



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

MEMORANDUM

TO: Michael Houghton, Select Board Chair
Allison Knab, Select Board Vice Chair
Joe Anderson, Select Board

FROM: David Moore, Town Administrator

DATE: May 17, 2024

RE: Select Board Agenda and Materials for the May 20 Regular Meeting

Please allow this memorandum to serve as a guide to the Select Board Meeting agenda for Monday, May 20, 2024.

III. Consideration of Minutes 5/6/24

Please see draft minutes from May 6th

IV. Financial Report (second meeting of the month)

V. Department Reports & Presentations

A. Parks & Recreation Director, Seth Hickey

B. Status of 2024 Revaluation and Abatement Request

Steve Hamilton CNHA, President and Assessor Supervisor Whitney Consulting Group

VI. Correspondence

A. 5/8/24 Bradley Russ - Letter of Commendation Police and EMS Personnel

B. PREPA Grant Award Letter

VII. Public Comment

VIII. Public Hearings, Ordinances and/or Resolutions

IX. Discussion of Monthly Reports – (second meeting of the Month)

X. New Business and Action Items

A. 2024 Abatement requests

B. Introduction of draft Illicit Discharge Detection Elimination Ordinance

The Planning and Community Development Department is continuing its work to ensure compliance with our MS4 permit. Attached is a Draft Illicit Discharge Detection and Elimination (IDDE) Ordinance. If implemented, it would prohibit property owners in Stratham from making illicit discharges into the Town's Stormwater System. We do not anticipate that this would be encountered very often, but enacting this Ordinance is a requirement of the MS4 Permit that the Town is behind in implementing (see reference to the requirement in the attached PDF attachment). It would come into effect in situations such as if someone is deliberately discharging oil or gasoline into a catchbasin, dumping dog waste into a catchbasin, or if someone has a failing septic system that is leaking into the stormwater system.

These are the type of actions that you might think are already illegal but we have discussed this internally and do not believe the Code Enforcement Officer/Building Inspector has the ability to enforce on this, under a health/code perspective, without an Ordinance in place.

With this introduction and Select Board concurrence, we will consult with Town Counsel and to review the ordinance and schedule a public hearing at an upcoming Select Board meeting. The next MS 4 compliance report is due at the end of September and we hope to indicate this process is complete and an IDDE ordinance is in place.

Recommended Action: Guidance to Town Administrator on next steps.

XI. Town Administrator Report

I will present developments associated with open items and other business of the Town. If any Board member has a specific request of an item I cover at the meeting, I welcome hearing from you at any time.

- A. Request from Nate Merrill regarding "Brandy Rock" (Stratham Greenland Property Boundary).
- B. Updates on various drainage concerns
- C. Inquiries about Town property
- D. Quarterly Trustees Meeting on May 6th and Conservation Fund Update
- E. Update on EMS Services
- F. HB 1069 – Request from NH Municipal Association

XII. Informational Items

- XIII. Reservations, Event Requests & Permits
 - A. Raffle Permit request –NHSPCA– PAWS Walk 6/2/24
 - B. Request to waive the fee for Dept. of Children, Youth and Families use of Scamman Pavilion on 6/7/24
 - C. Request to waive the fee for the Active Retirement Association use of Front Pavilion on 9/9/24

- XIV. Review of Recent or Upcoming Board & Commissions Agendas

- XV. Boards and Commissions Nominations & Appointments
 - A. Appointments *for consideration*: None

 - B. Appointments *to be voted on*:
 - Christopher Zaremba for re-appointment to the Planning Board for a 3 year term ending at Town Meeting 2027

- XVI. Miscellaneous & Old Business

- XVII. Adjournment



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SELECT BOARD AGENDA

MAY 20, 2024

7:00 pm Public

**Hutton Room, Stratham Municipal Center
10 Bunker Hill Avenue, Stratham, NH 03885**

The public may access this meeting at the date and time above using this conference call information. Please dial the conference number **(877) 205-7349** and input **2254** when prompted for a user pin/code.

If at any time during the meeting you have difficulty hearing the proceedings, please e-mail dmoore@strathamnh.gov. To access materials related to this meeting, please see this link: <https://www.strathamnh.gov/select-board>

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes - 5/6/2024
- IV. Financial Report (second meeting of the month)
- V. Department Reports & Presentations
 - A. Parks & Recreation – Parks & Recreation Director Seth Hickey
 - B. Status of 2024 Revaluation and Abatement Request
Steve Hamilton CNHA, President and Assessor Supervisor Whitney Consulting Group
- VI. Correspondence
 - A. 5/8/24 Bradley Russ Letter of Commendation for EMS and Police Personnel
 - B. PREPA Grant award letter
- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions
- IX. Discussion of Monthly Reports – (second meeting of the Month)
- X. New Business and Action Items

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- A. 2024 Abatement requests
- B. Introduction of draft Illicit Discharge Detection Elimination Ordinance

- XI. Town Administrator Report

- XII. Informational Items

- XIII. Reservations, Event Requests & Permits
 - A. NHSPCA Raffle Permit request – PAWS Walk – June 2
 - B. Request to waive the fee for the Active Retirement Association annual picnic Sept. 9 Front Pavilion
 - C. Request to waive the fee for DCYF use of Scamman Pavilion for June 7 family reunification

- XIV. Review of Recent or Upcoming Board & Commissions Agendas

- XV. Boards and Commissions Nominations & Appointments
 - A. Appointments *for consideration*:

 - B. Appointments *to be voted on*:
 - A. Christopher Zaremba for re-appointment to the Planning Board for a 3 year term ending at Town Meeting 2027

- XVI. Miscellaneous & Old Business

- XVII. Adjournment

MINUTES OF THE MAY 6, 2024 SELECT BOARD MEETING

MEMBERS PRESENT: Board Members Chair Mike Houghton, Vice Chair Allison Knab; Joe Anderson

ALSO PRESENT: Town Administrator David Moore, Finance Administrator Christiane McAllister, Police Chief Anthony King, Public Works Director Tim Stevens

At 7:00 pm Mr. Houghton opened the meeting and asked for a motion on the minutes. Mr. Anderson motioned to accept the minutes of April 15 and 29, 2024. Ms. Knab seconded the motion. All voted in favor.

Mr. Houghton recognized Police Chief Anthony King for his department report. Chief King began by stating that two new officers have begun their FTO process. Start dates for the new full and part time officer have been delayed. Chief King is anticipating the resignation of another officer soon as well.

Chief King reported that the surveys that were distributed have been received back and are being reviewed by a supervisors group. He will forward them to Mr. Moore and the Board. The School Resource Officer shifts have been filled for the remainder of the school year with Stratham and Newmarket officers. He still needs to meet with SAU16 to discuss the SRO arrangement for next year.

Oral boards will be held on May 15 for four individuals to fill the open position and possibly, the next open position.

Chief King stated that he's received final approval for two grants: One for \$53,000 for Active Threat Equipment and one for vests. Typically, he prefers to make one vest replacement per year, but this year there will be four. This is a matching grant and the funds are available in the operating budget.

They returned to the discussion on officer vacancies. With the hiring of Officer Wamsley, there is one part time position still open. Chief King said that currently they are able to cover all shifts. When one of the officers (Poole) fulfills his military duty this summer, coverage will be tight. None of the applicants are certified yet.

