



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

SELECT BOARD AGENDA

October 2, 2023

7:00 P.M. Public

**Hutton Room, Stratham Municipal Center
10 Bunker Hill Avenue, Stratham, NH 03885**

This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center

The public may access this meeting at the date and time above using this conference call information. Please dial the conference number **(877) 205-7349** and input **2254** when prompted for a user pin/code. If at any time during the meeting you have difficulty hearing the proceedings, please e-mail dmoore@strathamnh.gov.

To access materials related to this meeting, please see this link:

<https://www.strathamnh.gov/select-board>

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes – September 18, 2023 and September 28, 2023
- IV. Finance and Budget Reports (second meeting of the month)
- V. Department Reports & Presentations
 - A. Mark Connors – Planning & Community Development
- VI. Correspondence
- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions
 - A. Public Hearing on a 2nd set of Fire Gear
- IX. Discussion of Monthly Reports – (second meeting of the Month)
- X. New Business and Action Items

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- A. CPCNH Cost Sharing Agreement and Member Services Contract for the Complete Service Bundle
 - B. Updated Morgera Room Policy
 - C. Additional Bond Release for Kennebunk Savings Bank
 - D. Police Dept. Request – Tazer
 - E. NH Department of Safety Office of Highway Safety Grant Application
 - F. Supervisor Vehicle Request – Police Detail
- XI. Town Administrator Report
- XII. Informational Items
- A. Seacoast Shipyard Association
 - B. Cemetery Deed Changes
 - C. Ride in fire truck as prize
- XIII. Reservations, Event Requests & Permit
- XIV. Review of Recent or Upcoming Board & Commissions Agendas
- XV. Boards and Commissions Nominations & Appointments
- A. Appointments *for consideration*:
 - 1.
 - B. Appointments *to be voted on*:
 - 1. Drew Bedard to an Alternate position on the Heritage Commission
- XVI. Miscellaneous & Old Business
- XVII. Adjournment



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MEMORANDUM

TO: Michael Houghton, Select Board Chair
Allison Knab, Select Board Vice Chair
Joe Anderson, Select Board

FROM: David Moore, Town Administrator

DATE: September 29, 2023

RE: Select Board Agenda and Materials for the October 2nd Regular Meeting

Please allow this memorandum to serve as a guide to the Select Board Meeting agenda for Monday, October 2, 2023.

- III. Consideration of Minutes –September 18, 2023 and September 28, 2023
- IV. Finance and Budget Reports (second meeting of the month)
- V. Department Reports & Presentations
 - A. Mark Connors – Planning & Community Development
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- D. Police Dept. Request – Tazer
- E. NH Department of Safety Office of Highway Safety Grant Application
- F. Supervisor Vehicle Request – Police Detail

XI. Town Administrator Report

I will present developments associated with open items and other business of the Town. If any Board member has a specific request of an item I cover at the meeting, I welcome hearing from you at any time.

XII. Informational Items

- A. Seacoast Shipyard Association
- B. Cemetery Deed Changes
- C. Ride to school in Fire Truck as a prize

XIII. Reservations, Event Requests & Permits

XIV. Review of Recent or Upcoming Board & Commissions Agendas

XV. Boards and Commissions Nominations & Appointments

A. Appointments *for consideration*:

- 1.

B. Appointments *to be voted on*:

- 1. Drew Bedard to an Alternate position on the Heritage Commission

XVI. Miscellaneous & Old Business

XVII. Adjournment

MINUTES OF THE SEPTEMBER 18, 2023 SELECT BOARD MEETING

MEMBERS PRESENT: Board Members Chair Mike Houghton, Vice Chair Allison Knab; Joe Anderson

ALSO PRESENT: Town Administrator David Moore; Finance Administrator Christiane McAllister

At 7:00 pm Mr. Houghton opened the meeting and asked for a motion on the minutes. Ms. Knab motioned approval of the September 5, 2023 minutes as written. Mr. Anderson seconded the motioned. All voted in favor.

Mr. Houghton moved to reservation requests. Mr. Moore presented a raffle permit request from John Cushing, who was present, for the First Responder Golf Tournament. Mr. Anderson approved Ms. Knab seconded the motion. All voted in favor.

Mr. Moore then presented a request from Cub Scout Pack 185 to use the top of the hill at Stratham Hill Park the evening of Sept. 29. Their event will include a hike and use of 2 – 3 solo stoves. The Parks & Recreation Director supports their holding this event. The Fire Chief also supports it but is requiring they obtain a burn permit prior to the event. Ms. Knab motioned to approve the Cub Scouts use of the top of the Hill at Stratham Hill Park on 9/29. Mr. Anderson seconded the motion. All voted in favor.

Mr. Houghton recognized Ms. McAllister for a financial update. Ms. McAllister had submitted reports on the revenue and budget which are on target for this point in the year. She reviewed the financial summary. The new treasurer is continuing to onboard and acclimating well. Mr. Anderson questioned why the reconciliations didn't match. Ms. McAllister believes it is a timing issue and will address it. Mr. Anderson asked about the new Transportation Improvement Fund. Ms. McAllister explained the accounting for the funds. Ms. McAllister moved to an update on the tax rate setting process for 2023. She submitted the required DRA and MS reports and is now waiting for the auditors to approve. Ms. McAllister's initial calculations indicate the tax rate may be \$2.12 over last year, which is an 11.3% increase. The schools increase is the largest year to year driver of the number but there is potential for differences as final documentation comes from DRA.

Ms. McAllister wondered if it would be beneficial to use the DRA portal to demonstrate that interactive method of using something between the overlay and the fund balance usage so the Board could see how it would work in live time. The Board thanked her for her time.

Mr. Houghton recognized Town Assessor Chris Murdough who briefly reviewed the five phases in the re-valuation process: 1. Sales data collection 2. Market analysis 3. Field review 4. Notices to property owners and meetings with the Assessor 5. Final values. She reviewed the timeline emphasizing the importance of adhering to it closely in order to get the MS-1 submitted on time next year. Current data shows that sales are up over past years. She explained that the Dept. of Revenue employs monitors who closely follow the town's process. Ms. Murdough urged the Board to do as much public outreach as possible to ensure the residents are aware that

a re-valuation will be taking place. Surrounding towns will be going through the same process. Mr. Moore reasoned that that is why competition for consulting services is tight.

Ms. Knab wanted to ensure we emphasize to the public information about changing party affiliation. She noted voters often forget to go back to undeclared after an election. Residents can and should check their voter status. Oct 6th is the deadline for changing party affiliation.

Mr. Moore advised Chief Denton is requesting permission from the Select Board to offer a ride to school in the fire truck as a first prize for a children's Halloween costume competition. He would like to do so as a part of their fire prevention month pancake breakfast and open house Oct. 28th. If someone from out of town wins, they would ride around town. Mr. Moore noted that our Police Dept. has a ride-along program and speculated that we would be able to utilize the same waiver or another process recommendation by our risk insurer. The Select Board approved the request from Chief Denton.

Mr. Moore addressed Trick or Treat Night, asking if the Board wanted to keep the hours the same as previous years. After a brief discussion, it was decided to hold Trick or Treat Night on Tuesday, October 31 from 5:00 – 7:30 pm.

