



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

**SELECT BOARD AGENDA (REVISED)
DECEMBER 20, 2021
7:00 P.M.**

**Hutton Room, Stratham Municipal Center
10 Bunker Hill Avenue, Stratham, NH 03885**

This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center

The public may access this meeting at the date and time above using this conference call information. Please dial the conference number **(877) 205 7349** and input **2254** when prompted for a user pin/code.

If at any time during the meeting you have difficulty hearing the proceedings, please e-mail dmoore@strathamnh.gov.

To access materials related to this meeting, please see this link:
<https://www.strathamnh.gov/select-board>

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes – December 6, 2021
- IV. Treasurer Report (first meeting of the month)
- V. Department Reports & Presentations
 - A. Fire Dept. – Matt Larrabee, Fire Chief
 - B. Building Inspector/Code Enforcement/Health Officer – Jim Marchese
- VI. Correspondence
- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- IX. Discussion of Monthly Reports – (second meeting of the Month)

- X. New Business and Action Items
 - A. Partial Bond Release – 104 Portsmouth Avenue NHSCPA
 - B. Planning for Upcoming Emergency Drills February 9 and April 6
 - C. Update on PFAS long-term planning and GMP reporting
 - D. Update on Budget Development

- XI. Town Administrator Report

- XII. Informational Items
 - A. Process for MS-1 Finalization and Tax Rate Setting for 2022
 - B. NHDES ARPA and Infrastructure Bill Funding Update
 - C. Seacoast Private Well Initiative
 - D. NHDES Water Sustainability Grant

- XIII. Reservations, Event Requests & Permits
 - A. CMS Music Boosters request to hold a raffle in February with the drawing in March

- XIV. Review of Recent or Upcoming Board & Commissions Agendas

- XV. Boards and Commissions Nominations & Appointments
 - A. Appointments *for consideration*: none for this meeting
 - B. Appointments *to be voted on*: none for this meeting

- XVI. Miscellaneous & Old Business
 - A. PFAS in Town Center
 - B. Open Items Tracking

- XVII. Adjournment

MINUTES OF THE DECEMBER 6, 2021 SELECT BOARD MEETING

Meeting held in the Hutton Room at the Stratham Municipal Center

MEMBERS PRESENT: Board Members Chair Mike Houghton, Vice Chair Joe Lovejoy and Allison Knab.

ALSO PRESENT: Town Administrator David Moore, Finance Administrator Christiane McAllister, Director of Public Works Nate Mears

At 7:00 pm Mr. Houghton opened the regular meeting.

Mr. Lovejoy moved to approve the draft minutes of November 15, 2021 and December 2, 2021 provided the times of entering/exiting the non-public session be inserted. Ms. Knab seconded the motion. All voted in favor.

INFORMATIONAL ITEMS

Mr. Moore stated that the annual Seabrook emergency drill is coming up on Dec. 8th. We have openings for some Emergency Management roles (communications, radiological and deputy directors) and that the newsletter recently invited volunteers to express interest.

Mr. Moore noted the Police Dept. received the CALEA award. He is working with the Chair and Chief King to organize a public event in January to recognize this tremendous accomplishment and to swear in the new officers.

Mr. Moore pointed out that the Equalization Ratio Assessment needs signatures from the Board; from here DRA will determine the Equalized Value Ratio for 2021.

PUBLIC HEARINGS

Mr. Houghton motioned to open the Public Hearing. Mr. Lovejoy seconded the motion. All voted in favor.

Mr. Houghton noted there will be three Public Hearings this evening. The first will be regarding the Fire Dept. Association's donation to the Stratham Police Dept. Mr. Houghton recognized Dan Crow of the Stratham Volunteer Fire Association. Mr. Crow recalled that they decided to hold a golf tournament fundraiser and to partner with the Stratham Police Dept. as they have the same goals of serving the community. They are donating \$29,217 with the understanding that upon Select Board acceptance of the funds, the funds be used by the Stratham Police Dept. for community initiatives and programs, officer wellness and peer support, law enforcement equipment and training, emergency preparedness and public safety tools. The Fire Dept. received the same amount. Mr. Crow directed attention to Deputy Fire Chief Josh Crow, Committee Chairman and noted Lt. Pierce was the Police Dept. Chairman. Mr. Crow recognized the hard work of the committee. There was tremendous support from the community and local businesses. People have expressed anticipation for next year's tournament. Feedback has been that people appreciate that the proceeds stay within the town. Lt. David Pierce thanked the committee for the donation and everyone who made it possible. Mr. Houghton said that this was a tremendous accomplishment and thanked everyone whose initiative made it successful. Mr.

Houghton then motioned to accept the funds from the Stratham Volunteer Fire Dept. Association that is being transferred to the Police Dept. Mr. Lovejoy seconded the motion. All voted in favor.

Mr. Houghton moved on to the second Public Hearing: A donation of \$783,916 from the US Dept. of Treasury in American Rescue Plan Act Funds to be used in recovery from the impacts of Covid 19. Mr. Moore noted the many discussions of eligible uses of the ARPA Funds in past meetings. This Public Hearing is a formal act to accept the funds. Mr. Lovejoy motioned to accept the ARPA funds with the intent of expending them in accordance with the regulations thereto. Ms. Knab seconded the motion. All voted in favor.

Mr. Houghton moved to the third Public Hearing. This is to accept the donation of up to \$40,000 in DES design service reimbursement funds for the purpose of planning for long-term solutions to PFAS in town center. This is a DES reimbursement grant for design services. Mr. Moore noted that this had also been discussed in previous Select Board meetings. Mr. Moore said that we have identified a scope of work for \$32,500 that is eligible for reimbursement under this program. Mr. Houghton called for any comments or questions from the public on any of these public hearings. Mr. Houghton motioned to accept the grant funds. Mr. Lovejoy seconded the motion. All voted in favor.

Mr. Houghton motioned to close the Public Hearings. Mr. Lovejoy seconded the motion. All voted in favor.

Mr. Houghton directed attention to the discussion regarding polling locations. Mr. Moore summarized that this topic was discussed at the Nov. 15th Select Board meeting that included a joint recommendations for future polling locations from the Town Administrator and Town Clerk/Tax Collector. A call for public comments was made. There was one comment. Connie Aubin-Adams, a Supervisor of the Checklist advocated for consistency in polling locations and clear communications to the public about where to vote. Speaking on behalf of the Supervisors of the Checklist, she indicated the Supervisors prefer the polling location remain at the Municipal Center but are willing to make any location work for the good of orderly elections. They have been striving to ensure the checklist is up to date. Ms. Bakie, noted that the Clerks' office will need to close if we move the polling location for local elections, something they have been able to keep open during the local elections in March. She observed this fact, coupled with the difficulty of moving the location, and questions if it would be worth moving it for the smaller, lower turnout elections. Ms. Knab and Mr. Houghton expressed a desire to maintain consistency and noted the value of a consistent predictable polling place outweighed the benefits of keeping the local election at the Municipal Center. Ms. Bakie agreed that the community is growing and SMS can accommodate a larger crowd. Ms. Bakie noted that, with the pandemic, people might feel more comfortable at SMS where there's more room for social distancing. The Select Board consensus was to be consistent and hold all elections at Stratham Memorial School pending approval of the request by the local School District. Mr. Moore said he would make that request for the March 8, 2022 election and the two State elections in 2022 (September and November).

Mr. Houghton directed attention to Public Works Director Nate Mears to give his department report. Mr. Mears reported that he reduced operational costs in certain divisions for FY 22. The solid waste market is changing and the value of commodities is going down. He will work with Casella on how we can do better as a community. His goals for 2022 would be to reconfigure the operations at Transfer Station to better manage the increase in construction debris from the residents. We have seen reduction in household trash. He continued to discuss improvements he hopes to implement in 2022. Mr. Mears discussed removing the fees from the ordinance in order to allow for more regular review of fees in the future. He noted that from his perspective, it appears residents are concerned about disposing of items properly. Mr. Moore outlined the steps to change the ordinance. Discussion ensued. It cost the Town \$35 to dispose of a mattress. Finance Administrator Christiane McAllister noted that NHMA allows charging a fee to reflect actual costs and urged studying figures for surrounding communities.

They discussed the requirements needed to get a Transfer Station sticker. The ordinance states that the vehicle must be registered in Stratham. Occasionally, issues arise when residents register their vehicle in another town because of business reasons. The fix is to issue a temporary permit. The staff has been there a long time, they know the residents. They do inspect the items to be disposed of. No commercial debris is accepted. Mr. Mears will come back to the board with a new draft ordinance on January 18.

Mr. Mears gave an update on the highway portion of his report. They are near the end of paving, drainage repairs at 34 Stratham Heights Rd will be completed this week, a portion of Union Rd has been overlaid.

Mr. Mears reported that they are ready for winter operations.

Next, Mr. Mears requested several encumbrances, the first on being for 2017 paving for Maple Lane Cemetery. He was unable to get work completed this year but is working with vendors and it should be done in early spring 2022. Ms. Knab motioned to approve the encumbrance of funds for the paving of Maple Lane Cemetery in the amount of \$7,000 from the CIP. Mr. Lovejoy seconded the motion. All voted in favor.

Next Mr. Mears said that in order to comply with NH DES regulations, improvements must be made to the municipal fuel pumps at the DPW garage. \$8,600 has been held aside in Building Maintenance funds, as Mr. Mears knew this change was coming. Gaftek didn't get the equipment in time to complete the work in 2021 as a result of supply chain issues. Work should be completed in January 2022. Mr. Houghton motioned to encumber \$8,314 held in account 100 4312 01 375 Building Maintenance to support the work outlined in Gaftek's quote # 21-2138 dated September 3, 2021 to upgrade the tanks at the DPW facility. Ms. Knab seconded the motion. All voted in favor.

Finally, Mr. Mears presented RFPs to solicit proposals for certain functions in our cemeteries and parks, namely soil testing and weed control and fertilization as specialized field maintenance such as shatter tining and other regular services to maintain playability of the field surfaces. He then explained how these areas are now serviced and how the exercise of drafting the scopes of work in the instruments have helped define the service levels expected by the cemetery trustees

and the field user groups. Designating contractors for these specific areas, will better ensure they can be performed on a schedules preferred by the user groups, which can sometimes conflict with availability for DPW due to other responsibilities or competing responsibilities that may conflict at times. Mr. Moore indicated that having these defines scopes of work will allow us to ensure accountability for the service and allow us to more easily make adjustments in line with service-level expectations of the user groups. Mr. Lovejoy motioned to move forward with the RFPs for the parks and the cemeteries. Ms. Knab seconded the motion. All voted in favor.

There's been an increase in revenue relative to the cemeteries. More lots have been sold and burials are being done. Mr. Mears had a very productive meeting with the Cemetery Trustees and has their support for the RFPs.

Mr. Mears continued his department report regarding the facilities. The Municipal Center roof project has been done without issue.

Next, Mr. Mears said he will reduce the mosquito control budget in 2022. He noted we did not receive many complaints about not spraying for mosquitoes this year. He is proposing the Town continue that practice, only treating on an as needed basis.

Mr. Mears believes fuel prices will come down in 2022. Mr. Lovejoy is concerned about allocating cost of fuel to different cost centers, something that is being done with the replacement of the software managing the keys that work with the fuel pump system. Mr. Mears reviewed at his data over past two years and increased his original proposal by 21%, up to \$47,432. In addition, is was able to uncover a bid extension for fixed pricing that the State of NH established with Dennis Burke, our vendor. Mr. Mears said he is working closely with both parties to lock in those numbers. This will be a substantial reduction in our costs.

Lastly, Mr. Mears requested the board allow him to purchase from the CIP a tool using Maple Lane Cemetery Landscaping funds in the CIP, which will allow his crew to perform fall clean up at the cemeteries more efficiently. The Cemetery Trustees are supportive of expending these CIP funds this tool. The Board unanimously approved support for the purchase from the CIP.

NEW BUSINESS / ACTION ITEMS

Mr. Moore briefly discussed the budget schedule and next steps. He has designated dates for the Budget Advisory Committee meetings. The Moderator is making appointments. Ms. McAllister and he are making refinements to the preliminary budget. He hopes to give draft budget, including line items, narrative and CIP with backup, to the Moderator by the 17th to give to the BAC.

Mr. Moore requested confirmation for the Town Meeting date. He noted the CMS auditorium has been reserved for Saturday, March 12th. The Select Board set the Town Meeting date of Saturday March 12, 2022 as the Town Meeting (in person session following the March 8, 2022 Town Election).

Mr. Moore reported that Town Assessor Chris Murdough has recommended a veteran's credit for Map 24, Lot 22. Mr. Lovejoy motioned to approve the veteran's credit as recommended. Ms. Knab seconded the motion. All voted in favor.

RESERVATIONS

Mr. Moore read a request from Kathy Flagg to use the Morgera Room on Dec. 16 and waive the alcohol prohibition as requested. Mr. Lovejoy motioned to approve the use and waive the prohibition. Ms. Knab seconded the motion. All voted in favor.

Next, Mr. Moore read the request from Pastor Oliver of New Life Baptist Church to continue to use Room A on Sunday mornings and requested a reduced fee in exchange for mopping and shoveling snow. Ms. Knab motioned to approve the request. Mr. Lovejoy seconded the motion. All voted in favor.

