



# TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

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## SELECT BOARD AGENDA

JULY 5, 2022

7:00 P.M. Public

**Hutton Room, Stratham Municipal Center  
10 Bunker Hill Avenue, Stratham, NH 03885**

**This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center**

The public may access this meeting at the date and time above using this conference call information. Please dial the conference number **(877) 205-7349** and input **2254** when prompted for a user pin/code.

If at any time during the meeting you have difficulty hearing the proceedings, please e-mail [dmoore@strathamnh.gov](mailto:dmoore@strathamnh.gov).

To access materials related to this meeting, please see this link:

<https://www.strathamnh.gov/select-board>

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes – June 20, 2022 and June 22, 2022
- IV. Treasurer Report (first meeting of the month)
- V. Department Reports & Presentations
  - A. Jeff Denton, Fire Department Chief
  - B. Nate Mears, Department of Public Works Director
- VI. Correspondence
  - A. Correspondence re: Cemeteries and DPW from Ann Afannato
  - B. Correspondence re: 18 Jana Lane from Richard and Marilyn Young
  - C. Correspondence re: Pump Track Renovation Agreement from Seacoast Velo Kids
  - D. NH Association of Chiefs of Police Letter and Community Policing Award Certificate

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions
- IX. Discussion of Monthly Reports – (second meeting of the Month)
- X. New Business and Action Items
  - A. All Employee/Select Board Meeting (June 22<sup>nd</sup>) Follow-up Discussion
- XI. Town Administrator Report
- XII. Informational Items
- XIII. Reservations, Event Requests & Permits
  - A. Summer Fest Raffle Permit Request
  - B. UNH requesting use of the Front Pavilion 8/10 and asking fee to be waived
- XIV. Review of Recent or Upcoming Board & Commissions Agendas
- XV. Boards and Commissions Nominations & Appointments
  - A. Appointments *for consideration*: None for this meeting
  - B. Appointments *to be voted on*: None for this meeting
- XVI. Miscellaneous & Old Business
  - A. PFAS in Town Center
  - B. Open Items Tracking
- XVII. Adjournment



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## MEMORANDUM

TO: Michael Houghton, Select Board Chair  
Allison Knab, Select Board Vice Chair  
Joe Anderson, Select Board

FROM: David Moore, Town Administrator

DATE: July 1, 2022

RE: Select Board Agenda and Materials for the July 5<sup>th</sup> Regular Meeting

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Please allow this memorandum to serve as a guide to the Select Board Meeting agenda for Tuesday July 5, 2022.

III. Consideration of Minutes – June 20, 2022 and June 22, 2022

The minutes from your meeting on June 20, 2022 and June 22, 2022 are included in your packet for your review and consideration for acceptance at your meeting.

IV. Treasurer Report (second meeting of the month)

V. Department Reports & Presentations

- A. Jeff Denton, Fire Department Chief
- B. Nate Mears, Department of Public Works Director

VI. Correspondence

- A. Correspondence re: Cemeteries and DPW from Ann Afannato
- B. Correspondence re: 18 Jana Lane from Richard and Marilyn Young
- C. Correspondence re: Pump Track Renovation Agreement from Seacoast Velo Kids
- D. NH Association of Chiefs of Police Letter and Community Policing Award Certificate

VII. Public Comment

- VIII. Public Hearings, Ordinances and/or Resolutions
- IX. Discussion of Monthly Reports – (second meeting of the Month)
- X. New Business and Action Items
  - A. All Employee/Select Board Meeting (June 22<sup>nd</sup>) Follow-up Discussion

On June 27<sup>th</sup>, I transmitted summary materials from the All Employee/Select Board meeting held on June 22<sup>nd</sup>. I look forward to a dialogue with the Board about the event and following-up on next steps.

- XI. Town Administrator Report

I will present developments associated with open items and other business of the Town. If any Board member has a specific request of an item I cover at the meeting, I welcome hearing from you at any time.

- XII. Informational Items
- XIII. Reservations, Event Requests & Permits
  - A. Summer Fest Raffle Permit Request
  - B. UNH requesting use of the Front Pavilion on 8/10 and to have the fee waived
- XIV. Review of Recent or Upcoming Board & Commissions Agendas
- XV. Boards and Commissions Nominations & Appointments
  - A. Appointments *for consideration*: None
  - B. Appointments *to be voted on*: None
- XVI. Miscellaneous & Old Business
- XVII. Adjournment

## **MINUTES OF THE JUNE 20, 2022 SELECT BOARD MEETING**

Meeting held in the Hutton Room at the Stratham Municipal Center

**MEMBERS PRESENT:** Board Members Chair Mike Houghton, Vice Chair Allison Knab, Joe Anderson.

**ALSO PRESENT:** Town Administrator David Moore, Finance Administrator Christiane McAllister, Parks and Recreation Director Seth Hickey.

