



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-4741 • FAX (603) 775-0517

MINUTES OF MEETING/ STRATHAM ENERGY COMMISSION MEETING

Tuesday, October 9, 2018

Meeting to be held at the Municipal Center @ 7:00pm

Committee Members (Attendees in **bold**):

- **Michael Ream**
- Matthew O'Keefe
- **Michael Gorman**
- **Charlie Case**
- **Michael Welty**
- **Paul Deschaine (Town Manager)**

7:53 PM Call to order

- 1.) Approve Meeting minutes from Aug 14, 2018
- 2.) Solar Update @ Stratham PD. Paul Deschaine's update:
 - a. System up and running, meter is turned on September 12, 2018. Authorization to turn on by Stratham town rep is unclear. Technically, the Town have not signed off for the install. Action: P Deschaine to follow up with ReVision's J Ruderman.
 - b. Live October update (from app): 141.12 kW produced today, 693kW month to date. 2.2MWh produced in Sept.
 - c. Still open: snow issue mitigation for the install. Paul Deschaine has researched solutions and present back to ReVision, for their decision and mitigation action. Update for November meeting.
- 3.) Update on Lighting Project
 - a. Affinity Lighting, Dover, NH. They manufacture and install the replacement LED units. They come strongly recommended. John Brannigan (JB) is the contact person. Reputable company, have state contract for LED conversion of street lights. Project update:
 - i. Colin Laverty has reconciled the list for any discrepancy between Unitil's street light inventory list and Stratham town inventory, confirming a few open items of state-owned and privately owned streetlights
 - ii. Affinity on 17Aug18 estimated financials for street light conversion. All in cost ~10k, with incentives from Unitil.

The Stratham Energy Commission reserves the right to conduct the meeting in any order they deem appropriate.



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- iii. Until to get formal proposal from Affinity.
 - iv. Until in turn to negotiate with Town of Stratham as for the scope of work and a bottom line proposal. Includes consideration of ~\$4,000 Net book value of existing street lighting equipment to be replaced.
 - v. If SEC endorses, SEC to go back to the selectman to propose the project for 2019 budget, with payback.
 - vi. Funding: 2018 budget money earmarked will go unspent (energy upgrades to two buildings on SHP property, as project justifications are no longer relevant). SEC to explore the option to redirect the funds for this purpose in 2018, if feasible with all stakeholders
 - vii. Until has experience working with Affinity.
- 4.) New Business –
- a. Button up NH from Exeter. Renee Allen from Exeter's energy commission (or equivalent) has reached out to SEC to collaborate on this to host a workshop for the public. Open action from August meeting. Mike Ream to reach out to her, update us at next meeting.
 - b. SEC Budget 2019. Due officially Oct 1, 2018. Was moved up. Selectmen's meetings to review date TBD. Draft budget approximately \$10,000 (streetlight projects, see minutes above) and annual \$1500 expense for SEC training, workshops, town education programs, minor energy efficiency projects and the like.
 - c. SEC to consider long term budget planning, to commence in 2021, on setting aside money to purchase the Solar equipment per the PPA. Action; Mike Welty to affirm the current plan by email before the next meeting.

Adjourn 7:49 PM

Next Meeting Tuesday, November 13, 2018 @ 7pm

The Stratham Energy Commission reserves the right to conduct the meeting in any order they deem appropriate.