



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

MEMORANDUM

TO: Michael Houghton, Select Board Chair
Allison Knab, Select Board Vice-Chair
Joe Anderson, Select Board

FROM: David Moore, Town Administrator

DATE: December 2, 2022

RE: Select Board Agenda and Materials for the December 5th Regular Meeting

Please allow this memorandum to serve as a guide to the Select Board Meeting agenda for Monday, December 5, 2022.

III. Consideration of Minutes – November 21, 2022

The minutes from your meeting on November 21, 2022 are included in your packet for your review and consideration for acceptance at your meeting.

IV. Treasurer Report (second meeting of the month)

V. Department Reports & Presentations

A. Seth Hickey, Parks and Recreation Director

VI. Correspondence

A. NHMA Letter Re: 2023 dues

B. Comcast/XFINITY letter

VII. Public Comment

VIII. Public Hearings, Ordinances and/or Resolutions

IX. Discussion of Monthly Reports – (second meeting of the Month)

X. New Business and Action Items

A. Budget and Budget Schedule Updates

Christiane and I will bring to the meeting updates to the preliminary budget document, these will include the cumulative effects of the open enrollment period on our budget and other adjustments. I also will review with you the Town Meeting Preparations Schedule (attached).

B. Encumbrances Forecast

The Select Board is required to actively vote to encumber funds from the 2022 operating budget appropriation that are to be expended in the 2023 budget year.

C. Update on Boards and Commissions Appointments - 2023 Expirations

As you know, your appointments to Boards and Commissions expire at the Town Meeting. We have included a worksheet that includes our projections of expirations and those known to be interested in being reappointed at this time. This is in draft form. Later in December, you will receive the attendance records of Boards and Commissions accordance with our policy.

XI. Town Administrator Report

I will present developments associated with open items and other business of the Town. If any Board member has a specific request of an item I cover at the meeting, I welcome hearing from you at any time.

- A. DES Strategic Planning Grants
- B. Budget Expenditure Report through November 2022
- C. Fire Department Annual Party – December 3rd
- D. Stratham PD Promotions Event with SPD families at 6:00 p.m. Dec. 19, 2022
- E. Conservation Commission requested change in Open Space Steering Committee appointee.
- F. Self-appraisals and performance ongoing
- G. Open Space Plan Contract
- H. Building Permit Software contract executed
- I. Town Report kick-off
- J. Martin Luther King Day Jr. Collaboration

- XII. Informational Items
- XIII. Reservations, Event Requests & Permits
- XIV. Review of Recent or Upcoming Board & Commissions Agendas
- XV. Boards and Commissions Nominations & Appointments

A. Appointments *for consideration*:

- a. Veronique Ludington to fill a vacant seat on the Library Trustees - term expiring at Town Meeting 2023

The Library Trustees has advised the Town of a vacancy in an alternate seat (one-year terms) on the Library Board of Trustees. In accordance with NH RSA 202-A:10, Library Trustees recommend additional members (up to three) to serve as alternates to the Town's appointing authority (the Select Board); these alternate terms are for one-year. On November 21st, the Library Trustees voted to recommend that Veronique Ludington be appointed to a one-year term as an alternate on the Board.

B. Appointments *to be voted on*:

- a. Dave Canada for re-appointment to the Planning Board for a 3 year term expiring 2026
- b. Jessie Hook to the Recreation Commission to fill an open position for a 3 year term expiring 2024
- c. Ryan Guerette to the Recreation Commission to fill an open position for a 3 year term expiring in 2024
- d. Lucy Cushman to the Heritage Commission to the vacant alternate position for a 3 year term expiring in 2025

- XVI. Miscellaneous & Old Business
- XVII. Adjournment



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SELECT BOARD AGENDA

DECEMBER 5, 2022

7:00 P.M. Public

**Hutton Room, Stratham Municipal Center
10 Bunker Hill Avenue, Stratham, NH 03885**

This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center

The public may access this meeting at the date and time above using this conference call information. Please dial the conference number **(877) 205-7349** and input **2254** when prompted for a user pin/code.

If at any time during the meeting you have difficulty hearing the proceedings, please e-mail dmoore@strathamnh.gov.

To access materials related to this meeting, please see this link:

<https://www.strathamnh.gov/select-board>

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes – November 21, 2022
- IV. Treasurer Report (second meeting of the month)
- V. Department Reports & Presentations
 - A. Seth Hickey, Director of Public Works
- VI. Correspondence
 - A. NH Municipal Association Letter Re: 2023 dues
 - B. Comcast/XFINITY letter
- VII. Public Comment

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- VIII. Public Hearings, Ordinances and/or Resolutions
- IX. Discussion of Monthly Reports – (second meeting of the Month)
- X. New Business and Action Items
 - A. Budget and Budget Schedule Updates
 - B. Encumbrances Forecast
 - C. Update on Boards and Commissions Appointments - 2023 Expirations
- XI. Town Administrator Report
- XII. Informational Items
- XIII. Reservations, Event Requests & Permits
- XIV. Review of Recent or Upcoming Board & Commissions Agendas
- XV. Boards and Commissions Nominations & Appointments
 - A. Appointments *for consideration*:
 - a. Veronique Ludington to fill a vacant seat on the Library Trustees - term expiring at Town Meeting 2023
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- XVI. Miscellaneous & Old Business
- XVII. Adjournment

