



# TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

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## MEMORANDUM

TO: Michael Houghton, Select Board Chair  
Allison Knab, Select Board Vice Chair  
Joe Anderson, Select Board

FROM: David Moore, Town Administrator

DATE: February 17, 2023

RE: Select Board Agenda and Materials for the February 21<sup>st</sup> Regular Meeting

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Please allow this memorandum to serve as a guide to the Select Board Meeting agenda for Tuesday, February 21, 2023.

- III. Consideration of Minutes –February 6, 2023
- IV. Treasurer Report (second meeting of the month)  
  
This report will be handed to the Board at your meeting.
- V. Department Reports & Presentations
  - A. The Town Moderator and Town Clerk will be present to prepare for Town Meeting
- VI. Correspondence
  - A. Letter from Mike Ream re: resignation from Energy Commission
  - B. NHDES letter – re: Testing of Transient Water Systems
  - C. Comcast letter
- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions
  - A. Public Hearing on Transportation Fee
- IX. Discussion of Monthly Reports – (second meeting of the Month)

X. New Business and Action Items

A. Charge renewal for Trail Management Advisory Committee

Please see the attached memorandum from Parks & Recreation Director Seth Hickey and draft Year 3 Charge proposed by Seth Hickey and the TMAC committee. At this meeting, it would be appropriate to adopt this (or a revised) charge and reappoint TMAC members willing to continue to serve (see later in the agenda). I also recommend the Board make known openings the Committee as recommended in the memo.

B. Jack Rabbit Lane – Parking Recommendation from TMAC – move to Public Hearing

Please see the attached memorandum from Parks & Recreation Director Seth Hickey. Based on Seth's memo, I recommend the Board's action be to schedule a public hearing to begin the process of revising/creating a new ordinance.

C. Town Meeting preparations (Warrant Article assignments, voter information materials, etc.)

The Town Moderator (and deputy) and Town Clerk will be in attendance to go over details associated with the Town Meeting business session.

XI. Town Administrator Report

I will present developments associated with open items and other business of the Town. If any Board member has a specific request of an item I cover at the meeting, I welcome hearing from you at any time.

XII. Informational Items

- A. Budget Report (including Revenues) through January 31, 2023
- B. Verizon letter concerning

XIII. Reservations, Event Requests & Permits

XIV. Review of Recent or Upcoming Board & Commissions Agendas

XV. Boards and Commissions Nominations & Appointments

A. Appointments *for consideration*:

- A. Nick Garcia for the Zoning Board of Adjustment
- B. Paul Deschaine for the Energy Commission and the Energy Aggregation Committee

B. Appointments *to be voted on*:

A. Reappoint the Trail Management Advisory Committee

XVI. Miscellaneous & Old Business

XVII. Adjournment



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## SELECT BOARD AGENDA

February 21, 2023

7:00 P.M. Public

Hutton Room, Stratham Municipal Center  
10 Bunker Hill Avenue, Stratham, NH 03885

**This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center**

The public may access this meeting at the date and time above using this conference call information. Please dial the conference number **(877) 205-7349** and input **2254** when prompted for a user pin/code. If at any time during the meeting you have difficulty hearing the proceedings, please e-mail [dmoore@strathamnh.gov](mailto:dmoore@strathamnh.gov).

To access materials related to this meeting, please see this link:

<https://www.strathamnh.gov/select-board>

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes - February 6, 2023
- IV. Treasurer Report (second meeting of the month)
- V. Department Reports & Presentations
  - A. None scheduled – Town Meeting Preparations
- VI. Correspondence
  - A. Letter from Mike Ream re: resignation from Energy Commission
- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions
  - A. Public Hearing on Adoption of Transportation Fee
- IX. Discussion of Monthly Reports – (second meeting of the Month)

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- X. New Business and Action Items
  - A. Charge Renewal for Trail Management Advisory Committee
  - B. Jack Rabbit Lane – Parking Recommendation from TMAC – Move to Public Hearing
  - C. Town Meeting preparations (Warrant Article assignments, Voter information materials, etc.)
  
- XI. Town Administrator Report
  
- XII. Informational Items
  
- XIII. Reservations, Event Requests & Permits
  
- XIV. Review of Recent or Upcoming Board & Commissions Agendas
  
- XV. Boards and Commissions Nominations & Appointments
  - A. Appointments *for consideration*:
    - a. Nicholas Garcia for a vacancy on the Zoning Board of Adjustment (Alternate)
    - b. Paul Deschaine to fill vacancy on Energy Commission
    - c. Paul Deschaine to serve on the Energy Aggregation Committee in accordance with that Committee's charge
  - B. Appointments *to be voted on*:
    - a. Reappointment of Trail Management Advisory Committee
  
- XVI. Miscellaneous & Old Business
  
- XVII. Adjournment

## **MINUTES OF THE FEBRUARY 6, 2023 SELECT BOARD MEETING**

**MEMBERS PRESENT:** Board Members Chair Mike Houghton, Vice Chair Allison Knab, Joe Anderson

**ALSO PRESENT:** Town Administrator David Moore, Finance Administrator Christiane McAllister,

At 7:00 pm Mr. Houghton opened the meeting and requested motions on the minutes. Ms. Knab motioned to approve the minutes from January 17 and February 1 as written. Mr. Anderson seconded the motion. All voted in favor. Mr. Houghton asked if there were any comments regarding correspondence. Ms. Knab felt the Unitil correspondence gave good information and requested it be in a future newsletter.

Mr. Moore asked for an action regarding the Zoning Board of Adjustment resignation. Mr. Anderson motioned to accept the resignation of Richard Goulet from the Zoning Board of Adjustment. Ms. Knab seconded the motion. All voted in favor.

Mr. Houghton opened the public hearing on the 2023 Town Budget and Warrant. Mr. Anderson seconded the motion. All voted in favor. Mr. Moore gave a presentation on Warrant articles 11 – 19 after referring to Articles 1 and 2 through 10. He discussed Town Election (3/14), Town Meeting (3/18) and Voter Information Night (3/7). He reviewed the budget process, noting that the Board strives to make the information transparent and available to the public. The Town portion of residents' tax bills is 16% and includes library, public works functions, parks maintenance and programs, public safety, etc. He turned to the Operating Budget, noting that when developing it they were mindful of economic uncertainty and rising costs, and retention of quality staff. ARPA funds were strategically deployed to invest in the Town's capital program. Much effort has been put into managing costs and, as a result, there is only a 2.23% increase in the budget over last year.

Mr. Moore continued, explaining that Article 12 – Capital Improvement Program funds several projects that support programs and services, equipment, info systems, parks, infrastructure, buildings, and transportation improvements.

Article 13 appropriates funds to the Capital Reserve. We plan for the future by assessing what our vehicle and building needs will be in the coming years. Raising these funds ensures a smooth impact to the taxpayers.

Article 14 – Special Revenue Fund for ambulance. This authorizes expenditures to withdraw the money for the ambulance operation and training.

Article 15 – Fire Engine 1. The EMS Fund, CIP and a donation from the Stratham Fair Trust Fund will be enough to purchase the new engine.

Article 16 and 17 are housekeeping items. A recent legislative session changed the eligibility for veteran's tax credits. This caused the Dept. of Revenue to require towns to re-adopt veteran's

tax credits. The change makes those that are actively serving eligible for a tax credit; previously it was only for veterans that had served.

Article 18 is regarding adoption of an additional fee of \$5 on motor vehicle registrations. These funds would be set aside in Capital Reserve Fund and be used for public transportation, roadway improvements, signal upgrades and development of new bike and pedestrian paths.

Article 19 would allow the Select Board to amend fees. This would allow the Board to respond to economic trends more easily when it comes to pricing items such as fees for the transfer station.

Mr. Houghton opened the hearing to the public comments or questions from the public. Resident Paul Wolf asked if other towns had similar charges added to their motor vehicle registrations. Mr. Moore responded that, yes, Exeter, Portsmouth, among others including New Castle, North Hampton and Greenland, had adopted the fee. Mr. Houghton explained that there will soon be a kick off meeting for the Open Space & Connectivity Steering Committee which is aligned with finding better ways to utilize open space which is linked to our Master Plan as being desirable and growth focused to the community. These funds could also be used to support emerging needs, such as developing bike and pedestrian paths. Mr. Wolf stated he was in favor of the additional fee.

Hearing no further questions, Mr. Houghton closed the Public Hearing. Mr. Anderson seconded the motion. All voted in favor.

#### NEW BUSINESS

Mr. Moore turned to the agenda item Expenditure of Funds from the Accrued Liability Expendable Trust. In 2022, eligible expenses totaled \$39,271.50. This expense is related to paying sick leave and/or vacation leave to the two long-time employees who retired. Mr. Moore is suggesting the Board authorize reimbursement to the general fund from the Trust. Mr. Anderson motioned to request a reimbursement of \$39,271.50 from the Trustees of the Trust Funds. Ms. Knab seconded the motion. All voted in favor.

Mr. Moore called attention to the memo from Seth Hickey, Parks & Recreation Director regarding the pump track renovation. Ms. Knab motioned to authorize the Town Administrator to execute the contract for the pump track renovation. Mr. Anderson seconded the motion. The renovation will be funded by a donation from Seacoast Velo Kids with the balance coming from Recreation Revolving Fund.

#### ADMINISTRATION

Mr. Moore called attention to the proposed joint letter regarding Rt 33 corridor study. Town Planner Mark Connors is proposing that we draft a letter to reiterate and reemphasize the importance of this study to us, Greenland and Portsmouth. Ms. Knab motioned to authorize the Select Board Chair to sign a letter on Stratham's behalf toward encouraging the State to do a Rt. 33 corridor study. Mr. Anderson seconded the motion. All voted in favor.

Mr. Moore informed the Board that Public Works Director Nate Mears has created a Permit to Excavate in the Right of Way. Mr. Moore will have Town Counsel review it. All agreed it was a necessary form.

Mr. Moore updated the board on elected position filings. All positions have someone running. It is a full ballot for the Town offices.

Mr. Moore is meeting with Representative Manos tomorrow regarding HB 647 immunity bill. The Board's interest and concern over this bill is shared by fellow town officials, elected and appointed.

The group discussed whether or not to reschedule the March 20 Select Board meeting due to a member's planned absence. They will discuss again at the March 6<sup>th</sup> meeting. March 20<sup>th</sup>, the first meeting following Town meeting, usually includes the re-adoption of the SB Rules and Policies.

