



# TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

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## MEMORANDUM

TO: Michael Houghton, Select Board Chair  
Allison Knab, Select Board Vice Chair  
Joe Anderson, Select Board

FROM: David Moore, Town Administrator

DATE: March 3, 2023

RE: Select Board Agenda and Materials for the March 6<sup>th</sup> Regular Meeting

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Please allow this memorandum to serve as a guide to the Select Board Meeting agenda for Monday, March 6, 2023.

- III. Consideration of Minutes –February 21, 2023
- IV. Treasurer Report (second meeting of the month)
- V. Department Reports & Presentations
  - A. Seth Hickey, Parks & Recreation
- VI. Correspondence
- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions
- IX. Discussion of Monthly Reports – (second meeting of the Month)

X. New Business and Action Items

- A. Town Meeting Preparations –
  - a. Presentations review
  - b. Updated Annotated Agenda
- B. Discussion of 2023 Boards and Commissions Appointments
- C. Initial Discussion on Meeting Agendas

XI. Town Administrator Report

I will present developments associated with open items and other business of the Town. If any Board member has a specific request of an item I cover at the meeting, I welcome hearing from you at any time.

- A. Reminder: Next Meeting of Select Board – Friday March 24<sup>th</sup> at 8:00 a.m.
- B. Update on Energy Aggregation Committee
- C. Discussion of Right-to-Know record keeping
- D. Re-cap of Water testing event and first drop off

XII. Informational Items

- A. February Budget Report (will also be added to the agenda for the second meeting)

XIII. Reservations, Event Requests & Permits

- A. Exeter Area Garden Club requesting use of and fee waiver for Room A on 4/22/2023 for their indoor yard sale
- B. YMCA Camp Lincoln – annual request to use parking lot at SHP for summer camp pick up

XIV. Review of Recent or Upcoming Board & Commissions Agendas

XV. Boards and Commissions Nominations & Appointments

- A. Appointments *for consideration*:
  - A. John Singleton for appointment to the Trail Management Advisory Committee
- B. Appointments *to be voted on*:
  - A. Nick Garcia for the Zoning Board of Adjustment
  - B. Paul Deschaine for the Energy Commission and the Energy Aggregation Committee

XVI. Miscellaneous & Old Business

XVII. Adjournment



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## SELECT BOARD AGENDA

**March 6, 2023**

**7:00 P.M. Public**

**Hutton Room, Stratham Municipal Center  
10 Bunker Hill Avenue, Stratham, NH 03885**

**This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center**

The public may access this meeting at the date and time above using this conference call information. Please dial the conference number **(877) 205-7349** and input **2254** when prompted for a user pin/code. If at any time during the meeting you have difficulty hearing the proceedings, please e-mail [dmoore@strathamnh.gov](mailto:dmoore@strathamnh.gov).

To access materials related to this meeting, please see this link:

<https://www.strathamnh.gov/select-board>

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes - February 21, 2023
- IV. Treasurer Report (second meeting of the month)
- V. Department Reports & Presentations
  - A. Seth Hickey, Parks & Recreation Director
- VI. Correspondence
- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions
- IX. Discussion of Monthly Reports – (second meeting of the Month)

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- X. New Business and Action Items
  - A. Town Meeting Preparations
    - a. Presentations review
    - b. Updated Annotated Agenda
  - B. Discussion of 2023 Boards and Commissions Appointments
  - C. Initial Discussion on Meeting Agendas
- XI. Town Administrator Report
- XII. Informational Items
  - A. February Budget Report
- XIII. Reservations, Event Requests & Permits
  - A. Exeter Area Garden Club requesting use of Rm A 4/22 and have fee waived
  - B. YMCA Camp Lincoln – annual request to use parking lot at SHP for summer camp pick up
- XIV. Review of Recent or Upcoming Board & Commissions Agendas
- XV. Boards and Commissions Nominations & Appointments
  - A. Appointments *for consideration*:
    - 1. John Singleton for appointment to the Trail Management Advisory Committee
  - B. Appointments *to be voted on*:
    - 1. Paul Deschaine to the Energy Commission and the Energy Aggregation Committee
    - 2. Nicholas Garcia to the Zoning Board of Adjustment
- XVI. Miscellaneous & Old Business
- XVII. Adjournment

