

MINUTES OF THE AUGUST 29, 2016 BOARD OF SELECTMEN MEETING

MEMBER'S PRESENT: Board Members Joe Lovejoy, David Canada and Bruno Federico and Town Administrator Paul Deschaine.

At 7:31 pm Chairman Canada opened the general meeting of the Board of Selectmen.

TREASURER'S REPORT: Town Treasurer Deb Bronson reported that the current balance was \$7,745,527.61.

MINUTES:

Mr. Federico moved to approve the minutes of 8/22/16 as amended. Mr. Lovejoy seconded the motion, which passed unanimously.

NEW BUSINESS:

Lee Anne Robertson, head of Cornerstone School, requested that the Board allow the school to host a cross country meet at the Park on October 4th. Ms. Robertson went over the details and stated that about 250 kids would be participating in the event.

Mr. Lovejoy moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Bill Straub and Dan Hudson from CMA Engineers indicated they were there to discuss the billing concerns that the Selectmen had relative to the Town Center project. Mr. Straub explained that the contract budget was not fixed and went over why the costs were more than originally expected. Mr. Hudson went over the items that needed to be finished and the budget for the rest of the project. Mr. Lovejoy asked if the proposed budget increase was a definite number. Mr. Straub responded that it was unless something extremely unusual happened. Mr. Deschaine expressed the general disappointment with the timeline.

Mr. Canada moved to allow Mr. Deschaine to negotiate and implement amendment 4 with CMA, not to exceed \$14,187. Mr. Federico seconded the motion which passed unanimously.

Peter Wiggin indicated that he would like permission to put up posters at various municipal buildings as a reminder that POW/MIA Day is September 16th.

Mr. Lovejoy moved to authorize the request. Mr. Canada seconded the motion, which passed unanimously.

Mr. Wiggin also stated that they would like to incorporate a Missing Man Ceremony that recognizes POWs and MIAs into the 2017 Memorial Day celebration. Paul Leblanc discussed the presentation that he would like to give and stated that he could customize it to whatever the town wanted.

Mr. Lovejoy moved to authorize the Missing Man Ceremony to be incorporated into the Memorial Day Celebration and to work with Jeff Gallagher to finalize the details. Mr. Federico seconded the motion, which passed unanimously.

Highway Agent Colin Lavery discussed the management plan that he, Mr. Canada and Mr. Deschaine had come up with for the Gifford fields. Mr. Lavery answered questions from the Board and Conservation Committee Chair Allison Knab relative to the plan. Mr. Lavery indicated that he was looking for a go ahead from the Board and wanted to bring the expenses associated with the plan to the budget committee in 2017. The Board gave him the okay to move forward with the plan.

Mr. Lavery discussed the paving and construction issues in the Sewall Farms subdivision and went over the letter he had sent to the Planning Department. He continued that the estimated work would cost \$57,546.50 and that there was currently \$161,595 in the performance bond. Mr. Lavery stated that he was concerned with future construction on remaining lots and would ask that all of the funds stay in the bond and that no money be released and they would review the issue next year. Michael Buckley, President of the Condominium Association, expressed the Association's concerns about damage to the pavement from construction equipment and noted that the Association did not want to be liable for repair costs.

Mr. Canada moved that the entire bond be retained until the project was complete. Mr. Federico seconded the motion, which passed unanimously.

HIGHWAY DEPARTMENT:

Mr. Lavery went over the status of the current projects in town including the Bartlett-Cushman house, Town Center project and maintenance items.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

RESERVATIONS:

Jamie Keller requested use of the Scamman Pavilion on September 3rd for a family reunion.

Cindi Couture requested use of the Scamman Pavilion on September 10th for an office outing.

The requests were approved.

ADMINISTRATION:

Mr. Deschaine indicated that Rob Cook had given his resignation as Fire Chief effective immediately.

Mr. Canada moved to accept the resignation with many thanks. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Deschaine noted that he had spoken with Matt Larrabee who would be the acting Chief until the next meeting of the Fire Department on September 6th when a vote would be taken to fill the position.

Mr. Deschaine indicated that he had finished the solid waste RFP.

Mr. Deschaine stated that they had received two bids in response to the heating fuel RFP. The Board discussed the two quotes and stated they would like to hold off making a decision until some extra information was received.

Mr. Deschaine stated they had received 4 bids (with an extra option from Seacoast Monitoring) in response to the alarm monitoring RFP. The Board discussed the different options and decided to hold off making a decision until further studying of the bids could be done.

Mr. Deschaine indicated that the Board was scheduled to discuss the NHMA Legislative Policy Conference coming up on September 23rd. The Board noted that they were not ready to discuss the issue that evening.

Mr. Canada stated relative to the upcoming election, that no signs that were not hand held should be allowed, per standing Board policy, and would like that to be posted in polling areas. The Board responded that they were fine with doing that.

At 9:28 Mr. Canada moved to adjourn. Mr. Lovejoy seconded the motion, which passed unanimously.

Respectfully submitted,

Ashley Rodier
Recording Secretary