

**Wiggin Memorial Library
Stratham, NH**

Board of Trustees Meeting Minutes

**Tuesday, August 4, 2020, 6:30pm
Virtual Meeting Via Zoom**

I. Call to Order - Kate Kim called the meeting to order at 6:32 pm.

Attendees - Library Trustee and Chair Kate Kim, Library Trustee Michael Hunter, Library Trustee and Treasurer Steve Simons, Library Trustee and Secretary Susan Wilbur, Library Alternate Trustee Kathy Bower, Library Alternate Trustee Mike Deutsch, Library Alternate Trustee Beth Rohloff

II. Welcome / Guests - Library Staff: Lucia von Letkemann, Karen Ryan, Pam Dziama, Marcia MacCallum, Mary-Ellen McLaughlin, Patti Walker, Judy Fingerlow, Veronique Ludington

Kate shared that the goal of this listening session is to allow library staff to be heard with regards to the operations and reopening of the library. She welcomed everyone in the spirit of collaboration and of granting each other patience during these trying times. She encouraged everyone to feel comfortable sharing in this judgement-free zone and suggested avoiding group language and sticking to sharing only personal thoughts and experiences.

Kate also wanted to publicly thank and acknowledge the library staff for all they have done during this pandemic. They have had to adjust their work duties, they continue to be flexible and work hard to offer library services to the community.

Meetings of the BOT are always public and guests are always welcome.

Lesley has decided to excuse herself from this meeting.

Kate also shared that Sam Lucius reached out to say she had a class scheduled and unfortunately could not be at this meeting. She sent her comments in writing to Kate.

If after the meeting, the staff have other thoughts to share, please reach out to Kate via email or phone.

III. Review of Current Operating Plans & Proposed Operating Plans -

Kate read from the minutes of the last BOT meeting (7/20/20) regarding the next step of library operations.

IV. Listening Session for Library Employees -

Lucia, Pam, Vero, Patti, Mary Ellen and Judy all shared their thoughts regarding reopening the library for patron appointments on August 12.

Kate thanked everyone for their thoughts.

The guests left the meeting at approximately 8:05pm.

After a brief discussion, the BOT decided that, in the interest of time, Kate and Susan would meet with Lesley on Wednesday, 8/5, to share with her the feedback from this meeting.

V. Executive Session - None needed.

VI. Next Meeting - Scheduled for August 17, 2020, 6:30pm

VII. Adjournment - Steve moved to adjourn the meeting; Michael seconded the motion. Via roll call vote, all voted in favor. Meeting was adjourned at 8:22 pm.