MINUTES OF THE NOVEMBER 21, 2022 SELECT BOARD SPECIAL MEETING

MEMBERS PRESENT: Board Members Chair Mike Houghton, Vice Chair Allison Knab, Joe Anderson

ALSO PRESENT: Town Administrator David Moore, Finance Administrator Christiane McAllister

Mr. Anderson motioned to approve the Select Board minutes from October 20, November 1 and November 15, 2022. Ms. Knab seconded the motion. All voted in favor.

CORRESPONDENCE

Mr. Houghton directed attention to correspondence. Mr. Moore reported receiving a letter from NHMA regarding the disposition of files related to the Town's past use of the Legal inquiries service. He recommends no action be taken. We received the dues request from Rockingham Planning Commission. We factor it into our budget and is for the board's information only. Until is requesting we execute a new agreement regarding streetlights. Mr. Houghton recommended we send it to the Energy Commission for review, which was later amended to authorize the Town Administrator to execute following the Energy Commission review. Ms. Knab seconded the motion. All voted in favor.

Mr. Houghton moved to the third and final reading of the Solid Waste Ordinance. Mr. Moore explained that there had been a change regarding fees since the previous Public Hearing. The fees will be included in the Ordinance, but will expire at the adoption of warrant article at Town Meeting allowing the Board to adopt fees outside of the ordinance process. Ms. Knab motioned acceptance of the final reading of the Solid Waste Ordinance as amended. Mr. Anderson seconded the motion. All voted in favor.

NEW BUSINESS

Mr. Moore called attention to a memo from the Town Planner recommending release of the retainer for the performance guarantee for 104 Portsmouth Ave. Mr. Houghton motioned to release the remaining funds held under performance guarantee held for NHSPCA in the amount of \$35,746. Mr. Anderson seconded the motion. All voted in favor. To ensure a more consistent process, performance bonds will be held in the Finance office.

Mr. Moore spoke about the memo from Town Clerk/Tax Collector Deborah Bakie requesting an amendment to the Policy on Uncollectible Funds. She has worked with Ms. McAllister on an update to the policy to include reference to electronic funds and to extend authority to her regarding replacement payments in the case of repeat offenders. Mr. Moore recommended this amended policy be included in the annual compendium of Select Board policies. This policy would be a town-wide policy. Mr. Houghton motioned to adopt the updated policy for uncollectible funds payable to the Town of Stratham. Ms. Knab seconded the motion. All voted in favor.

Mr. Moore reviewed the timeline for the draft budget. He reminded the Board that they need to appoint a School Board representative. Mr. Anderson volunteered.

At 7:18 pm Mr. Houghton motioned to go into a non-public session in accordance with RSA 91-A:3, II (c) to discuss matters which, if discussed in public, would likely affect adversely the reputation of another. Mr. Anderson seconded the motion. Roll call: Houghton-yes; Knab-yes; Anderson-yes

At 8:57 pm Mr. Houghton motioned to come out of the non-public session and seal the minutes noting that failure to do so would render a proposed action ineffective. Mr. Anderson seconded the motion. All voted in favor.

Mr. Houghton directed attention to the Capital Improvement Plan. Mr. Moore presented a draft CIP for 2023 and also included Capital Reserve Funds. The CIP needs to be consistent with the Master Plan. A draft will be presented to the Planning Board in December. Mr. Moore highlighted various items in the CIP including a police cruiser replacement, upgrades to town-wide technology, storm water planning, investments pertaining to the Master Plan, PFAS remediation, etc. He expressed appreciation to Ms. McAllister for devising a new tracking system making this a much easier process. Some of the projects may fit under the ARPA guidelines and could be funded through that program. He gave an overview of the Capital Fund Transfers. The remainder of the ARPA grant funds must be spent by 2024. Potential projects include ventilation upgrades at the Police Department and Municipal Center, Stevens Park improvements, Municipal Center audio / visual upgrades. Included in the packet is the current balance of the Trust Funds which is used to inform our balances on the Capital Plan.

Mr. Moore reviewed the Capital Reserve Funds for the Highway and Fire departments. He noted the Highway Capital Reserve Funds are on track for the expected vehicle replacements over the coming years. He detailed the funding sources for replacement of Fire Engine One. They discussed various other possibilities to fund the engine. Ms. McAllister recommended using the lapsing CIP fund balances. Mr. Moore preferred to keep the revenue sources consistent year over year. Because we have the funding, a vote at Town Meeting is not required to purchase the Fire Truck; we only need authorization to use the Special Revenue Funds. They discussed the reasons why it wouldn't be prudent to purchase the Engine One now.

