



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

MEMORANDUM

TO: Michael Houghton, Select Board Chair
Joseph Lovejoy, Select Board Vice-Chair
Allison Knab, Select Board

FROM: David Moore, Town Administrator

DATE: September 17, 2021

RE: Select Board Agenda and Materials for the September 20, 2021 Regular Meeting

Please allow this memorandum to serve as a guide to the Select Board Meeting agenda for September 20, 2021.

III. Consideration of Minutes

The minutes from your meeting on September 7, 2021 are included in your packet for your review and consideration for acceptance at your meeting.

IV. Treasurer Report (first meeting of the month)

V. Department Reports & Presentations

- A. Planning for Elections 2022 – Town Clerk/Tax Collector Deb Bakie
- B. Evan Driscoll – Eagle Scout Project
- C. Public Works Director Nate Mears

VI. Correspondence

VII. Public Comment

VIII. Public Hearings, Ordinances and/or Resolutions

IX. Discussion of Monthly Reports (second meeting of each month)

X. New Business and Action Items

- A. Update on Building/Land Use Permit Software RFP
- B. Cable Franchise Agreement - Finalization
- C. Acceptance of Donation for Soccer and Softball Programming
- D. Planning for Health Insurance Enrollment 2022
- E. Tax Abatement Form Signatures – Soft Draw Investments – 2019 and 2020.
- F. Quarterly Check-in: 2021 Organizational Goals
- G. Engineering Services Grant – PFAS Remediation (Assessing Long-Term Mitigation)

XI. Town Administrator Report

I will present updates on Town business. If you have any particular items of business you would like to make sure I am prepared to cover, please let me know. We will also need a non-public session for this meeting.

XII. Informational Items

XIII. Reservations, Event Requests & Permits

- A. SAU16 Cross Country Meet on October 13, 2021 (tentative date)
- B. Raffle Permit request from Stratham Volunteer Fire Department Association
- C. Crestview Terrace Road Closure Request

XIV. Review of Recent or Upcoming Board & Commissions Agendas

XV. Boards and Commissions Nominations & Appointments

XVI. Miscellaneous & Old Business

- A. PFAS in Town Center
- B. Open Items Tracking

XVII. Adjournment



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SELECT BOARD AGENDA SEPTEMBER 20, 2021 7:00 P.M.

**Hutton Room, Stratham Municipal Center
10 Bunker Hill Avenue, Stratham, NH 03885**

This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center

The public may access this meeting at the date and time above using this conference call information. Please dial the conference number **(877) 205 7349** and input **2254** when prompted for a user pin/code.

If at any time during the meeting you have difficulty hearing the proceedings, please e-mail dmoore@strathamnh.gov.

To access materials related to this meeting, please see this link:
<https://www.strathamnh.gov/select-board>

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes – September 7, 2021
- IV. Treasurer Report (first meeting of the month)
- V. Department Reports & Presentations
 - A. Planning for Elections 2022 – Town Clerk/Tax Collector Deb Bakie
 - B. Evan Driscoll – Eagle Scout Project
 - C. Public Works Director Nate Mears
- VI. Correspondence
- VII. Public Comment

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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MINUTES OF THE SEPTEMBER 7, 2021 SELECT BOARD MEETING

Meeting held in the Hutton Room at the Stratham Municipal Center

MEMBERS PRESENT: Board Members Chair Mike Houghton, Vice Chair Joe Lovejoy and Allison Knab.

ALSO PRESENT: Town Administrator David Moore and Library Director Lesley Kimball, Director of Parks & Recreation Seth Hickey

At 7:00 pm Mr. Houghton opened the regular meeting.

Mr. Lovejoy motioned to approve the draft minutes of August 16 and 26, 2021. Ms. Knab seconded the motion. All voted in favor.

Mr. Houghton recognized Library Director Lesley Kimball to give her department report. Ms. Kimball was excited to report that she and her staff have applied for and received grants that would allow them to improve their facilities and offer more programs to the community. These grants have broadened their thinking of what's possible, such as going out into the community and utilizing outside areas in new ways. They are awaiting some grants and will continue to apply for others. Utilizing grant money allows them to save Town resources for other uses.

Ms. Kimball is working with Town Planner Mark Connors and Director of Parks and Recreation Seth Hickey to develop a cohesive, community-wide gathering of information about quality of life town services. What can we do to make Stratham an even better place to live? She envisions focus groups and community discussions to help us determine how needs and interests have changed over the years. This would enable them to be certain that the grant funds would go toward services and programs the townspeople want and need.

Next, Ms. Kimball talked about upcoming staff evaluations and compensation. She noted that there is a significant amount of open library positions throughout the state. They speculated on the reasons for this. Ms. Kimball said that we were fortunate to hire Scott Campbell as Assistant Library Director who has already begun forming connections in the community.

Ms. Kimball recalled that in 2020, CIP funds were allocated for a space plan to determine the best use of the library space. She requested those funds be released so that they could engage a firm to begin the process. Mr. Lovejoy motioned to authorize the Town Administrator to release from the CIP funds up to \$20,000 for the Library Space Study. Ms. Knab seconded the motion. All voted in favor.

Continuing her report, Ms. Kimball reported a great response from the public. They've been delivering books to homebound residents and had good participation in the summer reading program – even among teens.

They talked about digital use. During the pandemic, digital use soared. We are one of few libraries that receive the Wall Street Journal online.

RESERVATIONS

Cornerstone School is requesting to hold a cross country meet on September 28, 2021. Parks and Recreation Director Seth Hickey noted that he has worked with Cornerstone School and Portsmouth High School on events prior to the pandemic without issue. Mr. Lovejoy motioned to authorize Cornerstone School to hold a cross country meet on September 28, 2021. Ms. Knab seconded the motion. She then asked if there was coordination with SMS and CMS and their cross country meets. Mr. Hickey assured the group that they are all working together and that, despite the different groups and age differences, they all communicate well. All voted in favor.

Ms. Knab motioned to approve the Portsmouth High School Cycling Club's use of the park for a mountain bike race on September 29, 2021. Mr. Lovejoy seconded. All voted in favor.

Mr. Hickey noted that he has met with Ms. Kimball and had a great conversation. He is excited about the project she introduced and looks forward to working with her.

Mr. Moore said that there were two other requests, from the Boy Scouts and the Cub Scouts. Mr. Lovejoy motioned to approve the use of Stratham Hill Park for a camp out for the Boy Scouts and the Cub Scouts. Ms. Knab seconded the motion. All voted in favor.

CORRESPONDENCE

Mr. Houghton addressed the Ambit letter. Mr. Moore said that the letter was included on the agenda for informational purposes only. He reviewed the process that wetland permits go through.

Mr. Knab inquired about an item on the Treasurer's Report - funding from Verizon for the historic marker signage the Heritage Commission planned to put at the park. Mr. Houghton said that this is an active project for the Heritage Commission.

