

Board of Selectmen Meeting
Highway Department
Department Update
5/1/2017
7:30 PM Hutton Meeting Room

Update Items

Priority	Item	Contractor	Action	Responsibility	By When	Comments
1	Paving Proposal Bell and Flynn	Stratham Highway	CL will provide a proposal to continue services will Bell & Flynn Contractors.	CL	5/1/2017	See handouts for reference.
2	Summer Schedule	Stratham Highway	The Highway Department will be working 4(10 Hour Days) beginning on 5/1/17 and continuing through 10/6/17.	CL	5/1/2017	See handouts for reference.
3	Gifford Fields at Stratham Hill Park	Stratham Highway	The Highway Department has been working with the Stuart Farm plowing the Gifford Field and removing rocks from the field. The Stuart Farm will rake and seed the field by 5/6/17.	CL	5/6/2017	Signs have been made and posted. Snow fence will be installed to keep people/pets/bikes away from the area.
4	BC House Shutters	Stratham Highway	The Highway Department requests to expend \$1,580.00 to complete restoration and painting of shutters. Many of the supplies needed are required to handle lead paint.	CL	6/30/2017	Festool Sander \$440.00 Festool Vacuum system \$560.00 Tyvek Suit \$20.00 Respirator \$50.00 Epoxy \$40.00 Paint and lumber to repair shutters \$470.00

Focus Items

Priority	Item	Contractor	Action	Responsibility	By When	Comments
1	Winter Overhead	Stratham Highway	CL will provide winter overhead to BOS by 6/5/17. Overhead will include equipment, labor, and materials expenses for 2016-2017 winter season.	CL	6/5/2017	

Look Ahead Schedule

Priority	Task	Action	Responsibility	By When	
1	Property spring clean ups	Prepare all Town grounds for Memorial Day	CL	5/29/2017	Includes Fire Station, Police Station, Municipal Center, and Cemeteries
2	Install fence gates at Mill Pond	Install gates on posts along with delineator posts and signs	CL	5/2/2017	
3	Grind stumps at various locations	Grind stumps where various trees have been removed.	CL	6/1/2017	Barker Road, High Street, Mill Pond
4	Overseed at Maple Lane Cemetery	Screen loam, install irrigation and overseed sections of the cemetery.	CL	5/20/2017	
5	Pick up concrete blocks and restore wood chip ramp at Highway Department	Area will need to dry out before work can begin	CL	6/1/2017	SHD will also install composting area for Stratham Hill Park
6	Crack seal and pavement restoration	Crack seal various roads throughout Town	CL	6/5/2017	Crack seal roads per list
7	Begin paving and road reconstruction	All paving to be complete by 7/15/17 excluding the Highway Department garage.	CL	6/5/2017	