At 7:00 pm Mr. Houghton opened the regular meeting.

Mr. Anderson motioned to accept the minutes from the May 31, 2022 Select Board meeting. Mr. Houghton seconded the motion. All voted in favor.

Mr. Houghton recognized Mr. Hickey to give an update on Summer Fest. Mr. Hickey introduced John Cushing, Fair Director, who supplied details on their planning for the upcoming event. Buildings and pavilions are being cleaned. The roster of events is coming together. Mr. Hickey added that they will put out a call for volunteers to assist. Mr. Cushing said they will not be charging admission, but they will accept donations. To facilitate this, they will have tablets available. Les Barker, treasurer of the Fire Association, is coordinating the finances. Ms. Knab suggested tracking the number of people that attend. Mr. Houghton thanked them for their work putting this event together.

Mr. Houghton recognized Mr. Hickey who reported on the Trail Management Advisory Committee's request to close the parking lot off of Jack Rabbit Lane temporarily. Chief King, the Conservation Commission and the Park Association all support this change. This is an attempt to curtail unwanted activity at the park, such as user conflicts with unleashed dogs in the parking lot, crowding in lot on weekends and commercial activity dog walking. Notices will be put on windshields. Cars with a Transfer Station pass will be allowed to park there. Signs will be developed as will flyer notices to notify people of the change. The Board discussed the requirements of adhering to the deed restrictions. It was felt there would be cooperation with residents who are invested in the park. They talked about a possible change to the stickers and wanted to make them simple and available to residents. Mr. Moore offered to talk further with Town Clerk/Tax Collector Deborah Bakie as part of a potential change in preparation for the expiration of the current permits (December 2022). Mr. Houghton motioned to authorize the Town Administrator and Parks & Recreation Director to move forward with the pilot proposal for changes to the Jack Rabbit Lane parking lot for the summer of 2022. Ms. Knab seconded the motion. All voted in favor.

Next, Mr. Hickey explained the installation of a counter at the park. We've borrowed it from the Rockingham Planning Commission. It's unobtrusive, has no camera; it simply counts. It's a great way to collect data on the number of park goers. Ms. Knab motioned to authorize Mr. Hickey to move forward with the people counter usage at SHP for a trial period. Mr. Anderson seconded the motion. All voted in favor.

Mr. Houghton moved to new business regarding the proposals to change the name of Room A to the Joan Sewall Room. Mr. Anderson motioned name Room A at the Stratham Municipal Center the Joan M. Sewall Room in accordance with the policy and to add the name in the policy appendix. Mr. Houghton seconded the motion. There was discussion regarding whether each barn should be named separately or if they would be named collectively. Mr. Houghton motioned to move forward with separating the names to each of the barns with the intention, that should one barn be taken down, the names would be merged. Ms. Knab seconded the motion. All voted in favor.

Mr. Houghton moved to assessing items and abatements. Ms. Knab motioned to deny the request from Ocean State Job Lot pending further information from the applicant. Mr. Houghton seconded the motion. All voted in favor. Ms. Knab motioned approval of the abatement request for the Young's as recommended by the Assessor. Mr. Anderson seconded the motion. All voted in favor. Mr. Anderson acknowledged that the veteran's credit is a State law but inquired about the criteria to receive it. Mr. Moore explained that the Assessor determines eligibility under law and there is no means testing for receipt.

Mr. Houghton addressed the development agreements, 23 Portsmouth Ave, Optima Dermatology, has gone through the planning process and is ready to begin site work, pending outcome of the acceptance of the performance agreement and storm water agreement. Mr. Anderson motioned to approve the develop agreement between Stratham Retail Management and the Town of Stratham dated June 17<sup>th</sup> with a bond amount of \$206,000 for storm water and landscaping in accordance with the Planning Board approval for property located at 23 Portsmouth Ave., Stratham, NH. Ms. Knab seconded the motion. Mr. Houghton noticed that the bond can be drawn down at certain benchmarks but noted it wasn't included in the agreement. Mr. Moore contacted Town Planner Mark Connors for confirmation. Mr. Connors said the developer can request a drawdown at certain points of development, but the SB needs to agree with the request. They discussed examples of benchmarks. Mr. Connors explained that underground storm water mitigation is the first phase. A third party engineer does the inspections. A request for a reduction may be done upon completion of this phase. Mr. Houghton felt that adding specificity to the regulations regarding benchmarks would be a worthy discussion for the Planning Board.