Mr. Moore received a request from Welfare Administrator Karen Richard for an additional \$400 to pay a funeral home for a deceased resident's cremation. Costs associated with cremations has risen. Compared to surrounding communities, Stratham's payout is low. Mr. Anderson motioned to revise the Welfare Burial reimbursement policy in the amount up to \$1,400. Ms. Knab seconded the motion. All voted in favor.

Mr. Houghton called attention to the Ratio Study from the DRA. Mr. Moore noted that it is worse than we hoped to have seen at 70.3.

Mr. Moore reminded the group that on Feb. 13 the library is hosting a small reception for the new Library Director.

Going back to the Ratio Study, Mr. Anderson confirmed we have that problem until we do the re-val. Mr. Moore said we would be at 100% in 2024. Mr. Anderson asked if we could move the re-val up and, if so, what would be the down-side. Mr. Moore recalled that in a previous conversation they acknowledged that people are unaware and not expecting a re-val. Also, some people think the market might be more stable in the future. Mr. Anderson thinks it would be a positive for most residents. The whole point of a re-val is to add balance to the tax system. Mr. Moore reflected how the impacts can vary depending on the market trends at the time. For residential properties, the value of homes with more accessible purchase prices may appreciate at a higher rate between five-year periods compared to homes at the higher end. Mr. Moore said that it would be a tight timeline to communicate with the public and do what is necessary for 2023, but said he would review and report back to the Board if there was interest. Mr. Moore reminded them that work for the reval is ongoing throughout the year, even though the value is set as of April 1<sup>st</sup> and the first years tax bill is always an estimate. After discussion, the Board felt it would be best to continue with the Town's long-held practice of doing re-valuations every five years.

## RESERVATIONS

Ms. Knab motioned to approve the request from Port City Amateur Radio Club to use the top of the hill at Stratham Hill Park on June 23 through Sunday, June 25. Mr. Anderson seconded the motion. All voted in favor.

Ms. Knab motioned approval of the CMS Music Boosters raffle permit request. Mr. Anderson seconded the motion. All voted in favor.

Mr. Anderson motioned to approve the request to use the Front Pavilion for the Great Bay 5K on Oct. 28, 2023 and to waive the fee. Ms. Knab abstained as she is involved with the Great Bay organization. Mr. Houghton seconded the motion. Motion passed.

## APPOINTMENTS

Mr. Houghton motioned to appoint Jameson Paine to a regular member position on the Zoning Board of Adjustment for a three year term ending 2025. Ms. Knab seconded the motion. All voted in favor.

Mr. Houghton motioned to appoint Frank MacMillan to a regular member position on the Zoning Board of Adjustment for a three year term ending 2023. Ms. Knab seconded the motion. All voted in favor.

Mr. Houghton asked for comments or questions from the public as part of public comment.

Hearing none, at 8:06 p.m. Mr. Houghton motioned to go into a non-public session in accordance with RSA 91-A:3, Mr. Anderson seconded the motion. Roll call: Houghton-yes; Knab-yes; Anderson-yes

At 10:06 p.m. the Select Board resumed the public session and Mr. Houghton motioned to seal the minutes noting failure to do so may render a proposed action ineffective. Mr. Anderson seconded the motion. All voted in favor.

Mr. Moore continued his report discussing the budget. He referred to the Tax Rate Impact sheet. He noted that he and Christiane have determined how the Board could get could get to a 2% Operating Budget decrease as the Board previously expressed an interest in. He further recommended reductions totaling \$90,000. With reductions, we get to \$3.18 estimated tax rate for 2023. This is .03 cents more than 2021; 12 cents more than 2022. This is an early, conservative projection that will likely change. Ms. McAllister noted that we haven't received revenue or State funds yet and have no way of projecting if we will receive them or what they might be. In keeping with the direction from the Board received previously: to use remaining ARPA funds for public facing projects that will improve the experience or residents accessing public services, Mr. Moore recommended using ARPA funds for a pavilion and improvements at Stevens Park and reported out on recent conversations with DPW and Public Works along these lines that confirmed for him appropriate investments were able to be completed prior to the expiration of the ARPA funds. Smaller projects at Stratham Hill Park could also be used with ARPA funds to improve drainage of parking areas and repair Shady Lane as well as reconfigure restrooms as well as utilize funds for engineering and surveying services to create an existing

conditions plan in Stratham Hill Park that would serve as a jumping off point for future master planning of the Park following the Open Space Plan & Connectivity Plan.

Mr. Anderson recalled the generator went out during a recent storm, causing the town office to shut down. He wondered if it should be replaced.

Mr. Moore briefly reviewed the CIP summary he had distributed and explained his recommended changes. He then referred to the draft warrant saying that if they agreed with the changes, only Articles 11 and 12 would need to be adjusted.

Ms. Knab motioned to move forward Article 11 Operating Budget to the Warrant with an operating budget adjusted to \$8,211,188 and to recommend it to the Town Meeting unanimously. Mr. Anderson seconded the motion. All voted in favor.

Ms. Knab motioned to move forward Article 12 Capital Improvements Program to the Warrant with a total of \$663,000 and to recommend it to the Town Meeting unanimously. Mr. Anderson seconded the motion. All voted in favor.

Mr. Houghton motioned to move forward Articles 13 through 20 as written to the Town Warrant and to recommend them unanimously. Ms. Knab seconded the motion. All voted in favor.

Mr. Moore said he would make the changes and have it available for signature. Ms. McAllister reminded the group that the official Warrant comes from the DRA. Mr. Moore said the print deadline for the Town Report is Feb. 17<sup>th</sup> and he Karen and Christiane are all working to ensure the materials are ready.

At 10:24 Mr. Houghton motioned to adjourn. Mr. Anderson seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard  
Recording Secretary

**From:** [Mike](#)  
**To:** [Karen Richard](#)  
**Subject:** Energy Commission  
**Date:** Wednesday, February 8, 2023 3:44:55 PM

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To whom it may concern,

I will unfortunately be stepping down effective immediately from my spot on the Energy Commission as well as the newly formed Energy Aggregation Committee. This will allow the groups to add another member who can better commit the time necessary.

Sincerely,  
Michael Ream  
1 Apple Way  
Stratham, NH



The State of New Hampshire  
**Department of Environmental Services**



**Robert R. Scott, Commissioner**

February 3, 2023

DAVID MOORE  
10 BUNKER HILL AVE  
STRATHAM, NH 03885

**Subject: PFAS and VOC sampling at Transient Water Systems**  
PWSID: 2235020, System Name: STRATHAM MUNICIPAL CENTER

Dear Water System Contact,

Over the next year, staff from the New Hampshire of Environmental Services (NHDES) will be collecting water samples from transient water systems in New Hampshire. The samples will be analyzed for poly-and perfluoroalkyl substances (PFAS) and volatile organic compounds (VOCs). Under RSA 485:41, V, NHDES has the authority to enter the premises of public water systems to collect water samples. There is **no cost to the water system** associated with the collection of the water samples or completion of the analyses.

PFAS are a group of chemical compounds that can be found in products that are used in domestic, commercial, and industrial settings. PFAS have also historically been used to fight certain types of fires. Recent investigations have identified areas of groundwater and drinking water wells contaminated with PFAS throughout New Hampshire. NHDES has detected PFAS throughout the State, however PFAS are more frequently detected at elevated levels in southern New Hampshire.

To expedite sampling, staff will visit your water system within the next two months and collect samples from publicly available faucets without interrupting employees at the facility. If there are no publicly available faucets, NHDES staff will introduce themselves and ask an employee for assistance in obtaining access to a water faucet. **Please make your employees aware of this sampling effort and post this letter in a common area.** NHDES staff will have proper credentials and labeled clothing. If necessary, the water system may contact Derek Bennett at 603-271-8250 to schedule an appointment for NHDES to complete the sampling. If an appointment is needed, please contact NHDES immediately upon receiving this letter.

NHDES will provide the water system with a copy of the results shortly after receiving them from the laboratory. Results are generally available within six to eight weeks following sample collection. If the results indicate PFAS or VOCs are detected at concentrations over applicable state standards, NHDES may take additional steps to identify the source of contamination. The water system may be encouraged to install treatment to reduce the concentration of PFAS or VOCs in drinking water.

[www.des.nh.gov](http://www.des.nh.gov)

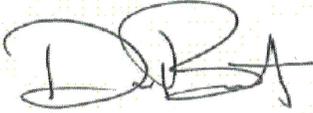
29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095  
(603) 271-7174 • TDD Access: Relay NH 1-800-735-2964

February 3, 2023

Page 2 of 2

If you have questions about this sampling effort, please contact Steve Roy at 603-271-0660 or Stephen.J.Roy@des.nh.gov. Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Bennett', with a stylized flourish at the end.

**Derek Bennett**

**MtBE Remediation Bureau / Drinking Water Quality Program**

New Hampshire Department of Environmental Services

PO BOX 95, 29 Hazen Drive, Concord, NH 03302-0095

Email: [derek.s.bennett@des.nh.gov](mailto:derek.s.bennett@des.nh.gov) • Phone: 603.271.8520



February 8, 2023

Board of Selectmen  
Town of Stratham  
10 Bunker Hill Avenue  
Stratham, NH 03885

Dear Chairman and Members of the Board:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. As such, please be aware of the following changes to the Xfinity channel lineup serving your community:

*On April 11, 2023, the following channels, where offered, will no longer be available on the Digital Preferred Tier and can be found on the following tiers listed: Aspire HD on Expanded Basic and Entertainment; GSN (Game Show Network) on Expanded Basic and Entertainment; Revolt HD on Expanded Basic and Entertainment; Tennis Channel on Expanded Basic and Sports & News; Travel Channel on Expanded Basic and Entertainment; and TV Land on Expanded Basic and Entertainment. Aspire HD and Revolt HD require X1 TV Box or compatible customer owned device. HD Technology Fee required to receive HD channels.*

*On April 11, 2023, the following channel changes will occur: INSP HD will no longer be available on Kids & Family, will move from channel 1655 to channel 1431 on Expanded Basic, and will be added to Entertainment channel 1431; INSP SD will no longer be available on Kids & Family and will be added to Entertainment channel 83/234; Great American Family will move from channel 1620 to channel 1461 remaining on Expanded Basic and Entertainment. Requires X1 TV Box or compatible customer owned device. HD Technology Fee required to receive HD channels.*

*On April 11, 2023, EWTN and EWTN HD will move from Expanded Basic, Kids & Family, Digital Economy, Digital Preferred Tier, and Ultimate TV Tier to Limited Basic. EWTN HD requires X1 TV Box or compatible customer owned device. HD Technology Fee required to receive HD channels.*

Please do not hesitate to contact me with any questions at [Thomas\\_Somers@comcast.com](mailto:Thomas_Somers@comcast.com).