Mr. Moore referred to his monthly update on goals.

TOWN ADMINISTRATION

Mr. Moore reported that the Jana Lane land donation transaction paperwork is underway.

Mr. Moore brought forward a proposal for 24-hour coverage in public works, that is a follow-up to authorizing the departmental cell phone. The program will distribute response to emergency calls across the staff. Crew members will take turns being on call for two weeks at a time. Compensation for this will be \$20/day (pay rate of \$3.50/hour). The cost impact to the Town is \$5,500. Ms. McAllister explained how doing it this way meets the requirements for NH Retirement and the Dept. of Labor.

Ms. Knab motioned to authorize the DPW Director to move forward with the 24-hour coverage program as proposed. Mr. Anderson seconded the motion. All voted in favor.

Referring to the packet, Mr. Moore referred to the progress being made for the dedication for the Joan Sewall room thanks to Nate Merrill.

Members to be appointed to the Open Space and Connectivity Steering Committee were discussed to be as follows:

John Kunowski, Planning Board
Kate Dardinski, Recreation Commission
Select Board Member
Dan Crow, Stratham Hill Park Association
Jeff Hyland, Heritage Commission
Bill McCarthy, Trail Management Advisory Committee
Brad Jones, Conservation Commission
Kate Davis, citizen representative
Chris Zaremba, citizen representative
Tim Roche, citizen representative
Mark Connors, ex officio
Seth Hickey, ex officio

Ms. Knab motioned to appoint the names listed to the Open Space and Connectivity Steering Committee. Mr. Anderson seconded the motion. All voted in favor.

Mr. Moore presented a draft job description for a DPW Administrative Coordinator. Ms. Knab motioned to authorize the Town Administrator to move forward with posting the part-time job description as provided at a rate of \$21 - \$24/hour. Mr. Anderson seconded the motion. All voted in favor.

Mr. Moore reported that although the Energy Commission hasn't met for the past two months they have been very involved in assessing the Community Power initiative, intended to help lower energy costs for residents. Mr. Moore suggested an Energy Commission representative attend a December Select Board meeting to speak in support of a recommendation or next steps in considering community power. A vote at Town Meeting will be required to implement that.

Mr. Moore reminded the Board of upcoming events. On Dec. 19th the Police plan to hold a ceremony to recognize and celebrate the various police department promotions.

Mr. Moore reported a well pump failure at SHP that we are on target for replacing. It will cost approximately \$7,000 to repair.

Mr. Moore received a request from the Fire Chief to sell two outdated trailers, owned and stored at the Fire Dept. He has identified a trailer that he would like to purchase to transport the Kabota. Mr. Anderson motioned to authorize Fire Chief Denton to dispose of the two trailers

outlined with the money to be deposited into the General Fund. Ms. Knab seconded the motion. All voted in favor.

RESERVATIONS

Mr. Anderson motioned to approve the Lights 4 Lives Raffle Permit application for a Dec. 17th raffle. Ms. Knab seconded the motion. All voted in favor.

Ms. Knab motioned approval for the bonfire request for the Lights 4 Lives event on Dec. 17th. Mr. Anderson seconded the motion. All voted in favor.

Mr. Moore received a request to waive the fee for the Seacoast Charter School's use of Room A for a meeting on Dec. 14th. They have submitted their 501c3 letter. Mr. Anderson motioned to approve use of the room and waive the fee. Ms. Knab seconded the motion. All voted in favor.

APPOINTMENTS

Ms. Knab motioned to move forward Jessie Hook and Ryan Guerette's nomination to the Recreation Commission. Mr. Anderson seconded the motion. All voted in favor.

Ms. Knab motioned to move forward Lucy Cushman's nomination to the Heritage Commission. Mr. Houghton seconded the motion. All voted in favor.

Mr. Houghton motioned to appoint Nathan Allison to the Planning Board to fill the vacant alternate position for a three year term or other term length to be determined based on the vacancy. Ms. Knab seconded the motion. All voted in favor.

Ms. McAllister requested that because of the holiday the Board come in to sign checks on Tuesday as opposed to the usual Wednesday.

At 10:29 p.m. Mr. Anderson motioned to adjourn. Ms. Knab seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard
Recording Secretary



TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue · Stratham, NH 03885

Parks and Recreation, (603) 772-4741 ext. 250

TO: Stratham Select Board
CC: David Moore, Town Administration
Nathan Mears, Director Public Works
Anthony King, Police Chief
FROM: Seth Hickey, Parks and Recreation Director
DATE: 10/28/22
RE: Parking Ordinance changes Jack Rabbit Lane

At the June 20th, 2022 Select Board meeting, the Board approved a pilot trial for changes to parking restrictions at Jack Rabbit Lane parking lot. This trial was supported by the Trail Management Advisory Committee (TMAC), the Conservation Commission and the Park Association. The trial for the parking lot regulation changes were enacted for the summer of 2022 (120 days). The trial required cars parked in the Jack Rabbit lot to have a Town of Stratham transfer station sticker affixed to the windshield as a proof of residency. This recommendation from TMAC was an attempt to address two challenges identified over the course of the yearlong evaluation the Committee carried out. First, the Jack Rabbit lot experiences a significant amount of traffic, especially on the weekend. Second, the Committee is seeking to improve adherence to regulations pertaining to dogs. At the Jack Rabbit parking lot, unleashed dogs are often permitted to run freely from their owners' cars into the unleashed area; we are trying to cut down on this activity and encourage dogs to be leashed in areas people congregate.

