

Library Director Search Committee meeting

September 22, 2022

Library Community Room

6:30 pm

ATTENDEES: Susan Wilbur, Kate Kim, Cindy Rivers, Karen Ryan, Connie Aubin-Adams,
David Moore

ABSENT: Courtney Wason

Susan Wilbur, Chair of the Library Trustees, opened the meeting, thanked those in attendance and indicated that Connie Aubin-Adams agreed to serve as chair of the search committee. The committee then moved on to a discussion of the job description and the ideal candidate statement that had been adopted by the Library Trustees at their meeting on September 19th. The committee discussed the process for advertising the position.

The Library Trustees authorized the use of MRI, a NH based consultancy for search processes and the hourly use of their time as determined appropriate by the committee. The committee discussed how best to utilize this resource and recognize that the hours could be consumed on an hourly basis and discontinued at any time. Via consensus the committee agreed to ask the Chair to begin work with MRI in advertising the position utilizing the job description and the ideal candidate statement approved by the board and to work with MRI to establish other details. The group discussed a potential schedule based on an estimated four week publishing time for the advertisement. The group agreed it would be ideal to have interviews prior to Thanksgiving. The group then discussed upcoming meetings and tentatively set Tuesday, November 1st at 6:30 pm for the next meeting. Kate Kim advised that evening meetings worked best for her. The meeting adjourned at 7:07 pm