	4,795.00	(1,560.00)	
11-2320-521	PROPERTY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
11-2320-531	TELEPHONE/COMMUNICATION	15,223.60	12,526.56	20,684.93	15,225.00	19,225.00	4,000.00	
11-2320-532	POSTAGE	(218.41)	4,873.09	2,129.41	4,500.00	4,500.00	0.00	
11-2320-580	TRAVEL	17,838.03	22,207.50	21,823.47	24,480.00	23,880.00	(600.00)	per contract
11-2320-610	SUPPLIES	16,476.90	19,364.72	17,837.98	16,250.00	16,250.00	0.00	
11-2320-611	MAINTENANCE CONTRACTED	4,500.00	4,344.26	5,473.68	4,500.00	4,500.00	0.00	
11-2320-733	LEASED EQUIPMENT	16,933.77	11,577.66	14,916.12	15,500.00	15,500.00	0.00	
11-2320-810	DUES & SUBSCRIPTIONS	10,414.27	3,478.52	17,385.39	12,755.00	13,050.00	295.00	
11-2320-870	CONTINGENCY	16,509.00	5,513.70	2,500.00	5,000.00	5,000.00	0.00	
		1,064,745.27	1,073,788.02	1,080,895.60	1,142,311.00	1,199,284.00	56,973.00	
						4.99%		
						% Change 14-15		

SAU# 16 PROPOSED BUDGET								
FISCAL YEAR 2014-15								
ACCT#	ITEM DESCRIPTION	ACTUAL FY 2010-11	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	PROPOSED FY 2014-15	CHANGE IN \$\$	NOTES
FISCAL SERVICES ADMINISTRATION								
11-2321-110	BUSINESS ADMINISTRATION	107,804.13	101,000.00	92,250.04	97,000.00	99,910.00	2,910.00	3% incr
11-2321-116	FISCAL SRV MGR/ACCOUNTANT	98,720.00	101,517.00	106,879.80	109,050.00	112,320.00	3,270.00	3% incr
11-2321-130	PAYROLL/A/P SALARIES	169,325.00	161,812.48	166,795.96	174,965.00	180,220.00	5,255.00	3% incr
11-2321-211	HEALTH INSURANCE	116,613.79	99,171.54	106,857.69	144,150.00	132,740.00	(11,410.00)	4.4% average increase
11-2321-212	DENTAL INSURANCE	4,214.04	4,445.76	4,439.76	3,660.00	4,710.00	1,050.00	0% increase
11-2321-213	LIFE INSURANCE	927.40	403.08	354.12	330.00	330.00	0.00	per agreement
11-2321-214	DISABILITY INSURANCE	2,647.86	1,137.93	1,157.63	1,250.00	1,280.00	30.00	per salaries
11-2321-220	FICA (7.65%)	28,690.37	27,923.40	27,945.63	28,860.00	30,500.00	1,640.00	per salaries
11-2321-231	LONGEVITY	6,930.00	5,979.30	6,457.05	5,980.00	6,150.00	170.00	per salaries
11-2321-232	RETIREMENT (10.77%)	29,939.16	27,002.44	27,223.20	40,630.00	42,930.00	2,300.00	per salaries
11-2321-250	WORKERS COMPENSATION	2,012.00	1,850.00	1,760.00	1,820.00	1,920.00	100.00	per salaries
11-2321-260	UNEMPLOYMENT COMPENSATION	410.00	720.00	0.00	840.00	1,080.00	240.00	per staffing
11-2321-290	CONFERENCES	1,021.50	2,806.65	3,037.17	3,000.00	3,000.00	0.00	
11-2321-330	COMPUTER SUPPORT SERVICES	16,279.50	17,386.91	16,261.15	17,500.00	17,500.00	0.00	per contract
11-2321-440	REPAIR AND MAINTENANCE	442.26	2,007.16	638.88	2,000.00	1,500.00	(500.00)	
11-2321-531	TELEPHONE/COMMUNICATION	600.00	600.00	2,600.00	600.00	600.00	0.00	
11-2321-580	MILEAGE	3,875.11	1,217.88	979.60	2,750.00	1,750.00	(1,000.00)	
11-2321-610	SUPPLIES EXPENSE	1,668.28	2,484.49	2,659.53	3,000.00	3,000.00	0.00	
11-2321-741	EQUIPMENT	0.00	449.00	4,484.35	600.00	600.00	0.00	
	FISCAL SVS TOTALS	592,120.40	559,915.02	572,781.56	637,985.00	642,040.00	4,055.00	
						0.64%		
						% Change 14-15		