Mr. Moore called attention to the Community Power Plan, alerting them that the Energy Commission is moving forward with public outreach and he is preparing the relevant legal postings. At the Oct 2nd Select Board meeting, Mr. Moore recommends they review the plan in more detail and vote to enter into an agreement pending the vote at Town Meeting. This will enable the Town to move forward with the plan as quickly as possible if an affirmative vote is reached at Town Meeting. Mr. Moore outlined the steps, including legal postings, to hold a Town Meeting.

Mr. Houghton inquired about the informational items from the Recreation Commission and Trail Management Advisory Committee. Mr. Moore said there are no action items, it was simply informative. Mr. Houghton was supportive of the transportation request to go to a third party vs the Town. Mr. Houghton would like Primex's insight. Mr. Moore will bring details back at a later date. Ms. Knab inquired about TMAC and the dog issue. Mr. Moore explained that TMAC is having an outreach session on the 24th. Any recommendations will come back to the Board when and if TMAC brings them forward.

ADMINISTRATION

Mr. Moore gave an update on the transitions in the building department. He called attention to the resignation from Nate Mears. Mr. Anderson motioned to accept the resignation of Nate Mears. Ms. Knab seconded the motion. All voted in favor.

Mr. Moore and Mr. Hickey met with the engineering firm who gave an assessment of the Fire Tower. Their recommendations are being prepared but he does know that they do not have major concerns that would prevent us moving forward with some repairs before painting.

Mr. Moore reported that they are getting preliminary numbers in regarding the budget. Items impacting the budget include four elections in 2024, increasing DPW wages to be more competitive, an initial report from HealthTrust noting they are anticipating a double digit increase.

Mr. Moore expressed gratitude for having great staff in place, especially the DPW Coordinator who is managing operations very well. He reported that contracted services for field work are going well. Mr. Hickey is assisting with over oversight of the contractor for the fields for this work.

APPOINTMENTS

Mr. Houghton noted there was an appointment for consideration, Drew Bedard as an alternative for the Heritage Commission.

PUBLIC COMMENT

Mr. Houghton recognized a resident, Kirk Scamman. Mr. Scamman came to discuss the Open Space Planning Committee work. Ms. Knab said their next meeting is tomorrow at 1:00. Mr. Scamman expressed dissatisfaction with the timing of the meetings and the makeup of committee members. He is frustrated with what he feels is a lack of communication from the committee regarding meeting notices and posting of minutes; he doesn't think the meetings are warned sufficiently even if they meet technical requirements. Mr. Scamman doesn't believe farmers are getting fair representation on the committee. Ms. Knab explained that the committee has been trying to collect public input with surveys, by attending town events and involving members of other committees. Ms. Knab asked Mr. Scamman to send her an email with his concerns and she will address them with the committee. Mr. Scamman is concerned that restrictions might be placed on his rights as a landowner. Ms. Knab explained that their effort is towards connectivity while also respecting landowner rights. Mr. Houghton noted that the committee has a purpose and intent and that they are only advising/making recommendations. If any changes were to be made, the public would have every opportunity to comment, participate before actions are taken. Ms. Knab said they are trying to think creatively about connecting parcels, making it easy for residents to travel throughout town without driving and enjoying access to public lands or lands over which the public is formally invited such as through easements or access rights over common lands for condominium developments. Mr. Scamman reiterated his concern about his rights and rights of future landowners. Mr. Houghton assured him that nothing would be implemented without the appropriate process of engaging the public. The Board thanked Mr. Scamman for his input.

At 7:49 pm Mr. Houghton motioned to go into a non-public session. Mr. Anderson seconded the motion. Roll call: Houghton-yes; Knab-yes; Anderson-yes

At 9:12 p.m. the public portion of the meeting resumed. Mr. Houghton moved to seal the minutes. Mr. Anderson seconded the motion. Roll call: Houghton-yes; Knab-yes; Anderson-yes

At 9:12 p.m. Mr. Anderson moved to adjourn. Ms. Knab seconded and all voted in favor.

Respectfully submitted,

Karen Richard, Recording Secretary

MINUTES OF THE SEPTEMBER 28, 2023 SELECT BOARD NON-PUBLIC MEETING

The Board met at the Stratham Police Station, 76 Portsmouth Ave.

MEMBERS PRESENT: Board Members Chair Mike Houghton, Vice Chair Allison Knab, Joe Anderson

OTHER ATTENDEES: David Moore, Town Administrator; several officers of the Police Dept.

At 3:00 pm Mr. Houghton opened the meeting. At 3:01 pm Mr. Anderson motioned to go into a non-public session to discuss hiring in accordance with RSA 91-A:3, II (a) and (c). Mr. Houghton seconded the motion. All voted in favor. Roll call: Houghton – yes; Knab – yes; Anderson - yes

At 4:10 pm Mr. Houghton motioned to come out of the non-public session and seal the minutes noting failure to do so may render the proposed action ineffective. Mr. Anderson seconded the motion. All voted in favor.

At 4:11 pm Mr. Houghton moved to adjourn. Mr. Anderson seconded the motion. All voted in favor.

STRATHAM VOLUNTEER FIRE DEPARTMENT ASSOCIATION

4 Winnicut Road, Stratham, NH 03885

Tuesday, August 15, 2023

To: Town of Stratham

Re: Fire Gear Donation

Dear Select-Board,

The Stratham Volunteer Fire Department Association wishes to support the vision and mission of the Stratham Fire Department including its efforts to better serve the community and maintain the safety of our responding members through a variety of initiatives and programs. This donation of \$50,000.00 is made with the understanding that the Select Board, upon receiving recommendations from the Fire Chief, will use the funds for the following purposes:

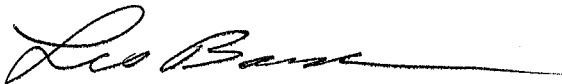
- To provide our certified Firefighters a second set of protective Firefighter Bunker Gear as a health and safety initiative. This second set of fire gear will allow our firefighters to safely, decontaminate any gear worn in a fire or other hazardous exposure situation that may be harmful to their health. It also allows these same firefighters to immediately respond to any follow-on calls with a clean set of gear for the safety of the firefighters themselves and the public they serve. This ability to have more than one set of gear coupled with department decontamination protocols will help to keep our members health and safety a number one priority for the department.

The Fire Dept. Association Officers and Directors met and approved of this donation on Tuesday August 15, 2023. I look forward to answering any and all of your questions or concerns.

Sincerely,



Dan Crow, President, SVFDA



Les Barker, Treasurer, SVFDA



Jeffrey M. Denton, Chief, Stratham Vol. Fire Dept.



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STRATHAM SELECT BOARD

PUBLIC HEARING NOTICE

Stratham Municipal Center
10 Bunker Hill Avenue
Stratham, NH 03885
Meeting to be held in the Hutton Room
Monday, October 2, 2023
7:00 pm

The Stratham Select Board will hold a public hearing in the Stratham Municipal Center to invite public comments on the following items:

- In accordance with RSA 31:95-b on the question of acceptance of a donation in the amount of \$50,000.00 from Stratham Volunteer Fire Department Association to the Stratham Fire Department to be used towards a second set of fire gear for approximately 10 interior certified firefighters.



