

**MEMORANDUM**

TO: Michael Houghton, Select Board Chair  
Joseph Lovejoy, Select Board Vice-Chair  
Allison Knab, Select Board

FROM: David Moore, Town Administrator

DATE: March 12, 2021

RE: Select Board Agenda and Materials for the March 15, 2021 Regular Meeting

Please allow this memorandum to serve as a guide to the Select Board Meeting agenda for March 15, 2021.

**III. Consideration of Minutes**

Draft minutes from your meeting on March 1, 2021 have been submitted for your consideration.

**IV. Treasurer Report (first meeting of the month)**

**V. Department Reports & Presentations**

Public Works Director Nate Mears will give his department report. The next Departmental report on April 5th is scheduled to be Fire Chief Matt Larrabee and Code Enforcement/Building Inspector Shanti Wolph.

**VI. Correspondence**

None submitted for this meeting.

**VII. Public Comment**

**VIII. Public Hearings, Ordinances and/or Resolutions**

None for this meeting.

**IX. Discussion of Monthly Reports (second meeting of each month)**

**X. New Business and Action Items**

**A. Review Warrant and Town Meeting logistics**

Town Moderator Dave Emanuel will be in attendance to review Town Meeting logistics and the Warrant with the Select Board. I will transmit under separate cover an updated annotated agenda and slide presentation for Town Meeting for your use at the meeting.

**B. Report Back on Additional Carts Policy for Curbside Collection Program (to take place under departmental report).**

DPW Director Nate Mears will speak to his report back on this issue during the departmental report.

**C. Mosquito Control Contract for 2021**

A new scope of work and price proposal for the 2021 Mosquito Control program has been prepared following the Select Board's March 1<sup>st</sup> conversation with Public Works Director Nate Mears and representatives from Dragon Mosquito.

Director Mears is proposing a new scope of work, which includes total fixed costs (Larviciding, surveillance & Greenhead fly traps) of \$45,680. The proposed scope includes a separate cost for road-side spraying only on an as needed basis in response to surveillance findings. In addition, roadside spraying that does take place will be done utilizing MERUS 3.0 (adulticiding) by route. If conditions warrant we also have a cost for nuisance spraying in parks.

In summary, the total fixed cost of the contract is \$52,880 (without any additional spraying on an emergency basis). The current budgeted figure of \$67,680 allows us to meet emergency and nuisance spray needs as warranted.

I have included the revised scope of work (transmitted on March 8<sup>th</sup>) in your packet.

*A proposed motion might be to authorize the Town Administrator to enter into a contract with Dragon Mosquito for the 2021 Mosquito Control Program (2021 Town of Stratham Scope of Work transmitted March 8, 2021).*

**D. Appointment of SHP Trail Management Advisory Committee (See Boards & Commissions Appointments)**

See Boards and Commissions appointments. We have reached out to all applicants to let them know their status in terms of selection and the process for considering and appointing members.

**E. Heritage Commission – Contract Addendum**

At the March 10<sup>th</sup> meeting of the Heritage Commission, the Commission requested a contract amendment and contract value change that requires approval by the Board. I will report on the details at your meeting.

**F. 104 Portsmouth Ave. Performance Agreement & Reduction Request (NHSPCA)**

Please see the enclosed memo from Town Planner Mark Connors concerning the NHSPCA project at 104 Portsmouth Avenue.

**G. Update on COVID Policies and Park Reservations and Events**

In keeping with past direction from the Board, Parks & Recreation Director Seth Hickey has prepared three memorandums pertaining to reservations, special events and COVID guidelines. Please see enclosed.

**XI. Town Administrator Report**

I plan to present you with a number of updates on Town business. If you have any particular items of business you would like to make sure I am prepared to cover, please let me know. We will also need a non-public session for this meeting.

**XII. Informational Items**

- A. Source Water Protection Plan Flyer
- B. Service-connected Veterans Disability Tax Credits

**XIII. Reservations, Event Requests & Permits**

**XIV. Review of Recent or Upcoming Board & Commissions Agendas**

**XV. Boards and Commissions Nominations & Appointments**

- A. Appointments to Trail Management Advisory Committee
  - a. Scott Zeller, designated to serve as Chair by the Board- for consideration
  - b. Edie Barker - for consideration
  - c. Greg Blood - for consideration
  - d. Kevin O'Brien - for consideration
  - e. Patricia (Trish) Weideman - for consideration
  - f. Kate Dardinski - for consideration
  - g. Bill McCarthy - for consideration

- B. Alex Dardinski for consideration to PCAC as a regular member (term to coincide with charge expiration)
- C. Kyle Hollasch for consideration to PCAC as a regular member (term to coincide with charge expiration)
- D. Jeffrey Hyland for consideration to the Heritage Commission as a regular member to a three-year term beginning 2021.

**XV. Miscellaneous & Old Business**

- A. PFAS in Town Center
- B. Discussion of Parking Concern at Scamman Road (Trail Access)
- C. Open Items Tracking

**XVI. Adjournment**



# TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

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## SELECT BOARD AGENDA MARCH 15, 2021 7:00 P.M.

**Hutton Room, Stratham Municipal Center  
10 Bunker Hill Avenue- Stratham, NH 03885**

**This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center**

The public may access this meeting at the date and time above using this conference call information. Please dial the conference number **(877) 205 7349** and input **2254** when prompted for a user pin/code.

### **COVID Public Meeting Notice**

This meeting is scheduled to be held “in person” at the Stratham Municipal Center. In accordance with this notice, if the Chair makes a determination to hold this meeting remotely notice will be published by 3:30 p.m. on the day of the meeting.

Per NH RSA 91-A:2 III (b) the Chair has declared COVID-19 Outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor’s Executive Order 2020-04, Section 8, as extended by Executive Order 2020-20, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.

If at any time during the meeting you have difficulty hearing the proceedings, please e-mail [dmoore@strathamnh.gov](mailto:dmoore@strathamnh.gov).

To access materials related to this meeting, please see this link:  
<https://www.strathamnh.gov/select-board>

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes – March 1, 2021

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- IV. Treasurer Report (first meeting of the month)
- V. Department Reports & Presentations
  - A. Director of Public Works Nate Mears to present the Department of Public Works Report
- VI. Correspondence
- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions
- IX. Discussion of Monthly Reports – (second meeting of the Month)
- X. New Business and Action Items
  - A. Review Warrant and Town Meeting logistics
  - B. Report Back on Additional Carts Policy for Curbside Collection Program (to take place under departmental report).
  - C. Mosquito Control Contract for 2021
  - D. Appointment of SHP Trail Management Advisory Committee (See Boards & Commissions Appointments)
  - E. Heritage Commission – Contract Addendum
  - F. 104 Portsmouth Ave. Performance Agreement & Reduction Request (NHSPCA)
  - G. Update on COVID Policies and Park Reservations and Events
- XI. Town Administrator Report
- XII. Informational Items
  - A. Source Water Protection Plan Flyer
  - B. Service-connected Veterans Disability Tax Credits
- XIII. Reservations, Event Requests & Permits
  - A. Reservation fee waiver requests (various)
- XIV. Review of Recent or Upcoming Board & Commissions Agendas
- XV. Boards and Commissions Nominations & Appointments
  - A. Appointments to Trail Management Advisory Committee
    - a. Scott Zeller, designated to serve as Chair by the Board- for consideration
    - b. Edie Barker - for consideration
    - c. Greg Blood - for consideration



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- d. Kevin O'Brien - for consideration
  - e. Patricia (Trish) Weideman - for consideration
  - f. Kate Dardinski - for consideration
  - g. Bill McCarthy - for consideration
  - B. Alex Dardinski for consideration to an appointment to PCAC - for consideration (term to coincide with charge expiration)
  - C. Kyle Hollasch for consideration to an appointment to PCAC - for consideration (term to coincide with charge expiration)
  - D. Jeffrey Hyland for consideration to an appointment to Heritage Commission - for consideration
- XVI. Miscellaneous & Old Business
- A. PFAS in Town Center
  - B. Discussion of Parking Concern at Scamman Road (Trail Access)
  - C. Open Items Tracking
- XVII. Adjournment

## **MINUTES OF THE MARCH 1, 2021 SELECT BOARD MEETING**

**MEMBERS PARTICIPATING:** Board Members Chair Mike Houghton, Vice Chair Joe Lovejoy, Board Member Allison Knab along with Town Administrator David Moore and Library Director Lesley Kimball. Director of Public Works Nate Mears joined via conference call.

The Board Chair opened the meeting at 7:00 p.m.

Mr. Lovejoy motioned to adopt the February 22, 2021 minutes as presented. Ms. Knab seconded the motion. All voted in favor.

Mr. Houghton asked for any discussion on the Treasurer's Report. Hearing none, he moved to the Library Department report as presented by Library Director Lesley Kimball. Highlights from her report include opening up the library to appointments, then, later in the month, they will welcome a limited number of drop-ins. Library book pick up has been popular and may continue after the pandemic. As part of a reorganization, one of the library's full time positions will change from Children's Librarian to Technology and Education. This is in response to the community's needs and interests. This staff member has a background in this area and already possesses the skills needed for the position. The position will be designed for what the library needs, then an in-house interview will be conducted. Ms. Kimball has also updated the job description for Assistant Library Director. They discussed how the pandemic caused an increase in downloads of eBooks and wondered if the trend would continue after the pandemic. Ms. Kimball noted that past preferences have shown that many people still want physical books. There are more books available online than they can house in the library. However, eBooks are more costly.

Next, Mr. Houghton addressed Meet the Candidate Night. It will be held via Zoom. Ms. Kimball described the logistics. Some candidates will be participating remotely; some will be in person. After the candidates speak, the Warrant Articles will be addressed. The Select Board planned to be available in case people had questions.

Mr. Houghton then moved to Item X on the agenda – 2021 Mosquito Contract. Sarah MacGregor of Dragon Mosquito described the services they've provided in past years. Permit applications have been submitted to the State which will allow the town to start the program in April. Ms MacGregor explained that in the spring they treat the mosquito larvae in the water using BTI, a bacterium that's been used for 40 years and only targets black flies and midge larvae. It is harmless to other insects, birds, fish, etc. Once they hatch, adult mosquitoes are sent to the State to be tested for disease. Typically, roadside spraying then begins. People have an option to register as "No spray". If the Town is looking at ways to cut costs, roadside spraying would be the service to cut. Disease test results will drive the need for spraying. She continued to talk about the town's options, mosquitoes and the diseases they carry.

Ms. MacGregor talked about the use of Merus, an organic pesticide made from chrysanthemums. It is effective but also more costly. She answered questions from the Board about the effectiveness of roadside spraying. Backpack spraying is used in the park and is effective against

ticks. Merus can only be sprayed from a truck. They discussed the areas of Town that are usually treated. The Board thanked Ms. MacGregor. They also thanked Mr. Mears and his team for their work in the snowy month of February. Mr. Mears and the Board continued to discuss their options regarding the mosquito program. It was decided to keep the larvaeciding and tracking of mosquitoes carrying disease, but suspend roadside spraying unless an emergence of disease requires it. If spraying is needed, they would like to use the organic Merus spray. Mr. Mears will try to coordinate with surrounding towns to see if we can combine to get a better price on Merus. He will continue to discuss the contract with Ms. MacGregor at Dragon and report back to the Board.

Mr. Houghton moved the conversation to the new Automated Curbside Collection Program. Mr. Mears has been communicating with the public and responding to specific situations. Casella has done a great job too. Calls have slowed. The program is going as anticipated. In April, the Transfer Station will be open all 4 Saturdays and Thursday and will have the ability to accept solid waste. Most calls we've received are residents wanting a smaller bin; some want larger. We've been keeping track of that information. Mr. Mears said that a small percentage of the public has concerns but the majority support the program. He noted that because of the pandemic some household living situations have changed. He advocated establishing a price annually for leasing an additional cart to residents that request it. The number should support the cost of the added volume of trash. Currently, we will not be charging for disposal of excess trash because the dumpster at the Transfer Station is included in the Casella contract. The residents do ultimately pay for the total tonnage. There's a hauling charge for waste picked up curbside which would be included in the charge for an additional bin. Ms. Knab doesn't want to encourage extra trash disposal. They discussed residents that have property partially in Greenland and partially in Stratham and are partaking of our collection program. There is a need to come up with a policy to address this issue.

#### RESERVATIONS

Mr. Moore stated that the Boy Scouts are requesting to use Room A for their Pinewood Derby. He explained the Covid precautions that will be in place. Mr. Lovejoy motioned to approve the request provided the maximum attendance not exceed 25 people and to waive the fee. Ms. Knab seconded the motion. All voted in favor.

The Greenland Vets requested use of the 4-H Pavilion for their annual picnic September 11 and 12. Mr. Lovejoy motioned to approve the request provided they place a limitation on participants to whatever is in effect at the time. He also include the fee waiver in his motion. Ms. Knab seconded the motion. All voted in favor.

