



**Stratham Planning Board Meeting Minutes**  
**August 21, 2019**  
**Municipal Center, Selectmen's Meeting Room**  
10 Bunker Hill Avenue  
Time: 7:00 PM

Members Present: David Canada, Member  
Tom House  
Robert Roseen  
Bob Baskerville, Alternate  
Pamela Hollasch, Alternate

Members Absent: Mike Houghton, Selectmen's Representative  
Colin Laverty

Staff Present: Tavis Austin, Town Planner

**1. Call to Order/Roll Call**

Mr. House took roll. Mr. Baskerville was asked to fill the vacancy of Mr. Laverty.

**2. Review/Approval of Meeting Minutes**

a. August 7, 2019

Mr. Canada made a motion to approve the meeting minutes of August 7, 2019 as presented. Mr. House seconded the motion, which passed with a 3-0-1 vote with Mr. Baskerville abstaining.

**3. Public Hearing(s): NONE.**

**4. Public Meeting:**

a. Master Plan Workshop

Mr. Austin summarized the Master Plan process since the Board's last meeting on the subject of July 17, 2019. It was clarified that the current 07/26 draft of the Master Plan (MP), Baseline Report, and Future Land Use Map were, at present, reflective of all of the comments and suggestions received by the consultant through the 7/17 meeting. Since that meeting, the Master Plan Steering Committee (MPC) convened one more time to review the latest draft, which is now in front of the Planning Board having received its endorsement

44 from the MPC.

45  
46 Mr. Austin outlined the nature of the comments that MPC requested be forwarded to the  
47 Planning Board which included:

- 48 • Strengthening the language in the related to *alternative, renewable energy, perhaps*  
49 *to include emphasis on Low Impact Design;*
- 50 • Consideration of modifying the subject title of “Walking, Biking, and Automobiles”  
51 to be more inclusive of all modes of transportation;
- 52 • Remove the term “challenges” of rural roads (pg. 29) and replace with a more  
53 opportunistic phrase;
- 54 • Addition of section to Master Plan—at least in the action items—with responsibility  
55 to the Town Administrator/Administration to produce a communications strategy  
56

57  
58 Ms. Hollasch joined the Board at 7:16 PM.

59  
60 The Board thanked the MPC members for their effort and diligence with the Master Plan.  
61 Mr. House inquired as to why there was no mention—similar to Gateway and Town  
62 Center—of the PRE district in the Plan. Mr. Austin outlined the reason for the distinction of  
63 the included areas, as mentioned, and added that perhaps the PB may wish to revisit the PRE  
64 zone following adoption of the Plan to better analyze how the area with the district could be  
65 reclassified or zoned to better further the goals and objectives of the Plan.  
66

67 Other discussion followed related to particular phrases within the draft that Board members  
68 believed to be misleading. Mr. Canada pointed out specifically two such phrases within the  
69 *Commitment to Walking Biking and Automobiles*; specifically numbers 4 and 10. The Board  
70 spoke at length on the use particular words and phrases as to alleviate confusion in the  
71 minds of the plans future readers. Amended language was generally discussed and agreed  
72 upon by the Board for inclusion in the next draft.  
73

74 The Board outlined the next steps for the Master Plan and considered setting the date for the  
75 public hearing. There was a brief discussion on how the plan could be displayed and/or  
76 available at the hearing. Mr. Austin was asked to prepare the projector in case the public  
77 wished to peruse particular sections. Mr. Austin stated that a few hardcopies can be made  
78 available then reminded the board that the purpose of the hearing was to receive comment  
79 on the content specifically and that edits made during the hearing may warrant re-noticing  
80 the Plan’s hearing if there are substantive changes. He concluded stating that the plan has  
81 been in formulation for more than a year with numerous opportunities for public  
82 participation and comment already.  
83

84 Mr. Canada motioned to set the date for the Master Plan Public Hearing for September 18,  
85 2019. Mr. Baskerville seconded the motion that passed with a unanimous vote.  
86

## 87 **5. Adjournment**

88  
89 Mr. Canada made a motion to adjourn at 8:42 pm. Mr. Baskerville seconded the motion.  
90 Motion carried unanimously.