## **MINUTES OF THE FEBRUARY 21, 2023 SELECT BOARD MEETING**

**MEMBERS PRESENT:** Board Members Chair Mike Houghton, Vice Chair Allison Knab, Joe Anderson

**ALSO PRESENT:** Town Administrator David Moore, Finance Administrator Christiane McAllister,

At 7:00 pm Mr. Houghton opened the meeting and requested motions on the minutes. Ms. Anderson motioned to approve the minutes from February 6, 2023 as written. Ms. Knab seconded the motion. All voted in favor. Mr. Houghton called attention to correspondence from Mr. Ream. Mr. Anderson motioned to accept the resignation from Mr. Ream from the Energy Commission and the Energy Aggregation Committee. Ms. Knab seconded the motion. All voted in favor. Referring to Correspondence, Mr. Houghton asked what our responsibility was regarding the Comcast letter. Mr. Moore advised that Comcast has responsibility to communicate with their customers. Mr. Anderson asked about the agreement between Comcast and the Town. Mr. Moore noted the contract was recently renewed. It's not exclusive; we have no role in franchising associated with the internet. Comcast has agreements with companies who have rights to the utility corridors, such as Fairpoint and the electric companies.

Mr. Houghton recognized Town Moderator Dave Emanuel and Town Clerk/Tax Collector Deborah Bakie to discuss Town Meeting preparations. Mr. Moore reviewed the logistics for Election Day, March 14 and the town meeting business session, March 18. Ms. Bakie reviewed the procedure for completing the ballot vote for the transportation fees. Mr. Moore reviewed important dates – School District Meeting 3/6, Voter Information Night 3/7. There will be a change to Voter Information Night this year. Town Planner Mark Connor and Mr. Moore will videotape their presentations on the warrant articles so that people can access it before and after that night. They will also be there in person to highlight certain articles and answer questions. They went through the Town Meeting agenda. An attorney representing the Town will attend the meeting. Articles include the purchase of a fire truck, legislative requirement to re-adopt two veteran's tax credits, additional transportation fee, capital reserve funds, giving the Select Board authority to set fees. They discussed the positioning of the Select Board on the stage vs the floor. They went through the agenda to determine which Select Board member would speak to each of the articles and who would second. They discussed who might read the "In Memoriam" sections.

Mr. Houghton motioned to open the public hearing on the adoption of transportation fees. Mr. Anderson seconded the motion. All voted in favor. Mr. Houghton stated that this hearing is to discuss RSA 261:153 to see if the town will vote to collect an additional motor vehicle registration fee of \$5 per vehicle to support municipal transportation. Mr. Hickey supports the additional fee. Hearing no further comments, or questions, Mr. Houghton motioned to close the public hearing. Mr. Anderson seconded the motion. All voted in favor.

### **NEW BUSINESS**

Mr. Houghton recognized Parks & Recreation Director Seth Hickey to discuss the renewal of the Trail Management Advisory Committee and Jack Rabbit Lane parking. Mr. Hickey advised that

only one member will not be continuing but was confident a replacement could be found. A future project of the committee will be to create a new trail map. He hopes to have more Trail Work Days this year. The committee's charge is only for one year. Mr. Houghton wanted to formalize the ongoing collaboration between the conservation Commission and Park Association through the charge. They amended the charge to include that outreach formally. Ms. Knab motioned to adopt the charge for the Trail Management Advisory Committee for 2023 as amended. Mr. Anderson seconded the motion. All voted in favor. Ms. Knab motioned to re-appointment of the five current members of TMAC: Kate Dardinski, Edie Barker, Greg Blood, Trish Weideman, Bill McCarthy. Mr. Anderson seconded the motion. All voted in favor.

Mr. Hickey moved on to the parking ordinance changes at Jack Rabbit Lane. Since October, he has reached out to the Conservation Commission, SHPA and the Recreation Commission to obtain their understanding and support. He recommends moving forward with the change. Mr. Anderson questioned why cash is not accepted. Mr. Moore offered to look into the reasoning and suggested moving forward with scheduling the public hearing. They discussed the amount of the fine as it compares to other communities. Chief King submitted a memo supporting this fine and recommending a re-evaluation of all fines. Mr. Houghton motioned to move ahead with the public hearing but to continue to review the amount of this and other fines. Ms. Knab seconded the motion. All voted in favor.