ACTION ITEM (continued)

Mr. Moore reminded that Shanti Wolph who has left the Town's employ was the designated health Officer for Stratham and recommended Mr. Jim Marchese be so designated. Mr. Marchese is the new Code Enforcement Officer/Building Inspector and the role of health officer was included in his job description. Ms. Knab motioned to appoint Jim Marchese as Health Officer. Mr. Lovejoy seconded the motion. All voted in favor.

Mr. Houghton read the Purple Heart proclamation.

At 8:54 pm Mr. Houghton motioned to go into a non-public session per RSA 91-A:3, II(c) on a matter which, if discussed in public, would likely affect adversely the reputation of another. Seconded by Mr. Lovejoy. Roll call: Houghton – Yes; Lovejoy – Yes; Knab – Yes

At 10:09 pm Mr. Houghton motioned to come out of the non-public session and seal the minutes noting that failure to do so may render the proposed action of the board ineffective. Mr. Lovejoy seconded the motion. All voted in favor.

At 10:10pm Mr. Houghton motioned to adjourn. Ms. Knab seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard
Recording Secretary



TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue · Stratham, NH 03885

Town Clerk/Tax Collector 603-772-4741

Select Board/Administration/Assessing 603-772-7391

Code Enforcement/Building Inspections/Planning 603-772-7391

Fax (All Offices) 603-775-0517

TO: Select Board Members
FROM: Mark Connors, Town Planner
DATE: December 15, 2021
RE: **NHSPCA Site Plan Partial Performance Guarantee Release**

The newly renovated New Hampshire SPCA facility at 104 Portsmouth Avenue recently held their grand opening and opened to the public. The Planning and Building Departments conducted final inspections in late November and NHSPCA was issued a Temporary Certificate of Occupancy at that time. The Town initially held a performance guarantee in the amount of \$357,460.00 in cash in order to guarantee improvements related to the site stormwater facilities, loaming and seeding, and turfs and grasses were installed according to the approved site plan. The Select Board approved a partial bond release in March so the outstanding amount being held by the Town is \$92,312.

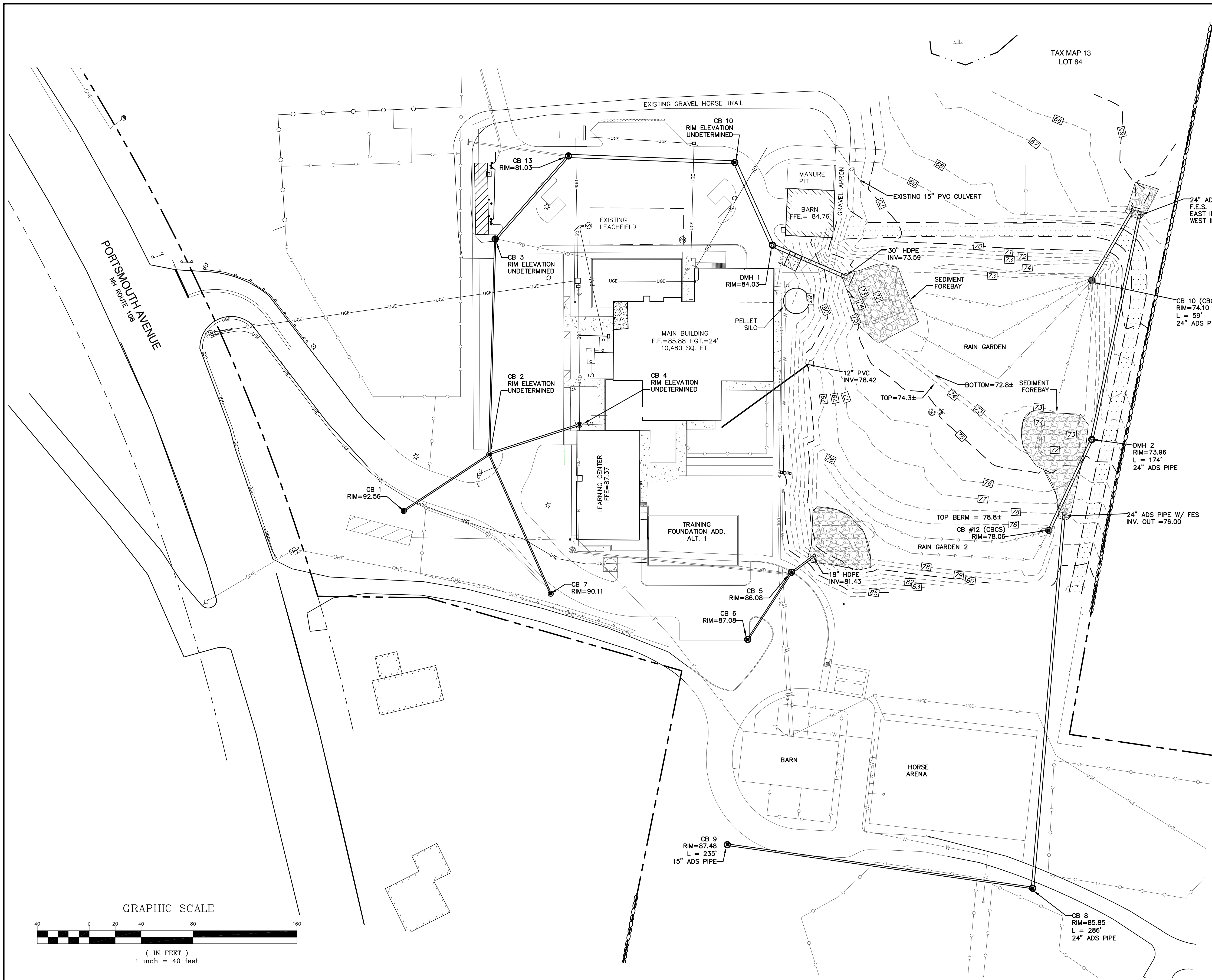
The Performance Agreement between NHSPCA and the Town requires that 10 percent of the total bond (\$35,746.00) be held for a period of one year after completion and there are a few minor outstanding site plan issues that the NHSPCA will need to address prior to the issuance of a final Certificate of Occupancy in the Summer (the temporary CO expires at the end of June 2022). However, staff is very comfortable releasing the bond up to 90 percent of the amount being held as the outstanding issues are minor and would be more than covered by that amount. Staff recommends the partial release of the bond in the amount of **\$56,566.00**.

Original Bond amount:	\$357,460.00
Amount currently being held:	\$92,312.00
Amount proposed for release:	\$56,566.00
Amount retained by Town:	\$35,746.00

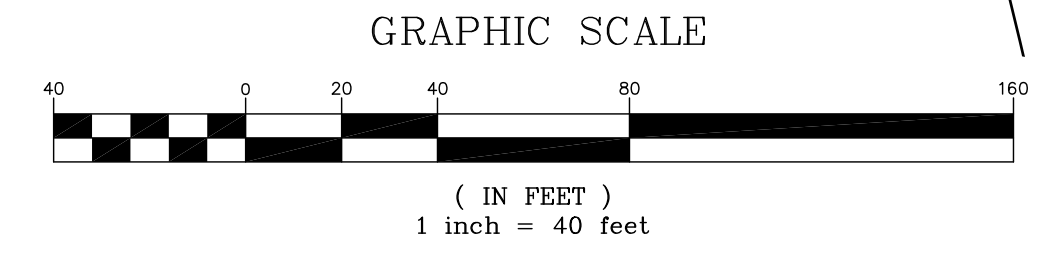
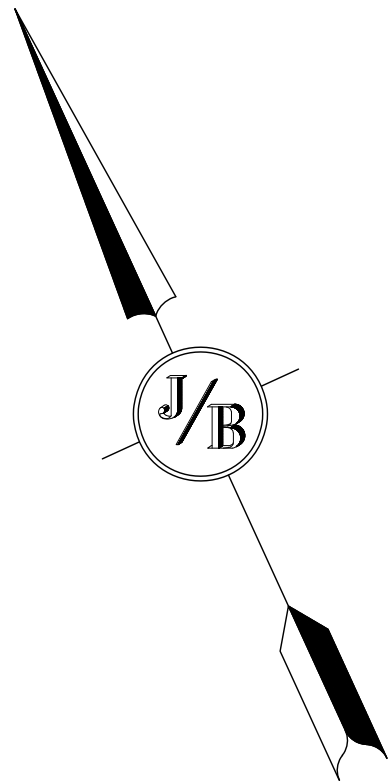
I, the undersigned, approve of the release of the Performance Guarantee being held to guarantee site plan improvements for the NHSPCA at 104 Portsmouth Avenue:

Jim Marchese, Building Inspector: J. M. Marchese

Mark Connors, Town Planner: M. Connors



- NOTES**
1. THE INTENT OF THIS PLAN IS TO SHOW A DRAINAGE AS-BUILT FOR STRATHAM TAX MAP 3, LOT 84, SITE OF NEW HAMPSHIRE SPCA.
 2. ABOVE GROUND UTILITY STRUCTURES LOCATED BY THIS OFFICE IN DECEMBER, 2020.
 3. UNDERDRAINS IN DETENTION POND WERE NOT ABLE TO BE LOCATED, AND ARE BASED ON DESIGN INFORMATION.
 4. LOCATION OF UNDERGROUND FACILITIES, UTILITIES, AND STRUCTURES MUST BE CONSIDERED APPROXIMATE ONLY. NEITHER JONES & BEACH ENGINEERS, INC., NOR ANY OF THEIR EMPLOYEES TAKE RESPONSIBILITY FOR THE LOCATION OF ANY UNDERGROUND STRUCTURES OR UTILITIES NOT SHOWN THAT MAY EXIST. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO HAVE ALL UNDERGROUND STRUCTURES AND/OR UTILITIES LOCATED PRIOR TO EXCAVATION WORK BY CALLING 1-888-DIG-SAFE (1-888-344-7233).
 5. DRAINAGE PIPE INVERTS IN CATCH BASINS AND OTHER STRUCTURES WERE NOT ABLE TO BE MEASURED DUE TO HOODED OUTLETS.



PROJECT PARCEL
 TOWN OF STRATHAM
 TAX MAP 13, LOT 83, 84 & 85
 BK: 5988 PG: 0105
 BK: 2244 PG: 1786
 BK: 5579 PG: 1936

APPLICANT
 NH SPCA
 104 PORTSMOUTH AVE
 STRATHAM, NH 03885

TOTAL LOT AREA
 652,668 SQ. FT.
 14.98 ACRES

Design: JSR Draft: CWW Date: 1/20/21
 Checked: DMC Scale: 1" = 40' Project No.: 17088
 Drawing Name: 17088-AS-BUILT.dwg

THIS PLAN SHALL NOT BE MODIFIED WITHOUT WRITTEN PERMISSION FROM JONES & BEACH ENGINEERS, INC. (JBE). ANY ALTERATIONS, AUTHORIZED OR OTHERWISE, SHALL BE AT THE USER'S SOLE RISK AND WITHOUT LIABILITY TO JBE.

REV.	DATE	REVISION	BY
1	2/4/21	MINOR REVISIONS	DJM
0	1/20/21	ISSUED FOR REVIEW	MJS

Designed and Produced in NH

J/B Jones & Beach Engineers, Inc.
Civil Engineering Services

85 Portsmouth Ave. PO Box 219 Stratham, NH 03885
 603-772-4746 FAX: 603-772-0227
 E-MAIL: JBE@JONESANDBEACH.COM

Plan Name:	DRAINAGE AS-BUILT PLAN
Project:	NH SPCA EXPANSION, STRATHAM, NH 102, 104, & 108 PORTSMOUTH AVENUE
Owner of Record:	NH SPCA, LISA DENNISON, DIRECTOR 104 PORTSMOUTH AVENUE, STRATHAM, NH 03885

DRAWING No.
AB1
 SHEET 1 OF 1
 JBE PROJECT NO. 17088

JONES & BEACH ENGINEERS INC.

85 Portsmouth Avenue, PO Box 219, Stratham, NH 03885
603.772.4746 - JonesandBeach.com

September 27, 2021

Stratham Select Board
Attn. Michael Houghton, Chair
10 Bunker Hill Avenue
Stratham, NH 03885

**RE: Performance Guarantee Reduction Request
NHSPCA
104 Portsmouth Avenue, Stratham, NH
Map 13, Lots 83 – 85
JBE Project No. 17088**

Dear Mr. Houghton:

Jones & Beach Engineers, Inc. respectfully submits a Performance Guarantee Reduction Request of \$56,566.00 for the above-referenced parcels on behalf of our client New Hampshire SPCA. Per the outstanding construction costs listed in the original performance bond agreement of \$357,460.00 (attached) that was reduced in March by an amount of \$265,148.00 leaving \$92,312.00, Jones & Beach is requesting a reduction now that all of the drainage items are complete:

1. Planting Preparation (Loam)	(100% Complete)	\$ 15,000.00
2. Turf/Grass	(100% Complete)	\$ 11,025.00
3. Stormwater Conveyance	(100% Complete)	\$ 223,585.00
4. Stormwater Management (Rain Garden)	(100% Complete)	\$ <u>107,850.00</u>

Total Bond Reduction = \$ 357,460.00
Previous Bond Reduction = \$265,148.00
Current Bond Amount = \$92,312.00
10% for 1 year retainage=(\$35,746.00)
Bond Release Amount = \$56,566.00

If you have any questions or need any additional information, please feel free to contact our office. Thank you very much for your time.

