

TOWN OF STRATHAM
Incorporated 1716
10 Bunker Hill Avenue · Stratham, NH 03885
Cemetery Trustees

To: Board of Selectmen

CC: Paul Deschaine, Town Administrator
Trustees of the Trust Funds
Valerie Kemp, Accounting Supervisor

From: Cemetery Trustees

RE: Release of Funds Request- Cemetery Trust Funds Accrued Interest

Date: December 11, 2016

Dear Board of Selectmen,

We are requesting that 14,300.00 is released from the Cemetery trust funds. The funds requested are from accrued interest on the principal. Currently there is \$121,370.00 in interest and 258,265.00 in principle. The total trust fund amount is \$379,635.00

These funds will be used for the following uses within the Maple Lane Cemetery. All proposed funds will be used for perpetual care within the Town Cemeteries.

Due to the severe drought in 2016, the cemeteries turf quality was not immune to the severe drought that has plagued New Hampshire, and has been particularly bad in the southeast portion of the state. While the fall rains have brought some of the cemetery grounds back to life, there remain sections that will need special attention. The Trustees, in conjunction with the Highway Department, have developed a plan to restore the damaged area and work will begin early next spring. This project will include the top dressing and over seeding the damaged areas with compost, grass seed, lime, and starter fertilizer. In order to top dress and over seed the cemetery, the Town will need to purchase and ECO 75, Ecolawn applicator. This applicator spreader will be used for years to come as the Highway Department over seeds town maintained grounds on a biannual process. This is in addition to our normal fertilizing practices which are included in the Cemetery 2017 operating budget.

Irrigation will be installed in these sections to enhance the turf quality during the summer months. The irrigation will be supplied by an existing Highway Department water trailer that holds 1,200 gallons of water. The water is supplied from the Mill Pond in the Stratham Traffic Circle.

The Trustees would also like to purchase a Scag Giant Vac truck loader for picking up leaves, grass, and debris within the cemeteries. This will replace the towns existing 1999 truck loader which is out of service. Attached please find product information on the proposed truck loader.

Below please find a cost outline for all proposed purchases.

| Description | Unit | QTY | Cost |
|--|--|----------------|-------------|
| Top dressing of Maple Lane Cemetery-Cremation Garden, Sections 1-40, 49-67 | Eco 75 Lawn Applicator | 1-Lump Sum | \$2,600.00 |
| | 50/50 Mix Grass Seed | 10- 50lb bags | \$1,100.00 |
| | Starter Fertilizer 12-25-12 | 15 -40lb bags | \$350.00 |
| | M Roots Fertilizer | 15- 25lb bags | \$800.00 |
| | Compost | 30 cubic yards | \$750.00 |
| Maple Lane Cemetery Irrigation Installation Sections 1-40 | Hunter Irrigation with 8035 12 GPM heads and valve boxes | 1-Lump Sum | \$4,500.00 |
| Maple Lane and Greenwood Cemetery Truck Leaf Loader | Scag Giant Vac Truck Loader | 1-Lump Sum | \$4,200.00 |
| Total Proposed Purchases for Cemetery Perpetual Care | | | \$14,300.00 |

Thank you for your time and consideration.

Respectfully Submitted,

Cemetery Trustees
John Labonte
June Sawyer
Colin Lavery

Attachments:

1. Ecolawn ECO 75 lawn applicator
2. Scag Giant Vac truck loader
3. Maple Lane Cemetery sections and proposed work limits