Recommendation of new Town ordinance

At the October 12th, 2022 TMAC meeting the committee agreed to recommend the creation of a new Town ordinance to the parking regulations at the Jack Rabbit parking lot. The committee sees value in permanently changing the parking regulations in that area of the park. In order for there to be any enforcement capabilities a new Town ordinance needs to be created. Members from TMAC have met with Chief King, and he is in full support of this proposed ordinance.

Impacts in other areas of the park

Many visitors to the park that did not have a transfer station stickers during the trial period, parked in the area around the 4H Barn, this had a negative effect on those parties renting the 4H Pavilion. This is frequently an issue during the spring months as well, when the Jack Rabbit parking lot is closed due the muddy conditions of the parking area and access road. To resolve this the gate at the entrance point to the 4H Pavilion is now closed to prevent unwanted vehicle traffic in the pavilion area. Also, temporary traffic control devices have been placed to block vehicles from entering this area from other parts of the park. For those that are renting the 4H Pavilion, they are sent a message prior to their rental informing them that they can open the gate as needed to accommodate the guests of their event. This is a matter that will be fully addressed and managed in future master plans for Stratham Hill Park.

Parking along Jack Rabbit

Another ongoing issue along Jack Rabbit Lane, is parking on either side of the roadway. During high volume events at the park or when the parking lot at Jack Rabbit Lane has been seasonally closed, cars have often clogged up this roadway. For the last few years there has been a temporary order issued by the Stratham Police Department to prohibit parking long Jack Rabbit Lane. It has been recommended for public safety to install signage to not allow parking along Jack Rabbit Lane. As drafted the ordinance will allow the Chief of Police is able to grant permission for parking along this roadway as necessary. If adopted this will enable Public Works to install permanent signs along Jack Rabbit Lane for no parking along the roadway.

I have utilized our other parking ordinances to create a new ordinance to the parking at Jack Rabbit Lane and the Jack Rabbit parking lot. This ordinance has been reviewed by those copied on this memo. I look forward to working with the Select Board in taking this draft through the necessary process to have it be adopted as a Town ordinance.

CHAPTER 01-19- PARKING ON JACK RABBIT LANE AND JACK RABBIT PARKING LOT

01-19-01 AUTHORITY: Pursuant to the authority under the NH RSA 31:39, RSA 31:102, RSA 41:11, RSA 47:17, RSA 231:132a, and any other applicable statute under New Hampshire law, the following ordinance is enacted.

01-19-02 PURPOSE: With discretion of authority, this ordinance for parking on Jack Rabbit Lane and in the Jack Rabbit Lane parking area will be enforced to protect the public peace, preserve public law and order, promote safety and welfare, and ensure proper and decent conduct of the residents of Stratham and the general public.

01-19-03 DEFINITION: It shall be unlawful for any person, firm or corporation to stop, stand, or park, any vehicle or cause the same to stop, stand or park at any time on Jack Rabbit Lane. It shall be unlawful for any person, firm or corporation to stop, stand, or park, any vehicle or cause the same to stop, stand or park at any time on Jack Rabbit Lane parking area unless the vehicle has a Town of Stratham Resident sticker affixed to the passenger side front windshield.

01-19-04 ENFORCEMENT: The Chief of Police of the Town of Stratham or their duly appointed agents are hereby authorized to cite, summons, prosecute in the District Court or any other court having jurisdiction thereof, any person deemed to be in violation of this ordinance.

01-19-05 RESPONSIBILITY: All violations of this ordinance and charges shall be deemed the responsibility of the operator of said vehicle.

01-19-06 PENALTIES: All prohibited conduct outlined herein shall be defined as a violation under New Hampshire RSA 625:9 V, and a person found to be guilty of said violation shall be subject to the penalties of NH RSA 651:2 IV (a), or as otherwise outlined in Statute, except that option procedures set forth in Section 01-19-07 PROCEDURES FOR PAYMENT may be used in lieu of court proceedings for any violations.

01-19-07 PROCEDURES FOR PAYMENT:

- A) The owner or operator may, within 72 hours of time when they are summons, pay to the Stratham Police Department by mail or personal appearance the sum indicated by the issuing officer taken from the penalty schedule as a penalty in lieu of court proceedings.
- B) Failure by the owner or operator to make such payment within fourteen (14) calendar days will result in a second written notice of the violation. Failure of the owner or operator to make payment within five (5) business days after the second notice sent, may result in the issuance of a summons to the operator to appear in the District Court to answer charges of violating the ordinance as provided in RSA 231: 132-a.