Mr. Lovejoy noted we have significantly more money than we did this time last year. Mr. Moore said it might only be because we haven't made the school district payment yet.

ADMINISTRATION

Mr. Moore discussed the American Recovery Plan Act Funds. We are on track to take advantage of the funds, half of which we have received. We are awaiting the final rules from the government. Paying for needed and identified capital improvements for our buildings is a wise use of these funds. He has included a list of potential uses for the money. If we use it for projects already identified in the CIP, at Town Meeting we could request the money for those projects lapse, thereby allowing it to go into the General Fund.

Mr. Moore reported that today was the deadline to our Building Permit Software RFP. We have received four responses.

Mr. Moore has distributed to the employees a formal policy on panic button use, dress code policy and building closing responsibilities.

Mr. Moore is drafting a communication to staff detailing a new protocol where IT consultant Lee Todis is communicating directly to staff about IT practices with a special focus on security. He will continue to supervise the IT function even after the new Finance Administrator starts.

Mr. Moore stated that he is the appointed representative on the long term Seacoast Drinking Water Commission. Each municipality must give a presentation of their water issues. Town Planner Mark Connors and he will be presenting in Oct. Their presentation will focus on water protection, water quality, PFAS and the history of the town considering water and sewer utilities. He will keep the board updated.

After doing some research, we have learned that some of our provisions in the barn easements have been changed by state laws but our easement instruments have not reflected these changes. We might need to make adjustments. Town Assessor Chris Murdough has drafted an update. Mr. Moore will review. He discussed the process of ensuring compliance with the easements. He will continue to work resolve as necessary and continue to liase with the Heritage Commission Chair on the subject.

Mr. Moor indicated that he is conducting research into the process accepting donations for Police -related purposes that are anticipated to be result from proceeds of the SVFD Association's fundraiser on October 4th.

Mr. Moore stated that Halloween falls on a Sunday this year. Ms. Knab motioned to hold trick or treat night on Saturday, October 30, 2021 from 5:00 – 7:30 pm

The first meeting of the Health Insurance Study Group will be this week.

A memorial service for Sept. 11 will be held Friday morning at the Police Station.

Active shooter training for staff will be next week. Officer Amanda Bibeau will be the instructor.

Household Hazardous Waste Collection Day is October 16th at the Exeter Public Works Garage. Pre-registration is required.

Mr. Moore hopes to have a staff barbeque this fall.

Mr. Moore list off a number of potential Employment Manual updates and incorporating the appendices into the manual. They briefly talked about holidays and felt it was beneficial to keep some flexibility.

At 8:30 pm Mr. Houghton motioned to go into a non-public session in accordance with RSA 91-A:3, II(a) to discuss personnel matters. Mr. Lovejoy seconded the motion. Houghton – Yes; Lovejoy - Yes; Knab – Yes

At 10:25 pm Mr. Houghton motioned to come out of the non-public session and seal the minutes noting that failure to do so may render a proposed action ineffective. Mr. Lovejoy seconded the motion. All voted in favor.

Ms. Knab motioned to move the Exeter Area Garden Club meetings to the Morgera Room, as approved by Fire Chief and recommended by Parks & Recreation. Mr. Lovejoy seconded the motion. All voted in favor.

Mr. Lovejoy motioned for the Select Board to enter into an extension of the cable television franchise agreement between the Town of Stratham and Comcast of Maine, New Hampshire, for a period lasting from September 8, 2021 until October 1, 2021. Ms. Knab seconded the motion. All voted in favor.

At 10:30 p.m. Mr. Lovejoy motioned to adjourn. Ms. Knab seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard
Recording Secretary

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10 Bunker Hill Avenue · Stratham, NH 03885

Parks and Recreation, (603) 772-4741 ext. 250

TO: Select Board
CC: Nate Mears, Public Works Director
FROM: Seth Hickey, Parks and Recreation Director
DATE: September 15, 2021
RE: Proposed Eagle Scout Project

The Parks and Recreation Department has been approached by a potential Eagle Scout regarding a project at Stratham Hill Park. Evan Driscoll has proposed the replacement of the basketball hoops at the basketball court at Stratham Hill Park for his Eagle Scout project. Mr. Driscoll has met with both myself and Nate Mears regarding his proposed scope of work.

The replacement of the basketball hoops will not impact the existing court structure in any way. The existing hoop posts are secured in concrete footings that independent of the court structure. No cutting or patching of the existing structure is required. Mr. Mears will assist with the removal process as necessary.

The new posts and hoop selected for installation will be of commercial grade. Both myself and Mr. Mears have reviewed and provided approval of the product selected by Mr. Driscoll. The new hoops will allow participants to adjust the height of the hoop to enable younger players to utilize the courts (our current hoops are static). The replacement of the hoops will make a dramatic improvement to the existing court.

Mr. Driscoll has sited multiple funding sources proposed for this project. If the Board communicates approval to move forward with this project, I would further recommend it be conditioned on the Eagle Scout confirming full funding is secured prior to any work commencing on site.

Seth Hickey

Parks and Recreation Director



Eagle Scout Service Project Proposal



Eagle Scout candidate's full legal name Evan Driscoll.

Please give a name to your project Remodeling Eagle Project.

Contact Information

Eagle Scout candidates should know who is involved, but contact information may be more important to unit leaders and others in case they want to talk to each other. While it is recognized that not all the information will be needed for every project, Scouts are expected to provide as much as reasonably possible. Approval representatives must understand, however, that doing so is not part of the service project requirement.

Eagle Scout Candidate

Name: Evan Driscoll		Birth date: 3-12-04	
Email Address: evanwdriscoll@gmail.com		BSA PID number:	
Address: 10 Humes Ct.	City: Stratham.	State: NH	Zip: 03885
Preferred telephone(s): 857-275-6316		Life Board of Review date:	

Current Unit Information

Check One: <input checked="" type="radio"/> Troop <input type="radio"/> Crew <input type="radio"/> Ship	Unit Number: 185
Name of District: Historic	Name of Council: Daniel Webster

Unit Leader Check One: Scoutmaster Crew Advisor Skipper

Name: Matt Sturtevant		Preferred telephone(s): (603) 765-4030	
Address:	City: Stratham	State: NH	Zip: 03885
Email Address: matthew@thesturtevants.org			

Unit Committee Chair

Name: Geri Denton		Preferred telephone(s): (603) 969-7812	
Address: 6 Beech Ct.	City: Stratham	State: NH	Zip: 03885
Email Address: G1akey@comcast.net			

Unit Advancement Coordinator (If your unit has one)

Name: Kristen Mulchahy		Preferred telephone(s):	
Address: 21 Bunker Hill Ave	City: Stratham	State: NH	Zip: 03885
Email Address: KMulchahy@outlook.com			

Project Beneficiary (Name of religious institution, school or community)

Name: Stratham Parks And Recreation.		Preferred telephone(s): (603) 997-1766	
Address: 10 Bunker Hill Ave.	City: Stratham	State: NH	Zip: 03885
Email Address: SHickey@strathamnh.gov			

Project Beneficiary Representative (Name of contact person for the project beneficiary)

Name: Seth Hickey		Preferred telephone(s): (603) 997-1766	
Address: 10 Bunker Hill Ave	City: Stratham	State: NH	Zip: 03885
Email Address: SHickey@strathamnh.gov			

Your Council Service Center

Contact Name: Valerie Seitz		Preferred telephone(s): (603) 625-6431	
Address: 571 Holt Ave.	City: Manchester	State: NH	Zip: 03109
Email Address: Valeri.seitz@scouting.org			

Council or District Project Approval Representative (Your unit leader, unit advancement coordinator, or council or district advancement chair may help you learn who this will be.)