Very truly yours,

*Jay Somers*

Jay Somers, Sr. Manager  
Government Affairs



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INCORPORATED 1716

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## STRATHAM SELECT BOARD

### PUBLIC HEARING NOTICE

Stratham Municipal Center  
10 Bunker Hill Avenue  
Stratham, NH 03885  
Meeting to be held in the Hutton Room  
Tuesday, February 21, 2023  
7:00 pm

The Stratham Select Board will hold a public hearing in the Stratham Municipal Center to invite public comments on the following items:

1. Adoption of NH RSA 261:153 to see if the Town will vote to collect an additional motor vehicle registration fee of \$5.00 per vehicle for the purpose of supporting a Municipal Transportation Improvement Fund as set forth in RSA 261:153 VI.



# TOWN OF STRATHAM

*Incorporated 1716*

10 Bunker Hill Avenue · Stratham, NH 03885

Parks and Recreation, (603) 772-4741 ext. 250

TO: Stratham Select Board  
FROM: Seth Hickey, Parks and Recreation Director  
DATE: 2/21/23  
RE: TMAC reappointment and new charge

On February 1st, 2021, the Stratham Select Board approved the creation of an ad hoc committee to review the Snowhawk Report. This ad hoc Committee has been formally named the Trail Management Advisory Committee (TMAC). The Select Board appointed seven members to this committee through an application process.

During 2021, the TMAC meet for regularly scheduled monthly meetings, held multiple public forums and hosted two work days at Stratham Hill Park. The Committee provided the Select Board with a progress report on June 21<sup>st</sup> and a final report on was presented to the Select Board on February 22<sup>nd</sup>. At that Select Board meeting in February, the Board decided the TMAC should continue their work towards the improvements outlined in their final report.

Over the last year, 2022, TMAC has continued their work in making improvements and recommendations to the Stratham Hill Park trail system. During this past year, TMAC lead the way in having an EcoCounter installed and recommended changes to the parking at Jack Rabbit Lane to improve user experience while visiting.

The following members of the TMAC group would like to request reappointment for 2023:

- Kate Dardinski, Chair
- Edie Barker
- Greg Blood
- Patricia (Trish) Weideman
- William McCarthy

The attached document shall serve as the new charge for TMAC for the current year. The content of this charge is taken directly from the first phase outlined in the TMAC's final report.

### **Action requested of the Select Board:**

- Formally approve these proposed members, and recognize up to three vacancies on the Committee; post those vacancies on the web and invite consideration by applicants through the newsletter.
- Formally approve the new charge for the Committee's work in 2023.

I am planning on attend the Select Board meeting on Tuesday night to address any questions or concerns.

Thank you for your consideration.

## **Charge- Trail Management Advisory Committee (TMAC) 2023**

### **Overall Goal of the Trails Committee:**

The purpose of this committee is to act as advisory group to the Parks and Recreation Director regarding matters pertaining to the Stratham Hill Park trail network. This committee will make recommendations to the Parks and Recreation Director. The committee will base recommendations on the TMAC report adopted by the Select Board, in 2022. The Committee will continue to focus on elements of Phase 1 of that report. The committee will also serve as a sounding board for the residents of Stratham and trail users to express their opinions and raise concerns as they relate to the work plan outlined in Phase 1.

#### **1. Develop comprehensive signage plan throughout the trail network**

- a. That is responsive to the Select Board's direction and lead in coordinating an overall approach to signage between the Conservation Commission, Park Association and Heritage Commission.
- b. Update and define clear Rules and Regulations that incorporate all allowed uses, including leash regulations, e-bikes and leaf blowing.
- c. Create new trail map.

#### **2. Develop trail maintenance plan**

- a. Develop trail log to catalog trails and conditions, structures and known maintenance needs.
- b. Use Trail Log to determine scope of projects: volunteer based, contract work or other.
- c. Annual/semi-annual photos of current trail conditions.
- d. Develop a volunteer steward program to help support ongoing trail maintenance.

#### **3. Organize trail workdays**

- a. Based on projects identified in #2, assist in the organization of four to six trail workdays.

### **Structure:**

The Trails Committee will be an ad hoc committee. It will consist of 7-9 members appointed by the Select Board. A Chairperson will be elected by membership for a one-year term. The Chairperson will be responsible for conduct of the meetings, for identifying people who will undertake committee tasks, and for supporting and following up on those tasks. One committee member will serve as secretary. TMAC will act as an advisory to the Parks and Recreation Director who will be the staff liaison to the committee.

### **Membership:**

Membership on the committee will open to Stratham residents. Committee seats will be held for members of the Conservation Commission and Park Association. Remaining seats to be filled by residents interested in participating in the process and committed to attending the meetings. The staff liaison shall be a non-voting member. Applications for vacancies will be accepted through the Town Administrator's office.

### **Monthly Meetings:**

A regular monthly meeting will be held on the third Wednesday of each month at 7 p.m. at the Stratham Municipal Center. Other meetings and workshops can be scheduled as necessary.



# TOWN OF STRATHAM

*Incorporated 1716*

10 Bunker Hill Avenue · Stratham, NH 03885  
Parks and Recreation, (603) 772-4741 ext. 250

TO: Stratham Select Board  
CC: David Moore, Town Administration  
Nathan Mears, Director Public Works  
Anthony King, Police Chief  
Bill Kenney, Conservation Commission  
FROM: Seth Hickey, Parks and Recreation Director  
DATE: 10/28/22  
RE: Parking Ordinance changes Jack Rabbit Lane

At the June 20<sup>th</sup>, 2022 Select Board meeting, the Board approved a pilot trial for changes to parking restrictions at Jack Rabbit Lane parking lot. This trial was supported by the Trail Management Advisory Committee (TMAC), the Conservation Commission and the Park Association. The trial for the parking lot regulation changes were enacted for the summer of 2022 (120 days). The trial required cars parked in the Jack Rabbit lot to have a Town of Stratham transfer station sticker affixed to the windshield as a proof of residency. This recommendation from TMAC was an attempt to address two challenges identified over the course of the yearlong evaluation the Committee carried out. First, the Jack Rabbit lot experiences a significant amount of traffic, especially on the weekend. Second, the Committee is seeking to improve adherence to regulations pertaining to dogs. At the Jack Rabbit parking lot, unleashed dogs are often permitted to run freely from their owners' cars into the unleashed area; we are trying to cut down on this activity and encourage dogs to be leashed in areas people congregate.

## Recommendation of new Town ordinance

At the October 12<sup>th</sup>, 2022 TMAC meeting the committee agreed to recommend the creation of a new Town ordinance to the parking regulations at the Jack Rabbit parking lot. The committee sees value in permanently changing the parking regulations in that area of the park. In order for

there to be any enforcement capabilities a new Town ordinance needs to be created. Members from TMAC have met with Chief King, and he is in full support of this proposed ordinance.

#### Impacts in other areas of the park

Many visitors to the park that did not have a transfer station stickers during the trial period, parked in the area around the 4H Barn, this had a negative effect on those parties renting the 4H Pavilion. This is frequently an issue during the spring months as well, when the Jack Rabbit parking lot is closed due the muddy conditions of the parking area and access road. To resolve this the gate at the entrance point to the 4H Pavilion is now closed to prevent unwanted vehicle traffic in the pavilion area. Also, temporary traffic control devices have been placed to block vehicles from entering this area from other parts of the park. For those that are renting the 4H Pavilion, they are sent a message prior to their rental informing them that they can open the gate as needed to accommodate the guests of their event. This is a matter that will be fully addressed and managed in future master plans for Stratham Hill Park.

#### Parking along Jack Rabbit

Another ongoing issue along Jack Rabbit Lane, is parking on either side of the roadway. During high volume events at the park or when the parking lot at Jack Rabbit Lane has been seasonally closed, cars have often clogged up this roadway. For the last few years there has been a temporary order issued by the Stratham Police Department to prohibit parking long Jack Rabbit Lane. It has been recommended for public safety to install signage to not allow parking along Jack Rabbit Lane. As drafted the ordinance will allow the Chief of Police is able to grant permission for parking along this roadway as necessary. If adopted this will enable Public Works to install permanent signs along Jack Rabbit Lane for no parking along the roadway.

I have utilized our other parking ordinances to create a new ordinance to the parking at Jack Rabbit Lane and the Jack Rabbit parking lot. This ordinance has been reviewed by those copied on this memo. I look forward to working with the Select Board in taking this draft through the necessary process to have it be adopted as a Town ordinance.

## **CHAPTER 01-19- PARKING ON JACK RABBIT LANE AND JACK RABBIT PARKING LOT**

01-19-01 AUTHORITY: Pursuant to the authority under the NH RSA 31:39, RSA 31:102, RSA 41:11, RSA 47:17, RSA 231:132a, and any other applicable statute under New Hampshire law, the following ordinance is enacted.

01-19-02 PURPOSE: With discretion of authority, this ordinance for parking on Jack Rabbit Lane and in the Jack Rabbit Lane parking area will be enforced to protect the public peace, preserve public law and order, promote safety and welfare, and ensure proper and decent conduct of the residents of Stratham and the general public.

01-19-03 DEFINITION: It shall be unlawful for any person, firm or corporation to stop, stand, or park, any vehicle or cause the same to stop, stand or park at any time on Jack Rabbit Lane. It shall be unlawful for any person, firm or corporation to stop, stand, or park, any vehicle or cause the same to stop, stand or park at any time on Jack Rabbit Lane parking area unless the vehicle has a Town of Stratham Resident sticker affixed to the passenger side front windshield.

01-19-04 ENFORCEMENT: The Chief of Police of the Town of Stratham or their duly appointed agents are hereby authorized to cite, summons, prosecute in the District Court or any other court having jurisdiction thereof, any person deemed to be in violation of this ordinance.

01-19-05 RESPONSIBILITY: All violations of this ordinance and charges shall be deemed the responsibility of the operator of said vehicle.

01-19-06 PENALTIES: All prohibited conduct outlined herein shall be defined as a violation under New Hampshire RSA 625:9 V, and a person found to be guilty of said violation shall be subject to the penalties of NH RSA 651:2 IV (a), or as otherwise outlined in Statute, except that option procedures set forth in Section 01-19-07 PROCEDURES FOR PAYMENT may be used in lieu of court proceedings for any violations.

