



# TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

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## SELECT BOARD ACTION SHEET

For the regular meeting of  
May 18, 2020

This action sheet is provided as a means of communicating actions of the Select Board to the public in a timely manner. Meeting minutes associated with this meeting will be published following drafting and approval of the Board.

For more information about the meeting, please contact the Town Administrator's Office (603) 772-7391 ext. 187.

### I. Call to order

The Board Chair called the meeting to order at 7:00 PM

The Board Chair announced that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. He indicated the meeting was accessible to the public contemporaneously via a conference call number published on the agenda and that the meeting's materials were available on line (at a location provided on the agenda). The Chair provided a phone number for members of the public to use if, at any time, the meeting audio is inaccessible to a member of the public.

### II. Roll Call

### III. Consideration of Minutes – May 4 and May 11, 2020

Mr. Lovejoy motioned to accept the minutes from its meetings on May 4 and May 11, 2020. Ms. Knab seconded the motion. Via roll call vote, all voted in favor,

### IV. Department Reports & Presentations – Parks & Recreation

Parks & Recreation Director Seth Hickey presented his departmental report to the Board.

The Board decided to move forward with the first tier of a proposed tiered approach to eventually returning to normal operations in Stratham Hill Park. The re-opening of the

parking lot for residents only is targeted to begin on or after Tuesday May 29<sup>th</sup>. Mr. Hickey and Mr. Moore to follow-up with staff to coordinate and work with the Select Board to review the announcement.

V. Correspondence

No actions taken

VI. Public Comment

No public comment.

VII. Public Hearings, Ordinances and/or Resolutions

No Public Hearings, Ordinances and/or Resolutions.

VIII. Discussion of Monthly Reports (second meeting of each month)

The Board reviewed the departmental reports.

IX. New Business and Action Items

A. Stratham Hill Park Status of Parking Lot Closure

Discussed and acted upon under Department Report

B. Under COVID Grant Acceptance and Related Actions

Via roll call vote, the Board voted unanimously to participate in the First Responder COVID 19 Stipend Program and authorize the submittal of rosters to the New Hampshire Department of Safety, Division of Homeland Security and Emergency Management (HSEM).

Via roll call vote, the Board voted unanimously to accept and enter into the grant agreement for the COVID-19 Municipal Relief Fund (MRF) in an amount up to \$176,768 and designated the Board Chair to sign.

C. Memorial Day Observation.

The Board discussed and thanked the volunteers for their work.

D. Outdoor Restaurants & Governor's Executive Order

Via roll call vote, the Board unanimously voted to adopt and utilize the temporary outdoor seating permit request form as proposed by Building Inspector Shanti Wolph.

E. Application for 79E Community Revitalization Tax Incentive – 82 Portsmouth Ave.

Via roll call vote, the Board unanimously determined the 79E application as submitted and amended by the owners of 82 Portsmouth Ave. is complete. The Board further authorized the Town Administrator to schedule a public hearing within the required 60 day timeframe.

X. Town Administrator Report

The Board reviewed and discussed financial reports presented by the TA and the Finance Administrator. No actions were taken.

XI. Informational Items

No actions required

XII. Reservations, Event Requests & Permits

None.

XIII. Review of Recent or Upcoming Board & Commissions Agendas

No materials for this meeting.

XIV. Miscellaneous & Old Business

Via roll call vote, the Board unanimously voted to re-appoint Town Planner Tavis Austin to the Rockingham Planning Commission Technical Advisory Committee and Town Administrator David Moore as alternate.

XV. Adjournment

Prior to adjournment, the Board unanimously voted to enter into non-public session.

The Board unanimously voted to seal the minutes of the non-public session after determining failure to do so would render the discussion ineffective.

The voted to unanimously adjourn the meeting.