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September 18, 2023

Select Board
Town of Stratham
10 Bunker Hill
Stratham, NH 03885

Select Board Members,

At its regular meeting on September 12, 2023, the Stratham Energy Commission voted to recommend the Select Board choose the Community Power Coalition of New Hampshire (CPCNH) as the Competitive Energy Provider for the Town's Community Power program. This decision follows an evaluation of several criteria for ensuring successful launch of Stratham's Community Power program if approved by voters on October 26th.

In furtherance of this recommendation and in the event the Town Meeting approves the Community Power Plan, we recommend the Board take this action:

To select Community Power Coalition of New Hampshire (CPCNH) as its Competitive Energy Provider under RSA 53E and to authorize the Select Board Chair to execute the Cost Sharing Agreement and related documents to ensure the successful launch of Stratham Community Power pending the Town Meeting vote on October 26, 2023.

In making this recommendation, the Commission evaluated the providers available in NH against these criteria:

1. **Likelihood to achieve cost savings and position the Town to innovate and bring forward potential for renewal projects to advance future savings.** *CPCNH is the only not-for-profit organization providing this service in NH and has a mission-orientation to advance not only the cost savings, but the foundation for cost savings into the future (renewable project creation and pricing innovations).*
2. **Advances regionalization and cooperation with other municipalities.** *CPCNH is made up of NH municipalities its members total more than 40 counties, cities and towns.*
3. **Size of NH customer base and potential for greater base to increase value of aggregation process.** *Outside of the distribution utilities (Eversource and Unitil), CPCNH*

is the largest CEPS provider and posed to grow substantially as more members launch programs.

- 4. Track record of service delivery to municipalities and launching programs.** *While CPCNH has not been in existence long it has attracted experienced leadership and has had success in launching neighboring programs.*
- 5. Services nearby communities for the added benefit of neighbors having similar service providers.** *CPCNH is the CEPS provider for Exeter, Rye, Dover, and Portsmouth*

The Board will recall entering into a Joint Powers Agreement with CPCNH and becoming a member of the CPCNH in 2022. Since that time, CPCNH has not only been an incredibly helpful partner in navigating the process of starting a CP program, but has successfully launched several NH municipality programs achieving the projected cost savings and providing the administrative and customer service duties with great effect.

For all of these reasons, the Commission is confident in its recommendation and asks for your continued support.

Respectfully,

A handwritten signature in black ink, appearing to read "M O'Keefe", written in a cursive style.

Matt O'Keefe, Chair
Stratham Energy Commission

**STATE OF NEW HAMPSHIRE
PUBLIC UTILITIES COMMISSION**

DE 23-074

**TOWN OF STRATHAM
10 BUNKER HILL AVENUE
STRATHAM, NH 03885**

Request for Approval of Stratham Community Power Electric Aggregation Plan

Commission Approval of Community Power Aggregation Plan

O R D E R N O. 26,890

September 28, 2023

In this order, the Commission approves the Town of Stratham's (Stratham) Community Power Electric Aggregation Plan (Plan).

I. BACKGROUND

On August 1, 2023, Stratham submitted a request for approval of a community power aggregation plan to provide electric power supply and services for residents, businesses, and other entities in Stratham pursuant to RSA chapter 53-E. Accompanying its request, Stratham submitted the text of its Plan with attachments.

On August 4, 2023, the Commission issued an order of notice establishing a deadline for comments on Stratham's Plan.

No comments were received.

Stratham's request, along with all subsequent docket filings, other than any information for which confidential treatment is requested of or granted by the Commission, is posted at: <https://www.puc.nh.gov/Regulatory/Docketbk/2023/23-074.html>

II. COMMISSION ANALYSIS

The Commission has reviewed Stratham's Plan pursuant to RSA 53-E:7, II, as amended, which states that

The commission shall approve any plan submitted to it unless it finds that it does not meet the requirements of this chapter and other applicable rules and shall detail in writing addressed to the governing bodies of the municipalities or counties concerned, the specific respects in which the proposed plan substantially fails to meet the requirements of this chapter and applicable rules.

RSA 53-E:7, II, provides specific direction on the process to be used for the submission of such plans, including the following requirements: 1) on the same day the plan is submitted to the Commission, copies shall be provided to the Office of the Consumer Advocate and any electric distribution utility providing service within the jurisdiction of the municipality; 2) the Commission shall accept public comments for 21 days thereafter; and 3) the Commission's review of the plan and comments shall not require a contested case. N.H. Admin R. Puc 2204.01(a) also requires notification of aggregation plan filings be made with the New Hampshire Department of Energy. Stratham's submission complied with these procedural requirements.


Stratham's Plan assumes, but does not require, that Stratham will participate fully in the Community Power Coalition of New Hampshire (CPCNH) to provide electric energy supply and related program services. CPCNH is a joint powers agency authorized under RSA 53-A, where member-municipalities utilize joint resources with each other, including shared third-party services, staff support, power solicitations, local project development, information sharing, and public advocacy.

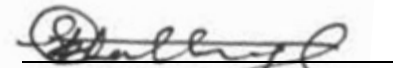
Based on our review of the Plan, we have determined that Stratham's Plan does not substantially fail to meet applicable requirements of RSA Chapter 53-E or applicable rules. Stratham's Plan contains an adequate level of detail of RSA 53-E:6's

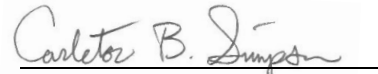
statutory criteria, other applicable statutory requirements, and applicable rules including Puc ch. 2200.

Based upon the foregoing, it is hereby determined that the Town of Stratham's Request for Plan Approval is GRANTED.

By order of the Public Utilities Commission of New Hampshire this 28 day of September, 2023.


Daniel C. Goldner
Chairman


Pradip K. Chattopadhyay
Commissioner


Carleton B. Simpson
Commissioner

Service List - Docket Related

Docket#: 23-074

Printed: 9/28/2023

Email Addresses

ClerksOffice@puc.nh.gov
CaseWalworth@aol.com
Energy-Litigation@energy.nh.gov
ocalitigation@oca.nh.gov

David Moore

From: Henry Herndon <Henry.Herndon@communitypowernh.gov>
Sent: Monday, September 18, 2023 11:41 AM
To: David Moore
Subject: Re: FW: Important CPCNH Documents the SB Needs to Sign and Adopt
Attachments: Puc 2204.01_Stratham Notification of Local EAP Approval.docx; Stratham_CPCNH Cost Sharing Agreement.docx; Stratham Launch Authorizations, Cost Sharing Agreement, 3 Rs Policies.docx

Hello David Moore,

Please find attached the CPCNH Cost Sharing Agreement (CSA) and Member Services Contract (MSC) for the Complete Service Bundle, customized for the Town of Stratham (including dates of JPA and EAP authorizations in the recital pages). The policies are not signed or modified — but they do require a vote of select board approval.

Notes:

- Stratham will need to appoint an "Authorized Officer" (which could be yourself, or a member of the Select Board, or a volunteer), and
 - Delegate certain authorities to that individual (as shown in EXHIBIT C, ARTICLE VIII, 2. **[page 20]**) — the three authorities are marked YES, NO, NO — **Stratham is free to change these "yes"s and "no"s**, which are currently marked as follows (in what we have found is a comfortable "default" for towns, but in no way a requirement)
 - a), Pursuant to Article VI, Section 3, the Authorized Officer may elect to delay commencing procurement: **YES**;
 - b), Pursuant the Retail Rates Policy, the Authorized Officer may specify default and optional products: **NO**; and
 - c), Pursuant the Retail Rates Policy, the Authorized Officer may set Discretionary Reserve adders: **NO**.