### 01-19-07 PENALTY:

- A) The owner or operator shall pay the fine of fifty (\$50.00) within 72 hours of time when the violation was served or attached to the vehicle.
- B) Failure by the owner or operator to make such payment within fourteen (14) calendar days will result in a second written notice of the violation. Failure of the owner or operator to make payment within five (5) business days after the second notice sent, may result in the issuance of a summons to the operator to appear in the District Court to answer charges of violating the ordinance as provided in RSA 231: 132-a.

### 01-19-08 PROCEDURES FOR PAYMENT:

- A) The owner or operator may, within 72 hours of time when a notice of a violation was served or attached to a vehicle, pay to the Stratham Police Department by mail or personal appearance the sum indicated by the issuing officer taken from the penalty schedule as a penalty in lieu of court proceedings.

- B) **Payment** must be made by check or money order, cash or credit card will not be accepted.
- C) **Failure** by the owner or operator to make such payment within fourteen (14) calendar days will result in a second written notice of the violation. Failure of the owner or operator to make payment within five (5) business days after the second notice sent, may result in the issuance of a summons to the operator to appear in the District Court to answer charges of violating the ordinance as provided in RSA 231: 132-a.

01-19-09 EXCEPTIONS: Restrictions described in this chapter shall not apply when directed by a police officer or official or emergency purposes, or to emergency vehicles, town public works, building and maintenance vehicles, or school buses in the normal process of their duties. The Chief of Police or their designees is authorized and empowered to make and enforce temporary parking regulations to cover emergencies, special conditions and special events. Vehicles displaying either a handicap or veteran status designations are also exempt from the parking restrictions at Jack Rabbit parking lot.

01-19-10 REMOVAL: Any vehicle parked in violation of this ordinance may be ordered towed by the Stratham Police Department at the expense of the owner, or custodian of said vehicle.

01-19-11 SEVERABILITY: If any section, part of a section, chapter, provision, or amendment of this ordinance is declared or deemed invalid or unconstitutional, it shall not be held to invalidate, force, or effect any of other section, or sections, or part of sections, or chapter and provisions of the ordinance.

## Town of Stratham For 1/31/2023

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	% Expended
<b>GENERAL GOVERNMENT</b>					
<b>EXECUTIVE</b>					
<b>Select Board</b>					
100 4130 01 101 Select Board Stipends	12,000.00	0.00	0.00	12,000.00	0.00
<b>Administration</b>					
100 4130 02 102 Town Administration Payroll	179,410.00	13,316.63	13,316.63	166,093.37	7.42
100 4130 02 201 Supplies	4,500.00	0.00	0.00	4,500.00	0.00
100 4130 02 204 Association Dues	9,500.00	8,870.00	8,870.00	630.00	93.37
100 4130 02 208 Contracted services	1,500.00	0.00	0.00	1,500.00	0.00
100 4130 02 209 Workshops & Training	1,750.00	0.00	0.00	1,750.00	0.00
100 4130 02 216 Advertising	2,000.00	0.00	0.00	2,000.00	0.00
100 4130 02 224 Meetings & Meals	6,300.00	261.83	261.83	6,038.17	4.16
100 4130 02 225 Mileage	500.00	0.00	0.00	500.00	0.00
100 4130 02 230 Fed-Ex	250.00	0.00	0.00	250.00	0.00
100 4130 02 231 Postage	13,000.00	417.81	417.81	12,582.19	3.21
100 4130 02 262 Town Report	3,500.00	0.00	0.00	3,500.00	0.00
100 4130 02 317 Service Contract (copier)	6,500.00	542.00	542.00	5,958.00	8.34
100 4130 02 319 Background Checks	500.00	0.00	0.00	500.00	0.00
100 4130 02 328 Town Meeting	1,000.00	0.00	0.00	1,000.00	0.00
<b>Total Administration</b>	<b>230,210.00</b>	<b>23,408.27</b>	<b>23,408.27</b>	<b>206,801.73</b>	<b>10.17</b>
<b>Total Executive</b>	<b>242,210.00</b>	<b>23,408.27</b>	<b>23,408.27</b>	<b>218,801.73</b>	<b>9.66</b>
<b>ELECTION &amp; REGISTRATION</b>					
100 4140 01 201 Supplies	2,500.00	0.00	0.00	2,500.00	0.00
100 4140 01 219 Ballot Clerks	1,500.00	0.00	0.00	1,500.00	0.00
100 4140 01 220 Moderator/Asst. Moderator	900.00	0.00	0.00	900.00	0.00
100 4140 01 221 Meals	500.00	0.00	0.00	500.00	0.00
100 4140 01 301 Supervisors of the checklist	3,600.00	0.00	0.00	3,600.00	0.00
100 4140 01 308 Workshops & Training	100.00	0.00	0.00	100.00	0.00
100 4140 01 317 Equipment Maintenance	625.00	0.00	0.00	625.00	0.00
<b>Total Election &amp; Registration</b>	<b>9,725.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,725.00</b>	<b>0.00</b>
<b>FINANCIAL ADMINISTRATION</b>					
<b>FINANCE</b>					
100 4150 01 120 Finance Payroll	130,500.00	9,361.45	9,361.45	121,138.55	7.17
100 4150 01 204 Dues/Misc Exp.	400.00	0.00	0.00	400.00	0.00
100 4150 01 217 Audit	26,000.00	4,518.75	4,518.75	21,481.25	17.38
100 4150 01 306 Financial Software Lic/Training	5,000.00	2,052.75	2,052.75	2,947.25	41.06
100 4150 01 308 Workshops & Training	800.00	0.00	0.00	800.00	0.00
100 4150 01 401 Contracted Services	20,000.00	2,168.75	2,168.75	17,831.25	10.84
100 4150 05 111 Finance-Treasurer Stipend	6,540.00	0.00	0.00	6,540.00	0.00
<b>Total Finance</b>	<b>189,240.00</b>	<b>18,101.70</b>	<b>18,101.70</b>	<b>171,138.30</b>	<b>9.57</b>
<b>ASSESSING</b>					
100 4150 02 114 Assessing Payroll	8,301.00	616.59	616.59	7,684.41	7.43
100 4150 02 201 Assessing Supplies	500.00	0.00	0.00	500.00	0.00
100 4150 02 204 Dues/Misc Exp.	1,000.00	0.00	0.00	1,000.00	0.00
100 4150 02 218 Registry Expense	100.00	0.00	0.00	100.00	0.00
100 4150 02 304 Tax maps	4,000.00	0.00	0.00	4,000.00	0.00
100 4150 02 308 Workshops & Training	250.00	0.00	0.00	250.00	0.00
100 4150 02 316 Cell Phone Reimbursement	0.00	162.68	162.68	(162.68)	0.00
100 4150 02 317 Equipment Maintenance/Software	7,500.00	0.00	0.00	7,500.00	0.00
100 4150 02 401 Contracted Services	70,000.00	0.00	0.00	70,000.00	0.00
<b>Total Assessing</b>	<b>91,651.00</b>	<b>779.27</b>	<b>779.27</b>	<b>90,871.73</b>	<b>0.85</b>
<b>Town Clerk/Tax Collector</b>					
100 4150 03 112 TC/TC Payroll	142,000.00	10,364.22	10,364.22	131,635.78	7.30
100 4150 03 201 Office Supplies	4,500.00	0.00	0.00	4,500.00	0.00
100 4150 03 204 Dues & Memberships	60.00	0.00	0.00	60.00	0.00
100 4150 03 209 Conventions	600.00	0.00	0.00	600.00	0.00
100 4150 03 218 Registry of Deeds	400.00	0.00	0.00	400.00	0.00
100 4150 03 223 Lien Notifications	600.00	82.50	82.50	517.50	13.75
100 4150 03 225 Mileage	400.00	0.00	0.00	400.00	0.00
100 4150 03 269 Restoration of records	3,000.00	0.00	0.00	3,000.00	0.00
100 4150 03 306 Computer Support-Service	11,780.00	4,032.00	4,032.00	7,748.00	34.23
100 4150 03 308 Workshops & Training	500.00	0.00	0.00	500.00	0.00