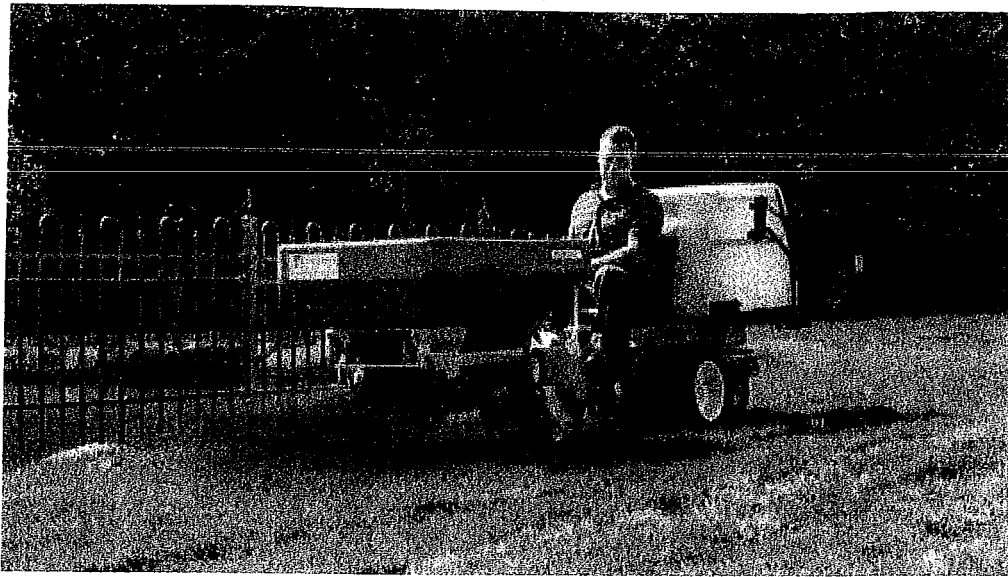
**Board of Selectmen Meeting
Highway Department
Department Update
1/9/2017
7:30 PM Hutton Meeting Room**

Update Items

| Priority | Item | Contractor | Action | Responsibility | By When | Comments |
|----------|------------------------------------|------------------|--|----------------|------------|--|
| 1 | Building Maintenance | Stratham Highway | Annual elevator inspections have been completed on 1/9/16 with the Department of Labor. Both Police Station and Fire Station elevators have been approved to operate. | CL | 3/31/2016 | Police Station elevator will need hydraulic cylinders repacked. An estimate to complete this work has been submitted to Chief Scippa. (\$4,398.00) |
| 2 | Maple Lane Cemetery Perpetual Care | Stratham Highway | The Cemetery Trustees and The Trustees of the Trust Funds met on 12/22/16 to discuss a purchase request for various equipment which will be used for perpetual care within the Town maintained cemeteries. | CL | 10/14/2016 | See attached handout for details. |
| 3 | Winter Event Update | Stratham Highway | Winter storms and maintenance for the 2016-2017 winter season have been going well. To date SHD has used 560 tons of salt while having 10 winter events. | CL | 1/9/2016 | |
| 4 | Forest Management work at SHP | Stratham Highway | SHD has removed trees in the direction of Pawtuckaway at the top of Stratham Hill Park. Work will continue when the weather breaks. | CL | 5/1/2016 | |
| 5 | Winter Equipment Maintenance | Stratham Highway | equipment maintenance projects. These include restoring summer maintenance equipment for the 2017 summer season and equipment maintenance for the current winter season. | CL | 3/31/2016 | |
| 6 | Beavers at Mill Pond Circle | Stratham Highway | There appears to be signs of beavers at the Mill Pond within the Stratham traffic circle. No sign of any den construction however a few trees have been chewed down in the area. | | 1/31/2016 | CL will monitor the area and determine weather the beavers need to be removed from the area. |

Focus Items

| Priority | Item | Contractor | Action | Responsibility | By When | Comments |
|----------|----------------------------------|--|---|----------------|-----------|----------|
| 1 | 28 Bunker Hill Ave Property Work | Stratham Highway/ Building Maintenance | SHD will work on various building projects at the Foss property once there is a clear stretch of weather. | CL | 3/31/2016 | |
| 2 | Cushman Property Work | Stratham Highway/ Building Maintenance | SHD will install shutters and sign once determination is made on where shutters will mount on siding. | CL | 1/31/2016 | |



ECO 75

The ECO 75 Top Dresser Implement is unique in our line of broadcast top dressers. Our New Generation ECO 75 uses PTO drive, precise zero-turn technology, a comfortable seat and counterweight mechanisms for better weight distribution and stability. This makes handling heavier products feasible without sacrificing maneuverability or ease of operation.

This New Generation applicator was developed based on our own experience as lawn care professionals and also incorporates suggestions from our customers. It was designed to meet the need for a ride-on top dresser that makes topdressing turf practical and cost-effective. The ECO 75 spreader integrates features normally found in much larger top dressers into our own proven lightweight and maneuverable design.