Name: Matt Wirth		Preferred telephone(s): (603) 502-5294	
Address: 571 Holt Ave.	City: Manchester	State: NH	Zip: 03109
Email Address: dhistoriceagleboard@gmail.com			

Project Coach (Your council or district project approval representative may help you learn who this will be.)

Name: Greg Blood		Preferred telephone(s): (603) 235-2583	
Address:	City: Stratham	State: NH	Zip: 03885
Email Address: g5tb@comcast.net			

Project Description and Benefit

Briefly describe your project

I am going to replace the basket ball hoops at Stratham Hill Park

Include images on an additional document.

Tell how your project will be helpful to the beneficiary. Why is it needed?

It has been on the parks and recreations to do list for a while and they plan to redo the court sometime in the near future. Unlike the current hoops, these ones will be adjustable from 7.5-10 feet so younger kids can enjoy them.

When do you plan to begin carrying out your project?

October.

When do you think your project will be completed?

October.

Giving Leadership

Approximately how many people will be needed to help on your project?

10

Where will you recruit them (unit members, friends, neighbors, family, others)?

I'll invite family, friends, scouts, and the park people to help out.

What do you think will be most difficult about leading them?

Getting everyone to do the project to my image and correctly evaluating everyone's skill level (I don't want someone handling equipment for their first time on the site).

Materials

Materials are things that become part of the finished project, such as lumber, nails and paint.

What types of materials, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required. For example, for lumber, use basic dimensions such as 2x4 or 4x4.

- 2 basket ball hoops (BSN Sports Grizzly Adjustable Basketball System). (Professional standards/lengths).
- A masonry block.
- 9 50lbs bags of concrete.
- ~~A post~~ 2 50lbs sand bags.
- 6 2x4's.

Supplies

Supplies are things you use up, such as food and refreshments, gasoline, masking tape, tarps, safety supplies and garbage bags.

What types of supplies, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.

- Post hole digger.
- Wheel barrow.
- Garden hose.
- Level.
- Tape measure.
- 9/16", 3/4", and adjustable wrench.
- Cordless drill and 9/64" drill bit.
- 5/16" socket driver (for cordless drill).
- Pairs of safety goggles for everyone.
- Phillips Screwdriver.
- Ladder.

Tools

Include tools, and also equipment, that will be borrowed, rented, or purchased.

What tools or equipment, if any, will you need? You do not need a detailed list, but you must show you have a reasonable idea of what is required.

Look at "Supplies".

Other Needs

Items that don't fit the above categories; for example, parking or postage, or services such as printing or pouring concrete, etc..

What other needs do you think you might encounter?

- Food and beverages.
- First aid supplies.

Permits and Permissions

Note that property owners should obtain and pay for permits.

Will permissions or permits (such as building permits) be required for your project? Who will obtain them? How long will it take?

What ever approval needs to be done according to Stratham Hill Park.
~~Note.~~

Preliminary Cost Estimate

You do not need exact costs yet. Reviewers will just want to see if you can reasonably expect to raise enough money to cover an initial estimate of expenses. Include the value of donated materials, supplies, tools, and other items. It is not necessary to include the value of tools or other items that will be loaned at no cost. Note that if your project requires a fundraising application, you do not need to submit it with your proposal.

Enter your estimated expenses below
(include sales tax if applicable)

Materials:
 Supplies:
 Tools:
 Other:
 Total Costs:
 \$4,473.58

Fundraising: Explain how you will raise the money to pay for the total costs. If you intend to seek donations of actual materials, supplies, etc., then explain how you plan to do that, too.

I'll do a car wash and ask the Recreation Commission and the Stratham Basketball Association for the remaining funds if need be. I'll bring the supplies needed and I'll ask others to bring extra tools for everyone to use. I'll reach out to the Stratham community to see if anyone will donate in cash/check to the troop for my Eagle Project. ~~W~~

Project Phases

Think of your project in terms of phases, and list what they might be. The first may be to prepare your project plan. Other phases might include fundraising, preparation, execution and reporting. You may have as many phases as you want, but it is not necessary to become overly complicated; brief, one line descriptions are sufficient. If you have more than 10 phases, attach a separate page with your continued phase list.

1	Town Public Works
2	Town Selectman Approval
3	Troop Approval And Eagle Board Approval
4	Fundraiser/Sponsorship
5	Order hoops and get supplies
6	Remove old post.
7	Dig proper hole and concrete.
8	Let it cure.
9	Assemble and install basketball hoop.
10	

Logistics

How will you handle transportation of materials, supplies, tools, and helpers?

I'll use a truck to transport the tools and materials and I'll pick up anyone who can't get a ride themselves.

Safety Issues

The Guide to Safe Scouting is an important resource in considering safety issues.

Describe the hazards and safety concerns of which you and your helpers should be aware.

Read the "Age Guidelines for Tool Usage" at Scouting.org

What you can't use:	Younger Scouts:	Older Scouts:	Adults:
<p>What you can't use:</p>	<p>Lawn mowers, tractors Line trimmers, edgers, hedge trimmers, riding mowers, chainsaws, log splitters, wood chippers, belt or large sanders, welder, saws, routers and planers, metal grinders, pressure washers, drill presses, branding irons, paint sprayers, ladders over 3 steps, and scaffolds over 3 steps.</p>	<p>Welder, saws, router and planers, metal grinders, pressure washers, drill presses, branding irons, riding mowers, tractors, chain saws, log splitters, and wood chippers, scaffolds and ladders over 3 ft</p>	<p>Chain saws without proper training.</p>

Project Planning

You do not have to list every step, but it must be enough to show you have a reasonable idea of how to prepare your plan.

List some action steps you will take to prepare your project plan. For example, "Complete a more detailed set of drawings."

See "Project Phases" (page F).