01-19-08 Penalty: The owner or operator shall pay the fine of fifty (\$50.00) within 72 hours time of the violation served or attached to the vehicle. Failure of the owner or operator to make such payment within fourteen (14) days may cause for a summons to the district court to answer the violation of parking as defined in RSA 231:132-a.

01-19-09 EXCEPTIONS: Restrictions described in this chapter shall not apply when directed by a police officer or official or emergency purposes, or to emergency vehicles, town public works, building and maintenance vehicles, or school buses in the normal process of their duties. The Chief of Police or their designees is authorized and empowered to make and enforce temporary parking regulations to cover emergencies, special conditions and special events. Vehicles displaying either a handicap or veteran status designations are also exempt from the parking restrictions at Jack Rabbit parking lot.

01-19-10 REMOVAL: Any vehicle parked in violation of this ordinance may be ordered towed by the Stratham Police Department at the expense of the owner, or custodian of said vehicle.

01-19-11 SEVERABILITY: If any section, part of a section, chapter, provision, or amendment of this ordinance is declared or deemed invalid or unconstitutional, it shall not be held to invalidate, force, or effect any of other section, or sections, or part of sections, or chapter and provisions of the ordinance.



November 18, 2022

Board of Selectmen
Town of Stratham
10 Bunker Hill Avenue
Stratham, NH 03885

RE: Important Information—Price Changes

Dear Chairman and Members of the Board:

At Comcast, we are always committed to delivering the entertainment and services that matter most to our customers in your community, as well as exciting experiences they won't find anywhere else. We are also focused on making our network stronger in order to meet our customers' current needs and future demands. As we continue to invest in our network, products, and services, the cost of doing business rises. Rising programming costs, most notably for broadcast TV and sports, continue to be the biggest factors driving price increases. While we absorb some of these costs, these fee increases affect service pricing. As a result, starting December 20, 2022, prices for certain services and fees will be increasing, including the Broadcast TV Fee and the Regional Sports Network Fee.

Enclosed are the notices customers will receive within their bill starting November 20, 2022. We know you may have questions about these changes. If I can be of any further assistance, please don't hesitate to contact me via email at **Thomas_Somers@comcast.com**.

Sincerely,

Jay Somers

Jay Somers, Sr. Manager
Government & Regulatory Affairs

Enclosures: Customer Notices

xfinity

Important information regarding your Xfinity services and pricing

Effective December 20, 2022

Xfinity TV		
	Current	New
Broadcast TV Fee	\$24.95	\$27.25
Regional Sports Fee	\$11.85	\$12.00
Franchise Costs		
Concord	\$0.37	\$0.42
Hampstead	\$1.01	\$1.08
Nashua	\$0.17	\$0.19
Pembroke	\$0.13	\$0.15
Plaistow	\$0.77	\$0.87
Seabrook	\$0.25	\$0.27
Choice TV Select	\$32.50	\$37.50
Choice TV Select - with TV Box	\$41.00	\$47.50
Service to Additional TV with TV Adapter	\$8.50	\$10.00
TV Box and Remote	\$8.50	\$10.00
HD TV Box and Remote Limited Basic	\$8.50	\$10.00
Pay-Per-View and On Demand		
Subscription Services		
	Current	New
Acorn TV On Demand	\$5.99	\$6.99
Installation		
	Current	New
In-Home Service Visit - After Initial Installation of Service	\$70.00	\$100.00
Xfinity Internet		
	Current	New
Modem Rental	\$14.00	\$15.00

Allentown, Concord, Exeter, Goffstown, Hampstead, Manchester, Nashua, Pembroke, Plaistow, Salem, Seabrook, Somersworth, Stratham, NH

87732000 (0810,1260,1290,1370,1380,1500,1550,1580,1610,1620,1630,1800,1820)

P457AL23

*Important Information – Price Changes
December 20, 2022
Additional Information*

In addition to the price changes listed in the attached general **Important Information Regarding Xfinity Services and Pricing**, customers subscribing to the services below will receive a bill message regarding the pricing change to their service.

Bill Message Text:

“In addition to the price changes listed on the general Important Information Regarding Xfinity Services and Pricing, on December 20, 2022, the price of [package or service name from below] will increase from \$XX.XX to \$XX.XX per month. Prices exclude taxes and fees.”

