

Wiggin Memorial Library- Stratham NH

Minutes of the Board of Trustees Meeting Tuesday May 10, 2016

A regularly scheduled meeting of the Board of Trustees took place on Tuesday, May 10, 2016 at Wiggin Memorial Library. The meeting was called to order at 6:38 p.m. by Trustee and Chair Lee Beauregard. The following people were in attendance: Trustee and Treasurer Connie Aubin-Adams, Trustee and Chair Lee Beauregard, Trustee Terry Reardon Pollini, Trustee and Secretary Steve Simons, Alternate Trustee Kate Kim, Alternate Trustee John Dozet and Library Director Lesley Kimball. Not in attendance were Trustee Penny O'Sullivan and Alternate Trustee Nate Clinard. Alternate Trustee John Dozet was appointed the replacement for Penny O'Sullivan.

- I. Guests and Welcomes and Announcements
There were no guests.

- II. Action Items
 - a) Approve April Minutes: Connie Aubin-Adams moved to accept the April minutes as written. Steve Simons seconded the motion. The motion was approved unanimously.
 - b) Approve Donations Received: Lesley Kimball reported that were \$1,800.00 in operating funds and \$50.00 in fund-raising gifts received. Steve Simons moved to accept the donations and Terry Reardon Pollini seconded the motion. The motion was approved unanimously.

- III. Old Business
 - a) 300th Anniversary Parade-Float: Connie Aubin-Adams announced that there was no new information and that she would continue to follow.
 - b) Circulation Policy: The revised policy was circulated and reviewed. Steve Simons moved to approve the April 2016 revision as written. Connie Aubin-Adams seconded the motion. The motion was approved unanimously.
 - c) Rules of Library Behavior & Unattended Children Policy: The revised policy was circulated and reviewed. Connie Aubin-Adams moved to approve the April 2016 revision as written. John Dozet seconded the motion. The motion was approved unanimously.

- IV. New Business
Board of Selectmen Gateway Meeting: Discussion was held regarding the Board of Selectmen's invitation to attend the meeting about the Gateway District. Lesley Kimball suggested that the Library could assist in communication. Lee Beauregard, Connie Aubin-Adams, Steve Simons, and Lesley Kimball will attend the meeting.

- V. Reports
 - a) Treasurer's Report: The report was reviewed and accepted. The 2014 Trust Fund earnings from investments of \$6,048.00 was received.
 - b) Fundraising Report

1. GrantStation subscription: Lesley Kimball has acquired a \$99 subscription which will facilitate grant research.
 2. Tote Bags: Lesley Kimball has acquired minimum quantities of tote bags, drinking cups, and bookmarks with the Library logo. Sales of the bags (\$5.00 each), and cups (\$8.00 each) will be fundraisers.
 3. Fall Craft Fair: After discussion, the 2016 Fall Craft Fair was cancelled. Alternate fundraisers to replace the fair were discussed.
- c) Director's Report: The report was reviewed and accepted. In addition, the Board was advised that the evening programs have been highly attended.

VI. Executive Session: An executive session was not required.

VII. Next Meeting: Tuesday, June 14, 2016, 6:30 p.m.

VIII. Adjournment
The meeting adjourned at 7:37 p.m.

Respectfully submitted,

Steve Simons
Secretary and Trustee