Next Chief King requested \$8,000 from the Golf Tournament proceeds to purchase and replace all patrol rifle optics and two additional patrol rifles and \$5,500 to replace current PD gym equipment as part of the fitness program. Ms. Knab motioned authorization for the expenditure of \$8,000 for the purchase of two patrol rifles with optics and \$5,500 for the purchase of gym equipment out of the Stratham First Responder Golf Tournament account. Mr. Anderson seconded the motion. All voted in favor.

Chief King requested funds from the Radio Capital Reserve fund to purchase three portable radios. Ms. Knab motioned to authorize the Police Chief to move forward with the purchase of

three Motorola APX600 radios and microphones at an expense of \$12,100 out of the Radio Communications CRF. Mr. Anderson seconded the motion. All voted in favor.

Chief King stated that the Police Station generator is needing a repair and he is working closely with Director Stevens. They will know more after CAT's inspection tomorrow. Mr. Moore noted that we have options for funding. Mr. Houghton asked about the service providers. Mr. Stevens replied that Power Up does most of the service contracts. Seabrook pays for the one at the Municipal Center which is a separate company. They will come back with a definitive direction after gathering more information.

Mr. Houghton asked about feedback on wage adjustments and next steps. Chief King reported morale is better and they appreciate the incentives in benefits. Their hope is to continually move forward with some communication from the Board for potential future benefits and discussions.

Mr. Houghton recognized Mr. Stevens who reported that due to a canceled bid for a NH DOT project, we can secure an excavator and backhoe for a significantly better deal than anticipated. The Board agreed that we should take advantage of this opportunity. Mr. Stevens warned that the loader is failing and will need to be in the CIP for future replacement. Mr. Moore noted that the Board previously approved the purchase of the pieces of equipment Mr. Stevens was requesting. Mr. Houghton motioned to approve moving forward with the purchasing strategy outlined in the memo of May 3, 2024 from Tim Stevens for the purchase of the CAT 305 mini excavator and the CAT 420 rubber tired back hoe as opposed to previous excavator Model 3075 and the removal of the trailer. Ms. Knab seconded the motion. All voted in favor.

Mr. Stevens reported using the blower every day with much success. Mr. Moore reported that the Cemetery Trustees were willing to fund 1/3 of the mower, but not half. The Trustees recommend using their operating monies out of the cemetery funds, not perpetual care funds. Mr. Moore suggests we accept their funding at 1/3 and we fund the remaining \$3,000 out of the DPW Operating Budget.

Ms. Knab thanked Mr. Stevens for his quick response regarding the Purple Heart sign.

At 7:31 pm Mr. Houghton motioned to go into a non-public session in accordance with RSA 91-A:3, II(b) Hiring. Mr. Anderson seconded the motion. Roll call: Houghton-yes; Knab-yes; Anderson-yes.

At 8:40 pm Mr. Houghton motioned to come out of the non-public session and seal the minutes noting failure to do so may render a proposed action invalid. Mr. Anderson seconded the motion. All voted in favor.

ADMINISTRATION

Mr. Moore recommended treating Friday, July 5th as we do the day after Thanksgiving – to close the Municipal Center to the public and have employees use a vacation day if they want it off. The building closure will only effect municipal center staff.

ADMINISTRATION

Mr. Moore stated that on May 20th, there will be an update from Whitney Consulting Group on the town-wide revaluation. The Warrant is prepared and in need of signatures. Tax bills going out on Monday. Mr. Moore will ensure the website offers good explanations about the reval and tax rate.

Mr. Moore informed them that volunteers are engaged in organizing the Memorial Day ceremony. He reminded the Board that they committed to hosting the lunch.

Mr. Moore said he has begun the process of following-up on the SVFD Fire Association request concerning the Stratham Fair Trust given the revenue source explicitly mentioned is the Stratham Fair. The Town Attorney is reviewing the documents. Mr. Moore will then review, report to the Board, then have a meeting with the affected parties.

Mr. Moore reported that the Conservation Commission declined to permit trapping, removal and dispatching of beavers. Ms. Knab explained that the Conservation Commission actually wanted more information. Mr. Moore said there is a presentation on “living with beavers” coming up. Ms. Knab said someone from the Conservation Commission may attend.

Mr. Moore said the building fee research is moving forward. Mr. Connors is on vacation this week.

There will be a meeting to discuss building permitting software on May 14th. Will Dinsmore called attention to the lack of a local health board. Mr. Dinsmore will investigate further.

Mr. Moore noted that our recent change in VOIP programming makes the conference line for the Select Board inoperable. Mr. Moore asked if they wanted to continue to offer it. Ms. Knab said that if it is not required and no one has asked for it, she didn't see a need. Mr. Houghton recalled that in the four years we had the line, there were very few times anyone called in, therefore he did not think it was necessary either.

Mr. Moore did a Gifford Barn site walk with Mr. Stevens. They discovered a leak in the 18 year old roof. Primex was contacted and they are willing to fund half the replacement of the roof. Mr. Moore consulted with Nate Merrill, who suggested a metal roof. We are gathering prices and input.

Ms. McAllister spoke to the impacts associated with the SRO revenue being affected by Officer Amanda's resignation. The Board spoke in favor of Ms. McAllister's suggestion to post the revenue associated with the replacement plan for the SRO position in the General Fund similar to how the revenues under the contract with the SAU are processed.

Mr. Houghton called attention to the raffle permit application. Mr. Houghton motioned to approve the raffle permit for Colangelo's Gutters to benefit the NHSPCA at PAWS walk. Ms. Knab seconded the motion. All voted in favor.

Mr. Moore called attention to the signature items.

Ms. Knab asked about the status of PFAS meeting. Mr. Moore said that Underwood will schedule meetings with Newmarket and Aquarion in May as part of the process for narrowing down a preferred path so they can do a deeper dive on logistics. Mr. Moore said that at the next meeting in June he will set the expectation of a regular check in.

At 9:05 pm Mr. Houghton motioned to adjourn. Mr. Anderson seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard
Recording Secretary

DRAFT

Statement of Financial Position by Fund -- No zeros
Town of Stratham
For 4/30/2024

