

## **MINUTES OF THE MARCH 27, 2017 BOARD OF SELECTMEN MEETING**

**MEMBER'S PRESENT:** Board Members Joe Lovejoy, Michael Houghton, Bruno Federico and Town Administrator Paul Deschaine.

At 7:41 Chairman Federico opened the general meeting of the Board of Selectmen.

### **TREASURER'S REPORT:**

Town Treasurer Deb Bronson indicated that the current fund balance was \$6,074,052.53.

### **MINUTES:**

Mr. Lovejoy moved to approve the 3/13 minutes as amended. Mr. Federico seconded the motion which passed unanimously.

### **RECREATION DEPARTMENT**

Tim Mason, spoke as a resident of the Town. He continued that he was there on behalf of Seacoast United, and specifically the Seacoast Carolinas Baseball Team. Mr. Mason indicated that the Carolinas want to use Stevens Park for approximately 12 games, but they cannot afford the \$75.00 per hour fee. He noted that he would like to Board of Selectman to sponsor the team and waive the fees for the usage and that he thought that it would increase spectator attendance having the team play in town. Recreation Director Seth Hickey stated he did not have an issue with this.

Mr. Lovejoy moved to allow the Seacoast Carolinas team to use Stevens Park for approximately 12 games with the Board of Selectman as sponsors at no charge. Mr. Houghton seconded the motion which passed unanimously.

Mr. Hickey discussed the waterline repair/replacement at the Stratham Hill Park which would cost approximately \$25,000.00 for the improvements. The Board and Mr. Hickey discussed the project.

Mr. Lovejoy moved to authorize Mr. Hickey to move forward with the project and the expenditure of \$25,000.00. Mr. Houghton seconded the motion, which passed unanimously.

Mr. Hickey noted that another person had tried to drive up the access road, a gotten stuck and suggested that it might be time to put up a gate. The Board discussed the problem and indicated that Mr. Hickey should obtain and display signage indicating that only vehicular handicapped access was allowed.

Mr. Hickey stated that pizza at the Park would be happening again this year.

Mr. Hickey indicated that his grant request for the tennis rebound wall at Stevens Park had been denied and he was going to go to the Recreation Committee to see if they would fund it.

Mr. Hickey discussed youth sports and upcoming events.

Mr. Hickey reviewed his proposal for the large group rental form for the Park which was discussed previously. Mr. Houghton indicated that he thought it might be appropriate to require a certificate of insurance for larger parties which were for profit organizations.

Mr. Hickey discussed the sponsorship agreement with Convenient MD which includes banner displays at Stevens Park,

Mr. Lovejoy moved to approve the sponsorship with Convenient MD in the amount of \$6,000.00. Mr. Federico seconded the motion, which passed unanimously.

Mr. Hickey discussed the sponsorship agreement with New Day Solutions for the trail and mountain bike races.

Mr. Lovejoy moved to approve the sponsorship with New Day Solutions in the amount of \$5,000.00. Mr. Houghton seconded the motion, which passed unanimously.

**ASSESSING:**

Town Assessor Andrea Lewy stated that she had abatement request for the Lester and Joellen Cuff Stratham Heights Road property in the amount of \$569.16 which she recommended approving.

Mr. Houghton moved to approve the abatement. Mr. Federico seconded the motion, which passed unanimously.

Ms. Lewy stated that she had Veterans Credits Applications for the following people which she recommended approving; Richard Alsterberg, Peggy Brooks (husband was a veteran), Richard Foley (2018), Ronald Laurence, Christopher Moore, and Peter Stone.

Mr. Lovejoy moved to approve the Veterans Credits applications as presented. Mr. Federico seconded the motion, which passed unanimously.

Ms. Lewy indicated that their tax map software had been acquired by CAI and she requested authorization to renew the contract in the amount of \$3,700.00.

Mr. Lovejoy moved to renew the contract with CAI in the amount of \$3,700.00. Mr. Houghton seconded the motion, which passed unanimously.

Mr. Lewy gave an update on the Superior Court cases.

