



## TOWN OF STRATHAM

### SCHEDULE OF FEES & CHARGES

#### NH RSA 91-A:4

Each public body or agency shall, upon request for any governmental record reasonably described, make available for inspection and copying any such governmental record within its files when such records are immediately available for such release. If a public body or agency is unable to make a governmental record available for immediate inspection and copying, it shall, within 5 business days of request, make such record available, deny the request in writing with reasons, or furnish written acknowledgment of the receipt of the request and a statement of the time reasonably necessary to determine whether the request shall be granted or denied. If a computer, photocopying machine, or other device maintained for use by a public body or agency is used by the public body or agency to copy the governmental record requested, the person requesting the copy may be charged the actual cost of providing the copy, which cost may be collected by the public body or agency. Nothing in this section shall exempt any person from paying fees otherwise established by law for obtaining copies of governmental records or documents, but if such fee is established for the copy, no additional costs or fees shall be charged.

DEPARTMENT	DESCRIPTION OF REQUEST	COST
Administration	General Copies 8.5 x 11	\$.25 per page
	8.5 x 14	\$.30 per page
	11 x 17	\$.40 per page
	Select Board Minutes Hard Copy	
	Paper copies	\$.25 per page
	Email pdf	\$1
	CD	\$5
	Select Board Minutes Audio File	
	CD only	\$5
Fire	Alarm Responses	\$50 (after 3 or more false alarms in 30 days)
	Fire Safety Inspection	\$50
Police	Accident Report	\$15
	Incident Report	\$1 for first page and \$.050 for every page after
	Arrest Report	\$15
	Pistol Permit	\$10

	Alarm Responses	\$50 (after 3 or more false alarms in 30 days)
Town Clerk	Cemetery Lot	\$750
	Cremation	\$350
	Copy of tax bill to Realtors	\$1
	Motor Vehicle Registration	
	Town Clerk Fee Motor Vehicle Registration	\$2
	Motor Vehicle Title fee	\$2
	Municipal Agent Fee – Motor Vehicle	\$3
	Municipal Agent Fee – Boat	\$5
	Title Application Fee - Local	\$2
	Recycle Bin	\$10
	Returned Check	\$25
	Transfer Station Sticker	\$5
	Voter Check List	\$25
	Wetland Application Filing Fee	\$10