



TOWN OF STRATHAM, NH
PUBLIC WORKS DEPARTMENT
MAILING ADDRESS: 10 BUNKER HILL AVE. PHYSICAL ADDRESS: 70 BUNKER HILL AVE.
OFFICE: (603) 772-5550 STANDBY: (603) 777-0389

PERMIT TO EXCAVATE RIGHT OF WAY

Date: _____ Permit # _____ Fee = \$75.00

Name of Applicant: _____

Address of Applicant: _____

Contact Name: _____

Phone Number: _____

Applicants Dig Safe ID # _____

Projects Dig Safe Ticket # _____

Reason for Excavation: _____

Location of Excavation

Address: _____

Longitude: _____

Latitude: _____

Tax Map: _____

Lot: _____

Size of Excavation: _____

Will pavement be broken / cut? _____

Print Name (Applicant): _____

Signature (Applicant): _____

Date: _____

Town Authority: _____

Authorized Signature: _____

Date: _____

***TRAFFIC CONTROL ARRANGMENTS MUST BE MADE WITH
THE STRATHAM POLICE DEPARTMENT (603) 778-9691***

If pavement is broken, this form is to be returned and the remainder of this form is to be completed as the work progresses and returned to the DPW Director for final approval. The person or persons signing below is verifying that the work has been done and the DPW Director was notified at the appropriate times to witness the work in progress. The person taking out this permit is responsible for the work and the verifying signatures. At the end of the guaranty period the DPW Director will give final approval or the applicant will be notified to repair the patch.

WORK DESCRIPTION	DATE SCHEDULED	DATE COMPLETED	VERIFYING SIGNATURE
Permanent Patch			

Final Approval (DPW Director) _____

Authorized Signature: _____

Date: _____



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STREET EXCAVATION STANDARDS

GENERAL REQUIREMENTS

1. The permittee must obtain an Excavation Permit from the Town Public Works Department at least 48 hours prior to digging in any Town owned street or right of way. The Dig Safe ticket number must be submitted at this time. The permit shall be kept with the foreperson at the place where the work is being performed. An Excavation Permit fee of Seventy-Five Dollars (\$75.00), to cover reviewing, processing, inspecting, and executing the permit, is due at the time of application. A late permit, at a fee of One Hundred Dollars (\$100.00), will be required if any excavation is begun without an Excavation Permit.
2. The permit is good for thirty (30) days only and must be renewed after the expiration date, following approval from the Director of Public Works Department.
3. Penalty – violations of these regulations or any Town Ordinances will subject the Permittee to loss of future excavation privileges.
4. Permittees must be a public utility or else the contractor who does the work. All permittees are responsible for contractors / subcontractors to adhere to these regulations.
5. The Permittee shall comply with current DIG SAFE requirements as specified by New Hampshire state law, RSA 374:51 and 374:55.
6. The Permittee must notify Stratham's Public Works Department Office (603) 772-5550 or Standby (603) 777-0389 a minimum of 72 hours before work begins to allow for proper locate and mark-out of below ground infrastructure.
7. The location of all utility facilities shall be determined sufficiently ahead of excavation work to avoid damage to those facilities and permit their relocation if necessary.
8. The Permittee shall provide 24 hours' notice of the start of work to the Public Works Director. Upon completion of the pavement restoration, the Town Public Works Director shall be notified no later than the next working day as to the location and time of completion.
9. The Permittee shall be responsible for the conditions of the excavated area for thirty (24) months from the date of completion. If at any time during the thirty-month period the area of excavation requires any additional work (repair of settlement, loaming, seeding, etc.), the Permittee will be responsible to complete this work in a timely manner. The Town reserves the right to repair any area of excavation at the expense of the permit holder if public safety dictates or due to failure of Permittee to repair. The Permittee will reimburse the Town prior to issuance of future permits.
10. Excavation will NOT be allowed:
 - In Town owned streets or rights of way between November 15th and April 15th, unless approved by the Town Administration and or Director of Public Works.
 - In Town owned streets or rights of way on weekend or Town designated holidays.
 - At any time within a specific street moratorium available at request from the Public Works Director.
11. Provisions shall be made to provide for proper drainage and erosion control during construction and the Permittee shall be responsible for all claims for damage or injury whatsoever, that may arise from the obstruction or use of any public storm water catchment or conveyance in connection with the work under the permit.
12. Dust control shall be provided as necessary to prevent a nuisance to abutters and surrounding areas. Dust control shall be by wetting or other approved methods.

EMERGENCIES

- Nothing in these regulations shall be construed to prevent the making of such excavations as may be necessary for the preservation of life or property; or for the location of trouble in conduit or pipe; or for making repairs; provided that the public utility or contractor making the excavation shall apply to the Town for such a permit on the first working day after such work is commenced. All other sections of these regulations will still apply (RSA 236:9).