

**Wiggin Memorial Library
Board of Trustees Meeting Agenda
Monday, June 21, 2021, 6:30 PM
Public welcome: in-person or by phone****

Please call the library: 772-4346 to request the link, or type link below into your browser

- I. Call to Order
- II. Welcome / Guests
- III. Review/Adoption of Minutes: <https://www.strathamnh.gov/node/643/minutes>
- IV. Director's Report
- V. Old Business:
 - a. Roof leaks.
 - b. NH Legislature status of bill to allow remote meetings / By-Laws.
- VII. New Business:
 - a. Policies Review:
 - o Circulation
 - o Equipment Loan
 - o Social Media policy and staff guidelines: current applications.
 - b. *Recognition of former Trustee, Joanne Ward.*
 - c. Staff appreciation and longevity.
- VIII. Town Updates:
 - a. Town Building Mask Policy update.
 - b. Town Clerk/Tax Collector appointment.
 - c. Police Department: CALEA accreditation. National Night Out.
- IX. Treasurer's Report
 - a. Monthly report.
 - b. Bank Signature Card update.
 - c. Library credit card accounts – Cancelled Tricia's card; Requested new card.
 - d. Digital payroll system.
- X. Executive Session (non-public session if necessary) RSA 91-A:3.*
- XI. Next Meetings – Regular Trustee meeting: July 21, 2021, 6:30 PM.
- XII. Adjournment.

****Virtual Meeting phone access information:**

May 17, 2021 06:30 PM Meeting ID: 861 0692 6943 Passcode: 793447 Phone access: 1 929 205 6099

PUBLIC NOTICE: Agendas will be posted in two public places a minimum of 24 hours prior to the meeting (RSA 91-A:2, II) and minutes will be available to the public upon request within 5 days of the meeting (RSA 91-A:3). Every effort will be made to post draft minutes on the town web site within 5 days.

COVID-19 crisis: please also see Governor's Emergency Order #12: Temporary modification of public access to meetings under RSA 91-A.

*NONPUBLIC SESSIONS: Meetings or portions of meetings that the public may not attend. Begin in a properly noticed public meeting. A motion for nonpublic session is made and seconded, citing the statutory reason, and a majority roll call vote is taken. Once in the nonpublic session, only the reason(s) cited in the motion may be discussed. Minutes must be kept and (unless the board votes to seal them) made available to the public upon request within 72 hours after the meeting, whether or not approved yet. RSA 91-A:3. Nonpublic sessions are allowed only for reasons listed in RSA 91-A:3, II, including: • Dismissal, promotion, compensation, disciplining, investigation or hiring of a public employee. • Matters which would likely adversely affect the reputation of any non-board member. • Buying, selling or leasing real or personal property if public discussion would give someone an unfair advantage over the municipality. • Lawsuits filed or threatened in writing against the municipality, until fully adjudicated or settled. • Preparation for and carrying out of emergency functions related to terrorism.