Caution: Using an Adobe or other PDF reader to insert a "signature" can cause this entire document's contents to be locked preventing future edits; make sure you save a copy if any signatures will be inserted digitally.

Candidate's Promise*		<i>Sign below before you seek the other approvals for your proposal.</i>
<p>On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 4. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chose as beneficiary.</p>		
Signed <u>EnDill</u>	Date <u>9-6-21</u>	

** Remember: Do not begin any work on your project, or raise any money, or obtain any materials, until your project has been approved.*

Unit Leader Approval* I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow him.	Unit Committee Approval* This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal.
Signed <u>[Signature]</u> Date <u>9/8/21</u>	Signed <u>[Signature]</u> Date <u>9/8/21</u>
Name (Printed) <u>Matthew Sturtevant</u>	Name (Printed) <u>Gari L Denton</u>

Beneficiary Approval* This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) to which we have agreed. We understand any fund raising the Scout conducts will be in our name and that funds left over will come to us if we are allowed to accept them. We will provide receipts to donors as required.	Council or District Approval I have read topics 9.0.2.0 through 9.0.2.15, regarding the Eagle Scout service project, in the <i>Guide to Advancement</i> , No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to prepare a project plan and share it with the designated project coach.
Our Eagle Candidate has provided us a copy of "Navigating the Eagle Scout Service Project, Information for Project Beneficiaries." Yes _____ No _____	
Signed _____ Date _____	Signed _____ Date _____
Name (Printed) _____	Name (Printed) _____

** While it makes sense to obtain approvals in the order they appear, there shall be no required sequence for the order of obtaining those approvals marked with an asterisk (*). Council or district approval, however, must come after the others.*

Eagle Scout Service Project Fundraising Application

Before filling out this application, it is important to read "Procedures and Limitations on Eagle Scout Service Project Fundraising." This can be found on the next page: "Fundraising Application Page B." Once completed, you must obtain approval from the project beneficiary and your unit leader, and then submit the fundraising application to your council service center at least two weeks in advance of your fundraising efforts. You will be contacted if it cannot be approved or if adjustments must be made. Use this form, not the Unit Money-Earning Application.

Eagle Scout Candidate

Name: <u>Evan Driscoll</u>		Preferred telephone(s): <u>857-275-6316</u>	
Address: <u>10 Humes Ct.</u>		City: <u>Stratham</u>	State: <u>NH</u> Zip: <u>03885</u>
Email Address: <u>evanwdriscoll@gmail.com</u>			
Check One: <input checked="" type="radio"/> Troop <input type="radio"/> Crew <input type="radio"/> Ship		Unit Number: <u>185</u>	
Name of District: <u>Historic</u>		Name of Council: <u>Daniel Webster</u>	

Project Beneficiary

(Name of religious institution, school or community)

Name: <u>Stratham Parks And Recreation</u>		Preferred telephone(s): <u>(603) 997-1766</u>	
Address: <u>10 Bunker Hill Ave</u>		City: <u>Stratham</u>	State: <u>NH</u> Zip: <u>03885</u>
Email Address: <u>S.Hickey@stratham.gov</u>			

Project Beneficiary Representative

(Name of contact person for the project beneficiary)

Name: <u>Seth Hickey</u>		Preferred telephone(s): <u>(603) 997-1766</u>	
Address: <u>S.Hickey@strathamnh.gov</u>		City: <u>Stratham</u>	State: <u>NH</u> Zip: <u>03885</u>
Email Address: <u>S.Hickey@strathamnh.gov</u>			

Describe how funds will be raised:

I will have a car wash at Graham Auto and if I need extra funds, I'll ask the Stratham Parks Association for the remaining funds. If not, I'll ask local businesses for sponsorships

Proposed date the service project will begin: October

Proposed dates for the fundraising efforts: September 26th

How much money do you expect to raise? \$2,000

If people or companies are asked for donations of money, materials, supplies, or tools, how will this be done and who will do it?*

If and when I ask people or an organization for money, supplies, etc I'll contact them via email and ask for an appointment and I will do it.

*You must attach a list of prospective donor names and what they will be asked to donate. This is not required for an event like a car wash.

Are any contracts to be signed? No If so, by whom? Ø

Contract details:

Ø

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Approvals

The beneficiary and unit leader sign below, in any order, before authorized council approval is obtained.

Beneficiary		Unit Leader		Authorized Council Approval*	
Signature	Date	Signature	Date	Signature	Date

Old Model





Search Walmart.com



0

Free shipping with no order minimum required. Restrictions apply.

Try it free



Return with a clean slate.

[Shop now](#)

Sports & Outdoors / Sports / Basketball / Basketball Equipment



1 of 1

[Report incorrect product information](#)

New Model

BSN SPORTS

Grizzly Adjustable Basketball System

★★★★★ (0.0) [Write a review](#) Walmart # 551876994

\$2,159.65

Qty:

1

[Add to cart](#)

Feedback



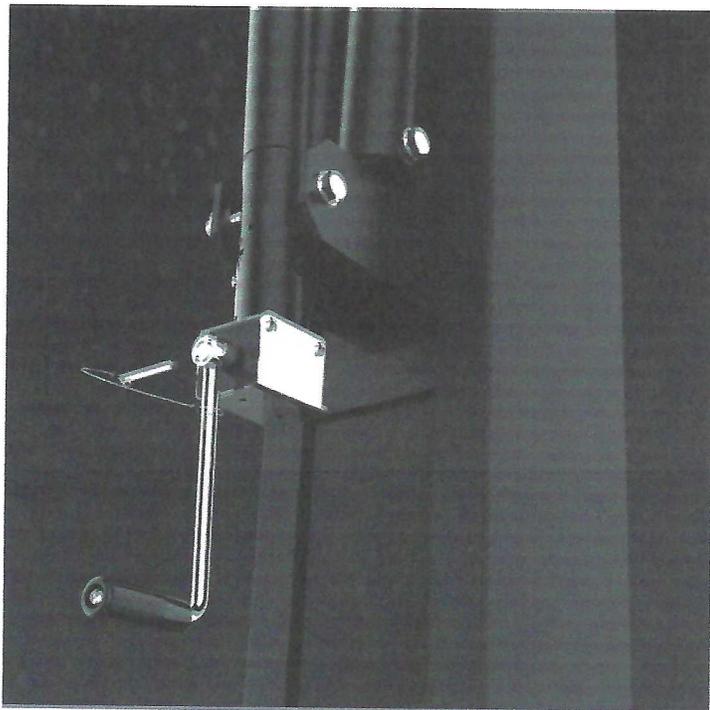
MORE +

FEATURES

The MegaSlam 72 is so pro it should be in an arena. Pound for pound (all 745 of them) it's the best adjustable outdoor hoop on the market with the most regulation-sized features. Pair that with the 8" x 6" monster-sized main pole and you know it's built to slam — All. Day. Long.