Next Mr. Houghton addressed bake sales at elections. Flossy Wiggin, 76ers, made a request for their group to host a bake sale at the next General Election in November. Mr. Moore reminded the group that the Exeter Area Garden Club had also asked. The Board supports holding the bake sales but the logistics need to be figured out. During the past few elections, the sales were stopped because of Covid and there are potential layout challenges with the new voting location. Mr. Moore will work with the Town Clerk to figure out the logistics and get back to the Select Board in order to provide a final answer to the requesting groups. Mr. Moore will update the 76ers on the Boards intention and process.

#### INFORMATIONAL ITEMS

Mr. Moore reviewed the items listed. The Energy Commission is reviewing energy rate options

for the Town. NHDES has addressed our concerns in issuing the large groundwater permit renewal for Golf Club of New England. The Town's comments were incorporated in the new permit and additional monitoring has been included.

#### RESERVATIONS

Mr. Moore stated that there was a fireworks permit request, a raffle permit application and a request to waive the fee for a cross country meet held by CMS and Cornerstone School.

Mr. Anderson asked if the Fire Dept. had input on the Fireworks Permit requests. They discussed the many ways people can find the fire danger rating. Mr. Houghton wanted a location to find the rating put on the application. Mr. Anderson motioned to approve the fireworks permit from Patrick McKernan, 4 Russell Drive, conditioned upon him contacting the Fire Dept. the day of the event and also in accordance with Stratham's Noise ordinance which does not permit noise after 10:00 pm. Ms. Knab seconded the motion. All voted in favor.

Ms. Knab motioned to approve the raffle permit application from the NHSPCA with a drawing August 8th. Mr. Anderson seconded the motion. All voted in favor.

Ms. Knab motioned to approve the request from the Cornerstone School / CMS to hold a cross country meet at Stratham Hill Park on September 27. Mr. Anderson seconded the motion. All voted in favor.

#### APPOINTMENT

Mr. Houghton motioned to appoint Rebecca Mitchell to the Heritage Commission for a three year term ending 2025. Mr. Anderson seconded the motion. All voted in favor.

#### ADMINISTRATION

Mr. Moore reviewed the topics covered in the department head meeting. He, along with Fire Chief Jeff Denton, are moving forward with the recognition for former Fire Chief Matt Larrabee. Chief Denton and DPW Director Nate Mears will be at the next Select Board meeting. Mr. Moore attended Mr. Connors graduation from Seacoast Leadership. Mr. Moore explained what was done to meet the requirements set forth by the Dept. of Labor inspection. Mr. Moore reported a good Open Space meeting with committees and boards. The meeting was videotaped. The Energy Commission is reviewing options for electricity through the aggregation group and will soon bring a recommendation to the board.

Mr. Moore would like to reach out to the condo and home owners associations for contact info. Mr. Anderson said that he is part of a group of approximately five condo associations that meet regularly. Mr. Moore said he would welcome attending one of the groups meetings.

Mr. Moore reported on the preparations for the all employee meeting. The group discussed the agenda for the meeting. They wanted a meeting that would be interactive and engage the staff. In response to Mr. Anderson's question, Mr. Moore gave history of the Town's departmental infrastructure. They want achievements to be highlighted. Room set up was discussed.

At 8:50 pm Mr. Houghton motioned to go into a non-public session in accordance with RSA 91-A:3, II(c) to discuss matters that may affect the reputation of another. Ms. Knab seconded the motion. Roll call: Houghton-yes; Knab-yes; Anderson-yes

At 9:20 pm Mr. Houghton motioned to come out of the non-public session and seal the minutes noting that failure to do so may render a proposed action invalid. Mr. Anderson seconded the motion. All voted in favor.

Mr. Houghton welcomed Library Director. She explained the Library Trustee's process to find her replacement. She announced two positions that have been filled – a shelver and a youth teen specialist. Ms. Kimball was excited to explain the work being done for the Quality of Place grant. The goal of the project is to draw a picture of how people connect with the town and with each other. How do we sustain things that are working? How do we enhance it? Where can we build more connectivity in the future? Great ideas have already begun to be generated. Once the information is gathered, a vision document, similar to the Master Plan, will be produced. Ms. Kimball said their employee manual is with the legal department for review. She thanked Ms. McAllister for her help with it.