Very truly yours,
JONES & BEACH ENGINEERS, INC.



Bradford Jones
Vice President

cc: Lisa Dennison, Executive Director, NHSPCA
Ed Rimm, North Branch Construction
Shanti Wolph, CEO Building Inspector, Town of Stratham
Mark Connors, Town Planner, Town of Stratham



Ed Rimm
North Branch Construction
70 Old Turnpike Road
Concord, NH 03301

RE: Surety Construction Costs

Ed,

As per your request, here is the construction cost breakdown as requested by the Surety;

32 00 00		EXTERIOR IMPROVEMENTS	
32 91 00		Planting Preparation (loam)	15,000.00
32 92 00		Turf/Grasses	11,025.00
33 00 00		UTILITIES	
33 42 00		Stormwater Conveyance	223,585.00
33 46 00		Stormwater Mgmt (rain gardens)	107,850.00
			<u>357,460.00</u>

Please advise if you need anything else.

Regards,

Deke Mackintosh/PM



**TOWN OF STRATHAM
PERFORMANCE AND ESCROW AGREEMENT**

THIS AGREEMENT entered into by and between Syvinski Excavation / NH SPCA
(Company/Individual Name)
of 104 Portsmouth Avenue
(Place of Business) hereinafter referred to as the **“Contractor”**

and the Town of Stratham in the County of Rockingham and the State of New Hampshire, hereinafter referred to as the **“Town.”**

WHEREAS, the Contractor is obligated to complete various infrastructure improvements and perform other work to be done and performed in accordance with the subdivision/site plans, road profile plans, and specifications related to a certain final approved subdivision/site plan entitled “SITE PLAN, STRATHAM NH SPCA” seventeen (17) plan sheets

“SITE PLAN, STRATHAM NH SPCA” seventeen (17) plan sheets

(Description of Approved Plan)

as approved by the Planning Board of the Town of Stratham on April 22, 2020
(Date of Approval)
and on file with the Town and/or recorded at the Rockingham County Registry of Deeds as Plan Number D-42271, and;
(Registry Recording Number)

WHEREAS, the Contractor desires to provide the Town security in the form of an Escrow Account to ensure the completion of any and all infrastructure improvements in connection with stormwater infrastructure, planting, turf, grasses

stormwater infrastructure, planting, turf, grasses

(Description of Improvements Being Bonded)

that remain undone, incomplete, unfinished, or in need of restoration, all pursuant to the previously cited Planning Board approval and in accordance with the Subdivision and/or Site Plan Review Regulations of the Town of Stratham presently in effect, as those plans and specifications may be adjusted or amended by the reasonable judgement or decision of the Town’s construction inspector, all hereafter referred to as **“Improvements”**, and;

WHEREAS, the Contractor agrees, inter alia, to perform the obligations and conditions as set forth herein on or before November 30, 2021, and further agrees to indemnity, save,
(Date of Completion)

and hold harmless the Town against any damages and equitable claims caused by the Contractor's failure to perform under this Agreement, and;

WHEREAS, the Town and the Contractor have agreed to an Escrow Account for the sole benefit of the Town in the event the Contractor, for any reason, fails to fully perform its commitments and obligations as set forth herein with the Town, and;

WHEREAS, the Contractor has deposited simultaneously with the execution of this Performance and Escrow Agreement in and Escrow Account with and for the benefit of the Town in the sum of \$ 357,460.00 Dollars \$ 357,460.00).
(Total Bond Amount)

The Escrow Account shall stand in the name of the Town as security for the Contractor's performance of the work and of this Agreement.

NOW, THEREFORE, in consideration of the mutual promises, undertakings, and other lawful consideration hereinafter set forth, the parties agree as follows:

1. That the Town will hold said Escrow Account for the sole benefit of the Town and shall use such funds for the purposes and upon the conditions hereinafter set forth.
2. In the event that the Contractor shall default or fail to complete the Improvements or meet and perform its commitments or obligations set forth herein on or before the date cited above and should the Town desire to use said Escrow Account or other security funds to repair and/or correct deficiencies in said Improvements, the Town will file with the Contractor a written statement stating that the Contractor is in default of its performance obligations hereunder and said funds will be used to correct the stated deficiencies caused by the Contractor.
3. The Town agrees that any payments received by it from such funds shall be expended solely for the purpose of curing any default or defaults of the Contractor of its obligations and commitments as set forth in this Agreement. Such expenditures, as the Town may deem necessary to incur, shall include, but not necessarily be limited to, the reasonable costs of hiring any engineers, contractors, or other consultants, administrative costs of the Town, and/or any legal fees related to this Agreement.
4. The Town agrees to inspect the construction and/or infrastructure Improvements installed by the Contractor, from time to time, upon completion thereof and within a reasonable time after receipt of written request to do so from the Contractor and to advise the Contractor of any deficiencies in the said work. The Town reserves the right and ability to hire any engineers, or other consultants as the

Town deems necessary to inspect the work, and the Contractor agrees to pay all reasonable cost thereof. The Contractor agrees to cure any such cited deficiencies. In the event the Contractor fails to cure any deficiencies cited within thirty (30) days of citation, the Town shall have the right, but not the obligation, to draw against the Escrow Account for the purpose of curing the said deficiency.

5. In the event the Town, in its judgement, finds a deficiency which constitutes an emergency due to the immediate hazard it presents to public health, safety, and/or welfare, the Town may take prompt action as the Town shall deem necessary to cure said deficiency, but shall not have the obligation to do so. The Town shall have the right to draw against the Escrow Account for any and all costs and/or expenses incurred in correcting said deficiency caused by the Contractor.
6. The Contractor shall be entitled to examine all documents, which the Town may have in its possession, relating to the Agreement during regular office hours, and the Town will, at the Contractor's request and expense, furnish copies of any said documents that the Contractor may request.
7. Amounts placed in said Escrow Account shall not be released to the Contractor until the Town's construction inspector certifies to the Select Board that all commitments and obligations of this agreement have been met by the Contractor pursuant to the provision of the Town's Subdivision and/or Site Plan Review Regulations or terms of the stated Planning Board approval.
8. If the Contractor shall complete the improvements and meet its obligations herein prior to the date cited above in a manner satisfactory to the Town or its agents, the amount of \$ 357,460.00 Dollars (\$ 357,460.00) or portions thereof shall be released to the Contractor. The remaining minimum amount of \$ 35,746.00 Dollars (\$ 35,746.00) shall remain in the Escrow Account for a period of one (1) year from the date of completion of the work as a maintenance bond. At the end of the one (1) year period, the Town shall notify the Contractor in writing as to any work required to be performed to correct or fix any deficiencies or undue wear on the Improvements. The Contractor shall have thirty (30) days from that notice in which to correct or fix such deficiencies and upon completion thereof, the maintenance bond shall be released to the Contractor.
9. It is expressly understood by the parties hereto that this Agreement is **not** intended for the benefit of any third party, including but not limited to contractors, subcontractors, or materialmen of the Contractor, and is designed solely to protect the Town from any legal or equitable claim and all costs and expenses, to include but not limited to legal fees and/or experts and consultants, arising from the failure of the Contractor to perform its commitments and obligations hereunder. This Agreement

shall not be assignable by the Contractor to any third party or successor without the written consent of the Select Board.


10. In the event of the death or incapacity of the Contractor and the failure of the Contractor's successor or legal representative to act in compliance with the Contractor's commitments and obligations hereunder, the Town shall have the right, but not the obligation, to draw against such funds for the purpose of performing the Contractor's commitments and obligations as set forth herein.
11. At such time as the Town by its Select Board shall deem appropriate, the Select Board may consider acceptance of the Improvements as a public road, if previously dedicated for that purpose. Upon an affirmative vote of the Select Board, the Contractor shall render a deed in a form acceptable to the Select Board conveying the roadway to the Town. Upon recording of the deed at Rockingham County Registry of Deeds, this Agreement shall terminate and any funds left in the Escrow Account shall be returned to the Contractor.
12. It is expressly understood by the parties hereto that a waiver by the Town of any breach or default by the Contractor of the obligations, terms, and/or conditions of this Agreement shall not be deemed a waiver of any other or future breaches and/or defaults thereof.
13. If any clause of this Agreement be declared invalid or unconstitutional in whole or in part and is for any reason rendered null and void, the remaining clauses shall remain in full force and effect.

Dated this 10/14th day of August, 2020.



Witness

CONTRACTOR;

By: 
(Duly Authorized) *Executive Director*

**TOWN OF STRATHAM
By Its Select Board;**

By: _____
Select Board Member

By: _____
Select Board Member

By: _____
Select Board Member

Witness to all three

0427

Building Project 2020
New Hampshire SPCA
P.O. Box 196, 104 Portsmouth Ave.
Stratham, NH 03885

People's United Bank
51-7218-2211

August 14, 2020

PAY TO THE ORDER OF Town of Stratham

\$ 357,460⁰⁰/₁₀₀

Three hundred fifty seven thousand four hundred + sixty + 100/100 DOLLARS

MEMO Performance Agreement

[Signature]
AUTHORIZED SIGNATURE

⑈000427⑈ ⑆221172186⑆ 6500317701⑈

Building Project 2020

0427

Building Project 2020

0427

Town of Stratham
Performance Agreement

Aug 14, 2020
\$ 357,460⁰⁰/₁₀₀



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

MEMORANDUM

TO: Christiane McAllister, Finance Administrator
Chris Murdough, Contract Assessor
Deb Bakie, Town Clerk/Tax Collector
Jim Joseph, Deputy Town Clerk/Tax Collector

FROM: David Moore, Town Administrator

DATE: December 14, 2021

RE: MS-1 and Setting the Tax Rate

I want to write and thank you for the extra efforts and speed with which you came together to ensure a 2021 due date for this year's second-half tax bills. This year, like last year, wasn't easy due to delays in receiving the utility values from the DRA. The delay and the Town's practice of waiting on these utility values to finalize our MS-1 comes at a significant cost to you (and our Select Board) in that tax rate setting is delayed and done with a heightened sensitivity to timing which impacts our operations right around the holidays. It is not fun. I have discussed how we can avoid this in the future with Chris Murdough and want to share a summary of how we plan to move forward next year.

Plan for 2nd Half MS-1 and Tax Rate Setting for 2022

We will be recommending to the Select Board, that the Town not await until the small number of utilities that are set by the State. Instead, we plan to finalize the MS-1 (when they are due – September 1st). For those three utility values that are not typically set by then, the Town will set the values. When the values are set by the State, we will either issue supplemental tax bills to this small number of taxpayers or move forward with an internal abatement. There is some question about the fact that with the Town setting these rates, we are taking on the liability of defending the values. Chris and I think this risk is low (if non-existent) especially as we would revert to the DRA Utility Appraisers values (the entire value of the three properties is less than \$8 million).

The following is a bulleted list of relevant facts from Christ Murdough on which she and I reflected prior to arriving at the approach described above.

- RSA 21-J:34 requires municipalities to file the MS-1 by September 1st.

- The DRA's Utility Tax Appraiser sets the value on 3 of the 14 utility properties in Stratham.
- The DRA isn't supplying these utility values until mid to late November.
- The past 2 years saw a delay in the Town receiving 1 of the utility values (Maritimes & Northeast Pipeline). According to the DRA appraiser, she did not receive the paperwork she needed from the utility company until November 10, 2021. This is the largest of the three values at approximately \$5 million.
- The delay in receiving this value causes a delay in filing the MS-1 timely. Which in turn creates a delay in receiving a tax rate.
- If the Town were to generate the required MS-1 prior to receiving the final value for Maritimes & Northeast Pipeline, the Town could either abate or issue a supplemental bill depending on the change.

Please reach out to me if you have questions or concerns about this approach. We will revisit this plan as we get closer to next year's MS-1 finalization and rate setting.

Once again, thank you for your extra efforts to keep this year's process on track.

ASSESSING BULLETS

SALES & TRANSFERS

PROCESSED 175 TOTAL SALES/TRANSFERS SINCE 1/1/2021

DISCRETIONARY PRESERVATION EASEMENTS

ASSISTED IN THE PROCESSING AND RECORDING OF MULTIPLE BARN PRESERVATION EASEMENTS INCLUDING FOLLOW UP CALLS AND LETTERS

EXEMPTIONS AND CREDITS

PROCESSED 22 VETERANS CREDITS SINCE 1/1/2021

PROCESSED 5 ELDERLEY EXEMPTIONS SINCE 1/1/2021

PROVIDE ASSISTANCE TO MULTIPLE PROPERTY OWNERS WITH QUESTIONS ABOUT EXEMPTIONS AND CREDITS

MAPPING

2021 TAX MAPS UPDATED

TRACKING CHANGES FOR 2022 UPDATES

UPDATE ONLINE MAPS TWICE A MONTH

24 NEW ADDRESSES SUBMITTED TO E911 IN 2021

1 ADDRESS CHANGE SUBMITTED TO E911 IN 2021

E911 TOWN LIAISON

ABATEMENTS

ASSISTED IN THE PROCESSING OF 17 2020 PROPERTY TAX ABATEMENTS IN 2021

OTHER

PROCESSED 2 TIMBER TAX WARRANTS

ASSIST IN THE PROCESSING OF 15 LAND USE CHANGE TAX WARRANTS

ASSISTED IN THE ASSESSING PORTION OF MULTIPLE SUBDIVISIONS

UPDATE AND MAINTAIN THE ASSESSING DEPARTMENT WEBSITE

ASSISTED IN THE TOWN REPORT SUBMISSION FOR THE ASSESSING DEPARTMENT

OTHER-CONTINUED

FIELDING A MULTITUDE OF RANDOM ASSESSING INQUIRIES FROM THE PUBLIC WITHOUT NEEDING TO INVOLVE THE CONTRACT ASSESSOR YET ALWAYS KEEPING THE CONTRACT ASSESSOR UP TO DATE IF NECESSARY

ASSISTED THE CONTRACT ASSESSOR UPON HER REQUEST AS NEEDED.