**MEETINGS:** The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

**RESERVATIONS:**

Marianne Jacobs requested use of the Scamman Pavilion on 6/17 for a graduation party.

Divya Luther requested use of Rooms A & B on 4/15 for a festival celebration.

Pat Izzo requested use of the Scamman Pavilion on 8/20 for a birthday party and requested that the fee be waived.

Mr. Federico moved to approve the request (until 9 PM or dusk) and waive the fee. Mr. Lovejoy seconded the motion which passed unanimously.

Erin Madison requested use of the 4H Pavilion on 8/26 for a wedding.

Susan Pitcher requested use of the Front Pavilion on 8/12 for a birthday party.

All requests were unanimously approved.

The Board discussed policies and procedures for using town areas. Mr. Houghton indicated he would like to have a further discussion on what items needed to come before the Board, and which items could be up to the discretion of department heads.

**ADMINISTRATION:**

Mr. Deschaine stated that he had received an email from Tavis Austin regarding the Rollins Hill development and that one of the streets needed to be renamed. He discussed the issue with the Board.

Mr. Federico moved to allow the use of Moray Court. Mr. Houghton seconded the motion, which passed unanimously.

Mr. Deschaine stated that he had received an email from the American Water Works and there was a webinar on March 29<sup>th</sup> that he wanted to attend. He continued that the cost was \$125 but only \$75 if you were a member. He continued that membership was only \$75.00 so he thought it was worth obtaining a membership. The Board stated they approved the membership and his attending the webinar.

Mr. Deschaine stated there was a conference at Bretton Woods on May 10<sup>th</sup> and 11<sup>th</sup> that he would like to attend. He continued that his surgery was the week before and was not sure if it would be an issue having him out the two additional days. The Board indicated that he could sign up and if there is an issue, another employee could go in his stead.

Mr. Deschaine noted that he had a request from the Road to End Alzheimer's road race who will be holding a race on June 24<sup>th</sup>. He continued that no parade permit was required, but the group wanted an acknowledgment from the Board and police chief.

Mr. Federico moved to allow the town administrator to sign an acknowledgment as requested. Mr. Houghton seconded the motion, which passed unanimously.

The Board and Mr. Deschaine discussed appointments to Boards, Commissions and Committees.

Mr. Lovejoy moved to appoint Mr. Houghton as Selectman representative to the Planning Board and the Heritage Commission. Mr. Federico seconded the motion, which passed unanimously.

Mr. Federico moved to appoint Mr. Lovejoy as Selectman representative to the Conservation Commission, Recreation Committee and Public Works Commission. Mr. Houghton seconded the motion, which passed unanimously.

Mr. Federico indicated that his terms were not up, so no action was needed. It was decided that Board members would determine which other positions need to be filled on their respective boards, commissions and committees.

\  
Mr. Federico stated that Mike Gorman had submitted his letter of resignation to the Energy Commission for 2016, but continued to serve the whole year.

Mr. Federico moved to appoint Mike Gorman to the Energy Commission for a three year term beginning in 2016. Mr. Lovejoy seconded the motion which passed unanimously.

Mr. Deschaine indicated that someone had submitted the town into a raffle for a free year membership to the Municipal Association. He continued he would like to continue the membership and accept the raffle donation.

Mr. Lovejoy moved to approve as presented. Mr. Federico seconded the motion, which passed unanimously.

Mr. Lovejoy moved to locate the donated flag pole adjacent to the horse pulling area at Stratham Hill Park, to fly the US, State and Town Flags and to arrange to have suitable lighting installed. Mr. Houghton seconded the motion, which passed unanimously.

Mr. Deschaine indicated that there were non-public meetings which need to be unsealed or kept sealed.

Mr. Federico moved to keep the minutes sealed due to the nature of the conversation. Mr. Lovejoy seconded the motion, which passed unanimously.

At 10:34 PM Mr. Lovejoy moved to adjourn. Mr. Federico seconded the motion, which passed unanimously.

Respectfully submitted,

Ashley Rodier, Recording Secretary