Mr. Moore noted there were Zoning Board of Adjustment reappointments to be made: Bruno Federico to be reappointed for a three year term beginning 2021, Richard Goulet to be reappointed to a three year term as an alternate beginning 2020, Drew Pierce reappointed to a three year term beginning 2020, Amber Dagata reappointed to a three year term beginning 2021. Mr. Lovejoy motioned to approve the appointments as read. Ms. Knab seconded the motion. All voted in favor.

Mr. Houghton addressed Town Meeting planning. Mr. Moore gave a status update. They discussed which Select Board member would read which articles at the meeting.

Mr. Houghton asked about the response to the Trail Management Committee. Mr. Moore responded that we have received approximately 20 applications. Parks & Recreation Director Seth Hickey is reviewing the applications and will bring his recommendations to the Board. They discussed members of other committees that had expressed interest.

At 8:53 pm Mr. Houghton motioned to go into a non-public session in accordance with RSA 91-A:3,II(a) to discuss a number of personnel issues. Mr. Lovejoy seconded the motion. All voted in favor.

At 9:50 p.m. Mr. Houghton motioned to come out of the non-public session and seal the minutes noting that failure to do so may render an action invalid. Ms. Knab seconded the motion. All voted in favor.

Mr. Moore made the Board aware of a Gravel Tax levy for Lindt, which the Board signed.

Mr. Moore noted that interim Assessor Chris Murdough recommended acceptance of four veteran's tax credits. He read the map and lot numbers. Mr. Lovejoy motioned to approve the veteran's tax credits as recommended. Ms. Knab seconded the motion. All voted in favor.

At 9:57 pm Mr. Houghton made a motion to adjourn. Mr. Lovejoy seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard  
Recording Secretary

**2021 TOWN MEETING  
EXETER HIGH SCHOOL  
MARCH 27, 2021**

**9:00 AM OPENING OF THE MEETING.**

I Moderator - Welcome and Pledge Allegiance to the Flag.

Introductions

Chair of the Select Board, Mike Houghton  
Vice Chair, Joe Lovejoy  
Allison Knab  
Town Administrator David Moore

Recognition by Moderator of Deputy and Assistant Moderators for the Meeting

II Moderator - Moment of silence in respect for all those serving the United States of America in the Armed Forces and all of those whose lives have been impacted or lost by as a result of the pandemic.

III Reading of 2020 Town Report Dedication to the "First Responders, essential workers, town employees" (page 3 in Town Report). \_\_\_\_\_ to read.

"In Memoriam" Sections \_\_\_\_\_ to read.

IV Reading of the results of Tuesday's (3/9/21) Election.  
(Articles 1 - 7)

~~V Announcement of any recounts pending.~~

VI Remaining Articles (8-15) on the Warrant: (starting on page 42 in the Town Report)

**Moderator states his rules of procedure.**

**ARTICLE 8: 2021 Operating Budget**

To see if the Town will vote to raise and appropriate the sum of Seven million eight hundred forty four thousand three hundred and twenty-five dollars (\$7,844,325) to defray general town charges for the ensuing year. This article does not include appropriations contained in special or individual articles addressed separately.

***The Select Board recommends this Article by unanimous vote.***

Houghton MOVES TO ACCEPT THE ARTICLE AS READ.  
Lovejoy WILL SECOND.  
Houghton WILL SPEAK to the motion.

Motion Passes

Motion Fails

**ARTICLE 9: Capital Improvements Program**

To see if the Town will vote to raise and appropriate the sum of Four hundred ninety-nine thousand dollars (\$499,000) to implement the Capital Improvements Program for 2021 as presented in the Town Report and recommended by the Planning Board. This is a special warrant article which will be non-lapsing until the specific items are completed or obtained but shall in no case be later than five (5) years from this appropriation per NH RSA 32:7 (VI).

***The Select Board recommends this Article by unanimous vote.***

Knab MOVES TO ACCEPT THE ARTICLE AS READ.  
Lovejoy WILL SECOND.  
Knab WILL SPEAK to the motion (pages \_\_ & \_\_ of Town Report).

Motion Passes

Motion Fails

**ARTICLE 10: Appropriate Funds to Several Capital Reserve Funds**

To see if the Town will vote to raise and appropriate the sum of Four hundred thousand dollars and (\$400,000) to be added to the following capital reserve funds previously established with One hundred fifty thousand dollars (\$150,000) to come from the unassigned fund balance and Two hundred fifty thousand dollars (\$250,000) to be raised through general taxation.

Fire Department Capital Reserve Fund	\$110,000
Radio Communications Capital Reserve Fund	\$15,000
Historic Preservation Capital Reserve Fund	\$50,000
Highway Vehicle/Equipment Capital Reserve Fund	\$125,000
Town Buildings and Grounds Maintenance Trust	<u>\$100,000</u>
Total	\$400,000

***The Select Board recommends this Article by unanimous vote.***

Knab MOVES TO ACCEPT THE ARTICLE AS READ.  
Lovejoy WILL SECOND.  
Knab WILL SPEAK to the motion

Motion Passes

Motion Fails

**ARTICLE 11: Appropriate Funds for an Additional Police Officer**

To see if the Town will vote to raise and appropriate the sum of Forty-four thousand seven hundred ninety-five dollars (\$44,795) for the purpose of hiring an additional full-time police officer for the Town of Stratham. Said sum includes pay and benefits for six (6) months of 2021 (the 12-month total annualized cost is \$89,590). If approved, the amount raised will be incorporated into the police department pay and personnel administration budgets for accounting purposes.

***The Select Board recommends this Article by unanimous vote.***

Houghton MOVES TO ACCEPT THE ARTICLE AS READ.  
Knab WILL SECOND.  
Houghton WILL SPEAK to the motion AND Introduce Chief King (permission).

Motion Passes Motion

Fails

**ARTICLE 12: Appropriation for the Accrued Benefits Liability Expendable Trust**

To see if the Town shall vote to appropriate Fifteen thousand dollars (\$15,000) to be deposited into the Accrued Benefits Liability Expendable Trust.

***The Select Board recommends this Article by unanimous vote.***

Knab **MOVES TO ACCEPT THE ARTICLE AS READ.**

Lovejoy **WILL SECOND.**

Knab **WILL SPEAK to the motion.**

Motion Passes Motion

Fails

**ARTICLE 13: Raise and Appropriate from the EMS Special Revenue Fund**

To see if the Town will vote to raise and appropriate the sum of Twenty thousand dollars (\$20,000) for the following purposes:

2021 EMS/EMT/First Responder Training	\$10,000
2021 ALS Services Contract	\$10,000

and to further authorize the withdrawal of Twenty thousand dollars (\$20,000) from the Stratham Fire Department EMS Special Revenue Fund created for these purposes during the March 17, 2000 Annual Town Meeting and as amended during the March 11, 2005 Town Meeting. No additional funds from general taxation are to be used.

***The Select Board recommends this Article by unanimous vote***

Lovejoy **MOVES TO ACCEPT THE ARTICLE AS READ.**  
Houghton **WILL SECOND.**  
Lovejoy **WILL SPEAK to the motion.**

Motion Passes

Motion Fails

**ARTICLE 14: Raise and Appropriate from the EMS Special Revenue Fund: Equip.**

To see if the Town will vote to raise and appropriate the sum of One hundred twelve thousand five-hundred dollars (\$112,500) for the following purposes:

Thermal Imaging Cameras	\$12,500
2021 Radio Replacements	\$100,000

and to further authorize the withdrawal of One hundred twelve thousand five-hundred dollars (\$112,500) from the Stratham Fire Department EMS Special Revenue Fund created for these purposes during the March 17, 2000 Annual Town Meeting and as amended during the March 11, 2005 Town Meeting. No additional funds from general taxation are to be used.

***The Select Board recommends this Article by unanimous vote.***

Lovejoy **MOVES TO ACCEPT THE ARTICLE AS READ.**  
Houghton **WILL SECOND.**  
Lovejoy **WILL SPEAK to the motion.**

Motion Passes Motion

Fails

**ARTICLE 15: Lapse of Automated Curbside Collection Funding**

To see if the Town shall vote to lapse the 2019 appropriation of \$365,000 (Warrant Article #14) intended to fund a transition to a curbside collection program. Lapsed funds become part of the Town’s unassigned fund balance.

***The Select Board recommends this Article by unanimous vote.***

Houghton            **MOVES TO ACCEPT THE ARTICLE AS READ.**  
Knab                **WILL SECOND.**  
Houghton         **WILL SPEAK to the motion.**

Motion Passes    Motion

Fails

**ARTICLE 16 – OTHER BUSINESS**

To transact any other business that may legally come before this meeting.

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• **MIKE HOUGHTON**, as Chair, to:

- Thank all members of Boards/Commissions/ Committees for their contributions throughout the year. (name whatever/whoever volunteers/comm/boards you would like).
- Remind attendees about the Select Board Newsletter that is distributed twice a month via e-mail to subscribers. We would love to add you to the list. Please visit the Town’s website or reach out to a Town staff member or one of us to be added.
- Announce anyone interested in serving on any Board/Commission/ Committee monitor the newsletter.

- Announce that any newly elected town officers are to come forward after the meeting to be sworn in.
- MODERATOR: to entertain a motion to adjourn with the provision everyone please pickup their chair, fold it, and place it on the chair racks and to drive safely home. Thank you.

DRAFT



**TOWN OF STRATHAM**  
Incorporated 1716  
10 Bunker Hill Avenue · Stratham, NH 03885  
Town Clerk/Tax Collector 603-772-4741  
Select Board's Office/Administration/Assessing 603-772-7391  
Code Enforcement/Building Inspections/Planning 603-772-7391  
Public Works Department 603-772-5550  
Fax (All Offices) 603-775-0517

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TO: Mike Houghton, Select Board Chair  
Joseph Lovejoy, Select Board Vice Chair  
Allison Knab, Select Board Member

CC: David Moore, Town Administrator  
Karen Richard, Executive Assistant

FROM: Nate Mears; Director of Public Works Department

MEMO: Public Works Monthly Report

DATE: March 10, 2021

Dear Select Board,

The following is an update of our Public Works Departments progress and working agenda.

MOSQUITO CONTROL

We are happy to announce that beginning in 2021 Stratham will transition away from our past approach to road spraying (adulticiding of nuisance mosquitos). Moving forward Stratham will no longer perform routine road spraying. Instead we will use the data collected from field technicians and analysis from the State's laboratory testing to determine if and when road spraying is necessary based on any local health concerns. If and when road spraying does occur MERUS 3.0 an approved organic will be the only product applied, also the public no spray listing will continue to be abided.

Stratham's new Mosquito Control Program is as follows:

*Routine Services*

- Larviciding using *Bacillus thuringiensis israelensis* (BTI)
- Surveillance & laboratory testing
- Greenhead Fly Traps deployed and maintained

*Emergency Services*

- Cooperative Middle School
- Stratham Memorial School
- Stevens Park
- Stratham Hill Park
- Road Spraying with MERUS 3.0

This change in programming should equate to a cost savings of roughly \$14,000 depending on annual mosquito activity. Attached is a revised proposal from Dragon Mosquito.

CEMETERIES

We are nearing our spring clean-ups and will enter into a turf treatment once again with TruGreen as directed by Trustees of the Cemetery.

## SOLID WASTE

It is our pleasure to report that the transition to automated curbside collection services has been accomplished. A handful of residents have contacted the Town seeking a solution to volumes of waste refuse in exceedance of the 95 gallon cart capacity. After careful analysis we have determined that the specific scenarios may warrant an additional cart, this cart will be offered to specific residents for an additional surcharge of four hundred and eighty dollars payable to the Town of Stratham annually. In keeping with our communities goals of reducing waste each scenario will be carefully vetted and additional carts will only be provided if residents are taking care to recycle and not simply discard all waste to be landfilled.

Additionally Stratham has historically provided curbside collections to four residences with Stratham frontage but homes completely on Town of Greenland soil. In order to transition smoothly to automation we did provide these 4 Greenland properties with sets of new Casella carts in January. Moving forward these Greenland properties will be notified that Stratham is not permitted to receive waste generated outside of our Town and that past services will be severed. These four Greenland properties will be advised to contract commercial curbside services or be assessed the four hundred and eighty dollar surcharge for the remainder of 2021.

## HIGHWAY

We have communicated with Bell & Flynn Paving Company laying out our 2021 paving program and are poised to reconstruct Bartlett Avenue, overlay with asphalt the Crestview Terrace neighborhood streets, line in place deteriorated culverts and overlay the segment of Union Road from Winnicutt Road to High Street.

DPW will be making repairs to none operational dry hydrants at Mill Pond and Town wide.

Once winter maintenance is behind us Truck 103, our International Terra-star dump truck will be stripped of its deteriorated steel dump body, its chassis will be scaled of corrosion, repaired and undercoated. The dump body will be structurally repaired by a certified welder and repainted. Its rear leaf springs failed from corrosion and have recently been replaced.