#### ADMINISTRATION

Mr. Moore recommended the DPW Director and Mr. Hickey appear together at the March 6 select board meeting to present the revised park ranger position. He would also like to have a conversation regarding the upcoming season and capital projects involving the park.

Mr. Moore stated that he has received a letter from Tim Slager of the DPW notifying them of his retirement as of March 31, 2023. Mr. Anderson motioned to accept the retirement of Tim Slager as of March 31, 2023 with regret. Ms. Knab seconded the motion. All voted in favor.

Mr. Moore reported out on the first Open Space Steering Committee meeting held in the previous week that Mr. Houghton also attended. Both agreed it was a good start.

As a result of a recent Planning Board meeting regarding solar panels, it was suggested that consideration be given to forming a task force to examine residential solar installations. Mr. Houghton felt requests for solar panels would increase in the future. The purpose of the task force would be to define our regulations. Mr. Moore will follow up and bring the Board something on which to act. They continued to discuss the ongoing case regarding a homeowners association and the installation of solar panels.

Mr. Moore reported working with the Stratham Historical Society regarding their 1772 Grant application. The building's lease term may need to be changed. Mr. Moore will continue to bring the various parties together to meet the requirements.

Mr. Moore met with David Barr our current Emergency Management Director who would like to transition out of that role. He assured Mr. Moore that he will do what is necessary, to help with the transition.

Mr. Moore referred to Ms. McAllister to introduce a new financial reporting product, which is designed to update monthly. Ms. McAllister said that her goal was to provide a comprehensive financial summary report. The report includes: 1. Current bank arrangement. 2. Various funds under which separate accounts are organized. 3. References on restrictions, how restricted and who has authority to expend. This report gives a snapshot of what financial resources are available at any one time. It will be updated monthly. Ms. McAllister then went through the organization of the report, pointing out where the information could be found. She discussed the possibility of moving the funds from the NH Public Deposit Investment Pool account to an account which would bear a higher interest rate. This is the Treasurer's decision.

She continued, describing each part of the report. She talked about the impacts to the cash balance in the General Fund and the importance of keeping a healthy fund balance.

Ms. McAllister stated that the Fiduciary Fund is the most complicated because it holds multiple funds and multiple types of accounts. Five minor operating funds are reflected here. She described the process if funds need to be transferred. Continuing her review of the report, Ms. McAllister discussed long term assets, escrow accounts and performance bonds.

The Board commended Ms. McAllister on the report and expressed their appreciation for all the hard work she did. Mr. Moore indicated that the intent is for this summary be provided monthly similar to the budget reports.

Ms. McAllister explained the Treasurer's reconciliation process and how it will appear on the report. Mr. Moore will continue to research the guidelines and restrictions of the various funds.

Mr. Houghton asked what the status was on the reconciled balances. Ms. McAllister assured them it would be soon. The Treasurer has been devising a new system of reconciling to coincide with the start of the new banking arrangements.

#### INFORMATIONAL

Mr. Moore called attention to the monthly budgets report through January.

Mr. Moore reported receiving a call from Verizon regarding the tower on Portsmouth Ave. but he believes it was in error. The Board was not aware of any agreement the Town has with Verizon at that location.

Mr. Houghton raised the issue of moving the March 20<sup>th</sup> meeting to Friday, March 24<sup>th</sup> at 8:00 am. The Board agreed to move the meeting.

Mr. Moore advised he had nothing further.

At 8:35 pm Mr. Houghton motioned to go into a non-public session in accordance with RSA 91-A:3, II (a) and (c). Mr. Anderson seconded the motion. Roll call: Houghton-yes; Knab-yes; Anderson-yes



Mr. Houghton motioned to come out of the non-public session and seal the minutes noting failure to do so may render a proposed action ineffective. Mr. Anderson seconded the motion. All voted in favor.

At 9:45 pm Ms. Knab motioned to adjourn. Mr. Houghton seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard  
Recording Secretary

**2023 TOWN MEETING  
STRATHAM MEMORIAL SCHOOL  
MARCH 18, 2023**

**9:00 AM OPENING OF THE MEETING.**

- I Moderator - Welcome and Pledge Allegiance to the Flag.