SO FAR OVERALL I THINK THINGS ARE RUNNING SMOOTHLY WITH THE RELATIONSHIP BETWEEN CHRIS MURDOUGH AND I. WE COMMUNICATE WELL AND IT IS RARE THAT I NEED TO CONTACT HER OUTSIDE OF THE NORMAL IN OFFICE HOURS SHE HAS.

AS FAR AS MY SITUATION WITH SPLITTING TIME BETWEEN ASSESSING AND TOWN CLERK'S OFFICE I HAVE FOUND THAT MY ABILITY TO HANDLE AND ANSWER ASSESSING RELATED QUESTIONS IN THE COURSE OF MY TOWN CLERK'S DUTIES HAS BEEN VERY BENEFICIAL TO RESIDENTS AND TO CLERK RELATED ISSUES. I FEEL THAT THE 10 HOURS A WEEK ESTIMATED TO DO ASSESSING RELATED WORK IS A FAIR ESTIMATE SO FAR.

Seacoast Commission on Long-Term Goals and Requirements for Drinking Water

Seacoast Private Well Initiative

Funding Proposal

For submission to NH Drinking Water and Groundwater Advisory Commission

Prepared by NHDES Drinking Water and Groundwater Bureau – September 24, 2021

Purposes: (1) To protect public health by reducing exposure to arsenic and other common contaminants in water from private wells in the seacoast region. (2) To evaluate the effectiveness of this approach to protecting environmental health. (3) To promote a set of health-protective best practices for private well users statewide.

Overview: raise awareness of the prevalence of harmful levels of arsenic and other common contaminants in water from private wells, provide free testing and guidance to well users, and provide free treatment (filter pitchers) to income-qualified households. This project could serve as a model to be replicated in other regions of New Hampshire.

1. Invite municipalities to name a representative to a project advisory committee (or have the Seacoast Commission play that role or designate a steering committee).
2. Develop website and materials for the project, covering arsenic and other common contaminants in private wells in the seacoast region, what the project is doing and what assistance is available through the project.
3. Conduct a local workshop and a well testing event in each municipality (unless municipality opts out) in cooperation with local health officer or designee. See list below; the greyed ones can be combined with a neighboring town. That results in 6 local workshops.
 - a. Local workshop covers reasons for testing, testing options, distribution of test kits, and how to return bottles to the NHDHHS laboratory (PHL) or a contract lab. Distribute bottles for free “Standard” and radon tests (for private well users only). Participants may pay for VOCs or PFAS testing.
 - b. Residents (private well users only) may order or pick up bottles during the week following the workshop (at a location in town, such as Town Office or library – preferably one that is open in the evening) for free tests. (Budget assumes 40% participation.)
 - c. On 2-3 designated days about two weeks after the workshop, participants may drop off their samples at a local point. NHDES or contract lab staff will bring samples to the lab if local officials or volunteers are unable to.
4. Hold a water testing and treatment fair for the region. Have DES staff with laptops and printers on hand to print out *Be Well Informed* reports for participants. Kick off the fair with a presentation of the testing results. NHDHHS’ Environmental Public Health Tracking Program will prepare a summary of the data for distribution.

5. Provide free filter pitchers (plus two replacement cartridges) to means-tested individuals or families (eligible for Medicaid, SNAP, Housing Assistance, Supplemental Security Income, TANF, or General Assistance) if they have water that exceeds standards for contaminants for which the filter pitcher is effective. This includes arsenic, lead, manganese, copper, and uranium – not radon.
6. Follow participants for one year after they receive test results to provide decision-making support; gather data regarding changes in attitude, follow-up actions taken, effectiveness of *Be Well Informed* report, and barriers to action; and identify aspects of the project that should be modified if the project were to be repeated or scaled up.
7. Measures of impact will include number of testing participants, number of contaminant exceedances identified and reported to participants, number/percentage of participants who implement water treatment or replacement, number who attend water treatment/testing fair, number using provided filter pitchers, and participants' assessments of usefulness of various aspects of the project.
8. Develop a report and present results to Seacoast Commission, etc. This initiative could serve as a model for similar initiatives in other parts of the state.

Costs for which the Seacoast Commission is seeking funding from the Drinking Water and Groundwater Trust Fund (\$289,767) are listed below. NHDES Drinking Water and Groundwater Bureau would absorb personnel costs (assuming we are able to fill a position that is currently funded but vacant), mileage, printed materials, postage, etc.

Estimated Costs for Seacoast Arsenic Initiative

Estimated pop served by private wells	16,228		USGS 2005 estimate (see below) x 1.045
Est. households served by private wells	6,491	2.5/HH	
Households participating in testing	2,596	40%	
Well testing at one test/participant	\$272,630	\$105	"Standard" plus Radon
Participants with exceedances for metals	1,558	60%	
Eligible for Medicaid, SNAP, Housing Assistance, Supplemental Security Income, TANF, or General Assistance	312	20%	nationwide statistic
Filter pitchers plus 2 cartridges for public assistance HHs	\$17,137	\$55	
Total funding request	\$289,767		

Estimated populations served by private wells

	Pop served (USGS, 2005)	2019 est (2005 est x 1.045)
Dover	1,906	1,993
Exeter	1,572	1,644
Greenland	1,954	2,043
Hampton	1,746	1,826
Madbury	1,735	1,814
New Castle	0	0
Newington	63	66
North Hampton	936	979
Portsmouth	98	102
Rye	168	176
Seabrook	204	213
Stratham	5,139	5,373
TOTAL	15,521	16,228

Shaded rows represent towns where workshops would be combined with a neighboring town.

David Moore

From: Jeff Clifton <jclifton@underwoodengineers.com>
Sent: Friday, December 17, 2021 11:30 AM
To: David Moore
Cc: Mark Connors; Keith Pratt; Kathryn Cannella
Subject: Water Sustainability Grant & Additional WQ Sampling - Task 3
Attachments: Water Sustainability Grant Program.docx

David,

Here are some notes to help support the need for Task 3 additional water quality sampling for your discussion with the Selectboard:

- A \$10,000 allowance is proposed for additional water quality sampling. The goal of the sampling is to identify water quality issues in the Town, particularly around the Gateway corridor, Town Center and other surrounding areas. Note: PFAS, MTBE and Arsenic are anticipated to be present in the Gateway area, but there are several other water quality issues that we should be looking at.
- Water quality contaminants to be sampled will include, but is not limited to, PFAS, MTBE and Arsenic. We should add the standard suite of testing too. Manganese is an emerging contaminant now because of the new limit.
- Identification of additional contaminants may help support the following:
 - Further demonstrate the need for the water quality project to the community and the funding agencies and potentially create a stronger funding case for the Town.
 - Help confirm the best path forward for solving the Town Center PFAS contamination issues. For example, if other sources of contamination are discovered heavily in one location (e.g. Gateway corridor) this may inform the best route for an interconnection in the alternatives analysis.
- A Strategic Planning Grant is available from NHDES through the Water System Sustainability Program. We recommend the Town apply for the grant, which could be up to \$50,000, to pay for the additional sampling work.
- Underwood will help prepare the application for the Town to submit by January 7th (deadline).
- Information on the Grant is as follows (copied from attached doc.):

Strategic Planning Grant

The New Hampshire Department of Environmental Services (NHDES) Drinking Water and Groundwater Bureau (DWGB) is pleased to announce the Community Water System *Strategic Planning Grant* program. This program is intended to assist community water systems in conducting planning efforts to improve drinking water infrastructure. The program budget allows grants of up to \$50,000. No community match is being requested. Project totals may exceed \$50,000; however, only \$50,000 will be reimbursed.

The goal of the Strategic Planning Grant program is to provide water systems the ability to initiate a project and position themselves to receive construction funding for an eligible drinking water project. The following are examples of projects for which funds have been allocated. This is not an all-inclusive list, and other types of projects promoting planning efforts may be considered and recommended for funding after review:

- ◆ Preliminary Engineering Evaluations.
- ◆ Source Exploration / Hydrogeological Investigation Reports for locating new water supplies.
- ◆ Capital Improvement / Water System Business Plans.
- ◆ Master Plans.
- ◆ Comprehensive Community Planning Studies which include a public water infrastructure component. Consideration will be given for funding the “drinking water” portion of such studies.

- ◆ Other professionally prepared documents that can be used to enhance system capacity, as determined by the DWGB.

Thanks, Jeff



Jeffrey M. Clifton, P.E.

Project Manager

Underwood Engineers, Inc.

Office 603-436-6192

www.underwoodengineers.com



**ENERGY AUDIT FINDINGS IMPLEMENTATION
GRANT APPLICATION**
Water Division/Drinking Water and Groundwater Bureau
American Rescue Plan Act (ARPA)



RSA: Voluntary /Env-Dw 500

General System Information	
<i>PWS Name/Applicant</i>	
<i>Project Location</i>	
<i>PWS# Associated with the Project</i>	
<i>Contact Person and Title</i>	
<i>Contact Person Email Address</i>	
<i>Contact Person Phone</i>	
<i>Contact Person Mailing Address</i>	
<i>Certified Operator</i>	
<i>Certified Operator Email Address</i>	
<i>Certified Operator Phone</i>	

System Owner Information	
<i>System Owner Name</i>	
<i>System Owner Title</i>	
<i>System Owner Email Address</i>	
<i>System Owner Phone</i>	

The system owner should initial and date confirmation of the statements below.

Initial & Date	Eligibility Requirement
	The applicant will demonstrate whether it is providing 100 percent (1:1) community match of the requested amount. Funds received from other incentive programs (i.e., through energy providers, other outside programs) do not count towards the required community match.
	This program is available for systems that have had an Energy Audit within the last 3 years (measured from the audit report date). Please make sure to include a copy of the Energy Audit with the application.

Attachments	
<i>Project Description, Schedule, Objectives and Deliverables</i>	Please describe what you are going to do (project tasks), when you are going to do it and what the end results will be Include general time frame, objectives, deliverables that will be produced, and tasks needed to produce those deliverables. A complete and thorough description increases your chances for funding, as this grant is competitive.
<i>Project Staff and Commitment</i>	List the key staff who will be managing and working on the project and include appropriate qualifications including relevant training or references to successfully completed projects of similar scope and/or tasks. Consider who the stakeholders are and the importance of support and buy-in. Stakeholders may include staff and decision makers (selectmen, boards, commissioners, etc.).

PO Box 95, Concord, NH 03302-0095

www.des.nh.gov ♦ (603) 271-2513 ♦ dwgbinfo@des.nh.gov

Strategic Planning Grants

1. Introduction:

The New Hampshire Department of Environmental Services (NHDES) Drinking Water and Groundwater Bureau (DWGB) is pleased to announce the Community Water System *Strategic Planning Grant* program. This program is intended to assist community water systems in conducting planning efforts to improve drinking water infrastructure. The program budget allows grants of up to \$50,000. No community match is being requested. Project totals may exceed \$50,000; however, only \$50,000 will be reimbursed.

The goal of the Strategic Planning Grant program is to provide water systems the ability to initiate a project and position themselves to receive construction funding for an eligible drinking water project. The following are examples of projects for which funds have been allocated. This is not an all-inclusive list, and other types of projects promoting planning efforts may be considered and recommended for funding after review:

- ◆ Preliminary Engineering Evaluations.
- ◆ Source Exploration / Hydrogeological Investigation Reports for locating new water supplies.
- ◆ Capital Improvement / Water System Business Plans.
- ◆ Master Plans.
- ◆ Comprehensive Community Planning Studies which include a public water infrastructure component. Consideration will be given for funding the “drinking water” portion of such studies.
- ◆ Other professionally prepared documents that can be used to enhance system capacity, as determined by the DWGB.

2. Application:

**Completed applications must be submitted to NHDES by
January 7, 2022.**

Applications can be emailed to:

KC Moran, PE
NHDES-DWGB
kathryn.c.moran@des.nh.gov

3. Criteria:

- Funds have been allocated to this program for Community Water Systems serving a population of 150 or greater (this does not include Privately Owned Redistributed Systems (PORS)).
- *Funding:* Maximum grant award is \$50,000 per community.
- *Match:* A community match will **not** be required for this grant. Total project cost may exceed \$50,000; however, a maximum of \$50,000 will be reimbursed.
- **NHDES will not reimburse work completed prior to the grant approval.**
- *Grant Expiration:* Grant funds will expire two years after approval.
- *Solicitation of Outside Services:* Funds for this program have been allocated only to projects that use outside services. Consultants should be selected based on their knowledge and experience developing plans similar to the proposed project for water utilities.