At 9:26 pm Mr. Houghton motioned to go into a non-public session in accordance with RSA 91-A:3, II(c) to discuss matters that may affect the reputation of another. Ms. Knab seconded the motion. Roll call: Houghton-yes; Knab-yes; Anderson-yes

Mr. Houghton motioned to come out of the non-public session and seal the minutes noting that failure to do so may render a proposed action invalid. Ms. Knab seconded the motion. All voted in favor.

At 9:28 pm Mr. Anderson motioned to adjourn. Ms. Knab seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard  
Recording Secretary



All Employee Meeting  
June 22, 2022

At 8:45 am Select Board Chair Mike Houghton opened the meeting by introducing Select Board Vice Chair Allison Knab and the newest Select Board member, Joe Anderson who briefly reviewed his background qualifications. Mr. Moore introduced the department heads that have joined Stratham since 2019. Each department head introduced employees that have become part of the team since 2019. Library Director Lesley Kimball announced her resignation.

Mr. Houghton began by saying that he wanted the employees to speak candidly and openly about things we are doing right and things we could be doing differently. He asked the group to reflect on their experiences during the past three years. He felt there were many accomplishments and asked the group for some examples. Fire Deputy Chief Josh Crow spoke about the great relationship Fire has with the Police Dept. Building Maintenance Foreman Jason Pond felt the municipal center renovations made the departments more accessible to the public. EMS Lieutenant June Sawyer commended the hard work of the Public Works crew, especially for their work to keep the cemeteries looking good. Police Administrative Assistant Kate Drago thanked Finance Administrator Christiane McAllister for making the financial aspect of her job so easy. She also praised Police Chief King on his open door policy, his willingness to listen and the great rapport he has with the townspeople. Officer Doucette felt the change in the Fire Dept. staffing model which enables the Fire/EMTs to show up with greater regularity at scenes was a great improvement. Ms. Kimball praised the Parks & Recreation department for their work to keep residents, especially the seniors, connected and engaged throughout the pandemic. Finance Administrator Christiane McAllister was impressed by the level of commitment and kindness given to her from the staff. Ms. Knab recognized the Town Clerks who went outside to serve the residents throughout the winter because the building was closed during the pandemic. Deputy Town Clerk Jim Joseph praised Town Clerk Deborah Bakie for organizing a smooth election during a pandemic. He also praised Mr. Pond for the daily effort he puts forth to assist the entire staff and to maintain all the facilities. Mr. Moore recognized that, if someone resigns or is out of the office, the impact is felt. However, he thought staff were doing a good job of covering absences. Public Works crewmember Tim Slager commended DPW Director Nate Mears on the knowledge and experience he brought to the position and applying that knowledge to protecting our infrastructure. He also praised the Police and Fire Departments, saying they were great assets to the community. Town Planner Mark Connors felt the overall atmosphere in the office was positive. Deputy Chief Crow thanked the DPW for their hard work on Fire Dept. projects. Mr. Moore expressed gratitude for Town Planner Mark Connors and his outreach to the community to get new zoning for Rt. 33 passed, helping to preserve historic places. Town Clerk Deb Bakie thanked all departments for their support during the transition. DPW Crew Member Trevor Batchelder thanked everyone for welcoming him. Mr. Houghton recognized the Police Dept.'s accomplishment in becoming CALEA certified. Chief King described the process. Officer Doucette added that the CALEA policies make procedures very clear.

Mr. Houghton recognized that there have been a lot of accomplishments over the past couple of years and a lot of positivity. He asked what's next? Deputy Chief Crow would like to see more professional training courses be offered for staff. The State of NH and Fire Academy recognize these classes are needed and plan to offer classes with a more accommodating schedule. Mr.

Moore said that Primex and NH Municipal Association offer courses that staff may take advantage of, but not for the Fire Dept. Mr. Houghton supported employee development to strengthen our foundation. He suggested possibly adding it to the employee evaluation. He urged the group to take steps towards implementing professional development.

Mr. Joseph suggested the onboarding process could be more streamlined. He expressed frustration with IT services. Lt. Pierce and Ms. Drago voiced agreement. Officer Doucette recalled that this issue was brought up at the last employee meeting and it continues to be a problem. There was a general consensus regarding IT service issues.