Run: 5/16/2024 at 4:53 PM

Page: 2

100	This Year	Last Year	Change
Assets			
1 1010 02 301 GF NHPDIP Investment Fund	0.00	21,825.26	(21,825.26)
1 1010 03 000 Cash - Petty Cash	650.00	650.00	0.00
1 1010 08 000 TEMP CC Clearing for variances	(10.70)	(10.80)	0.10
1 1010 10 000 TD General Fund Cash	7,997,646.08	6,930,924.47	1,066,721.61
1 1010 20 000 TD Electronic Deposits	113,976.49	71,160.85	42,815.64
1 1080 00 000 Property Taxes Receivable	196,446.00	71,094.58	125,351.42
1 1080 40 000 Current Use Tax Receivable	1,000.00	1,500.00	(500.00)
1 1080 50 000 Yield/Timber Tax Receivable	(1,500.00)	(1,500.00)	0.00
1 1110 00 000 Property Tax Liens	114,302.76	75,418.73	38,884.03
1 1150 01 000 Accounts Receivable	(20,734.01)	1,492.99	(22,227.00)
1 1180 40 000 Tax Lien Interest	3,566.58	0.00	3,566.58
1 1260 01 000 Due from Other Governments	38,417.60	233,078.77	(194,661.17)
1 1312 00 000 Due from/to Others	(0.11)	(0.11)	0.00
1 1990 01 000 Due to/from	71,987.95	125,099.39	(53,111.44)
1 1990 01 500 Due to/from Agency	2,989.85	(0.47)	2,990.32
1 1990 01 501 Due from Trustees	(613,825.02)	0.00	(613,825.02)
Total Assets	7,904,913.47	7,530,733.66	374,179.81
Liabilities and Fund Balance			
1 2020 01 000 Accounts Payable - General Fund	17,043.02	(15,414.50)	32,457.52
1 2025 02 000 Retirement Payable	91,549.79	91,875.16	(325.37)
1 2025 04 000 Health Insurance W/H	(2,187.56)	(1,576.86)	(610.70)
1 2025 04 001 FSA Employee Contributions	8,674.11	226.17	8,447.94
1 2025 07 000 Vital Records (State)	7,176.63	7,172.63	4.00
1 2025 08 000 State Transfer	(322.67)	946.43	(1,269.10)
1 2025 09 000 Dog Lic (State)	3,426.90	2,170.50	1,256.40
1 2025 10 000 Deferred Compensation	(15.00)	1,750.00	(1,765.00)
1 2025 12 000 Colonial Insurances	344.16	344.16	0.00
1 2025 14 000 Medicare W/H	(0.49)	(0.49)	0.00
1 2025 15 000 Social Security W/H	929.81	929.81	0.00
1 2025 18 000 ACH Clearing Account	1,358.83	1,358.83	0.00
1 2025 21 000 Property Tax Overpayments/Refunds	(69,991.52)	0.00	(69,991.52)
1 2025 32 000 Due to Others	968.07	0.07	968.00
1 2025 33 000 Trustees of the Trust Funds	4,350.00	0.00	4,350.00
1 2025 34 000 Fish & Game State Fees	3,999.50	3,737.50	262.00
1 2025 35 000 Planning-3rd Party Review A/R	8,591.43	2,986.43	5,605.00
1 2075 01 000 Due to School District	11,256,530.50	11,256,530.50	0.00
1 2080 02 000 Due to Transportation Improvement Fund	16,715.00	0.00	16,715.00
1 2090 01 000 Accrued Labor	70,862.00	70,862.00	0.00
1 2220 00 000 Advances from Grantors - ARPA	409,075.53	409,075.53	0.00
1 2220 01 000 Deferred Tax Revenue	127,872.70	33,590.15	94,282.55
Total Liabilities	11,956,950.74	11,866,564.02	90,386.72
1 2530 01 000 Assigned Fund Balance	3,253,980.23	3,253,980.23	0.00
1 2530 02 000 Unassigned Fund Balance	1,990,674.86	1,990,674.86	0.00
1 2530 08 000 Clear to (Prior Year's Fund Balance)	(517,213.06)	(517,213.06)	0.00
1 2530 09 000 Difference (Auditor's Adjustment)	0.30	0.30	0.00
Total Fund Balance (Carried Forward)	4,727,442.33	4,727,442.33	0.00
Change in Fund Balance	(10,271,278.41)	(9,025,762.90)	(1,245,515.51)
Total Fund Balance	(5,543,836.08)	(4,298,320.57)	(1,245,515.51)
Total Liabilities and Fund Balance	6,413,114.66	7,568,243.45	(1,155,128.79)

Town of Stratham For 4/30/2024

	Dept Budget 2024	MTD Actual	YTD Actual 2024	Balance	% Expended
GENERAL GOVERNMENT					
EXECUTIVE					
Select Board					
100 4130 01 101 Select Board Stipends	12,000.00	0.00	0.00	12,000.00	0.00
Administration					
100 4130 02 102 Town Administration Payroll	184,440.00	16,274.77	57,597.73	126,842.27	31.23
100 4130 02 201 Supplies	4,000.00	222.24	952.08	3,047.92	23.80
100 4130 02 204 Association Dues	9,500.00	0.00	9,651.25	(151.25)	101.59
100 4130 02 208 Contracted services	1,000.00	0.00	0.00	1,000.00	0.00
100 4130 02 209 Workshops & Training	4,000.00	0.00	416.00	3,584.00	10.40
100 4130 02 216 Advertising	1,000.00	147.68	734.54	265.46	73.45
100 4130 02 224 Meetings & Meals	6,850.00	20.00	3,553.91	3,296.09	51.88
100 4130 02 225 Mileage	500.00	0.00	65.66	434.34	13.13
100 4130 02 230 Fed-Ex	250.00	0.00	0.00	250.00	0.00
100 4130 02 231 Postage	13,000.00	2,000.00	2,674.83	10,325.17	20.58
100 4130 02 262 Town Report	3,200.00	3,310.38	3,310.38	(110.38)	103.45
100 4130 02 317 Service Contract (copier)	8,000.00	792.00	3,247.20	4,752.80	40.59
100 4130 02 319 Background Checks	500.00	96.50	289.50	210.50	57.90
100 4130 02 328 Town Meeting	1,000.00	0.00	0.00	1,000.00	0.00
Total Administration	237,240.00	22,863.57	82,493.08	154,746.92	34.77
Total Executive	249,240.00	22,863.57	82,493.08	166,746.92	33.10
ELECTION & REGISTRATION					
100 4140 01 201 Supplies	7,000.00	1,393.50	2,742.88	4,257.12	39.18
100 4140 01 219 Ballot Clerks	9,000.00	0.00	4,550.00	4,450.00	50.56
100 4140 01 220 Moderator/Asst. Moderator	3,600.00	0.00	1,800.00	1,800.00	50.00
100 4140 01 221 Meals	4,000.00	127.62	1,601.83	2,398.17	40.05
100 4140 01 301 Supervisors of the checklist	3,600.00	0.00	1,800.00	1,800.00	50.00
100 4140 01 308 Workshops & Training	100.00	100.00	100.00	0.00	100.00
100 4140 01 317 Equipment Maintenance	650.00	0.00	700.00	(50.00)	107.69
Total Election & Registration	27,950.00	1,621.12	13,294.71	14,655.29	47.57
FINANCIAL ADMINISTRATION					
FINANCE					
100 4150 01 120 Finance Payroll	155,000.00	10,567.00	32,273.05	122,726.95	20.82
100 4150 01 204 Dues/Misc Exp.	200.00	399.99	461.97	(261.97)	230.99
100 4150 01 217 Audit	25,000.00	0.00	5,093.61	19,906.39	20.37
100 4150 01 306 Financial Software Lic/Training	2,200.00	0.00	2,052.75	147.25	93.31
100 4150 01 308 Workshops & Training	800.00	447.52	447.52	352.48	55.94
100 4150 01 401 Contracted Services	18,000.00	1,465.98	6,064.97	11,935.03	33.69
100 4150 01 900 Bank Fees	100.00	0.00	0.00	100.00	0.00
100 4150 05 111 Finance-Treasurer Stipend	7,500.00	0.00	0.00	7,500.00	0.00
Total Finance	208,800.00	12,880.49	46,393.87	162,406.13	22.22
ASSESSING					
100 4150 02 114 Assessing Payroll	8,535.00	675.36	2,784.13	5,750.87	32.62
100 4150 02 201 Assessing Supplies	500.00	0.00	0.00	500.00	0.00
100 4150 02 204 Dues/Misc Exp.	500.00	0.00	200.00	300.00	40.00
100 4150 02 218 Registry Expense	100.00	0.00	9.00	91.00	9.00
100 4150 02 304 Tax maps	4,000.00	3,900.00	3,900.00	100.00	97.50
100 4150 02 308 Workshops & Training	250.00	0.00	0.00	250.00	0.00
100 4150 02 317 Equipment Maintenance/Software	7,500.00	0.00	6,851.00	649.00	91.35
100 4150 02 401 Contracted Services	80,000.00	0.00	0.00	80,000.00	0.00
Total Assessing	101,385.00	4,575.36	13,744.13	87,640.87	13.56
Town Clerk/Tax Collector					
100 4150 03 112 TC/TC Payroll	146,580.00	15,206.64	54,251.39	92,328.61	37.01
100 4150 03 201 Office Supplies	5,000.00	0.00	365.27	4,634.73	7.31
100 4150 03 204 Dues & Memberships	100.00	0.00	0.00	100.00	0.00
100 4150 03 209 Conventions	800.00	0.00	0.00	800.00	0.00
100 4150 03 218 Registry of Deeds	300.00	0.00	2.66	297.34	0.89
100 4150 03 223 Lien Notifications	400.00	0.00	61.43	338.57	15.36
100 4150 03 225 Mileage	200.00	0.00	0.00	200.00	0.00
100 4150 03 269 Restoration of records	500.00	0.00	0.00	500.00	0.00
100 4150 03 306 Computer Support-Service	12,300.00	7,404.90	11,598.90	701.10	94.30
100 4150 03 308 Workshops & Training	500.00	310.00	430.00	70.00	86.00