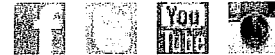
- The ECO 75's frame is supported by two heavy duty caster wheels to provide increased stability and still accommodate our conveyor/agitator/dual-spinner system for unparalleled performance.
- The quick adjustment agitator belt tensioner system makes it easy to adapt on the go.
- The New Generation hopper's wider live bottom, steep smooth sides, and large rounded corners and edges all work together to eliminate product bridging.

Product Description

The New Generation ECO 75 Implement's live bottom conveyor system transports material toward an agitator that breaks up clumps and moves the material consistently out the trap door. The material then drops onto dual reverse spin rotary disks that broadcasts the product onto the lawn in an even 180-degree pattern. The conveyor, agitator and rotary disk systems work together to handle product containing up to 65% moisture content.

Whether applying compost, sand, soil or a custom blend to existing turf, the ECO 75's out-front design allows professionals to broadcast bulk material in a 180-degree forward arc, making topdressing quick, smooth and effortless.

Affordable, versatile, reliable, and easy to maintain, the ECO 75 Top Dresser Implement is in a category all its own. It is designed for both large residential and commercial properties.



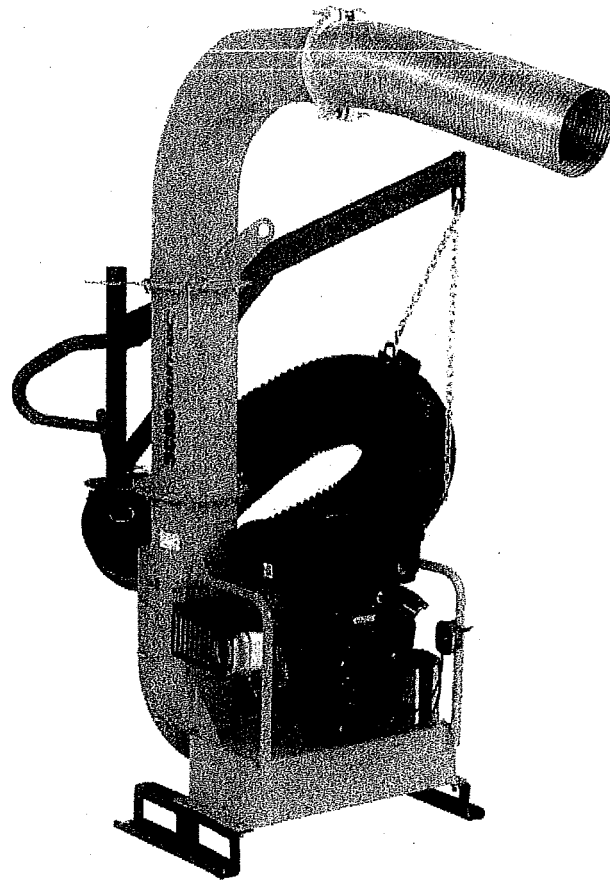
SKID MOUNT TRUCK LOADERS

Tough jobs demand tough products and Giant-Vac skid mount truck loaders are ready to meet the challenge. Utilizing all-welded steel construction along with commercial grade quality throughout the entire line helps us maintain our time-proven reputation for rugged, durable and dependable products that are built to last and perform.

The TLS Skid Mount Truck Loader is packed with usable features the debris management professional needs. The TLS skid mount is versatile and fits into a wide variety of unique applications. It features removeable skid mounts that can be utilized in the mounting process or removed. Operators also have the option of mounting their truck loader on the optional swing-away, Hitch-Mount Accessory. Flexibility.

The TLS Loader from Scag Giant-Vac is made to adapt to your particular debris collection application.

Contact your local Giant-Vac dealer for a demonstration today and experience the Scag difference for yourself.