72" PRO BACKBOARD

A regulation, ½-inch thick glass backboard provides maximum ball response at a regulation 72" wide. You also see clean looks through the unobstructed clear-view backboard design.



EASY HEIGHT ADJUSTMENT

The Mega Slam 72 lowers from 10-feet to 5-feet, so players of all sizes can dunk all day long.

1 WITH EVERY MEGA SLAM HOOP PURCHASE

Rust-resistant galvanized steel

Free Shipping (continental US)

2"-thick custom-fitted pole padding

Gusset padding

Backboard padding

Stainless steel hardware

Anchor kit with (4) J-bolts and rebar

Limited lifetime warranty

No-Break Backboard Protection®

2 IN YOUR MEGASLAM 72 SHIPMENT

8" x 6" monster-sized, 5-gauge steel main pole

Regulation-sized 72"-wide backboard with ½"-thick tempered glass

Collegiate Flex® Rim with Single Pivot® Break-Away Design

1 UV coated net

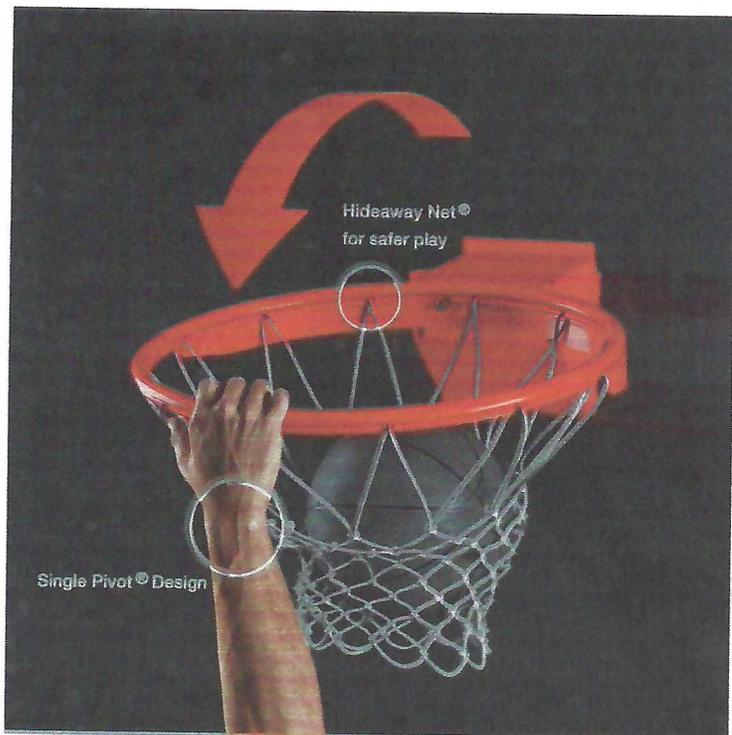
Upper and lower adjustable steel arms

2 lift-assist cylinders

Height actuator and adjustable crank

2" - thick padding for main pole and base

1" - thick backboard padding



COLLEGIATE FLEX® RIM

Our Collegiate Flex® rim comes standard on the MegaSlam 72. The patented design offers break-away action with our Single Pivot® engineering, allowing for slam dunks on the front of the rim.

INSTALLATION TIMELINE

1. Prior to pole installation and goal assembly, call utility services for location of underground utility lines before you dig.
2. Vertical main post assembly is a two part process.

PART 1

- Day 1.** Post assembly, pour concrete, set post and Allow concrete to cure.
- Day 2.** Allow concrete to cure.

PART 2

- Day 3.** Complete assembly instructions. (Requires 3-4 adults)

POST INSTALLATION INSTRUCTIONS (Day 1)



Before digging hole for your system, check for buried power, gas, water, and telecommunication lines! Failure to do so could result in serious or fatal injury! Contact your local utility company if unsure.

ITEMS NEEDED (not included)

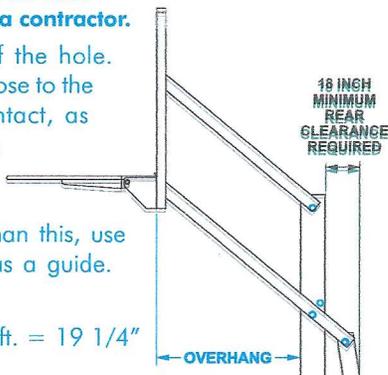
- 9- 50 lbs bags of concrete (2-3 extra bags recommended)
- 1- Post hole digger (optional)
- 1- Wheel barrow
- 1- Garden hose
- 1- Level
- 1- Tape Measure
- 6- 2X4's
- 2- 50 lbs sand bags
- 1- Standard masonry block
- 1- 9/16", 3/4" & adjustable wrench
- 1- Cordless drill & 9/64" drill bit
- 1- 5/16" socket driver (for cordless drill)
- 1- Pair of Safety Glasses
- 1- Phillips Screwdriver
- 1- Ladder

Note: For best results with less vibration, your system should be independent of court. If pouring concrete for both at same time, add an expansion joint in between.

Note: When digging hole, if you hit rock and cannot dig through contact a contractor.

1. Determine the location of the hole. The proper location is as close to the court without making contact, as shown in **Figure 1**. This, however, is a general rule. If you need to locate the hole in a location other than this, use the following dimensions as a guide.

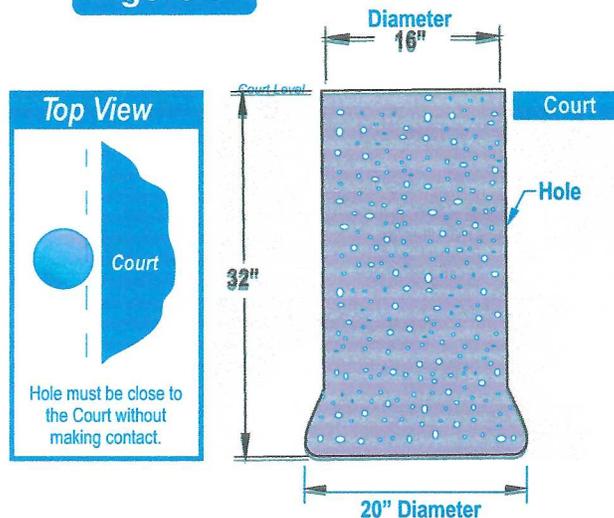
Overhang when adjusted to 10 ft. = 19 1/4"



Note: Minimum of 18" rear clearance is required behind pole.

2. Dig a round hole 32" deep and 16" in diameter at the top and 20" in diameter at the bottom of the hole. If you live in an area where frost heaves may pose a problem, consult your local building inspector to

Figure 1



3. Place and center a masonry block in the bottom of the hole so there is exactly 16" from the playing surface to the top of the masonry block. See **Figure 2**.