Truck 102, our Ford 350 pick-up truck will be replaced by a 2021 Chevrolet Silverado 2500HD regular cab long bed pick-up truck equivalent in purpose to the Ford but a ¾ ton verse 1 ton and gas verse diesel equaling a more economical vehicle that still offers necessary towing capacity and is rugged enough to plow lots and roadways if a primary truck breaks down. Our existing eight foot plow that was procured for the Ford will be kept and hung on the new Chevrolet, this is a \$6,000 savings.

## PARKS

- *Stratham Hill Park*

Water system repairs & upgrades scheduled for this spring, replacement of two broken yard hydrants, installation of a pipe sleeve beneath park road in vicinity of Ranger rental house & new valve cluster that will allow the entire park to be fed from both wells simultaneously for increased gallons per minute and this will also enable flushing of the primary well without interrupting the flow of water to the Ranger rental house.

Also at SHP we are looking at reconfiguring the existing parking configuration in the main lot so that traffic flow is in and out of the center parking spots is more easily achieved. The hope is to restripe rather than remove the existing trees and green space to gain greater egress.

- *Stevens Park*

The planting island that exist at the lot entry will be reclaimed as a vibrant planting and a commemorative “Stevens Park” sign will be installed within the landscape.

- *Smyk Park*

In similar fashion to Stevens Park and commemorative “Smyk Park” will be installed at the Smyk Park Property. The failing stone wall will be repaired. Recreation and DPW Departments continue to investigate park uses.

## FACILITIES

Further investigation and planning into the replacement of the roof membrane covering the Municipal Center.

# DRAGON MOSQUITO CONTROL, Inc.

P.O. Box 46, Stratham, NH 03885

[www.DragonMosquito.com](http://www.DragonMosquito.com)

603.734.4144

## TOWN OF STRATHAM

2021

**Special Permit Application:** no charge

Special Permits must be secured annually and have a December 31<sup>st</sup> expiration date. The original signed application and four copies are submitted to the Division of Pesticide Control where it is reviewed by the [Dept of Agriculture, Dept of Environmental Services, DNCR, Fish & Game, State Entomologist, Division of Public Health and the Division of Pesticide Control](#). Once the permit application is approved, a conditional Special Permit will be issued by the Division of Pesticide Control. Final approval is given when all conditions have been met. Chief among the conditions is the State required [public notice and certified mail for beekeepers](#). The Special Permit application is submitted in January or early February so it may be approved and issued in March in time for the start of the mosquito season.

**Arbovirus Surveillance:** \$5,000

Adult mosquito surveillance is an early detection system for diseases such as Eastern Equine Encephalitis (EEE) and West Nile Virus (WNV). Surveillance involves trapping adult mosquitoes. [Traps are set each week in four fixed locations](#) from mid-June to mid-October. Light traps are baited with dry ice to attract a variety of adult mosquitoes. Trap catches are collected weekly; specimens are frozen, identified to species and sent to the State lab in Concord where they are [tested for WNV and EEE](#). This information allows us to [assess the risk of disease in an area](#) and species abundance throughout the mosquito season.

**Larviciding:** \$39,000

Larviciding is a major focus for an effective control program. The larvicide program includes a larval survey, GIS mapping of mosquito habitats, treatment of larval habitats, and insecticide used. Work begins early in April in freshwater swamps and salt marshes and ends in October. Cedar swamps, red maple swamps, salt marshes, catch basins, shallow ponds, woodland pools, ditches and other larval habitats are treated as needed. Dragon has relied on a [Bacillus bacterium known as Bti](#) for decades to control mosquito larvae. [Six to eight salt marsh larvicide treatments are needed](#) during the season depending on the tides and rainfall. Natular, an organic larvicide, was used to control disease carrying mosquito species found in catch basins in 2020.

**Road Spraying:** \$1200 per spray route, \$3,600 for town-wide spraying

Road spraying, the control of adult mosquitoes along roadways at night, is a supplement to the larvicide program and used as a last line of defense. Merus would be dispersed from a truck mounted sprayer along roadways at dusk. [Merus 3.0 is Organic Materials Review Institute \(OMRI\) listed and meets National Organic Program \(NOP\) standards for adult mosquito control in and around organic gardens, farms and crops. It meets the needs for sustainably-driven communities and mosquito abatement districts with organically-grown agriculture. Active ingredient is 5% natural pyrethrins, a botanical insecticide. Pyrethrins break down quickly in the environment and are non-persistent. Pyrethrins do not bio-accumulate. Road spraying would be reserved for use during a public health threat. The Town is broken down into 3 spray routes. This price includes insecticide.](#)

**Emergency Spraying:** \$1,800 one spray treatment at five sites

Emergency spraying is used to [reduce the threat of disease](#). Suggested sites include the schools, Stratham Hill Park, Stevens Park and Smyk Park. This type of treatment is done using Merus from a truck mounted sprayer and/or backpack sprayers dispersing a pyrethroid. Sites may be treated as needed based upon light trap data, disease activity in the area. [Two spray treatments](#) should control adult mosquitoes and ticks through the arboviral disease season. [The Town will be charged only when spraying is needed.](#)

**Greenhead Fly Traps:** \$1,680 build 12 new traps, repair old traps

Currently, there are 74 greenhead fly traps. A number of traps will require repairs before the 2021 season. This budget item will fund the [repair of existing traps](#) and the [construction of 12 new traps](#) bringing the total number of traps to 86 as well as setting traps on the salt marshes in June and retrieving those traps in August or September. Each year we lose traps to old age or storm destruction. The current design of the greenhead trap should last 6-8 years depending on exposure to storms and high winds.

**COST OF SERVICES** for the Town of Stratham:

<b>Larviciding</b>	<b>\$39,000</b>	April into October
<b>Surveillance</b>	<b>5,000</b>	4 traps/week for disease testing
<b>Greenhead Fly Traps</b>	<b>1,680</b>	build 12 new traps, fix old traps
<b>TOTAL FIXED COSTS</b>	<b>\$ 45,680</b>	
<b>Adulticiding</b>	<b>1,200</b>	per route; 3 routes in Stratham (\$3,600)
<b>Emergency Spraying</b>	<b>1,800</b>	spray 5 sites as needed



## TOWN OF STRATHAM

*Incorporated 1716*

10 Bunker Hill Avenue · Stratham, NH 03885

Town Clerk/Tax Collector 603-772-4741

Select Board / Administration/Assessing 603-772-7391

Code Enforcement/Building Inspections/Planning 603-772-7391

Fax (All Offices) 603-775-0517

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**TO:** Members of the Select Board  
David Moore, Town Administrator

**FROM:** Mark Connors, AICP, Town Planner

**DATE:** March 11, 2021

**RE:** **NHSPCA Performance and Escrow Agreement Acceptance and Escrow Reduction Request**

---

The Town is holding a performance guarantee in the amount of \$357,460.00 related to improvements currently underway at the NHSPCA facilities at 104 Portsmouth Avenue. This figure guarantees that stormwater facilities, loaming and seeding, and turfs and grasses are installed according to the approved site plan, signed by the Planning Board on April 20, 2020. Performance guarantees are typically held in the form of a bond, however in this case the applicant provided the full amount in the form of a check to the Town. NHSPCA signed a Performance and Escrow Agreement in August 2020 and the Town deposited the funds into an escrow account at that time. The Performance and Escrow Agreement was included in the Select Board's August 17, 2020 meeting packet with a recommendation from the previous Town Planner to accept and sign the agreement. However, the Board had a lengthy meeting agenda that evening and it appears that this item was simply overlooked. As a housekeeping measure, staff would recommend that the Board accept and sign the Performance Agreement with NHSPCA.

At this time, NHSPCA is requesting a reduction in the escrow amount that the Town is currently holding. The applicant has submitted an as-built plan indicating that the stormwater facilities have been installed per plan as well as photos of the completed facilities (see attached documentation). Additionally, Town Staff inspected the site and facilities on March 10, 2021.

At this time, Town Staff is comfortable releasing 80 percent of the amount currently being held for the stormwater facilities. The Town would continue to hold 100 percent of the costs for loaming and seeding, turfs and grasses and 20 percent of the amount for the stormwater facilities. This would result in a total of \$265,148 being returned to the applicant, while \$92,312 would continue to be held by the Town (see table on the following page). The property remains an active construction site, and it would not be unusual for the stormwater facilities to require some alteration or repair based on performance and due to the time of year, it is not yet possible to assess the effectiveness of loaming and seeding and planting measures. The applicant's engineer agreed this is a reasonable reduction at this point in the construction phase (see letter from Brad Jones of Jones & Beach Engineers, Inc.). The Town Code Enforcement Officer and Public Works Director also takes no objection to the reduction request. The account has accumulated a nominal amount of interest which will be returned to the applicant in full after the project is completed.

	Amount currently being held	Share to be released	Amount to be released	Amount Town will hold
Planting Preparation (loam)	\$15,000	0%	\$0	\$15,000
Turf/Grasses	\$11,025	0%	\$0	\$11,025
Stormwater Conveyance	\$223,585	80%	\$178,868	\$47,717
Stormwater Management	\$107,850	80%	\$86,280	\$21,570
		<b>TOTAL</b>	<b>\$265,148</b>	<b>\$92,312</b>

CC: Shanti Wolph, CEO/Building Inspector  
 Nate Mears, Public Works Director



# TOWN OF STRATHAM

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Code Enforcement/Building Inspections/Planning 603-772-7391

Fax (All Offices) 603-775-0517

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August 17, 2020

TO: Select Board  
David Moore, Town Administrator

FROM: Tavis Austin, AICP, Town Planner

RE: Performance Bond and Easement Acceptance for NHSPCA (104 Portsmouth Ave)

Select Board,

This memo is to request the Board's acceptance of a Performance Agreement and related surety for work proposed at NHSPCA (104 Portsmouth Ave.) as approved by the Planning Board April 22, 2020. (*Hardcopy in signature folder*)

Included herewith is a copy of the Performance Agreement and construction pricing which in combination satisfy the requirements of the regulations in accordance with the Planning Board action.

Staff recommends a motion to accept and execute the submitted Performance Agreement for \$357,460.00 for work at NHSPCA with the understanding that no building permits will be issued prior to submission of the anticipated cash surety and related completion of this instrument per regulation.

Please let me know if you have any questions.

Thank you.



Ed Rimm  
North Branch Construction  
70 Old Turnpike Road  
Concord, NH 03301

RE: Surety Construction Costs

Ed,

As per your request, here is the construction cost breakdown as requested by the Surety;

<b>32 00 00</b>		<b>EXTERIOR IMPROVEMENTS</b>	
32 91 00		Planting Preparation (loam)	15,000.00
32 92 00		Turf/Grasses	11,025.00
<b>33 00 00</b>		<b>UTILITIES</b>	
33 42 00		Stormwater Conveyance	223,585.00
33 46 00		Stormwater Mgmnt (rain gardens)	107,850.00
			<u>357,460.00</u>

Please advise if you need anything else.

Regards,

Deke Mackintosh/PM



## TOWN OF STRATHAM

*Incorporated 1716*

10 Bunker Hill Avenue · Stratham, NH 03885

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Selectmen's Office/Administration/Assessing 603-772-7391

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### Planning Board NOTICE OF DECISION

**Petition of:** SPCA, 104 Portsmouth Avenue, Stratham, NH 03885

**Project Name:** **Site Plan Permit.** *NHSPCA "Site Plan" Expansion* to include building additions, a horse rehabilitation arena, dog play areas, with new access drives and parking located at 104 Portsmouth Avenue, Stratham, NH 03885, Map 13 Lots 83, 84 & 85 submitted by Jonathan Ring, Jones & Beach Engineers, Inc., P.O. Box 219, Stratham, NH 03885.

**Premises Affected:** 104 Portsmouth Avenue, Stratham, NH 03885, Map 13 Lots 83, 84 & 85

**So as to permit:** *NHSPCA Expansion* to include building additions, a horse rehabilitation arena, dog play areas, with new access drives and parking located at 104 Portsmouth Avenue, Stratham, NH 03885, Map 13 Lots 83, 84 & 85.

The Stratham Planning Board, at its meeting of April 22, 2020 and after a public hearing, completed its consideration of the application for the Site Plan Review Permit application for *NHSPCA Expansion* to include building additions, a horse rehabilitation arena, dog play areas, with new access drives and parking located at 104 Portsmouth Avenue, Stratham, NH 03885, Map 13 Lots 83, 84 & 85.

The Board based its decision on plans, supporting oral and written information, and records provided by the Applicant, professional staff, consultants for both the Applicant and the Board, and abutters, as reflected in the minutes on file at the Stratham Town Municipal Center. This information shall be incorporated into the decision by reference.

As a result of such consideration, at its meeting of April 22, 2020, the Planning Board found that the application for amendment was complete and in Substantial Compliance with the Stratham Zoning Ordinance and Site Plan Review Regulations. The Planning Board voted unanimously in favor to approve the Site Plan Review based on the information and stated conditions attached and incorporated hereto.