PRODUCT WALKAROUND

| TLS- Skid Mount Truck Loaders | |
|--|--|
| Model | TLS20-18BV |
| Engine | Vanguard V-Twin electric start |
| Horsepower | 18 hp |
| Frame Construction | All steel, welded |
| Impeller Construction | 4-blade, 3/8" thick blades, all-steel, welded |
| Impeller Mounting | Tapered hub |
| Impeller Design | Dynamically balanced, debris reducing |
| Impeller Diameter | 20" |
| Impeller Width | 5.25" |
| Housing Width | 6" |
| Housing Wear Plates | Yes - 1/4" steel, replaceable |
| Hose Specifications | Quick-Detach, 10" diameter intake hose, .045 black thermoplastic rubber, wire helix with wearstrip. Length 144". |
| CFM Output | 3,075 CFM |
| Discharge Tube | Metal, flex pipe. 7" diameter |
| Throttle Control | Commercial-grade, all steel mechanical, plastic debris cover. |
| Width of Loader only (hose and skids off) | 47" (total width with boom arm in transport) |
| Height (without Skid Attached) | 74-1/4" |
| Height (with Skid Attached) | 78-1/4" |
| Removeable Skid Dimensions (H X W x L) | 4" x 4-1/4" x 18-1/2" |
| Length (with hose detached) | 63" w/ discharge tube; 31" w/o discharge tube |
| Discharge Tube Length | 49" from elbow; 31" from engine debris guard |
| Weight | 437 lbs. |
| Warranty | 2-Year Commercial, 2-Year Residential; 90-day Rental |

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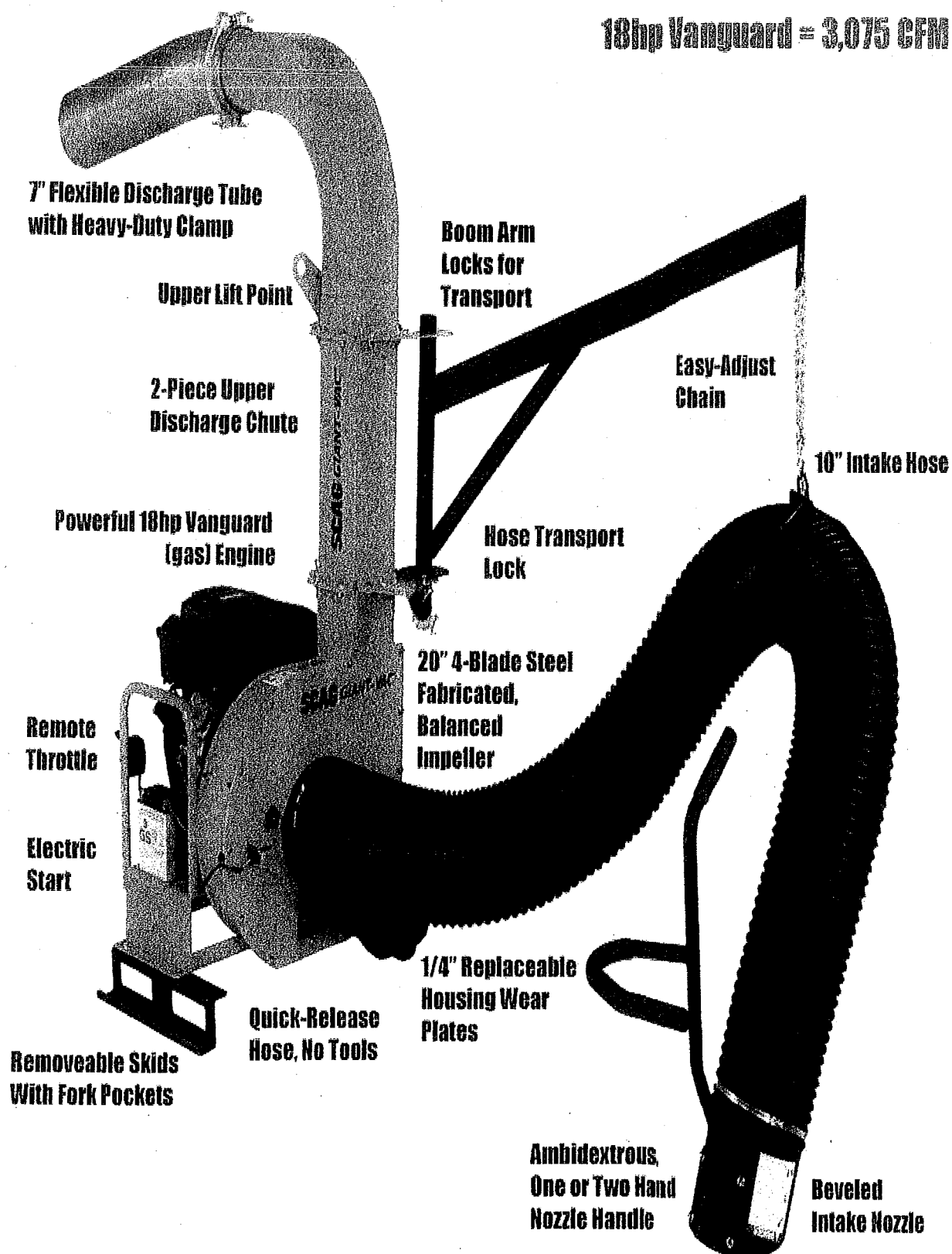
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TERMS AND CONDITIONS - PRIVACY