Town of Stratham
For 4/30/2024

	Dept Budget 2024	MTD Actual	YTD Actual 2024	Balance	%
					Expended
100 4150 03 317 Service Contract (copier)	3,000.00	129.00	422.00	2,578.00	14.07
100 4150 03 318 New Equipment	200.00	0.00	0.00	200.00	0.00
Total Town Clerk/Tax Collector	169,880.00	23,050.54	67,131.65	102,748.35	39.52
Total Financial Administration	480,065.00	40,506.39	127,269.65	352,795.35	26.51
COMPUTER SERVICES					
100 4150 04 201 IT Supplies/Materials	10,000.00	49.98	306.97	9,693.03	3.07
100 4150 04 202 Cloud subscriptions	10,000.00	3,207.51	7,094.06	2,905.94	70.94
100 4150 04 205 Managed IT Services	85,000.00	6,811.00	27,207.00	57,793.00	32.01
100 4150 04 206 Telecom & Internet	7,800.00	2,093.00	5,732.00	2,068.00	73.49
Total Computer Services	112,800.00	12,161.49	40,340.03	72,459.97	35.76
LEGAL EXPENSES					
100 4153 01 202 Legal Expenses	40,000.00	1,729.00	6,574.00	33,426.00	16.44
Total Legal Services	40,000.00	1,729.00	6,574.00	33,426.00	16.44
PERSONNEL ADMINISTRATION					
100 4155 01 171 Medicare	50,750.00	4,406.47	14,802.82	35,947.18	29.17
100 4155 01 173 New Hampshire Retirement	560,000.00	78,378.75	179,698.80	380,301.20	32.09
100 4155 01 174 Social Security	146,500.00	13,506.66	42,676.40	103,823.60	29.13
100 4155 01 176 Unemployment	2,260.00	0.00	2,260.00	0.00	100.00
100 4155 01 191 Insurance Buyout Program	88,000.00	23,501.17	23,501.17	64,498.83	26.71
100 4155 01 192 Life/AD&D	6,000.00	470.25	1,809.75	4,190.25	30.16
100 4155 01 193 Long-Term Disability	10,250.00	772.53	3,000.59	7,249.41	29.27
100 4155 01 194 Short-Term Disability	14,200.00	1,069.80	4,152.20	10,047.80	29.24
100 4155 01 195 Health/Dental Insurance	420,000.00	27,324.12	105,859.98	314,140.02	25.20
100 4155 01 196 HealthTrust HRA	20,000.00	610.55	1,351.78	18,648.22	6.76
100 4155 01 197 Misc. Fees	600.00	0.00	0.00	600.00	0.00
100 4155 01 198 Leave Compensation	10,000.00	0.00	0.00	10,000.00	0.00
100 4155 01 199 HealthTrust FSA	9,000.00	6,466.98	6,486.23	2,513.77	72.07
100 4155 02 198 Compensation Adjustments	76,000.00	0.00	0.00	76,000.00	0.00
100 4155 02 199 Cell Phone Reimbursement	4,000.00	325.36	813.40	3,186.60	20.34
Total Personnel	1,417,560.00	156,832.64	386,413.12	1,031,146.88	27.26
PLANNING & ZONING					
PLANNING					
100 4191 01 120 Planning Department Payroll	122,000.00	11,768.03	38,043.23	83,956.77	31.18
100 4191 01 201 Supplies	2,000.00	0.00	61.99	1,938.01	3.10
100 4191 01 203 Legal Ads	4,000.00	217.11	459.26	3,540.74	11.48
100 4191 01 204 Dues & Memberships	500.00	0.00	0.00	500.00	0.00
100 4191 01 266 Reference Materials	500.00	0.00	0.00	500.00	0.00
100 4191 01 271 Rock. Planning Commission	7,900.00	0.00	0.00	7,900.00	0.00
100 4191 01 276 Special Projects	2,500.00	0.00	62.60	2,437.40	2.50
100 4191 01 306 Software License & Training	4,000.00	0.00	2,295.99	1,704.01	57.40
100 4191 01 308 Training	1,000.00	50.00	100.00	900.00	10.00
100 4191 01 318 Equipment	950.00	0.00	0.00	950.00	0.00
100 4191 01 319 Gas - Mileage	100.00	0.00	0.00	100.00	0.00
Total Planning	145,450.00	12,035.14	41,023.07	104,426.93	28.20
BUILDING INSPECTOR/CODE ENFORCEMENT					
100 4191 02 122 BI / CEO Department Payroll	138,535.00	10,502.14	41,615.62	96,919.38	30.04
100 4191 02 201 Supplies	2,000.00	152.40	818.06	1,181.94	40.90
100 4191 02 235 Fire Inspection Fees	500.00	0.00	0.00	500.00	0.00
100 4191 02 266 Reference Materials	1,000.00	0.00	0.00	1,000.00	0.00
100 4191 02 306 Software License & Training	3,000.00	0.00	0.00	3,000.00	0.00
100 4191 02 308 Workshops & Training	1,500.00	75.00	610.00	890.00	40.67
100 4191 02 316 Cell Phone	1,000.00	82.30	123.45	876.55	12.35
100 4191 02 318 Equipment	1,000.00	0.00	0.00	1,000.00	0.00
100 4191 02 376 Vehicle Maintenance	750.00	157.60	246.82	503.18	32.91
Total Building Inspector/Code Enforcement	149,285.00	10,969.44	43,413.95	105,871.05	29.08
Total Planning & Zoning	294,735.00	23,004.58	84,437.02	210,297.98	28.65
GENERAL GOVT. BUILDINGS					
100 4194 01 104 Facilities Payroll	81,400.00	7,442.84	25,148.88	56,251.12	30.90
100 4194 01 222 MC Supplies	6,000.00	812.10	2,240.73	3,759.27	37.35
100 4194 01 314 MC Electricity	27,000.00	2,898.89	8,656.49	18,343.51	32.06
100 4194 01 315 MC Heat	12,000.00	0.00	5,404.39	6,595.61	45.04