I have also attached a 2-page summary.

DETAILED TIMELINE

This timeline is a great tool, and the town is clearly doing a fantastic job on public engagement, outreach, and education, and strategic planning. Kudos.

One key note is this: Please use the attached Puc 2204.01 template, which designates CPCNH as your agent in requesting data (and thus takes this task/burden off of Stratham's plate).

Other Notes:

- CPCNH will handle the 90-day commencement of service notice to the utilities, etc.
- CPCNH will handle the posting of rate information to the DOE website via the credentials provided
- CPCNH will handle data requests to Unitil
- CPCNH may set rates in late December (to be effective Feb 1 - Aug 21, 2024)
- CPCNH will provide materials for public information sessions, and public engagements.

On Wed, Sep 13, 2023 at 9:24 AM Henry Herndon <Henry.Herndon@communitypowernh.gov> wrote:
Hi David, yes I will send along a document with the Stratham details shortly. Thanks for sharing the deadline.

Henry

On Wed, Sep 13, 2023 at 9:21 AM David Moore <dmoore@strathamnh.gov> wrote:

Henry,

This e-mail from Charlie reminded me that my true next step is to look to receive a version of these documents from you that have the blank places filled in with the Stratham details.

Is this still on your list to send my way? I plan on getting them to my Board for their October 2nd meeting, which means deadline of Wednesday September 27th for the Board packet.

Thank you Henry.

David M.

From: casewalworth@aol.com <casewalworth@aol.com>
Sent: Tuesday, September 12, 2023 9:13 AM
To: mbokeefe13@gmail.com; David Moore <dmoore@StrathamNH.gov>; joea57@gmail.com
Subject: Important CPCNH Documents the SB Needs to Sign and Adopt

David, Joe, Matt,

The SB should prepare to sign and adopt the attached documents as we move forward with CPCNH.

They are attached:

Cost Sharing Agreement

Member Services Contract

Data Security and Privacy Policy

Energy Portfolio Risk Management Policy

Rates Policy

Financial Reserves Policy

Energy Portfolio Risk Management Regulations

I suggest the SB sign and adopt these conditionally on Town Meeting approval at their meeting on Oct 2. This would allow CPCNH to help us prepare for the notification to the PUC for our 90 day Commencement of Service immediately after a successful Town Meeting vote on Oct 26. I have also attached a detailed timeline that I believe can get us to a Feb 1 2024 "go live".

Charlie

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Henry P. Herndon | Director of Member Services
Community Power Coalition of New Hampshire
14 Dixon Ave, Suite 201, Concord, NH 03301
(781) 439-2177 | Henry.Herndon@CommunityPowerNH.gov

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Henry P. Herndon | Director of Member Services
Community Power Coalition of New Hampshire
14 Dixon Ave, Suite 201, Concord, NH 03301
(781) 439-2177 | Henry.Herndon@CommunityPowerNH.gov

AGENDA
STRATHAM SELECT BOARD
[DATE]

STRATHAM COMMUNITY POWER COMMUNITY POWER COALITION OF NEW HAMPSHIRE (CPCNH) COST SHARING AGREEMENT AND RELATED POLICIES

BACKGROUND

Implementation of Stratham Community Power may proceed subsequent Select Board adoption of agreements with CPCNH and approval of policies governing risk management, rate setting, and accrual and use of financial reserves associated with the program. Select Board approval of these policies and agreements delegates authority to CPCNH to provide comprehensive services for energy procurement, retail data management and billing, customer service, and other services necessary to launch and administer Stratham Community Power.

Henry Herndon, CPCNH Director of Member Services, is available to present and answer questions.

ACTION

- (1) MOVED, that the Stratham Select Board hereby authorizes the Town Administrator to enter into the Cost Sharing Agreement and Member Services Contract for the Complete Service Bundle with the Community Power Coalition of New Hampshire (CPCNH) with _____ as the Authorized Officer and with elections in Exhibit C Article VIII Section 2 of the Agreement being a) “___[YES or NO] ___”, b) “___[YES or NO] ___”, and c) “___[YES or NO] ___”; and***
- (2) BE IT FURTHER MOVED, that the Stratham Select Board hereby approves CPCNH's Data Security and Privacy, Energy Portfolio Risk Management, Rates, and Financial Reserves Policies***

DISCUSSION

The Cost Sharing Agreement ensures fair and proportional cost sharing among CPCNH Members. It establishes a menu of services Members may select from, defines categories of costs, requires monthly cost reporting, and provides operational clarity to all parties. By adopting the Cost Sharing Agreement and Exhibit C, Member Services Contract for the Complete Service Bundle, a town selects CPCNH to provide comprehensive Community Power services. The Risk, Rates, and Reserves policies ensure financial safeguards in power procurement, describe how electric rates are set, and establish targets for accrual of financial reserves and how they may be used by and on behalf of Members.

Under the Cost Sharing Agreement, a town selects an “Authorized Officer” to act on their behalf to instruct and authorize CPCNH on certain matters. The governing body may grant the Authorized Officer the authority to:

- (a) Elect to delay commencing procurement;
- (b) Specify default and optional products;
- (c) Set Discretionary Reserve adders.

Instructions for completion of the Cost Sharing Agreement:

- Fill in the blanks on the RECITALS pages of both the Cost Sharing Agreement and the Complete Service Bundle Contract:
 - Insert date of execution
- Complete **IN WITNESS WHEREOF** Cost Sharing Agreement signature page with the member, signature, title, name, date, and clerk attestation;
- For Complete Service Bundle Contract:
 - Article VIII Section 1. Input title, name, phone, and email of Authorized Officer.
 - Article VIII Section 2. Fill in “YES” or “NO” as to whether the Authorized Officer is empowered to: (a) delay commencing procurement, (b) specify default and optional products, and (c) set Discretionary Reserve adders.
 - Complete **IN WITNESS WHEREOF** Complete Service Bundle signature page with member, signature, title, name, date, and clerk attestation.
- Email the executed Cost Sharing Agreement and Member Services Contract to: Clifton.Below@CommunityPowerNH.gov, Brian.Callnan@CommunityPowerNH.gov, Henry.Herndon@CommunityPowerNH.gov, and mrp@dwqp.com. Include the following attachments:
 - (1) documentation of your governing body’s resolution authorizing the signatory’s execution of the Member Services Contract; and

CPCNH legal will conduct a review and return the fully executed agreements to the Member’s Authorized Officer and Principal Representatives.

INCLUDED IN THIS SECTION

1. [CPCNH Board Policy, Data Security and Privacy \(Policy No. CPCNH-2022-04\), effective December 15, 2022](#)
2. [Energy Portfolio Risk Management, Retail Rates, and Financial Reserves Policies, adopted by CPCNH on December 19, 2022 and amended on March 3, 2023](#)
3. [CPCNH Cost Sharing Agreement, adopted by CPCNH Board on December 27, 2022](#)



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

MEMORANDUM

TO: Select Board

FROM: Karen Richard

DATE: Sept. 22, 2023

RE: Morgera Room Policy

Chief Denton, Seth Hickey, David Moore and I met to update the Morgera Room policy. Several items (such as who may rent the room, the process for rentals, clean up, etc.) in the prior policy needed clarification. We recommend the attached policy and checklists be accepted as the formal policy for rentals of the Morgera Room at the Fire Station.