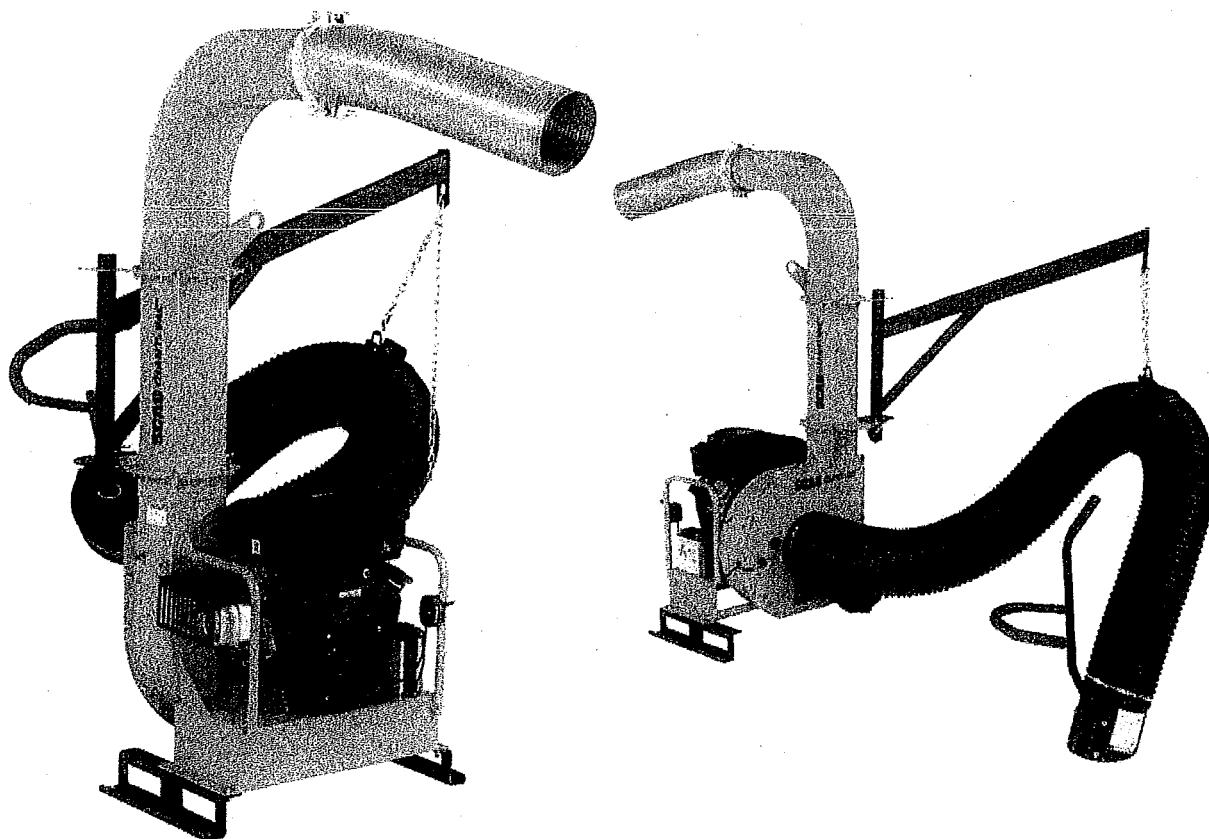
SEAG GIANT-VAC

Skid Mount Truck Loaders

18hp Vanguard = 3,075 CFM



www.Giant-Vac.com



PRODUCT DETAILS

- Powerful, electric-start, commercial-grade 18hp V-Twin Vanguard engine
- Heavy-duty welded steel engine platform for long, reliable unit life
- 3/8" thick, 4-blade, welded, steel, dynamically balanced, high-CFM, debris reducing impeller design
- Tapered impeller hub standard equipment
- 10 gauge welded steel blower housing
- 1/4" replaceable steel wear plates in the blower housing extend life and add to serviceability.
- 10" diameter intake hose, .045 black thermoplastic rubber, wire helix with wearstrip, 144" length.
- Quick-detach feature allows the intake hose to be removed from the blower housing for storage, transport or cleaning. No tools required.
- 16 gauge, angle-cut intake nozzle with 7-gauge reinforcement plate at handle mount
- Ergonomic, ambidextrous, one or two-handed intake handle with thick, comfort foam grip
- Easy rear access to the impeller and the wear plates for cleaning and servicing
- All steel, welded boom arm features nylon 66 bearing for smooth movement
- Boom features a transport position with spring-loaded locking pin that keeps the boom secure during transport.
- Intake nozzle can be secured to the loader for transport with an innovative transport pin system.
- Hose support chain is easily height adjustable, without tools, for quick hose height changes
- Commercial-grade remote throttle control for easy adjustment of engine RPM.
- Skid mount features removeable skid risers with fork pockets and multiple install points to fit a wide variety of applications. Or just take them off. You have flexibility for your unique application.
- Additional lift point on the output stack to make lifting your loader into place easy.
- Approx. 1.75 gallon fuel tank mounted directly to the engine
- Remote engine oil drain for easy and clean maintenance; easy access to the engine oil filter
- Optional Truck Loader Halogen light kit available (part number: 9602)
- 50 state emissions compliant