Introductions

Chair of the Select Board, Mike Houghton  
Vice Chair, Allison Knab  
Joe Anderson  
Town Administrator David Moore

Recognition by Moderator of Deputy and Assistant Moderators for the Meeting

- II Moderator - Moment of silence in respect for all those serving the United States of America in the Armed Forces and all of those whose lives have been impacted or lost as a result of the pandemic.

- III Reading of 2022 Town Report Dedication to \_\_\_\_\_ (page X in Town Report). \_\_\_\_\_ to read.

“In Memoriam” Section \_\_\_\_\_ to read.

“In Memoriam” Section \_\_\_\_\_ to read.

- IV Reading of the results of Tuesday's (3/14/23) Election.  
(Articles 1 - 10)

- V Announcement of any recounts pending.

- VI Remaining Articles (11-20 on the Warrant: (starting on page \_\_\_\_ in the Town Report)

**Moderator states his rules of procedure.**

## **ARTICLE 11: 2023 Operating Budget**

To see if the Town will vote to raise and appropriate the sum of Eight million two hundred eleven thousand one hundred eighty eight dollars (\$8,211,188) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.

***The Select Board recommends this Article by unanimous vote.***

MIKE H. MOVES TO ACCEPT THE ARTICLE AS READ.  
ALLISON K. WILL SECOND.  
MIKE H. WILL SPEAK to the motion.

☐

Motion Passes

☐

Motion Fails

## **ARTICLE 12: Capital Improvements Program**

To see if the Town will vote to raise and appropriate the sum of Six hundred sixty three thousand dollars (\$663,000) to implement the Capital Improvements Program for 2023 as presented in the Town Report and recommended by the Planning Board. This is a special warrant article which will be non-lapsing until the specific items are completed or obtained but shall in no case be later than December 31, 2028 per NH RSA 32:7 (VI).

***The Select Board recommends this Article by unanimous vote.***

ALLISON K. MOVES TO ACCEPT THE ARTICLE AS READ.  
MIKE H. WILL SECOND.  
ALLISON K. WILL SPEAK to the motion (pages \_\_\_\_ & \_\_\_\_ of Town Report).

☐

Motion Passes

☐

Motion Fails

### **ARTICLE 13: Appropriate Funds to Capital Reserve Funds**

To see if the Town will vote to raise and appropriate the sum of Two hundred and eighty five thousand dollars (\$285,000) to be added to the following capital reserve funds previously established with One hundred fifty thousand dollars (\$150,000) to come from the unassigned fund balance and One hundred and thirty five thousand dollars (\$135,000) to be raised through general taxation.

Fire Department Capital Reserve Fund	\$110,000
Heritage Preservation Capital Reserve Fund	\$50,000
Highway Vehicle/Equipment Capital Reserve Fund	\$125,000
Total	\$285,000

***The Select Board recommends this Article by unanimous vote.***

ALLISON K. MOVES TO ACCEPT THE ARTICLE AS READ.

JOE A. WILL SECOND.

ALLISON K. WILL SPEAK to the motion



Motion Passes



Motion Fails

### **ARTICLE 14: First Responder Training & ALS Service Contract**

To see if the Town will vote to raise and appropriate the sum of Twenty thousand dollars (\$20,000) for the following purposes:

2023 EMS/EMT/First Responder Training	\$10,000
2023 ALS Services Contract	\$10,000

and to further authorize the withdrawal of Twenty thousand dollars (\$20,000) from the Stratham Fire Department EMS Special Revenue Fund created for these purposes during the March 17, 2000 Annual Town Meeting and as amended during the March 11, 2005 Town Meeting. No additional funds from general taxation are to be used.

***The Select Board recommends this Article by unanimous vote***

JOE A. MOVES TO ACCEPT THE ARTICLE AS READ.  
MIKE H. WILL SECOND.  
JOE A. WILL SPEAK to the motion.