On April 22, 2020, David Canada made a motion to approve the site plan applications for the NHSPCA, 104 Portsmouth Avenue, Map 13 Lots 83, 84 & 85 as received and reviewed by the Planning Board April 22, 2020. The motion was seconded by Michael Houghton. The final vote was unanimous via roll call vote. The project lies in the Professional Residential Zone and is located on real property shown on the Stratham Assessors Map 13 Lots 83, 84 & 85 with frontage on Portsmouth Avenue.

During the review process, the Applicant and its professional consultants submitted various revisions to the plans along with various supplemental memoranda and correspondence in response to requests by the Planning Board and the Planning Department that reviewed the project. All of these plans, reports and correspondence, and meeting minutes are contained in the Planning Department's files and are hereby incorporated by reference into the public record for this public hearing.

Conditions Precedent:

1. The applicant shall complete and address those comments presented in the Horsley Witten Group (HWG) review of this submission,
2. The applicant shall coordinate with the Town Assessor to confirm any changes related to tax map and lot numbers, or addresses related to the project.
3. The applicant shall coordinate with the abutter, Fred Emanuel, to address the matter of the access easement as denoted on the Plan as submitted (Verra Survey and Quit Claim Deed). Every effort should be made to record these agreement contemporaneously with the Mylar.
4. A note shall be added to the plan stating that the project will proceed in strict accordance with the Town of Stratham Site Plan Review Regulations unless so modified by Planning Board action April 22, 2020.
5. Applicant to add note to plan stipulating all exterior lighting to be dark sky friendly to further Site Plan Review Regulations.
6. Applicant shall add note to the plan indicating fire gate to satisfaction of Fire Chief.

Conditions Subsequent:

1. The applicant shall comply with all federal and state permits as applicable.
2. The Site Review Agreement and related Financial Guaranty, in accordance with Section VII of the Site Plan Regulations, shall be based upon the cost of the stormwater infrastructure elements, parking areas, and site access elements of the approved Site Plan
3. Add note to C-3 for base bottom stone protection with Engineer witnessing at BMP installations.



Planning Board Chair

04/24/2020

Date



**TOWN OF STRATHAM  
PERFORMANCE AND ESCROW AGREEMENT**

**THIS AGREEMENT** entered into by and between Syvinski Excavation / NH SPCA  
(Company/Individual Name)  
of 104 Portsmouth Avenue  
(Place of Business) hereinafter referred to as the **“Contractor”**

and the Town of Stratham in the County of Rockingham and the State of New Hampshire, hereinafter referred to as the **“Town.”**

**WHEREAS**, the Contractor is obligated to complete various infrastructure improvements and perform other work to be done and performed in accordance with the subdivision/site plans, road profile plans, and specifications related to a certain final approved subdivision/site plan entitled “SITE PLAN, STRATHAM NH SPCA” seventeen (17) plan sheets

“SITE PLAN, STRATHAM NH SPCA” seventeen (17) plan sheets

(Description of Approved Plan)

as approved by the Planning Board of the Town of Stratham on April 22, 2020  
(Date of Approval)  
and on file with the Town and/or recorded at the Rockingham County Registry of Deeds as Plan Number D-42271, and;  
(Registry Recording Number)

**WHEREAS**, the Contractor desires to provide the Town security in the form of an Escrow Account to ensure the completion of any and all infrastructure improvements in connection with stormwater infrastructure, planting, turf, grasses

stormwater infrastructure, planting, turf, grasses

(Description of Improvements Being Bonded)

that remain undone, incomplete, unfinished, or in need of restoration, all pursuant to the previously cited Planning Board approval and in accordance with the Subdivision and/or Site Plan Review Regulations of the Town of Stratham presently in effect, as those plans and specifications may be adjusted or amended by the reasonable judgement or decision of the Town’s construction inspector, all hereafter referred to as **“Improvements”**, and;

**WHEREAS**, the Contractor agrees, inter alia, to perform the obligations and conditions as set forth herein on or before November 30, 2021, and further agrees to indemnity, save,  
(Date of Completion)

and hold harmless the Town against any damages and equitable claims caused by the Contractor's failure to perform under this Agreement, and;

**WHEREAS**, the Town and the Contractor have agreed to an Escrow Account for the sole benefit of the Town in the event the Contractor, for any reason, fails to fully perform its commitments and obligations as set forth herein with the Town, and;

**WHEREAS**, the Contractor has deposited simultaneously with the execution of this Performance and Escrow Agreement in and Escrow Account with and for the benefit of the Town in the sum of \$ 357,460.00 Dollars \$ 357,460.00 ).  
(Total Bond Amount)

The Escrow Account shall stand in the name of the Town as security for the Contractor's performance of the work and of this Agreement.

**NOW, THEREFORE**, in consideration of the mutual promises, undertakings, and other lawful consideration hereinafter set forth, the parties agree as follows:

1. That the Town will hold said Escrow Account for the sole benefit of the Town and shall use such funds for the purposes and upon the conditions hereinafter set forth.
2. In the event that the Contractor shall default or fail to complete the Improvements or meet and perform its commitments or obligations set forth herein on or before the date cited above and should the Town desire to use said Escrow Account or other security funds to repair and/or correct deficiencies in said Improvements, the Town will file with the Contractor a written statement stating that the Contractor is in default of its performance obligations hereunder and said funds will be used to correct the stated deficiencies caused by the Contractor.
3. The Town agrees that any payments received by it from such funds shall be expended solely for the purpose of curing any default or defaults of the Contractor of its obligations and commitments as set forth in this Agreement. Such expenditures, as the Town may deem necessary to incur, shall include, but not necessarily be limited to, the reasonable costs of hiring any engineers, contractors, or other consultants, administrative costs of the Town, and/or any legal fees related to this Agreement.
4. The Town agrees to inspect the construction and/or infrastructure Improvements installed by the Contractor, from time to time, upon completion thereof and within a reasonable time after receipt of written request to do so from the Contractor and to advise the Contractor of any deficiencies in the said work. The Town reserves the right and ability to hire any engineers, or other consultants as the

Town deems necessary to inspect the work, and the Contractor agrees to pay all reasonable cost thereof. The Contractor agrees to cure any such cited deficiencies. In the event the Contractor fails to cure any deficiencies cited within thirty (30) days of citation, the Town shall have the right, but not the obligation, to draw against the Escrow Account for the purpose of curing the said deficiency.

5. In the event the Town, in its judgement, finds a deficiency which constitutes an emergency due to the immediate hazard it presents to public health, safety, and/or welfare, the Town may take prompt action as the Town shall deem necessary to cure said deficiency, but shall not have the obligation to do so. The Town shall have the right to draw against the Escrow Account for any and all costs and/or expenses incurred in correcting said deficiency caused by the Contractor.
6. The Contractor shall be entitled to examine all documents, which the Town may have in its possession, relating to the Agreement during regular office hours, and the Town will, at the Contractor's request and expense, furnish copies of any said documents that the Contractor may request.
7. Amounts placed in said Escrow Account shall not be released to the Contractor until the Town's construction inspector certifies to the Select Board that all commitments and obligations of this agreement have been met by the Contractor pursuant to the provision of the Town's Subdivision and/or Site Plan Review Regulations or terms of the stated Planning Board approval.
8. If the Contractor shall complete the improvements and meet its obligations herein prior to the date cited above in a manner satisfactory to the Town or its agents, the amount of \$ 357,460.00 Dollars (\$ 357,460.00 ) or portions thereof shall be released to the Contractor. The remaining minimum amount of \$ 35,746.00 Dollars (\$ 35,746.00 ) shall remain in the Escrow Account for a period of one (1) year from the date of completion of the work as a maintenance bond. At the end of the one (1) year period, the Town shall notify the Contractor in writing as to any work required to be performed to correct or fix any deficiencies or undue wear on the Improvements. The Contractor shall have thirty (30) days from that notice in which to correct or fix such deficiencies and upon completion thereof, the maintenance bond shall be released to the Contractor.
9. It is expressly understood by the parties hereto that this Agreement is **not** intended for the benefit of any third party, including but not limited to contractors, subcontractors, or materialmen of the Contractor, and is designed solely to protect the Town from any legal or equitable claim and all costs and expenses, to include but not limited to legal fees and/or experts and consultants, arising from the failure of the Contractor to perform its commitments and obligations hereunder. This Agreement

shall not be assignable by the Contractor to any third party or successor without the written consent of the Select Board.

- 10. In the event of the death or incapacity of the Contractor and the failure of the Contractor's successor or legal representative to act in compliance with the Contractor's commitments and obligations hereunder, the Town shall have the right, but not the obligation, to draw against such funds for the purpose of performing the Contractor's commitments and obligations as set forth herein.
- 11. At such time as the Town by its Select Board shall deem appropriate, the Select Board may consider acceptance of the Improvements as a public road, if previously dedicated for that purpose. Upon an affirmative vote of the Select Board, the Contractor shall render a deed in a form acceptable to the Select Board conveying the roadway to the Town. Upon recording of the deed at Rockingham County Registry of Deeds, this Agreement shall terminate and any funds left in the Escrow Account shall be returned to the Contractor.
- 12. It is expressly understood by the parties hereto that a waiver by the Town of any breach or default by the Contractor of the obligations, terms, and/or conditions of this Agreement shall not be deemed a waiver of any other or future breaches and/or defaults thereof.
- 13. If any clause of this Agreement be declared invalid or unconstitutional in whole or in part and is for any reason rendered null and void, the remaining clauses shall remain in full force and effect.

Dated this 10/14 day of August, 2020.

B Wood  
Witness

**CONTRACTOR;**  
By: Rose M. [Signature]  
(Duly Authorized) Executive Director

**TOWN OF STRATHAM  
By Its Select Board;**

\_\_\_\_\_  
Witness to all three

By: \_\_\_\_\_  
Select Board Member

By: \_\_\_\_\_  
Select Board Member

By: \_\_\_\_\_  
Select Board Member

0427

Building Project 2020  
New Hampshire SPCA  
P.O. Box 196, 104 Portsmouth Ave.  
Stratham, NH 03885

People's United  
Bank  
51-7218-2211

August 14, 2020

PAY TO THE ORDER OF Town of Stratham

\$ 357,460<sup>00/100</sup>

Three hundred fifty seven thousand four hundred sixty <sup>00/100</sup> DOLLARS

MEMO Performance Agreement

[Signature]  
[Signature]  
AUTHORIZED SIGNATURE

⑈000427⑈ ⑆221172186⑆ 6500317701⑈

Building Project 2020

0427

Building Project 2020

0427

Town of Stratham  
Performance Agreement

Aug 14, 2020  
\$ 357,460<sup>00/100</sup>

**RECEIPT**

**TOWN OF STRATHAM**  
10 BUNKER HILL AVENUE  
STRATHAM, NEW HAMPSHIRE 03885  
(603) 772-7391

10442

RECEIVED FROM

*Building Project 2020 / SPA*

DATE *14 August 2020*

\$ *357,460.00* <sup>00</sup>/<sub>100</sub>

DOLLARS

FOR

*Performance Agreement* BY *Sueby (SPA 2020)*

AMOUNT OF ACCOUNT	<i>357,460.00</i>	<input type="checkbox"/>	CASH
THIS PAYMENT	<i>357,460.00</i>	<input checked="" type="checkbox"/>	CHECK # <i>0427</i>
BALANCE DUE	<i>0.00</i>	<input type="checkbox"/>	CREDIT CARD
		<input type="checkbox"/>	MONEY ORDER

THANK YOU

# JONES & BEACH ENGINEERS INC.

85 Portsmouth Avenue, PO Box 219, Stratham, NH 03885  
603.772.4746 - JonesandBeach.com

March 11, 2021

Stratham Select Board  
Attn. Michael Houghton  
10 Bunker Hill Avenue  
Stratham, NH 03885

**RE: Bond Reduction Request  
NHSPCA  
104 Portsmouth Avenue, Stratham, NH  
Map 13, Lots 83 – 85  
JBE Project No. 17088**

Dear Mr. Houghton:

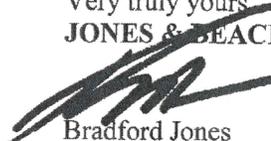
Jones & Beach Engineers, Inc. respectfully submits a Bond Reduction Request for the above-referenced parcels on behalf of our client New Hampshire SPCA. Per the outstanding construction costs listed in the original performance bond agreement of \$357,460.00 (attached), Jones & Beach is requesting a reduction of the following items:

1. Planting Preparation (Loam)	(0% Complete)	\$ 0.00
2. Turf/Grass	(0% Complete)	\$ 0.00
3. Stormwater Conveyance	(80% Complete)	\$ 178,868.00
4. Stormwater Management (Rain Garden) (80% Complete)		\$ <u>86,280.00</u>