Product Dimensions

| DATE OF CREATION | NAME OF FUND | BAL/BEG | NEW FUNDS | CAP/GAIN | WITHDRWN | BAL/END | EXPENDED | INCOME | BAL/END | GRAND TOTAL Principal/Income | Estimated Income 2016 |
|--------------------------------|---------------------|----------------|--------------|----------|----------|----------------|----------------|---------------|---------------|---------------------------------|--------------------------|
| CEMETERY FUNDS 2015 | | | | | | | | | | | |
| 2015 | Frances Masi | 251,915 | 6,350 | - | - | 258,265 | 111,939 | 20,226 | 10,796 | 121,370 | 379,635 |
| 2015 | Graham Wark | - | 750 | - | - | 750 | - | - | - | - | 750 |
| 2015 | Mark & Sharon Sykas | - | 1,500 | - | - | 1,500 | - | - | - | - | 1,500 |
| 2015 | Carolyn Burke | - | 1,500 | - | - | 1,500 | - | - | - | - | 1,500 |
| 2015 | Don & Anita French | - | 700 | - | - | 700 | - | - | - | - | 700 |
| 2015 | Lorraine Bailey | - | 1,500 | - | - | 1,500 | - | - | - | - | 1,500 |
| 2015 | Lorraine Bailey | - | 1,500 | - | - | 1,500 | - | - | - | - | 1,500 |
| TOTAL CEMETERY FUNDS | | 251,915 | 6,350 | - | - | 258,265 | 111,939 | 20,226 | 10,796 | 121,370 | 379,635 |
| TOTAL BY CEMETERY 2015 | | | | | | | | | | | |
| 1920 | GREENWOOD CEMETERY | 41,811 | - | - | - | 41,811 | 39,767 | 7,185 | 3,836 | 43,117 | 84,930 |
| 1913 | HARMONY HILL | 23,893 | - | - | - | 23,893 | 16,415 | 2,966 | 1,583 | 17,798 | 41,691 |
| 1973 | MAPLE LANE | 169,272 | 6,350 | - | - | 175,622 | 24,670 | 4,458 | 2,379 | 26,749 | 202,371 |
| 1940 | CONGREGATIONAL | 16,130 | - | - | - | 16,130 | 28,274 | 5,109 | 2,727 | 30,656 | 46,785 |
| 1931 | OTHER | 809 | - | - | - | 809 | 2,813 | 508 | 271 | 3,060 | 3,859 |
| GRAND TOTAL BY CEMETERY | | 251,915 | 6,350 | - | - | 258,265 | 111,939 | 20,226 | 10,796 | 121,370 | 379,635 |
| | | | | | | | | | | 100% | 10,000 |
| | | | | | | | | | | % Of Total | |
| | | | | | | | | | | 36% | 3,552 |
| | | | | | | | | | | 15% | 1,466 |
| | | | | | | | | | | 22% | 2,204 |
| | | | | | | | | | | 25% | 2,526 |
| | | | | | | | | | | 3% | 251 |

Maple Lane Cemetery