Recommended motion: Motion to approve the updated Morgera Room policy dated Oct. 2, 2023 and the related clean-up checklists.

**INTERIM POLICY ON USE OF
THE STRATHAM FIRE DEPARTMENT MEETING ROOM
SEPTEMBER 5, 2023**

DEFINITION: The main meeting room on the first floor at the Stratham Fire Station shall be known as the Peter Morgera Meeting Room

PURPOSE: The function of this meeting room is multifaceted. Stratham voters constructed the building to provide a safe, efficient, and commodious operations center for the Stratham Volunteer Fire Department (SVFD) and the Town's Office of Emergency Management (OEM) and Emergency Operations Center (EOC). Hence, the primary purpose of use for this facility shall be in support of both these emergency response agencies. Voters also anticipated that when not required for emergency use, or other SVFD scheduled events, the meeting room would be available to other groups and other governmental agencies.

PRIMACY OF USE: When either the SVFD, OEM, or the Select Board (SB), declare that an emergency exists in Town and that the meeting room is determined to be essential to the efficient management of the emergency, or that the presence of individuals at the fire station not associated with the emergency response efforts conflict with those efforts, it shall be the policy and practice of the Town that emergency response efforts take precedence over any other group using or having been previously scheduled for use of the meeting room. Any application for use of the meeting room shall clearly state the possible exercise of this preemptive right.

POLICY: The meeting room shall be scheduled based on the following policies and/or procedures:

1. The SVFD shall have the authority and responsibility to schedule use of the meeting room for its own official purposes at the discretion of the Fire Chief. Each Tuesday evening of every month is reserved exclusively for the use of the SVFD/Association for meeting and training purposes. The Fire Chief may also approve the scheduling of regular, long-term use of the meeting room for other civic groups the SVFD chooses to sponsor such as but not necessarily limited to the Scouts and/or Cub Scouts of Troop/Pack 185. The Fire Chief is also responsible for scheduling OEM use of the meeting room. The SVFD shall not have the authority to deny any group permission to use the meeting room. Any request directed to the Fire Chief, which does not receive approval for whatever reason, shall be referred to the SB for consideration.
2. The SB shall schedule use of the meeting room for all other civic or governmental groups at their discretion. Groups that require regular use throughout the year may be scheduled one year in advance unless expressly approved otherwise by the SB. An example of such a use would be the Auxiliary, Scouts, Historical Society or 76'ers for their regular meetings. Other civic groups seeking one time or occasional use of the meeting room shall apply to the SB for permission to use the meeting room. Upon application, a place mark shall be entered on the calendar holding the meeting room for that group. Upon acceptance by the SB, a reservation shall be granted. Requests must be made no less than 14 days prior to the event. Notification of an application for use of the meeting room

shall be given to the Fire Chief, Assistant Fire Chief and EMS Captain when the application is submitted.

3. The centralized scheduling system designated by the SB (in 2023, that system is RecDesk) calendar shall be used for purposes of scheduling uses.
4. A “Responsible Party” shall be required to be listed on any application for the meeting room. Applications shall clearly state that this person shall be legally responsible for any damages or costs incurred by the Town resulting from their use of the meeting room. The Town of Stratham is only providing the use of the meeting room with tables and chairs. No other equipment, utensils, appliances, displays or other accessory items are included in the reservation unless specifically requested and approved by the SB and are available for use. Upon approval of the request for kitchen use, Addendum A “Kitchen Checklist” will be issued to the requestor. They will be required to sign in, complete the checklist upon completion of the event, sign out and promptly return the checklist to the Town Administrator’s Executive Assistant. If this procedure is not completed or if compliance with the checklist is unsatisfactory, the requestor may not be granted further use of the room.
5. Alcohol is prohibited during any event held at the meeting room except by special permission of the SB in accordance with the rules established for allowing alcohol at town facilities.
6. Elected and appointed officials, town employees and Fire Department members may request use of the room with SB approval. Requests from non-affiliated parties shall not be allowed except by special permission of the SB. Insurance requirements shall be implemented by the SB. It shall be consistent with the most stringent requirements for the use of other town facilities.
7. The SVFD Fire Chief shall promulgate rules for the use of the meeting room and shall submit such rules to the SB for approval. The SB shall add any additional rules or delete any proposed rules as it deems appropriate. Applicants shall comply with the rules of the room as provided at the time of reservation. An acknowledgement of receipt of these rules shall be signed by the responsible party and filed with the application. Requests shall comply with the stated rules and rules of application. The maximum occupancy of the meeting room shall be 125 individuals.
8. For those not having been assigned access cards, access to the Morgera room shall be arranged through the application process with the Executive Assistant to the Town Administrator.
9. Commercial for-profit groups are not permitted except as part of a Town sponsored event or by special permission of the Fire Chief or SB.
10. The SB, at its sole discretion, may waive or amend any portion of this policy upon request or under its own authority.

These policies were adopted by a majority vote of the Stratham Select Board on October 2, 2023

Stratham Select Board

Mike Houghton, Chair

Allison Knab, Vice Chair

Joe Anderson, Select Board Member



STRATHAM POLICE DEPARTMENT

Anthony J. King – Chief of Police

76 Portsmouth Avenue, Stratham, NH 03885
(603) 778-9691 – FAX (603) 778-6183

To: Stratham Select Board

From: Chief Anthony King, Stratham Police Department

Subject: New Equipment Purchase; Axon Tasers

Date: September 27, 2023

Dear Board Members,

For history, the SPD entered into a 5 year lease program in 2017 to purchase Tasers for the agency. The Taser is a vital, less-lethal de-escalation tool primarily used to incapacitate people, allowing them to be approached and handled in an unresisting and thus safe manner. The specific type of Taser being utilized by the SPD is the XP26 which is being discontinued and unsupported within the next two years. The upgraded weapon platform taking the place of the XP26 is called the Taser 7 which has significant upgrades in performance, charging, technology and training capabilities.

The SPD has received a quote to purchase (14) new Taser 7 weapons in order to replace our current inventory. Taser has further agreed to offer a "trade-in" of our current inventory which will not occur when the XP26's are discontinued. The cost will increase significantly if we chose to wait until next year to purchase.

The total cost of the purchase will be \$43,000 to include training cartridges, duty cartridges, charging station, holsters and other necessary equipment. As seen in the attached quote, the new 5-year lease would break down as follows:

- **2023:** \$2114.11 (to be paid directly from this year's new equipment budget line)
- **2024:** \$11,627.58 (years 2024-2027 will be added to the PD's new equipment budget line where this was a recurring annual cost with the past lease)
- **2025:** \$9513.47
- **2026:** \$9513.47
- **2027:** \$9513.47

In speaking with the Finance Director, this appears to be the most cost effective and prudent manner for payment. Should you have any questions or concerns, please do not hesitate to contact me at your earliest convenience.