4. Grant Approval Process and Documentation:

NHDES may suggest modifications to proposed projects to help increase the likelihood of approval. If so, applicants will be contacted regarding such changes. Selected grant recipients will be notified in writing and must enter into a grant agreement with the NHDES to receive funds. NHDES will use the information provided in the application to prepare the grant agreement and exhibits. This is a reimbursement grant which requires you to complete work and provide deliverables for review and approval before requesting payment. Reimbursements can be provided throughout the project duration as deliverables are approved.

If selected for funding, grant agreement documentation will be required to be submitted to NHDES for final approval by Governor and Council. Once the grant has received final approval, the project can begin. A kick-off meeting for the project will likely be required in the grant approval. This meeting will include key representatives, such as water system staff, decision makers, consultant (if applicable) and a representative from NHDES.



PLANNING GRANT APPLICATION

Water Division/Drinking Water and Groundwater Bureau American Rescue Plan Act (ARPA)



RSA: Voluntary /Env-Dw 500

General System Information	
<i>PWS Name/Applicant</i>	
<i>Project Location</i>	
<i>PWS# Associated with the Project</i>	
<i>Contact Person and Title</i>	
<i>Contact Person Email Address</i>	
<i>Contact Person Phone</i>	

Additional Information	
<i>Proposed Project Description and Need (use additional pages as necessary):</i>	
<i>Is there a plan for implementing the results of the proposed plan? Please provide as much information as possible about potential timeline or funding for implementation.</i>	
<i>Key Staff Managing and Working on the Project, if Known:</i>	

NHDES Drinking Water Updates - Funding Opportunities/Outlook, Regulatory Update and Emerging Issues

Brandon Kernan, Administrator,
NHDES Drinking Water & Groundwater Bureau
November 18, 2021

Regulatory Update

- X Manganese—draft rules/informal stakeholder review any day now
 - o 0.3 mg/L enforceable standard already is in place
 - o 0.1 mg/L notification level is proposed
- X PFAS MCLs and Arsenic MCLs – fully implemented
- X Federal lead and copper rule – Rule to be finalized in December 2021
 - o Incredible amount of work for water systems and NHDES
 - o Impact on water systems and regulatory agencies is generally under appreciated
 - o NHDES will be encouraging water systems to create their lead service line inventories ASAP
- X On 11/15/21 USEPA issued new draft toxicity data for PFOA & PFOS
 - o Significantly increases the toxicity profile of both compounds
 - o Data is being reviewed by a scientific board & NHDES



American Rescue Plan Act (ARPA)

150,000,000

New Funding for Drinking Water, Wastewater, Stormwater & Resiliency



ARPA FUNDING COMPONENTS

Time Line

- x Mar. 3, 2021-Clock begins
- x Dec. 31, 2024 Funds Must be Obligated
- x Dec. 31, 2026 Funds must be spent

Eligibility

- x Eligible Applicants and Projects under the Drinking Water and Clean Water State Revolving Loan Funds

Good to Know

- x Grant Funds Only
- x Limited Federal Provisions for Projects under \$10M



ARPA Funding Categories

PROJECT PLANNING

Improves project development & readiness

Assists communities applying to other funding programs

Propels communities forward

Support existing programs (i.e., asset management, energy, cybersecurity)

LONG-TERM SYSTEM SUSTAINABILITY

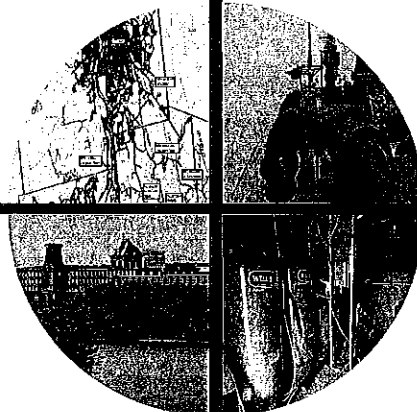
INFRASTRUCTURE PROJECTS

Distribution of ARPA grant funds across the state

Incentivizes communities to move forward with their projects

Comprehensive program to enhance quality and reliability of DW and WW infrastructure

DISADVANTAGED COMMUNITIES



ARPA \$ Distribution*

*All Funding Subject to Governor & Council Approval

Compared to
annual DWSRF
Cap Grant
\$11M
(+\$10M repayment)

Overall Summary:

DW Allocations:

Category	Allocation	
DW/CW Infrastructure	\$75	\$125
Critical Flood Risk	\$6	
Planning	\$7.5	
Disadvantaged	\$26.5	
Sustainability	\$10	
PFAS	\$25	
Total Appropriation to Date	\$150	

Category	Allocation
DWInfrastructure	\$37.5
DWPlanning	\$3.75
Disadvantaged	\$13.25
Sustainability	\$5
Total Appropriation to Date	\$59.5M

7

DW Infrastructure

- Use DWSRF 2021 PPL (\$25M in DWSRF)
 - Anticipate some ARPA funding for 2022 DWSRF
- Tiered Approach w/\$2M Max per Project or Community
 - Based on affordability (water rate & MHI)

DWSRF Affordability	ARPA Grant
0.0 - 0.7	20%
0.8 - 1.4	30%
1.5 - 1.9	40%
2.0 - 5.0	50%

Sample Drinking Water Infrastructure Project

x Community A; 10% Affordability, 30% ARPA Grant

Total Project Request:	\$1,000,000
ARPA Grant:	\$300,000
Adjusted Project Cost*:	\$700,000
DWSRF PF:	\$70,000
Adjusted Project Cost:	\$630,000
*Authority to Borrow based on this amount; as needed	

9



DWSRF PPL - Next Steps



10

Water System Sustainability Program

- **Asset Management Grant**
 - 100% Grant up to \$100,000

New

Strategic Planning Grant

- 100% Grant up to \$50,000
- “Reasonable expectation” turn in to a Construction Project

11

Water System Sustainability Program

- **Energy Audits**
 - 100% grant up to \$20,000
 - Existing Contract w/WW

New

Water Audits

- 100% grant up to \$0,000

New

Energy Audit Findings Implementation Grant

- Up to \$200,000 with 1:1 match

12



WSSG - Next Steps



13

Disadvantaged Assistance

- **Disadvantaged**
 - **NH Coops (resident owned communities only)**
 - **\$1M CW / \$1M DW / \$2M Max Combined**
 - **Program Development in Process**
 - **1st Round 2021 and 2020 SRF PPLs**
 - **Additional Solicitations Planned March 2022**

14



Next Steps



15

Cybersecurity Implementation Grant



- Implement cybersecurity measures identified in a cybersecurity assessment
- Must include a cybersecurity response plan
- Maybe.....50% match; \$50,000 maximum
- **WHEN** Early 2022


16

PFAS ARPA GRANT AND LOAN FUNDS

- x \$50M in loan funding is available
- x \$25M in grant funds (\$1.5M or 30% of eligible project cost)
- x Solicitation is ongoing

Funding opportunity Chart

<https://www.des.nh.gov/sites/g/files/ehbemt341/files/documents/2020-01/pws-funding-resources.pdf>

COMMON GRANT AND LOAN SOURCES FOR PUBLIC WATER SYSTEMS (PWS) IN NEW HAMPSHIRE							
Funding Program	Who's eligible	What can be funded	Terms	Application Timeframes	Contacts		
 New Hampshire Department of Environmental Services <small>Division of Environmental Services</small>	Asset Management Grants	Community water systems 200 population	Development or expansion of asset management activities (inventory, financial, implementation)	Grant up to \$100,000 - no match required, (100% grant)	Due January 7, 2022	Luis Adorno DWGB, (603) 271-2472 luis.adorno@des.nh.gov	
	Cytoprobin Monitoring Grants	PWS that utilize a surface water source	Initial costs of equipment, equipment, supplies & training to perform cytoprobin testing and/or monitoring	100% reimbursement of eligible costs, up to \$10,000. No match required	Anytime	Lu Patrick DWGB, (603) 271-2906 lu.patrick@des.nh.gov	
	Drinking Water State Revolving Fund (DWSRF) Loans	Community (publicly & privately owned) and non-profit, non-transient water systems	Capital improvements for drinking water infrastructure (design and construction)	Comprehensive Process Energy Audit of drinking water facilities	Below-market interest rates; No closing costs; Up to 30 years for disadvantaged applicants	Spring	Johnna McKeena DWGB, (603) 271-2917 johnna.mc@des.nh.gov
	Energy Audit Grants	Community water systems 250 connections	Implementation of projects recommended in previous energy audits to reduce kWh's	Grant up to \$20,000 - no match required, (100% grant)	Due January 7, 2022	Luis Adorno DWGB, (603) 271-2472 luis.adorno@des.nh.gov	
	Energy Audit Implementation Grants	Community water systems 250 connections	Acoustic leak detection surveys by a professional retained by NHDES.	Grant up to \$100,000 - 100% (1:1) match required	Due January 7, 2022	Luis Adorno DWGB, (603) 271-2472 luis.adorno@des.nh.gov	
	Leak Detection Surveys Grants	Community water systems	Acoustic leak detection surveys by a professional retained by NHDES.	W/ kind volunteer services required, no maximum, no match	Early Summer	Stacey Heibold DWGB, (603) 271-2685 stacey.heibold@des.nh.gov	
	Local Source Water Protection Grants	PWS, municipalities, conservation districts, non-profit & regional planning commissions	Source security & other source water protection projects	Grant up to \$70,000 - no match required, (100% grant)	Fall/Winter	Bess Morrison DWGB, (603) 271-2950 Bess.morrison@des.nh.gov	
	MtBE Remediation Fund	Public & private water systems impacted by MtBE contamination	Design & installation of drinking water infrastructure in areas with MtBE contamination	100% reimbursement for eligible costs	Anytime	Michael Arant MtBE Remediation Bureau (603) 271-2873 michael.arant@des.nh.gov	
	Petroleum Reimbursement Fund	Public & private water systems impacted by petroleum contamination	Design & installation of drinking water infrastructure in areas w/ petroleum contamination from unknown source	100% reimbursement of eligible costs	Anytime	Jennifer Marts Petroleum Reimbursement Fund Program, (603) 271-2970 jennifer.marts@des.nh.gov	
	PFAA Remediation Loan Fund	Community (publicly & privately owned) and non-profit, non-transient water systems	Drinking water infrastructure projects to address per- and polyfluorinated (PFAS) maximum contaminant levels (MCL) violations	Low interest loan rates; Up to 30 year term and subsidy for disadvantaged applicants	Anytime	Amy Rousseau PFAS Response Administrator (603) 848-1372 Amy.Rousseau@des.nh.gov	

Infrastructure Investment and Jobs Act (H.R. 3684)



Infrastructure Investment and Jobs Act (H.R. 3684)

- A comprehensive bipartisan infrastructure bill.
- \$43.426B in funding for SRFs over five years
 - CWSRF & DWSRF any eligible project - \$23.426B
 - CWSRF & DWSRF emerging contaminants - \$5B
 - DWSRF Lead - \$15B

**\$307M in additional funding for NH from 2022-2026
for Drinking Water**



**Infrastructure Investment
and Jobs Act (H.R. 3684)**

**Actual Appropriations Clean Water & Drinking Water SRFs
(each):**

- **2021: CW \$1.638B & DW \$1.126B**
- **2022: \$1.9B**
- **2023: \$2.2B**
- **2024: \$2.4B**
- **2025 and 2026: \$2.6B**

PROPOSED INFRASTRUCTURE LEGISLATION - NEW SRF \$ IN ADDITION TO REGULAR SRF

Year	Infrastructure Drinking Water SRF - National Budget	NH 1%	State Match %	Additional State Match	Mandated Additional Subsidy
2022	\$1,902,000,000	\$19,020,000	10%	\$1,902,000	49%
2023	\$2,202,000,000	\$22,020,000	10%	\$2,202,000	49%
2024	\$2,403,000,000	\$24,030,000	20%	\$4,806,000	49%
2025	\$2,603,000,000	\$26,030,000	20%	\$5,206,000	49%
2026	\$2,603,000,000	\$26,030,000	20%	\$5,206,000	49%
Total	\$11,713,000,000	\$117,130,000		\$19,322,000	

PROPOSED INFRASTRUCTURE LEGISLATION - NEW SRF \$ IN ADDITION TO REGULAR SRF

Year	Drinking Water SRF Emerging Contaminants	NH 1%	State Match	State Match \$	Mandated Additional Subsidy
2022	800,000,000	\$8,000,000	0%	0	100%
2023	800,000,000	\$8,000,000	0%	0	100%
2024	800,000,000	\$8,000,000	0%	0	100%
2025	800,000,000	\$8,000,000	0%	0	100%
2026	800,000,000	\$8,000,000	0%	0	100%
Total	\$4,000,000,000	\$40,000,000			

PROPOSED INFRASTRUCTURE LEGISLATION - NEW SRF \$ IN ADDITION TO REGULAR SRF

Year	Drinking Water SRF Lead	NH 1%	State Match	State Match \$	Mandated Additional Subsidy
2022	3,000,000,000	\$30,000,000	0%	0	49%
2023	3,000,000,000	\$30,000,000	0%	0	49%
2024	3,000,000,000	\$30,000,000	0%	0	49%
2025	3,000,000,000	\$30,000,000	0%	0	49%
2026	3,000,000,000	\$30,000,000	0%	0	49%
Total	\$15,000,000,000	\$150,000,000			



Infrastructure Investment and Jobs Act (H.R. 3684)

Key points for this supplemental appropriation:

- Funding is intended to be in addition to annual appropriations.
- Funding is available “until expended.”
- 10% State match for 2022-2023 and 20% for 2024-2026 for appropriations for any eligible project.
- A flat 49% of the annual capitalization grant for any eligible project must be used for additional subsidy.