Mr. Moore said he has been meeting with IT consultant Lee Todis regularly to try to improve service. Officer Doucette questioned why it was a contracted service as opposed to hiring in house? Mr. Houghton explained that, in his experience, contracting the service is more economical than hiring someone. There appears to be a bandwidth issue; we are not getting the level of service we need. Deputy Chief Crow asked if it was an infrastructure issue or a service issue. Mr. Moore confirmed that our infrastructure is current and Mr. Todis's work is excellent. It is a service issue.

After a short break, Mr. Houghton called the group together and asked for areas that could be improved upon. Ms. Drago raised the issue of employee evaluations and its tie to COLA. She continued explaining that her work performance has nothing to do with how much it cost to fill her gas tank. Why is COLA directly related to our evaluation? COLA is a Cost of Living adjustment. It has nothing to do with how we are performing at work. How we're performing at work has nothing to do with the cost of living. It is frustrating. Chief King added for law enforcement, recruitment and retention is a major issue. It is incumbent upon dept. heads and the select board to find ways to keep good people. He voiced frustrations with the evaluation process. Each department has specific needs, therefore incentives may be different for each department. Retired Officer Chuck Law reiterated the need to attract and retain good officers. Lt. Pierce referred to the current policy and said it doesn't refer to COLA and questioned the term of rating. Mr. Houghton said he is seeing the same issues at his business. It is difficult to recruit and retain people. Mr. Moore and Ms. McAllister are restructuring and rewriting the handbook. Mr. Houghton asked for tolerance and urged everyone to express their ideas, thoughts and issues with dept. heads and they need to listen and bring forth what their employees are saying. Not everyone will agree with the response. Ms. McAllister said they are giving the employee manual a thorough review to bring consistency and fairness. Officer Doucette spoke about training as an incentive. He was told it would be too expensive and it wasn't fair to all the town employees. We need to do creative things to attract people; benefits are how you keep people. Mr. Houghton said we need to confront our compensation strategy. Ms. Knab explained that policies need to be town-wide. The Select Board needs to respond to the Budget Committee and the taxpayers and agreed that offering incentives is a good way to retain people. This is a good time to think about it as we redo the employee manual.

Going back to Ms. Drago's point, Mr. Joseph asked about why COLA and job performance are combined, saying it wasn't always like that. Mr. Houghton said it's always been done this way at least for the last five years. We need to look at our compensation strategy and implement a fairness approach and reward employees for the work they've done. Officer Corey Wynn said

that when he started six years ago, employees were guaranteed COLA. It's only been in the last two or three years that that has changed. Before, we were guaranteed COLA. Executive Assistant Karen Richard confirmed that COLA and merit had not been combined prior to 2019. The CPI in November 2020 was 6.8%. She also asked how the range is determined. Mr. Moore said they look at what we can manage from a budgetary perspective. In the past we have taken an average of the November CPI. Mr. Joseph asked if everyone got 3% COLA. Mr. Moore said that, no, the range is between 1 – 3%. Bonuses have been issued to people as a reward. Dept. heads advocate for staff or comparative analysis against other towns in similar roles. Lt. Pierce asked about the rating scale in the current employment manual. Mr. Joseph suggested there be a minimum COLA, not a maximum. Ms. Knab appreciated the feedback. Lt. Pierce asked why it changed in 2019. Mr. Moore said this process is done in October through January. He started in Jan. 2019 and was told to do a budget and be ready for town meeting in March. It might not have been done the way it's always been done. Ms. McAllister said that in her experience, she's never seen a perfect system. All we can do is to try to find a direction where there's fairness, consistency and clarity, and wondered if potentially implementing a pay classification and wage scale as a possible solution. A show of hands provided support for such a change. Mr. Pond voiced support for a classification system and suggested incentivizing by giving a bonus day off or money. It is difficult to stay at a job when pay doesn't keep up with the cost of living. Assistant Library Director Scott Campbell agreed, saying it is a pay cut. Tracy Abbott, Town Treasurer, asked if, in past jobs, COLA had played a part in people's compensation. She said she's only gotten a performance raise. Officer Wynn said it is basically about recruitment and retention – COLA was a benefit, now you've taken it away; because it is merit based you may or may not get it. It's no longer a benefit, now we're working on other ideas for retention. Change is going in the wrong direction. To answer Ms. Abbott's question, Mr. Anderson said in the corporate world, compensation is merit based. In his municipal experience, he said there is usually COLA and merit is given separately based on performance. Mr. Connors felt that involving the employees in the employee manual process would be beneficial. Planning Assistant Susan Connors said that she was part of a union in Massachusetts that utilized a step program. She felt it worked well because you were guaranteed an automatic increase. COLA was put into the steps. The pay scale was very clear. Eventually it maxes out. Mr. Houghton stated that we need to take a close look at the recruiting, retention and rewards components of our compensation strategy. The ambiguity needs to be erased and replaced with clarity.