SERVICES NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS	Current	New
Digital Preferred Tier	\$17.95	\$20.00
Choice Limited TV	\$30.00	\$35.00
Digital Preferred Package	\$85.22	\$87.27
Digital Preferred Tier with Showtime	\$29.95	\$32.00
Digital Preferred Tier with The Movie Channel	\$29.95	\$32.00
Digital Preferred Tier with Cinemax	\$29.95	\$32.00
Digital Preferred Tier With HBO Max	\$32.94	\$34.99
Choice Triple Play	\$99.99	\$100.99
Standard+ More Triple Play	\$130.99	\$131.99
Select+ More Triple Play	\$159.99	\$160.99
Signature+ More Triple Play	\$189.99	\$190.99
Super+ More Triple Play	\$199.99	\$201.99
Preferred Triple Play (MDU)	\$117.99	\$120.99
Preferred Extra Triple Play	\$129.99	\$132.99
Select Triple Play	\$149.99	\$151.99
Signature Triple Play	\$169.99	\$171.99
Super Triple Play	\$199.99	\$201.99
HD Extra Bundle	\$162.99	\$165.99
HD Plus Triple Play	\$187.99	\$190.99
Value Plus Triple Play	\$142.99	\$145.99
MultiLatino Ultra Triple Play	\$162.99	\$165.99
MultiLatino Ultra Bundle	\$162.99	\$165.99
MultiLatino Ultra HD Triple Play	\$172.99	\$175.99
MultiLatino HD Ultra Plus	\$192.99	\$195.99
MultiLatino Ultra Plus	\$192.99	\$195.99
Extra XF Bundle	\$154.99	\$157.99
Preferred XF Bundle	\$167.99	\$170.99

SERVICES NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS Cont.	Current	New
Standard+ Double Play	\$110.99	\$114.99
Select+ Double Play	\$139.99	\$141.99
Signature+ Double Play	\$169.99	\$171.99
Super+ Double Play	\$189.99	\$191.99
Preferred & Internet Pkg (MDU)	\$91.89	\$94.89
Economy Double Play	\$99.99	\$102.99
Select Double Play	\$119.99	\$122.99
Signature Double Play	\$139.99	\$142.99
Super Double Play	\$169.99	\$172.99
Blast! Plus Double Play with HBO Max	\$109.99	\$112.99
Internet Pro Plus Double Play with HBO Max	\$94.99	\$97.99
Internet Pro Plus Double Play with Showtime	\$91.99	\$94.99
Premier Double Play with Performance Pro Int	\$189.99	\$192.99
Internet Plus Latino Double Play	\$87.99	\$90.99
Internet Plus Double Play with Showtime	\$81.99	\$84.99
Blast! Extra Double Play	\$92.99	\$95.99
Blast! Plus Double Play	\$102.99	\$105.99
Preferred Double Play	\$151.99	\$154.99
Multilatino Double Play	\$136.99	\$139.99
Internet Plus Double Play with HBO	\$87.99	\$90.99
Preferred Latino Double Play	\$169.99	\$172.99
Performance Internet	\$64.95	\$67.00
Gigabit Pro Internet	\$299.95	\$300.00
Gigabit x2 Internet	\$129.95	\$130.00
Performance Starter Internet	\$59.95	\$65.00
Desi Pack	\$29.99	\$32.99
Modem Rental	\$14.00	\$15.00

Starter Latino Triple Play	\$149.99	\$152.99
Multilatin Total HD Triple Play	\$217.99	\$220.99
HD Preferred XF Bundle	\$177.99	\$180.99
HD Preferred Plus XF Bundle	\$197.99	\$200.99
HD Premier Sports Bundle	\$222.99	\$225.99
HD Premier XF Bundle	\$222.99	\$225.99
HD Complete XF Bundle	\$241.99	\$244.99
Preferred Latino Triple Play	\$167.99	\$170.99
Preferred Extra Latino Triple Play	\$177.99	\$180.99
Economy Plus Latino Triple Play	\$142.99	\$145.99
HD Preferred Extra XF Bundle	\$194.99	\$197.99
Basic Pro Triple Play	\$112.99	\$115.99
Economy Pro Triple Play	\$120.99	\$123.99
Preferred Plus Triple Play (MDU)	\$139.99	\$142.99
HD Preferred Triple Play (MDU)	\$127.99	\$130.99
HD Preferred Plus Triple Play (MDU)	\$149.99	\$152.99
Choice Double Play	\$89.99	\$90.99

MyTV Choice Get Started	\$24.27	\$26.32
MyTV Choice Get Started with One Theme Pack	\$34.27	\$36.32
MyTV Choice Get Started with Two Theme Packs	\$44.27	\$46.32
MyTV Choice Get Started with Three Theme Packs	\$54.27	\$56.32
MyTV Choice Get Started Plus	\$42.27	\$44.32
MyTV Choice Get Started Plus with One Theme Pack	\$52.27	\$54.32
MyTV Choice Get Started with Two Theme Packs	\$62.27	\$64.32
MyTV Choice	\$109.99	\$114.49
MyTV Choice With One Theme Pack	\$119.99	\$122.99
MyTV Choice With Two Theme Packs	\$129.99	\$132.99
MyTV Choice With Three Theme Pack	\$139.99	\$142.99
MyTV Choice With Four Theme Packs	\$149.99	\$152.99
MyTV Choice Plus	\$126.99	\$129.99
MyTV Choice Plus With One Theme Pack	\$136.99	\$139.99
MyTV Choice Plus With Two Theme Packs	\$146.99	\$149.99
MyTV Choice Plus With Three Theme Packs	\$156.99	\$159.99