Welcome to the 2022 Legislative Bulletin!

As required by the New Hampshire Constitution, the House and Senate will both convene on the Wednesday following the first Tuesday in January, which in 2022 is January 5. As of this writing, over 500 bills (mostly House bills) have been released for the new legislative session, with a few hundred more to come. We anticipate that committee hearings will begin the week of January 10.

This first issue of the *Legislative Bulletin* contains a partial list of the bills of municipal interest that have been released so far (in the interest of space, we have cut off the list at HB 1497—more will follow in the next issue) and a preview of some of the big issues we anticipate in 2022. Regular Friday publication of the *Legislative Bulletin* will begin on January 7 and continue through the end of the legislative session. We will post the *Bulletin* on the [NHMA website](#) every Friday afternoon and send an email to our subscribers as soon as it is available. ***Our experience over the past two years has been that paper copies of the bulletin are arriving in mailboxes later and later, so we are strongly encouraging everyone to [subscribe to the electronic version](#).***

For a complete list of all bills that have been released so far, go to the legislature's newly redesigned website's [LSR Search](#). There are options to see all bill requests, including withdrawn LSRs, as well as search functions that make it easy to find bills sponsored by particular members of the legislature or with specific titles.

The main [legislative website](#) is an excellent resource for other information as well. It provides easy and quick access to information about committees, bills, session days, and hearings. Most of the most useful information will be found in the [House Calendar](#) and the [Senate Calendar](#), and these are updated at the end of every week and contain important information about what is about to occur in both of these chambers.

As always, if you have any questions, please do not hesitate to contact the Government Affairs staff at governmentaffairs@nhmunicipal.org or 603-224-7447.

Retained and Re-REFERRED Bills

As always in the second year of a legislative term, there are a number of bills held over from last year, either “retained” in the House or “re-referred” in the Senate. The process is the same in either case: in the body that held onto the bill, the responsible committee was required to meet and make a recommendation on the bill by late fall. The bill then goes to the House or Senate floor with that recommendation at the beginning of January.

This means the House and Senate will be acting on many retained and re-referred bills on January 5 - 6 (and, possibly, January 7, at least in the House). If the House passes a retained House bill, the bill will then go to the Senate for hearing later in the 2022 session. If the House passes a retained [Senate](#) bill, at that point it will have passed both chambers, so there will be no further hearing. It will simply go back to the Senate to concur or request a committee of conference. The same process applies to bills re-referred in the Senate. In short, if you are interested in a retained or re-referred bill and want to get your comments to legislators, you need to act *before January 5*, because that may be your last chance for input.

Masks, Vaccines, and Local Authority Take Center Stage

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GOVERNMENT AFFAIRS CONTACT INFORMATION

Margaret M.L. Byrnes
Executive Director

Cordell A. Johnston
Government Affairs Counsel

Katherine Heck
Government Finance Advisor

Natch Greyes
Municipal Services Counsel

Timothy W. Fortier
Communications Coordinator

Pam Valley
Administrative Assistant

We don't need to tell anyone that Covid-19 has become a political hot topic with the controversies surrounding Covid-19 getting as much – if not more – news coverage than updates about case counts and hospital bed availability. Unsurprisingly, this controversy has spilled over into the New Hampshire legislature. While many of the bills have focused on schools and the Department of Health and Human Services (DHHS), there are some 28 bills pending relating to vaccines/vaccinations, another 3 related to masks, and at least one, **HB 1272**, related to local health officers. It would not surprise us at all if amendments were offered relative to municipal authority on any of these numerous bills. As such, we're keeping a close eye on the controversy and bills like **HB 1272**, which seek to limit local authority.



25 Triangle Park Drive
Concord NH 03301
603.224.7447
governmentaffairs@nhmunicipal.org

Fluoride Again Makes a Splash

In a vote that is less surprising than it might have been in previous years, the House Resources, Recreation and Development Committee voted 12-9, Ought to Pass with Amendment, on retained **HB 611**, which would *prohibit the introduction of fluoride into any public water system in the state*. The bill will be going to the House floor on either January 5 or 6.

Bills to ban fluoride have become a perennial exercise in the legislature, and they are always defeated overwhelmingly. Clearly that will not be the case this year, and we encourage our members to contact their representatives to ask them to *vote against HB 611*.

From 2011 through 2017, four bills to prohibit or limit the use of fluoride were introduced in the House. All were voted Inexpedient to Legislate in committee, by successive votes of 16-0, 16-0, 16-2, and 19-1, and all were killed by voice votes in the House, for good reason. The Centers for Disease Control recommends fluoride in drinking water as the safest, most cost-effective method of preventing tooth decay and overall improvement in oral health. This recommendation is supported by reviews of the latest scientific assessments by the United States Department of Health and Human Services and the Environmental Protection Agency. Apart from enabling municipalities to protect the health of their residents, it helps to reduce municipal welfare budgets. According to the American Dental Association, every dollar invested in water fluoridation saves \$38 in dental treatment costs.

Importantly, the decision to introduce fluoride to a water supply is made with the consent of the public. Under existing law, fluoride may be added to public water supplies only if it is approved by a public referendum—the purest form of local, citizen control. We cannot imagine why state legislators would want to prohibit municipalities from protecting public health *with the consent of the public*.

About 350,000 New Hampshire residents are on public water supplies with fluoride, as are over 210 million people nationwide. This bill would adversely affect residents of **Bedford, Belmont, Concord, Derry, Dover, Durham, Goffstown, Greenland, Hanover, Hooksett, Laconia, Lancaster, Lebanon, Londonderry, Manchester, Madbury, New Castle, Newington, Portsmouth, and Rochester**.

As mentioned, **HB 611** will be on the calendar for the first or second day of the House session, on **Wednesday, January 5, or Thursday, January 6**. *Please ask your representatives to vote down the committee recommendation of Ought to Pass and support a subsequent motion of Inexpedient to Legislate.*

House Remembers Forgotten Wastewater Projects

On January 5 or 6, the House will also vote on **HB 398** and **HB 412**, retained bills funding qualifying water and wastewater projects. Importantly, **HB 398** will fund the **11 forgotten wastewater projects** that qualified for state funding in the current biennium but were not funded due to the pandemic budget freeze.

Unfortunately, because these projects were completed prior to March 3, 2020, they are not eligible for federal funding under the American Rescue Plan (ARPA), leaving **Hooksett, Dover, Concord, Nashua, Exeter, Newport, Littleton, and Salem** scrambling to fund these projects entirely locally, rather than being able to rely on the state's promise to provide funding for these qualifying projects. **HB 398** will remedy this problem by providing funding for these qualifying projects as well as providing funding for **110 additional qualifying projects** that DES has identified across the state as eligible for state funding. NHMA strongly supports the committee recommendation of Ought to Pass for both **HB 398** and **HB 412**.

*Please contact your representatives – particularly if you are in an affected community – and ask them to support the committee recommendation of Ought to Pass on **HB 398** and **HB 412** when these bills are brought before the House on January 5 or 6.*

Short-Term Rentals Allowed Everywhere

One of the major issues this term will be the fight over short-term rentals. **SB 249**, a bipartisan bill with significant support in the Senate, would prohibit local zoning ordinances from prohibiting *or even regulating* short-term rentals. As many of our members in vacation hotspots can attest, the proliferation of short-term rentals has caused significant problems including stymying business due to lack of long-term housing for employees, contributing to the shortage of affordable housing, creating noise-and-party issues which occupy significant police time, and reducing year-round town populations, leaving fewer people available to take up the mantle of volunteer civic service in local government. When the COVID pandemic hit in the spring of 2020, several New Hampshire towns were overrun by people fleeing Boston and New York and taking up residence in short-term rentals, potentially contributing to greater community spread. This bill would inhibit towns' ability to prevent such invasions, in addition to the numerous other problems caused by short-term rentals.

SB 249 will first be heard in the Senate Commerce Committee before a vote is taken in the full Senate. *Please contact your senator – particularly if your senator serves on the **Commerce Committee** – and ask him or her to vote to recommend SB 249 as Inexpedient to Legislate.*

Other Issues Too Numerous to Count

While Covid-19 seems poised to take up most of the news-media's time, there will be plenty of other matters for municipal officials to contemplate in 2022. For example:

- **HB 1033** would prohibit recipients of state or local grants or appropriations from using such funds for lobbying. In short, it is intended to significantly encumber the ability of local officials to engage in the legislative process.
- **HB 1073** would repeal the exemption added into the Right-to-Know Law last year protecting attorney-client privileged and attorney-work product information from public disclosure. As this exemption ensures that municipalities – and other public entities – can rely on having the same relationship with their attorney as any other organization, we are hopeful that this bill will also be killed.
- **HB 1494** would exempt phone and cable companies from paying property taxes on their use of public rights-of-way. That would be a significant hit to the municipal tax base and cause an immediate need to increase property taxes paid by residents in order to maintain municipal services.
- **HB 1064**, among other things, would prohibit the use of electronic ballot-counting devices. In other words, all ballots would have to be hand-counted! In large and even medium-size municipalities, this would leave sleep-deprived election officials counting votes all night and into the next day, after having arrived at the polls at 6:00 a.m. or earlier.

Local officials need to educate their legislators about the impact that these – and other – bills would have on the ability of municipalities to respond to the needs of their citizens and provide them with the kinds of services that they expect.

Along with the litany of bad bills spanning nearly every corner of municipal governance, there are also quite a few bills that we're not sure about, yet, and even a few that we like! We will provide information on as many of these as possible in the coming weeks and months.

New House Bills

HB 1000 prohibits law enforcement agencies from engaging in motorcycle profiling. Rep. Steven Smith of Charlestown; **TRANS-H**.

HB 1007 clarifies certain qualifications of elected officials. Rep. Marsh of Brookfield; **LEGIS ADMIN**.

HB 1008 establishes a commission to study the structure and election calendar of New Hampshire municipal government. Rep. Sweeney of Salem; **EL**.

HB 1009 adds the date a voter registers to the list of information required to be maintained in the checklist. Rep. Sweeney of Salem; **EL**.

HB 1014 allows a public body to meet without a physical location and establishes public access requirements for such a meeting. Rep. Simpson of Exeter; **JUD-H**.

HB 1020 permits certain lights to be affixed to police and fire vehicles owned or leased by the state, a county, or a municipality. Rep. Trottier of Belmont; **JUD-H**.

HB 1021 prohibits a local zoning ordinance or site plan review regulation from restricting the use of land or structures for religious purposes. Rep. Wuelper of Strafford; **JUD-H**.

HB 1024 allows a municipality to reduce the speed limit in a business or urban residence districts to not less than 10 miles per hour. Rep. Lang of Sanbornton; **TRANS-H**.

HB 1025-FN makes it a misdemeanor to impede, provoke, or harass a law enforcement officer. Rep. Baldasaro of Londonderry; **CJ&PS**.

HB 1026 provides that a municipal budget committee may require that the governing body provide budget recommendations in full line-item detail in active spreadsheet format. Rep. Piemonte of Sandown; **M&CG**.

HB 1029 provides that the city council of Claremont may remove a commissioner from the police commission. Rep. O'Hearne of Claremont; **M&CG**.

HB 1031 prohibits law enforcement agencies from encrypting public frequencies, subject to exceptions. Rep. Laughton of Nashua; **CJ&PS**.

HB 1033-FN-L prohibits the recipient of a grant or appropriation of county, municipal, school district, or village district funds from using such funds to engage in lobbying activities. Rep. Cordelli of Tuftonboro; **LEGIS ADMIN**.

HB 1034 modifies the definition of an employee or official of a governmental unit for purposes of the liability of a governmental unit for bodily injury. Rep. B. Boyd of Merrimack; **JUD-H**.

HB 1036 requires a public body to notify an employee who has a right to a meeting regarding dismissal, promotion, or compensation before discussing the matter in nonpublic session. Rep. Wuelper of Strafford; **JUD-H**.

HB 1040 establishes a commission to study revenue alternatives to the road toll for the funding of the state's highways and bridges and resulting improvements to the environment. Rep. Major of Plaistow; **PW**.

HB 1049 establishes a committee to study the siting criteria for new landfills and to study solid waste policies in Northeastern states as models for methods to reduce pressure on landfill capacity. Rep. Aron of Acworth; **E&A**.

HB 1053 requires an employer to pay an hourly rate of time and a half for hours worked by an employee who is called in to work hours not previously scheduled. Rep. Adjutant of Bridgewater; **LABOR**.

HB 1055 increases the income and asset eligibility criteria for the property tax exemptions for disabled persons and for deaf or severely hearing-impaired persons and reduces the residency requirement for each from 5 years to 1 year. Rep. Deshaies of Wolfeboro; **M&CG**.

HB 1056 increases the amounts of the standard and optional veterans' property tax credits and removes the requirement that the veteran have at least 90 days of active-duty service. Rep. Deshaies of Wolfeboro; **M&CG**.

