

**Wiggin Memorial Library
Stratham, NH**

Board of Trustees Meeting Minutes

**Wednesday, June 24, 2020, 4:30pm
Virtual Meeting Via Zoom**

I. Call to Order - Kate called the meeting to order at 4:31 pm. Roll call attendance - Library Director Lesley Kimball, Library Trustee Michael Hunter, Library Trustee and Chair Kate Kim, Library Trustee and Treasurer Steve Simons, Library Trustee and Secretary Susan Wilbur.

II. Amendment to Budget Proposal -

Lesley needs the BOT to vote on an amendment to the library budget to be submitted to the Select Board for them to include in the overall budget as they see fit. They may decide to include our amended budget or may come back and ask for changes. The Select Board is trying to get an amendment to an overall town budget to the voters as soon as possible before the town meeting on July 11. Lesley spoke to David Moore yesterday and he asked for something by tomorrow at the latest.

Lesley already presented to them the budget amendment the BOT discussed at the June 15 meeting. The Select Board is looking for something more. The town is making some larger changes to the overall budget and there seems to be an overall need for pretty deep reductions. They suggested Lesley also look at how the library work is going to be different for the rest of the year and how that affects staffing needs.

Lesley shared her new revised reduced budget showing total budget cuts of \$43,090 (8.2%).

Salary expense reductions (\$386,395 from \$420,455) - reflecting changes to salaries, elimination of two positions (totaling 1264 hours for the year accounting for \$21,653 of the \$43,090 cut) and some reduction in hours.

Non-salary expenses (\$94,970 from \$104,000) - including decreases in programs, education/training, supplies, and postage.

This is a good faith effort to come up with a serious budget reduction.

Lesley feels she could ask Dawna for an opinion on whether the budget cuts need to go this deep. Lesley will meet with Dawna and David tomorrow to ask what the town is looking for - can they give a percentage or dollar amount that they want to see for budget cuts. Lesley will submit a budget reduction not to exceed \$43,090 (8.2%).

Steve made a motion to approve a reduction to the overall library budget (salary and non-salary expenses) not to exceed \$43,090. Susan seconded the motion. Via roll call vote, all voted in favor.

III. Adjournment - Steve moved to adjourn the meeting; Susan seconded the motion. Via roll call vote, all voted in favor. Meeting was adjourned at 5:16 pm.