**Town of Stratham
For 4/30/2024**

	Dept Budget 2024	MTD Actual	YTD Actual 2024	Balance	%
					Expended
100 4194 01 316 MC Telephone	8,500.00	412.84	2,517.05	5,982.95	29.61
100 4194 01 318 MC Equipment	3,500.00	0.00	0.00	3,500.00	0.00
100 4194 01 375 MC Building Maintenance/Repairs	30,000.00	298.73	4,844.38	25,155.62	16.15
100 4194 02 375 Rental Property Maintenance	6,000.00	1,103.19	13,360.39	(7,360.39)	222.67
100 4194 04 314 Historical Soc. Electricity	1,400.00	122.52	382.89	1,017.11	27.35
100 4194 04 315 Historical Soc. Heat	4,800.00	0.00	2,053.62	2,746.38	42.78
100 4194 04 375 Historical Building Maintenance/Repairs	2,500.00	195.03	807.20	1,692.80	32.29
100 4194 06 240 Smyk Landscape Maintenance	2,000.00	0.00	0.00	2,000.00	0.00
Total General Govt. Buildings	185,100.00	13,286.14	65,416.02	119,683.98	35.34
CEMETERIES					
100 4195 01 141 Cemetery Payroll	26,210.00	2,202.02	6,815.65	19,394.35	26.00
100 4195 01 142 Cemetery Overtime	0.00	0.00	8.44	(8.44)	0.00
100 4195 01 222 Supplies	2,000.00	0.00	443.52	1,556.48	22.18
100 4195 01 240 Ground Maintenance	8,000.00	0.00	750.00	7,250.00	9.38
100 4195 01 306 Computer Maintenance	250.00	0.00	0.00	250.00	0.00
100 4195 01 317 Equipment Maintenance	2,000.00	0.00	736.28	1,263.72	36.81
100 4195 01 318 Equipment	300.00	0.00	0.00	300.00	0.00
100 4195 01 401 Contracted Services	1,500.00	0.00	0.00	1,500.00	0.00
Total Cemeteries	40,260.00	2,202.02	8,753.89	31,506.11	21.74
INSURANCE					
100 4196 01 190 Workers' Compensation	55,952.00	0.00	55,952.00	0.00	100.00
100 4196 01 248 Property & Liability Insurance	80,321.00	0.00	80,321.00	0.00	100.00
Total Insurance	136,273.00	0.00	136,273.00	0.00	100.00
OTHER GEN. GOVT.					
100 4199 01 243 Town Ctr Water Contamination Expenses	6,000.00	0.00	1,629.60	4,370.40	27.16
100 4199 01 250 PFAS Remediation Grant Expenses	0.00	0.00	5,800.50	(5,800.50)	0.00
100 4199 01 999 ARPA applied costs	0.00	28,222.50	48,985.27	(48,985.27)	0.00
Total Other Gen. Government	6,000.00	28,222.50	56,415.37	(50,415.37)	940.26
TOTAL GENERAL GOVERNMENT	2,989,983.00	302,429.45	1,007,679.89	1,982,303.11	33.70
PUBLIC SAFETY					
POLICE					
PD Payroll					
100 4210 01 130 Police Full Time Payroll	1,014,000.00	75,110.01	280,699.80	733,300.20	27.68
100 4210 01 133 Police-Holiday pay	32,000.00	0.00	848.00	31,152.00	2.65
100 4210 01 134 Prosecutor Payroll	16,500.00	1,267.70	4,959.98	11,540.02	30.06
100 4210 01 135 Police Overtime	96,500.00	8,928.34	32,046.73	64,453.27	33.21
100 4210 01 136 Police - PT & ACO	55,000.00	1,488.00	19,308.00	35,692.00	35.11
Total Payroll	1,214,000.00	86,794.05	337,862.51	876,137.49	27.83
PD Operations					
100 4210 02 201 PD Office Supplies	8,000.00	(121.41)	3,475.68	4,524.32	43.45
100 4210 02 226 Community Service Program	1,000.00	22.99	174.91	825.09	17.49
100 4210 02 278 Special Response Team (SERT)	2,500.00	0.00	2,500.00	0.00	100.00
100 4210 02 279 Donation Funded Expenses	12,000.00	0.00	0.00	12,000.00	0.00
100 4210 02 305 Technical Support	25,500.00	1,221.02	6,097.98	19,402.02	23.91
100 4210 02 308 Training & Dues	22,000.00	995.00	3,018.36	18,981.64	13.72
100 4210 02 310 Uniforms	15,500.00	2,433.99	3,375.45	12,124.55	21.78
100 4210 02 317 Equipment Repairs	3,000.00	0.00	1,019.50	1,980.50	33.98
100 4210 02 318 New Equipment	8,000.00	0.00	410.86	7,589.14	5.14
100 4210 02 319 Gas & Oil	22,000.00	3,060.74	6,357.59	15,642.41	28.90
100 4210 02 376 Vehicle Maintenance	21,500.00	2,510.72	3,051.48	18,448.52	14.19
Total PD Operations	141,000.00	10,123.05	29,481.81	111,518.19	20.91
PD Building					
100 4210 03 314 Electricity	8,500.00	580.58	3,423.74	5,076.26	40.28
100 4210 03 315 Heating	5,200.00	670.30	2,002.40	3,197.60	38.51
100 4210 03 316 Telephone	3,000.00	0.00	876.83	2,123.17	29.23
100 4210 03 375 PD Building Maintenance	14,000.00	888.00	3,698.21	10,301.79	26.42
Total PD Building	30,700.00	2,138.88	10,001.18	20,698.82	32.58
Total Police	1,385,700.00	99,055.98	377,345.50	1,008,354.50	27.23
FIRE DEPARTMENT					
FD Operations					