HB 1057 increases the income eligibility criteria for the elderly property tax exemption, reduces the residency requirement from 3 years to 1 year, lowers the ages for eligibility, and permits municipalities to phase in the revised eligibility criteria over a 3-year period. Rep. Deshaies of Wolfeboro; **M&CG**.

HB 1064-FN requires that ballots at all elections be counted and tallied by hand, without the use of electronic ballot-counting devices. Rep. Alliegro of Campton; **EL**.

HB 1068 requires all municipalities with zoning ordinances to allow "tiny houses" in all districts that permit single-family dwellings and to allow tiny house parks of four or more units. Rep. Testerman of Franklin; **M&CG**.

HB 1069 allows village districts located within Belknap County to elect 5 commissioners rather than 3 by a majority vote of the legal voters present and voting at an annual meeting. Rep. Silber of Gilford; **M&CG**.

HB 1070 requires the default budget in an official ballot referendum (SB 2) town or district to be reduced by an amount equal to any reduction to an appropriation in the proposed operating budget. Rep. Boehm of Litchfield; **M&CG**.

HB 1073 repeals the exemption from disclosure under the right-to-know law for records protected under the attorney-client privilege and the attorney work product doctrine. Rep. Wuelper of Strafford; **JUD-H**.

HB 1079-FN increases the number of hours a retiree may work for a retirement system employer and eliminates the initial 28-day restriction on such part-time employment after retiring. Rep. Trottier of Belmont; **ED&A-H**.

HB 1081 allows for the dissolution of a village district by a simple majority vote at an annual district meeting. Rep. J. Smith of Ossipee; **M&CG**.

HB 1087 prohibits a local zoning ordinance from requiring a lot size more than 10,000 square feet for single-family housing lots that are serviced by municipal or community water and sewer infrastructure. Rep. Yokela of Fremont; **M&CG**.

HB 1088 establishes COVID-19 related workplace rights for employees. Rep. Horrigan of Durham; **LABOR**.

HB 1090 repeals provisions of the law relating to the right to freedom from discrimination in public workplaces and education. Rep. DiLorenzo of Newmarket; **EDUC-H**.

HB 1094 requires employers to schedule a rest period between certain employment shifts and provide employees with advance notice of the work schedule. Rep. Read of Newmarket; **LABOR**.

HB 1096-FN prohibits the open carrying or display of a deadly weapon within 100 feet of a polling place on an election day. Rep. Meuse of Portsmouth; **CJ&PS**.

HB 1098 prohibits zoning ordinances from requiring more than one parking space per occupied dwelling. Rep. Yokela of Fremont; **M&CG**.

HB 1101 limits the conditions under which seized property may be transferred to a federal agency. Rep. Sylvia of Belmont; **JUD-H**.

HB 1109 requires a vote of the local legislative body to allow OHRV use of class V and class VI roads. Rep. Renzullo of Hudson; **RR&D**.

HB 1111 establishes a commission to study extended producer responsibility to help reduce the cost to municipalities for solid waste disposal. Rep. Parshall of Marlborough; **E&A**.

HB 1119 allows towns to regulate the distribution of single use of paper and plastic bags. Rep. Klein-Knight of Manchester; **M&CG**.

HB 1121 requires an applicant for a new solid waste landfill to provide proof of insurance and obtain a surety bond against all damages. Rep. Massimilla of Littleton; **E&A**.

HB 1122 authorizes municipalities to collect and resell construction and demolition debris. Rep. Egan of Sugar Hill; **M&CG**.

HB 1124 requires employers to verify employment eligibility through the federal E-Verify system. Rep. Baxter of Seabrook; **LABOR**.

HB 1128 requires a city or town to bear the cost of repairs for damage to a class VI road caused by OHRV use. Rep. Renzullo of Hudson; **RR&D**.

HB 1133 prohibits using the sale of residential property as a basis for a lease of the property for the duration of the lease term. Rep. Adjutant of Bridgewater; **JUD-H**.

HB 1134 establishes a commission to study proper labeling of disposable wipes and the effects on public wastewater infrastructure of improper disposal of wipes. Rep. Buco of Conway; **E&A**.

HB 1136 requires a planning board's site plan review regulations to list the studies required to render a decision. Rep. Yokela of Fremont; **M&CG**.

HB 1143 requires an employer that implements a medical mandate as a condition of employment to submit the written policy to the state, and provide severance pay to any employee who is terminated as a result of opting out of the medical mandate. Rep. Alliegro of Campton; **LABOR**.

HB 1147 states that school curricula, reading lists, and student survey dates and questions must be made available upon request under the right-to-know law. Rep. Dolan of Londonderry; **JUD-H**.

HB 1148 prohibits a county or municipality from restricting the types or fuel sources of energy production which may be supplied to customers. Rep. Plett of Goffstown; **ST&E**.

HB 1150 permits any New Hampshire resident who purchases a motor vehicle from another individual to display an existing valid New Hampshire license plate registered in their name for a period of 5 days from the date of sale. Rep. Berezny of Grafton; **TRANS-H**.

HB 1151 prohibits the open carry or display of a firearm at a parade, funeral procession, demonstration, or other similar event that takes place on public property. Rep. Meuse of Portsmouth; **CJ&PS**.

HB 1153 clarifies that absentee ballots may not be mailed to absentee voters before an absentee ballot application has been received and approved. Rep. Torosian of Atkinson; **EL**.

HB 1155 provides that a person elected to a local board who is also appointed to, serving on, or a liaison to another local board in the same jurisdiction shall be a nonvoting, ex officio member of the latter board. Rep. Torosian of Atkinson; **M&CG**.

HB 1156-FN provides that a public employer that requires a candidate for employment to undergo a background check must furnish the candidate with a copy of the report used in making the employment decision. It also requires the employer to rely only on information in writing to determine suitability for employment and prohibits consideration of a candidate's prior arrest if the candidate was acquitted or the conviction was annulled. Rep. Trottier of Belmont; **LABOR**.

HB 1157 prohibits electronic ballot counting devices from being connected to the Internet. Rep. Torosian of Atkinson; **EL**.

HB 1161-FN-L prohibits a local governing body member from having an interest in any business or transaction that is in substantial conflict with his or her duties and requires the member to abstain from any vote that may create a conflict. It also requires every local governing body to enact an ethics policy which members must sign and adhere to. Rep. Callum of Unity; **M&CG**.

HB 1163 requires that ballots that contain more than the allowable number of votes for an office on the ballot be returned to the voter for possible correction before the ballot is counted and requires that the number of over voted ballots and the number of overvotes and undervotes be included in the return for each election. Rep. Porter of Hillsborough; **EL**.

HB 1166 requires any undeclared voter who wishes to vote in a state party primary to declare a party affiliation at least 120 days prior to the primary and requires that any person seeking a nomination by primary be a member of the political party for at least 6 months prior to the primary election. Rep. Love of Derry; **EL**.

HB 1167 establishes maximum contaminant levels for perfluorinated chemicals in surface water. Rep. B. Boyd of Merrimack; **RR&D**.

HB 1172-FN requires towns to ensure that residents of public housing have access to a composting and waste recycling facility. Rep. Gallager of Concord; **ST&E**.

HB 1174 permits election challengers to be within 6 feet of any table where ballots are hand counted and to maintain a line of sight on any electronic ballot counting device. Rep. Yakubovich of Hooksett; **EL**.

HB 1175 allows a person to record interactions with public officials in public during the performance of their duties. Rep. Labranche of Amherst; **CJ&PS**.

HB 1177 requires that local legislative bodies permit by right certain single-family lots in residential districts to be used for up to 4 residential units. Rep. Vann of Peterborough; **M&CG**.

HB 1178 prohibits the state of New Hampshire, or any political subdivision from enforcing any federal law that is "inconsistent with any law of this state regarding the regulation of firearms, ammunition, magazines or the ammunition feeding devices, firearm components, firearms supplies, or knives." Rep. Burt of Goffstown; **CJ&PS**.

HB 1179 provides that a zoning protest petition shall not apply to a zoning amendment that reduces dimensional requirements or increases allowed density of development. Rep. Yokela of Fremont; **M&CG**.

HB 1183 establishes an education property tax credit for individuals over 75 years of age. Rep. Thompson of Stewartstown; **M&CG**.

HB 1184 authorizes cities, counties, and village districts to establish revolving funds for certain purposes. Rep. Trottier of Belmont; **M&CG**.

HB 1185 enables wastewater treatment plants to require providers of discharge to test such discharge for PFAS. Rep. Rung of Merrimack; **RR&D**.

HB 1186 requires evacuation shelters to accept companion animals during a declared state of emergency. Rep. Gallagher of Concord; **E&A**.

HB 1188 establishes a commission to study OHRV use in the state and requires the commission to submit annual reports and proposed legislation. Rep. Suzanne Smith of Hebron; **RR&D**.

HB 1189 allows a municipality or the state to establish a voluntary donations fund to be expended for certain local or state projects or to reduce amounts raised through taxation. Rep. Soti of Windham; **W&M-H**.

HB 1194 requires a 3/5 majority vote, by written ballot, of a town meeting to approve any appropriation that would cause the amount of local taxes raised to exceed the town's tax cap. Rep. Pauer of Brookline; **M&CG**.

HB 1195 requires that all open meetings of public bodies have a period of at least 15 minutes designated for public comment. Rep. Dolan of Londonderry; **JUD-H**.

HB 1203-FN modifies the definition of domicile for voting purposes, modifies forms and procedures used for voter registration, and removes the requirement that the secretary of state conduct post-election voter registration inquiries. Rep. Horrigan of Durham; **EL**.

HB 1204-FN-A-L reduces the rate of the tax on meals, rooms, and gross rental receipts, and increases the percentage of meals and rooms tax revenues distributed to municipalities. Rep. Deshaies of Wolfeboro; **W&M-H**.

HB 1207-FN requires an employer to grant an employee paid time off so the employee may vote. Rep. McGhee of Nashua; **LABOR**.

HB 1210 prohibits an employer from requiring any medical treatment that has been approved by the Food and Drug Administration only for emergency or experimental use. Rep. Lang of Sanbornton; **LABOR**.

HB 1213-FN makes the day of the state primary a legal holiday and requires that cities and towns be closed for business on all legal holidays, subject to exceptions. Rep. Read of Newmarket; **ED&A-H**.

HB 1216-FN repeals the housing appeals board. Rep. B. Boyd of Merrimack; **JUD-H**.

HB 1219 prevents planning boards from adopting certain parking requirements for religious institution-affiliated housing development projects. Rep. Gallagher of Concord; **M&CG**.

HB 1223 requires in-person attendance by an elected member of a budget committee or a school board except under extenuating circumstances, and provides for a vacancy if an elected member fails to attend 2 or more meetings or 25 percent of such meetings annually. Rep. Notter of Merrimack; **M&CG**.

HB 1224-FN prohibits state or local government agencies from requiring masks or other facial coverings in response to COVID-19 or other infectious disease, issuing immunity passports or similar standardized documentation of COVID-19 vaccination status, or discriminating on the basis of COVID-19 vaccination status. Rep. Baldasaro of Londonderry; **HHS&EA**.

HB 1225 prohibits the use of surveillance to determine the location of a motor vehicle or the identity or location of a pedestrian. Rep. Erf of Weare; **JUD-H**.

HB 1227 further defines prime wetland for local protection in fill and dredge permits. Rep. Grassie of Rochester; **RR&D**.

HB 1231-FN provides for penalties against workers' compensation insurance carriers or self-insured entities which make late benefit payments to injured workers. Rep. Abramson of Seabrook; **LABOR**.

HB 1238 prohibits local proscriptions on workforce housing. Rep. Vose of Epping; **M&CG**.

HB 1242 provides that the local charter commission election ballot shall be available at least 45 days prior to a state primary election where both elections are scheduled to occur on the same date. Rep. Bergeron of Nashua; **EL**.

HB 1247 requires that in any political subdivision that uses electronic ballot counting machines, any ballot that has been folded be held for hand counting after the close of the polls. Rep. Moffett of Loudon; **EL**.

HB 1248 requires certain customer-generators to provide replacement power when they cannot meet their grid-export obligations. Rep. White of Pembroke; **ST&E**.

HB 1251 prohibits the payment of subminimum wages to an employee. Rep. Altschiller of Stratham; **LABOR**.

HB 1254 makes various changes to the housing appeals board. Rep. Homola of Hollis; **JUD-H**.

HB 1257-FN requires the retirement system investment committee to sell, redeem, divest, or withdraw from investments in securities of companies that have direct holdings in active business operations located in China. Rep. Hopper of Weare; **ED&A-H**.

HB 1258 makes various changes to amend the powers and duties of the public utilities commission and the department of energy. Rep. Harrington of Strafford; **ST&E**.

HB 1259 provides for the replacement of elected budget committee members and school board members following a resignation of a member. Rep. Notter of Merrimack; **M&CG**.

HB 1260 makes immunization status a protected class under the state's anti-discrimination statute. Rep. Harvey-Bolia of Tilton; **JUD-H**.

HB 1264 establishes procedures for ranked-choice voting for which state parties and municipalities may opt in. Rep. Read of Newmarket; **EL**.

HB 1266 prohibits state, county, municipal, or judicial officials from adopting or enforcing policies restricting enforcement of federal immigration laws. Rep. Piemonte of Sandown; **CJ&PS**.