Important Information - Price Changes

December 20, 2022

Additional Information Continued

SERVICES NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS	Current	New
PREMIER TIER W/SPORTS	\$ 59.95	\$ 62.00
DIGITAL PREMIER TIER WITH SPORTS	\$ 63.95	\$ 66.00
DIGITAL PREMIER TIER	\$ 64.95	\$ 67.00
TOTAL PREMIUM	\$ 64.95	\$ 67.00
PERFORMANCE INTERNET & VOICE	\$ 109.90	\$ 111.95
DIGITAL PREMIER WITH SPORTS AND 4 PREMIUM CHANNELS	\$ 127.22	\$ 129.27
DIGITAL PREMIER WITH SPORTS AND 5 PREMIUM CHANNELS	\$ 131.22	\$ 133.27
DIGITAL PREMIER PACKAGE WITH 5 PREMIUM CHANNELS	\$ 132.22	\$ 134.27
EXTRA XF DOUBLE PLAY	\$ 132.22	\$ 134.27
VALUE PLUS TRIPLE PLAY WITH UNLIMITED VOICE	\$ 142.99	\$ 137.17



November 9, 2022

Re: 2023 NHMA Membership

Dear NHMA Member—

Despite the recent weather, it really is that time of year again: The end of another year is approaching, and we're looking forward to a new year of serving and strengthening New Hampshire local government.

Looking back, 2022 was a year of attempting to return to normal, while adjusting to the changes that seem to be here to stay. And that's exactly why the theme of our annual conference this year is *Getting Used to Different!* This year, we will hold our traditional, two-day event in Manchester November 16 & 17, which we haven't done since 2019; *plus*, we will again offer a live-streaming option for those who are unable to join us in person but wish to tune in for some of the key sessions offered. We hope to see you there (or virtually) next week.

Regardless of the changes in the world, NHMA's commitment to its members remains the same. The fight to protect local control is a relentless one, and the 2022 legislative session was no exception. Although the session ended on a positive note—with municipalities receiving over \$100 million in one-time funding—there were a slew of attacks on local authority, including legislation that sought to encumber the ability of local officials to engage in the legislative process. Unfortunately, legislation like this is not new—and we will see it again—but with local officials working together with NHMA, we can ensure that local government is not cut out of the legislative process. It is the collective effort and engagement of our members that make NHMA, and local government, strong.

Speaking of legislation, just a couple months ago, NHMA members completed another biennial legislative policy process, adopting and readopting legislative policies and principles that will inform NHMA's legislative activity over the upcoming biennium. We urge all NHMA members to familiarize themselves with our legislative policies and principles because every local official can make a difference, and you can start now: Talk to your legislators, invite them to public meetings, and be ready to contact them or testify in hearings during the legislative session to explain how particular legislation would affect your community.

To enhance our members' ability to stay informed and follow legislation, one of NHMA's major 2023 initiatives is a new legislative tracking system. Launching officially in January, our

N E W H A M P S H I R E M U N I C I P A L A S S O C I A T I O N

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NHMAinfo@nhmunicipal.org • governmentaffairs@nhmunicipal.org • legalinquiries@nhmunicipal.org

www.nhmunicipal.org

new FastDemocracy program will allow local officials to track legislation of particular interest to them, customize real-time alerts on legislation, and receive better and faster information from NHMA and from the legislature—and it will be available right through NHMA’s website as part of your membership benefits. Our goal is to get members *more* involved in the legislative process, even as some legislators work to achieve the opposite.

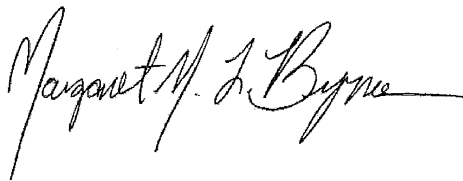
We are also looking forward to another major tech-related upgrade to our website, by implementing a new member management platform. This system will streamline the way members interact with NHMA and our website by providing account access and membership information through a singular portal, including reports on what services and resources your municipality is accessing; registration for events and workshops; access to educational program materials; a single point of access for updating your local official information and account privileges; renewing your membership and tracking payments—and more!

With all of this in mind, we hope you are as excited for another year of working with us as we are for working with you. Enclosed with this letter is your municipality’s 2023 NHMA dues invoice. Because each municipality’s dues are based on the most recent population and equalized value data, your dues may be increased or decreased from last year. We ask that dues be sent, or that you let us know when dues will be paid, by January 31, 2023. Please contact NHMA if you have any questions about your invoice or your membership.

Want to learn even more about your membership benefits? Please join me on December 7 at noon for a new webinar, *Exploring NHMA’s Member Benefits*, to help ensure you’re taking full advantage of everything NHMA has to offer. Register on NHMA’s website.

Our strength is in our membership, and our services are possible because of our 234 city and town members, as well as our many associate members. Thank you for your commitment to local government and your continued support of NHMA.

