



# TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

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## SELECT BOARD ACTION SHEET

For the regular meeting of  
July 20, 2020

This action sheet is provided as a means of communicating actions of the Select Board to the public in a timely manner. Meeting minutes associated with this meeting will be published following drafting and approval of the Board.

For more information about the meeting, please contact the Town Administrator's Office (603) 772-7391 ext. 187.

The meeting was called to order at 7:00 PM

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes – July 6, 2020  
The Board unanimously voted to adopt the minutes from its meeting on 7/6/2020.
- IV. Department Reports & Presentations – Town Planner Tavis Austin and Building Inspector/Code Enforcement Officer Shanti Wolph presented their departmental reports to the Board.
  - A. Approved a building permit fee reduction for NHSPCA to a total of \$11,000.
  - B. Planning – 2 actions
    - a. Accept submitted performance agreement for \$111,560 for work at 2 Marin Way.
    - b. Action to accept the Whittaker Drive extension project as complete and authorize full release of related performance surety and to accept and release the Whittaker Drive deed.
- V. Correspondence  
Letter from Residents dated July 14<sup>th</sup> Re: Mosquito Spraying  
Reviewed letter and requested Mr. Moore to follow up with Mr. Mears and letter writers.
- VI. Public Comment

No public comment.

VII. Public Hearings, Ordinances and/or Resolutions

Opened the Public Hearing. Presentation from David Moore about the trailer. Close the public hearing. Voted to approve the donation of the Big Red trailer to the Town from the Fire Association.

VIII. Discussion of Monthly Reports (second meeting of each month)

IX. New Business and Action Items

The Board discussed information presented by the TA on the following topics:

- a. Town Planner Tavis Austin reviewed a memo regarding the future of Gateway zoning following the Town Meeting.
- b. Discussion of budget schedule. Reviewed budget schedule proposed by Mr. Moore. No actions taken.
- c. Reviewed Town Meeting scenarios in light of the pandemic and agreed to monitor and address later.
- d. Request of NHSPCA see dept reports
- e. Community power – no action taken

X. Town Administrator Report

No action taken.

XI. Informational Items

No materials for this meeting.

XII. Reservations, Event Requests & Permits

Approved reservation for birthday party Room A for October 3, limit of 20 people, masks strongly suggested and party shall be notified that the approval of the event is subject to change if warranted by developments with the pandemic or other guidance requirements from the State of NH.

XIII. Review of Recent or Upcoming Board & Commissions Agendas

No materials for this meeting.

XIV. Miscellaneous & Old Business

- A. Boards and Commissions Appointments
- B. PFAS in Town Center Update

XV. Adjournment

Mr. Houghton moved to enter into non-public session in accordance with RSA 91A:3,

II(a); Mr. Lovejoy seconded the motion. All voted in favor.

Mr. Houghton made a motion to come out of the non-public at 10:31 pm. Mr. Lovejoy seconded the motion and moved to seal the minutes determining that failure to do so would render a proposed action ineffective. All voted in favor.

Mr. Houghton moved to adjourn the meeting. Mr. Lovejoy seconded the motion. All voted in favor.