Mr. Campbell gave kudos on the Select Board newsletter. He wanted to see more inter-departmental reporting in the newsletter. Mr. Houghton said it's a great means to reach out to the community.

Ms. Knab wondered if the staff had any suggestions for fun things to do as a group. Mr. Pond said he has worked for a place that had a cookout for employees. It was thought that perhaps a summer event would be preferable than a winter one.

Mr. Houghton recognized Ms. McAllister who asked if we were missing policies and if there were some that don't make sense. Mr. Joseph asked about holidays – particularly the day after Thanksgiving and Juneteenth. Officer Doucette asked about changing vacation and sick accrual to PTO. Mr. Houghton said that is being looked at in the revised employee manual. Mr.

Houghton would like to involve employees in revising the manual. He felt that bringing in a third party might be beneficial. The Board will continue to discuss compensation and policies.

Ms. Abbott said the Parks & Rec Dept. needs more help. They've grown by leaps and bounds. They're still understaffed. She urged the Board to please be open to what the dept. heads are asking for.

Lt. Pierce asked everyone to go to the Summerfest softball game between Police and Fire. EMS Lt. June Sawyer detailed the events planned for that day.

Ms. Sawyer thanked the Board for organizing this meeting saying it was much appreciated. Mr. Houghton appreciated the input and looks forward to the next session. He thanked everyone for their work to make Stratham a great place to live.

DRAFT

**From:** [Deborah Bakie](#)  
**To:** [Nathaniel Mears](#)  
**Cc:** [David Moore](#); [Karen Richard](#)  
**Subject:** FW: [Town of Stratham NH] Thanking the cemetery crew (Sent by Ann Affannato, neena0413@aol.com)  
**Date:** Thursday, June 23, 2022 11:58:42 AM

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Nate,

What a great review on your crew and especially you!

Deb

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**From:** Contact form at Town of Stratham NH [mailto:cmsmailer@civicplus.com]  
**Sent:** Thursday, June 23, 2022 11:07 AM  
**To:** Deborah Bakie <DBakie@StrathamNH.gov>  
**Subject:** [Town of Stratham NH] Thanking the cemetery crew (Sent by Ann Affannato, neena0413@aol.com)

Hello dbakie,

Ann Affannato ([neena0413@aol.com](mailto:neena0413@aol.com)) has sent you a message via your contact form (<https://www.strathamnh.gov/user/37/contact>) at Town of Stratham NH.

If you don't want to receive such e-mails, you can change your settings at <https://www.strathamnh.gov/user/37/edit>.

Message:

I am writing to commend Nate Mears and his cemetery crew. They were so efficient and gracious in helping our family in having a beautiful service on Tuesday. We lovingly were able to honor my husband and put his cremains to rest. Nate especially was wonderful! Assisting us with a plot last year and meeting myself and daughter to explain how it is done last week. I am from a very large family and have been to a lot of funerals. This year alone, I lost four brothers and there are still ten of us left. Stratham cemetery is one of the most beautiful and well kept ones we have ever seen!

Again, thank you Nate and your wonderful crew.

June 30, 2022

Stratham Select Board  
C/O David Moore, Town Administrator  
10 Bunker Hill Avenue  
Stratham, NH 03820

**RE: Potential land donation of 18 Jana Drive**

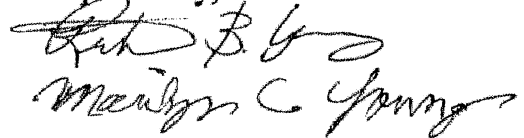
Dear Members of the Stratham Select Board,

We own property at 18 Jana Lane in Stratham (Tax Map 24, Lot 31). The lot is approximately 0.84 acres and includes approximately 150 feet of frontage along Jana Lane. We previously lived at the abutting lot at 20 Jana Lane but sold the property and relocated out of the area. If the Town is interested, we would like to donate the property to the Town. The lot abuts the Salt River Association Conservation Area and we believe it would be beneficial for conservation and/or recreational purposes. Additionally, there may be some benefit to the Fire Department to maintain equipment on the property to serve the Jana Lane/Joyce Lane/Jason Drive/Linda Lane neighborhoods.