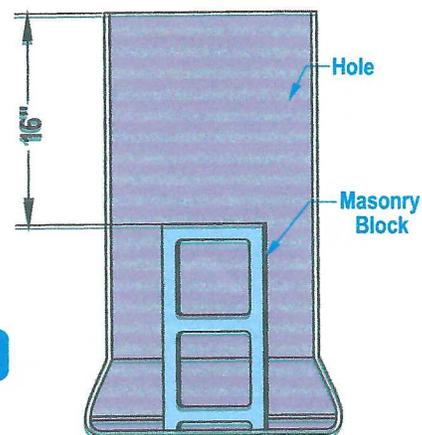


Figure 2



August 27, 2021

Stratham Recreation Department
Attn: Seth Hickey – Parks & Recreation Director
10 Bunker Hill Ave
Stratham, NH 03885

Dear Mr. Hickey,

We are pleased to advise you that the Thomas W. Haas Foundation has approved a special grant request to **Stratham Recreation Department**. A check in the amount of \$2,500 is enclosed. This grant was made at the recommendation of Elissa Skovron.

This gift is made as a special one-time grant, through a separate program, in recognition of your important work. **Thomas W. Haas Foundation is not currently accepting grant requests.**

Terms of Contribution:

The gift is to be used specifically for the following charitable purpose: **For the soccer and softball programs, equipment, jerseys and field space**. No part of this contribution may be used for lobbying or any other legislative, political, or non-charitable activity.

In all public acknowledgements, we prefer that you omit mention of the Thomas W. Haas Foundation, however you may acknowledge the individual who has recommended the grant with their permission.

We ask that you acknowledge receipt of this grant and indicate your acceptance of the terms discussed above. By depositing the enclosed Thomas W. Haas Foundation check, you agree to the terms of contribution set forth above by the Thomas W. Haas Foundation.

We are pleased to support the work of your organization and wish you continued success in your efforts.

Best regards,

A handwritten signature in black ink that reads "Danielle M Kravetz Smida".

Danielle M Kravetz Smida

cc: Elissa Skovron

SELECT BOARD MEETING

09/20/2021

Date: 09/15/2021
To: Select Board
David Moore, TA
From: Christina Murdough, Assessor
Re: Signatures required

SUPERIOR COURT CASES

Soft Draw Investments, LLC
24 Arnold Palmer Drive
Map 15 Lot 84

Settlement 2019 & 2020

Challenger's Meet @ Stratham Hill Park Oct. 16th, 2019

Parking and Park Rules:

- Reminder to parents to park in the parking lot off of Jack Rabbit road or in the upper lot. Please remind your parents NOT to park on Jack Rabbit Road or Route 33 as they will be ticked or worse towed.
- Handicapped and less able parking will be in the parking lot closest to Rt. 33/Portsmouth Ave. The spots will be marked along the fence.
- Have the buses go into the second gate on the left off of Jack Rabbit Lane. The buses can park on the left side of the barn.
- Please have your teams make camp on the grass area by the upper pavilion/ playground and across from the bathrooms. There will be signs with your school's name.
- Please keep everyone stay off the stage and playground equipment.
- The police are serious about not parking on Jack Rabbit Ln. or 33 so PLEASE pass that along to everyone who might be coming to watch.

Race Course:

Start: This year the start will be on the upper field by the wooden fence gating off the parking lot where the handicap parking and additional parent parking will be. Students will run across the field, up to the sidewalk leading out towards the bathrooms/Jack Rabbit Lane, and turn RIGHT when the sidewalk splits.

Next, they will turn LEFT onto the Tote Rd trail and go Right onto the path leading towards the open field, then the second LEFT on the trail on the other side of the trees lining the path.

Next, they will run RIGHT onto the Crooked Bridge Trail and stay RIGHT.

**** Runners must RUN across the bridge and stay single file****

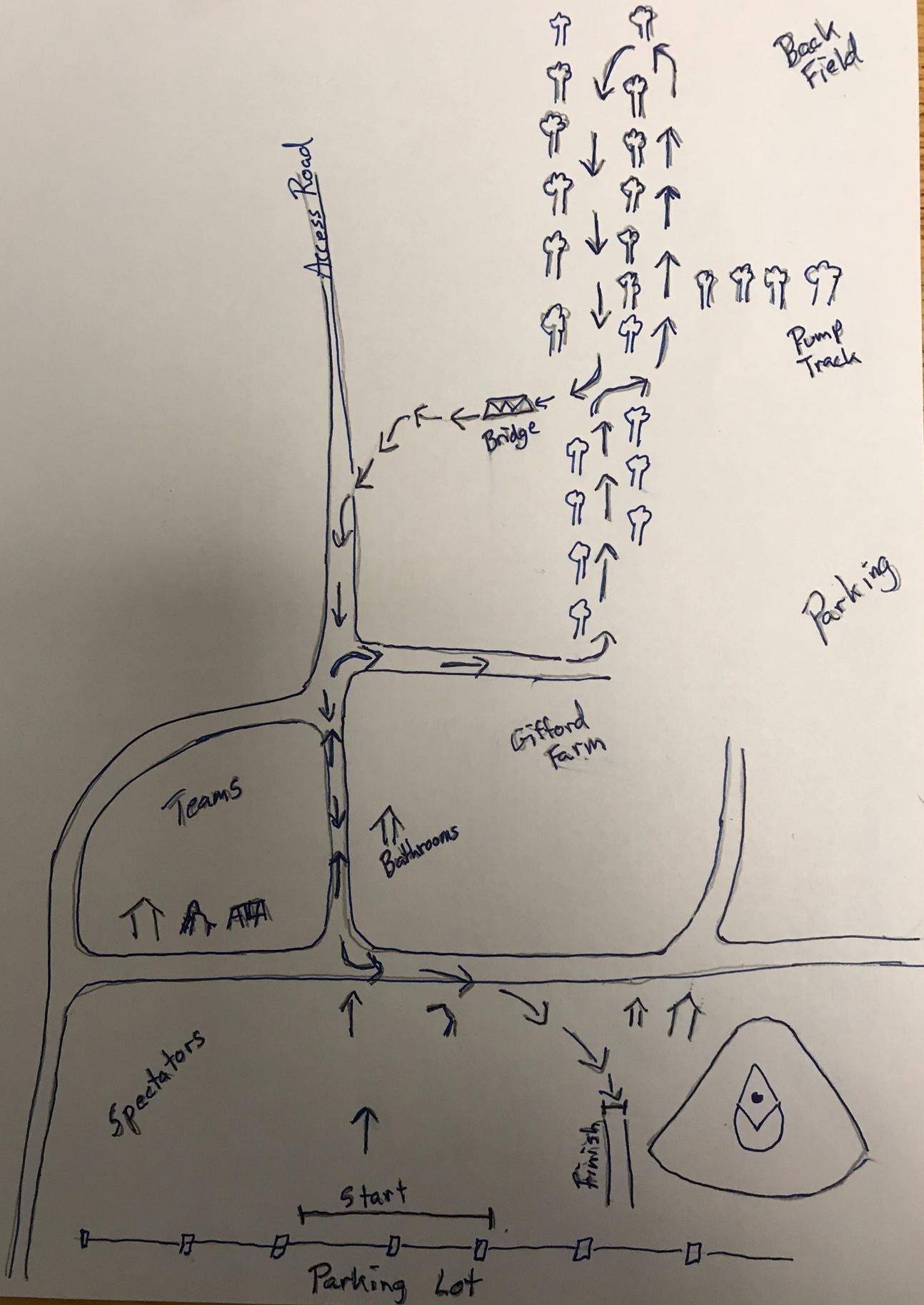
****There is a lot of roots on this part of the course****

After the bridge students will run LEFT, then they will run straight up the hill, and onto the dirt access road.

