

## **MINUTES OF THE AUGUST 1, 2016 BOARD OF SELECTMEN MEETING**

**MEMBER'S PRESENT:** Board Members Joe Lovejoy, David Canada and Bruno Federico and Town Administrator Paul Deschaine.

Mr. Deschaine noted that the Board had been in non-public session to discuss a personnel issue. He continued that at 7:10 P.M. Mr. Canada moved to go into non-public which Mr. Lovejoy seconded and passed unanimously. Mr. Deschaine indicated that at 7:30 P.M. Mr. Canada had moved to come out of non-public which Mr. Lovejoy seconded and passed unanimously.

At 7:32pm Mr. Canada reopened the general meeting of the Board of Selectmen.

**TREASURER'S REPORT:** Town Treasurer Deb Bronson reported that the current balance was \$9,519,878.72.

### **NEW BUSINESS:**

Mark Stevens stated that he needed to have the Board sign a municipal sidewalk maintenance agreement for 13 Portsmouth Avenue which is required by DOT. Mr. Canada stated that the town would like to have a side agreement which required Mr. Stevens to maintain the sidewalk. Mr. Stevens agreed to do so and the Board agreed to insure performance to DOT.

Joel Hansford, member of the Stratham Hill Park Association, stated that they were looking to create a new trail off of the Lovell Road trail and went over all of the details. Bruce Myers, the originator of the idea, spoke to the proposal. Mike McCarthy stated that he did not think that any more trails needed to be added. Highway Agent Colin Lavery discussed the possible new trail and the forest management plan which he thought supported this sort of limited expansion of the trail system. Recreation Director Seth Hickey also discussed the trail and Management Plan. The Board had an in depth discussion which included concerns for the white cedar stand in the area and pedestrian safety issues which would be mitigated by the new trail.

Mr. Canada moved to allow work on the trail to proceed as presented with Mr. Hickey to coordinate the building. Mr. Federico seconded the motion, with Mr. Lovejoy opposed.

### **HIGHWAY DEPARTMENT:**

Mr. Lavery gave an update on the Bunker Hill Avenue turning lane and stated he would come back with more details after he met with DOT.

Mr. Lavery indicated he came up with a design for a new banner for the town center. He continued that they would need 10 of the banners and went over the costs. The Board discussed the issue.

Mr. Canada moved to allow Mr. Lavery to order 10 banners at a cost of \$2730.00 as presented. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Lavery gave updates on the Sewall Farms subdivision, building maintenance and construction projects that were ongoing.

**MEETINGS:** The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

**RESERVATIONS: All requests were approved unless noted.**

Mary Brown requested use of the 4H Pavilion on 8/14 for a birthday party.

Joseph Drake requested use of the 4H Pavilion on 8/18 for the 4H Recognition Night and Picnic and requested that the fee be waived.

Mr. Lovejoy moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Patricia Yeager requested use of the Front Pavilion on 9/16 for the Newmarket 8<sup>th</sup> Grade Picnic and requested that the fee be waived.

Mr. Lovejoy moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

#### ADMINISTRATION:

Mr. Deschaine stated he had a recommendation from Executive Assistant Karen Richard for the proclamation frames and flag display cases needed for gifts received at the 300<sup>th</sup> Anniversary dinner/dance. He continued that the recommendation was to purchase the frames from 4 Square Framing for a total of \$937.40 and to purchase the flag displays from Michaels at a cost of between \$90.00 and \$110.00.

Mr. Federico moved to approve the purchase in an amount not to exceed \$1050.00. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Deschaine indicated that they had received the wind load disclaimer letter from the manufacturer relative to the allowable light pole banner size on the poles to be installed in the Town Center and asked if the Board was okay with him accepting it.

Mr. Canada moved to authorize Mr. Deschaine to sign the disclaimer. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine stated he had been in contact with Stu Arnett who is the lead consultant doing the Route 108 Corridor Study for the Town. Mr. Arnett would like to meet with the Board. August 16 was agreed upon for a date.

Mr. Deschaine noted that he was working on getting RFPs for alarm monitoring and maintenance, solid waste collection, heating fuels, elevator maintenance and generator maintenance.

Mr. Canada stated regarding waste collection that there are potential savings to be had bifurcating the waste contracts for curbside collection and container service. The Board agreed that Mr. Deschaine should work with people in the industry to fashion an RFP which would identify the costs of the two services so a proper analysis can be made.

Mr. Canada brought up the recent Town financial audit. He noted a review was necessary before the tax rate could be set and asked when Mr. Deschaine's review would begin. Mr. Deschaine indicated it was next on his priority list after the above mentioned RFPs. Mr. Lovejoy, a retired accountant, agreed to also review the audit.

#### OLD BUSINESS:

Mr. Deschaine stated that he had received two proposals for work on the Bartlett-Cushman House. He continued that the first was for painting the exterior from Lasting Impressions in the amount of \$17500.00 and the other was from Steve Hadley in the amount of \$7280.00 for storm windows.

Mr. Canada moved to approve the proposal from Lasting Impressions in the amount of \$17500.00 as presented. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Canada moved to approve the proposal from Steve Hadley in the amount of \$7280.00 for the storm window replacement. Mr. Federico seconded the motion, which passed unanimously.

The Board discussed the proposed demolition of the house at 104 Union Street. Mr. Canada stated that the owners had met with the Demolition Review Committee and were amiable to selling the house intact and seeking setback relief from the ZBA to enable a "pork chop" lot to be created with acreage in the back. The DRC agreed to support the proposal at any future ZBA hearing and asked if the Board similarly supported any such relief and, if so, could he represent the Board at hearings.

Mr. Federico moved to allow Mr. Canada to represent the Board of Selectman at the upcoming ZBA case. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Canada asked Mr. Deschaine to make sure that all boards, commissions and committees are up to date with their minutes. He also asked that Mr. Deschaine ensure that the Town's website correctly listed all rosters for these groups and to work with the respective chairs on posting updated photos of all members.

#### MINUTES:

Mr. Lovejoy moved to approve the minutes of 7/11 and 7/25 as amended. Mr. Canada seconded the motion, which passed unanimously.

At 9:24 P.M. Mr. Canada moved to adjourn. Mr. Federico seconded the motion, which passed unanimously.

Respectfully submitted,

Ashley Rodier  
Recording Secretary