Respectfully submitted,

Anthony King

Chief of Police



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-517053-45195.815DS

Issued: 09/26/2023

Quote Expiration: 09/29/2023

Estimated Contract Start Date: 11/15/2023

Account Number: 311658

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Business;Delivery;Invoice-76 Portsmouth Ave 76 Portsmouth Ave Stratham, NH 03885-2523 USA	Stratham Police Department - NH 76 Portsmouth Ave Stratham NH 03885-2523 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Daniel Soto Phone: Email: dsoto@axon.com Fax:	Michael Doucette Phone: 6037789691 Email: mdoucette@strathampd.org Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$42,282.10
ESTIMATED TOTAL W/ TAX	\$42,282.10

Discount Summary

Average Savings Per Year	\$1,658.16
TOTAL SAVINGS	\$8,290.80

Payment Summary

Date	Subtotal	Tax	Total
Oct 2023	\$2,114.11	\$0.00	\$2,114.11
Oct 2024	\$11,627.58	\$0.00	\$11,627.58
Oct 2025	\$9,513.47	\$0.00	\$9,513.47
Oct 2026	\$9,513.47	\$0.00	\$9,513.47
Oct 2027	\$9,513.47	\$0.00	\$9,513.47
Total	\$42,282.10	\$0.00	\$42,282.10

Quote Unbundled Price:	\$50,572.90
Quote List Price:	\$46,129.30
Quote Subtotal:	\$42,282.10

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
T7Basic	TASER 7 Basic Bundle	14	60	\$51.29	\$46.00	\$41.42	\$34,792.80	\$0.00	\$34,792.80
A la Carte Hardware									
22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	14			\$51.95	\$51.95	\$727.30	\$0.00	\$727.30
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28			\$40.25	\$40.25	\$1,127.00	\$0.00	\$1,127.00
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28			\$40.25	\$40.25	\$1,127.00	\$0.00	\$1,127.00
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28			\$40.25	\$40.25	\$1,127.00	\$0.00	\$1,127.00
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28			\$40.25	\$40.25	\$1,127.00	\$0.00	\$1,127.00
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	56			\$40.25	\$40.25	\$2,254.00	\$0.00	\$2,254.00
Total							\$42,282.10	\$0.00	\$42,282.10

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
TASER 7 Basic Bundle	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	14	10/15/2023
TASER 7 Basic Bundle	20018	TASER BATTERY PACK, TACTICAL	16	10/15/2023
TASER 7 Basic Bundle	20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER	14	10/15/2023
TASER 7 Basic Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	10/15/2023
TASER 7 Basic Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	10/15/2023
TASER 7 Basic Bundle	74200	TASER 6-BAY DOCK AND CORE	1	10/15/2023
TASER 7 Basic Bundle	80087	TASER TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	10/15/2023
TASER 7 Basic Bundle	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	10/15/2023
A la Carte	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	56	10/15/2023
A la Carte	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	14	10/15/2023
A la Carte	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	10/15/2024
A la Carte	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	10/15/2025
A la Carte	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	10/15/2026
A la Carte	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	10/15/2027

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
TASER 7 Basic Bundle	20248	TASER 7 EVIDENCE.COM LICENSE	14	11/15/2023	11/14/2028
TASER 7 Basic Bundle	20248	TASER 7 EVIDENCE.COM LICENSE	1	11/15/2023	11/14/2028

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
TASER 7 Basic Bundle	80374	EXT WARRANTY, TASER 7 BATTERY PACK	16	10/15/2024	11/14/2028
TASER 7 Basic Bundle	80395	EXT WARRANTY, TASER 7 HANDLE	14	10/15/2024	11/14/2028
TASER 7 Basic Bundle	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	10/15/2024	11/14/2028

Payment Details

Oct 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$56.35	\$0.00	\$56.35
Year 1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	56	\$112.70	\$0.00	\$112.70
Year 1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$56.35	\$0.00	\$56.35
Year 1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$56.35	\$0.00	\$56.35
Year 1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$56.35	\$0.00	\$56.35
Year 1	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	14	\$36.36	\$0.00	\$36.36
Year 1	T7Basic	TASER 7 Basic Bundle	14	\$1,739.65	\$0.00	\$1,739.65
Total				\$2,114.11	\$0.00	\$2,114.11

Oct 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$309.92	\$0.00	\$309.92
Year 2	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	56	\$619.85	\$0.00	\$619.85
Year 2	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$309.92	\$0.00	\$309.92
Year 2	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$309.92	\$0.00	\$309.92
Year 2	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$309.92	\$0.00	\$309.92
Year 2	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	14	\$200.01	\$0.00	\$200.01
Year 2	T7Basic	TASER 7 Basic Bundle	14	\$9,568.04	\$0.00	\$9,568.04
Total				\$11,627.58	\$0.00	\$11,627.58

Oct 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$253.58	\$0.00	\$253.58
Year 3	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	56	\$507.15	\$0.00	\$507.15
Year 3	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$253.58	\$0.00	\$253.58
Year 3	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$253.58	\$0.00	\$253.58
Year 3	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$253.58	\$0.00	\$253.58
Year 3	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	14	\$163.64	\$0.00	\$163.64
Year 3	T7Basic	TASER 7 Basic Bundle	14	\$7,828.36	\$0.00	\$7,828.36
Total				\$9,513.47	\$0.00	\$9,513.47

Oct 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$253.58	\$0.00	\$253.58
Year 4	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	56	\$507.15	\$0.00	\$507.15
Year 4	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$253.58	\$0.00	\$253.58
Year 4	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$253.58	\$0.00	\$253.58
Year 4	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$253.58	\$0.00	\$253.58
Year 4	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	14	\$163.64	\$0.00	\$163.64
Year 4	T7Basic	TASER 7 Basic Bundle	14	\$7,828.36	\$0.00	\$7,828.36
Total				\$9,513.47	\$0.00	\$9,513.47

Oct 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$253.58	\$0.00	\$253.58
Year 5	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	56	\$507.15	\$0.00	\$507.15
Year 5	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$253.58	\$0.00	\$253.58
Year 5	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$253.58	\$0.00	\$253.58
Year 5	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	28	\$253.58	\$0.00	\$253.58
Year 5	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	14	\$163.64	\$0.00	\$163.64
Year 5	T7Basic	TASER 7 Basic Bundle	14	\$7,828.36	\$0.00	\$7,828.36
Total				\$9,513.47	\$0.00	\$9,513.47

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

9/26/2023





STRATHAM POLICE DEPARTMENT

Anthony J. King – Chief of Police

76 Portsmouth Avenue, Stratham, NH 03885
(603) 778-9691 – FAX (603) 778-6183

To: Stratham Select Board

From: Chief Anthony King

Subject: 2024 Highway Safety Grant

Date: September 26, 2023

Dear Board Members,

The SPD has been awarded \$8200.00 in funding from the DOS Highway Safety Grant for the year 2024 cycle. These funds will be utilized to cover overtime costs associated with traffic enforcement targeting violations such as speeding, hands-free and drunk driving. As part of this grant, there is a 25% match requirement of \$2050.00 which can be directly paid from the Stratham First Responder Golf Donation account, but this will not be required until the 2024 budget year.

While the contract was signed by the Board Chair on September 5th 2023, a requirement of the grant is to show proof of the acceptance of the grant reflected in Select Board minutes; however, these minutes could not be located in previous meetings. Therefore, I am again requesting formal Board acceptance of this grant for appropriate minute documentation.

Should you have any questions or concerns, please do not hesitate to contact me at your earliest convenience.