**Total Bond Reduction of \$ 265,148.00**

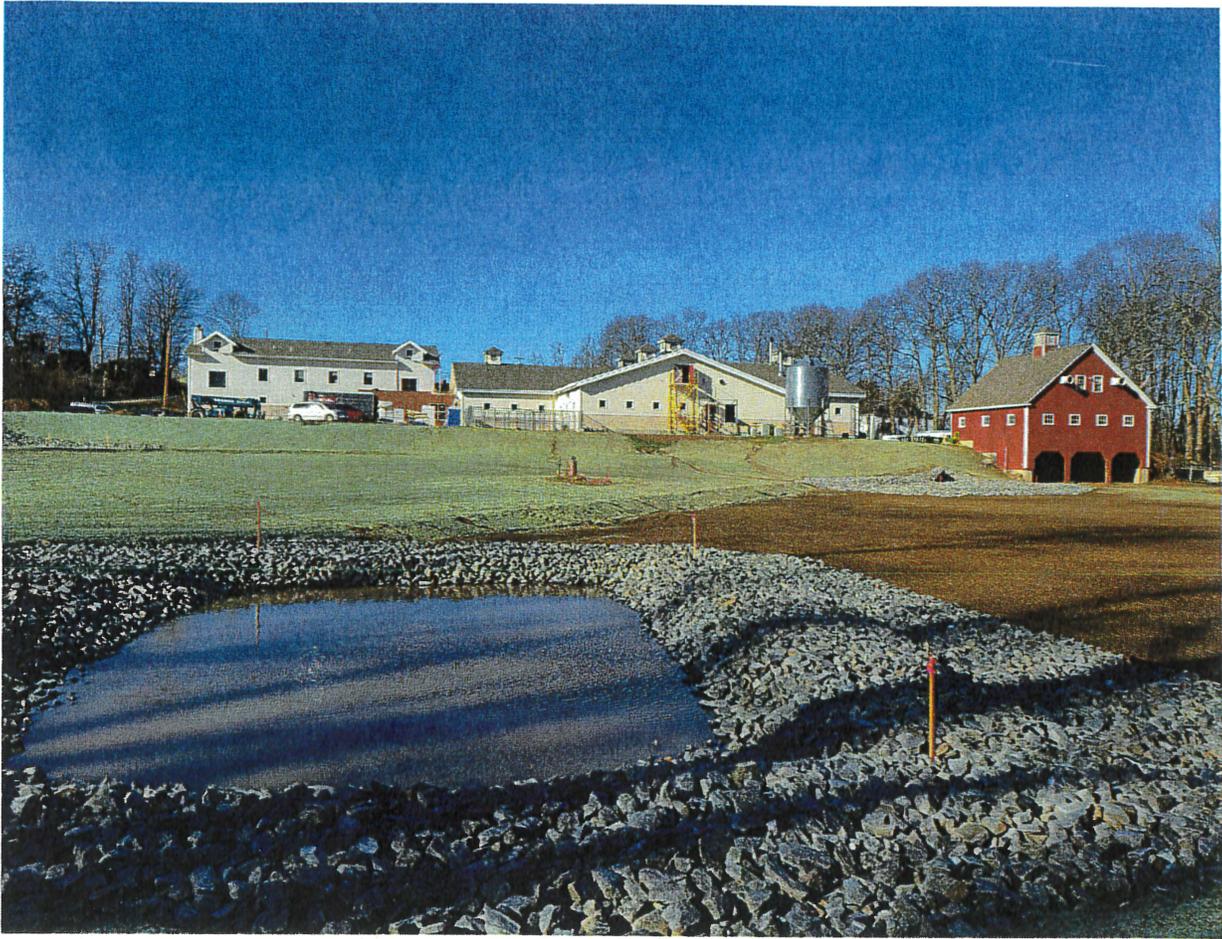
If you have any questions or need any additional information, please feel free to contact our office. Thank you very much for your time.

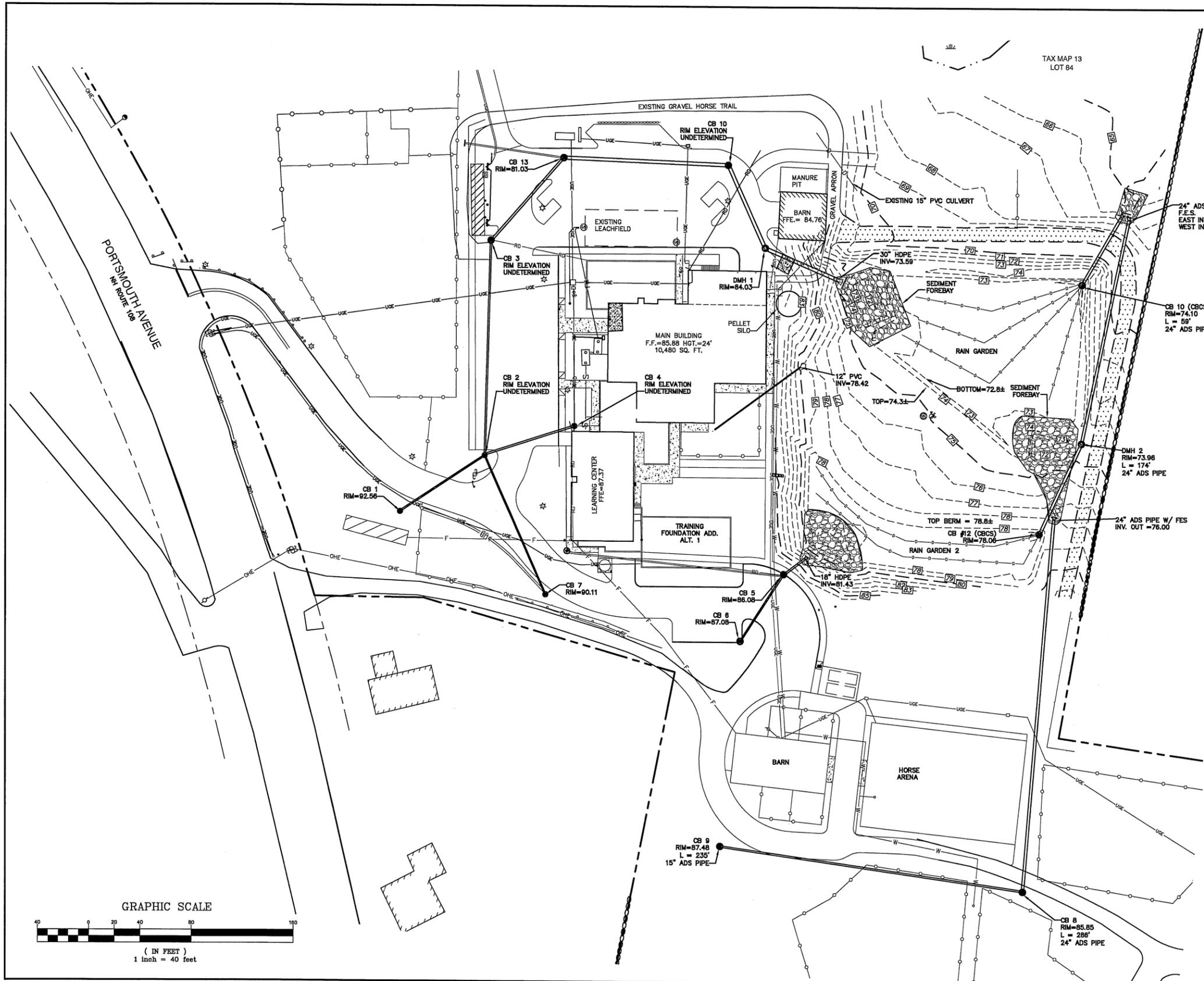
Very truly yours,  
**JONES & BEACH ENGINEERS, INC.**

  
Bradford Jones  
Vice President

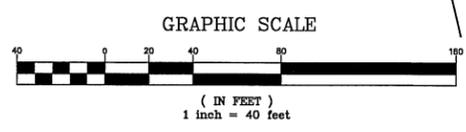
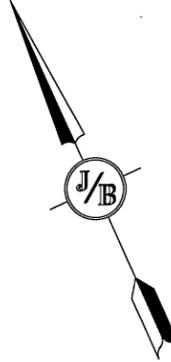
cc: Lisa Dennison, Executive Director, NHSPCA  
Ed Rimm, North Branch Construction  
Shanti Wolph, CEO Building Inspector, Town of Stratham  
Mark Connors, Town Planner, Town of Stratham







- NOTES**
1. THE INTENT OF THIS PLAN IS TO SHOW A DRAINAGE AS-BUILT FOR STRATHAM TAX MAP 3, LOT 84, SITE OF NEW HAMPSHIRE SPCA.
  2. ABOVE GROUND UTILITY STRUCTURES LOCATED BY THIS OFFICE IN DECEMBER, 2020.
  3. UNDERDRAINS IN DETENTION POND WERE NOT ABLE TO BE LOCATED, AND ARE BASED ON DESIGN INFORMATION.
  4. LOCATION OF UNDERGROUND FACILITIES, UTILITIES, AND STRUCTURES MUST BE CONSIDERED APPROXIMATE ONLY. NEITHER JONES & BEACH ENGINEERS, INC., NOR ANY OF THEIR EMPLOYEES TAKE RESPONSIBILITY FOR THE LOCATION OF ANY UNDERGROUND STRUCTURES OR UTILITIES NOT SHOWN THAT MAY EXIST. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO HAVE ALL UNDERGROUND STRUCTURES AND/OR UTILITIES LOCATED PRIOR TO EXCAVATION WORK BY CALLING 1-888-DIG-SAFE (1-888-344-7233).
  5. DRAINAGE PIPE INVERTS IN CATCH BASINS AND OTHER STRUCTURES WERE NOT ABLE TO BE MEASURED DUE TO HOODED OUTLETS.



<b>PROJECT PARCEL</b> TOWN OF STRATHAM TAX MAP 13, LOT 83, 84 & 85 BK: 5988 PG: 0105 BK: 2244 PG: 1786 BK: 5579 PG: 1936
<b>APPLICANT</b> NH SPCA 104 PORTSMOUTH AVE STRATHAM, NH 03885
<b>TOTAL LOT AREA</b> 652,668 SQ. FT. 14.98 ACRES

Design: JSR    Draft: CWW    Date: 1/20/21  
 Checked: DMC    Scale: 1" = 40'    Project No.: 17088  
 Drawing Name: 17088-AS-BUILT.dwg

THIS PLAN SHALL NOT BE MODIFIED WITHOUT WRITTEN PERMISSION FROM JONES & BEACH ENGINEERS, INC. (JBE). ANY ALTERATIONS, AUTHORIZED OR OTHERWISE, SHALL BE AT THE USER'S SOLE RISK AND WITHOUT LIABILITY TO JBE.

REV.	DATE	REVISION	BY
1	2/4/21	MINOR REVISIONS	DJM
0	1/20/21	ISSUED FOR REVIEW	MJS

Designed and Produced in NH

**J/B Jones & Beach Engineers, Inc.**  
*Civil Engineering Services*

85 Portsmouth Ave.    PO Box 219    Stratham, NH 03885    603-772-4746    FAX: 603-772-0227    E-MAIL: JBE@JONESANDBEACH.COM

Plan Name:	<b>DRAINAGE AS-BUILT PLAN</b>
Project:	NH SPCA EXPANSION, STRATHAM, NH 102, 104, & 108 PORTSMOUTH AVENUE
Owner of Record:	NH SPCA, LISA DENNISON, DIRECTOR 104 PORTSMOUTH AVENUE, STRATHAM, NH 03885

DRAWING No.

**AB1**

SHEET 1 OF 1  
JBE PROJECT NO. 17088



# TOWN OF STRATHAM

*Incorporated 1716*

10 Bunker Hill Avenue · Stratham, NH 03885

Parks and Recreation, (603) 772-4741 ext. 250

**TO:** Select Board  
**FROM:** Seth Hickey, Parks and Recreation Director  
**DATE:** March 12<sup>th</sup>, 2021  
**RE:** **Facility Fee Waiver**

---

Per the Facility Reservation Policy, all rentals requesting their fee being waved, must be approved by the Select Board.

Below are rentals requesting that the fee for usage be waived as of March 12<sup>th</sup>, 2021. There are requests from both nonprofit organizations and Town employees that are requesting that the fee be waived.

Requestor	Event	Date	Pavilion
Linda Sadlock	Exeter Area Garden Club meeting	6/17/2021	4-H
Chris Carbonneau*	Carbonneau Family Reunion	8/8/2021	Front
Stuart Hemming	Annual Collie Rescue Picnic	9/25/2021	Front
John Dodge+	Memorial Service	6/20 & 6/27 Rain date	Front
Bill Cummings	Picnic/ Parkinson's Disease support group	5/6/2021	4H
Julie Halama	SPCA Paws Walk	6/6/2021	Entire Park
Pearla Philips	Kites Against Cancer	6/13/21	Entire Park

\*Carbonneau, Stratham Fire Department

+ Dodge, Stratham Public Works

Please let me know if you have any other questions or concerns regarding these requests.



