

# ***Wiggin Memorial Library Stratham, NH***

## ***Minutes of the Board of Trustees Meeting***

Tuesday January 9, 2018

A regularly scheduled meeting of the Board of Trustees took place on Tuesday, January 9, 2018, at Wiggin Memorial Library. The meeting was called to order at 6:32 p.m. by Trustee and Chair Lee Beauregard. The following people were also in attendance: Trustee Steve Simons, Trustee Penny O'Sullivan, Trustee and Treasurer Connie Aubin-Adams, Trustee and Secretary Kate Kim, Alternate Trustee Nate Clinard, and Library Director Lesley Kimball.

- I. Guests and Welcomes and Announcements: There were no announcements.
- II. Action Items
  - a) Approve revised December Minutes (<http://www.strathamnh.gov/node/643/minutes>): Steve Simons moved to accept the December minutes as written. Connie Aubin-Adams seconded the motion. The motion was approved unanimously.
  - b) Approve Donations Received: The public was notified of the \$10,000 donation by the Hamel family and the library received a total of \$2545 in additional donations the month of December. Connie Aubin-Adams made a motion to accept this large donation and all other donations for December. Steve Simons seconded the motion and the motion was approved unanimously.
- III. Old Business
  - a) Board of Trustees retreat: Please save the date for a retreat on 2/17/2018, it will be held at the library from 10am-12pm.
  - b) 2018 Budget Process: The next step in the budget process are the presentations and dates were discussed for presenting. The annual library report is the final step in the process which is normally written by the director and is due on January 19th.
  - c) 2018 Elections: There will be three open seats--two seats will be for a three-year term and one seat will be a one-year term year as Penny O'Sullivan has tendered her resignation for personal reasons effective after the elections take place later this year. The filing period for elections is from Wednesday, January 24 to Friday, February 2.
- IV. New Business
  - a) A suggestion for a "Banned Books" month was held after feedback from board members. Different strategies were discussed for a healthy and positive way to encourage the public to read a different selection of books than they would normally choose.
- V. Reports
  - a) Treasurer's Report:
    - a. Spending was on track for the 2017 year, we returned \$551.29 to the town's general fund. Our final disbursement was \$4,613.91.

b) Fundraising Report:

- a. The 2017 Annual Appeal totaled \$15, 275. The 2017 Giving Tree Value totaled \$525. The 2017 Board of Trustees Fundraising totaled \$20,667.90.
- b. The TD Bank Affinity Program ended the year at 79 members after starting the year with 56. Our goal for 2018 is to reach 100 members.

c) Director's Report:

- a. Some employee schedule changes were made.

VI. Executive Session (Non-public session - if required): No executive session was held.

VII. Next Meeting: Tuesday, February 13, 2018 at 6:30 p.m.

VIII. Adjournment: Kate Kim moved to adjourn the meeting. Connie Aubin-Adams seconded the motion and the motion was approved unanimously. The meeting adjourned at 7:36 p.m.