☐

Motion Passes

☐

Motion Fails

### **ARTICLE 15: Fire Engine #1 Replacement**

To see if the Town will vote to raise and appropriate the sum not to exceed Nine hundred and fifty thousand dollars (\$950,000) for the replacement of Fire Engine #1 and to further authorize the withdrawal of Two hundred and fifty thousand (\$250,000) from the Stratham Fire Department EMS Special Revenue Fund, created March 17, 2000 and amended March 11, 2005 to include the purpose of purchasing Fire Department vehicles and equipment. The balance will be raised from the SVFD Fair Trust Fund (\$80,000) and the remaining balance not to exceed (\$620,000) from the Fire Department Capital Reserve Fund. This special warrant article will be non-lapsing per RSA 32:7, VI and will not lapse until the purchase has been completed, or December 31 2028, whichever is sooner. No additional funds from general taxation are to be used.

***The Select Board recommends this Article by unanimous vote.***

JOE A. MOVES TO ACCEPT THE ARTICLE AS READ.  
ALLISON K. WILL SECOND.  
JOE A. WILL SPEAK to the motion.

☐

Motion Passes

☐

Motion Fails

**ARTICLE 16: Optional Veterans' Tax Credit (72:28,II)**

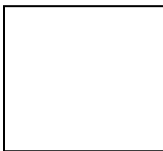
To see if the Town will readopt the optional Veterans' Tax Credit in accordance with RSA 72:28, II for an annual tax credit on residential property of \$600.

***The Select Board recommends this Article by unanimous vote.***

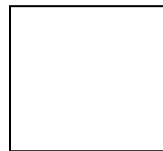
**ALLISON K. MOVES TO ACCEPT THE ARTICLE AS READ.**

**MIKE H. WILL SECOND.**

**ALLISON K. WILL SPEAK to the motion.**



Motion Passes



Motion Fails

**ARTICLE 17: All Veterans' Tax Credit (72:28-b)**

To see if the Town will readopt the All Veterans' Tax Credit in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal to the same amount as the standard or optional veterans' tax credit voted by the Town under RSA 72:28.

***The Select Board recommends this Article by unanimous vote.***

**ALLISON K. MOVES TO ACCEPT THE ARTICLE AS READ.**

**MIKE H. WILL SECOND.**

**ALLISON K. WILL SPEAK to the motion.**



Motion Passes



Motion Fails

**ARTICLE 18: Motor Vehicle Registration Fee and Capital Reserve**

**(BALLOT VOTE REQUIRED)**

To see if the Town will vote to collect an additional motor vehicle registration fee of \$5.00 per vehicle for the purpose of supporting a Municipal Transportation Improvement Fund as set forth in RSA 261:153 VI, and further, to vote to establish said fund as a capital reserve fund governed by RSA 35 and to appoint the Select Board as agents to expend from this capital reserve fund for the purposes for which it was established. Proceeds from the Municipal Transportation Improvement Fund are to be used to support eligible local transportation projects as permitted under RSA 261:153 such as public transportation, roadway improvements, signal upgrades, and development of new bicycle and pedestrian paths. The additional fee shall be collected from all vehicles, both passenger and commercial, with the exception of all-terrain vehicles as defined in RSA 215-A:1, I-b and antique motor vehicles or motorcycles as defined in RSA 259:4.

(Ballot Vote Required)

***The Select Board recommends this Article by unanimous vote.***

MIKE H. **MOVES TO ACCEPT THE ARTICLE AS READ.**

JOE A. **WILL SECOND.**

MIKE H. **WILL SPEAK** to the motion.

☐

Motion Passes

☐

Motion Fails

## **ARTICLE 19: Establishment of Fees**

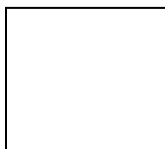
To see if the Town will vote to adopt RSA 41:9-a, to allow the Select Board to establish or amend fees following a public hearing process. Fees authorized under the section include fees related to regulatory programs adopted by the Town and fees ~~used~~ for the use of revenue producing facilities.

***The Select Board recommends this Article by unanimous vote.***

JOE A.                      **MOVES TO ACCEPT THE ARTICLE AS READ.**

ALLISON K.              **WILL SECOND.**

JOE A.                      **WILL SPEAK** to the motion.



Motion Passes



Motion Fails

## **ARTICLE 20 – OTHER BUSINESS**

To transact any other business that may legally come before this meeting.

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- **MIKE HOUGHTON**, as Chair, to:
  - Announce that any newly elected town officers are welcome come forward after the meeting to be sworn in.
- **MODERATOR**: to entertain a motion to adjourn. Thank you.