## Town of Stratham For 1/31/2023

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	% Expended
<b>Total Town Clerk/Tax Collector</b>	<b>163,840.00</b>	<b>14,478.72</b>	<b>14,478.72</b>	<b>149,361.28</b>	<b>8.84</b>
<b>Total Financial Administration</b>	<b>444,731.00</b>	<b>33,359.69</b>	<b>33,359.69</b>	<b>411,371.31</b>	<b>7.50</b>
<b>COMPUTER SERVICES</b>					
100 4150 04 201 IT Supplies/Materials	7,000.00	0.00	0.00	7,000.00	0.00
100 4150 04 202 Cloud subscriptions	14,000.00	0.00	0.00	14,000.00	0.00
100 4150 04 205 Managed IT Services	80,000.00	5,513.00	5,513.00	74,487.00	6.89
100 4150 04 206 Telecom & Internet	7,800.00	0.00	0.00	7,800.00	0.00
<b>Total Computer Services</b>	<b>108,800.00</b>	<b>5,513.00</b>	<b>5,513.00</b>	<b>103,287.00</b>	<b>5.07</b>
<b>LEGAL EXPENSES</b>					
100 4153 01 202 Legal Expenses	40,000.00	(163.00)	(163.00)	40,163.00	(0.41)
<b>Total Legal Services</b>	<b>40,000.00</b>	<b>(163.00)</b>	<b>(163.00)</b>	<b>40,163.00</b>	<b>(0.41)</b>
<b>PERSONNEL ADMINISTRATION</b>					
100 4155 01 171 Medicare	50,000.00	3,329.79	3,329.79	46,670.21	6.66
100 4155 01 173 New Hampshire Retirement	572,000.00	74,735.95	74,735.95	497,264.05	13.07
100 4155 01 174 Social Security	138,000.00	9,420.23	9,420.23	128,579.77	6.83
100 4155 01 176 Unemployment	2,000.00	0.00	0.00	2,000.00	0.00
100 4155 01 191 Insurance Buyout Program	83,000.00	0.00	0.00	83,000.00	0.00
100 4155 01 192 Life/AD&D	7,100.00	528.00	528.00	6,572.00	7.44
100 4155 01 193 Long-Term Disability	12,000.00	833.67	833.67	11,166.33	6.95
100 4155 01 194 Short-Term Disability	13,500.00	932.26	932.26	12,567.74	6.91
100 4155 01 195 Health/Dental Insurance	350,000.00	24,012.93	24,012.93	325,987.07	6.86
100 4155 01 196 HealthTrust HRA	15,000.00	0.00	0.00	15,000.00	0.00
100 4155 01 197 Misc. Fees	600.00	0.00	0.00	600.00	0.00
100 4155 01 198 Leave Compensation	10,000.00	0.00	0.00	10,000.00	0.00
100 4155 01 199 HealthTrust FSA	9,000.00	0.00	0.00	9,000.00	0.00
100 4155 02 198 Compensation Adjustments	20,000.00	0.00	0.00	20,000.00	0.00
<b>Total Personnel</b>	<b>1,282,200.00</b>	<b>113,792.83</b>	<b>113,792.83</b>	<b>1,168,407.17</b>	<b>8.87</b>
<b>PLANNING &amp; ZONING</b>					
<b>PLANNING</b>					
100 4191 01 120 Planning Department Payroll	120,500.00	8,033.12	8,033.12	112,466.88	6.67
100 4191 01 201 Supplies	2,000.00	0.00	0.00	2,000.00	0.00
100 4191 01 203 Legal Ads	3,200.00	563.97	563.97	2,636.03	17.62
100 4191 01 204 Dues & Memberships	750.00	0.00	0.00	750.00	0.00
100 4191 01 270 Rockingham Conservation District	500.00	0.00	0.00	500.00	0.00
100 4191 01 271 Rock. Planning Commission	7,900.00	0.00	0.00	7,900.00	0.00
100 4191 01 276 Special Projects	2,500.00	0.00	0.00	2,500.00	0.00
100 4191 01 306 Software License & Training	6,700.00	0.00	0.00	6,700.00	0.00
100 4191 01 308 Training	1,600.00	0.00	0.00	1,600.00	0.00
100 4191 01 318 Equipment	950.00	0.00	0.00	950.00	0.00
100 4191 01 319 Gas - Mileage	100.00	0.00	0.00	100.00	0.00
<b>Total Planning</b>	<b>146,700.00</b>	<b>8,597.09</b>	<b>8,597.09</b>	<b>138,102.91</b>	<b>5.86</b>
<b>BUILDING INSPECTOR/CODE ENFORCEMENT</b>					
100 4191 02 122 BI / CEO Department Payroll	133,718.00	9,843.00	9,843.00	123,875.00	7.36
100 4191 02 201 Supplies	3,000.00	0.00	0.00	3,000.00	0.00
100 4191 02 235 Fire Inspection Fees	500.00	0.00	0.00	500.00	0.00
100 4191 02 260 Plan Review	100.00	0.00	0.00	100.00	0.00
100 4191 02 266 Reference Materials	1,750.00	0.00	0.00	1,750.00	0.00
100 4191 02 306 Software License & Training	9,500.00	0.00	0.00	9,500.00	0.00
100 4191 02 308 Workshops & Training	1,800.00	0.00	0.00	1,800.00	0.00
100 4191 02 318 Equipment	1,200.00	0.00	0.00	1,200.00	0.00
100 4191 02 376 Vehicle Maintenance	750.00	58.89	58.89	691.11	7.85
<b>Total Building Inspector/Code Enforcement</b>	<b>152,318.00</b>	<b>9,901.89</b>	<b>9,901.89</b>	<b>142,416.11</b>	<b>6.50</b>
<b>Total Planning &amp; Zoning</b>	<b>299,018.00</b>	<b>18,498.98</b>	<b>18,498.98</b>	<b>280,519.02</b>	<b>6.19</b>
<b>GENERAL GOVT. BUILDINGS</b>					
100 4194 01 104 Facilities Payroll	79,120.00	5,499.70	5,499.70	73,620.30	6.95
100 4194 01 222 MC Supplies	4,300.00	0.00	0.00	4,300.00	0.00
100 4194 01 314 MC Electricity	26,200.00	0.00	0.00	26,200.00	0.00
100 4194 01 315 MC Heat	12,000.00	0.00	0.00	12,000.00	0.00
100 4194 01 316 MC Telephone	7,000.00	505.34	505.34	6,494.66	7.22
100 4194 01 318 MC Equipment	3,200.00	411.50	411.50	2,788.50	12.86
100 4194 01 375 MC Building Maintenance/Repairs	30,500.00	2,102.99	2,102.99	28,397.01	6.90

## Town of Stratham For 1/31/2023

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	%
					Expended
100 4194 02 375 Rental Property Maintenance	8,700.00	(176.00)	(176.00)	8,876.00	(2.02)
100 4194 04 314 Historical Soc. Electricity	1,500.00	0.00	0.00	1,500.00	0.00
100 4194 04 315 Historical Soc. Heat	4,800.00	729.11	729.11	4,070.89	15.19
100 4194 04 375 Historical Building Maintenance/Repairs	2,500.00	0.00	0.00	2,500.00	0.00
100 4194 06 240 Smyk Landscape Maintenance	3,200.00	0.00	0.00	3,200.00	0.00
<b>Total General Govt. Buildings</b>	<b>183,020.00</b>	<b>9,072.64</b>	<b>9,072.64</b>	<b>173,947.36</b>	<b>4.96</b>
<b>CEMETERIES</b>					
100 4195 01 141 Cemetery Payroll	25,015.00	1,463.45	1,463.45	23,551.55	5.85
100 4195 01 222 Supplies	4,000.00	237.18	237.18	3,762.82	5.93
100 4195 01 240 Ground Maintenance	10,000.00	0.00	0.00	10,000.00	0.00
100 4195 01 306 Computer Maintenance	500.00	0.00	0.00	500.00	0.00
100 4195 01 317 Equipment Maintenance	4,170.00	0.00	0.00	4,170.00	0.00
100 4195 01 318 Equipment	300.00	0.00	0.00	300.00	0.00
100 4195 01 401 Contracted Services	1,500.00	0.00	0.00	1,500.00	0.00
<b>Total Cemeteries</b>	<b>45,485.00</b>	<b>1,700.63</b>	<b>1,700.63</b>	<b>43,784.37</b>	<b>3.74</b>
<b>INSURANCE</b>					
100 4196 01 190 Workers' Compensation	50,865.00	47,958.18	47,958.18	2,906.82	94.29
100 4196 01 248 Property & Liability Insurance	73,689.00	67,242.10	67,242.10	6,446.90	91.25
<b>Total Insurance</b>	<b>124,554.00</b>	<b>115,200.28</b>	<b>115,200.28</b>	<b>9,353.72</b>	<b>92.49</b>
<b>OTHER GEN. GOVT.</b>					
100 4199 01 243 Town Ctr Water Contamination Expenses	12,000.00	0.00	0.00	12,000.00	0.00
<b>Total Other Gen. Government</b>	<b>12,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,000.00</b>	<b>0.00</b>
<b>TOTAL GENERAL GOVERNMENT</b>	<b>2,791,743.00</b>	<b>320,383.32</b>	<b>320,383.32</b>	<b>2,471,359.68</b>	<b>11.48</b>
<b>PUBLIC SAFETY</b>					
<b>POLICE</b>					
<b>PD Payroll</b>					
100 4210 01 130 Police Full Time Payroll	1,021,313.00	75,785.83	75,785.83	945,527.17	7.42
100 4210 01 133 Police-Holiday pay	32,638.00	0.00	0.00	32,638.00	0.00
100 4210 01 134 Prosecutor Payroll	38,840.00	2,987.58	2,987.58	35,852.42	7.69
100 4210 01 135 Police Overtime	99,060.00	5,854.49	5,854.49	93,205.51	5.91
100 4210 01 136 Police - PT & ACO	40,000.00	486.00	486.00	39,514.00	1.22
<b>Total Payroll</b>	<b>1,231,851.00</b>	<b>85,113.90</b>	<b>85,113.90</b>	<b>1,146,737.10</b>	<b>6.91</b>
<b>PD Operations</b>					
100 4210 02 201 PD Office Supplies	8,000.00	(667.89)	(667.89)	8,667.89	(8.35)
100 4210 02 226 Community Service Program	1,000.00	0.00	0.00	1,000.00	0.00
100 4210 02 278 Special Response Team (SERT)	2,500.00	0.00	0.00	2,500.00	0.00
100 4210 02 305 Technical Support	20,500.00	543.77	543.77	19,956.23	2.65
100 4210 02 308 Training & Dues	24,000.00	2,912.00	2,912.00	21,088.00	12.13
100 4210 02 310 Uniforms	13,000.00	237.00	237.00	12,763.00	1.82
100 4210 02 317 Equipment Repairs	3,000.00	0.00	0.00	3,000.00	0.00
100 4210 02 318 New Equipment	8,000.00	642.99	642.99	7,357.01	8.04
100 4210 02 319 Gas & Oil	22,000.00	3,163.35	3,163.35	18,836.65	14.38
100 4210 02 376 Vehicle Maintenance	18,500.00	470.95	470.95	18,029.05	2.55
<b>Total PD Operations</b>	<b>120,500.00</b>	<b>7,302.17</b>	<b>7,302.17</b>	<b>113,197.83</b>	<b>6.06</b>
<b>PD Building</b>					
100 4210 03 314 Electricity	9,000.00	0.00	0.00	9,000.00	0.00
100 4210 03 315 Heating	5,200.00	0.00	0.00	5,200.00	0.00
100 4210 03 316 Telephone	7,500.00	101.93	101.93	7,398.07	1.36
100 4210 03 375 PD Building Maintenance	14,000.00	(399.75)	(399.75)	14,399.75	(2.86)
<b>Total PD Building</b>	<b>35,700.00</b>	<b>(297.82)</b>	<b>(297.82)</b>	<b>35,997.82</b>	<b>(0.83)</b>
<b>Total Police</b>	<b>1,388,051.00</b>	<b>92,118.25</b>	<b>92,118.25</b>	<b>1,295,932.75</b>	<b>6.64</b>
<b>FIRE DEPARTMENT</b>					
<b>FD Operations</b>					
100 4220 01 100 Fire Dept. Payroll	295,000.00	19,827.46	19,827.46	275,172.54	6.72
100 4220 01 130 FD Detail	5,000.00	150.00	150.00	4,850.00	3.00
100 4220 01 204 Dues	3,500.00	0.00	0.00	3,500.00	0.00
100 4220 01 222 Supplies	2,500.00	50.73	50.73	2,449.27	2.03
100 4220 01 228 EMS Supplies	15,000.00	0.00	0.00	15,000.00	0.00
100 4220 01 236 Fire Prevention	3,000.00	0.00	0.00	3,000.00	0.00
100 4220 01 243 Haz-Mat Start Team	3,800.00	0.00	0.00	3,800.00	0.00