Sincerely,

A handwritten signature in black ink, reading "Margaret M.L. Byrnes". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Margaret M.L. Byrnes
Executive Director
New Hampshire Municipal Association

Enclosure: 2023 dues invoice

Key Dates for Town Meeting Preparations

Town Meeting 2023

Revised – 10-11-2022

Town Meeting *Official Ballot* – Tuesday March 14, 2023

Town Meeting *Business Session* – Saturday March 18, 2023

Monday September 19, 2022 – Select Board Meeting **Initial Discussion of Budget Guidance**

Monday September 26, 2022 – **Budget Worksheets to Department Heads**

Monday October 3, 2022 – Select Board Meeting

Thursday October 20, 2022¹ – Select Board Meeting (Assessing & Planning) **Initial Draft Budget with CIP**

Tuesday November 1, 2022² – Select Board Meeting (Police Department & Fire Department)

Wednesday November 9 – **Planning Board CIP Consultation**

Monday November 21, 2022 – Select Board Meeting (Parks & Recreation Department)

Monday December 5, 2022 – Select Board Meeting (Public Works Department)

December/January – Financial Advisory Committee (Local School District) dates

Monday December 19, 2022 – Select Board Meeting (Fire Department) – **Materials to BAC (tentative)**

Tuesday January 3, 2023 – Select Board Meeting (Police Department)

Monday January 9, 2023 – Joint SB-BAC Meeting #1

Wednesday January 11, 2023 – Send Public Hearing Notice to Newspaper

Thursday January 12, 2023 – Joint SB-BAC Meeting #2

Friday January 13, 2023 – Deadline for Annual Report submittal from Departments/Committees

Tuesday January 17, 2023 – Select Board Meeting (Assessing, Planning, Legis. Delegation)

Thursday January 19, 2023 – Joint SB-BAC Meeting #3

*** Potential Additional Select Board Meetings ***

Friday February 3, 2023 – Last day for Filing Declarations of Candidate

Monday February 6, 2023 – Public Hearing on Budget (Warrant)

Monday February 6, 2023 – Select Board Meeting (Library)

Friday February 10, 2023 (to be confirmed) – Deadline for Annual Report publication to be sent to Printer

Monday March 6, 2023 – Select Board Meeting (Parks & Recreation)

Tuesday March 14, 2023 – Town Meeting *Official Ballot* at Stratham Memorial School

Saturday March 18, 2023 – Town Meeting *Business Session* (location to be confirmed)

**** Potential Additional Select Board Meetings – Monday January 23rd, Monday January 30th.

¹ Rescheduled regular Select Board meeting night (replaces the October 17th meeting).

² Rescheduled regular Select Board meeting night (replaces the November 1st meeting).

PLANNING BOARD

Tom House, Chair	term expires 2025
David Canada, Vice Chair	term expires 2023
Michael Houghton, Select Board	
Chris Zaremba	term expires 2023
Pamela Hollasch	term expires 2022
Vacant, Alternate (Nathan Allison)	term expires 2023
John Kunowski, Alternate	term expires 2024
Mark Connors, Town Planner	

BOARD OF ADJUSTMENT

Drew Pierce, Chair	term expires 2023
Vacant	term expires 2023
Charles "Erik" Herring	term expires 2022
Richard Goulet	term expires 2023
Bruno Federico	term expires 2024
Brent Eastwood	term expires 2024
Phil Caparso, Alternate	term expires 2023
Vacant, Alternate	term expires 2022

CONSERVATION COMMISSION

William Kenny, Chair	term expires 2022
Kyle Saltonstall, Alternate, Vice Chair	term expires 2022
Vacant, Secretary	term expires 2023
Allison Knab, Select Board	
Brad Jones	term expires 2023
Robert Keating	term expires 2023
Dan McAuliffe	term expires 2023
Tim Copeland, Alternate	term expires 2022
William McCarthy	term expires 2024

RECREATION COMMISSION

Tracy-Lynn Abbott, Chair	term expires 2023
	term expires 2022
Allison Knab, Select Board	
Kate Dardinski (appointed to fill unexpired term)	term expires 2023
Sean Kotkowski	term expires 2022
Brent Scott	term expires 2025
Vacant (Ryan Guerette)	term expires 2024
Vacant (Jessie Hook)	term expires 2024

HERITAGE COMMISSION

Nathan Merrill, Chair	term expires 2023
Forrest Barker, Treasurer	term expires 2023
Tammy Hathaway, Alternate, Secretary	term expires 2024
David Canada, Planning Board Rep	term expires 2023

Mike Houghton, Select Board	
Rebecca Mitchell	term expires 2025
(Lucy Cushman), Alternate	term expires 2022
Jeffrey Hyland, Alternate	term expires 2024

ENERGY COMMISSION

Michael Welty, Chair	term expires 2024
Charles Case	term expires 2024
Matt O'Keefe	term expires 2023
Joe Van Gombos	term expires 2022
Mike Ream	term expires 2023
Vacant, Alternate	term expires 2022
Joe Anderson, Select Board	

2022

2023

In process