# TOWN OF STRATHAM

*Incorporated 1716*

10 Bunker Hill Avenue · Stratham, NH 03885

Parks and Recreation, (603) 772-4741 ext. 250

**TO:** Select Board  
**FROM:** Seth Hickey, Parks and Recreation Director  
**DATE:** March 12<sup>th</sup>, 2021  
**RE:** **Change to current guidance**

---

The Stratham Parks and Recreation Department is requesting the Select Board review current guidance as it relates to the group size limits for outdoor gatherings in public spaces. These areas would include the Parks managed by the Department.

Early in the pandemic the Select Board imposed a restriction on groups to not exceed 50 people at a gathering or events outdoors in a public spaces. While the current guidance provided from State of New Hampshire Safer at Home recommendations are continuously being revised, the Department feels it is relevant to revisit these restrictions. As case numbers decrease and the vaccines are more readily available the State is revising their COVID guidance. In the recent days the State has modified guidance on the following:

- Travel restrictions lifted (no longer requiring quarantine for travelers arriving in the state)
- Restaurants (bar games and live music can resume)
- Retail (100% capacity)

The Park season does not officially start until May 1<sup>st</sup>. As of that date the rental season will begin at Stratham Hill Park. There are several pending reservations that exceed the 50 person limit that is currently in place. The individuals and groups planning these events need ample time to plan for a successful event. In some cases, their event would be postponed or canceled if the current guidance from the town remains in effect into the near future.

In consulting with both the Town Health Officer and Town Administration, I am recommending that the size limit of events and gatherings at the Park be rescinded. With the current State mask mandate in effect for the foreseeable future, the consensus of Town staff is that these events can occur safely outdoors. I will work with those larger events that are open to the public, to assist in the coordination and planning required to create a safe and comfortable outdoor event. All individuals requesting to rent with the Town of Stratham will be put on notice that their approval is subject to change based on current guidance from both the State of New Hampshire and the Stratham Select Board.

With the announcement by President Biden regarding his recent order to make coronavirus vaccines available to all American adults by May 1<sup>st</sup> I am very hopeful that events and activities at our Parks can resume this summer. While the State of New Hampshire never imposed a limit on outdoor gatherings during the course of this pandemic, I applaud the Stratham Select Board for the efforts in their efforts to keep the greater community safe.



# TOWN OF STRATHAM

*Incorporated 1716*

10 Bunker Hill Avenue · Stratham, NH 03885

Parks and Recreation, (603) 772-4741 ext. 250

**TO:** Select Board  
**FROM:** Seth Hickey, Parks and Recreation Director  
**DATE:** March 12<sup>th</sup>, 2021  
**RE:** **Large Events at Stratham Hill Park**

---

There are several large events planned to take place at Stratham Hill Park this summer season. In my role of overseeing these events at the Park, I am keeping the Select Board aware of these requests. All of these events are being organized by non-profit organization. In some cases these organizations have requested that their fee be waived.

For the events registration fees and or donations will be collected by those participating. According to the Rules and Regulations for Events Open to the Public, the Select Board must provide approval for those fees to be collected. The monies collected are not to access the Park, but to participate in the event or activity.

Many of these organizations have hosted events at the Park in prior years. Over the coming months I will be working closely with these groups and acting as the liaison between them and the Town of Stratham Health Officer to ensure all local and State COVID guidelines are being adhered too. I am confident that with proper planning and execution these events can take place safely this summer.

SPCA Paws Walk	6/6/2021	Entire Park
NEHSCA Bike Race*	6/13/21	Trail Network
Kites Against Cancer	6/13/21	Entire Park

\*Donation will be made towards the maintenance and upkeep of the trails

As additional requests for events are proposed, I will make the Board aware. While proper planning is essential, I don't anticipate additional proposals at this time.

Thank you for reviewing of these requests.



Rockingham Planning Commission  
Presents

# Stratham Drinking Water Source Protection Plan

Residents and officials are invited to participate in this online event to learn more about the draft Stratham Source Water Protection Plan and strategies for keeping Stratham's drinking water clean and plentiful.

**Tuesday, March 30, 2021**

**4:00 - 5:00 PM**

**VIA Zoom**

**The event is free, but registration is required.**

**Please register at:**

**<https://tinyurl.com/StrathamWater>**



This project is by Rockingham Planning Commission with funding from NH Department of Environmental Services Source Water Protection Program and was developed in cooperation with the Town of Stratham.



Town of  
**Stratham**  
NEW HAMPSHIRE  
Incorporated 1716

**MEMORANDUM**

TO: Michael Houghton, Select Board Chair  
Joseph Lovejoy, Select Board Vice-Chair  
Allison Knab, Select Board

FROM: David Moore, Town Administrator

DATE: March 9, 2021

RE: Service-Connected Total Disability Tax Credits (RSA 72:35)

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At the Town election a resident inquired about a change to the Town's current adopted Service-Connected Total Disability tax credit. This resident has been assisted in the past by the Assessing Department and my office previously on Veterans credit but not this particular credit.

This credit is different from the Veterans Tax Credits that Town most recently adjusted in response to recent legislation. In 2020, 13 residents applied for and received the SCTD credit totaling \$26,000 in credits. Prior to January 2019, the limit for this credit was \$2,000. I understand the limit to be \$4,000 following a 2019 legislative change. This adjustment can only be done by vote of Town Meeting. The Town is authorized to adopt a SCTD credit worth between \$701 and \$4,000.

If the Town doubled the credit to the maximum, the property tax credit in total would be \$52,000.

I am happy to follow-up in any way the Board sees fit in the future, including flagging this for discussion in preparation for next year's budget (revenue discussion) and the Town Warrant.



# TOWN OF STRATHAM

*Incorporated 1716*

10 Bunker Hill Avenue • Stratham, NH 03885

Voice (603) 772-7391 • Fax (603) 775-0517 • [www.strathamnh.gov](http://www.strathamnh.gov)

## COMMITTEE APPOINTMENT APPLICATION

- |                                                                     |                                                                               |
|---------------------------------------------------------------------|-------------------------------------------------------------------------------|
| <input type="checkbox"/> Heritage Commission                        | <input type="checkbox"/> Zoning Board of Adjustment                           |
| <input type="checkbox"/> Planning Board                             | <input type="checkbox"/> Public Works Commission                              |
| <input type="checkbox"/> Conservation Commission                    | <input type="checkbox"/> Recreation Commission                                |
| <input type="checkbox"/> Stratham Fair Committee                    | <input type="checkbox"/> Energy Commission                                    |
| <input type="checkbox"/> Exeter Squamscott River Advisory Committee | <input type="checkbox"/> Rockingham Planning Commission                       |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee    | <input checked="" type="checkbox"/> Other <u>SHP trail mngmnt ad hoc com.</u> |

<u>Scott Zeller</u>	<u>603-682-4254</u>
Applicant Name (print)	Phone #
<u>91 Tidewater Farm Rd.</u>	<u>scott.zeller@greatcoach.com</u>
Address	Email

Registered Voter of Stratham?  YES  NO      Number of Years as a Resident 23

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

Stratham Hill Park and its trail system is an incredible resource. Whether coaching youth sports on its fields or walking, biking and running on its trails, I have used and enjoyed this resource for decades. The continued success of the park requires balancing many different interests in many different activities. I believe that I can be instrumental in helping the Select Board formulate a path forward that best serves the residents of Stratham.

I feel the following experience and background qualifies me for this position:

As an attorney, I am very familiar with municipal rules and procedures. Additionally, I serve on the board of directors for multiple non-profit and for-profit organizations. As such, the purpose and function of committees is second nature to me. Finally, I am intimately familiar with the subject matter at hand, having been an avid user of SHP and its trail system for 23 years.

<u>Scott A. Zeller</u>	<u>2/18/21</u>
Signature of Applicant	Date

**SHP Trail Management Ad Hoc Committee**

**Please indicate below that you have reviewed the charge for the SHP Trail Management Ad Hoc Committee charge.\***

Yes

**Please expand on the reasons you would like to serve Town as a member of the SHP Trail Management Ad Hoc Committee.**

Stratham Hill Park and its trail system is an incredible resource. Whether coaching youth sports on its fields or walking, biking and running on its trails, I have used and enjoyed this resource for decades. The continued success of the park requires balancing many different interests in many different activities. I believe that I can be instrumental in helping the Select Board formulate a path forward that best serves the residents of Stratham.

Any Stratham resident interested in serving as a member of the ad hoc committee is encouraged to complete this **form** and return no later than February 23rd at 4pm to Karen Richard, Executive Assistant at [krichard@strathamnh.gov](mailto:krichard@strathamnh.gov). All questions regarding the report or the ad hoc committee should be directed to Seth Hickey, Parks and Recreation Director at [shickey@strathamnh.gov](mailto:shickey@strathamnh.gov).

\*[https://www.strathamnh.gov/sites/g/files/vyhlf5051/f/pages/trail assesement and inventory report committee charge with memo to sb 0.pdf](https://www.strathamnh.gov/sites/g/files/vyhlf5051/f/pages/trail_assesement_and_inventory_report_committee_charge_with_memo_to_sb_0.pdf)



# TOWN OF STRATHAM

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## COMMITTEE APPOINTMENT APPLICATION

- |                                                                     |                                                                       |
|---------------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Heritage Commission                        | <input type="checkbox"/> Zoning Board of Adjustment                   |
| <input type="checkbox"/> Planning Board                             | <input type="checkbox"/> Public Works Commission                      |
| <input type="checkbox"/> Conservation Commission                    | <input type="checkbox"/> Recreation Commission                        |
| <input type="checkbox"/> Stratham Fair Committee                    | <input type="checkbox"/> Energy Commission                            |
| <input type="checkbox"/> Exeter Squamscott River Advisory Committee | <input type="checkbox"/> Rockingham Planning Commission               |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee    | <input checked="" type="checkbox"/> Other <u>SHP Trail management</u> |

Edie Barker

603-531-1224

Applicant Name (print)

Phone #

P.O. Box 12, 216 Portsmouth Ave. barkersfarm@myfairpoint.net

Address

Email

Registered Voter of Stratham?  YES  NO Number of Years as a Resident 34

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

my property, Barker's Farm, is impacted by the trails that cross-cross thru it. I would like to be part of the committee that helps with the decision process as to how the trails are managed.

I feel the following experience and background qualifies me for this position:

I am the land owner where some of the trails intersect my property. I'm very familiar with the land. I am an avid hiker, biker and x-country skier who is passionate about the outdoors and nature.

[Signature]

2/22/2021

Signature of Applicant

Date

**SHP Trail Management Ad Hoc Committee**

**Please indicate below that you have reviewed the charge for the SHP Trail Management Ad Hoc Committee charge.\***

Yes, I have read it.

**Please expand on the reasons you would like to serve Town as a member of the SHP Trail Management Ad Hoc Committee.**

I would like to be part of the trail management ad-hoc committee to help manage and maintain the trails so that the public can continue to enjoy them.

Any Stratham resident interested in serving as a member of the ad hoc committee is encouraged to complete this **form** and return no later than February 23rd at 4pm to Karen Richard, Executive Assistant at [krichard@strathamnh.gov](mailto:krichard@strathamnh.gov). All questions regarding the report or the ad hoc committee should be directed to Seth Hickey, Parks and Recreation Director at [shickey@strathamnh.gov](mailto:shickey@strathamnh.gov).

\*[https://www.strathamnh.gov/sites/g/files/vyhlif5051/f/pages/trail\\_assessment\\_and\\_inventory\\_report\\_committee\\_charge\\_with\\_memo\\_to\\_sb\\_0.pdf](https://www.strathamnh.gov/sites/g/files/vyhlif5051/f/pages/trail_assessment_and_inventory_report_committee_charge_with_memo_to_sb_0.pdf)



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## COMMITTEE APPOINTMENT APPLICATION

- |                                                                     |                                                         |
|---------------------------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Heritage Commission                        | <input type="checkbox"/> Zoning Board of Adjustment     |
| <input type="checkbox"/> Planning Board                             | <input type="checkbox"/> Public Works Commission        |
| <input type="checkbox"/> Conservation Commission                    | <input type="checkbox"/> Recreation Commission          |
| <input type="checkbox"/> Stratham Fair Committee                    | <input type="checkbox"/> Energy Commission              |
| <input type="checkbox"/> Exeter Squamscott River Advisory Committee | <input type="checkbox"/> Rockingham Planning Commission |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee    | <input type="checkbox"/> Other _____                    |

Gregory Blood 603-778-7170

Applicant Name (print) Phone #

248 Portsmouth Avenue Stratham NH 03885 gstb@comcast.net

Address Email

Registered Voter of Stratham?  YES  NO Number of Years as a Resident 52

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

~~I am currently a member of the Stratham Hill Park Association and we felt that having a member from our committee on this board would be beneficial to the Town of Stratham~~

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I feel the following experience and background qualifies me for this position:

~~I am a resident of the Town of Stratham for 52 years, a volunteer for many committees and the Fire Department. I live next to the Stratham Hill Park and have been a part of many events and have volunteered my time to help preserve and maintain our park.~~

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Signature of Applicant

02/22/21  
Date

***Please indicate below that you have reviewed the charge for the Trail Assessment and Inventory Report Committee charge.\****

Yes I have review the charge for the Trail Assessment and Inventory Report Committee Charge

***Please expand on the reasons you would like to serve Town as a member of the Trail Assessment and Inventory Report Committee.***

As a resident of Stratham New Hampshire for 52 years, a volunteer for the Stratham Fire Department and a committee member for the Stratham Hill Park Association I would like to serve as a member of the Trail Assessment And Inventory Report Committee.