HB 1267 prohibits selectmen from granting licenses to use streets and sidewalks for street fairs or other community events unless authorized by a vote of the town meeting. Rep. Yokela of Fremont; **M&CG**.

HB 1268 eliminates the authority of city councils to make bylaws and ordinances for the well-being of the city. Rep. Harvey-Bolia of Tilton; **M&CG**.

HB 1272 limits the authority of local health officers in making bylaws or ordinances relating to public health matters. Rep. Harvey-Bolia of Tilton; **M&CG**.

HB 1273 among other things, prohibits, with limited exceptions, government agencies from using proprietary software in interactions with the public and prohibits state and local law enforcement from participating in the enforcement of copyright claims against free and open-source software projects. Rep. Gallager of Concord; **ED&A-H**.

HB 1275 modifies the municipal representation on regional planning commissions. Rep. Wilhelm of Manchester; **M&CG**.

HB 1277 defines "cybersecurity incident" and requires that political subdivisions report such incidents to the department of information technology. Rep. Somssich of Portsmouth; **M&CG**.

HB 1282 prohibits a communications common carrier from releasing customer information to a government entity unless requested pursuant to a valid search warrant or an exception to the warrant requirement. Rep. Yokela of Fremont; **CJ&PS**.

HB 1289 provides that good cause for a tax abatement under RSA 76:16 shall include allowed recreational use of OHRVs on class 5 and class 6 roads. Rep. Renzullo of Hudson; **M&CG**.

HB 1293 repeals the exemption allowing any person who desires to submit plans and specifications for a sewage or waste disposal system for the person's own domicile to do so without a permit. Rep. McConkey of Freedom; **M&CG**.

HB 1296-FN limits the scope of money, coin, currency, and other property which is presumed to be subject to forfeiture under the controlled drug act. Rep. Sylvia of Belmont; **CJ&PS**.

HB 1300-FN-A makes an appropriation to fund the Ash Landfill in Newport. Rep. Rollins of Newport; **F-H**.

HB 1302-FN limits law enforcement's authority to stop and weigh any vehicle to commercial vehicles only. Rep. Steven Smith of Charlestown; **TRANS-H**.

HB 1307 limits the jurisdiction of the housing appeals board to appeals from decisions of local land use boards on applications for development of housing. Rep. B. Griffin of Goffstown; **M&CG**.

HB 1312 provides that department of environmental services rules regarding grease traps or other plumbing components shall be no more restrictive than the International Plumbing Code, as adopted in the state building code. Rep. Aron of Acworth; **ED&A-H**.

HB 1315 immunizes a sports official from civil liability for an act that may cause damage or injury, subject to exceptions. Rep. Mooney of Merrimack; **JUD-H**.

HB 1318 establishes a penalty for noncompliance with certain requirements for administration of the retirement system applicable to retirement system employers. Rep. Schuett of Pembroke; **ED&A-H**.

HB 1322 states that the right-to-know law does not prohibit governmental agencies and departments from sharing personnel records with one another for the purposes of hiring. It does not change existing law. Rep. Hough of Laconia; **JUD-H**.

HB 1328-FN allows a telephone utility to be relieved of its carrier of last resort obligations under certain conditions. Rep. Harrington of Strafford; **ST&E**.

HB 1338 establishes a committee to study imposing a tax on manufacturers based on the cost to dispose of single use products and product packaging materials. Rep. Read of Newmarket; **W&M-H**.

HB 1339 changes how the Winnepesaukee River basin control replacement fund is capitalized. Rep. Johnson of Laconia; **RR&D**.

HB 1342 clarifies the interpretation of override provisions for tax or spending caps in certain town and city charters. Rep. Vail of Nashua; **M&CG**.

HB 1350 allows residents to petition the local governing body to conduct a full revaluation of property for property tax purposes. Rep. Berry of Manchester; **M&CG**.

HB 1351 prohibits an employer that receives public funds from requiring an employee to receive the COVID-19 vaccination as a condition of employment. Rep. Silber of Gilford; **LABOR**.

HB 1352-FN provides that an adverse reaction to an employer-mandated COVID-19 vaccination shall be deemed to be an occupational disease for the purpose of determining eligibility for workers' compensation. Rep. Hough of Laconia; **LABOR**.

HB 1358 requires any public or private employer in the state to allow an employee an exemption from intrusive testing requirements. Rep. Foster of New Boston; **LABOR**.

HB 1359 prohibits any election official, other than the clerk, from performing any election duties on election day when the official appears on the ballot for any position, and requires such officials to remain outside the polling place except when voting. Rep. Rhodes of Winchester; **EL**.

HB 1365 allows municipalities to adopt a requirement for separate tax rates for residential and non-residential property. Rep. Abramson of Seabrook; **M&CG**.

HB 1374 requires that all voting members of local land use boards shall be residents of the municipalities in which they serve. Rep. Somssich of Portsmouth; **M&CG**.

HB 1375 amends the definition of "veteran" to include any discharge under honorable conditions and amends references to "honorable discharge" to align with this definition. Rep. Roy of Deerfield; **M&CG**.

HB 1377 establishes rights for employees for noncompliance with an employer-required vaccination mandate. Rep. Comtois of Barnstead; **LABOR**.

HB 1383 requires that absentee ballot lists be provided to requesting parties within one business day. Rep. Berry of Manchester; **EL**.

HB 1385 prohibits an employer from using an employee's or prospective employee's credit history as a criterion for making certain employment decisions. Rep. Read of Newmarket; **LABOR**.

HB 1387 enables municipalities to adopt a property tax homestead exemption against the assessment on a person's principal place of residence. Rep. Read of Newmarket; **M&CG**.

HB 1389-FN authorizes the supreme court to establish a land use review docket in the superior court. Rep. Lynn of Windham; **JUD-H**.

HB 1403 establishes a commission to set and adjust the minimum hourly rate for all employees in New Hampshire. Rep. Labranche of Amherst; **LABOR**.

HB 1406 allows municipalities to collect compostable materials at transfer stations or have a contract with a solid waste disposal facility to collect compostable materials. Rep. Egan of Sugar Hill; **M&CG**.

HB 1407-FN includes the promotion of affordable housing under the land and community heritage investment program and requires an annual transfer from the real estate transfer tax revenue to the land and community heritage investment program trust fund. Rep. Klein-Knight of Manchester; **W&M-H**.

HB 1412 provides that any person may cultivate vegetable gardens on his or her own property, or on the private property of another with the permission of the owner. Rep. Foster of New Boston; **E&A**.

HB 1415 requires an employer to bear financial responsibility for employer-required health screenings. Rep. Lanzara of Nashua; **LABOR**.

HB 1417-FN-L provides that the state shall pay 7.5 percent of contributions of retirement system employers other than the state for group I teachers and group II members. Rep. Cushing of Hampton; **ED&A-H. NHMA Policy**.

HB 1419-A establishes a civilian climate corps advisory commission. Rep. Wilhelm of Manchester; **ST&E**.

HB 1420-FN prohibits the issuance of new landfill permits until the state's solid waste plan is updated. Rep. Massimilla of Littleton; **E&A**.

HB 1430-FN-A repeals the application of the meals and rooms tax to the rentals of motor vehicles, and the distribution of the revenues from the motor vehicles rental tax to the education trust fund. Rep. Hunt of Rindge; **W&M-H**.

HB 1432 prohibits the department of transportation from using state funds for the planning, construction, operation, or management of new passenger rail projects. Rep. Ankarberg of Rochester; **PW**.

HB 1437-FN provides for the registration of antique farm tractors by the division of motor vehicles. Rep. S. Pearson of Derry; **TRANS-H**.

HB 1440 requires the department of environmental services to adopt standards for perfluorinated chemical limits in surface waters and dictates what the standards will be. Rep. Cushing of Hampton; **RR&D**.

HB 1442-FN requires that voter checklist information be made available in multiple languages. Rep. Espitia of Nashua; **EL**.

HB 1445-FN requires certain law enforcement vehicles to display the agency name, law enforcement license plates, and emergency lights when being used for a valid law enforcement function. Rep. Trottier of Belmont; **TRANS-H**.

HB 1450-FN includes agricultural resources under the land and community heritage investment program and requires an annual transfer from the real estate transfer tax revenue to the land and community heritage investment program trust fund. Rep. Caplan of Henniker; **W&M-H**.

HB 1454-FN prohibits the siting of landfills within a certain distance from groundwater sources. Rep. Tucker of Randolph; **E&A**.

HB 1455 prohibits the state and municipalities from enforcing any federal law, order, or rule that requires an individual, as a condition of employment or any other activity, to provide proof of vaccination against COVID-19 or to submit more than once per month to COVID-19 testing. Rep. Packard of Londonderry; **HHS&EA**.

HB 1457-FN requires that ballots be sent to the secretary of state's office for storage after an election, instead of being retained at the town or city hall. Rep. Yakubovich of Hooksett **EL**.

HB 1459-FN establishes a program and fund for the recycling of photovoltaic solar panels. Rep. Plett of Goffstown; **ST&E**.

HB 1470-FN requires that all ballot counting devices show the number of overvotes for each race on the ballot. Rep. Moffett of Loudon; **EL**.

HB 1472 prohibits an employer from engaging in anti-union activities. Rep. Labranche of Amherst; **LABOR**.

HB 1473-FN requires a third-party forensic audit of the November 3, 2020 election results for president, governor, and senate races in Merrimack County. Rep. Abrami of Stratham; **EL**.

HB 1481 repeals the statute pertaining to medical freedom in immunizations. Rep. Horrigan of Durham; **HHS&EA**.

HB 1482-FN establishes procedures for ranked-choice voting for federal and state offices. Rep. Read of Newmarket; **EL**.

HB 1484-FN requires a forensic audit of the 2020 general election and establishes a fund to cover the costs of conducting such an audit. Rep. Baxter of Seabrook; **EL**.

HB 1485-FN provides a procedure for the direct recall of any local elected official serving a 3-year term. Rep. Sweeney of Salem; **EL**.

HB 1490-FN provides that an individual shall not be denied access to places of public accommodation based on vaccination status or the decision not to use a medical device. Rep. Comtois of Barnstead; **JUD-H**.

HB 1491-FN-L requires local land use boards to notify the operator of a natural gas transmission pipeline prior to approving an application for a development project that is within 1,000 feet of the pipeline. Rep. Alexander Jr. of Goffstown; **ST&E**.

HB 1494 exempts telecommunication and cable companies from the payment of property taxes for the use of government-owned property. Rep. Vose of Epping; **W&M-H**.

HB 1495-FN prohibits the state, its political subdivisions, and government contractors from requiring employees to receive vaccines or discriminating based on vaccination status. Rep. Lanzara of Nashua; **HHS&EA**.

HB 1496-FN requires supervisors of the checklist to send an electronic copy of the checklist in spreadsheet form to the secretary of state and requires the secretary of state to make checklists available to any resident of New Hampshire in spreadsheet form at no cost. Rep. Love of Derry; **EL**.

HB 1497-FN allows a member of the retirement system to elect a survivorship optional allowance upon joining the retirement system. Rep. Lanzara of Nashua; **ED&A-H**.

NHMA Upcoming Events

Jan. 4	Webinar: 2022 Legislative Preview: Raise Your Hometown Voices - 12:00 – 1:00
Jan. 8	Town & School Moderator SB2 Workshop (Hybrid) - 9:00 – 1:00
Jan 19	Webinar: The Dos and Don'ts of Electioneering - 12:00 – 1:00
Jan 27	Right-to-Know for Law Enforcement Workshop (Hybrid) - 9:00 – 12:00

Please visit www.nhmunicipal.org for the most up-to-date information regarding our upcoming virtual events. Click on the Events and Training tab to view the calendar.

For more information, please call NHMA's Workshop registration line: (603) 230-3350.

RAFFLE PERMIT APPLICATION

Town of Stratham
 Incorporated 1716
 10 Bunker Hill Ave. • Stratham, NH 03885

APPLICANT INFORMATION			
Organization Applying for Permit: <i>CMS Music Boosters</i> <small>(Note: Only legal non-profits can be issued a permit)</small>		Employer ID #:	
Address: <i>100 Academic Way</i>	City: <i>Stratham</i>	State: <i>NH</i>	Zip:
Contact Person: <i>Karenelise Metz</i>	Phone: <i>603-819-7756</i>	Email: <i>karenelisewhitemetz@gmail.com</i>	

RAFFLE/DRAWING PERMIT INFORMATION	
Date(s) Raffle Tickets Will Be Sold: <i>February 1-28, 2022</i>	
Date of Drawing: <i>March 1-31, 2022</i>	Location of Drawing: <i>Stratham, NH</i>
List Items to be Raffled: <i>Gift cards from local stores and restaurants</i>	
Reason for Raffle: <i>To raise money for the music boosters program.</i>	

How is Raffle Going to be Conducted (i.e. door to door, only at events, only family and friends, etc.):

It will be presented and provided to friends and family.

Other (any other pertinent information):

I have read the provisions of NH RSA 287-A (attached) and by signing below, state that the organization I represent will comply with those provisions at all times.

Signature: <i>Karenelise Metz</i>	Date: <i>12-8-2021</i>
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APPROVED DENIED Reason for denial:

Selectman Signature:	Date:
Selectman Signature:	Date:
Selectman Signature:	Date: