



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

MEMORANDUM

TO: Michael Houghton, Select Board Chair
Allison Knab, Select Board Vice Chair
Joe Anderson, Select Board

FROM: David Moore, Town Administrator

DATE: March 15, 2024

RE: Select Board Agenda and Materials for the March 18th Regular Meeting

Please allow this memorandum to serve as a guide to the Select Board Meeting agenda for Monday, March 18, 2024.

III. Consideration of Minutes 3/4/24 and 3/11/24

Please see draft minutes from March 4th.

IV. Financial Report (second meeting of the month)

V. Department Reports & Presentations
A. Public Works – Tim Stevens, Director

VI. Correspondence
A. 3/11/24 - Stratham Historical Society Letter Request Support for Capital Improvements
B. 3/14/24 – E-mail from Drew Goddard regarding in-kind donation of batting cages and snack shack improvements at Stratham Hill Park

VII. Public Comment

VIII. Public Hearings, Ordinances and/or Resolutions
A. Public Hearing on proposal to name the home dug out at Stevens Park after long-time baseball coach and mentor John Hopping

- IX. Discussion of Monthly Reports – (second meeting of the Month)
- X. New Business and Action Items
 - A. Town Meeting Recap
 - B. Actions on Correspondence Items
- XI. Town Administrator Report

I will present developments associated with open items and other business of the Town. If any Board member has a specific request of an item I cover at the meeting, I welcome hearing from you at any time.

- A. Underwood PFAS Long Term Alternatives Kick-off – April 16th
- XII. Informational Items
 - A. Finance & Revenue NHMA Policy Committee
 - B. Housing Article - NH Bulletin: Housing Solutions, Local Control Remains a Barrier
 - C. Lamprey Cooperative – 2023 Progress Report and 2024 Proposed Budget
 - D. Emergency Planning Preparations and April 3rd Drill
 - E. Block 5 – Phone Update
 - F. TMAC Charge Reauthorization
- XIII. Reservations, Event Requests & Permits
 - A. Port City Amateur Radio Club requesting use of top of the hill at SHP 6/21 – 6/23
- XIV. Review of Recent or Upcoming Board & Commissions Agendas
- XV. Boards and Commissions Nominations & Appointments
 - A. Appointments *for consideration*: None
 - B. Appointments *to be voted on*:
- XVI. Miscellaneous & Old Business
- XVII. Adjournment



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SELECT BOARD AGENDA

MARCH 18, 2024

7:00 P.M. Public

**Hutton Room, Stratham Municipal Center
10 Bunker Hill Avenue, Stratham, NH 03885**

This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center

The public may access this meeting at the date and time above using this conference call information. Please dial the conference number **(877) 205-7349** and input **2254** when prompted for a user pin/code.

If at any time during the meeting you have difficulty hearing the proceedings, please e-mail dmoore@strathamnh.gov.

To access materials related to this meeting, please see this link:

<https://www.strathamnh.gov/select-board>

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes 3/4/24 and 3/11/24
- IV. Treasurer Report (second meeting of the month)
- V. Department Reports & Presentations
 - A. Public Works – Tim Stevens, Director
- VI. Correspondence
 - A. 3/11/24 Stratham Historical Society Letter Requesting Support for Capital Improvements
 - B. 3/14/24 E-mail from Drew Goddard regarding in-kind donation of batting cages and snack shack improvements at Stratham Hill Park
- VII. Public Comment

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- VIII. Public Hearings, Ordinances and/or Resolutions
 - A. Public Hearing on proposal to name the home dug out at Stevens Park after long-time baseball coach and mentor John Hopping

- IX. Discussion of Monthly Reports – (second meeting of the Month)

- X. New Business and Action Items
 - A. Town Meeting Recap
 - B. Actions on Correspondence Items

- XI. Town Administrator Report

- XII. Informational Items
 - A. Finance & Revenue NHMA Policy Committee
 - B. Housing Article - NH Bulletin: Housing Solutions, Local Control Remains a Barrier
 - C. Lamprey Cooperative – 2023 Progress Report and 2024 Proposed Budget
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 - E. Block 5 – Phone Update
 - F. TMAC Charge Reauthorization

- XIII. Reservations, Event Requests & Permits
 - A. Port City Amateur Radio requesting use of top of the hill at SHP 6/21 – 6/23

- XIV. Review of Recent or Upcoming Board & Commissions Agendas

- XV. Boards and Commissions Nominations & Appointments
 - A. Appointments *for consideration*: None for this meeting
 - B. Appointments *to be voted on*:

- XVI. Miscellaneous & Old Business

- XVII. Adjournment

MINUTES OF THE MARCH 4, 2024 SELECT BOARD MEETING

MEMBERS PRESENT: Board Members Chair Mike Houghton, Vice Chair Allison Knab; Joe Anderson

ALSO PRESENT: Town Administrator David Moore, Finance Administrator Christiane McAllister, Town Clerk/Tax Collector Deborah Bakie, Town Moderator Dave Emanuel, Parks & Recreation Director Seth Hickey

At 6:36 pm Mr. Houghton motioned to open the Select Board meeting and go into a non-public session. Mr. Anderson seconded the motion. Roll call: Houghton-yes; Knab-yes; Anderson-yes.

The public session reconvened at 7:05 p.m.

At 7:05 p.m. Mr. Anderson moved to seal the minutes finding that failure to do so would render a proposed action ineffective; Ms Knab seconded the motion. All voted in favor.

Mr. Houghton began the meeting by recognizing Mr. Moore for the coordination discussion with the Town Moderator and Town Clerk for the Town Meeting preparations. Mr. Moore began by stating that Tuesday, March 12th is Election Day; Saturday, March 16th is Town Meeting at 9:00 am. Voter information night is Thursday, March 7th.

Mr. Moore reviewed the draft Town Meeting agenda. They talked about which Select Board member will motion, second and speak to each article. The citizen's petition was briefly discussed. Because there is no financial impact, the board is not obligated to take a position. Each member of the Board noted their own position, which is not to not support the article as written. Mr. Emanuel felt certain that the Town Elections were a separate entity from the Stratham School District and the Cooperative School. The Town has no jurisdiction over the schools. Mr. Moore will look into the matter.

The group discussed the possibility that a request to reorder the agenda could happen.

Mr. Emanuel stated that he will be traveling but expects to be back the evening of Monday, March 11. Deputy Moderator Beth Dupell is aware in case he is delayed.

Ms. Knab stated that she may be unable to attend the Voter Information Night on Thursday.

The Board thanked Mr. Emanuel and Ms. Bakie for coming in.

Mr. Houghton recognized Seth Hickey for his department report. Mr. Hickey reported on his outreach efforts to increase the attendance of the Parks & Rec programs. Conversation moved to the website. It was felt that it wasn't user friendly. Mr. Hickey has been talking to Library Director Kerry Cronin because she has expressed interest in updating it. Mr. Anderson noted that all departments should be involved in the discussion.

Mr. Hickey noted good communication with the new DPW Director Tim Stevens. A large section of fence around the courts had come down during the storm. Mr. Stevens will work on repairing it and the insurance company has been on site.

Mr. Hickey reviewed his memos. He is working with other committees about addressing the invasive species at the park. With Stroll magazine coming to an end, Mr. Hickey emphasized the need for a communication strategy. Conversation turned to the need for an update to our website but to also identify other means of communication. He will continue to move this forward. New gaga pits are proposed by Rec Commission at the park, with the funds to come from the Recreation Revolving fund. Discussion about placement of the pits ensued. Mr. Hickey will discuss with Mr. Stevens and return to the Board with additional details. Preparations for the Food truck festival have been ongoing for some time. The group talked about keeping the size of the event the same but making enhancements.

Earlier today Mr. Hickey met with UNH students to try to recruit an intern for the summer to assist with communication and social media, and special projects, like Thursday Nights in the Park and Summerfest.

Mr. Hickey introduced a new spreadsheet that will be a regular part of his dashboard report. It lists Parks & Rec projects, including other departments or committees that are involved and funding sources.

Finally, Mr. Hickey gave an update on the Trail Management Advisory Committee. All members are interested in being re-appointed for another term. They plan to focus on user conflicts and policies related to animal control at Stratham Hill Park. Ms. Knab asked about the Committee's charge and how it relates to the trail management and animal control. The group generally discussed the charge and the Board expressed an interest in seeing an updated charge prior to adopting. Mr. Hickey will follow-up.

Mr. Houghton raised the issue of signage at the park. Mr. Moore reminded the Board that is has asked that no permanent signage will be moving forward at the park without coming before the Board first. Some collaborations have been made with private property owners and adjustments to existing signage are made on occasion. TMAC will develop guidance and come back to the Board. Mr. Houghton feels the appropriate constituencies are engaged. Alignment of the various groups and uniformity of the signs are important. Informational signs are needed. They continued to discuss the vision for signage at the park.

When asked about the new Parks & Recreation van, Mr. Hickey reported on several trips that they've used it for already.

Following, the department presentation, Mr. Houghton moved to the minutes. Ms. Knab was absent from that meeting and therefore abstained. Mr. Anderson motioned approval of the minutes of February 20, 2024. Mr. Houghton seconded the motion. Motion passed.

Mr. Anderson motioned to accept the resignation of Nico Garcia from the Alternate position on the Zoning Board of Adjustment. Ms. Knab seconded the motion. All voted in favor.

NEW BUSINESS

Mr. Houghton moved to cemetery burial fees. Mr. Moore explained that he received a request from the Cemetery Trustees to adjust the fee as described in the memo. Ms. Knab motioned to change the fee for a full burial from \$750 to \$900. Mr. Anderson seconded the motion. All voted in favor.

Mr. Houghton asked for comments on the auditor's report. Ms. McAllister brought some excerpts for them to review. The adverse opinion we received is not unusual among NH municipalities as it relates to post-employment obligations, which the town is not responsible for financially. It is not viewed by the auditors as negative. The remedy is costly and time-consuming.

Ms. McAllister went into detail reviewing her handouts, describing the relationship between the auditor's preparation of the 535 and the DRA's preparation of the tax rate setting and the auditor's statement of the fund balance. We are where we should be. The Board thanked her for all her work noting that the work done by her office made this year's audit manageable and much smoother than in the past.

She asked if we were doing a RFP for auditors, as the Board had suggested at a previous meeting. She recommended, if we go with Vachon Cluckey again this year, we request a set fee price. It was felt there wasn't enough time to do an RFP for this year; perhaps one will be done after the audit.

Mr. Moore reported that Ms. McAllister sent a summary of the DRA and Assessing meeting she attended last week. Mr. Moore commented on DRA's observation of our calculation of ratio of assessment to evaluation at 65% is an average. Properties that were valued under that will go up dramatically. The Assessors are putting together a list of the most vulnerable parcels. Outreach will be targeted to parcels that will likely see a change in value. Initial assessing website content is moving forward. Additional outreach will also be done. They've heard evidence that the content about the re-val that has been in the Select Board Newsletter has been making an impact on the residents.

Mr. Houghton returned to Town Meeting preparations. The Board discussed their availability to attend the election.

ADMINISTRATION

Mr. Moore reported that the Trustees of the Trust Fund are following up on Town Counsel's advice regarding the Conservation Fund custody issue. The result will be that a Conservation Fund will be transferred in order to comply with the State law.

Mr. Moore informed them that the Auxiliary is creating a blood drive expressly for anyone affiliated with the town, for example town employees, fire department members, elected officials, etc. The goal is to have at least 30 people donate.

Mr. Moore brought to the Board's attention political advertising that had been posted on town property. The group discussed what they felt was appropriate and not appropriate to be displayed. It was decided that voters seeking to obtain information should go to Voter Information Night on Thursday and the Board expressly prohibited hosting political advertising materials from being hosted in the Town Offices.

APPOINTMENTS

Mr. Houghton moves to re-appoint Drew Bedard to an Alternate position on the Heritage Commission for a three year term ending 2027. Mr. Anderson seconded the motion. All voted in favor.

Mr. Houghton motioned to appoint Mark Connors, Director of Planning and Community Development, to serve as Stratham's rep to the Transportation Advisory Committee of Rockingham Metropolitan Planning Organization with Susan Connors, Planning Project Assistant, to serve as Alternate. Mr. Anderson seconded the motion. All voted in favor.

At 8:51 pm Mr. Houghton motioned to go into a non-public session in accordance with RSA 91-A:3, (a) Personnel. Ms. Knab seconded the motion. Roll call: Houghton-yes; Knab-yes; Anderson-yes

At 9:30 pm Mr. Houghton motioned to come out of the non-public session and seal the minutes. Ms. Knab seconded the motion. All voted in favor.

Mr. Moore reminded the Board to sign the paperwork.

At 9:32 pm Ms. Knab motioned to adjourn. Mr. Anderson seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard
Recording Secretary

MINUTES OF THE MARCH 11, 2024 SELECT BOARD MEETING

MEMBERS PRESENT: Board Members Chair Mike Houghton, Vice Chair Allison Knab; Joe Anderson

At 4:00 pm Mr. Houghton motioned to open the Select Board meeting and go into a non-public session in accordance with RSA 91-A3, II (a). Mr. Anderson seconded the motion. Roll call: Houghton-yes; Knab-yes; Anderson-yes.

The public session reconvened at 6:00 p.m.

At 6:00 p.m. Mr. Anderson moved to a seal the minutes noting that failure to do so would render a proposed action ineffective. Roll call: Houghton-yes; Knab-yes; Anderson-yes.

The Select Board Chair Adjourned the meeting at 6:00 p.m.

Fund	Re-stricted	Authority to expend		Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total YTD	FY 23	Remaining Balance	% YTD					
105	Yes	SB	Stratham Hill Park Revolving	Revenue	108.25	266.97	485.16	350.76	276.04	360.99		882.55					3,605.91							
			sub account Bank 5	Expenditures	-	-	-	-																
				Net	108.25	266.97	485.16	350.76																
			SHP Reconciled Balance	Cash	50,875.43	51,142.40	51,627.56	51,978.32	52,254.36	52,615.35	53,497.90	53,865.50	54,186.13	54,379.80	54,527.79	\$ 54,671.39								
			Treasurer's Reconciled Balance		50,875.43	51,142.40																		
109	Yes	H Com	Heritage Fund	Revenue	15.01	15.01	36.00	17.33	17.30	18.56	18.00	19.15	19.63											
			sub account Bank 5	Expenditures	-	-																		
				Net	15.01	15.01																		
			Heritage Reconciled Balance	Cash	7,052.37	7,068.58	7,119.77	7,137.10	7,154.40	7,172.96	7,190.96	7,210.11	7,229.74	7,248.78	7,268.50	\$ 7,287.64								
			Treasurer's Reconciled Balance		7,052.37																			
Exp Trust	Yes		Heritage Preservation Trust Fund	Investment	207,992.80	208,743.29	209,230.88	209,614.33	209,712.14	259,795.66	260,217.22	260,809.50	261,777.33	262,238.16	262,935.40	\$ 263,286.03								
112	Yes	SB/PD	Stratham Dare	Revenue	13.42	14.50	13.59	15.44	15.39	16.51	16.02		10.61											
			sub account Bank 5	Expenditures																				
				Net																				
			Stratham Dare Reconciled Balance	Cash	6,307.46	6,321.96	6,335.55	6,350.99	6,366.38	6,382.89	6,398.91	3,523.81	3,534.42	3,543.73	3,553.37	\$ 3,562.73								
300			Cemetery Land Fund	Revenue	19.67	21.25	19.92	22.62	22.56	24.20	23.48		25.60											
			sub account Bank 5	Expenditures																				
				Net																				
			Cemetery Land Reconciled Balance	Cash	9,245.04	9,266.29	9,286.21	9,308.83	9,331.39	9,355.59	9,379.07	9,404.05	9,429.65	9,454.48	9,480.21	\$ 10,473.17								
SUBTOTAL 900 TOWN FUNDS				*	177,704.03	187,507.12	176,909.99	176,585.64	178,257.61	197,307.44	186,612.91	193,722.23	182,840.23	155,151.02	167,234.41	148,492.58	*							
Sub Accounts - Long Term/Asset																								
			Green Solar Surety	Cash	4,440.36	4,450.57	4,460.14	4,471.00	4,481.84	4,493.46	4,504.74	4,516.74	4,529.03	4,540.96	4,553.32	\$ 4,565.31								
			Varsity Wireless Historic Sign	Cash	7,357.18	7,374.09	7,389.94	7,407.94	7,425.90	7,445.16	7,463.84	7,483.73	7,504.09	7,523.85	7,544.33	\$ 7,564.20								
			Bunker Hill Ave Improvements	Cash	17,349.17	17,389.04	17,426.43	17,468.88	17,511.21	17,556.63	17,600.70	17,647.58	17,695.61	17,742.21	17,790.49	\$ 17,837.34								
			Bunker Hill Commons Fire Cistern	Cash	8,087.74	8,106.33	8,123.76	8,143.55	8,163.28	8,184.45	8,205.00	8,226.85	8,249.24	8,270.96	8,293.47	\$ 8,315.31								
			Mobil Cistern	Cash	34,097.83	34,176.20	34,249.69	34,333.11	34,416.31	34,505.58	34,592.18	34,684.33	34,778.72	34,870.31	34,965.20	\$ 35,057.28								
			Tansy Ave	Cash	7,145.88	7,162.31	7,177.71	7,195.19	7,212.63	7,231.33	7,249.48	7,268.79	7,288.58	7,307.77	7,327.66	\$ 7,346.95								
			Winterberry Cistern	Cash	949.29	951.47	953.52	955.84	958.16	960.64	963.05	965.62	968.25	970.80	973.44	\$ 976.00								
			Fire Protection Fund	Cash	47,700.52	47,810.15	47,912.95	48,029.66	48,146.05	48,270.93	48,392.08	48,520.98	48,653.03	48,781.16	48,913.91	\$ 49,042.72								
			subtotal asset		127,127.97	127,420.16	127,694.14	128,005.17	128,315.38	128,648.18	128,971.07	129,314.62	129,666.55	130,008.02	130,361.82	\$ 130,705.11								
Sub Accounts - Rental Escrow																								
			Foss property	Cash	3,690.72	3,699.20	3,707.16	3716.19	3,725.19	3734.85	3,744.23	3,754.20	3,764.42	3,774.33	3,784.60	\$ 3,794.57								
			Gifford House	Cash	2,131.67	2,136.57	2,141.16	2146.38	2,151.58	2157.16	2,162.57	2,168.33	2,174.24	2,179.96	2,185.89	\$ 2,191.65								
			Park Cottage	Cash	976.08	978.32	980.43	982.81	985.19	987.75	990.23	992.87	995.57	998.19	1,000.91	\$ 1,003.54								
			subtotal escrow		6,798.47	6,814.09	6,828.75	6,845.38	6,861.96	6,879.76	6,897.03	6,915.40	6,934.23	6,952.48	6,971.40	\$ 6,989.76								

Fund	Re-stricted	Authority to expend		Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total YTD	FY 23	Remaining Balance	% YTD
Sub Accounts - Performance Bond																			
			Altid Enterprises (2011) Cash	11,289.79	11,315.74	11,340.07	11,367.69	11,395.24	11,424.80	11,453.47	11,483.98	11,515.23	11545.56	11,576.98	\$ 11,607.46				
			Kennebunk Savings Landscape Cash	1,025.76	1,028.12	1,030.33	1,032.84	1,035.24	1,038.02	1,040.63	1,043.40	1,046.24	1049	1,051.85	\$ 1,054.62				
			Kennebunk Savings Maintenance Cash	2,564.39	2,570.29	2,575.82	2,582.09	2,588.35	2,595.06	2,601.57	2,608.50	2,615.60	2622.49	2,629.63	\$ 2,636.55				
			200 Domain Drive Landscape Cash	2,571.06	2,576.97	2,582.51	2,588.80	2,595.08	2,601.81	2,608.34	2,615.28	2,622.40	2629.31	2,636.46	\$ 2,643.41				
			Lindt Offsite Improvements Cash	1,271.02	1,273.94	1,276.68	1,279.79	1,282.90	1,286.22	1,289.45	1,292.89	1,296.40	1299.82	1,303.36	\$ 1,306.79				
			NHSPCA (2004) Cash	28.96	29.03	-	-												
			Robie Farms-renamed Treat Farms Cash	112,539.21	112,797.87	113,040.41	113,315.75	113,590.35	113,884.97	114,170.81	114,474.92	114,786.45	115088.74	115,401.94	\$ 115,705.85				
			GCNE (2004) Cash	35,567.20	35,648.95	35,725.60	35,812.62	35,899.41	35,992.52	36,082.86	36,178.97	36,277.43	36372.96	36,471.95	\$ 36,568.00				
			Jotaph Realty (2005) Cash	22,901.89	22,954.53	23,003.89	23,059.92	23,115.80	23,175.75	23,233.92	23,295.81	23,359.21	23420.72	23,484.46	\$ 23,546.31				
			subtotal performance bonds	189,759.28	190,195.44	190,575.31	191,039.50	190,576.31	190,576.31	192,481.05	190,576.31	190,577.31	194,028.60	194,556.63	195,068.99				
			SUBTOTAL other subaccount Bank 5	323,685.72	324,429.69	325,098.20	325,890.05	325,753.65	326,104.25	328,349.15	326,806.33	327,178.09	330,989.10	331,889.85	332,763.86				

			AGGREGATE CASH TOTAL	FY23	14,603,997.31	12,757,914.76	10,664,698.28	8,561,520.07	7,977,791.13	16,059,107.13	15,216,355.27	12,418,749.78	9,660,762.16	7,176,995.38	8,091,308.27	19,498,702.89			
			AGGREGATE INVESTED TOTAL	FY23	2,855,903.94	2,766,744.28	2,773,354.23	2,778,607.50	2,780,206.54	3,066,502.19	3,071,700.97	2,817,655.29	2,828,159.21	2,833,536.40	2,776,346.07	2,132,821.11			
			TOTAL FUNDS AVAILABLE	FY23	17,459,901.25	15,524,659.04	13,438,052.51	11,340,127.57	10,757,997.67	19,125,609.32	18,288,056.24	15,236,405.07	12,488,921.37	10,010,531.78	10,867,654.34	21,631,524.00			

Trust			Cemetery Trust		612,945.23	621,341.38	624,601.59	624,504.81	626,175.48	632,717.62	635,073.57	632,978.59	633,491.00	634,615.11	631,704.84	\$ 640,224.08			
1987			Mary & Walter Smyk Park Trust		336,773.93	341,998.45	344,027.12	343,966.89	345,006.50	349,077.35	350,543.34	349,239.73	349,558.57	350,258.05	348,447.12	\$ 351,019.19			
1989			Scamman Park Trust		1,454.93	1,471.88	1,478.47	1,478.28	1,481.66	1,494.87	1,499.63	1,495.40	1,496.43	1,498.71	1,492.83	\$ 1,051.09			
1932-1977			Stratham Hill Park		75,144.19	75,846.04	76,118.56	76,110.47	76,250.13	76,797.00	76,993.95	76,818.82	76,861.65	76,955.62	76,712.34	\$ 77,057.87			
1966			Stratham Hill Park Association		130,820.51	132,284.63	132,853.14	132,836.27	133,127.61	134,038.09	134,448.91	134,083.59	134,172.94	134,368.97	133,861.47	\$ 134,582.27			
2017			350th Anniversary Trust		3,709.38	3,722.77	3,731.48	3,738.32	3,740.06	3,741.27	3,747.34	3,755.87	3,769.80	3,776.44	3,786.49	\$ 3,791.54			
2012			Stratham Fair Capital Improvements		20,625.68	20,700.11	20,748.47	20,786.50	20,796.20	20,802.89	20,836.65	15,446.44	15,247.14	15,531.04	15,572.33	\$ 15,593.10			
2012			Stratham Fair Operating		62,593.16	62,819.02	62,965.75	63,081.14	63,110.57	63,130.87	63,233.31	63,377.24	62,559.55	63,724.40	63,893.83	\$ 63,979.03			
2012			Stratham Fair Rainy Day Fund		15,378.69	15,434.18	15,470.24	15,498.59	15,505.82	15,510.80	15,535.97	15,571.34	15,370.45	15,656.65	15,698.27	\$ 15,719.20			
2012			SVFD Fair Trust		108,633.66	109,025.64	109,280.30	29,333.96	29,347.65	29,357.09	29,404.72	29,471.65	29,581.02	29,633.10	29,711.89	\$ 29,751.52			
2012			SVFD J Hutton Fund		10,538.79	10,576.82	10,601.52	10,620.95	10,625.91	10,629.32	10,646.57	10,670.80	10,710.40	10,729.26	10,757.79	\$ 10,772.14			
2012			SVFD R Wiggin Fund		11,870.68	11,913.51	11,941.34	11,963.22	11,968.81	11,972.66	11,992.09	12,019.39	12,064.00	12,085.24	12,117.37	\$ 12,133.53			
2012			SVFD C Scamman Fund		6,414.00	6,437.14	6,452.18	6,464.01	6,467.03	6,469.11	6,479.60	6,494.35	6,518.44	6,529.91	6,547.27	\$ 6,556.00			
			TOTAL		1,396,902.83	1,413,571.57	1,420,270.16	1,340,383.41	1,343,603.43	1,355,738.94	1,360,435.65	1,351,423.21	1,351,401.39	1,355,362.50	1,350,303.84	\$ 1,362,230.56			

Notes: Jan Police Detail Fund expense reflects a 2021 expenditure paid from Gen Fund

Notes: Feb 1/2 of Feb Gen Fund cash reflects TC/TC deposited into EMS bank acct in error

Notes: April SVFD reflects \$80K to Gen Fund for FD Engine

Notes: June Actual June tax collected is 11,355,979 minus Lindt abatement of 335,099

Town of Stratham For 2/29/2024

	Dept Budget 2024	MTD Actual	YTD Actual 2024	Balance	% Expended
GENERAL GOVERNMENT					
EXECUTIVE					
Select Board					
100 4130 01 101 Select Board Stipends	12,000.00	0.00	0.00	12,000.00	0.00
Administration					
100 4130 02 102 Town Administration Payroll	184,440.00	13,774.32	27,548.64	156,891.36	14.94
100 4130 02 201 Supplies	4,000.00	304.13	699.00	3,301.00	17.48
100 4130 02 204 Association Dues	9,500.00	50.00	9,651.25	(151.25)	101.59
100 4130 02 208 Contracted services	1,000.00	0.00	0.00	1,000.00	0.00
100 4130 02 209 Workshops & Training	4,000.00	0.00	0.00	4,000.00	0.00
100 4130 02 216 Advertising	1,000.00	364.22	464.22	535.78	46.42
100 4130 02 224 Meetings & Meals	6,850.00	421.87	3,533.91	3,316.09	51.59
100 4130 02 225 Mileage	500.00	65.66	65.66	434.34	13.13
100 4130 02 230 Fed-Ex	250.00	0.00	0.00	250.00	0.00
100 4130 02 231 Postage	13,000.00	103.80	674.83	12,325.17	5.19
100 4130 02 262 Town Report	3,200.00	0.00	0.00	3,200.00	0.00
100 4130 02 317 Service Contract (copier)	8,000.00	0.00	792.00	7,208.00	9.90
100 4130 02 319 Background Checks	500.00	144.75	193.00	307.00	38.60
100 4130 02 328 Town Meeting	1,000.00	0.00	0.00	1,000.00	0.00
Total Administration	237,240.00	15,228.75	43,622.51	193,617.49	18.39
Total Executive	249,240.00	15,228.75	43,622.51	205,617.49	17.50
ELECTION & REGISTRATION					
100 4140 01 201 Supplies	7,000.00	51.03	774.76	6,225.24	11.07
100 4140 01 219 Ballot Clerks	9,000.00	0.00	2,575.00	6,425.00	28.61
100 4140 01 220 Moderator/Asst. Moderator	3,600.00	0.00	900.00	2,700.00	25.00
100 4140 01 221 Meals	4,000.00	1,033.79	1,119.07	2,880.93	27.98
100 4140 01 301 Supervisors of the checklist	3,600.00	0.00	0.00	3,600.00	0.00
100 4140 01 308 Workshops & Training	100.00	0.00	0.00	100.00	0.00
100 4140 01 317 Equipment Maintenance	650.00	0.00	700.00	(50.00)	107.69
Total Election & Registration	27,950.00	1,084.82	6,068.83	21,881.17	21.71
FINANCIAL ADMINISTRATION					
FINANCE					
100 4150 01 120 Finance Payroll	155,000.00	7,138.68	14,567.37	140,432.63	9.40
100 4150 01 204 Dues/Misc Exp.	200.00	61.98	61.98	138.02	30.99
100 4150 01 217 Audit	25,000.00	2,817.50	2,817.50	22,182.50	11.27
100 4150 01 306 Financial Software Lic/Training	2,200.00	0.00	2,052.75	147.25	93.31
100 4150 01 308 Workshops & Training	800.00	0.00	0.00	800.00	0.00
100 4150 01 401 Contracted Services	18,000.00	1,482.50	3,311.89	14,688.11	18.40
100 4150 01 900 Bank Fees	100.00	0.00	0.00	100.00	0.00
100 4150 05 111 Finance-Treasurer Stipend	7,500.00	0.00	0.00	7,500.00	0.00
Total Finance	208,800.00	11,500.66	22,811.49	185,988.51	10.93
ASSESSING					
100 4150 02 114 Assessing Payroll	8,535.00	717.86	1,381.95	7,153.05	16.19
100 4150 02 201 Assessing Supplies	500.00	0.00	0.00	500.00	0.00
100 4150 02 204 Dues/Misc Exp.	500.00	180.00	200.00	300.00	40.00
100 4150 02 218 Registry Expense	100.00	0.00	0.00	100.00	0.00
100 4150 02 304 Tax maps	4,000.00	0.00	0.00	4,000.00	0.00
100 4150 02 308 Workshops & Training	250.00	0.00	0.00	250.00	0.00
100 4150 02 317 Equipment Maintenance/Software	7,500.00	0.00	6,851.00	649.00	91.35
100 4150 02 401 Contracted Services	80,000.00	0.00	0.00	80,000.00	0.00
Total Assessing	101,385.00	897.86	8,432.95	92,952.05	8.32
Town Clerk/Tax Collector					
100 4150 03 112 TC/TC Payroll	146,580.00	13,208.19	25,623.50	120,956.50	17.48
100 4150 03 201 Office Supplies	5,000.00	0.00	73.50	4,926.50	1.47
100 4150 03 204 Dues & Memberships	100.00	0.00	0.00	100.00	0.00
100 4150 03 209 Conventions	800.00	0.00	0.00	800.00	0.00
100 4150 03 218 Registry of Deeds	300.00	0.00	2.66	297.34	0.89
100 4150 03 223 Lien Notifications	400.00	12.68	61.43	338.57	15.36
100 4150 03 225 Mileage	200.00	0.00	0.00	200.00	0.00
100 4150 03 269 Restoration of records	500.00	0.00	0.00	500.00	0.00
100 4150 03 306 Computer Support-Service	12,300.00	4,194.00	4,194.00	8,106.00	34.10
100 4150 03 308 Workshops & Training	500.00	0.00	0.00	500.00	0.00

Town of Stratham
For 2/29/2024

	Dept Budget 2024	MTD Actual	YTD Actual 2024	Balance	%
					Expended
100 4150 03 317 Service Contract (copier)	3,000.00	0.00	89.00	2,911.00	2.97
100 4150 03 318 New Equipment	200.00	0.00	0.00	200.00	0.00
Total Town Clerk/Tax Collector	169,880.00	17,414.87	30,044.09	139,835.91	17.69
Total Financial Administration	480,065.00	29,813.39	61,288.53	418,776.47	12.77
COMPUTER SERVICES					
100 4150 04 201 IT Supplies/Materials	10,000.00	74.99	256.99	9,743.01	2.57
100 4150 04 202 Cloud subscriptions	10,000.00	617.31	1,669.97	8,330.03	16.70
100 4150 04 205 Managed IT Services	85,000.00	6,801.00	13,590.00	71,410.00	15.99
100 4150 04 206 Telecom & Internet	7,800.00	1,213.00	2,426.00	5,374.00	31.10
Total Computer Services	112,800.00	8,706.30	17,942.96	94,857.04	15.91
LEGAL EXPENSES					
100 4153 01 202 Legal Expenses	40,000.00	1,615.00	1,615.00	38,385.00	4.04
Total Legal Services	40,000.00	1,615.00	1,615.00	38,385.00	4.04
PERSONNEL ADMINISTRATION					
100 4155 01 171 Medicare	50,750.00	3,427.36	6,849.61	43,900.39	13.50
100 4155 01 173 New Hampshire Retirement	560,000.00	0.00	63,464.08	496,535.92	11.33
100 4155 01 174 Social Security	146,500.00	9,925.14	19,584.09	126,915.91	13.37
100 4155 01 176 Unemployment	2,260.00	2,260.00	2,260.00	0.00	100.00
100 4155 01 191 Insurance Buyout Program	88,000.00	0.00	0.00	88,000.00	0.00
100 4155 01 192 Life/AD&D	6,000.00	926.25	1,339.50	4,660.50	22.33
100 4155 01 193 Long-Term Disability	10,250.00	1,540.83	2,228.06	8,021.94	21.74
100 4155 01 194 Short-Term Disability	14,200.00	2,133.58	3,082.40	11,117.60	21.71
100 4155 01 195 Health/Dental Insurance	420,000.00	53,525.69	78,535.86	341,464.14	18.70
100 4155 01 196 HealthTrust HRA	20,000.00	417.50	417.50	19,582.50	2.09
100 4155 01 197 Misc. Fees	600.00	0.00	0.00	600.00	0.00
100 4155 01 198 Leave Compensation	10,000.00	0.00	0.00	10,000.00	0.00
100 4155 01 199 HealthTrust FSA	9,000.00	8.25	8.25	8,991.75	0.09
100 4155 02 198 Compensation Adjustments	76,000.00	0.00	0.00	76,000.00	0.00
100 4155 02 199 Cell Phone Reimbursement	4,000.00	0.00	162.68	3,837.32	4.07
Total Personnel	1,417,560.00	74,164.60	177,932.03	1,239,627.97	12.55
PLANNING & ZONING					
PLANNING					
100 4191 01 120 Planning Department Payroll	122,000.00	8,734.98	17,469.96	104,530.04	14.32
100 4191 01 201 Supplies	2,000.00	0.00	61.99	1,938.01	3.10
100 4191 01 203 Legal Ads	4,000.00	113.25	113.25	3,886.75	2.83
100 4191 01 204 Dues & Memberships	500.00	0.00	0.00	500.00	0.00
100 4191 01 266 Reference Materials	500.00	0.00	0.00	500.00	0.00
100 4191 01 271 Rock. Planning Commission	7,900.00	0.00	0.00	7,900.00	0.00
100 4191 01 276 Special Projects	2,500.00	0.00	0.00	2,500.00	0.00
100 4191 01 306 Software License & Training	4,000.00	399.99	399.99	3,600.01	10.00
100 4191 01 308 Training	1,000.00	50.00	50.00	950.00	5.00
100 4191 01 318 Equipment	950.00	0.00	0.00	950.00	0.00
100 4191 01 319 Gas - Mileage	100.00	0.00	0.00	100.00	0.00
Total Planning	145,450.00	9,298.22	18,095.19	127,354.81	12.44
BUILDING INSPECTOR/CODE ENFORCEMENT					
100 4191 02 122 BI / CEO Department Payroll	138,535.00	10,421.16	20,767.32	117,767.68	14.99
100 4191 02 201 Supplies	2,000.00	665.66	665.66	1,334.34	33.28
100 4191 02 235 Fire Inspection Fees	500.00	0.00	0.00	500.00	0.00
100 4191 02 266 Reference Materials	1,000.00	0.00	0.00	1,000.00	0.00
100 4191 02 306 Software License & Training	3,000.00	0.00	0.00	3,000.00	0.00
100 4191 02 308 Workshops & Training	1,500.00	40.00	85.00	1,415.00	5.67
100 4191 02 316 Cell Phone	1,000.00	41.15	41.15	958.85	4.12
100 4191 02 318 Equipment	1,000.00	0.00	0.00	1,000.00	0.00
100 4191 02 376 Vehicle Maintenance	750.00	0.00	0.00	750.00	0.00
Total Building Inspector/Code Enforcement	149,285.00	11,167.97	21,559.13	127,725.87	14.44
Total Planning & Zoning	294,735.00	20,466.19	39,654.32	255,080.68	13.45
GENERAL GOVT. BUILDINGS					
100 4194 01 104 Facilities Payroll	81,400.00	6,184.16	11,449.73	69,950.27	14.07
100 4194 01 222 MC Supplies	6,000.00	273.36	981.66	5,018.34	16.36
100 4194 01 314 MC Electricity	27,000.00	1,410.74	4,057.95	22,942.05	15.03
100 4194 01 315 MC Heat	12,000.00	1,260.12	3,631.19	8,368.81	30.26

Town of Stratham
For 2/29/2024

	Dept Budget 2024	MTD Actual	YTD Actual 2024	Balance	% Expended
100 4194 01 316 MC Telephone	8,500.00	648.11	1,427.73	7,072.27	16.80
100 4194 01 318 MC Equipment	3,500.00	0.00	0.00	3,500.00	0.00
100 4194 01 375 MC Building Maintenance/Repairs	30,000.00	2,306.01	2,800.69	27,199.31	9.34
100 4194 02 375 Rental Property Maintenance	6,000.00	11,869.00	11,869.00	(5,869.00)	197.82
100 4194 04 314 Historical Soc. Electricity	1,400.00	76.78	209.23	1,190.77	14.95
100 4194 04 315 Historical Soc. Heat	4,800.00	549.66	1,196.70	3,603.30	24.93
100 4194 04 375 Historical Building Maintenance/Repairs	2,500.00	0.00	418.07	2,081.93	16.72
100 4194 06 240 Smyk Landscape Maintenance	2,000.00	0.00	0.00	2,000.00	0.00
Total General Govt. Buildings	185,100.00	24,577.94	38,041.95	147,058.05	20.55
CEMETERIES					
100 4195 01 141 Cemetery Payroll	26,210.00	1,743.55	2,666.14	23,543.86	10.17
100 4195 01 142 Cemetery Overtime	0.00	8.44	8.44	(8.44)	0.00
100 4195 01 222 Supplies	2,000.00	0.00	0.00	2,000.00	0.00
100 4195 01 240 Ground Maintenance	8,000.00	0.00	0.00	8,000.00	0.00
100 4195 01 306 Computer Maintenance	250.00	0.00	0.00	250.00	0.00
100 4195 01 317 Equipment Maintenance	2,000.00	736.28	736.28	1,263.72	36.81
100 4195 01 318 Equipment	300.00	0.00	0.00	300.00	0.00
100 4195 01 401 Contracted Services	1,500.00	0.00	0.00	1,500.00	0.00
Total Cemeteries	40,260.00	2,488.27	3,410.86	36,849.14	8.47
INSURANCE					
100 4196 01 190 Workers' Compensation	55,952.00	55,952.00	55,952.00	0.00	100.00
100 4196 01 248 Property & Liability Insurance	80,321.00	80,321.00	80,321.00	0.00	100.00
Total Insurance	136,273.00	136,273.00	136,273.00	0.00	100.00
OTHER GEN. GOVT.					
100 4199 01 243 Town Ctr Water Contamination Expenses	6,000.00	585.20	1,078.00	4,922.00	17.97
100 4199 01 999 ARPA applied costs	0.00	15,677.37	15,677.37	(15,677.37)	0.00
Total Other Gen. Government	6,000.00	16,262.57	16,755.37	(10,755.37)	279.26
TOTAL GENERAL GOVERNMENT	2,989,983.00	330,680.83	542,605.36	2,447,377.64	18.15
PUBLIC SAFETY					
POLICE					
PD Payroll					
100 4210 01 130 Police Full Time Payroll	1,014,000.00	66,683.40	141,247.15	872,752.85	13.93
100 4210 01 133 Police-Holiday pay	32,000.00	0.00	848.00	31,152.00	2.65
100 4210 01 134 Prosecutor Payroll	16,500.00	1,230.76	2,461.52	14,038.48	14.92
100 4210 01 135 Police Overtime	96,500.00	6,440.69	12,119.08	84,380.92	12.56
100 4210 01 136 Police - PT & ACO	55,000.00	3,968.00	6,124.00	48,876.00	11.13
Total Payroll	1,214,000.00	78,322.85	162,799.75	1,051,200.25	13.41
PD Operations					
100 4210 02 201 PD Office Supplies	8,000.00	692.13	692.13	7,307.87	8.65
100 4210 02 226 Community Service Program	1,000.00	0.00	0.00	1,000.00	0.00
100 4210 02 278 Special Response Team (SERT)	2,500.00	0.00	2,500.00	0.00	100.00
100 4210 02 279 Donation Funded Expenses	12,000.00	0.00	0.00	12,000.00	0.00
100 4210 02 305 Technical Support	25,500.00	1,599.61	4,000.55	21,499.45	15.69
100 4210 02 308 Training & Dues	22,000.00	208.63	843.63	21,156.37	3.83
100 4210 02 310 Uniforms	15,500.00	599.47	772.47	14,727.53	4.98
100 4210 02 317 Equipment Repairs	3,000.00	0.00	299.50	2,700.50	9.98
100 4210 02 318 New Equipment	8,000.00	305.15	305.15	7,694.85	3.81
100 4210 02 319 Gas & Oil	22,000.00	0.00	0.00	22,000.00	0.00
100 4210 02 376 Vehicle Maintenance	21,500.00	237.08	398.82	21,101.18	1.85
Total PD Operations	141,000.00	3,642.07	9,812.25	131,187.75	6.96
PD Building					
100 4210 03 314 Electricity	8,500.00	1,158.90	2,209.91	6,290.09	26.00
100 4210 03 315 Heating	5,200.00	0.00	637.90	4,562.10	12.27
100 4210 03 316 Telephone	3,000.00	339.18	339.18	2,660.82	11.31
100 4210 03 375 PD Building Maintenance	14,000.00	875.00	1,258.48	12,741.52	8.99
Total PD Building	30,700.00	2,373.08	4,445.47	26,254.53	14.48
Total Police	1,385,700.00	84,338.00	177,057.47	1,208,642.53	12.78
FIRE DEPARTMENT					
FD Operations					
100 4220 01 100 Fire Dept. Payroll	319,165.00	19,103.75	39,365.25	279,799.75	12.33

Town of Stratham
For 2/29/2024

	Dept Budget 2024	MTD Actual	YTD Actual 2024	Balance	%
					Expended
100 4220 01 130 FD Detail	5,000.00	0.00	262.50	4,737.50	5.25
100 4220 01 204 Dues	6,500.00	5,354.00	5,354.00	1,146.00	82.37
100 4220 01 222 Supplies	4,000.00	500.39	683.63	3,316.37	17.09
100 4220 01 228 EMS Supplies	0.00	65.00	549.95	(549.95)	0.00
100 4220 01 236 Fire Prevention	3,000.00	0.00	0.00	3,000.00	0.00
100 4220 01 308 Training & Conferences	8,000.00	0.00	0.00	8,000.00	0.00
100 4220 01 310 Uniforms	5,000.00	0.00	0.00	5,000.00	0.00
100 4220 01 311 Gear	30,000.00	440.00	440.00	29,560.00	1.47
100 4220 01 316 Equipment Maintenance	16,000.00	0.00	2,284.96	13,715.04	14.28
100 4220 01 317 MV Maintenance	30,000.00	1,847.20	3,210.31	26,789.69	10.70
100 4220 01 318 New Equipment	30,000.00	17.18	17.18	29,982.82	0.06
100 4220 01 319 Gas & Oil	7,000.00	0.00	2,582.31	4,417.69	36.89
100 4220 01 323 Billing Expenses	13,000.00	0.00	1,264.35	11,735.65	9.73
Total FD Operations	476,665.00	27,327.52	56,014.44	420,650.56	11.75
FD Building					
100 4220 02 240 Landscape Maintenance	1,000.00	0.00	0.00	1,000.00	0.00
100 4220 02 246 Internet/IT Charges	22,000.00	167.26	239.26	21,760.74	1.09
100 4220 02 314 Electricity	21,000.00	781.64	2,601.20	18,398.80	12.39
100 4220 02 315 Heat	20,000.00	1,903.93	3,163.89	16,836.11	15.82
100 4220 02 316 Telephone	7,000.00	687.14	687.14	6,312.86	9.82
100 4220 02 375 Building Maintenance & Repairs	16,000.00	2,868.13	3,610.13	12,389.87	22.56
Total FD Building	87,000.00	6,408.10	10,301.62	76,698.38	11.84
Total Fire Department	563,665.00	33,735.62	66,316.06	497,348.94	11.77
EMERGENCY MANAGEMENT					
100 4290 01 227 Emergency Management Expenses	9,500.00	111.31	111.31	9,388.69	1.17
Total Emergency Management	9,500.00	111.31	111.31	9,388.69	1.17
DISPATCH SERVICES					
100 4299 01 316 Dispatch Phone Expense	1,000.00	82.99	82.99	917.01	8.30
Total Public Safety	1,959,865.00	118,267.92	243,567.83	1,716,297.17	12.43
PUBLIC WORKS					
HIGHWAY					
100 4312 01 140 Highway Payroll	312,000.00	18,112.04	33,889.06	278,110.94	10.86
100 4312 01 141 Highway Overtime	25,000.00	3,744.42	9,224.78	15,775.22	36.90
100 4312 01 142 Temporary Plow Drivers	0.00	3,021.04	4,525.68	(4,525.68)	0.00
100 4312 01 210 Hwy Vehicle Purchase	33,161.00	0.00	0.00	33,161.00	0.00
100 4312 01 211 Drainage	8,000.00	0.00	0.00	8,000.00	0.00
100 4312 01 222 Supplies	6,000.00	614.04	1,265.58	4,734.42	21.09
100 4312 01 224 Meals	1,500.00	409.41	409.41	1,090.59	27.29
100 4312 01 279 Substance Abuse Testing	1,200.00	0.00	0.00	1,200.00	0.00
100 4312 01 303 Rented Equipment	7,000.00	0.00	129.00	6,871.00	1.84
100 4312 01 306 Computer Software Maintenance	500.00	0.00	1,175.00	(675.00)	235.00
100 4312 01 308 Training	1,500.00	0.00	0.00	1,500.00	0.00
100 4312 01 310 Uniforms	6,000.00	327.72	1,361.83	4,638.17	22.70
100 4312 01 314 Electricity	11,000.00	570.84	1,704.94	9,295.06	15.50
100 4312 01 315 Heating	2,500.00	1,173.58	1,173.58	1,326.42	46.94
100 4312 01 316 Telephone	3,000.00	134.63	535.33	2,464.67	17.84
100 4312 01 317 Equipment Repairs & Maintenance	50,000.00	7,435.72	7,915.72	42,084.28	15.83
100 4312 01 318 New Equipment & Signs	9,000.00	0.00	244.92	8,755.08	2.72
100 4312 01 319 Gas & Oil	35,000.00	1,504.17	4,306.56	30,693.44	12.30
100 4312 01 320 Road Paint	12,000.00	0.00	0.00	12,000.00	0.00
100 4312 01 321 Salt	55,000.00	28,800.07	45,160.45	9,839.55	82.11
100 4312 01 322 Aggregate	8,500.00	0.00	0.00	8,500.00	0.00
100 4312 01 325 Paving & Road Reconstruction	150,000.00	0.00	0.00	150,000.00	0.00
100 4312 01 375 Building Maintenance	20,000.00	1,667.92	3,019.42	16,980.58	15.10
100 4312 01 376 Vehicle Maintenance	250.00	488.51	2,416.62	(2,166.62)	966.65
100 4312 01 401 Contracted Services	2,000.00	0.00	0.00	2,000.00	0.00
Total Highway	760,111.00	68,004.11	118,457.88	641,653.12	15.58
STREET LIGHTING					
100 4316 01 314 Street Lighting	9,000.00	689.15	1,364.26	7,635.74	15.16

Town of Stratham For 2/29/2024

	Dept Budget 2024	MTD Actual	YTD Actual 2024	Balance	% Expended
Total Public Works	769,111.00	68,693.26	119,822.14	649,288.86	15.58
SANITATION					
SOLID WASTE COLL. & DISPOSAL					
100 4323 01 142 Sanitation Payroll	48,000.00	2,715.64	4,622.81	43,377.19	9.63
100 4323 01 143 Sanitation Overtime	0.00	16.87	16.87	(16.87)	0.00
100 4323 01 212 MSW/Recycling Coll. & Disposal	900,000.00	76,116.52	85,872.06	814,127.94	9.54
100 4323 01 242 Hazardous Waste Collection	6,400.00	627.36	627.36	5,772.64	9.80
100 4323 01 247 Landfill Closure Costs	12,000.00	0.00	0.00	12,000.00	0.00
100 4323 01 309 Transfer Station Expenses	90,000.00	3,751.57	4,346.05	85,653.95	4.83
100 4323 01 314 Electricity	800.00	242.44	354.79	445.21	44.35
100 4323 01 317 Materials & Supplies	4,000.00	0.00	0.00	4,000.00	0.00
Total Solid Waste Coll. & Disposal	1,061,200.00	83,470.40	95,839.94	965,360.06	9.03
PUBLIC WORKS (OTHER)					
100 4339 01 327 Public Works Commission	1.00	0.00	0.00	1.00	0.00
Total PW Other	1.00	0.00	0.00	1.00	0.00
HEALTH					
ANIMAL CONTROL					
100 4414 01 244 Impoundment Fees/Supplies	600.00	0.00	0.00	600.00	0.00
Total Animal Control	600.00	0.00	0.00	600.00	0.00
PEST CONTROL					
100 4414 02 326 Pest Control Contracted Services	50,000.00	0.00	0.00	50,000.00	0.00
PUBLIC SERVICE AGENCIES					
100 4415 01 000 Annie's Angels	2,500.00	0.00	0.00	2,500.00	0.00
100 4415 01 001 American Red Cross	800.00	0.00	0.00	800.00	0.00
100 4415 01 351 Seacoast Mental Health Ctr.	3,500.00	0.00	0.00	3,500.00	0.00
100 4415 01 352 Waypoint	6,700.00	0.00	0.00	6,700.00	0.00
100 4415 01 353 Haven	4,250.00	0.00	0.00	4,250.00	0.00
100 4415 01 354 Big Brother & Big Sister	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 355 Community Action Prog.	4,500.00	0.00	0.00	4,500.00	0.00
100 4415 01 356 Retired & Senior Volunteer Prog	500.00	0.00	0.00	500.00	0.00
100 4415 01 359 AIDS Response of the Seacoast	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 360 Rockingham County Nutrition Program	4,000.00	0.00	0.00	4,000.00	0.00
100 4415 01 361 Seacoast Shipyard Assoc.	200.00	0.00	0.00	200.00	0.00
100 4415 01 362 Crossroads House	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 366 Child Advocacy Center	1,250.00	0.00	0.00	1,250.00	0.00
100 4415 01 368 Families First	2,500.00	0.00	0.00	2,500.00	0.00
100 4415 01 369 Womenade of Greater Squamscott	2,000.00	0.00	0.00	2,000.00	0.00
100 4415 01 370 Transportation Assistance for Seacoast Citizens	3,000.00	0.00	0.00	3,000.00	0.00
Total Public Service Agencies	38,700.00	0.00	0.00	38,700.00	0.00
WELFARE					
DIRECT ASSISTANCE					
100 4445 01 314 Public Asst. Electricity	700.00	0.00	0.00	700.00	0.00
100 4445 01 340 Public Asst. Food	150.00	0.00	0.00	150.00	0.00
100 4445 01 341 Public Asst. Heat	1,200.00	0.00	0.00	1,200.00	0.00
100 4445 01 343 Public Asst. Medical-Pharmacy	100.00	0.00	0.00	100.00	0.00
100 4445 01 344 Public Asst. Rent-Mortgage	7,000.00	0.00	0.00	7,000.00	0.00
100 4445 01 345 Public Asst. Misc. Assistance	850.00	0.00	0.00	850.00	0.00
Total Direct Assistance	10,000.00	0.00	0.00	10,000.00	0.00
CULTURE & RECREATION					
PARKS					
100 4520 01 144 Parks Payroll	78,500.00	2,680.65	4,649.41	73,850.59	5.92
100 4520 01 201 Supplies	1,500.00	0.00	0.00	1,500.00	0.00
100 4520 01 240 Grounds Maintenance	42,000.00	1,153.26	1,153.26	40,846.74	2.75
100 4520 01 308 Training	350.00	0.00	0.00	350.00	0.00
100 4520 01 310 Uniforms	750.00	0.00	0.00	750.00	0.00
100 4520 01 314 Electricity	8,000.00	384.35	980.78	7,019.22	12.26
100 4520 01 317 Equipment Maintenance	4,500.00	0.00	0.00	4,500.00	0.00
100 4520 01 330 Park Maintenance Supplies	5,800.00	799.50	799.50	5,000.50	13.78
100 4520 01 376 Park Vehicle Maintenance	5,000.00	0.00	0.00	5,000.00	0.00

Town of Stratham For 2/29/2024

	Dept Budget 2024	MTD Actual	YTD Actual 2024	Balance	% Expended
100 4520 01 377 All Other Park Building Maintenance	9,000.00	1,065.43	2,329.77	6,670.23	25.89
Total Parks	155,400.00	6,083.19	9,912.72	145,487.28	6.38
RECREATION					
100 4520 02 145 Recreation Payroll	163,610.00	13,002.80	26,773.43	136,836.57	16.36
100 4520 02 201 Office Expenses	1,200.00	25.96	25.96	1,174.04	2.16
100 4520 02 204 Memberships	50.00	0.00	0.00	50.00	0.00
100 4520 02 273 Seniors Programming	25,000.00	2,917.45	3,021.70	21,978.30	12.09
100 4520 02 319 Gas-Mileage	650.00	273.56	273.56	376.44	42.09
100 4520 02 324 Brochures/Newsletters	1,500.00	118.79	118.79	1,381.21	7.92
100 4520 02 328 Special Events	3,000.00	0.00	894.00	2,106.00	29.80
Total Recreation	195,010.00	16,338.56	31,107.44	163,902.56	15.95
Total Parks & Recreation	350,410.00	22,421.75	41,020.16	309,389.84	11.71
LIBRARY					
100 4550 01 147 Library Payroll	470,000.00	34,677.27	67,980.74	402,019.26	14.46
100 4550 01 249 Non-salary expenses	114,130.00	0.00	57,065.00	57,065.00	50.00
Total Library	584,130.00	34,677.27	125,045.74	459,084.26	21.41
PATRIOTIC PURPOSES					
100 4583 01 238 Flags	1,000.00	0.00	80.00	920.00	8.00
100 4583 01 277 Patriotic Misc.	750.00	0.00	0.00	750.00	0.00
Total Patriotic Purposes	1,750.00	0.00	80.00	1,670.00	4.57
CONSERVATION					
100 4611 01 207 Conservation Commission	5,000.00	0.00	525.00	4,475.00	10.50
HERITAGE COMMISSION					
100 4619 01 215 Heritage Administrative Expenses	400.00	0.00	0.00	400.00	0.00
100 4619 01 302 Survey/Software-Heritage	5,000.00	0.00	0.00	5,000.00	0.00
100 4619 01 308 Training/Conferences	100.00	0.00	0.00	100.00	0.00
100 4619 01 313 Veterans/Engraving	200.00	0.00	0.00	200.00	0.00
TOTAL EXPENSES	5,700.00	0.00	0.00	5,700.00	0.00
ECONOMIC DEV. COMM.					
TOWN CENTER REVITALIZATION					
ENERGY COMMISSION					
100 4660 02 281 Energy Commission Expenses	1,200.00	0.00	0.00	1,200.00	0.00
DEBT SERVICE					
PRINCIPLE - LONG TERM					
100 4711 00 400 Debt Service Principal	570,000.00	0.00	370,000.00	200,000.00	64.91
INTEREST - LONG TERM					
100 4721 00 401 Debt Service Interest	84,510.00	0.00	45,541.25	38,968.75	53.89
CAPITAL OUTLAY					
LAND					
MACH/EQUIP/VEHICLE CIP EXPENSES					
100 4902 20 900 Town-wide Computer Replacement-prior	6,007.95	1,432.74	1,432.74	4,575.21	23.85
100 4902 20 901 Town-wide Computer Replacement-current	12,000.00	0.00	0.00	12,000.00	0.00
100 4902 21 900 Permitting software/digital storage-prior	10,000.00	0.00	0.00	10,000.00	0.00
100 4902 23 900 Police Station Solar Array Buyout - prior	15,000.00	0.00	0.00	15,000.00	0.00
100 4902 23 901 Police Station Solar Array Buyout - current	5,000.00	0.00	0.00	5,000.00	0.00
100 4902 24 900 Traffic Control Program - prior	6,857.00	0.00	0.00	6,857.00	0.00
100 4902 24 901 Traffic Control Program - current	5,000.00	0.00	0.00	5,000.00	0.00
100 4902 26 901 PD Cruiser Replacement - current	25,000.00	0.00	0.00	25,000.00	0.00
TOTAL MACH/EQUIP/VEHICLE CIP EXPENSES	84,864.95	1,432.74	1,432.74	83,432.21	1.69
BUILDING CIP EXPENSES					
100 4903 30 900 Library Interior Improvements-prior	23,166.00	0.00	0.00	23,166.00	0.00
100 4903 30 901 Library Interior Improvements-current	15,000.00	0.00	0.00	15,000.00	0.00
100 4903 31 901 Municipal Center Improvements-current	14,189.00	0.00	0.00	14,189.00	0.00
TOTAL BUILDINGS	52,355.00	0.00	0.00	52,355.00	0.00
ALL OTHER/NON-BUILDING CIP EXPENSES					

**Town of Stratham
For 2/29/2024**

	Dept Budget 2024	MTD Actual	YTD Actual 2024	Balance	% Expended
100 4909 40 900 Cemetery Improvements - prior	7,000.00	0.00	0.00	7,000.00	0.00
100 4909 50 900 Parks Facilities Improvements - prior	38,000.00	0.00	0.00	38,000.00	0.00
100 4909 50 901 Parks Facilities Improvements - current	125,000.00	0.00	0.00	125,000.00	0.00
100 4909 51 900 Parks Rds/Parking Lot Improvements - prior	7,000.00	0.00	0.00	7,000.00	0.00
100 4909 59 901 Parks-Open Space Connectivity Plan - current	10,000.00	0.00	0.00	10,000.00	0.00
100 4909 60 900 SHP Facilities & Fields Improvements - prior	53,000.00	0.00	0.00	53,000.00	0.00
100 4909 69 900 SHP Area Plan - prior	50,000.00	0.00	0.00	50,000.00	0.00
100 4909 71 900 Town-wide Parking Lots Paving - prior	4,625.32	0.00	0.00	4,625.32	0.00
100 4909 72 900 Road Reconstruction Program - prior	63,651.44	0.00	0.00	63,651.44	0.00
100 4909 72 901 Road Reconstruction Program - current	350,000.00	0.00	0.00	350,000.00	0.00
100 4909 74 900 Bike & Ped Transp Improvements- prior	10,000.00	0.00	0.00	10,000.00	0.00
100 4909 75 900 State Roadway/Intersection Proj Partic- prior	75,000.00	0.00	0.00	75,000.00	0.00
100 4909 81 900 Stormwater Planning - prior	14,445.00	0.00	0.00	14,445.00	0.00
100 4909 81 901 Stormwater Planning - current	10,000.00	0.00	0.00	10,000.00	0.00
100 4909 91 900 Revaluation Expenses - prior	82,000.00	0.00	0.00	82,000.00	0.00
100 4909 92 900 PFAS Response & Remediation - prior	1,883.79	0.00	1,875.00	8.79	99.53
100 4909 92 901 PFAS Response & Remediation - current	100,000.00	0.00	0.00	100,000.00	0.00
100 4909 99 900 Master Plan Update - prior	10,000.00	3,420.45	3,420.45	6,579.55	34.20
TOTAL ALL OTHER/NON-BUILDING CIP EXPENSES	1,011,605.55	3,420.45	5,295.45	1,006,310.10	0.52
TOTAL CIP EXPENSES	1,148,825.50	4,853.19	6,728.19	1,142,097.31	0.59
TOTAL OPERATING BUDGET ONLY	8,482,160.00	658,211.43	1,584,047.42	6,898,112.58	18.68
OPERATING TRANSFERS OUT					
CAPITAL PROJECT FUND					
TRANSFERS TO CAPITAL RES. FUND					
100 4915 04 295 FD Cap Reserves	125,000.00	0.00	0.00	125,000.00	0.00
100 4915 04 330 Highway Vehicle Cap Res	125,000.00	0.00	0.00	125,000.00	0.00
TOTAL TRANSFERS TO CAPITAL RES. FUND	250,000.00	0.00	0.00	250,000.00	0.00
PAYMENTS TO OTHER GOVERNMENTS					
100 4933 11 686 CMS Assessments	0.00	1,118,573.00	2,237,146.00	(2,237,146.00)	0.00
100 4933 11 687 SMS Assessments	0.00	1,050,000.00	2,100,000.00	(2,100,000.00)	0.00
TOTAL OTHER PAYMENTS	0.00	2,168,573.00	4,337,146.00	(4,337,146.00)	0.00
INSURANCE REIMBURSEMENTS					
TOTAL GRANTS & INSURANCE					
GRAND TOTAL ALL EXPENSES	9,880,985.50	2,831,637.62	5,927,921.61	3,953,063.89	59.99

Fund	Re-stricted	Authority to expend		Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total YTD	FY 24	Remaining Balance	% YTD
Sub Accounts - Performance Bond																			
			Altid Enterprises (2011) Cash	11,638.98	11,670.57														
			Kennebunk Savings Landscape Cash	1,057.48	1,060.35														
			Kennebunk Savings Maintenance Cash	2,643.71	2,650.89														
			200 Domain Drive Landscape Cash	2,650.58	2,657.78														
			Lindt Offsite Improvements Cash	1,310.34	1,313.89														
			NHSPCA (2004) Cash																
			Robie Farms-renamed Treat Farms Cash	116,020.04	116,334.91														
			GCNE (2004) Cash	36,667.29	36,766.80														
			Jotaph Realty (2005) Cash	23,610.24	23,674.32														
			subtotal performance bonds	195,598.66	196,129.51														
			SUBTOTAL other subaccount Bank 5	333,667.42	334,573.01														

AGGREGATE CASH TOTAL	FY24	16,255,428.49																	
AGGREGATE INVESTED TOTAL	FY24	1,874,816.94																	
TOTAL FUNDS AVAILABLE	FY24	18,130,245.43																	
AGGREGATE CASH TOTAL	FY23	14,603,997.31	12,757,914.76	10,664,698.28	8,561,520.07	7,977,791.13	16,059,107.13	15,216,355.27	12,418,749.78	9,660,762.16	7,176,995.38	8,091,308.27	19,498,702.89						
AGGREGATE INVESTED TOTAL	FY23	2,855,903.94	2,766,744.28	2,773,354.23	2,778,607.50	2,780,206.54	3,066,502.19	3,071,700.97	2,817,655.29	2,828,159.21	2,833,536.40	2,776,346.07	2,132,821.11						
TOTAL FUNDS AVAILABLE	FY23	17,459,901.25	15,524,659.04	13,438,052.51	11,340,127.57	10,757,997.67	19,125,609.32	18,288,056.24	15,236,405.07	12,488,921.37	10,010,531.78	10,867,654.34	21,631,524.00						

Trust		Cemetery Trust	640,900.56	642,388.28															
1987		Mary & Walter Smyk Park Trust	351,436.50	352,354.33															
1989		Scamman Park Trust	1,502.54	1,505.52															
1932-1977		Stratham Hill Park	77,113.93	77,237.23															
1966		Stratham Hill Park Association	134,699.21	134,956.42															
2017		350th Anniversary Trust	3,802.26	3,842.32															
2012		Stratham Fair Capital Improvements	15,637.15	15,802.92															
2012		Stratham Fair Operating	64,159.78	64,835.82															
2012		Stratham Fair Rainy Day Fund	15,763.61	15,292.71															
2012		SVFD Fair Trust	29,835.57	30,149.94															
2012		SVFD J Hutton Fund	10,802.57	10,916.39															
2012		SVFD R Wiggan Fund	12,167.81	12,296.02															
2012		SVFD C Scamman Fund	6,574.52	6,643.80															
		TOTAL	1,364,396.01	1,368,221.70	-	-	-	-	-	-	-	-	-	-	\$ -				

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**Revenue (w/property taxes)
Town of Stratham
For 2/29/2024**

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All -	FY2024 Budget	MTD	YTD FY2024 Actual	Balance	% Collected
Revenues					
100 3110 00 000 Property Tax abatements	0.00	0.00	(121.69)	121.69	0.00
100 3185 01 000 Yield Tax Revenue	500.00	0.00	0.00	500.00	0.00
100 3189 01 000 Railroad Tax	150.00	0.00	0.00	150.00	0.00
100 3190 25 000 2021 Property Tax Interest	25,000.00	4,320.40	5,693.65	19,306.35	22.77
100 3190 26 000 2020 Tax Redemption Interest	3,000.00	0.00	0.00	3,000.00	0.00
100 3210 01 000 UCC Filings & Certificates	1,800.00	390.00	390.00	1,410.00	21.67
100 3210 02 000 Cemetery Lot Excavation	900.00	186.00	186.00	714.00	20.67
100 3210 03 000 Municipal Agent Fees	28,000.00	1,875.00	4,239.00	23,761.00	15.14
100 3210 05 000 Titles	3,200.00	208.00	434.00	2,766.00	13.56
100 3210 06 000 Vital Records	2,000.00	172.00	291.00	1,709.00	14.55
100 3210 07 000 Filing Fees	450.00	0.00	0.00	450.00	0.00
100 3210 08 000 Boat Agent Fees	1,600.00	165.00	255.00	1,345.00	15.94
100 3210 09 000 Misc Town Clerk Fees	2.00	10.00	10.00	(8.00)	500.00
100 3210 10 000 TC Mailing Fees	2,250.00	198.00	558.00	1,692.00	24.80
100 3210 11 000 Cremation Lot Excavations	4,000.00	0.00	0.00	4,000.00	0.00
100 3210 12 000 Fish & Game Municipal Agent Fees	1,800.00	10.00	90.00	1,710.00	5.00
100 3220 01 000 Motor Vehicle Permit Fees	2,150,000.00	140,108.00	325,922.00	1,824,078.00	15.16
100 3220 02 000 Boat Fees - Town	6,000.00	737.00	1,190.68	4,809.32	19.84
100 3230 01 000 All Building Permits	170,000.00	21,616.50	32,291.88	137,708.12	19.00
100 3290 01 000 Dog Licenses	7,600.00	1,210.00	3,161.00	4,439.00	41.59
100 3290 02 000 Dog License Fines	350.00	0.00	108.00	242.00	30.86
100 3290 03 000 PD-Gun Permits	250.00	60.00	170.00	80.00	68.00
100 3290 04 000 Bad Check Fees	150.00	0.00	25.00	125.00	16.67
100 3350 01 000 Rooms & Meals	683,285.00	0.00	0.00	683,285.00	0.00
100 3353 01 000 Highway Block Grant	178,795.00	0.00	35,773.18	143,021.82	20.01
100 3359 02 000 OEM Drill Reimbursements	9,000.00	0.00	0.00	9,000.00	0.00
100 3359 09 000 Police Dept Grants Received	0.00	0.00	1,934.61	(1,934.61)	0.00
100 3401 01 000 PD-Parking Tickets	1,500.00	25.00	25.00	1,475.00	1.67
100 3401 02 000 PD-Alarms	100.00	0.00	0.00	100.00	0.00
100 3401 03 000 PD-Incident	500.00	55.50	63.50	436.50	12.70
100 3401 04 000 Planning Board	7,250.00	1,120.00	1,120.00	6,130.00	15.45
100 3401 05 000 Zoning Board Of Adjustment	1,500.00	0.00	295.00	1,205.00	19.67
100 3401 06 000 Scrap Metal Recycling	5,000.00	312.73	708.69	4,291.31	14.17
100 3401 07 000 Plan Review	75.00	0.00	0.00	75.00	0.00
100 3401 08 000 Fire Inspections	900.00	0.00	0.00	900.00	0.00
100 3401 09 000 PD - Witness Fees	25.00	0.00	0.00	25.00	0.00
100 3401 10 000 PD Court Fees	50.00	0.00	0.00	50.00	0.00
100 3401 13 000 Recreation Year-End Fees	20,000.00	0.00	0.00	20,000.00	0.00
100 3401 15 000 PD -Motor Vehicle Reports	2,500.00	330.00	645.00	1,855.00	25.80
100 3401 16 000 PD -Hawkers/Peddlers Lic.	150.00	0.00	0.00	150.00	0.00
100 3401 17 000 PD-School Resource Officer	72,000.00	38,417.60	38,417.60	33,582.40	53.36
100 3404 01 000 Transfer Station Permits	8,625.00	615.00	2,100.00	6,525.00	24.35
100 3404 02 000 Transfer Station Fees	60,000.00	2,173.00	4,465.00	55,535.00	7.44
100 3409 01 000 Franchise Cable Fee	165,000.00	39,655.59	39,655.59	125,344.41	24.03
100 3501 01 000 Sale of Recycling Bins	750.00	0.00	0.00	750.00	0.00
100 3501 03 000 Copies	1,250.00	0.00	0.00	1,250.00	0.00
100 3501 04 000 Sale of Cemetery Lots	2,500.00	0.00	0.00	2,500.00	0.00
100 3501 08 000 Sale of Cremation Lots	3,000.00	0.00	0.00	3,000.00	0.00
100 3502 02 000 Investment Interest	260,000.00	0.00	39,118.39	220,881.61	15.05
100 3503 01 000 Gifford House Rent	25,200.00	0.00	2,100.00	23,100.00	8.33
100 3503 02 000 Park Cottage Rent	11,400.00	0.00	950.00	10,450.00	8.33
100 3503 03 000 Municipal Center Rent	900.00	50.00	425.00	475.00	47.22
100 3503 04 000 Foss/28 Bunker Hill Property Rent	21,600.00	1,800.00	3,600.00	18,000.00	16.67
100 3509 01 000 Miscellaneous Revenue	2,000.00	0.00	543.31	1,456.69	27.17
100 3509 05 000 Fire Department Details	1,000.00	0.00	0.00	1,000.00	0.00
Total Revenues	3,954,857.00	255,820.32	546,833.39	3,408,023.61	13.83
Total Revenues	3,954,857.00	255,820.32	546,833.39	3,408,023.61	13.83



TOWN OF STRATHAM

DEPARTMENT OF PUBLIC WORKS

SELECT BOARD MEETING – Monday, March 18th, 2024

PROPOSED AGENDA

ACCOMPLISHMENTS

- **NEW HIRES**
- **PLOWING**
- **OPEN HOUSE: Possibly May 22, 5:00 PM to 7:00 PM**
- **SNOWPLOW NAMING CONTEST 3-20 SMS**

PARKS

- **SMYK PARK BRIDGE AND LANDSCAPING**
- **JACK RABBITT LANE DIRT PARKING LOT REGRADING**
- **BRUSH CUTTING**
- **PLAYGROUND DRAINAGE**
- **STEVENS PARK DUG OUTS**
- **GAGA PITS**
- **MULCH AND PLYGROUND BARK**

HIGHWAY

- **MARIN WAY-meet w state 3/19**
- **DITCHING**
- **STORM DRAINS/CATCH BASIN CLEANING**
- **SPREADER HANGER- Review plans and RFP**

MS4

- TRANSFER STATION MAPPING STORM WATER PLAN-Inspection completed.
- OUTFALL INSPECTION-Completed
- CATCH BASIN CLEAN OUT
- SWEEPING

BUILDINGS

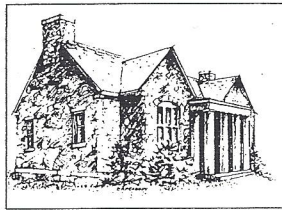
- FIRE DEPARTMENT ROOF-Approved and being scheduled.
- DPW ROOF-Drafting RFP
- DPW WINDOWS-March 18th
- HISTORICAL BUILDING EXTERIOR CLEANING-Ordered approved product

CAPITAL IMPROVEMENT PLAN

- PROPOSED UPDATE TO VEHICLE REPLACEMENTS AND SCHEDULE
- EQUIPMENT INVENTORY
- SUMMER PAVING
- FIRE DEPARTMENT PAVING
- BASKETBALL COURT PAVING

CEMETARY

- TREE/BRUSH
- FLAGS-Purchased and in hand



STRATHAM HISTORICAL SOCIETY, INC.

P.O.Box 39
STRATHAM, N.H. 03885-0039
603-778-0434

David Moore
Town Administrator
Stratham, New Hampshire

Monday, March 11, 2024

Good day David,

I am writing on behalf of the Stratham Historical Society with respect to Phase 2 of our three-year restoration and preservation plan for the town-owned building we occupy. We are awaiting a calendar of work from Drew Bedard of Stratham Hall & Parlor Historic Preservation. Dave Canada and I have been encouraging a spring kickoff. Work is definitely expected to be completed during 2024.

Attached, please find Drew's most recent budget all of the areas to be addressed this year. We have asked him to supply a Target estimate for each area of 2024 focus, along with a "Do not Exceed" figure and a 10% Contingency in order that we may adequately plan for this capital expense without having to go back to the well too many times when, in the process of work, unanticipated needs are uncovered as we experienced last year. You'll see that the Target estimate for 2024 totals \$24,970. If you were to total out the "Do not Exceed" column without any further Contingency we would be looking at \$27,760. Adding extra caution by considering a 10% Contingency on top of the "Do not Exceed" column, the number would shimmy up to \$30,426.

The Stratham Historical Society is aware of Attorney Cordell A. Johnson's letter of August 9, 2024 with respect to the Stratham Historical Society building wherein he guides that the Town of Stratham under the leadership of its Select Board has full charge lease and to facilitate "the care, maintenance and protection by the Town along with other Town property". We have also considered diminishing contributions from the Wiggin Memorial Library Trustees that are no longer to be relied upon, the absence of continuing support from the New Hampshire Preservation Alliance and The 1772 Foundation, and the obligation felt by SHS and begun last year with the work completed in Phase 1 during 2023 by Hall & Parlor Historic Preservation. The workmanship of Drew and his subs last year was excellent. When we easily could have gone astray, Drew held our historic feet to the fire and assured that we maintained historic accuracy and historic code.

As you know, in the 34 years SHS has occupied the building, there has not been any major capital call. The current three-year project is a most unusual event needed to preserve a landmark that is often seen as the face of Stratham. While we are not suggesting a long-term commitment to capital expense apportionment, we are at a particular time in our fundraising results where if the Town of Stratham can agree to absorb half of the absolute maximum for this year (\$30,426) and next, if necessary, SHS is in a position to fund the remaining 50%. Please note that the earlier estimated Phase 3 budget was less than \$2,000 for interior work. Specific line items within the three-year game plan have been moved around at the urging of the New Hampshire Preservation Alliance. I would be surprised if the fluid items in Phase 3 for 2025 exceeded \$5,000. We anxiously await guidance of the Select Board.

Respectfully,


Skip Stearns, Finance Chair

Hall & Parlor Historic
Preservation LLC,
57A Lovell rd
Stratham, NH 03885
drew@hallandparlorhomes.com

HALL & PARLOR



HISTORIC PRESERVATION

Stratham Historical Society
158 Portsmouth Ave
Stratham, NH 03885

Phase #2 (Second Year)

Target estimate

Do not Exceed

1. Exterior – Front entrance wood/trim	\$2,800	\$3,200
2. Exterior – Buildings wood/trim	\$10,500	\$12,760
3. Exterior – Crown Gutters	\$2,400	\$3,200
4. Exterior – Masonry Front steps	\$7,000	\$8,500
5. Contingency 10%	<u>\$2,270</u>	

Total Estimates

\$24,970

From: [David Moore](#)
To: [Karen Richard](#)
Subject: Fwd: SHP Baseball Repair Request
Date: Thursday, March 14, 2024 7:31:01 AM

Please create a .pdf of this e-mail chain and add it as correspondence to the March 18th agenda.

David

Begin forwarded message:

From: Drew Goddard <drew@copleyproperties.com>
Date: March 13, 2024 at 8:01:40 PM EDT
To: Dan Crow - Stratham <crowconstruction@hotmail.com>, Renee Blood <rblood@riverwalkatloon.com>, David Moore <dmoore@strathamnh.gov>, Mike Houghton <mike@dowlingcorp.com>, Seth Hickey <SHickey@strathamnh.gov>, Sean Burke <sburke@ebsco.com>
Subject: Fwd: SHP Baseball Repair Request

Hello David,

Can you help with the baseball board to get Select Board approval for the repair to create 2 batting cages on the lower field & necessary repairs to the snack shack?

Thank you
Drew

Sent from my iPhone

Begin forwarded message:

From: Dan Crow <crowconstruction@hotmail.com>
Date: February 7, 2024 at 8:01:36 PM EST
Subject: Re: SHP Baseball Repair Request

Drew,
I have no problem with you doing these upgrades as noted. Please keep us informed of your progress, Selectboard approval and Building Dept permits will be required as well.

We look forward to working with you as you make these needed upgrades. We are always looking for Community members to step up and look to the future of Stratham Hill Park!

Dan Crow
Crow Construction Corp.
PO Box 275, Stratham NH 03885

email: crowconstruction@hotmail.com

From: Drew Goddard <drew@copleyproperties.com>
Sent: Friday, February 2, 2024 12:13 PM
To: SHELLEY BLOOD <gstb@comcast.net>; Seth Hickey <SHickey@StrathamNH.gov>; Sean Burke <sburke@ebsco.com>; crowconstruction@hotmail.com <crowconstruction@hotmail.com>
Subject: SHP Baseball Repair Request

Hello Greg & Dan,

I wanted to reach out to follow up on a conversation I just had with Greg regarding two specific repairs the baseball program is wishing to complete prior to the season starting. Below are the two requests:

-Install / repair the batting cage at the lower field. The new cage would have two nets to better accommodate the program needs. Location would be where it is currently situated. I would like to build the structure out of 4x4 PT posts. Much care will be taken to not damage any irrigation. No town funding is being requested for this repair project. Ideally I would pull power from the snack shack to be able to plug in our pitching machine.

-Repair the current snack shack in the hopes to improve the use and keep mice out. The footprint would not change. I would like to install slider windows for ordering, remove the side door, and add a double door on the back of the shack facing the field so the game can be watched when working the snack shack. I would desire to reside the exterior, though will work with the commission on materials and colors to keep it looking the same. My goal is to make necessary repairs so it will be good for the next 20 years. No town funding is being requested.

Please let me know if you would like to meet or meet at the park to review in more detail. I appreciate your consideration and all your efforts the two of you do to preserve the special place SHP is.

Thanks
Drew

From: [Nathan Merrill](#)
To: [David Moore](#); "[Kate Dardinski](#)"; "[Dan Crow](#)"
Cc: [Karen Richard](#); [Seth Hickey](#); "[Greg Blood](#)"
Subject: RE: John Hopping - Dug Out Naming Proposal
Date: Wednesday, February 14, 2024 11:35:38 AM

Hi David –

I am not familiar with Mr. Hopping but the letter writers make a compelling case for this dedication in his honor at Stevens Park. I am supportive of their effort, unless some kind of unforeseen negative input arises at the Public Hearing. Last night I shared this nomination with the rest of the Heritage Commission, and they concurred.

Thank you for reaching out –

Nate

*Nathan Merrill
Chair
Stratham Heritage Commission*

From: David Moore <dmoore@StrathamNH.gov>
Sent: Tuesday, February 13, 2024 4:10 PM
To: Kate Dardinski <katedardinski@gmail.com>; Nathan Merrill <njmerrill@comcast.net>; Dan Crow <crowconstruction@hotmail.com>
Cc: Karen Richard <KRichard@StrathamNH.gov>; Seth Hickey <SHickey@StrathamNH.gov>; Greg Blood <gstb@comcast.net>
Subject: John Hopping - Dug Out Naming Proposal

Dear All,

At its regular meeting on February 5, 2024, the Select Board voted to proceed to a public hearing of the attached proposal in accordance with the Select Board's policy of naming facilities. Part of that policy, reiterated by request of the Select Board, was to circulate this naming proposal to Boards and Commissions that may have an interest in the proposal.

A public hearing on this item is tentatively set for March 4th. The earliest however that the Select Board could vote on it in accordance with their policy is March 18th. I know the Board would value your input on this proposal as well as your forwarding it to any potentially interested parties.

Thank you for your consideration. Should you wish to submit any comments please send them to Karen Richard with a cc to me and Seth Hickey. Karen, will ensure they are made part of the public hearing materials.

David M.

Account Number:	683636
Customer Name:	Town Of Stratham
Customer Address:	Town Of Stratham 10 BUNKER HILL AVE. STRATHAM NH 03885
Contact Name:	David Moore
Contact Phone:	
Contact Email:	dmoore@StrathamNH.gov
PO Number:	

Date:	03/01/2024
Order Number:	9921268
Prepayment Amount:	\$ 0.00

Column Count:	1.0000
Line Count:	36.0000
Height in Inches:	0.0000

Print

Product	#Insertions	Start - End	Category
NEO PRT Seacoast Daily	1	03/06/2024 - 03/06/2024	Govt Public Notices
NEO PRT seacoastonline.com	1	03/06/2024 - 03/06/2024	Govt Public Notices

As an incentive for customers, we provide a discount off the total order cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and save!

Total Cash Order Confirmation Amount Due	\$147.68
Service Fee 3.99%	\$5.89
Cash/Check/ACH Discount	-\$5.89
Payment Amount by Cash/Check/ACH	\$147.68
Payment Amount by Credit Card	\$153.57

Order Confirmation Amount	\$147.68
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Ad Preview

STRATHAM SELECT BOARD PUBLIC HEARING NOTICE

Stratham Municipal Center
10 Bunker Hill Avenue
Stratham, NH 03885
Meeting to be held in the
Hutton Room
Monday, March 18, 2024
7:00 pm

The Stratham Select Board will hold a public hearing in the Stratham Municipal Center to invite public comments on the following items:

- In accordance with the Parks, Areas & Facilities Naming and Dedication Policy adopted by the Select Board on August 19, 2019, and amended on April 18, 2022, a proposal to name the home baseball dugout at Stevens Park after long-time baseball coach and mentor, John Hopping. Public Hearing notice, dedication request and support letters can be found on the Town's website at:
<https://www.strathamnh.gov/select-board/pages/public-hearing-notices-special-meetings>

From: [David Moore](#)
To: [Karen Richard](#)
Subject: FW: Finance & Revenue NHMA Policy Committee
Date: Wednesday, March 13, 2024 2:00:27 PM
Attachments: [image001.png](#)
[image003.png](#)

Karen,

Can you put this on as an Informational Item: David Moore to serve on Finance & Revenue NHMA Legislative Policy Committee

From: NHMA Government Affairs <governmentaffairs@nhmunicipal.org>
Sent: Tuesday, March 05, 2024 9:58 AM
To: efox@keenenh.gov; clindner@bownh.gov
Cc: Margaret Byrnes <mbyrnes@nhmunicipal.org>; NHMA Government Affairs <governmentaffairs@nhmunicipal.org>
Subject: Finance & Revenue NHMA Policy Committee

Dear local official:

Thank you for volunteering to serve on an NHMA legislative policy committee! This process would not be possible without local officials like you stepping up to share your knowledge and expertise—and ensure that the voice of local government is always part of the legislative process.