I have been involved in restoring, maintaining, improving and events held at the Stratham Hill Park.

The Stratham Hill Park means a lot to myself and my family and I would enjoy being a part of this committee to ensure that our park continues to benefit our community.

Any Stratham resident interested in serving as a member of the ad hoc committee is encouraged to complete this ***form*** and return no later than February 23rd at 4pm to Karen Richard, Executive Assistant at [krichard@strathamnh.gov](mailto:krichard@strathamnh.gov). All questions regarding the report or the ad hoc committee should be directed to Seth Hickey, Parks and Recreation Director at [shickey@strathamnh.gov](mailto:shickey@strathamnh.gov).

***\*[https://www.strathamnh.gov/sites/g/files/vyhlij5051/f/pages/final\\_charge\\_for\\_town\\_of\\_s\\_tratham\\_stratham\\_hill\\_park\\_trails\\_advisory\\_committee\\_2021\\_0.pdf](https://www.strathamnh.gov/sites/g/files/vyhlij5051/f/pages/final_charge_for_town_of_s_tratham_stratham_hill_park_trails_advisory_committee_2021_0.pdf)***



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## COMMITTEE APPOINTMENT APPLICATION

- |                                                                     |                                                                       |
|---------------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Heritage Commission                        | <input type="checkbox"/> Zoning Board of Adjustment                   |
| <input type="checkbox"/> Planning Board                             | <input type="checkbox"/> Public Works Commission                      |
| <input type="checkbox"/> Conservation Commission                    | <input type="checkbox"/> Recreation Commission                        |
| <input type="checkbox"/> Stratham Fair Committee                    | <input type="checkbox"/> Energy Commission                            |
| <input type="checkbox"/> Exeter Squamscott River Advisory Committee | <input type="checkbox"/> Rockingham Planning Commission               |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee    | <input checked="" type="checkbox"/> Other <u>SHP Trail Management</u> |

Kevin O'Brien

603-545-2929

Applicant Name (print)

Phone #

2 Wooside Drive Stratham

robrien1019@gmail.com

Address

Email

Registered Voter of Stratham?  YES  NO Number of Years as a Resident 6

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

I am a regular user of Stratham Hill Park. I mountain bike, trail hike and I am a dog walker at the park. I very much enjoy the the outdoors.

I feel the following experience and background qualifies me for this position:

I have 40 years experience in public safety as a first responder, manager and senior commissioner. additionally, I am an avid

walker, hiker, dog walker and bike rider who uses Stratham Hill Park regularly.

Signature of Applicant

2/22/2021

Date

**SHP Trail Management Ad Hoc Committee**

***Please indicate below that you have reviewed the charge for the SHP Trail Management Ad Hoc Committee charge.\****

I have read and reviewed the 1/29/2021 charge for the ad hoc committee.

***Please expand on the reasons you would like to serve Town as a member of the SHP Trail Management Ad Hoc Committee.***

I have over 40 years of experience working within New Hampshire government as a public safety member. I have resided in Stratham for 6 years and I am a regular user of the Stratham Hill Park. I mountain bike at the park, I walk my dog at the park and I hike the trails. I love the outdoors and green space but I believe all places like SHP have to be managed in order to preserve them. I have extensive experience in process improvement, conflict resolution and working with groups who hold diverse opinions.

Any Stratham resident interested in serving as a member of the ad hoc committee is encouraged to complete this **form** and return no later than February 23rd at 4pm to Karen Richard, Executive Assistant at [krichard@strathamnh.gov](mailto:krichard@strathamnh.gov). All questions regarding the report or the ad hoc committee should be directed to Seth Hickey, Parks and Recreation Director at [shickey@strathamnh.gov](mailto:shickey@strathamnh.gov).

\*[https://www.strathamnh.gov/sites/g/files/vyhlf5051/f/pages/trail assesment and invento ry report committee charge with memo to sb 0.pdf](https://www.strathamnh.gov/sites/g/files/vyhlf5051/f/pages/trail_assesment_and_invento%20ry_report_committee_charge_with_memo_to_sb_0.pdf)



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## COMMITTEE APPOINTMENT APPLICATION

- |                                                                     |                                                                                          |
|---------------------------------------------------------------------|------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Heritage Commission                        | <input type="checkbox"/> Zoning Board of Adjustment                                      |
| <input type="checkbox"/> Planning Board                             | <input type="checkbox"/> Public Works Commission                                         |
| <input type="checkbox"/> Conservation Commission                    | <input type="checkbox"/> Recreation Commission                                           |
| <input type="checkbox"/> Stratham Fair Committee                    | <input type="checkbox"/> Energy Commission                                               |
| <input type="checkbox"/> Exeter Squamscott River Advisory Committee | <input type="checkbox"/> Rockingham Planning Commission                                  |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee    | <input checked="" type="checkbox"/> Other <u>SHP Trail Management Advisory Committee</u> |

Kevin O'Brien

603-545-2929

Applicant Name (print)

Phone #

2 Woodside Dr Stratham

krobrien1019@gmail.com

Address

Email

Registered Voter of Stratham?  YES  NO Number of Years as a Resident 6

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

I regularly use the trails at SHP. Also I enjoy the outdoors

I feel the following experience and background qualifies me for this position:

I have 40 years experience in public safety in NH. I am an avid hiker and bike rider.

K/O'Brien  
Signature of Applicant

2/17/2021  
Date

SHP Trail Management Ad Hoc Committee

Please indicate below that you have reviewed the charge for the SHP Trail Management Ad Hoc Committee charge.\*

I have reviewed the 1/29/2021 charge for the Ad Hoc Committee.

Please expand on the reasons you would like to serve Town as a member of the SHP Trail Management Ad Hoc Committee.

I use SHP as a Hike, a Bike and a Dog walk.  
I Love the outdoors and open green space.  
My expertise in Process Improvement, Conflict Resolution and "Setting to yes" are a plus in advancing SHP.

Any Stratham resident interested in serving as a member of the ad hoc committee is encouraged to complete this **form** and return no later than February 23rd at 4pm to Karen Richard, Executive Assistant at [krichard@strathamnh.gov](mailto:krichard@strathamnh.gov). All questions regarding the report or the ad hoc committee should be directed to Seth Hickey, Parks and Recreation Director at [shickey@strathamnh.gov](mailto:shickey@strathamnh.gov).

\*[https://www.strathamnh.gov/sites/g/files/vyhlf5051/f/pages/trail\\_assessment\\_and\\_inventory\\_report\\_committee\\_charge\\_with\\_memo\\_to\\_sb\\_0.pdf](https://www.strathamnh.gov/sites/g/files/vyhlf5051/f/pages/trail_assessment_and_inventory_report_committee_charge_with_memo_to_sb_0.pdf)



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## COMMITTEE APPOINTMENT APPLICATION

- |                                                                     |                                                                                     |
|---------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| <input type="checkbox"/> Heritage Commission                        | <input type="checkbox"/> Zoning Board of Adjustment                                 |
| <input type="checkbox"/> Planning Board                             | <input type="checkbox"/> Public Works Commission                                    |
| <input type="checkbox"/> Conservation Commission                    | <input type="checkbox"/> Recreation Commission                                      |
| <input type="checkbox"/> Stratham Fair Committee                    | <input type="checkbox"/> Energy Commission                                          |
| <input type="checkbox"/> Exeter Squamscott River Advisory Committee | <input type="checkbox"/> Rockingham Planning Commission                             |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee    | <input checked="" type="checkbox"/> Other <u>SHP Trail Mgmt + Ad Hoc Commi Htee</u> |

Patricia (Trish) Weideman 603.418.7290 / 908.672.2490 (cell)  
 Applicant Name (print) Phone #

7 Crocketts way, Stratham, NH paweideman@earthlink.net  
 Address Email

Registered Voter of Stratham?  YES  NO Number of Years as a Resident 5

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

See attached.

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I feel the following experience and background qualifies me for this position:

See attached.

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Patricia A. Weideman 23 Feb 2021  
 Signature of Applicant Date

**Committee Appointment Application for Stratham Hill Park Trail Management Ad Hoc Committee**

Applicant: Patricia (Trish) Weideman

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

- I use many amenities of SHP on an almost daily basis for hiking, dog walking, and general exercise and outdoor enjoyment. Since the beginning of the COVID pandemic, my neighbors and husband now call me the neighborhood "Pro Guide" to the park's trails and features.
- I also use the trails the trail system less frequently for mountain biking, snowshoeing, and cross-country skiing.
- As a resident of the Hills at Crockett's Farm neighborhood, I have a vested interest in the continued and sustainable use of the trail system on both public and private lands.
- As a resident of the Town of Stratham, I also would like to take a "pay it forward" approach to the sustainability of the park as a valuable resource for our Town community and others who visit this area.

I feel the following experience and background qualifies me for this position:

- See above
- I have been an avid hiker, rock/ice climber, and outdoor enthusiast for many years. I have extensive hiking, climbing, and camping experience in the Adirondacks, White Mountains, and Western US. Therefore, I am very aware of good trail and outdoor practices that I anticipate members of this committee will contribute to this effort.
- I am a toxicologist with a background in occupational and environmental toxicology if such expertise would be required.

Additional reasons I would like to serve the Town as a member of the SHP Trail Management Ad Hoc Committee:

The fact that the SHP is in my backyard and I would like to see this park and all of its valuable assets maintained at a high level could be reasons enough to become engaged in this committee. However, COVID happened. Access to the park and all of its amenities has been a real lifeline to helping not only me, but my neighbors and other visitors (who could get there), realize a bit of "sanity" during this health crisis. My neighbor and I now use this park almost daily to walk our dogs and for our own exercise. Every walk we identify things that could be, should be, or must be done to keep the park in good shape, improve human behaviors, or even some things to improve the park in general. I would like to part of the effort to sustain and improve this very valuable asset for the Town of Stratham. I appreciate your consideration of my application.



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## COMMITTEE APPOINTMENT APPLICATION

- |                                                                     |                                                                                  |
|---------------------------------------------------------------------|----------------------------------------------------------------------------------|
| <input type="checkbox"/> Heritage Commission                        | <input type="checkbox"/> Zoning Board of Adjustment                              |
| <input type="checkbox"/> Planning Board                             | <input type="checkbox"/> Public Works Commission                                 |
| <input type="checkbox"/> Conservation Commission                    | <input type="checkbox"/> Recreation Commission                                   |
| <input type="checkbox"/> Stratham Fair Committee                    | <input type="checkbox"/> Energy Commission                                       |
| <input type="checkbox"/> Exeter Squamscott River Advisory Committee | <input type="checkbox"/> Rockingham Planning Commission                          |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee    | <input checked="" type="checkbox"/> Other <u>SHP Trail Mgmt Ad Hoc Committee</u> |

Kate Dardinski 9789684109

Applicant Name (print) Phone #

3 Chase Lane katedardinski@gmail.com

Address Email

Registered Voter of Stratham?  YES  NO Number of Years as a Resident 1.5

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

I've been part of the Recreation Commission for a few months and would represent that group. Additionally, I believe I can offer an unbiased approach to the committee given my personal background and significant experience with trail management in my career. I've worked for almost 20 years managing trails, in addition to managing trail users. I understand the complexity that comes with managing an area with various user groups and have experience dealing with these issues as both a resident and a professional.

I feel the following experience and background qualifies me for this position:

My current job as executive director for a trail steward group has given me ample experience in dealing with trail user management and understanding the complexity behind managing a high volume recreational area. In addition to being a professional trail person, I also take a personal interest in SHP as I typically go there on a daily basis for multiple reasons: biking, dog walking, hiking with family and friends, trail running, snowshoeing.

 2/12/21  
Signature of Applicant Date

**SHP Trail Management Ad Hoc Committee**

***Please indicate below that you have reviewed the charge for the SHP Trail Management Ad Hoc Committee charge.\****

I have read the charge and understand the obligations of this committee.