Town of Stratham For 4/30/2024

	Dept Budget 2024	MTD Actual	YTD Actual 2024	Balance	% Expended
100 4220 01 100 Fire Dept. Payroll	319,165.00	32,371.75	91,969.50	227,195.50	28.82
100 4220 01 130 FD Detail	5,000.00	0.00	262.50	4,737.50	5.25
100 4220 01 204 Dues	6,500.00	0.00	5,354.00	1,146.00	82.37
100 4220 01 222 Supplies	4,000.00	104.99	1,461.39	2,538.61	36.53
100 4220 01 228 EMS Supplies	0.00	0.00	549.95	(549.95)	0.00
100 4220 01 236 Fire Prevention	3,000.00	0.00	0.00	3,000.00	0.00
100 4220 01 308 Training & Conferences	8,000.00	270.00	270.00	7,730.00	3.38
100 4220 01 310 Uniforms	5,000.00	0.00	901.00	4,099.00	18.02
100 4220 01 311 Gear	30,000.00	411.50	851.50	29,148.50	2.84
100 4220 01 316 Equipment Maintenance	16,000.00	0.00	2,324.76	13,675.24	14.53
100 4220 01 317 MV Maintenance	30,000.00	315.00	3,542.65	26,457.35	11.81
100 4220 01 318 New Equipment	30,000.00	274.15	2,616.51	27,383.49	8.72
100 4220 01 319 Gas & Oil	7,000.00	305.49	5,324.92	1,675.08	76.07
100 4220 01 323 Billing Expenses	13,000.00	827.06	4,381.79	8,618.21	33.71
Total FD Operations	476,665.00	34,879.94	119,810.47	356,854.53	25.14
FD Building					
100 4220 02 240 Landscape Maintenance	1,000.00	0.00	0.00	1,000.00	0.00
100 4220 02 246 Internet/IT Charges	22,000.00	36.00	442.52	21,557.48	2.01
100 4220 02 314 Electricity	21,000.00	1,858.77	5,579.41	15,420.59	26.57
100 4220 02 315 Heat	20,000.00	1,737.75	6,516.57	13,483.43	32.58
100 4220 02 316 Telephone	7,000.00	402.81	1,569.23	5,430.77	22.42
100 4220 02 375 Building Maintenance & Repairs	16,000.00	7,240.95	12,631.17	3,368.83	78.94
Total FD Building	87,000.00	11,276.28	26,738.90	60,261.10	30.73
Total Fire Department	563,665.00	46,156.22	146,549.37	417,115.63	26.00
EMERGENCY MANAGEMENT					
100 4290 01 227 Emergency Management Expenses	9,500.00	180.46	1,691.81	7,808.19	17.81
Total Emergency Management	9,500.00	180.46	1,691.81	7,808.19	17.81
DISPATCH SERVICES					
100 4299 01 316 Dispatch Phone Expense	1,000.00	83.37	250.09	749.91	25.01
Total Public Safety	1,959,865.00	145,476.03	525,836.77	1,434,028.23	26.83
PUBLIC WORKS					
HIGHWAY					
100 4312 01 140 Highway Payroll	312,000.00	21,056.09	73,805.76	238,194.24	23.66
100 4312 01 141 Highway Overtime	25,000.00	2,595.73	12,116.30	12,883.70	48.47
100 4312 01 142 Temporary Plow Drivers	0.00	4,152.00	10,817.09	(10,817.09)	0.00
100 4312 01 210 Hwy Vehicle Purchase	33,161.00	0.00	0.00	33,161.00	0.00
100 4312 01 211 Drainage	8,000.00	0.00	950.00	7,050.00	11.88
100 4312 01 222 Supplies	6,000.00	191.48	1,737.63	4,262.37	28.96
100 4312 01 224 Meals	1,500.00	99.02	508.43	991.57	33.90
100 4312 01 279 Substance Abuse Testing	1,200.00	0.00	566.00	634.00	47.17
100 4312 01 303 Rented Equipment	7,000.00	89.00	502.00	6,498.00	7.17
100 4312 01 306 Computer Software Maintenance	500.00	0.00	1,175.00	(675.00)	235.00
100 4312 01 308 Training	1,500.00	0.00	130.00	1,370.00	8.67
100 4312 01 310 Uniforms	6,000.00	400.83	2,107.88	3,892.12	35.13
100 4312 01 314 Electricity	11,000.00	1,199.59	3,632.80	7,367.20	33.03
100 4312 01 315 Heating	2,500.00	453.87	1,627.45	872.55	65.10
100 4312 01 316 Telephone	3,000.00	650.26	1,394.04	1,605.96	46.47
100 4312 01 317 Equipment Repairs & Maintenance	50,000.00	3,269.85	16,363.95	33,636.05	32.73
100 4312 01 318 New Equipment & Signs	9,000.00	1,500.00	1,744.92	7,255.08	19.39
100 4312 01 319 Gas & Oil	35,000.00	65.46	9,725.24	25,274.76	27.79
100 4312 01 320 Road Paint	12,000.00	0.00	0.00	12,000.00	0.00
100 4312 01 321 Salt	55,000.00	0.00	45,160.45	9,839.55	82.11
100 4312 01 322 Aggregate	8,500.00	0.00	0.00	8,500.00	0.00
100 4312 01 325 Paving & Road Reconstruction	150,000.00	0.00	0.00	150,000.00	0.00
100 4312 01 375 Building Maintenance	20,000.00	12,229.96	16,311.62	3,688.38	81.56
100 4312 01 376 Vehicle Maintenance	250.00	0.00	3,149.85	(2,899.85)	1,259.94
100 4312 01 401 Contracted Services	2,000.00	0.00	0.00	2,000.00	0.00
Total Highway	760,111.00	47,953.14	203,526.41	556,584.59	26.78
STREET LIGHTING					
100 4316 01 314 Street Lighting	9,000.00	732.44	2,212.85	6,787.15	24.59