You have been assigned to the **Finance & Revenue Committee**. Your chair is Beth Fox and your vice chair is Cheryl Lindner. In most cases, we were able to assign volunteers to their first choice committee; but some will serve on their second choice as we tried to ensure relatively equal representation on all three committees.

April 5 is Organization Day! All committee members must attend. The day will begin at 9:00 am with a joint meeting of all committees, and then committees will split off to set their intended meeting schedule. A separate calendar invite will be sent.

Necessary materials will be sent to the committee members about one week before April 5.

Margaret



Margaret M.L. Byrnes
Executive Director
NH Municipal Association
25 Triangle Park Drive
Concord, NH 03301
Tel: (603) 224-7447
Email: mbyrnes@nhmunicipal.org

[State House](#)

As lawmakers eye statewide housing solutions, local control remains a barrier

By: [Ethan DeWitt](#) - March 13, 2024 5:00 am



This year, a number of bills would override certain town and city zoning codes, with an aim to expand housing construction by skirting local barriers. (Getty Images)

This article was updated on March 13 at 1:12 p.m. to correct Rep. Len Turcotte's hometown.

The goal behind the bill is bold: Allow any property owner to build residential housing units in a commercial zone – whether the zone allows for it already or not.

Proponents of the legislation, [House Bill 1053](#), argue it is a way to fast-track the creation of “mixed-use” housing in New Hampshire, allowing developers to increase the number of housing units in the state by opening new areas.

“We need to loosen zoning restrictions to make it easier to build new housing or to allow people to occupy existing structures,” said Rep. Eric Gallagher, a Concord Democrat, speaking to his fellow members of the House Municipal and County Affairs Committee Monday. “If you’ve got a business leaving, fine. That’s just more room for housing. We need housing more than we need businesses right now.”

But critics rooted their opposition in a handful of words that would give property owners much more power over cities and towns: “as a matter of right.”

“Any time I see a bill that says ‘as a matter of right,’ that compels top-down zoning, I’m against,” said Rep. Len Turcotte, a Barrington Republican and chairman of the committee. “It’s just something I’m not willing to do.”

The exchange underscored a tension at the heart of New Hampshire's push for more housing: How much should towns and cities get a say?

This year, a number of bills would override certain town and city zoning codes, with an aim to expand housing construction by skirting local barriers. Housing advocates say that approach is the only one to address what has become an entrenched problem. Others see a move to undermine local control. And they argue that any growth in housing in New Hampshire should happen with town officials' direct approval.

HB 1053 will likely not survive: Last week, the committee recommended, 15-2, the bill be killed, and the full House will take up that vote in the next few weeks. But there are other bills that attempt to give homeowners and developers similar rights.

[House Bill 1400](#) would prohibit city and town zoning and planning committees from requiring more than one parking space per unit. Some towns require higher numbers, which advocates say can discourage development.

[House Bill 1361](#) would require municipalities to provide "reasonable and realistic" opportunities for new manufactured housing parks and would block zoning codes that effectively bar housing parks in those towns.

Lawmakers are also entertaining [House Bill 1281](#), which would prevent cities and towns from requiring that tenants be family members in order to live together. The bill would block any ordinance that prohibits unmarried cohabitants, such as roommates, and would strike down any zoning code that restricts rental occupants to one per bedroom.

And the House is considering a bill that would expand the number of accessory dwelling units that property owners would be allowed to build by right. That bill, [House Bill 1291](#), is considered by some housing advocates as the best chance for broad zoning reform this year, but some have opposed it as unwarranted state intrusion.

To those looking to spur housing development, the bills address what has been seen by advocates and researchers as a key problem in New Hampshire: tight local zoning codes that prevent the homes that are necessary to meet the state's high demand. The state's rental vacancy rate has hovered below 1 percent for years – far below the 5 percent target set by housing researchers. And new homes for sale are scarce and expensive, with the median house still priced at \$475,000, according to the New Hampshire Association of Realtors.

"By allowing homeowners to build either an attached or detached ADU on their property, and removing burdensome regulations, we can diversify our housing supply with more affordable housing options tailored to individuals at different stages of life," testified Matthew Mooshian, advocacy and engagement director for 603 Forward, a progressive advocacy group.

Still, some local planning officials have pushed back. In testimony, Timothy Harned, the former chairman of the North Hampton Planning Board, argued that allowing additional ADUs "by right" could lead to overcrowding and a burden on municipal septic systems.

Glenn Horner, chairman of the Epsom Zoning Board of Adjustment, agreed.

"The proposed allowance for two ADUs per lot would then triple the number of potential residences in town, and with the inclusion of incentives for workforce housing, creates a scenario of overwhelming the town's ability to assimilate these new residents and their needs," he argued.

The New Hampshire Municipal Association, which represents town and city select boards, also opposes the top-down approach. In testimony to the House, Natch Greyes, the association's government affairs counsel, called it an "unnecessary intrusion on local control."

In an interview, Greyes argued that some cities and towns are already taking advantage of the existing environment to change their zoning codes to allow more housing. Keene, Enfield, Manchester, and Newmarket have all taken steps recently to increase the number of accessory dwelling units, Greyes noted.

"All of these large developments have really gone in a very similar path where they have really innovative proposals, and they usually don't fit entirely within local zoning, but they get buy-in from the community," he said.

Lawmakers are also advancing bills that would give towns more tools to expand workforce housing in their zoning codes – a strategy that empowers them, rather than overrides them. [Senate Bill 538](#), known as the "HOMEnibus," includes a number of those tools, including new tax incentives towns could choose to offer developers to convert commercial space to residential space, and the creation of "inclusionary zoning districts" that towns could deploy to mandate affordable housing construction.

But advocates say the state's deficit of units is simply too large to be solved by towns alone.

"I don't think it's going to be enough," said Elissa Margolin, director of Housing Action NH, a coalition advocacy group. "We need a variety of tools. This is a very severe crisis."

“If we only do a town-by-town approach, we’re going to end up with a really uneven landscape,” Margolin added. “So it’s OK to make sure that we’re putting policy out there that provides different kinds of tools.”

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**LAMPREY REGIONAL COOPERATIVE
BOARD OF DIRECTORS MEETING
THURSDAY, MARCH 9, 2023 AT 2:00 PM
LEE PUBLIC SAFETY COMPLEX
20 GEORGE BENNETT ROAD LEE, NH 03861**

The meeting was called to order at 2:04 PM by the Chair, Paul Deschaine, who represents the town of Stratham. Introductions were made by the attendees, including Denis Messier from Somersworth, Steve Fournier from Newmarket, Walter Johnson from Northwood, Dennis Koch from Epping, Erin Paradis from Barrington, Ed Walsh from Rollinsford, Scott Bugbee from Lee, and Martha Roy from Newington.

After introductions were made, the Chair moved on to the consideration of the minutes from the last meeting on January 12th, 2023. Steve Fournier made a motion to accept the minutes and Denis Messier seconded the motion. Steve Fournier pointed out that there were some scrivener's errors in the minutes but did not think a motion to amend was necessary. Dennis Koch pointed out that Epping was misspelled as "Effing" on the first page. The Chair called for a vote and the minutes were approved with all in favor.

The Chair reported on the public hearing that took place on January 31st, 2023, at 1:00 PM to hear comments on the operating enclosure budget. No one was present at the hearing and the minutes were submitted for the record. The 2023 financial reports were not available as they are done on a quarterly basis. The Chair moved on to the adoption of the proposed budget, which was the same as the one presented in January. The budget combines both the operating and closure funds into one operating budget. The landfill expenses were color-coded in green, and all other expenses were in yellow. The assessments were based on the percentage of material brought to the landfill over its life for the green expenses and a 1/12th distribution of expenses for operational costs for the yellow expenses. Steve Fournier made a motion to adopt the proposed consolidated operating budget for fiscal year 2023 and Walter Johnson seconded the motion. The motion was approved unanimously.

The next item on the agenda was the adoption of the contract extension with Waste Management for disposal services. The Chair apologized for having to get this at the last minute and explained that last-minute revisions came from Waste Management. The executive committee looked over the revisions along with samples and this was the result. A lot of what changed from the draft consisted of language added by counsel to ensure that the amounts shown on page three were fixed and would not change, with one exception being if state or federal law changed and added a new fee or charge to their operations.

Waste Management approached the executive committee last year about having an adjustment to their contract due to an increase in community host fees in Rochester and inflationary impacts. They wanted to see if they could pass these costs along through their contract.

The Chair explained that the contract with Waste Management did not have provisions for CPI or inflation and the executive committee had told Waste Management that it was not on the table. However, they were interested in a contract extension and negotiations began. The new rates per amendment two would become effective on June 1st if adopted. The rates were slightly higher than the contractual amount under amendment one but were still lower than market rates. The Chair had a tough time swallowing the \$127 per ton rate in 2033 but

**LAMPREY REGIONAL COOPERATIVE
BOARD OF DIRECTORS MEETING
THURSDAY, MARCH 9, 2023 AT 2:00 PM**

explained that it was due to the end of Waste Management's permit. The Chair entertained comments, questions, or thoughts before entertaining a motion to approve or disapprove the contract extension.

Denis Messier from Somersworth commented that their solid waste and recycling also went to Waste Management and their rates had gone up as well. The Chair acknowledged that there were inflationary and labor costs as well as regulatory schemes that were getting more difficult. Denis Messier also commented on the difficulty of dealing with sludge and PFAS and how Dover had to break off negotiations with Waste Management for sludge disposal.

The Chair pointed out that there was a deadline of June 1st for each member town to sign exhibit one. Each director representing their town would need to go back to their respective governing board or authority to sign the exhibit before June 1st. If this did not happen, the community would be out and would have to pay the gate rate for a while. There was a provision to opt back in, but there could be pushback. Denis Messier from Somersworth asked for clarification on whether their cost was just for closure of the landfill and if they still needed their city council to sign exhibit one. The Chair explained that if they wanted accessibility to the contract, their city would have to join by signing the joiner.

Steve Fournier made a motion to approve contract amendment number two with Waste Management for solid waste disposal services as presented and Denis Messier seconded the motion. The motion was approved.

Walter Johnson from Northwood asked if there was a threshold of communities that had to sign the contract. The Chair and Steve Fournier did not believe there was a threshold and technically, Lee could be the only member of the Lamprey cooperative if no one else signed. The hope and desire was that everyone or at least the vast majority would sign.

Steve Fournier made a motion to nominate Paul Deschaine from Stratham as Chair and Walter Johnson seconded the motion. The motion was approved unanimously. Steve Fournier also made a motion to nominate Scott Bugbee as Vice Chair and the motion was seconded and approved unanimously.

Scott Bugbee nominated Steve Fournier for Secretary and Denis Messier seconded the nomination. Steve Fournier mentioned that he may not be around as much due to running for Vice President of their National Association. The motion to close nominations and have the secretary cast one vote for the slate was approved unanimously.

Martha Roy made a motion to adjourn the meeting and Steve Fournier seconded the motion. The motion was approved unanimously, and the meeting was adjourned.

Transcribed by Rev.com

Reviewed and edited by Steve Fournier

Lamprey Closure & Operating Budget As Proposed January 21, 2024	January - Current (September 30, 2023)					
	<u>2023 Actual YTD 9/30/2023</u>	<u>2023 Approved</u>	Balance Remaining Budget v Actual	12 Months Projected 2023 Actuals	2023 Actuals	2024 Proposed
Ordinary Income/Expense						
Income						
Interest Income	\$19,383.56	\$5,000.00	(\$14,383.56)	\$25,844.75	\$26,715.71	\$25,000
Annual Assessment	\$47,078.00	\$47,078.00	\$0.00	\$47,078.00	\$47,078.00	\$27,793
Use of Reserves	\$0.00	\$27,500.00	\$27,500.00	\$0.00	\$0.00	\$25,770
Total Income	\$66,461.56	\$79,578.00	\$13,116.44	\$72,922.75	\$73,793.71	\$78,563
		\$52,078.00		\$72,922.75	\$73,793.71	\$52,793 w/o reserves
Landfill Expenses						
Electricity	\$2,309.83	\$2,100.00	(\$209.83)	\$3,079.77	\$3,044.92	\$3,100
Engineering (WaterTesting)	\$976.08	\$5,700.00	\$4,723.92	\$1,301.44	\$6,685.00	\$8,300
Engineering (Facility Evaluation)	\$15,292.10	\$27,530.00	\$12,237.90	\$20,389.47	\$19,328.48	\$16,000
Annual Landfill Maintenance Expense	\$0.00	\$4,000.00	\$4,000.00	\$0.00	\$1,475.00	\$4,000
Added Maintenance Work (one-time)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000
Facility Maintenance Management	\$0.00	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000
Sewer	\$1,015.37	\$1,000.00	(\$15.37)	\$1,353.83	\$1,442.04	\$1,500
Contingency 10%	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$4,700
Total Landfill Expenses	\$19,593.38	\$53,330.00	\$33,736.62	\$26,124.51	\$31,975.44	\$51,600
Operational Expenses						
Contracted Services						
Document Storage	\$984.00	\$1,000.00	\$16.00	\$984.00	\$984.00	\$1,000
Audit	\$4,577.10	\$7,000.00	\$2,422.90	\$6,102.80	\$9,111.35	\$9,000
Transcription	\$106.50	\$200.00	\$93.50	\$142.00	\$106.50	\$150
Management Services	\$3,222.71	\$6,800.00	\$3,577.29	\$4,296.95	\$4,006.46	\$5,500
Total Contracted Services	\$8,890.31	\$15,000.00	\$6,109.69	\$11,525.75	\$14,208.31	\$15,650
Insurances						
Property & Liability Ins.	\$987.00	\$987.00	\$0.00	\$987.00	\$987.00	\$1,163
Workers Comp. Ins.	\$500.00	\$500.00	\$0.00	\$500.00	\$500.00	\$500
Total Insurances	\$1,487.00	\$1,487.00	\$0.00	\$1,487.00	\$1,487.00	\$1,663
Office Expenses						
Legal Fees	\$471.60	\$8,500.00	\$8,028.40	\$628.80	\$471.60	\$8,500
Bank Service Fees	(\$14.00)	\$60.00	\$74.00	(\$18.67)	-\$14.00	\$25
Legal Ads	\$297.92	\$900.00	\$602.08	\$397.23	\$297.92	\$500
Office Supplies	\$88.64	\$100.00	\$11.36	\$118.19	\$106.09	\$125
Dues & Memberships	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$100
Postage	\$25.20	\$100.00	\$74.80	\$33.60	\$392.40	\$400
Total Office Expenses	\$869.36	\$9,760.00	\$8,890.64	\$1,159.15	\$1,254.01	\$9,650
Total Operational Expenses	\$11,246.67	\$26,247.00	\$15,000.33	\$14,171.89	\$16,949.32	\$26,963
Total Expenses	\$30,840.05	\$79,577.00	\$48,736.95	\$40,296.40	\$48,924.76	\$78,563
Net Income	\$35,621.51	\$1.00	(\$35,620.51)	\$32,626.35	\$24,868.95	\$0