## Town of Stratham For 1/31/2023

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	%
					Expended
100 4220 01 245 Insurance	1,232.00	0.00	0.00	1,232.00	0.00
100 4220 01 308 Training & Conferences	6,000.00	0.00	0.00	6,000.00	0.00
100 4220 01 310 Uniforms	3,000.00	110.00	110.00	2,890.00	3.67
100 4220 01 311 Gear	25,000.00	0.00	0.00	25,000.00	0.00
100 4220 01 316 Equipment Maintenance	34,000.00	0.00	0.00	34,000.00	0.00
100 4220 01 317 MV Maintenance	16,000.00	52.73	52.73	15,947.27	0.33
100 4220 01 318 New Equipment	30,000.00	0.00	0.00	30,000.00	0.00
100 4220 01 319 Gas & Oil	7,000.00	889.58	889.58	6,110.42	12.71
100 4220 01 323 Billing Expenses	13,000.00	0.00	0.00	13,000.00	0.00
<b>Total FD Operations</b>	<b>463,032.00</b>	<b>21,080.50</b>	<b>21,080.50</b>	<b>441,951.50</b>	<b>4.55</b>
<b>FD Building</b>					
100 4220 02 240 Landscape Maintenance	1,500.00	0.00	0.00	1,500.00	0.00
100 4220 02 246 Internet/IT Charges	7,000.00	997.31	997.31	6,002.69	14.25
100 4220 02 314 Electricity	20,000.00	0.00	0.00	20,000.00	0.00
100 4220 02 315 Heat	20,000.00	1,656.53	1,656.53	18,343.47	8.28
100 4220 02 316 Telephone	8,000.00	184.59	184.59	7,815.41	2.31
100 4220 02 375 Building Maintenance & Repairs	13,500.00	340.00	340.00	13,160.00	2.52
<b>Total FD Building</b>	<b>70,000.00</b>	<b>3,178.43</b>	<b>3,178.43</b>	<b>66,821.57</b>	<b>4.54</b>
<b>Total Fire Department</b>	<b>533,032.00</b>	<b>24,258.93</b>	<b>24,258.93</b>	<b>508,773.07</b>	<b>4.55</b>
<b>EMERGENCY MANAGEMENT</b>					
100 4290 01 227 Emergency Management Expenses	9,500.00	0.00	0.00	9,500.00	0.00
<b>Total Emergency Management</b>	<b>9,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,500.00</b>	<b>0.00</b>
<b>DISPATCH SERVICES</b>					
100 4299 01 316 Dispatch Phone Expense	1,000.00	0.00	0.00	1,000.00	0.00
<b>Total Public Safety</b>	<b>1,931,583.00</b>	<b>116,377.18</b>	<b>116,377.18</b>	<b>1,815,205.82</b>	<b>6.02</b>
<b>PUBLIC WORKS</b>					
<b>HIGHWAY</b>					
100 4312 01 140 Highway Payroll	279,845.00	16,853.17	16,853.17	262,991.83	6.02
100 4312 01 141 Highway Overtime	25,000.00	3,355.77	3,355.77	21,644.23	13.42
100 4312 01 142 Temporary Plow Drivers	10,000.00	1,000.09	1,000.09	8,999.91	10.00
100 4312 01 210 Hwy Vehicle Purchase	33,161.00	0.00	0.00	33,161.00	0.00
100 4312 01 211 Drainage	8,000.00	0.00	0.00	8,000.00	0.00
100 4312 01 222 Supplies	6,500.00	276.03	276.03	6,223.97	4.25
100 4312 01 224 Meals	1,500.00	0.00	0.00	1,500.00	0.00
100 4312 01 279 Substance Abuse Testing	1,800.00	0.00	0.00	1,800.00	0.00
100 4312 01 303 Rented Equipment	7,000.00	0.00	0.00	7,000.00	0.00
100 4312 01 306 Computer Software Maintenance	1,734.00	0.00	0.00	1,734.00	0.00
100 4312 01 308 Training	1,500.00	0.00	0.00	1,500.00	0.00
100 4312 01 310 Uniforms	6,000.00	100.00	100.00	5,900.00	1.67
100 4312 01 314 Electricity	8,750.00	0.00	0.00	8,750.00	0.00
100 4312 01 315 Heating	2,500.00	0.00	0.00	2,500.00	0.00
100 4312 01 316 Telephone	4,208.00	5.47	5.47	4,202.53	0.13
100 4312 01 317 Equipment Repairs & Maintenance	55,000.00	10,294.55	10,294.55	44,705.45	18.72
100 4312 01 318 New Equipment & Signs	9,400.00	158.12	158.12	9,241.88	1.68
100 4312 01 319 Gas & Oil	39,200.00	3,348.72	3,348.72	35,851.28	8.54
100 4312 01 320 Road Paint	10,080.00	0.00	0.00	10,080.00	0.00
100 4312 01 321 Salt	55,300.00	0.00	0.00	55,300.00	0.00
100 4312 01 322 Aggregate	8,500.00	0.00	0.00	8,500.00	0.00
100 4312 01 325 Paving & Road Reconstruction	150,000.00	0.00	0.00	150,000.00	0.00
100 4312 01 375 Building Maintenance	20,000.00	2,647.54	2,647.54	17,352.46	13.24
100 4312 01 401 Contracted Services	3,500.00	0.00	0.00	3,500.00	0.00
<b>Total Highway</b>	<b>748,478.00</b>	<b>38,039.46</b>	<b>38,039.46</b>	<b>710,438.54</b>	<b>5.08</b>
<b>STREET LIGHTING</b>					
100 4316 01 314 Street Lighting	10,750.00	0.00	0.00	10,750.00	0.00
<b>Total Public Works</b>	<b>759,228.00</b>	<b>38,039.46</b>	<b>38,039.46</b>	<b>721,188.54</b>	<b>5.01</b>
<b>SANITATION</b>					
<b>SOLID WASTE COLL. &amp; DISPOSAL</b>					
100 4323 01 142 Sanitation Payroll	45,623.00	2,551.67	2,551.67	43,071.33	5.59
100 4323 01 212 MSW/Recycling Coll. & Disposal	907,370.00	3,206.69	3,206.69	904,163.31	0.35

## Town of Stratham For 1/31/2023

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	% Expended
100 4323 01 242 Hazardous Waste Collection	5,277.00	0.00	0.00	5,277.00	0.00
100 4323 01 247 Landfill Closure Costs	12,000.00	0.00	0.00	12,000.00	0.00
100 4323 01 309 Transfer Station Expenses	95,081.00	0.00	0.00	95,081.00	0.00
100 4323 01 314 Electricity	810.00	0.00	0.00	810.00	0.00
100 4323 01 317 Materials & Supplies	6,144.00	0.00	0.00	6,144.00	0.00
<b>Total Solid Waste Coll. &amp; Disposal</b>	<b>1,072,305.00</b>	<b>5,758.36</b>	<b>5,758.36</b>	<b>1,066,546.64</b>	<b>0.54</b>
<b>PUBLIC WORKS (OTHER)</b>					
100 4339 01 327 Public Works Commission	1.00	0.00	0.00	1.00	0.00
<b>Total PW Other</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>
<b>HEALTH</b>					
<b>ANIMAL CONTROL</b>					
100 4414 01 244 Impoundment Fees/Supplies	600.00	0.00	0.00	600.00	0.00
<b>Total Animal Control</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>	<b>0.00</b>
<b>PEST CONTROL</b>					
100 4414 02 326 Pest Control Contracted Services	54,144.00	0.00	0.00	54,144.00	0.00
<b>PUBLIC SERVICE AGENCIES</b>					
100 4415 01 000 Annie's Angels	2,500.00	0.00	0.00	2,500.00	0.00
100 4415 01 001 American Red Cross	800.00	0.00	0.00	800.00	0.00
100 4415 01 351 Seacoast Mental Health Ctr.	3,500.00	0.00	0.00	3,500.00	0.00
100 4415 01 352 Waypoint	6,700.00	0.00	0.00	6,700.00	0.00
100 4415 01 353 Haven	4,250.00	0.00	0.00	4,250.00	0.00
100 4415 01 354 Big Brother & Big Sister	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 355 Community Action Prog.	4,500.00	0.00	0.00	4,500.00	0.00
100 4415 01 356 Retired & Senior Volunteer Prog	500.00	0.00	0.00	500.00	0.00
100 4415 01 359 AIDS Response of the Seacoast	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 360 Rockingham County Nutrition Program	4,000.00	0.00	0.00	4,000.00	0.00
100 4415 01 361 Seacoast Shipyard Assoc.	200.00	0.00	0.00	200.00	0.00
100 4415 01 362 Crossroads House	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 366 Child Advocacy Center	1,250.00	0.00	0.00	1,250.00	0.00
100 4415 01 368 Families First	2,500.00	0.00	0.00	2,500.00	0.00
100 4415 01 369 Womenade of Greater Squamscott	2,000.00	0.00	0.00	2,000.00	0.00
100 4415 01 370 Transportation Assistance for Seacoast Citizens	3,000.00	0.00	0.00	3,000.00	0.00
<b>Total Public Service Agencies</b>	<b>38,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38,700.00</b>	<b>0.00</b>
<b>WELFARE</b>					
<b>DIRECT ASSISTANCE</b>					
100 4445 01 314 Public Asst. Electricity	1,250.00	0.00	0.00	1,250.00	0.00
100 4445 01 340 Public Asst. Food	150.00	(15.59)	(15.59)	165.59	(10.39)
100 4445 01 341 Public Asst. Heat	1,500.00	0.00	0.00	1,500.00	0.00
100 4445 01 343 Public Asst. Medical-Pharmacy	100.00	0.00	0.00	100.00	0.00
100 4445 01 344 Public Asst. Rent-Mortgage	7,500.00	1,145.16	1,145.16	6,354.84	15.27
100 4445 01 345 Public Asst. Misc. Assistance	875.00	0.00	0.00	875.00	0.00
<b>Total Direct Assistance</b>	<b>11,375.00</b>	<b>1,129.57</b>	<b>1,129.57</b>	<b>10,245.43</b>	<b>9.93</b>
<b>CULTURE &amp; RECREATION</b>					
<b>PARKS</b>					
100 4520 01 144 PT Ranger Payroll	59,795.00	2,105.18	2,105.18	57,689.82	3.52
100 4520 01 201 Supplies	700.00	0.00	0.00	700.00	0.00
100 4520 01 240 Grounds Maintenance	47,000.00	184.00	184.00	46,816.00	0.39
100 4520 01 308 Training	350.00	0.00	0.00	350.00	0.00
100 4520 01 310 Uniforms	750.00	0.00	0.00	750.00	0.00
100 4520 01 314 Electricity	8,300.00	0.00	0.00	8,300.00	0.00
100 4520 01 317 Equipment Maintenance	4,800.00	0.00	0.00	4,800.00	0.00
100 4520 01 330 Park Maintenance Supplies	5,800.00	0.00	0.00	5,800.00	0.00
100 4520 01 376 Park Vehicle Maintenance	5,000.00	298.90	298.90	4,701.10	5.98
100 4520 01 377 All Other Park Building Maintenance	9,000.00	182.36	182.36	8,817.64	2.03
<b>Total Parks</b>	<b>141,495.00</b>	<b>2,770.44</b>	<b>2,770.44</b>	<b>138,724.56</b>	<b>1.96</b>
<b>RECREATION</b>					
100 4520 02 145 Recreation Payroll	140,595.00	10,798.88	10,798.88	129,796.12	7.68
100 4520 02 201 Office Expenses	1,200.00	0.00	0.00	1,200.00	0.00
100 4520 02 273 Seniors Programming	20,000.00	57.65	57.65	19,942.35	0.29
100 4520 02 316 Cellphone Reimbursement	1,302.00	0.00	0.00	1,302.00	0.00
100 4520 02 319 Gas-Mileage	650.00	81.22	81.22	568.78	12.50