Town of Stratham
For 4/30/2024

	Dept Budget 2024	MTD Actual	YTD Actual 2024	Balance	% Expended
Total Public Works	769,111.00	48,685.58	205,739.26	563,371.74	26.75
SANITATION					
SOLID WASTE COLL. & DISPOSAL					
100 4323 01 142 Sanitation Payroll	48,000.00	3,382.70	10,963.68	37,036.32	22.84
100 4323 01 143 Sanitation Overtime	0.00	0.00	16.87	(16.87)	0.00
100 4323 01 212 MSW/Recycling Coll. & Disposal	900,000.00	67,270.20	241,073.74	658,926.26	26.79
100 4323 01 242 Hazardous Waste Collection	6,400.00	0.00	811.36	5,588.64	12.68
100 4323 01 247 Landfill Closure Costs	12,000.00	0.00	0.00	12,000.00	0.00
100 4323 01 309 Transfer Station Expenses	90,000.00	4,132.68	12,256.13	77,743.87	13.62
100 4323 01 314 Electricity	800.00	218.38	709.28	90.72	88.66
100 4323 01 317 Materials & Supplies	4,000.00	0.00	0.00	4,000.00	0.00
Total Solid Waste Coll. & Disposal	1,061,200.00	75,003.96	265,831.06	795,368.94	25.05
PUBLIC WORKS (OTHER)					
100 4339 01 327 Public Works Commission	1.00	0.00	0.00	1.00	0.00
Total PW Other	1.00	0.00	0.00	1.00	0.00
HEALTH					
ANIMAL CONTROL					
100 4414 01 244 Impoundment Fees/Supplies	600.00	0.00	0.00	600.00	0.00
Total Animal Control	600.00	0.00	0.00	600.00	0.00
PEST CONTROL					
100 4414 02 326 Pest Control Contracted Services	50,000.00	0.00	0.00	50,000.00	0.00
PUBLIC SERVICE AGENCIES					
100 4415 01 000 Annie's Angels	2,500.00	0.00	0.00	2,500.00	0.00
100 4415 01 001 American Red Cross	800.00	0.00	0.00	800.00	0.00
100 4415 01 351 Seacoast Mental Health Ctr.	3,500.00	0.00	0.00	3,500.00	0.00
100 4415 01 352 Waypoint	6,700.00	0.00	0.00	6,700.00	0.00
100 4415 01 353 Haven	4,250.00	0.00	0.00	4,250.00	0.00
100 4415 01 354 Big Brother & Big Sister	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 355 Community Action Prog.	4,500.00	0.00	0.00	4,500.00	0.00
100 4415 01 356 Retired & Senior Volunteer Prog	500.00	0.00	0.00	500.00	0.00
100 4415 01 359 AIDS Response of the Seacoast	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 360 Rockingham County Nutrition Program	4,000.00	0.00	0.00	4,000.00	0.00
100 4415 01 361 Seacoast Shipyard Assoc.	200.00	0.00	0.00	200.00	0.00
100 4415 01 362 Crossroads House	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 366 Child Advocacy Center	1,250.00	0.00	0.00	1,250.00	0.00
100 4415 01 368 Families First	2,500.00	0.00	0.00	2,500.00	0.00
100 4415 01 369 Womenade of Greater Squamscott	2,000.00	0.00	0.00	2,000.00	0.00
100 4415 01 370 Transportation Assistance for Seacoast Citizens	3,000.00	0.00	0.00	3,000.00	0.00
Total Public Service Agencies	38,700.00	0.00	0.00	38,700.00	0.00
WELFARE					
DIRECT ASSISTANCE					
100 4445 01 314 Public Asst. Electricity	700.00	0.00	0.00	700.00	0.00
100 4445 01 340 Public Asst. Food	150.00	0.00	0.00	150.00	0.00
100 4445 01 341 Public Asst. Heat	1,200.00	0.00	0.00	1,200.00	0.00
100 4445 01 343 Public Asst. Medical-Pharmacy	100.00	0.00	0.00	100.00	0.00
100 4445 01 344 Public Asst. Rent-Mortgage	7,000.00	0.00	424.85	6,575.15	6.07
100 4445 01 345 Public Asst. Misc. Assistance	850.00	0.00	0.00	850.00	0.00
Total Direct Assistance	10,000.00	0.00	424.85	9,575.15	4.25
CULTURE & RECREATION					
PARKS					
100 4520 01 144 Parks Payroll	78,500.00	4,229.20	11,578.45	66,921.55	14.75
100 4520 01 201 Supplies	1,500.00	1.47	1.47	1,498.53	0.10
100 4520 01 240 Grounds Maintenance	42,000.00	6,822.00	9,145.26	32,854.74	21.77
100 4520 01 308 Training	350.00	0.00	0.00	350.00	0.00
100 4520 01 310 Uniforms	750.00	0.00	0.00	750.00	0.00
100 4520 01 314 Electricity	8,000.00	423.93	1,574.87	6,425.13	19.69
100 4520 01 317 Equipment Maintenance	4,500.00	458.10	853.73	3,646.27	18.97
100 4520 01 330 Park Maintenance Supplies	5,800.00	0.00	799.50	5,000.50	13.78
100 4520 01 376 Park Vehicle Maintenance	5,000.00	1,140.02	1,349.06	3,650.94	26.98

**Town of Stratham
For 4/30/2024**

	Dept Budget 2024	MTD Actual	YTD Actual 2024	Balance	% Expended
100 4520 01 377 All Other Park Building Maintenance	9,000.00	1,162.54	3,878.61	5,121.39	43.10
Total Parks	155,400.00	14,237.26	29,180.95	126,219.05	18.78
RECREATION					
100 4520 02 145 Recreation Payroll	163,610.00	13,841.14	53,594.87	110,015.13	32.76
100 4520 02 201 Office Expenses	1,200.00	11.25	37.21	1,162.79	3.10
100 4520 02 204 Memberships	50.00	0.00	0.00	50.00	0.00
100 4520 02 273 Seniors Programming	25,000.00	2,623.24	8,345.67	16,654.33	33.38
100 4520 02 319 Gas-Mileage	650.00	301.23	604.81	45.19	93.05
100 4520 02 324 Brochures/Newsletters	1,500.00	0.00	118.79	1,381.21	7.92
100 4520 02 328 Special Events	3,000.00	0.00	894.00	2,106.00	29.80
Total Recreation	195,010.00	16,776.86	63,595.35	131,414.65	32.61
Total Parks & Recreation	350,410.00	31,014.12	92,776.30	257,633.70	26.48
LIBRARY					
100 4550 01 147 Library Payroll	470,000.00	38,683.54	139,858.19	330,141.81	29.76
100 4550 01 249 Non-salary expenses	114,130.00	0.00	57,065.00	57,065.00	50.00
Total Library	584,130.00	38,683.54	196,923.19	387,206.81	33.71
PATRIOTIC PURPOSES					
100 4583 01 238 Flags	1,000.00	575.00	655.00	345.00	65.50
100 4583 01 277 Patriotic Misc.	750.00	0.00	0.00	750.00	0.00
Total Patriotic Purposes	1,750.00	575.00	655.00	1,095.00	37.43
CONSERVATION					
100 4611 01 207 Conservation Commission	5,000.00	0.00	525.00	4,475.00	10.50
HERITAGE COMMISSION					
100 4619 01 215 Heritage Administrative Expenses	400.00	420.00	420.00	(20.00)	105.00
100 4619 01 302 Survey/Software-Heritage	5,000.00	0.00	0.00	5,000.00	0.00
100 4619 01 308 Training/Conferences	100.00	0.00	0.00	100.00	0.00
100 4619 01 313 Veterans/Engraving	200.00	0.00	0.00	200.00	0.00
TOTAL EXPENSES	5,700.00	420.00	420.00	5,280.00	7.37
ECONOMIC DEV. COMM.					
TOWN CENTER REVITALIZATION					
ENERGY COMMISSION					
100 4660 02 281 Energy Commission Expenses	1,200.00	0.00	0.00	1,200.00	0.00
DEBT SERVICE					
PRINCIPLE - LONG TERM					
100 4711 00 400 Debt Service Principal	570,000.00	0.00	370,000.00	200,000.00	64.91
INTEREST - LONG TERM					
100 4721 00 401 Debt Service Interest	84,510.00	0.00	45,541.25	38,968.75	53.89
CAPITAL OUTLAY					
LAND					
MACH/EQUIP/VEHICLE CIP EXPENSES					
100 4902 20 900 Town-wide Computer Replacement-prior	6,007.95	4,213.62	5,646.36	361.59	93.98
100 4902 20 901 Town-wide Computer Replacement-current	12,000.00	0.00	0.00	12,000.00	0.00
100 4902 21 900 Permitting software/digital storage-prior	10,000.00	0.00	0.00	10,000.00	0.00
100 4902 23 900 Police Station Solar Array Buyout - prior	15,000.00	0.00	0.00	15,000.00	0.00
100 4902 23 901 Police Station Solar Array Buyout - current	5,000.00	0.00	0.00	5,000.00	0.00
100 4902 24 900 Traffic Control Program - prior	6,857.00	0.00	0.00	6,857.00	0.00
100 4902 24 901 Traffic Control Program - current	5,000.00	0.00	0.00	5,000.00	0.00
100 4902 26 901 PD Cruiser Replacement - current	25,000.00	0.00	0.00	25,000.00	0.00
TOTAL MACH/EQUIP/VEHICLE CIP EXPENSES	84,864.95	4,213.62	5,646.36	79,218.59	6.65
BUILDING CIP EXPENSES					
100 4903 30 900 Library Interior Improvements-prior	23,166.00	0.00	0.00	23,166.00	0.00
100 4903 30 901 Library Interior Improvements-current	15,000.00	0.00	0.00	15,000.00	0.00
100 4903 31 901 Municipal Center Improvements-current	14,189.00	0.00	0.00	14,189.00	0.00
TOTAL BUILDINGS	52,355.00	0.00	0.00	52,355.00	0.00
ALL OTHER/NON-BUILDING CIP EXPENSES					