		<u>Closure</u>	<u>Operations</u>	<u>Operations</u>	<u>2024</u>	<u>2023</u>		
		<u>Apportionment</u>	<u>Apportionment</u>	<u>Apportionment</u>	<u>Assessment</u>	<u>Assessment</u>	<u>Diff</u>	
		<u>Rate</u>	<u>Rate</u>	<u>Rate</u>	<u>Totals</u>	<u>Totals</u>		
	Barrington	\$1,537	5.95%	\$164	8.33%	\$1,700	\$3,307	(\$1,607)
	Durham	\$2,431	9.41%	\$0	0.00%	\$2,431	\$2,431	(\$0)
	UNH	\$1,713	6.63%	\$0	0.00%	\$1,713	\$1,713	(\$0)
	Epping	\$1,834	7.10%	\$164	8.33%	\$1,998	\$3,605	(\$1,607)
	Greenland	\$1,560	6.04%	\$164	8.33%	\$1,724	\$3,331	(\$1,607)
	Lee	\$1,087	4.21%	\$164	8.33%	\$1,251	\$2,858	(\$1,607)
	Madbury	\$344	1.33%	\$164	8.33%	\$507	\$2,114	(\$1,607)
	Newfields	\$1,087	4.21%	\$164	8.33%	\$1,251	\$2,858	(\$1,607)
	Newmarket	\$2,382	9.22%	\$164	8.33%	\$2,545	\$4,152	(\$1,607)
	Newington	\$2,157	8.35%	\$164	8.33%	\$2,320	\$3,927	(\$1,607)
	Northwood	\$1,188	4.60%	\$164	8.33%	\$1,352	\$2,959	(\$1,607)
	Rollinsford	\$940	3.64%	\$164	8.33%	\$1,104	\$2,711	(\$1,607)
	Stratham	\$2,580	9.99%	\$164	8.33%	\$2,744	\$4,351	(\$1,607)
	Somersworth	\$4,990	19.32%	\$164	8.33%	\$5,154	\$6,761	(\$1,607)
		\$25,830	100.00%	\$1,963	100.00%	\$27,793	\$47,078	(\$19,285)
								(\$19,285)

**LAMPREY REGIONAL COOPERATIVE
BOARD OF DIRECTORS MEETING**

THURSDAY, FEBRUARY 27, 2024 AT 3:00 PM

**LEE PUBLIC SAFETY COMPLEX
20 GEORGE BENNETT ROAD
LEE, NH 03861**

- I. Open Meeting
- II. Roll Call/Introductions
- III. Minutes of the March 9, 2023 Meeting
- IV. Chairman's Report
 - a. Landfill Maintenance Progress Report
- V. FY 2023 Financial Reports
 - a. Operating Fund Report
 - b. 2021 & 2022 Audits
- VI. Proposed Budget for FY 2024
 - a. Preliminary adoption of 2024 Operating Budget
 - b. Setting Public Hearing Date
 - c. Setting Final Budget Adoption Date
- VII. Cooperative Officers for the Year
- VIII. Any Other Business and/or Questions
- IX. Adjournment



November 30, 2023

Mr. Paul Deschaine, Chairman
Lamprey Regional Cooperative
P.O. Box 299
Stratham, NH 03885

Via email: p.deschaine@comcast.net

**RE: 2023 Progress Report and Proposed 2024 Budget
Lamprey Regional Cooperative Ash/Sludge Landfill, Somersworth, NH
CMA #1198**

Dear Paul:

As requested, this letter presents a summary of work completed in 2023 and a budget and schedule for work to be completed for 2024 at the Cooperative's closed landfill in Somersworth. Per your request, we have collaborated with Don Moore of Stantec to include their 2023 work summary and budget for work for 2024. CMA Engineer's scope-of-work is a continuation of our Engineering Services Agreement with the Cooperative dated September 4, 2020. Stantec's work is under their existing agreements with the Cooperative.

2023 Work Summary

Below is a summary of work completed at the landfill in 2023.

Post Closure Inspections and Reporting

CMA Engineers completed the required semi-annual NHDES-Waste Management Division Post-Closure inspections of the landfill on April 4, 2023 and September 14, 2023. The inspections consist of a site walk of the entire landfill and include a review of:

- General site conditions including the condition of the landfill cap
- Fencing and site security
- Stormwater collection systems including swales, should be free from debris
- Growth of woody vegetation which can damage the capping system
- Differential settlement
- Evidence of animal burrowing
- Damaged or distressed vegetation
- Landfill gas management
- Leachate collection system
- Condition of access roads
- General site erosion
- Action item updates from prior reports

- Condition of landfill gas vents and groundwater monitoring wells
- Evidence of vandalism

During these inspections, we also include a review of the landfill's leachate infrastructure including the valve vaults, manholes, valve building, and metering structure.

Overall, the landfill cap is in good condition, however there are two landfill gas vents that are in need of repair (VP-3 and VP-4). Minor woody vegetation around several of the vent pipes and stormwater swales should also be removed. No differential settlement or erosion concerns are noted.

We note that several of the landfill's vaults and manholes continue to accumulate water after being lined with concrete grout in 2022. CMA Engineers is proposing to further investigate what we understand to be surface water intrusion into the structures as part of the 2024 Scope-of-Work.

We also completed the 2022 Annual Post Closure Report, which includes submittal of the required form (NHDES-S-05-057) which summarizes the inspections and includes photographs, a site plan, and water quality summary tables. The report was submitted to NHDES-Waste Management Division on March 27, 2023.

Water Quality Monitoring and Reporting

Stantec will be completing the annual water quality monitoring round in December 2023. The NHDES-issued Groundwater Release Detection Permit (GWP-198405054-S-009) includes 12 groundwater monitoring wells which are tested annually for specific conductance, pH, turbidity, chloride, nitrate, TKN, iron, and manganese. Results of the annual testing are submitted to NHDES within 45 days per Condition 7 of the permit. Summaries of water quality monitoring are required in January of even-numbered years. The next summary is due in January 2024.

Industrial Discharge Permit Monitoring and Reporting

Leachate discharge to the City of Somersworth Wastewater Treatment Facility is regulated by the Cooperative's Industrial Discharge Permit (#C30421) with the City. CMA Engineers worked with the City to develop a long-term flow monitoring approach that does not rely on a meter. As of July 26, 2023, the Cooperative will be billed based on an assumed quarterly leachate flow of 42,000 gallons, which is the average metered flow over the prior two years (35,000 gallons) multiplied by a factor of 1.2, which is the City's required factor in the absence of a meter. For the first two quarters of 2023, an ultrasonic meter, provided by Flow Assessment of Auburn, NH was used to meter flow and the landfills flow measurement flume at a quarterly cost of \$2,400.

The permit requires quarterly testing of pH and annual testing of TSS, nitrogen, sulfates, and four PFAS compounds. Confirmatory quarterly flow measurements are taken during these sampling events by bucket methods and documented. The quarterly testing is completed by Stantec. The permit is set to expire on September 30, 2024.

CMA Engineers completed the first two quarterly reports for 2023, which included review of the flow data from the meter. Stantec has completed the required quarterly IDP reporting after the meters were removed and will continue to complete and submit the reports moving forward.

Operating Manual

CMA Engineers submitted a draft of the landfill Operations and Maintenance Manual to the Cooperative on August 9th, and we understand that the plan is currently under review by the Cooperative's executive committee. The Operating Manual was prepared to detail operating, maintenance, inspection, and reporting requirements for the landfill.

Remaining Work in 2023

CMA Engineers has completed its scope for 2023. Stantec will complete the November water quality monitoring round and submit the results to NHDES within 45 days of the sampling event. Concurrent with the water quality testing, Stantec will also complete the required quarterly leachate testing in compliance with the IDP. The Q4 testing includes the annual monitoring requirements described above. Stantec will submit the Q4 report after receiving the leachate test results.

2023 Work Remaining Summary (Stantec)

November WQ Monitoring Round (Sampling and Data Submittal)	\$4,520
IDP Sampling and Q4 Report	\$620
TOTAL	\$5,140

2024 Work Tasks and Budget

2023 Annual Post Closure Report (CMA Engineers)

CMA Engineers will complete the 2023 Annual Post Closure Report, which includes submittal of the required form (NHDES-S-05-057) which summarizes the 2023 inspections and includes photographs, a site plan, and water quality summary tables. The report is required to be submitted to NHDES by March 31, 2024.

Semi-Annual Inspections and Reporting (CMA Engineers)

CMA Engineers will complete the required NHDES Post Closure inspections in the spring and fall of 2024 and will submit the inspection reports to DES within 30 days of the inspection. We will also complete the Leachate Component Inspection form, provided as Appendix F of the Operating Manual, to document the condition of the facility leachate infrastructure and operation and to make recommendations for repair and maintenance as appropriate.

Operating Manual Finalization (CMA Engineers)

Upon receipt of final comments from the Cooperative, CMA Engineers will finalize the landfill's Operating Manual.

Leachate Structure Surface Water Intrusion Investigation (CMA Engineers)

CMA Engineers will continue investigation work to identify the cause of presumed surface water intrusion to the leachate vaults and manholes. The lower portions of the structures were sealed with concrete grout in March 2022 by Vortex Services (Vortex), however the structures continue to accumulate

stormwater. We note that the quality of liquid in the structures has been tested and is not characteristic of landfill leachate.

CMA Engineers proposes a scope of work to determine if surface water intrusion is occurring through the vault hatches and manhole covers. The proposed scope-of-work consists of the following tasks:

- Pump both vaults and three of the manholes – work to be completed by Vortex under agreement with CMA Engineers.
 - Vortex to discharge pumped liquid to leachate collection system, likely one of the 15,000-gallon leachate storage tanks
 - Other manholes to remain as control structures
- Measure and record final water level in all structures (assume water can be pumped to ground)
- Install rigid insulation inside of the mortar water diversion berm on top of one of the vault structures to the extent of the berm width, length, and height.
- Install plastic sheeting over the insulation and weight down outside of the diversion berm for a period of six months. The insulation is to provide a raised area so all water will sheet off of the manway on the vault.
- Install plastic over one of the pumped manholes and bury plastic edges in surrounding soil for a period of six months.
- Compare water level in the pumped and protected structures to the pumped and unprotected structures to confirm or eliminate the openings of the structures as the source of inflow.
- Analyze results and determine future actions.

Repair of Broken Gas Vent Pipes

The two broken gas vent pipes should be repaired in 2024. The work involves repairing and resetting the damaged PVS sections. This work could be completed by City DPW or WWTF staff. We expect the repairs can be completed for less than \$2,000.

2024 Biennial Water Quality Summary (Stantec)

Stantec will prepare and submit the 2024 Biennial Water Quality Summary in January 2024. The report will summarize test results from the November 2022 and 2023 monitoring rounds and include a tabular summary of monitoring results to date, an assessment of trends in the data, a groundwater contour map utilizing the most recent groundwater elevation data, an evaluation of the performance of the release detection program, and any recommendations for modification to the permit.

2024 Annual Water Quality Testing, November (Stantec)

Stantec will complete the November 2024 water quality monitoring round and submit the data to NHDES within 45 days of the testing.

IDP Monitoring and Reporting (Stantec)

Stantec will complete the quarterly testing and reporting in compliance with the Cooperative's IDP. The permit requires quarterly testing of pH and annual testing of pH, TSS, nitrogen, sulfates, and four PFAS compounds. Quarterly flow measurements are taken during these sampling events by bucket methods and documented.

Project Management (CMA Engineers)

CMA Engineers budgeting up to ten (10) hours for meetings/conference calls and coordination with Cooperative, City, NHDES, and other project professionals as project requirements dictate. Project Management time is billed at \$180/hour on average.

2024 Budget Summary

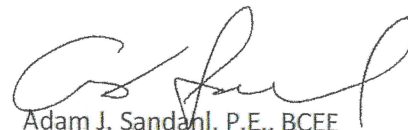
The Table below summarizes our proposed scope-of-work to be completed in calendar year 2024:

2023 Annual Post Closure Report (CMA), March 2024	\$1,600
Semi-Annual Inspections and Reporting (CMA)	\$4,800
Operating Manual Finalization (CMA)	\$1,800
Leachate Structure Surface Water Investigation (CMA)	\$6,000
Repair of Broken Gas Vent Pipes	\$2,000
2024 Biennial Water Quality Summary, January (Stantec)	\$1,400
2024 Annual Water Quality Round, November (Stantec)	\$4,700
IDP Monitoring and Reporting (Stantec)	\$2,200
Project Management (CMA)	\$1,800
TOTAL	\$26,300

The scope-of-work presented in this update represents our current understanding of tasks to be completed through 2024. Additional scope and tasks may be added as needed upon request. If you have any additional questions or require additional information, please do not hesitate to contact us.

Very truly yours,
CMA ENGINEERS, INC


Brett M. Deyling, P.E.
Project Manager


Adam J. Sandani, P.E., BCEE
Vice President

BMD/AJS:kao

MEMORANDUM

TO: Mike Houghton, Allison Knab, Joe Anderson

FROM: Karen Richard

DATE: March 11, 2024

RE: Port City Amateur Radio Club

Bill Clapp of the Port City Amateur Radio Club is requesting use of the top of the hill at Stratham Hill Park for Friday night, June 21 through Sunday, June 23. They have done this for many years and promise to take good care of the park and leave it in the condition they find it.

Thank you for your consideration.

cc: Seth Hickey
David Moore