**SELECT BOARD MEETING**

3/06/2023

Date: 3/6/2023  
To: Select Board  
David Moore, TA  
From: Christina Murdough, Assessor  
Re: Signatures required

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**VETERANS' CREDIT**

DAVID DYE  
22 RAEDER DRIVE  
MAP 12 LOT 29

APPROVE 2023

## PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS

## MUNICIPAL AUTHORIZATION - TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

## VETERANS' TAX CREDIT

MUNICIPAL TAX MAP	BLOCK	LOT	AMOUNT	GRANTED	DENIED	DATE
12		29	600	<input checked="" type="radio"/>	<input type="radio"/>	
<input checked="" type="checkbox"/> Veterans' Tax Credit RSA 72:28 (Standard \$50; Optional \$51 up to \$750)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> All Veterans' Tax Credit RSA 72:28-b (Standard \$50; Optional \$51 up to \$750)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Tax Credit for Service-Connected Total Disability (Standard \$700; Optional \$701 up to \$4,000)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Surviving Spouse Tax Credit (Standard \$700; Optional \$701 up to \$2,000)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Tax Credit for Combat Service pursuant to RSA 72:28-c (\$50 up to \$500)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Review Applicable Discharge Papers Form(s) _____						
<input type="checkbox"/> Other Information _____						

## VETERANS' EXEMPTION

☐ Certain Disabled Veterans' Exemption    ☐ Veteran    ☐ Surviving Spouse    GRANTED ☐ DENIED ☐

## APPLICABLE ELDERLY, DISABLED AND DEAF EXEMPTION INCOME AND ASSET LIMITS

CONTACT YOUR MUNICIPALITY FOR INCOME AND ASSET LIMITS

Income Limits	Deaf Exemption	Disabled Exemption	Elderly Exemption	Elderly Exemption Per Age Category
Single				65-74 years of age
Married				75-79 years of age
Asset Limits				80+ years of age
Single				
Married				

## STANDARD and LOCAL OPTIONAL EXEMPTIONS (If adopted by the City/Town)

	AMOUNT	GRANTED	DENIED	DATE
<input type="checkbox"/> Elderly Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Improvements to Assist Persons with Disabilities		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Blind Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Deaf Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Disabled Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Electric Energy Storage Systems Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Solar Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Woodheating Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Wind-powered Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	

A photocopy of this Form (Pages 1 and 2) or Form PA-35 must be returned to the property owner after approval or denial.

The following documentation may be requested at the time of application in accordance with RSA 72:34, II.

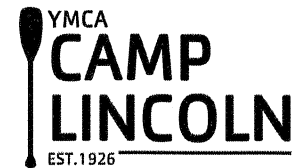
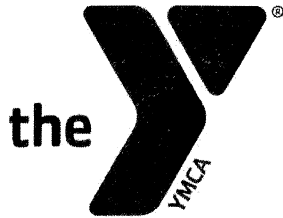
<input type="checkbox"/> * List of assets, value of each asset, net encumbrance and net value of each asset.	<input type="checkbox"/> * State Interest and Dividends Tax Form.
<input type="checkbox"/> * Statement of applicant and spouse's income.	<input type="checkbox"/> * Property Tax Inventory Form filed in any other town.
<input type="checkbox"/> * Federal Income Tax Form.	

\* Documents are considered confidential and are returned to the applicant at the time a decision is made on the application.

Municipal Notes

2/2023 Applicant meets all criteria to qualify for 72:28. (m)

PRINT / TYPE NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL Michael Houghton	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE
PRINT / TYPE NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE
PRINT / TYPE NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL Allison Knab	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE
PRINT / TYPE NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL Joseph Anderson	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE
PRINT / TYPE NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE



February 15, 2023

Parks & Rec Director  
Stratham Hill Park  
10 Bunker Hill Ave  
Stratham, NH 03885

Dear Seth Hickey,

For many years, children attending YMCA Camp Lincoln have been boarding our bus at the Stratham Hill Park and then heading off for a fun filled day at our summer camp. I am writing to ask for your continued support which would allow campers to board our bus at the Stratham Hill Park during the summer months.