**Town of Stratham**  
**For 1/31/2023**

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	%
					Expended
100 4520 02 324 Brochures/Newsletters	1,500.00	0.00	0.00	1,500.00	0.00
100 4520 02 328 Special Events	3,000.00	725.00	725.00	2,275.00	24.17
<b>Total Recreation</b>	<b>168,247.00</b>	<b>11,662.75</b>	<b>11,662.75</b>	<b>156,584.25</b>	<b>6.93</b>
<b>Total Parks &amp; Recreation</b>	<b>309,742.00</b>	<b>14,433.19</b>	<b>14,433.19</b>	<b>295,308.81</b>	<b>4.66</b>
<b>LIBRARY</b>					
100 4550 01 147 Library Payroll	450,442.00	30,930.28	30,930.28	419,511.72	6.87
100 4550 01 249 Non-salary expenses	110,400.00	0.00	0.00	110,400.00	0.00
<b>Total Library</b>	<b>560,842.00</b>	<b>30,930.28</b>	<b>30,930.28</b>	<b>529,911.72</b>	<b>5.51</b>
<b>PATRIOTIC PURPOSES</b>					
100 4583 01 238 Flags	500.00	0.00	0.00	500.00	0.00
100 4583 01 277 Patriotic Misc.	1,200.00	0.00	0.00	1,200.00	0.00
<b>Total Patriotic Purposes</b>	<b>1,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,700.00</b>	<b>0.00</b>
<b>CONSERVATION</b>					
100 4611 01 207 Conservation Commission	5,000.00	0.00	0.00	5,000.00	0.00
<b>HERITAGE COMMISSION</b>					
100 4619 01 215 Heritage Administrative Expenses	400.00	0.00	0.00	400.00	0.00
100 4619 01 302 Survey/Software-Heritage	5,000.00	0.00	0.00	5,000.00	0.00
100 4619 01 308 Training/Conferences	100.00	0.00	0.00	100.00	0.00
100 4619 01 313 Veterans/Engraving	200.00	0.00	0.00	200.00	0.00
<b>TOTAL EXPENSES</b>	<b>5,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,700.00</b>	<b>0.00</b>
<b>ECONOMIC DEV. COMM.</b>					
<b>TOWN CENTER REVITALIZATION</b>					
<b>ENERGY COMMISSION</b>					
100 4660 02 281 Energy Commission Expenses	1,200.00	0.00	0.00	1,200.00	0.00
<b>DEBT SERVICE</b>					
<b>PRINCIPLE - LONG TERM</b>					
100 4711 00 400 Debt Service Principal	570,000.00	370,000.00	370,000.00	200,000.00	64.91
<b>INTEREST - LONG TERM</b>					
100 4721 00 401 Debt Service Interest	97,325.00	58,413.75	58,413.75	38,911.25	60.02
<b>CAPITAL OUTLAY</b>					
<b>LAND</b>					
<b>MACH/EQUIP/VEHICLE CIP EXPENSES</b>					
100 4902 20 900 Town-wide Computer Replacement-prior	3,156.94	0.00	0.00	3,156.94	0.00
100 4902 20 901 Town-wide Computer Replacement-current	5,000.00	0.00	0.00	5,000.00	0.00
100 4902 21 900 Permitting software/digital storage-prior	10,000.00	0.00	0.00	10,000.00	0.00
100 4902 22 900 Town-wide Technology - prior	12,833.13	0.00	0.00	12,833.13	0.00
100 4902 22 901 Town-wide Technology - current	7,000.00	0.00	0.00	7,000.00	0.00
100 4902 23 900 Police Station Solar Array Buyout - prior	10,000.00	0.00	0.00	10,000.00	0.00
100 4902 23 901 Police Station Solar Array Buyout - current	5,000.00	0.00	0.00	5,000.00	0.00
100 4902 24 900 Traffic Control Program - prior	7,202.00	0.00	0.00	7,202.00	0.00
100 4902 24 901 Traffic Control Program - current	5,000.00	0.00	0.00	5,000.00	0.00
100 4902 25 900 MC Town vehicles - prior	15,000.00	0.00	0.00	15,000.00	0.00
100 4902 26 900 PD Cruiser Replacement - prior	7,460.49	0.00	0.00	7,460.49	0.00
100 4902 26 901 PD Cruiser Replacement - current	25,000.00	0.00	0.00	25,000.00	0.00
<b>TOTAL MACH/EQUIP/VEHICLE CIP EXPENSES</b>	<b>112,652.56</b>	<b>0.00</b>	<b>0.00</b>	<b>112,652.56</b>	<b>0.00</b>
<b>BUILDING CIP EXPENSES</b>					
100 4903 30 900 Library Interior Improvements-prior	13,166.00	0.00	0.00	13,166.00	0.00
100 4903 30 901 Library Interior Improvements-current	20,000.00	0.00	0.00	20,000.00	0.00
100 4903 31 901 Municipal Center Improvements-current	15,000.00	0.00	0.00	15,000.00	0.00
<b>TOTAL BUILDINGS</b>	<b>48,166.00</b>	<b>0.00</b>	<b>0.00</b>	<b>48,166.00</b>	<b>0.00</b>
<b>ALL OTHER/NON-BUILDING CIP EXPENSES</b>					
100 4909 40 900 Cemetery Improvements - prior	14,772.40	0.00	0.00	14,772.40	0.00
100 4909 50 900 Parks Facilities Improvements - prior	27,359.37	0.00	0.00	27,359.37	0.00
100 4909 50 901 Parks Facilities Improvements - current	17,000.00	0.00	0.00	17,000.00	0.00
100 4909 51 900 Parks Rds/Parking Lot Improvements - prior	16,000.00	0.00	0.00	16,000.00	0.00
100 4909 59 900 Parks-Open Space Connectivity Plan - prior	45,000.00	0.00	0.00	45,000.00	0.00

**Town of Stratham  
For 1/31/2023**

	Dept Budget 2023	MTD Actual	YTD Actual 2023	Balance	% Expended
100 4909 59 901 Parks-Open Space Connectivity Plan - current	5,000.00	0.00	0.00	5,000.00	0.00
100 4909 60 900 SHP Facilities & Fields Improvments - prior	62,572.45	0.00	0.00	62,572.45	0.00
100 4909 60 901 SHP Facilities & Fields Improvments - current	17,000.00	0.00	0.00	17,000.00	0.00
100 4909 61 900 SHP Roads/Parking Improvments - prior	28,000.00	0.00	0.00	28,000.00	0.00
100 4909 69 900 Added by import	25,000.00	0.00	0.00	25,000.00	0.00
100 4909 69 901 SHP Area Plan - current	25,000.00	0.00	0.00	25,000.00	0.00
100 4909 71 900 Town-wide Parking Lots Paving - prior	81,000.00	0.00	0.00	81,000.00	0.00
100 4909 72 901 Road Reconstruction Program - current	370,000.00	0.00	0.00	370,000.00	0.00
100 4909 74 900 Bike & Ped Transp Improvements- prior	10,000.00	0.00	0.00	10,000.00	0.00
100 4909 75 900 State Roadway/Intersection Proj Partic- prior	75,000.00	0.00	0.00	75,000.00	0.00
100 4909 81 900 Stormwater Planning - prior	28,000.00	0.00	0.00	28,000.00	0.00
100 4909 81 901 Stormwater Planning - current	8,000.00	0.00	0.00	8,000.00	0.00
100 4909 91 900 Revaluation Expenses - prior	60,206.83	0.00	0.00	60,206.83	0.00
100 4909 91 901 Revaluation Expenses - current	24,000.00	0.00	0.00	24,000.00	0.00
100 4909 92 900 PFAS Response & Remediation - prior	90,934.00	0.00	0.00	90,934.00	0.00
100 4909 92 901 PFAS Response & Remediation - current	105,000.00	0.00	0.00	105,000.00	0.00
100 4909 99 900 Master Plan Update - prior	20,000.00	0.00	0.00	20,000.00	0.00
100 4909 99 901 Master Plan Update - current	10,000.00	0.00	0.00	10,000.00	0.00
<b>TOTAL ALL OTHER/NON-BUILDING CIP EXPENSES</b>	<b>1,164,845.05</b>	<b>0.00</b>	<b>0.00</b>	<b>1,164,845.05</b>	<b>0.00</b>
<b>TOTAL CIP EXPENSES</b>	<b>1,325,663.61</b>	<b>0.00</b>	<b>0.00</b>	<b>1,325,663.61</b>	<b>0.00</b>
<b>TOTAL OPERATING BUDGET ONLY</b>	<b>8,211,188.00</b>	<b>955,465.11</b>	<b>955,465.11</b>	<b>7,255,722.89</b>	<b>11.64</b>
<b>OPERATING TRANSFERS OUT</b>					
<b>CAPITAL PROJECT FUND</b>					
<b>TRANSFERS TO CAPITAL RES. FUND</b>					
<b>PAYMENTS TO OTHER GOVERNMENTS</b>					
100 4933 11 686 CMS Assessments	0.00	996,813.00	996,813.00	(996,813.00)	0.00
100 4933 11 687 SMS Assessments	0.00	880,000.00	880,000.00	(880,000.00)	0.00
<b>TOTAL OTHER PAYMENTS</b>	<b>0.00</b>	<b>1,876,813.00</b>	<b>1,876,813.00</b>	<b>(1,876,813.00)</b>	<b>0.00</b>
<b>INSURANCE REIMBURSEMENTS</b>					
<b>TOTAL GRANTS &amp; INSURANCE</b>					
<b>GRAND TOTAL ALL EXPENSES</b>	<b>9,536,851.61</b>	<b>2,832,278.11</b>	<b>2,832,278.11</b>	<b>6,704,573.50</b>	<b>29.70</b>

