

## **MINUTES OF THE FEBRUARY 27, 2017 BOARD OF SELECTMEN MEETING**

**MEMBER'S PRESENT:** Board Members Joe Lovejoy, Bruno Federico, Dave Canada and Town Administrator Paul Deschaine.

At 7:30 Chairman Canada opened the general meeting of the Board of Selectmen.

### **MINUTES:**

Mr. Lovejoy moved to approve the minutes of 2/13/2017 as amended. Mr. Canada seconded the motion, which passed unanimously

### **TREASURER'S REPORT:**

Mr. Deschaine indicated that the current fund balance was \$7,746,999.56.

### **BUILDING/ZONING:**

Building Inspector Mark Morong went over all of the new and ongoing permits in town as well as ongoing code enforcement actions.

### **PLANNING DEPARTMENT:**

Town Planner Tavis Austin discussed the recent events at the Planning Board. He reviewed the Rollins Hill development action items yet to be completed. Mr. Austin discussed Verizon's interest in the Audi site for a cell tower and discussed competing plans of Mark Stevens. He then reviewed recent meetings of the Public Works Commission, the Heritage Commission, the Conservation Commission, and Technical Review Committee. He reports that the TRC is working on a master plan for the Gateway area.

Mr. Deschaine stated that there had been some discussion regarding the placement of the Sprucewood Development sign. He continued that his investigation had concluded that the sign was on town property and was properly located. Mr. Deschaine noted that the Muirfield Development Association had asked for a letter clarifying this, which he stated he would get out to them this week.

Mr. Canada inquired about setting up a committee to study possible changes to the rezoning of Portsmouth Avenue east of the Town Center. This is something the Heritage Commission and Planning Board had previously discussed. Mr. Austin discussed possible options for changes which would allow some commercial use in return for saving historic structures. He feels that step 1 is to secure funding at the upcoming Town Meeting for a resource survey in the area. He will work with the Heritage Commission to populate the proposed committee.

Mr. Morong stated that they had some issues with people applying for building permits but not seeking a final inspection or letting them expire and not responding to town correspondence inquiring of the status of the project. Mr. Morong stated that he was going to gather ideas and

put them into a standard operating procedure for the department which would end up in the property's file.

**MEETINGS:** The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

**RESERVATIONS:**

Justine Johnson requested use of Room A on 3/25 for a birthday party. The use was approved.

Butch Pierce requested use of Room A on 4/30 for the Chief Maloney Run and requested that the fee be waived.

Mr. Canada moved to approve the request and waive the fee. Mr. Lovejoy seconded the motion, which passed unanimously.

Kim Williams, on behalf of the Acorn School, requested the Scamman Pavilion on 4/17 for Earth Day and requested that the fee be waived.

Mr. Canada moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Joseph Roche requested use of the Front Pavilion on 8/20 for a family reunion. The use was approved.

Lois Lawrence requested the Scamman Pavilion on 9/23 for a lobster bake. The use was approved.

Ravinder Padamati requested use of Room A on 4/8 for a birthday party. The use was approved.

**ADMINISTRATION:**

Mr. Deschaine stated that he had received a resignation from Officer Michael Oliveira.

Mr. Lovejoy moved to accept the resignation. Mr. Canada seconded the motion, which passed unanimously.

Mr. Deschaine indicated that the Town's anti-virus software was up for renewal and Paul Wolf had gotten a quote for a year at \$840 and for a three year contract at \$2200.00.

Mr. Lovejoy moved to approve the three year contract. Mr. Canada seconded the motion, which passed unanimously.

Mr. Deschaine indicated that the SMS 5<sup>th</sup> Grade Committee had requested a raffle permit to raise money for their class trip.

Mr. Federico moved to approve the request. Mr. Canada seconded the motion, which passed unanimously.

Mr. Deschaine noted that the SMS Wellness Committee had requested to close a portion of Gifford Farm Road for their wellness walk on May 10<sup>th</sup> at 1:30 PM.

Mr. Lovejoy moved to approve the request. Mr. Canada seconded the motion, which passed unanimously.

Mr. Deschaine indicated that the Reach the Beach Group was requesting their annual parade permit for Stratham's portion of Route 111.

Mr. Canada moved to approve the request. Mr. Federico seconded the motion, which passed unanimously.

The Board had a discussion on who was going to present what at the upcoming town meeting.

At 8:56 PM Mr. Canada moved to adjourn. Mr. Lovejoy seconded the motion, which passed unanimously.

Respectfully submitted,

Ashley Rodier  
Recording Secretary