**** There is a section of this part of the trail with medium loose packed rocks****

Next, they will run LEFT off of the sidewalk onto the field to the finish line which will be back by the upper field and the race will end along right field of the gated baseball field.

This race is slightly longer than a mile... 1.12 miles to be exact



AGREEMENT FOR USE OF PUBLIC TRAILS BY OUTSIDE GROUPS

NOW COMES the **Town of Stratham**, a New Hampshire municipal corporation having its principal place of business at 10 Bunker Hill Ave., Stratham, New Hampshire (“Town”); and _____, a _____, with an address of _____ (the “Group”) (each of the Town and the Group shall be referred to herein as a “Party” and together as the “Parties”);

EXPLANATORY STATEMENTS

The Town owns land over which a variety of public recreational trails run, including without limitation trails originating (or terminating) at its property known as Stratham Hill Park (called the “Linked Trails”). The Linked Trails are connected with other public trails running over and across land now or formerly of land belonging to Edith Barker as Trustee of the Edith C. Barker Revocable Trust of 2003 (called the “Barker Family”). These trails are as shown on a map entitled “Trail Map, Future Public Trails, Barker Rev. Trust #1 & #2 Easement, Stratham NH” dated April 2019, a copy of which is available from the Parks and Recreation Department of the Town (called the “Public Trails”).

Due to the interconnected nature of the Public Trails and the Linked Trails, the Group wishes to use some or all of the Public Trails as the site of a recreational event or series of events as more particularly described in Paragraph #1 (one) below. This Agreement is designed to help ensure that the Group’s use of the Public Trails is in compliance with the requirements and restrictions regulating the use of the trails.

NOW THEREFORE, in consideration of the mutual covenants herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

- 1. Subject to the terms and conditions of this Agreement, the Group may hold the following event or series of events (called the “Event” in this Agreement):

Type of Event: _____

Date or Dates and time of Event: _____ to _____
(Month/Day/Year (Month/Day/Year)

_____ to _____
(Time: am/pm) (Time: am/pm)

Number of Participants: _____

Trails to be Used: _____

2. The Group understands and agrees that it is not permitted to use the Public Trails to conduct the Event until and unless the Event has been approved by the Town's Select Board and the Barker Family. The Group agrees that it will not approach the Barker Family directly for approval, but instead will rely on the Town's Director of Parks and Recreation or other contact person designated by the Town to assist with seeking approval. The Town's approval and the Town's receipt of the Barker Family's approval shall be indicated by the signature of the Town's representative on this Agreement, which shall be submitted to the Town for approval in advance of the Event along with the other documents and information referenced in this Agreement.
3. The Group shall have and maintain in full force and effect throughout the Event (and any subsequent events permitted by extension of this Agreement), general liability insurance in an amount reasonably acceptable to the Town considering a number of factors including the type of event, number of participants, and an assessment of the insurable risk. The Group shall provide the Town with a certificate of insurance and naming both the Town and Edith Barker, Trustee of the Edith C. Barker Revocable Trust of 2003 (or any successor Trustee or the successors or assigns of the Edith C. Barker Revocable Trust of 2003) as additional insureds, and stating that the insurance shall not be cancelled without providing the Town with twenty (20) days advance notice. The Group shall provide such evidence of insurance to the Town when it submits this Agreement to the Town for approval.
4. The Group agrees that it will require all participants in the Event to sign (or if the participant is less than eighteen (18) years of age or otherwise unable to bind him/herself to a legal agreement, require a parent or legal guardian to sign) a release and waiver of liability which is sufficient, in the Town's reasonable discretion, to release the Town and the Barker Family from any and all liability or damages due to death, personal injury, or property damage arising from or in any way related to the participant's participation in the Event. The Group shall provide the Town with a copy of the release and waiver language for its review and approval when it submits this Agreement to the Town for approval.
5. The Group understands that there are rules related to the use of the Public Trails, and that it will inform all participants of those rules and require all participants in the Event to follow the rules for use of the Public Trails as may be applicable to the participants' participation in the Event, which include but are not limited to the following:
 - a. No person shall cut new trails, or remove any plants, brush, trees, etc. from the trail areas, or any other parts of the ALE Easement and SELT Easement areas.
 - b. Any requests for new trails, for improvements to trails, bridges, or signs, or for repairs should be directed to the Town's Director of Parks and Recreation, and not to the Barker Family.
 - c. Leaves shall not be blown, cleared or raked away from the trail surface.
 - d. Dogs shall be leashed when on the trails closest to the agricultural fields and buildings.
 - e. Bicyclists shall stay on the trails, and bicycles shall not be operated off the established and mapped trails.

The Group agrees that it will inform all participants in the Event that in addition to these rules, there may be other rules related to the use of the Public Trails, and that the participants are required to follow all posted or otherwise publicized rules related to the use of the Public Trails, Stratham Hill Park, the Linked Trails, the Public Trails, and any other Town property or facility (or any property or facility the Town or the general public have the right to use).