SAU# 16 PROPOSED BUDGET								
FISCAL YEAR 2014-15								
ACCT#	ITEM DESCRIPTION	ACTUAL FY 2010-11	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	PROPOSED FY 2014-15	CHANGE IN \$\$	NOTES
TECHNOLOGY								
2820-110	TECHNICAL ASSISTANCE SALARIES	64,376.59	47,798.91	40,207.97	47,390.00	47,850.00	460.00	3% incr
2820-321	TECHNICAL CONSULTANT	17,553.58	15,290.74	11,498.54	19,500.00	19,500.00	0.00	
2820-329	TECHNICAL TRAINING	26,437.12	16,235.93	19,771.84	21,850.00	3,850.00	(18,000.00)	
2320-531	TELEPHONE/COMMUNICATION	1,211.61	69.43	796.22	1,380.00	1,380.00	0.00	
2320-580	MILEAGE	3,807.61	5,211.16	5,168.78	4,300.00	4,300.00	0.00	
2820-610	SUPPLIES	4,858.23	2,453.61	7,068.20	4,000.00	4,000.00	0.00	
2820-611	SHIPPING	39.66	0.00	0.00	0.00	0.00	0.00	
2820-641	BOOKS AND PERIODICALS	0.00	426.00	0.00	100.00	0.00	(100.00)	
2820-650	SOFTWARE	20,348.01	15,324.78	8,589.47	18,900.00	18,900.00	0.00	
2820-738	REPLACEMENT OF EQUIPMENT	1,992.80	1,831.82	3,848.98	4,500.00	3,500.00	(1,000.00)	
2820-739	EQUIPMENT	13,618.40	5,184.95	11,171.91	5,500.00	5,500.00	0.00	
2900-211	HEALTH INSURANCE	18,642.70	16,755.04	19,467.61	24,380.00	23,720.00	(660.00)	4.4% average increase
2900-212	DENTAL INSURANCE	475.09	541.68	1,060.27	500.00	510.00	10.00	0% increase
2900-213	LIFE INSURANCE	57.68	28.56	21.42	30.00	30.00	0.00	per agreement
2900-214	DISABILITY INSURANCE	259.13	149.52	106.24	160.00	160.00	0.00	per salaries
2900-220	FICA (7.65%)	6,576.95	4,722.49	3,032.70	4,010.00	3,670.00	(340.00)	per salaries
2900-221	RETIREMENT (10.77%)	4,442.64	4,067.98	3,538.35	6,190.00	5,160.00	(1,030.00)	per salaries
2900-250	WORKERS COMPENSATION	400.00	400.00	330.00	280.00	280.00	0.00	per salaries
2900-260	UNEMPLOYMENT COMP.	250.00	200.00	0.00	120.00	160.00	40.00	per salaries
TECHNOLOGY TOTAL		185,347.80	136,692.60	135,678.50	163,090.00	142,470.00	(20,620.00)	
						-12.64%		
						% Change 14-15		
TOTAL - Central Office, Fiscal		1,842,213.47	1,770,395.64	1,789,355.66	1,943,386.00	1,983,794.00	40,408.00	
Services and Technology						2.08%		
						% Change 14-15		
Savings Returned from Prior Years Budget		(64,010.00)	(87,610.00)	(100,000.00)	(175,000.00)	(75,000.00)		
Revised SAU Total to be raised from 'Tot		1,778,203.47	1,682,785.64	1,689,355.66	1,768,386.00	1,908,794.00	140,408.00	
						4.68%	7.94%	
						% Change in 14-15 Assessment		

SAU# 16 PROPOSED BUDGET								
FISCAL YEAR 2014-15								
ACCT#	ITEM DESCRIPTION	ACTUAL FY 2010-11	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	PROPOSED FY 2014-15	CHANGE IN \$	NOTES
	OTHERWISE FUNDED							
	INDIRECT COSTS	14,791.86	29,890.70	60,000.00	60,000.00	60,000.00		
	NON-ASSESSMENT IMPACT	29,465.09	0.00	0.00	20,445.00	66,684.08		
	TITLE I ADMINISTRATOR	48,368.42	50,567.16	51,788.75	48,000.00	48,000.00		
	SUBSTITUTE COORDINATOR	13,023.10	13,714.87	13,587.80	15,000.00	15,000.00		
	GRAND TOTALS	1,947,861.94	1,864,568.37	1,914,732.21	2,086,831.00	2,173,478.08		
	FEDERAL FUNDS							
	IDEA/PRESCHOOL ENTITLEMENTS	3,000,000.00	3,000,000.00	3,000,000.00	3,000,000.00	3,000,000.00		
	CLASS SIZE REDUCTION							
	TITLE FUNDS							
	GRAND TOTAL APPROPRIATION - ALL FUNDS	4,947,862.00	4,864,569.00	4,914,733.00	5,086,831.00	5,173,479.00		

SAU #16 Budget - FY 2014-15

Town	2012-2013 Equalized val.	Valuation Percentage	# Pupils ADM 12-13	Pupil %	Combined Percentage	FY 2014-15 Assessment	Change from 13-14 %
Brentwood	\$ 212,693,845	5.10%	359.97	6.488%	5.79%	\$ 110,427	5.83%
East Kingston	133,099,297	3.19%	175.61	3.155%	3.17%	\$ 60,588	-0.82%
Exeter	708,538,374	17.00%	1,025.25	18.422%	17.71%	\$ 338,038	9.35%
Kensington	127,131,209	3.05%	166.03	2.983%	3.02%	\$ 57,579	1.48%
Newfields	102,980,814	2.47%	125.18	2.249%	2.36%	\$ 45,044	-0.88%
Stratham	557,958,601	13.39%	624.77	11.226%	12.31%	\$ 234,886	11.05%
Co Op	2,326,087,921	55.80%	3,088.68	55.497%	55.65%	\$ 1,062,231	8.39%
TOTAL	\$ 4,168,490,061	100.00%	5,565.49	100.00%	100.00%	\$ 1,908,794	7.84%

