



# TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

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## SELECT BOARD ACTION SHEET

For the regular meeting of  
September 21, 2020

This action sheet is provided as a means of communicating actions of the Select Board to the public in a timely manner. Meeting minutes associated with this meeting will be published following drafting and approval of the Board.

For more information about the meeting, please contact the Town Administrator's Office (603) 772-7391 ext. 187.

The meeting was called to order at 7:00 PM

- I. Call to order
- II. Roll Call – all Board members were in attendance, along with Town Administrator David Moore
- III. Consideration of Minutes – August 31, 2020  
The Board unanimously voted to adopt the minutes from its meeting on August 31, 2020.
- IV. Department Reports & Presentations – Lesley Kimball, Library Director presented her departmental report to the Board.
- V. Correspondence
  - Letter from resident John Helfrich regarding International Dark Sky & lighting at the Municipal Center. Mr. Moore will refer to the Planning Board and work with Mr. Mears.
  - Letter from Paul Pandelena regarding property off of Boat Club Dr. The Board Referred letter concerning the property to Mr. Moore for report back
  - HealthTrust letter regarding distribution of surplus. The Board asked Mr. Moore to review past practice with regard to return of health insurance premiums.
- VI. Public Comment
  - Paul Pandelena, as a representative of the Frost family, spoke at public comment regarding the letter concerning the Frost property off of Boat Club Dr.

- Jeff Gallagher spoke in support of acceptance of the performance surety for Stratham Green solar project.

VII. Public Hearings, Ordinances and/or Resolutions

No Public Hearings, Ordinances and/or Resolutions.

VIII. Discussion of Monthly Reports (second meeting of each month)

IX. New Business and Action Items

- The Select Board voted to designate Mike Houghton as Board Chair
- The Select Board voted to designate Joe Lovejoy as Board Vice-Chair
- The Select Board voted to designate Allison Knab as Secretary
- The Select Board voted to accept the performance surety agreement of the Stratham Green solar project
- The Select Board voted to adopt the Select Board Manual with amendments
- The Select Board discussed Boards and Commissions appointments policy and asked Mr. Moore to redraft based on feedback.
- The Select Board voted to adopt the Political Advertising explanation and guidance document.
- The Select Board voted to accept and execute the road deed for Betty's Lane and release performance surety based on recommendation of Town Planner.
- The Select Board voted to reduce the bond for the Treat Farm project based on the recommendation of the Town Planner.
- The Select Board discussed Halloween and available guidance to date. No decision was made; pending more input from the State.
- The Select Board agreed to accept a new agreement for sidewalk maintenance.
- The Select Board received the departmental report from the Library Director.

X. Town Administrator Report

- Betty Lane Final Bond Release and Deed Acceptance – Board voted to accepted deed and authorize release of bond.
- Treat Farm Road Bond Release Request (1) – Board authorized reduction of bond as recommended and authroized release of funds.
- Update on Communications Building at Stratham Hill Park – No updates were reported.
- PFAS Remedial Plan Update – Mr. Moore provided referred to the summary in the Board's memo.

- E. Budget Process Update – Mr. Moore provided a brief update on preparations underway.
- F. Scheduling of Legislative Delegation Meeting – The Board agreed to move forward with the meeting on October 5th.
- G. Memo from Police Chief regarding Body Worn Cameras – the Board discussed the memo and provided initial feedback on the proposal.

XI. Informational Items

The Board asked Mr. Moore to advise the Chair of the Energy Commission that the board was supportive of him signing on to the letter included in Board's packet as Chair of the Stratham Energy Commission.

XII. Reservations, Event Requests & Permits

Exeter Area Garden Club – Use of Room A for meetings fee waived.

XIII. Review of Recent or Upcoming Board & Commissions Agendas

No materials for this meeting.

XIV. Miscellaneous & Old Business

At 10:26 pm the Board moved to enter into non-public session in accordance with RSA 91A:3, II.

At 11:19 pm. The Board voted to seal the minutes determining that failure to do so would render a proposed action ineffective.

At 11:20 pm the Board adjourned the meeting.

XV. Adjournment