6. The Group hereby agrees to defend, indemnify and hold harmless either or both of the Town and the Barker Family from and against any and all claims, damages, or causes of action suffered by or asserted against the Town and/or the Barker Family arising from or related to the Event, or in any way arising from or relating to the breach of any part of this Agreement. Further, the Group shall be liable to pay the cost of repairing any damage to the Public Trails, the Linked Trails, or the Town's facility at or within Stratham Hill Park or to any of the other trails, improvements to the trails, or other areas which is a result of or related to the Group's Event, the Group's use of the Linked Trails or Public Trails, or the Group's negligence.
7. This agreement shall be effective to extend permission for the Group to hold the Event as described in this Agreement for the calendar year specified in this Agreement. Should the Group wish to hold the Event or a similar Event in subsequent years, prior to January 1 of any subsequent calendar year, the Group shall be required to provide the Town with updated information about the Event and confirm the necessary insurance information and release and waiver of liability language, and such other additional information as the Town may reasonably request ("Renewal Information"). The Renewal Information shall be provided to the Barker Family and to the Town's Select Board for review and approval, and if approved by both, shall hereby become a part of this Agreement and shall function to extend the term of this Agreement for one year, and grant permission for the Event described in the Renewal Information to occur.
8. The Town may terminate this Agreement (and any extension which has been granted) at any time the Town determines that the Group or the participants in the Group's Event are in violation of the terms and conditions of this Agreement, have not conducted or participated in the Event in the manner in which it is described in this Agreement or in the Renewal Information, that the Group or the participants in the Group's Event have caused damage in excess of reasonable wear and tear to the Linked Trails, the Public Trails, the Town's facility at or within Stratham Hill Park or to any of the other trails, improvements to the trails, or other areas related to the trails, or for any other reason in the Town's reasonable discretion. Upon such termination, the Group shall no longer be permitted to hold the Event on the Public Trails or Linked Trails.
9. The Group may not assign its rights or obligations under this agreement without the written permission of the Town.
10. In the event that any covenant, condition, term or restriction contained in this Agreement shall be held invalid, illegal or unenforceable in any respect, in whole or in part, then the remainder of this Agreement shall remain valid and enforceable. Upon such determination that any term or other provision is invalid, illegal or unenforceable, the Parties hereto shall negotiate in good faith to modify this Agreement so as to effect the original intent of the Parties as closely as possible in order that the substance of the agreement contemplated hereby is maintained as originally contemplated to the greatest extent possible.

11. This Agreement shall be governed by the laws of the State of New Hampshire.

INTENDING TO BE LEGALLY BOUND, the parties have executed this Agreement on

_____, 20__.

TOWN OF STRATHAM

By: Seth Hickey, Director of Parks and Recreation, Duly Authorized

Name of Outside Group

By: **(Insert Name)**, its **(Insert Title)**, Duly Authorized



Rules and Regulations- Events Open to the Public

Governing the Stratham Municipal Center, Pavilion and Recreation Fields

The Town of Stratham is pleased to cooperate and to extend to the public the use of its facilities. In return, the town expects the property to be respected and protected from any damages. The following explains the rules and regulations under which its use is made possible and to clarify the responsibilities of organizations utilizing these public facilities.

Renters need to refer to the following Town Ordinances for additional rules and regulations regarding Stratham Hill Park.

- Stratham Hill Park Regulations – Chapter 4-01
 - Facility Reservations and Use of Stratham Hill Park- Chapter 4-02a
1. The applicant must provide a certificate of insurance when requesting usage of any town property or building. Required amounts: General Liability/Bodily Injury/Property Damage (combined) \$300,000/500,000 with additional personal injury of \$300,000 AND the Town of Stratham listed as an additional insured. Applicants further release the Stratham Recreation Department, Stratham Recreation Commission, the Town of Stratham and their agents from all claims, demands of chance on account of any and all injuries to persons or property that may result by virtue of said participation.
 2. Written permission is required to serve liquor on Town owned property. There may be the requirement of the renter to have a police officer on the premise. Officer's presence will be at the Stratham Police Department's discretion and the cost shall be the responsibility of the renter. If the renter is planning a cash or open bar during their function, a state liquor license will be required. A one-day liquor license may be obtained in advance from the NH Liquor Commission. The Town of Stratham shall not be held liable for any injury and/or damage resulting from the presence of alcohol. The applicant assumes sole responsibility and liability. No kegs will be allowed.
 3. Organizations/groups using the facilities shall see that all persons are completely out of the building/recreation area within the time specified in the approved application. No outdoor activity, including cleanup, shall continue beyond 9 P.M

4. No signs, posters, exhibit, banners or decorations of any kind shall be hung in or about the municipal center or park area which would in any way mar or deface the structure. Public address systems are prohibited unless approved in writing by the Select Board.
5. The applicant/organization shall be responsible for any damage to the property resulting from its use thereof, whether by accident or otherwise, and shall pay the entire cost of such damages.
6. Any damages to the property or any injury to any person must be reported to the recreation office or Town of Stratham office within twenty-four (24) hours of said occurrence.
7. No permission shall be granted to any organization that discriminates due to gender, race, color, creed, religion or sexual orientation.
8. No solicitation of funds, including entry fee and/or registration fee, shall be permitted unless first approved in writing by the Select Board.
9. Usages of kiosk sign boards are limited to Town events. Permission for banners may be granted at the time of the facility request. Banners are not to exceed 4'x8' in size. A maximum of two banners are permitted.
10. The Town of Stratham reserves the right to require police presence – the cost shall be the responsibility of the renter.
11. The Town of Stratham and Recreation Department, at any time, reserves the right to change, amend the foregoing regulations or withdraw from organization or person the privilege of using town buildings or park facilities, all within its discretion.

*Rental request are not finalized until facility Use Application, rental fee, and certificate of insurance have been submitted to the Stratham Parks and Recreation office.

I have read and understand the rules and regulations, as stated above, governing the use of the facilities. The organization and/or individuals for which this application is intended will abide by these rules and assume total responsibility in connection therewith. Any violation of policies will constitute a forfeiture of deposit.

Authorized signature _____

Print Name Katie McNamara

Today's Date 9/9/21

Event Date 10/13/21

Event Name SAU 16 Elementary Cross Country Race

Event URL n/a

Event Social Media n/a

RAFFLE PERMIT APPLICATION

Town of Stratham
 Incorporated 1716
 10 Bunker Hill Ave. • Stratham, NH 03885

APPLICANT INFORMATION			
Organization Applying for Permit: <small>(Note: Only legal non-profits can be issued a permit)</small>		Employer ID #:	
Address: 2 Winnicut RD		City: Stratham	State: NH
Contact Person: Dan Crow		Phone: 765-2045	Zip: 03885
		Email: CrowConstruction@hotmail.com	
RAFFLE/DRAWING PERMIT INFORMATION			
Date(s) Raffle Tickets Will Be Sold: OCT 4, 2021			
Date of Drawing: OCT 4, 2021		Location of Drawing: Golf Club of NE	
List Items to be Raffled: 5050			
Reason for Raffle: 1 ST Responders charity Golf Fall Classic			
How is Raffle Going to be Conducted (i.e. door to door, only at events, only family and friends, etc.):			
AT EVENT			
Other (any other pertinent information):			
I have read the provisions of NH RSA 287-A (attached) and by signing below, state that the organization I represent will comply with those provisions at all times.			
Signature:		Date:	
[Signature] President		9/10/21	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED Reason for denial:			
Selectman Signature:		Date:	
_____		_____	
Selectman Signature:		Date:	
_____		_____	
Selectman Signature:		Date:	
_____		_____	