

# **Wiggin Memorial Library Board of Trustees**

## **Meeting Agenda**

Monday August 13, 2018

6:30 PM

- I. Adopt Minutes
  - a) July Minutes (<http://www.strathamnh.gov/node/643/minutes>)
- II. Old Business
  - a) Meeting & Display Policy: (tabled until new reservation system active – 9/1)
  - b) Master Plan Steering Committee – Geri Denton appointed at 7/30 meeting
  - c) Review/Discussion – Social Media & Technology policies and procedures.
  - d) Staff Appreciation / Longevity
- III. New Business
  - a) Temp staff updates
  - b) Procedures for non-holiday and non-weather library closures / decision-making
  - c) Personnel policy – Payment vs. leave time for non-holiday and non-weather closures
  - d) Budget process
  - e) Appraisal process
- IV. Reports
  - a) Treasurer's Report
    - i. Donations to Accept
      - i) Fundraising account & reporting
      - ii. Report Format/Presentation comments
  - b) Director's Report
    - i.
- V. Executive Session (Non-public session - if necessary) [RSA 91-A:3](#)
- VI. Next Meeting: MONDAY, September 10, 2018
  - a) Meeting schedule/location information. Sept, Nov, Girls Who Code
- VII. Adjournment