TOWN OF STRATHAM
Department of Public Works
70 Bunker Hill Avenue • Stratham, NH 03885 • 603-772-5550

JOB TITLE: Facilities Laborer

DEPARTMENT: Public Works

EMPLOYMENT STATUS: Non-Exempt, Full-Time, Hourly

PAY RATE: $20.00 to $25.00 per hour depending on qualifications

REPORTS TO: Building Maintenance Lead, Director of Public Works, or Designee

REVISED: *November 9, 2026*

GENERAL PURPOSE:
The Facilities Laborer is responsible for performing cleaning, general maintenance, and light repair work for all Town-owned buildings and facilities, including but not limited to the Municipal Center, Wiggin Memorial Library, Police Department, Fire Department, Public Works Department, and Stratham Hill Park facilities. This position ensures public facilities are clean, safe, secure, and presentable for daily use and special events.

SUPERVISION RECEIVED:
Works under the general supervision of the Building Maintenance Lead, Director of Public Works, or designated supervisor.

ESSENTIAL DUTIES AND RESPONSIBILITIES
1. Performs routine custodial work to keep Town buildings clean and sanitary.
2. Performs routine building maintenance and minor repairs, and reports larger maintenance needs.
3. Takes pride in keeping Stratham's Town buildings and entrances neat, well maintained, and welcoming.
4. Assists with general Public Works operations, including park facility maintenance, town-wide grounds maintenance, road maintenance, and winter operations.

PHYSICAL REQUIREMENTS:
The position requires a person to lift and carry objects up to 50 pounds; to have a full range of movement for reaching, climbing, and stooping; dexterity to operate standard cleaning and maintenance equipment and hand tools; tolerate exposure to cleaning chemicals, dust, and outdoor elements; ability to drive a motor vehicle; cognitive and sensory ability to effectively communicate with supervisor and co-workers.

QUALIFICATIONS:
- High School diploma or equivalent required.
- Valid driver's license required.
- Minimum 2 years' experience in custodial, construction, or building maintenance work.
- Must be self-motivated and able to work independently.
- Ability to handle multiple priorities, meet deadlines, and attend to many items simultaneously and/or in sequence.

- Willingness to learn, to work cooperatively in a supervised and unsupervised environment, and to take direction, both oral and written. Ability to identify through observation, communicate and initiate suggestions and/or options.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Original Date: November 9, 2026