Respectfully submitted,

Anthony King

Chief of Police



STRATHAM POLICE DEPARTMENT

Anthony J. King – Chief of Police

76 Portsmouth Avenue, Stratham, NH 03885
(603) 778-9691 – FAX (603) 778-6183

To: Stratham Select Board

From: Chief Anthony King, Stratham Police Department

Subject: Supervisor Cruiser; Detail Fund Request

Date: September 26, 2023

Dear Board Members,

As part of my ongoing fleet management plan, in 2024 the PD was looking to replace the current supervisor vehicle, a 2019 Chevrolet Tahoe. Due to current and expected increase of 2024 costs, I am looking to purchase a new, 2023 model for \$43,000 at a cost savings of approximately \$6000.00. This would alleviate the need to purchase a vehicle from the 2024 CIP and allow for a transfer of a current fleet car to the municipal center.

To fund this purchase, I am requesting that the Select Board approve the expenditure and outfitting of this vehicle with funds from the Police Detail Fund. Equipment costs are projected to be approximately \$19,000 for all associated equipment and computer needs. As advised by the Finance Director, there is approximately \$101,000 in the current detail fund. If there are any unforeseen costs which will either be deducted or added to this total, I will communicate with the Finance Director.

Should you have any questions or concerns, please do not hesitate to contact me at your earliest convenience.

Respectfully submitted,

Anthony King

Chief of Police

Alana Schaeffer
Chairman
www.saveourshipyard.org
seacoastshipyard@metrocast.net



Seacoast Shipyard Association

PO Box 1123
Portsmouth, NH 03802-1123

JULY 2023

PORTSMOUTH NAVAL SHIPYARD ECONOMIC IMPACT - CY 2022

TOTAL \$1,457,952,317

CIVILIAN PAYROLL: \$ 663,523,786

STATE	PAYROLL	ACTUAL NUMBER OF EMPLOYEES	NUMBER OF EMPLOYEES PAID
Maine	\$ 371,966,358	4,101	4,263
New Hampshire	\$ 239,131,628	2,899	3,014
Massachusetts	\$ 23,951,684	169	193
Other States	\$ 28,474,116	187	248
Totals:	\$ 663,523,786	7,356	7,718

Note: The number of employees paid is greater since in many cases more than one person occupied the same position.

Actual number of employees by activity:

Shipyards	6,451	DLA	133
NAVFAC	219	Base Support	74
SUBMEPP	207	Other	272

MILITARY PAYROLL: \$ 38,517,178

Navy:	\$ 32,747,230
Coast Guard:	\$ 5,769,948

PURCHASED GOODS & SERVICES: \$ 196,168,301

Shipyards Contracting Office:	\$ 150,523,397
DLA Contracting:	\$ 14,620,972
Shipyards Purchase Card:	\$ 31,023,932

CONTRACTED FACILITY SERVICES - PUBLIC WORKS DEPARTMENT: \$559,743,052

Maintenance/Alterations/Support:	\$ 98,139,950
Military Construction:	\$ 442,932,867
Utilities:	\$ 18,670,235

PAST YEAR COMPARISON:

	Employment	Civilian Payroll	Military Payroll	Purchases (Supply)	Contracts
CY 2022	7,356	\$ 663,523,786	\$ 50,057,073	\$ 196,168,301	\$ 559,743,052
CY 2021	7,257	\$ 670,722,530	\$ 48,741,064	\$ 133,774,294	\$ 469,374,010
CY 2020	7,639	\$ 671,364,132	\$ 46,912,700	\$ 123,201,766	\$ 106,382,201
CY 2019	7,310	\$ 594,905,713	\$ 45,502,134	\$ 123,166,628	\$ 395,439,594
CY 2018	6,972	\$ 548,036,970	\$ 44,349,057	\$ 120,731,514	\$ 169,496,193
CY 2017	6,450	\$ 525,164,253	\$ 43,309,626	\$ 104,768,623	\$ 78,602,360
CY 2016	6,329	\$ 496,248,520	\$ 43,180,087	\$ 76,578,555	\$ 140,061,779

DEDICATED TO THE WELFARE AND DEVELOPMENT OF PORTSMOUTH NAVAL SHIPYARD



MAINE - 4,263 Civilian Employees were paid \$ 371,966,358

<u>CITY/TOWN</u>	<u>ANNUAL PAYROLL</u>	<u>EMPLOYEES</u>
SANFORD/SPRINGVALE	\$ 40,846,201.02	513
BERWICK	\$ 35,798,138.90	416
KITTERY/KITTERY POINT	\$ 35,570,011.88	415
SOUTH BERWICK	\$ 31,503,653.54	405
LEBANON	\$ 26,026,856.85	316
ELIOT	\$ 28,604,067.46	309
WELLS	\$ 21,604,308.02	240
NORTH BERWICK	\$ 20,198,025.77	225
YORK	\$ 16,592,935.04	181
BIDDEFORD	\$ 14,844,430.13	177
SACO	\$ 10,578,031.76	125
KENNEBUNK	\$ 10,359,914.80	106
LYMAN	\$ 8,742,226.27	94
ACTON	\$ 6,057,946.39	70
ARUNDEL	\$ 6,113,591.71	66
SHAPLEIGH	\$ 5,269,805.36	55
ALFRED	\$ 4,709,840.09	41
CAPE NEDDICK	\$ 3,534,320.50	38
N WATERBORO	\$ 3,147,188.23	31
WATERBORO	\$ 2,834,990.49	25
DAYTON	\$ 1,884,967.64	25
SCARBOROUGH	\$ 2,512,245.41	24
WEST NEWFIELD	\$ 1,388,593.45	22
S PORTLAND	\$ 2,296,157.23	21
E WATERBORO	\$ 1,620,441.27	20
HOLLIS CENTER	\$ 1,379,913.17	20
PORTLAND	\$ 2,234,309.99	19
LIMERICK	\$ 1,457,201.81	16
GORHAM	\$ 1,773,588.74	14
OLD ORCHD BCH	\$ 1,292,396.58	13
BUXTON	\$ 946,074.22	11
LIMINGTON	\$ 727,398.93	11
PARSONSFIELD	\$ 883,807.51	9
STANDISH	\$ 704,390.20	9
CAPE ELIZ	\$ 708,186.95	8
WINDHAM	\$ 617,128.83	8
BRUNSWICK	\$ 780,714.77	7
KENNEBUNKPORT	\$ 631,525.40	7
WESTBROOK	\$ 599,975.57	7
GRAY	\$ 573,371.88	5
ALL OTHERS	\$ 14,017,484.48	139