**Revenue (w/property taxes)  
Town of Stratham  
For 1/31/2023**

Run: 2/17/2023 at 3:35 PM

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All -	FY2023 Budget	MTD	YTD FY2023 Actual	Balance	%
					Collected
<b>Revenues</b>					
100 3185 01 000 Yield Tax Revenue	500.00	0.00	0.00	500.00	0.00
100 3189 01 000 Railroad Tax	150.00	0.00	0.00	150.00	0.00
100 3190 25 000 2021 Property Tax Interest	30,000.00	3,644.13	3,644.13	26,355.87	12.15
100 3190 26 000 2020 Tax Redemption Interest	3,500.00	0.00	0.00	3,500.00	0.00
100 3210 01 000 UCC Filings & Certificates	2,500.00	0.00	0.00	2,500.00	0.00
100 3210 02 000 Cemetery Lot Excavation	750.00	0.00	0.00	750.00	0.00
100 3210 03 000 Municipal Agent Fees	30,000.00	2,484.00	2,484.00	27,516.00	8.28
100 3210 05 000 Titles	3,200.00	276.00	276.00	2,924.00	8.63
100 3210 06 000 Vital Records	2,000.00	238.00	238.00	1,762.00	11.90
100 3210 07 000 Filing Fees	50.00	0.00	0.00	50.00	0.00
100 3210 08 000 Boat Agent Fees	1,600.00	135.00	135.00	1,465.00	8.44
100 3210 09 000 Misc Town Clerk Fees	2.00	0.00	0.00	2.00	0.00
100 3210 10 000 TC Mailing Fees	2,750.00	444.00	444.00	2,306.00	16.15
100 3210 11 000 Cremation Lot Excavations	4,750.00	0.00	0.00	4,750.00	0.00
100 3210 12 000 Fish & Game Municipal Agent Fees	200.00	48.00	48.00	152.00	24.00
100 3220 01 000 Motor Vehicle Permit Fees	2,156,058.00	185,783.00	185,783.00	1,970,275.00	8.62
100 3220 02 000 Boat Fees - Town	6,200.00	666.59	666.59	5,533.41	10.75
100 3230 01 000 All Building Permits	150,000.00	3,472.90	3,472.90	146,527.10	2.32
100 3290 01 000 Dog Licenses	7,700.00	2,725.00	2,725.00	4,975.00	35.39
100 3290 02 000 Dog License Fines	650.00	110.00	110.00	540.00	16.92
100 3290 03 000 PD-Gun Permits	200.00	40.00	40.00	160.00	20.00
100 3290 04 000 Bad Check Fees	200.00	25.00	25.00	175.00	12.50
100 3350 01 000 Rooms & Meals	683,285.00	0.00	0.00	683,285.00	0.00
100 3353 01 000 Highway Block Grant	176,170.00	0.00	0.00	176,170.00	0.00
100 3359 02 000 OEM Drill Reimbursements	9,000.00	0.00	0.00	9,000.00	0.00
100 3359 09 000 Police Dept Grants Received	0.00	939.45	939.45	(939.45)	0.00
100 3401 01 000 PD-Parking Tickets	100.00	0.00	0.00	100.00	0.00
100 3401 02 000 PD-Alarms	300.00	0.00	0.00	300.00	0.00
100 3401 03 000 PD-Incident	500.00	15.00	15.00	485.00	3.00
100 3401 04 000 Planning Board	2,000.00	0.00	0.00	2,000.00	0.00
100 3401 05 000 Zoning Board Of Adjustment	350.00	0.00	0.00	350.00	0.00
100 3401 06 000 Scrap Metal Recycling	5,500.00	0.00	0.00	5,500.00	0.00
100 3401 07 000 Plan Review	50.00	0.00	0.00	50.00	0.00
100 3401 08 000 Fire Inspections	500.00	0.00	0.00	500.00	0.00
100 3401 09 000 PD - Witness Fees	25.00	0.00	0.00	25.00	0.00
100 3401 10 000 PD Court Fees	75.00	0.00	0.00	75.00	0.00
100 3401 13 000 Recreation Year-End Fees	1,000.00	0.00	0.00	1,000.00	0.00
100 3401 15 000 PD -Motor Vehicle Reports	2,750.00	105.00	105.00	2,645.00	3.82
100 3401 16 000 PD -Hawkers/Peddlers Lic.	150.00	0.00	0.00	150.00	0.00
100 3401 17 000 PD-School Resource Officer	71,385.00	0.00	0.00	71,385.00	0.00
100 3404 01 000 Transfer Station Permits	6,250.00	1,055.00	1,055.00	5,195.00	16.88
100 3404 02 000 Transfer Station Fees	58,500.00	2,770.00	2,770.00	55,730.00	4.74
100 3409 01 000 Franchise Cable Fee	171,500.00	0.00	0.00	171,500.00	0.00
100 3499 05 000 Primex/NHRS Insurance refund	0.00	1,889.63	1,889.63	(1,889.63)	0.00
100 3501 01 000 Sale of Recycling Bins	800.00	0.00	0.00	800.00	0.00
100 3501 03 000 Copies	2,000.00	0.00	0.00	2,000.00	0.00
100 3501 04 000 Sale of Cemetery Lots	500.00	0.00	0.00	500.00	0.00
100 3501 08 000 Sale of Cremation Lots	50.00	0.00	0.00	50.00	0.00
100 3502 02 000 Investment Interest	40,000.00	15,932.79	15,932.79	24,067.21	39.83
100 3503 01 000 Gifford House Rent	27,000.00	2,100.00	2,100.00	24,900.00	7.78
100 3503 02 000 Park Cottage Rent	11,400.00	950.00	950.00	10,450.00	8.33
100 3503 03 000 Municipal Center Rent	1,600.00	25.00	25.00	1,575.00	1.56
100 3503 04 000 Foss/28 Bunker Hill Property Rent	21,600.00	1,800.00	1,800.00	19,800.00	8.33
100 3509 01 000 Miscellaneous Revenue	2,000.00	46.63	46.63	1,953.37	2.33
100 3509 05 000 Fire Department Details	700.00	0.00	0.00	700.00	0.00
<b>Total Revenues</b>	<b>3,700,000.00</b>	<b>227,720.12</b>	<b>227,720.12</b>	<b>3,472,279.88</b>	<b>6.15</b>
<b>Total Revenues</b>	<b>3,700,000.00</b>	<b>227,720.12</b>	<b>227,720.12</b>	<b>3,472,279.88</b>	<b>6.15</b>



# TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue • Stratham, NH 03885

Voice (603) 772-7391 • Fax (603) 775-0517 • [www.strathamnh.gov](http://www.strathamnh.gov)

## COMMITTEE APPOINTMENT APPLICATION

- |   |  |
|---|--|
| <input type="checkbox"/> Heritage Commission                        | <input checked="" type="checkbox"/> Zoning Board of Adjustment |
| <input type="checkbox"/> Planning Board                             | <input type="checkbox"/> Public Works Commission               |
| <input type="checkbox"/> Conservation Commission                    | <input type="checkbox"/> Recreation Commission                 |
| <input type="checkbox"/> Stratham Fair Committee                    | <input type="checkbox"/> Energy Commission                     |
| <input type="checkbox"/> Exeter Squamscott River Advisory Committee | <input type="checkbox"/> Rockingham Planning Commission        |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee    | <input type="checkbox"/> Other _____                           |

Nicholas Garcia 603-479-0034

Applicant Name (print) Phone #

13 Pheasant Run Ln neg09005@gmail.com

Address Email

Registered Voter of Stratham?  YES  NO Number of Years as a Resident 3.5

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

I would like to increase my involvement in town matters, and gain any related experience from the zoning board for personal growth.

I feel the following experience and background qualifies me for this position:

As a property manager for condo associations, I am familiar with how these types of board meetings are conducted, and by nature have my thumb on the pulse of the community. In particular, I manage 3 properties in Stratham.

Signature of Applicant *Nicholas Garcia* Date 02/14/2023



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*Incorporated 1716*

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## COMMITTEE APPOINTMENT APPLICATION

- |   |   |
|---|---|
| <input type="checkbox"/> Heritage Commission                        | <input type="checkbox"/> Zoning Board of Adjustment     |
| <input type="checkbox"/> Planning Board                             | <input type="checkbox"/> Public Works Commission        |
| <input type="checkbox"/> Conservation Commission                    | <input type="checkbox"/> Recreation Commission          |
| <input type="checkbox"/> Stratham Fair Committee                    | <input type="checkbox"/> Energy Commission              |
| <input type="checkbox"/> Exeter Squamscott River Advisory Committee | <input type="checkbox"/> Rockingham Planning Commission |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee    | <input type="checkbox"/> Other _____                    |

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Applicant Name (print) \_\_\_\_\_ Phone # \_\_\_\_\_

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Address \_\_\_\_\_ Email \_\_\_\_\_

Registered Voter of Stratham?  YES  NO      Number of Years as a Resident \_\_\_\_\_

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

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I feel the following experience and background qualifies me for this position:

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Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

SELECT BOARD MEETING  
2/21/2023

Date: 2/21/2023  
To: Select Board  
David Moore, TA  
From: Christina Murdough, Assessor  
Re: Signatures required

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VETERANS' CREDIT

ALAN CHACE  
31 KIRRIEMUIR ROAD  
MAP 10 LOT 148 SUB 31

APPROVE 2023