SAU 16 CALENDAR
2014-2015

Approved
10/28/13

2014

JULY							Days
S	M	T	W	T	F	S	Student
		1	2	3	4	5	0
6	7	8	9	10	11	12	Staff
13	14	15	16	17	18	19	0
20	21	22	23	24	25	26	
27	28	29	30	31			

AUGUST							Days
S	M	T	W	T	F	S	Student
				1	2		4
3	4	5	6	7	8	9	Staff
10	11	12	13	14	15	16	6
17	18	19	20	[21]	[22]	23	
24	25	26	27	28	(29)	30	
31							

SEPTEMBER							Days
S	M	T	W	T	F	S	Student
	(1)	2	3	4	5	6	21
7	8	9	10	11	12	13	Staff
14	15	16	17	18	19	20	21
21	22	23	24	25	26	27	
28	29	30					

OCTOBER							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	22
5	6	7	8	9	10	11	Staff
12	(13)	14	15	16	17	18	22
19	20	21	22	23	24	25	
26	27	28	29	30	31		

NOVEMBER							Days
S	M	T	W	T	F	S	Student
						1	15
2	3	4	5	6	7	8	Staff
9	[10]	(11)	12	13	14	15	16
16	17	18	19	20	21	22	
23	24	25	(26)	(27)	(28)	29	
30							

DECEMBER							Days
S	M	T	W	T	F	S	Student
	1	2	3	4	5	6	17
7	8	9	10	11	12	13	Staff
14	15	16	17	18	19	20	17
21	22	23	(24)	(25)	(26)	27	
28	(29)	(30)	(31)				

2015

JANUARY							Days
S	M	T	W	T	F	S	Student
				(1)	(2)	3	19
4	5	6	7	8	9	10	Staff
11	12	13	14	15	16	17	19
18	(19)	20	21	22	23	24	
25	26	27	28	29	30	31	

FEBRUARY							Days
S	M	T	W	T	F	S	Student
							15
1	2	3	4	5	6	7	Staff
8	9	10	11	12	13	14	15
15	16	17	18	19	20	21	
22	(23)	(24)	(25)	(26)	(27)	28	

MARCH							Days
S	M	T	W	T	F	S	Student
1	2	3	4	5	6	7	21
8	9	10	11	12	[13]	14	Staff
15	16	17	18	19	20	21	22
22	23	24	25	26	27	28	
29	30	31					

APRIL							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	18
5	6	7	8	9	10	11	Staff
12	13	14	15	16	17	18	18
19	20	21	22	23	24	25	
26	(27)	(28)	(29)	(30)			

MAY							Days
S	M	T	W	T	F	S	Student
					(1)	2	19
3	4	5	6	7	8	9	Staff
10	11	12	13	14	15	16	19
17	18	19	20	21	22	23	
24	(25)	26	27	28	29	30	
31							

JUNE							Days
S	M	T	W	T	F	S	Student
	1	2	3	4	5	6	9
7	8	9	10	11**	[12]	13	Staff
14	15	16	17	18	19	20	9 or 10
21	22	23	24	25	26	27	
28	29	30					

Totals
Student
180
Staff
185

Important Dates

2014	NS = No School	
August		
Teacher In-Service	NS	Aug 21-22
School Opens - All Students		Aug 25
Friday before Labor Day	NS	Aug 29
School Days		4

September		
Labor Day	NS	Sept 1
School Days		21

October		
Columbus Day	NS	13
School Days		22

November		
Teacher In-Service	NS	Nov 10
Veterans' Day	NS	Nov 11
Thanksgiving Recess	NS	Nov 26-28
School Days		15

December		
Holiday Break	NS	Dec 24-31
School Days		17

2015		
January		
Holiday Break	NS	Jan 1-2
MLK, Jr. Day	NS	Jan 19
School Days		19

February		
Winter Vacation	NS	Feb 23-27
School Days		15

March		
Teacher In-Service	NS	March 13
School Days	NS	21

April		
Spring Vacation	NS	Apr 27-30
School Days		18

May		
Spring Vacation	NS	May 1
Memorial Day	NS	May 25
School Days		19

June		
Last day for students		June 11**
Teacher In-service	NS	June 12
School days		9
Graduation - to be announced after February vacation		

Symbol Key

- = No School / Holiday / Vacation
- [] = Teacher In-Service (No School)
- < > = SAU Early Release

**June 12, 15, 16 & 17 are
snow make-up days
if needed