Although we are willing to transfer the land to the Town at no cost, the transfer of the property would be contingent on the Town being responsible for costs associated with the property transfer, including associated taxes, legal or other professional fees, document preparation (including preparation of the deed) and other costs associated with the transfer and/or the Town's due diligence of this offer. However, if we choose to be represented by our own attorney, we recognize we would be responsible for those costs and we will remain responsible for the paying property taxes on the parcel up to the date of the property transfer.

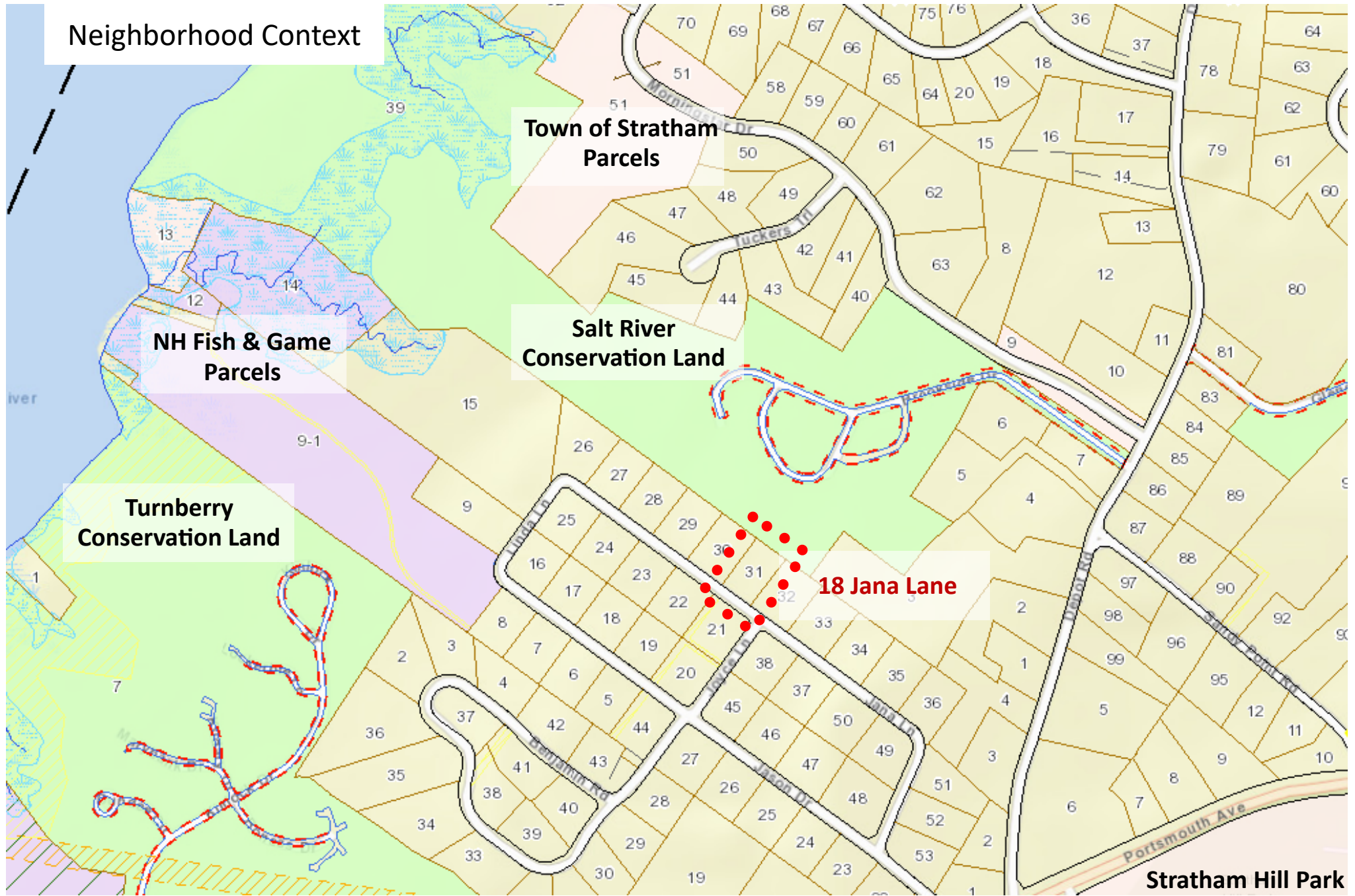
We recognize that the Board will likely want to conduct its due diligence and solicit the input of other Boards and Commissions, however we are anxious to move forward and would appreciate a response if the Town desires to accept the land donation no later than August 1, 2022. We understand that the transfer may not happen until a later date to allow for sufficient time to accommodate the need for public hearings and the preparation of the necessary transfer paperwork.