***Please expand on the reasons you would like to serve Town as a member of the SHP Trail Management Ad Hoc Committee.***

1. Representing the Recreation Commission on the committee.
2. I believe I have an unbiased approach to the issues being addressed in the trail mgmt plan, mainly due to the fact that I come to the park as a trail user in various capacities and have experienced the 'issues' that have been raised first hand.
3. I also believe that my experience professionally with local land trusts (in MA) (I worked as the Assistant Director of Land Stewardship and GIS Director for Essex County Greenbelt for nearly 9 years) would help me be a good candidate for the committee as I can work with the group as someone with experience managing trails like the ones at SHP as well as being a trail user myself.
4. I believe that I can be a good listener and take various information from different sources into consideration before forming an opinion and sharing that opinion. I believe it is important to have as much information as possible before sharing an opinion.
5. As a frequent user of SHP (daily usage), I know the trails quite well even though I've only been a resident for 1.5 years. I mountain bike, hike, run, snowshoe and dog walk on the trails there daily. I am familiar with the issues that come up there, and also know what it is like to use the property as someone who is not familiar with it (how signage may appear to someone who has never been there, how the land ownership rules may change but users may not understand those property boundaries and subsequent rule changes).
6. I deal with trail user issues on pretty much a daily basis so I understand the complexity of these issues - and have experience managing them.
7. I'd like to increase the young family demographic on these committees, and I think my age (relatively young) and gender, as well as someone with young children are important demographics to capture on these committees.

Any Stratham resident interested in serving as a member of the ad hoc committee is encouraged to complete this **form** and return no later than February 23rd at 4pm to Karen Richard, Executive Assistant at [krichard@strathamnh.gov](mailto:krichard@strathamnh.gov). All questions regarding the report or the ad hoc committee should be directed to Seth Hickey, Parks and Recreation Director at [shickey@strathamnh.gov](mailto:shickey@strathamnh.gov).

\*[https://www.strathamnh.gov/sites/g/files/vyhlf5051/f/pages/trail\\_assesment\\_and\\_inventory\\_report\\_committee\\_charge\\_with\\_memo\\_to\\_sb\\_0.pdf](https://www.strathamnh.gov/sites/g/files/vyhlf5051/f/pages/trail_assesment_and_inventory_report_committee_charge_with_memo_to_sb_0.pdf)



# TOWN OF STRATHAM

*Incorporated 1716*

10 Bunker Hill Avenue • Stratham, NH 03885

Voice (603) 772-7391 • Fax (603) 775-0517 • [www.strathamnh.gov](http://www.strathamnh.gov)

## COMMITTEE APPOINTMENT APPLICATION

- |                                                                     |                                                                                        |
|---------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| <input type="checkbox"/> Heritage Commission                        | <input type="checkbox"/> Zoning Board of Adjustment                                    |
| <input type="checkbox"/> Planning Board                             | <input type="checkbox"/> Public Works Commission                                       |
| <input type="checkbox"/> Conservation Commission                    | <input type="checkbox"/> Recreation Commission                                         |
| <input type="checkbox"/> Stratham Fair Committee                    | <input type="checkbox"/> Energy Commission                                             |
| <input type="checkbox"/> Exeter Squamscott River Advisory Committee | <input type="checkbox"/> Rockingham Planning Commission                                |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee    | <input checked="" type="checkbox"/> Other <u>SHP Trail Management Ad Hoc Committee</u> |

William McCarthy 603-778-2746

Applicant Name (print) Phone #

51 Stratham Heights Rd mccarthywilliam@comcast.net

Address Email

Registered Voter of Stratham?  YES  NO Number of Years as a Resident 18

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

As a long time member of the Conservation Commission, including a number of years as Chair, vice-Chair, etc, and as an active user of the SHP trail system, I believe that I can bring a lot of historical knowledge and perspective to the commission.

I feel the following experience and background qualifies me for this position:

15 years on the Conservation Commission; helped to coordinate and define the scope of the trail management plan; over 10 years as an active user of the SHP trail network (primarily Mt bike)

William McCarthy 8-Mar-2021

Signature of Applicant Date

Digitally signed by William McCarthy  
Date: 2021.03.08 16:19:59 -0500

**SHP Trail Management Ad Hoc Committee**

***Please indicate below that you have reviewed the charge for the SHP Trail Management Ad Hoc Committee charge.\****

yes

***Please expand on the reasons you would like to serve Town as a member of the SHP Trail Management Ad Hoc Committee.***

Any Stratham resident interested in serving as a member of the ad hoc committee is encouraged to complete this **form** and return no later than February 23rd at 4pm to Karen Richard, Executive Assistant at [krichard@strathamnh.gov](mailto:krichard@strathamnh.gov). All questions regarding the report or the ad hoc committee should be directed to Seth Hickey, Parks and Recreation Director at [shickey@strathamnh.gov](mailto:shickey@strathamnh.gov).

**[\\*https://www.strathamnh.gov/sites/g/files/vyhlf5051/f/pages/trail\\_assesement\\_and\\_inventory\\_report\\_committee\\_charge\\_with\\_memo\\_to\\_sb\\_0.pdf](https://www.strathamnh.gov/sites/g/files/vyhlf5051/f/pages/trail_assesement_and_inventory_report_committee_charge_with_memo_to_sb_0.pdf)**



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## COMMITTEE APPOINTMENT APPLICATION

\_\_\_ Heritage Commission

\_\_\_ Zoning Board of Adjustment

\_\_\_ Planning Board

\_\_\_ Public Works Commission

\_\_\_ Conservation Commission

\_\_\_ Recreation Commission

\_\_\_ Stratham Fair Committee

\_\_\_ Energy Commission

\_\_\_ Exeter Squamscott River Advisory Committee

\_\_\_ Rockingham Planning Commission

\_\_\_ Pedestrian & Cyclist Advocacy Committee

\_\_\_ Other \_\_\_\_\_

---

Applicant Name (print) Phone #

---

Address Email

Registered Voter of Stratham? \_\_\_ YES \_\_\_ NO      Number of Years as a Resident \_\_\_

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

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I feel the following experience and background qualifies me for this position:

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Signature of Applicant Date



# TOWN OF STRATHAM

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## COMMITTEE APPOINTMENT APPLICATION

- |                                                                     |                                                         |
|---------------------------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Heritage Commission                        | <input type="checkbox"/> Zoning Board of Adjustment     |
| <input type="checkbox"/> Planning Board                             | <input type="checkbox"/> Public Works Commission        |
| <input type="checkbox"/> Conservation Commission                    | <input type="checkbox"/> Recreation Commission          |
| <input type="checkbox"/> Stratham Fair Committee                    | <input type="checkbox"/> Energy Commission              |
| <input type="checkbox"/> Exeter Squamscott River Advisory Committee | <input type="checkbox"/> Rockingham Planning Commission |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee    | <input type="checkbox"/> Other _____                    |

---

Applicant Name (print) \_\_\_\_\_ Phone # \_\_\_\_\_

---

Address \_\_\_\_\_ Email \_\_\_\_\_

Registered Voter of Stratham?  YES  NO      Number of Years as a Resident \_\_\_\_\_

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

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I feel the following experience and background qualifies me for this position:

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\_\_\_\_\_  
Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_



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## COMMITTEE APPOINTMENT APPLICATION

- |                                                                     |                                                         |
|---------------------------------------------------------------------|---------------------------------------------------------|
| <input checked="" type="checkbox"/> Heritage Commission             | <input type="checkbox"/> Zoning Board of Adjustment     |
| <input type="checkbox"/> Planning Board                             | <input type="checkbox"/> Public Works Commission        |
| <input type="checkbox"/> Conservation Commission                    | <input type="checkbox"/> Recreation Commission          |
| <input type="checkbox"/> Stratham Fair Committee                    | <input type="checkbox"/> Energy Commission              |
| <input type="checkbox"/> Exeter Squamscott River Advisory Committee | <input type="checkbox"/> Rockingham Planning Commission |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee    | <input type="checkbox"/> Other _____                    |

Jeffrey R. Hyland

603.686.0278

Applicant Name (print)

Phone #

4 Oxbow Farm Rd. Stratham, NH 03885

jhyland@fewood.com

Address

Email

Registered Voter of Stratham?  YES  NO      Number of Years as a Resident 21

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

I have a deep appreciation for Stratham history that includes a family connection that goes back many generations. It is important to me that Stratham safeguard its heritage and unique qualities.

I feel the following experience and background qualifies me for this position:

I am a landscape architect and have a solid understanding of both contemporary and traditional New England land use patterns and architecture. In addition, I served on the Stratham Planning Board for seven years and was a member of the Gateway TRC since its inception.

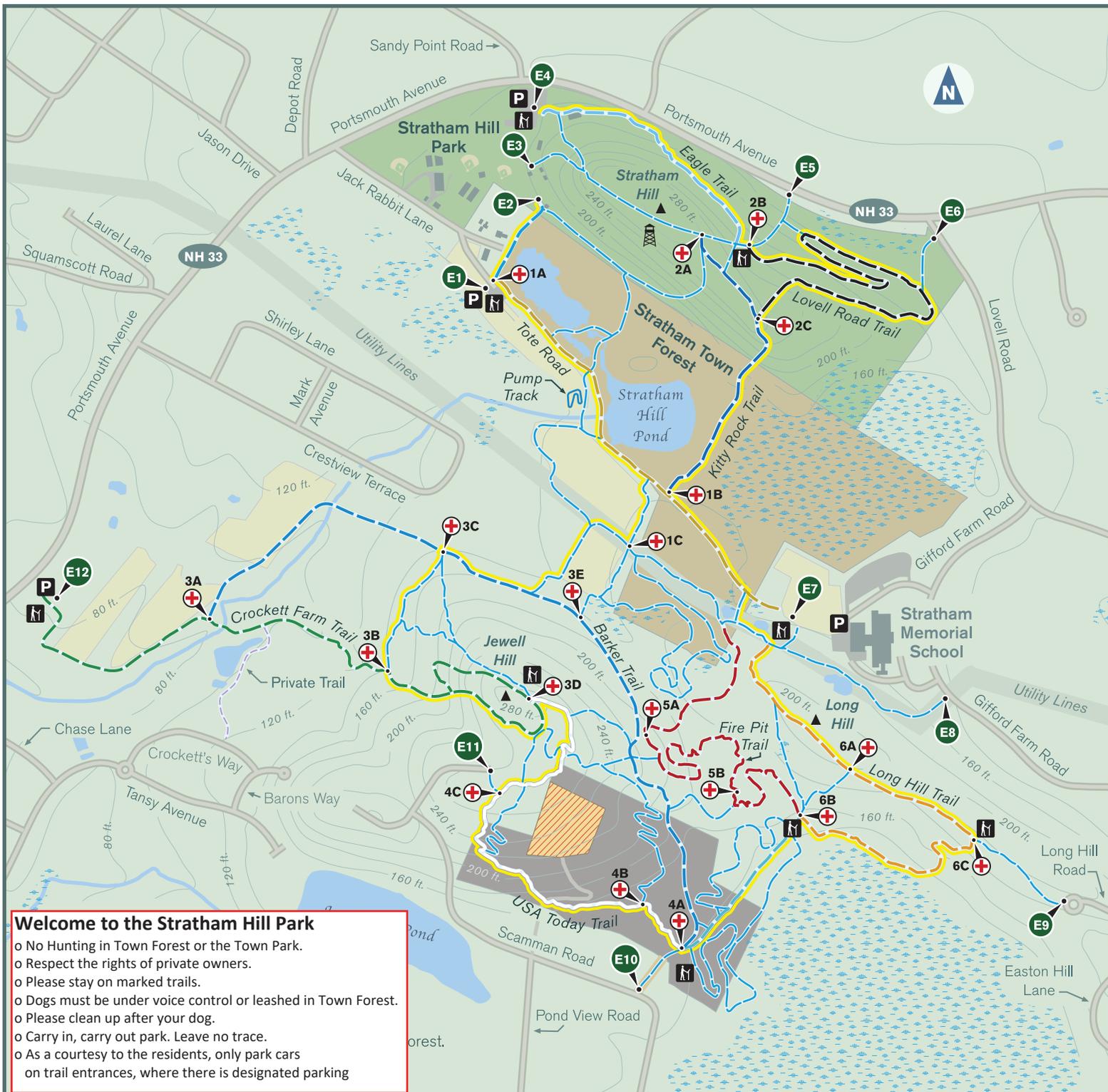
Signature of Applicant

February 27, 2021

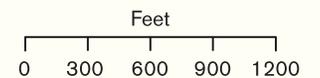
Date

# Stratham Trails

Stratham Hill, Town Forest, and Surrounding Areas



- Stratham Hill Park
- Stratham Town Forest
- Trail Entrance
- Rescue Point
- Parking Area
- Kiosk Location
- Fire Tower
- Hill top
- Perimeter Trail (4.6 mi.)
- Roads
- Contour Elevation
- Easement Property (dogs must be on leash)
- Private Property
- Open Field
- Wetlands
- Pond/River



## Welcome to the Stratham Hill Park

- o No Hunting in Town Forest or the Town Park.
- o Respect the rights of private owners.
- o Please stay on marked trails.
- o Dogs must be under voice control or leashed in Town Forest.
- o Please clean up after your dog.
- o Carry in, carry out park. Leave no trace.
- o As a courtesy to the residents, only park cars on trail entrances, where there is designated parking

May 2016

Map: [www.mirtoart.com](http://www.mirtoart.com)  
Source: Town of Stratham, NH