DEDICATED TO THE WELFARE AND DEVELOPMENT OF PORTSMOUTH NAVAL SHIPYARD



NEW HAMPSHIRE - 3,014 Civilian Employees were paid \$ 239,131,628

<u>CITY/TOWN</u>	<u>ANNUAL PAYROLL</u>	<u>EMPLOYEES</u>
ROCHESTER	\$ 38,781,671.30	528
DOVER	\$ 31,360,841.29	408
PORTSMOUTH	\$ 19,111,774.62	224
SOMERSWORTH	\$ 15,518,125.28	212
BARRINGTON	\$ 13,262,020.05	157
FARMINGTON	\$ 10,821,800.87	138
NEWMARKET	\$ 7,877,017.46	102
MILTON	\$ 7,085,812.74	95
ROLLINSFORD	\$ 5,376,652.86	64
HAMPTON	\$ 5,046,919.49	61
EXETER	\$ 4,641,086.82	61
GREENLAND	\$ 4,601,468.12	57
RAYMOND	\$ 3,436,076.40	56
STRAFFORD	\$ 4,259,344.63	55
STRATHAM	\$ 4,896,557.25	52
NOTTINGHAM	\$ 4,651,820.17	51
EPPING	\$ 4,629,273.92	49
SANBORNVILLE	\$ 3,516,487.52	48
NEW DURHAM	\$ 3,448,305.26	42
NORTHWOOD	\$ 3,106,132.51	37
NORTH HAMPTON	\$ 2,183,923.80	26
LEE	\$ 1,703,411.29	26
FREMONT	\$ 1,764,790.85	24
SEABROOK	\$ 1,433,882.92	24
DURHAM	\$ 1,647,552.64	22
MIDDLETON	\$ 1,861,648.36	20
BRENTWOOD	\$ 1,467,128.74	19
MANCHESTER	\$ 1,667,851.92	18
RYE	\$ 1,333,534.21	15
DERRY	\$ 1,310,913.51	15
E WAKEFIELD	\$ 1,209,883.62	15
WOLFEBORO	\$ 1,052,967.32	14
MADBURY	\$ 1,054,442.77	13
ALTON	\$ 1,020,571.03	12
MILTON MILLS	\$ 905,397.47	12
DEERFIELD	\$ 1,152,396.19	10
DANVILLE	\$ 709,112.64	10
NEWINGTON	\$ 691,022.69	10
KINGSTON	\$ 984,746.71	9
NEWTON	\$ 965,633.79	9
CHESTER	\$ 782,678.15	8
MERRIMACK	\$ 667,845.28	8
ALL OTHERS	\$ 16,131,103.68	178

DEDICATED TO THE WELFARE AND DEVELOPMENT OF PORTSMOUTH NAVAL SHIPYARD



SEACOAST SHIPYARD ASSOCIATION

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Portsmouth, NH 03802-1123

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DAVID MOORE
TOWN ADMINISTRATOR
TOWN OF STRATHAM
10 BUNKER HILL AVE
STRATHAM NH 03885-2403

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DEDICATED TO THE WELFARE AND DEVELOPMENT OF PORTSMOUTH NAVAL SHIPYARD



CY 2022
PORTSMOUTH NAVAL SHIPYARD ECONOMIC IMPACT
Page 4 of 4

MASSACHUSETTS - 193 Civilian Employees were paid \$ 23,951,684

<u>CITY/TOWN</u>		<u>ANNUAL PAYROLL</u>	<u>EMPLOYEES</u>
AMESBURY	\$	3,178,952.08	31
HAVERHILL	\$	2,228,483.90	22
FALL RIVER	\$	1,695,046.24	16
GEORGETOWN	\$	452,075.23	5
DANVERS	\$	427,816.50	5
GROVELAND	\$	331,944.63	5
AYER	\$	239,310.58	5
JAMAICA PLAIN	\$	216,435.81	4
EAST TAUNTON	\$	210,369.88	4
BRADFORD	\$	177,141.91	4
HANSCOM AFB	\$	165,376.29	3
CHELMSFORD	\$	152,914.07	2
ASHBURNHAM	\$	144,854.17	2
ASSONET	\$	143,585.67	2
BEVERLY	\$	136,824.28	2
IPSWICH	\$	134,651.35	2
FITCHBURG	\$	128,328.49	2
ALL OTHERS	\$	13,787,572.86	77

ALL OTHER STATES - 248 Civilian Employees were paid \$ 28,474,116



**RIGHT TO INTER
TOWN OF STRATHAM**

Cemetery Trustees
10 Bunker Hill Avenue
Stratham, NH 03885
603-772-4741

The Cemetery Trustees of the Town of Stratham, New Hampshire, in consideration of the sum of **\$ 88.00** (Lot Price), **\$ 650.00** (General Care), and **\$12.00** (Filing Fee), having been paid to the Town, do hereby grant to **Name N. Name**, of **X Name of Road**, Stratham, New Hampshire (the “Holder”), her heirs, successors or assigns, subject to the conditions below, the Right to Inter human remains in the Maple Lane Cemetery, **Section X, Lot 2D**, subject to the laws of New Hampshire and in accordance with the regulations governing public cemeteries in the Town of Stratham, as the same may be amended from time to time, including but not limited to lot size and capacity as specified therein.

It is strongly recommended that the Holder named above designate the person or persons who may be interred in said Lot. The Holder may change the designation at any time in the future by contacting the Cemetery Trustees and completing the appropriate form. The initial designation, if any, is indicated on the next page of this document.

Transfer of Ownership or Relinquishment of Right to Inter During Lifetime of Owner:

The Holder may not directly transfer this Right to Inter to another person or persons, or entity, except as set forth below:

1. The Holder shall request in writing that the Cemetery Trustees issue a new Right to Inter to the new assignee. The Holder shall surrender the original Right to Inter instrument to the Cemetery Trustees and shall be refunded the original Lot Price and General Care amount as stated above. The assignee shall pay the then-current Lot Price and General Care amounts to the Town, and the Cemetery Trustees will issue a new Right to Inter. The assignee shall then be considered the Holder.

2. The Holder may transfer a Right to Inter only in accordance with this section and only to a person or persons eligible for burial in the Maple Lane Cemetery pursuant to the then-current rules adopted by the Cemetery Trustees.

3. If the Right to Inter has not been exercised and the Holder wishes to relinquish and return it to the Town, the original Lot Price stated above shall be returned to the Holder upon receipt by the Cemetery Trustees of a written request to relinquish the Right to Inter.

Transfer of Ownership of Right to Inter upon Death of Holder:

The transfer of ownership of the Right to Inter upon the death of the Holder shall be governed by the provisions of RSA 290:24, as amended from time to time, the current version of said provisions being set forth herein for convenience:

1. If the deceased has designated a person to assume ownership of the cemetery lot or burial space in a written and signed document, ownership passes to that person, subject to the regulations established under RSA 289:2.

2. If the deceased has not designated a person to assume ownership of the cemetery lot or burial space in a written and signed document, ownership shall be determined under the provisions of RSA 561:1 and RSA 289:2.

3. Notwithstanding other provisions of this subdivision, when the ownership of a cemetery plot or burial space is unclear or in dispute, the court of probate for the residence of the deceased may, upon receipt of a petition filed by the next of kin or other interested party, render a determination regarding ownership of the cemetery plot or burial space in compliance with applicable law, including any regulations established by the municipality or Cemetery Trustees under RSA 289:2.

Interment Designation(s)

The following individuals are authorized to be interred within **Section X Lot 2D** in the **Maple Lane Cemetery**. If all burial spaces covered by this Right to Inter are not designated, subsequent designations may be made and the Cemetery Trustees shall allow additional interments in accordance with applicable Cemetery Rules and the Laws of the State of New Hampshire.

Interment Designations:

Name

Address

Name

Address

Name

Address

Name

Address

Name

Address

IN WITNESS WHEREOF, the Town of Stratham has caused this document to be signed and sealed by its Select Board, duly authorized for that purpose, this ____ day of _____, 2023.

Town of Stratham Select Board

A true copy attest:

Received and Recorded _____, 2023

Town Clerk / Deputy Town Clerk

Veteran (if known) Yes No