

MINUTES OF THE JUNE 6, 2016 BOARD OF SELECTMEN MEETING

MEMBER'S PRESENT: Board Members Joe Lovejoy, David Canada and Bruno Federico and Town Administrator Paul Deschaine.

At 7:33 pm Mr. Canada opened the general meeting of the Board of Selectmen.

TREASURER'S REPORT: Town Treasurer Deb Bronson reported that the current balance was \$1,600,028.43.

SECRETARY'S REPORT:

Mr. Lovejoy moved to approve the minutes of April 18th as amended. Mr. Federico seconded the motion, which passed unanimously.

Mr. Canada moved to approve the minutes of May 23rd as amended. Mr. Federico seconded the motion, which passed unanimously.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

RESERVATIONS:

All requests were granted unless noted.

Mr. Deschaine stated that the Board had already approved the request from the Exeter High School Class of 1981 for their class reunion but they were now requesting that the fee be waived. He noted that no exemption paperwork was provided.

Mr. Lovejoy moved to waive the fee. There was no second to the motion.

Jared Eaton requested use of the Morgera Room on 6/9 for a Boy Scout's meeting and requested that the fee be waived.

Mr. Canada moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Deborah Shore requested use of the Scamman Pavilion on 8/16 for the Coastal Atlantic Summer BBQ.

Lois Lawrence requested use of the Scamman Pavilion on 9/17 for a lobster bake.

Kristina Hebert requested use of the Scamman Pavilion on 7/10 for a bridal shower.

Holly Hillsgrove requested use of the Scamman Pavilion on 8/19 for the UNH Department Picnic.

Stephanie Emmons requested use of the Scamman Pavilion on 8/1 for a family fun day.

Easter Seals requested use of the Front Pavilion on 6/15, 6/22 and 6/29 for an art class and requested that the fee be waived.

Mr. Canada moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Easter Seals requested use of Room A on 7/6, 7/13, 7/20, 7/27, 8/3, 8/10, 8/17, 8/24 and 8/31 and requested that the fee be waived.

Mr. Canada moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Preston Shaffer requested use of the 4H Pavilion on 8/14 for the American Legion Post 32 cookout and requested that the fee be waived.

Mr. Lovejoy moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Heather Couture requested use of the Front Pavilion on 6/10 for the Nurture and Nature graduation party and requested that the fee be waived.

Mr. Canada moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

ADMINISTRATION:

Town Administrator Paul Deschaine indicated that the Town Center Revitalization Committee did not meet and have a discussion on the TAP grant funding request because there was no quorum and noted that it was still an open item. He asked if the Board had any thoughts on the matter. The Board discussed and decided they thought as they had completed Phase 1, they should file a notice of intent for Phase 2 and see what develops.

Mr. Deschaine stated that the 300th Committee had found a bartending service for the dinner/dance. He continued that the company was Bartending Services by Mr. Carol, Inc. and they would take care of all of the permits and other requirements. Mr. Deschaine stated that the Board needed to sign the offsite catering property owner form

Mr. Canada moved to allow the Chair to sign the form on behalf of the town. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Deschaine indicated that Mr. Hickey had provided an estimate to repair the back door at the Gifford property at a cost of \$845.00. He continued that after further investigation it seemed that the entire door and frame needed to be replaced which would cost \$1340.00.

Mr. Lovejoy moved to approve the request. Mr. Canada seconded the motion, which passed unanimously.

Mr. Deschaine stated that they had a proposal from Downing Corporation to replace 4 of the HVAC units on the roof of the Municipal Center at a cost of \$33,810.00.

Mr. Canada moved to approve the proposal as presented. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine indicated that he would like to have a discussion regarding the light poles at the Town Center and presented four options for the Board to choose from. The Board discussed the options.

Mr. Canada moved to approve option 1 with 30 inch banner arms without the town seal and with two banner arm receivers. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine stated relative to the purchase and sale agreement for the easement with Greg Pruitt that they had received a number of estimates for different services that were required under the LCHIP grant. He continued that the cost for the baseline documentation was \$7,200.00 and that \$3,000.00 had already been approved by the Board.

Mr. Canada moved to approve the additional \$4,200.00 payable to Grassroot Preservation Group. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine stated that the LCHIP requirements include that an environmental assessment be done and they had a proposal from Stonehill Environmental Inc. in the amount of \$2,000.00.

Mr. Lovejoy moved to approve the proposal. Mr. Canada seconded the motion, which passed unanimously.

Mr. Deschaine indicated that he had a proposal for a survey of the property, another requirement, by Doucet Survey at a cost of \$4,400.00.

Mr. Canada moved to approve the proposal. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Deschaine asked if the Board was interested in getting title insurance to which they responded that they were not.

HIGHWAY DEPARTMENT:

Highway Agent Colin Lavery went over the issues with the Municipal Center water system they had encountered recently. He continued that the pump had needed to be replaced at a cost of \$2,200.00. The pipes and toilets in the women's room were damaged due to sentiment caused by

the pump work and replaced at a cost of \$1,825.00. Mr. Lavery stated he was also looking to purchase a spin down water filter to prevent sediment damage in the future at a cost of \$934.00 and a back flow preventer for the irrigation system for \$1,478.00. He continued that the total price for all of the replacements would be \$6,437.00 and requested he be allowed to take that money from the Building Maintenance Trust Fund.

Mr. Federico moved to approve the request. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Lavery went over the paving and road construction and other projects going on in town. He continued that he had a specific request from a resident to install fog lanes on Stratham Heights Road but it was not in the budget and did not think it was required by DOT used regulations. The Board was okay with holding off on the request.

Mr. Lavery stated relative to Colleen Lake's property at 156 Portsmouth Avenue, that he would like to install 65-70 feet of loaming and planting in front of the house. Mr. Lovejoy indicated that he was reluctant to do anything.

Mr. Canada moved to allow Mr. Lavery to do the work as presented. Mr. Federico seconded the motion, with Mr. Lovejoy opposed.

Mr. Lavery indicated that the loader steering box on the John Deere was beginning to leak and he was looking to repair it in house for a cost of \$2,023.76 and would like to take the money from the equipment maintenance portion of his budget.

Mr. Lovejoy moved to approve the request. Mr. Canada seconded the motion, which passed unanimously.

NEW BUSINESS:

Peter Wiggin stated that he would like to have a POW/MIA flag flown at the Veteran's Memorial Garden. The Board discussed the request.

Mr. Lovejoy moved to replace the State and Town flag with a POW/MIA flag at the Garden to be flown directly under the United States flag. There was no second to the motion.

Mr. Wiggin gave a history explaining why he thought the flags were important. Mr. Lovejoy stated he thought they should at least display them on Memorial Day and Veteran's Day and thought it was somewhat insulting that the town was not willing to honor the fallen. Mr. Canada responded stating that the town had put on a whole ceremony honoring them. No further action was taken.

At 9:29 P.M. Mr. Canada moved to go into non-public session to discuss a tax abatement settlement and personnel issues. Mr. Federico seconded the motion, which passed unanimously.

At 9:56 P.M. Mr. Canada moved to come out of non-public and seal the minutes. Mr. Lovejoy seconded the motion which passed unanimously.

At 9:57 P.M. Mr. Canada moved to adjourn. Mr. Federico seconded the motion, which passed unanimously.

Respectfully submitted,

Ashley Rodier
Recording Secretary