Respectfully,

Handwritten signatures of Richard and Marilyn Young in cursive ink.

Richard and Marilyn Young

# Neighborhood Context



**Town of Stratham  
Parcels**

**NH Fish & Game  
Parcels**

**Salt River  
Conservation Land**

**Turnberry  
Conservation Land**

**18 Jana Lane**

**Stratham Hill Park**



# Neighborhood Context







June 17, 2022

To the Town of Stratham;

I am writing on behalf of Seacoast VeloKids, a local 501.c.3 in NH supporting youth cycling initiatives in the seacoast areas of NH and ME. In July of 2021 we enter into an agreement with the Town of Stratham where we proposed to raise the funds needed support a renovation of the pump track currently located at Strath Hill Park.

Over the past year we engaged in fundraising efforts focused on achieving that outcome through two primary mechanisms.

- A public "Go Fund Me" campaign with 74 donors raising \$9740.51. Donors supported our effort to "upgrade and improve the layout of the track. It will include something for riders of all abilities."
- A grassroots request to local businesses to support the same efforts mentioned above that raised an additional \$5000.00 from three (3) organizations. The local organizations were Exeter Hospital, Dockham Builders, and Great Bay Orthodontics

In total we are please to have raised \$14,740.51 though that was less than our objective. We feel we have exhausted our capacity to raise additional funds and would like to offer the fund raised as a donation to the Town Recreation Department towards improvements to the pump track.

We appreciate any progress that can be made towards our shared goal to improve the positive impact the pump track makes to riders of all ages that enjoy Stratham Hill Park today.

Please let us know if you are accepting of our offer and what is needed to move forward. As always we have enjoyed and appreciate our partnership with the Town of Stratham and The Stratham Recreation Department.

Sincerely Yours,

A handwritten signature in black ink, appearing to read "RM" followed by a stylized flourish.

Rich Matthes

President, Seacoast VeloKids



# New England Association of Chiefs of Police, Inc.



**Executive Director**  
Chief Douglas Johnston, Ret.  
Springfield, VT

P.O. Box 391  
North Springfield, VT 05150

June 23, 2022

Chief Anthony J. King  
Stratham Police Department  
76 Portsmouth Avenue  
Stratham, NH 03885

Dear Chief King:

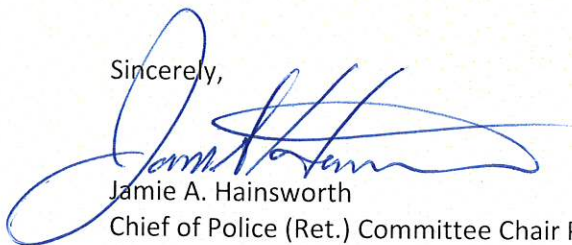
It is my pleasure to announce the Stratham Police Department as the second-place winner of the New England Association of Chiefs of Police Community Policing Award for the year 2021 with a population under 15,000.

The Awards Committee reviewed many submissions from all across New England, your department was rated second place. The competition was intense and we applaud the remarkable innovative effort and time departments are investing in Community Policing, as a result the scores were very close. On behalf of all of our members we congratulate you and your Department on their excellent Community Policing Program. As we all know, community policing has become a very high priority. We recognize the importance of having working programs, such as yours, which other departments can use to make their city or town a true community policing environment.

We highly recommend and encourage you to reapply next year for this award.

Thank you for participating in this competition and your interest in the New England Association of Chiefs of Police.

Sincerely,



Jamie A. Hainsworth  
Chief of Police (Ret.) Committee Chair Person

Enclosed (1) certificate of achievement.

[www.neacop.org](http://www.neacop.org)  
(802) 886-7188  
P.O. Box 391  
North Springfield, VT 05150

NEW ENGLAND ASSOCIATION OF CHIEFS OF POLICE

**Community Policing Award**  
**2021**

2<sup>ND</sup> PLACE WITH A POPULATION  
UNDER 15,000

STRATHAM NEW HAMPSHIRE  
POLICE DEPARTMENT

CHIEF PETER MORENCY

PRESIDENT, NEACOP 2022