Our summer camp program will operate from June 19 through August 25, 2023. Our bus operates Monday through Friday, with pick-up at approximately 7:45 AM, and drop-off at approximately 5:00 PM. Our camper parents are instructed not to leave their children unattended at the bus stop, and must sign their children out at the end of the day pick up. This location has a safe and successful history for our route and we look forward to continuing this relationship for our 2023 summer season.

If it is permissible for Camp Lincoln to continue using this bus stop, please sign and date this letter in the space provided below. You can then return this letter to me in the addressed envelope provided. Responses are greatly appreciated by March 1<sup>st</sup>. Please feel free to call me at 603-319-5947 or email at [dave@ymcacamplincoln.org](mailto:dave@ymcacamplincoln.org) with any questions or concerns.

Thank you for your continued support in serving our community with these valuable summer programs.

Sincerely,

Dave Lovely-Taillon  
Director of Camping

By signing below, I give permission for YMCA Camp Lincoln to use the Stratham Hill Park as a bus stop pick up and drop off location for summer 2023.

Print: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**SOUTHERN DISTRICT YMCA / CAMP LINCOLN, INC.**

P.O. BOX 729 / 67 Ball Road, Kingston, NH 03848

P 603 642 3361 F 603 642 4340 [www.ymcacamplincoln.org](http://www.ymcacamplincoln.org)





## TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue • Stratham, NH 03885

Voice (603) 772-7391 • Fax (603) 775-0517 • [www.strathamnh.gov](http://www.strathamnh.gov)

### COMMITTEE APPOINTMENT APPLICATION

<input type="checkbox"/> Heritage Commission	<input type="checkbox"/> Zoning Board of Adjustment
<input type="checkbox"/> Planning Board	<input type="checkbox"/> Public Works Commission
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Stratham Fair Committee	<input type="checkbox"/> Energy Commission
<input type="checkbox"/> Exeter Squamscott River Advisory Committee	<input type="checkbox"/> Rockingham Planning Commission
<input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee	<input type="checkbox"/> Other <u>TMAC</u>

John Singleton 603-772-1906  
Applicant Name (print) Phone #

4 Morning Star Dr. johnr.singleton@comcast.net  
Address Email

Registered Voter of Stratham? ☒ YES ☐ NO Number of Years as a Resident 28

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

I would like to give back to the community. I've  
used the trail system for years and would like to  
assist in maintaining it.

I feel the following experience and background qualifies me for this position:

I've attended many of the monthly TMAC meetings.  
Completed NEMBA's Trail School. This school  
included lesson on how to properly build and  
maintain trails.

[Signature]  
Signature of Applicant

2/16/23  
Date



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## COMMITTEE APPOINTMENT APPLICATION

- |   |   |
|---|---|
| <input type="checkbox"/> Heritage Commission                        | <input type="checkbox"/> Zoning Board of Adjustment     |
| <input type="checkbox"/> Planning Board                             | <input type="checkbox"/> Public Works Commission        |
| <input type="checkbox"/> Conservation Commission                    | <input type="checkbox"/> Recreation Commission          |
| <input type="checkbox"/> Stratham Fair Committee                    | <input type="checkbox"/> Energy Commission              |
| <input type="checkbox"/> Exeter Squamscott River Advisory Committee | <input type="checkbox"/> Rockingham Planning Commission |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee    | <input type="checkbox"/> Other _____                    |

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Applicant Name (print)

Phone #

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Address

Email

Registered Voter of Stratham? ☐ YES ☐ NO      Number of Years as a Resident \_\_\_\_\_

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

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I feel the following experience and background qualifies me for this position:

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Signature of Applicant

Date



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## COMMITTEE APPOINTMENT APPLICATION

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Nicholas Garcia

603-479-0034

Applicant Name (print)

Phone #

13 Pheasant Run Ln

neg09005@gmail.com

Address

Email

Registered Voter of Stratham? ☒ YES ☐ NO Number of Years as a Resident 3.5

I would like to be considered by the Select Board for appointment to a town/board/commission/committee indicated above because:

I would like to increase my involvement in town matters, and gain any related experience from the zoning board for personal growth.

I feel the following experience and background qualifies me for this position:

As a property manager for condo associations, I am familiar with how these types of board meetings are conducted, and by nature have my thumb on the pulse of the community. in particular, I manage 3 properties in Stratham.

Signature of Applicant

Date

02/14/2023