**Town of Stratham
For 4/30/2024**

	Dept Budget 2024	MTD Actual	YTD Actual 2024	Balance	% Expended
100 4909 40 900 Cemetery Improvements - prior	7,000.00	0.00	0.00	7,000.00	0.00
100 4909 50 900 Parks Facilities Improvements - prior	38,000.00	0.00	0.00	38,000.00	0.00
100 4909 50 901 Parks Facilities Improvements - current	125,000.00	0.00	0.00	125,000.00	0.00
100 4909 51 900 Parks Rds/Parking Lot Improvements - prior	7,000.00	0.00	0.00	7,000.00	0.00
100 4909 59 901 Parks-Open Space Connectivity Plan - current	10,000.00	0.00	0.00	10,000.00	0.00
100 4909 60 900 SHP Facilities & Fields Improvements - prior	53,000.00	0.00	0.00	53,000.00	0.00
100 4909 69 900 SHP Area Plan - prior	50,000.00	0.00	0.00	50,000.00	0.00
100 4909 71 900 Town-wide Parking Lots Paving - prior	4,625.32	0.00	0.00	4,625.32	0.00
100 4909 72 900 Road Reconstruction Program - prior	63,651.44	0.00	0.00	63,651.44	0.00
100 4909 72 901 Road Reconstruction Program - current	350,000.00	0.00	0.00	350,000.00	0.00
100 4909 74 900 Bike & Ped Transp Improvements- prior	10,000.00	0.00	0.00	10,000.00	0.00
100 4909 75 900 State Roadway/Intersection Proj Partic- prior	75,000.00	0.00	0.00	75,000.00	0.00
100 4909 81 900 Stormwater Planning - prior	14,445.00	0.00	0.00	14,445.00	0.00
100 4909 81 901 Stormwater Planning - current	10,000.00	0.00	0.00	10,000.00	0.00
100 4909 91 900 Revaluation Expenses - prior	82,000.00	0.00	0.00	82,000.00	0.00
100 4909 92 900 PFAS Response & Remediation - prior	1,883.79	0.00	1,883.79	0.00	100.00
100 4909 92 901 PFAS Response & Remediation - current	100,000.00	0.00	13,378.81	86,621.19	13.38
100 4909 99 900 Master Plan Update - prior	10,000.00	0.00	3,420.45	6,579.55	34.20
TOTAL ALL OTHER/NON-BUILDING CIP EXPENSES	1,011,605.55	0.00	18,683.05	992,922.50	1.85
TOTAL CIP EXPENSES	1,148,825.50	4,213.62	24,329.41	1,124,496.09	2.12
TOTAL OPERATING BUDGET ONLY	8,482,160.00	642,287.68	2,712,352.57	5,769,807.43	31.98
OPERATING TRANSFERS OUT					
CAPITAL PROJECT FUND					
TRANSFERS TO CAPITAL RES. FUND					
100 4915 04 295 FD Cap Reserves	125,000.00	0.00	0.00	125,000.00	0.00
100 4915 04 330 Highway Vehicle Cap Res	125,000.00	0.00	0.00	125,000.00	0.00
TOTAL TRANSFERS TO CAPITAL RES. FUND	250,000.00	0.00	0.00	250,000.00	0.00
PAYMENTS TO OTHER GOVERNMENTS					
100 4933 11 686 CMS Assessments	0.00	1,118,573.00	4,474,292.00	(4,474,292.00)	0.00
100 4933 11 687 SMS Assessments	0.00	1,050,000.00	4,200,000.00	(4,200,000.00)	0.00
TOTAL OTHER PAYMENTS	0.00	2,168,573.00	8,674,292.00	(8,674,292.00)	0.00
INSURANCE REIMBURSEMENTS					
TOTAL GRANTS & INSURANCE					
GRAND TOTAL ALL EXPENSES	9,880,985.50	2,815,074.30	11,410,973.98	(1,529,988.48)	115.48

Revenue (w/property taxes)
Town of Stratham
For 4/30/2024

Run: 5/16/2024 at 4:54 PM

Page: 1

All -	FY2024 Budget	MTD	YTD FY2024 Actual	Balance	% Collected
Revenues					
100 3110 00 000 Property Tax abatements	0.00	0.00	(121.69)	121.69	0.00
100 3185 01 000 Yield Tax Revenue	500.00	0.00	0.00	500.00	0.00
100 3189 01 000 Railroad Tax	150.00	0.00	0.00	150.00	0.00
100 3190 25 000 2021 Property Tax Interest	25,000.00	4,858.01	12,340.15	12,659.85	49.36
100 3190 26 000 2020 Tax Redemption Interest	3,000.00	0.00	0.00	3,000.00	0.00
100 3210 01 000 UCC Filings & Certificates	1,800.00	0.00	390.00	1,410.00	21.67
100 3210 02 000 Cemetery Lot Excavation	900.00	576.00	837.00	63.00	93.00
100 3210 03 000 Municipal Agent Fees	28,000.00	2,178.00	8,499.00	19,501.00	30.35
100 3210 05 000 Titles	3,200.00	298.00	1,020.00	2,180.00	31.88
100 3210 06 000 Vital Records	2,000.00	152.00	528.00	1,472.00	26.40
100 3210 07 000 Filing Fees	450.00	4.00	4.00	446.00	0.89
100 3210 08 000 Boat Agent Fees	1,600.00	280.00	695.00	905.00	43.44
100 3210 09 000 Misc Town Clerk Fees	2.00	0.00	10.00	(8.00)	500.00
100 3210 10 000 TC Mailing Fees	2,250.00	226.00	978.00	1,272.00	43.47
100 3210 11 000 Cremation Lot Excavations	4,000.00	0.00	0.00	4,000.00	0.00
100 3210 12 000 Fish & Game Municipal Agent Fees	1,800.00	5.00	(167.00)	1,967.00	(9.28)
100 3220 01 000 Motor Vehicle Permit Fees	2,150,000.00	203,163.20	694,274.60	1,455,725.40	32.29
100 3220 02 000 Boat Fees - Town	6,000.00	1,005.64	2,717.16	3,282.84	45.29
100 3230 01 000 All Building Permits	170,000.00	16,672.87	69,761.09	100,238.91	41.04
100 3290 01 000 Dog Licenses	7,600.00	1,581.50	5,975.00	1,625.00	78.62
100 3290 02 000 Dog License Fines	350.00	20.00	128.00	222.00	36.57
100 3290 03 000 PD-Gun Permits	250.00	30.00	265.00	(15.00)	106.00
100 3290 04 000 Bad Check Fees	150.00	0.00	75.00	75.00	50.00
100 3350 01 000 Rooms & Meals	683,285.00	0.00	0.00	683,285.00	0.00
100 3353 01 000 Highway Block Grant	178,795.00	35,907.05	71,680.23	107,114.77	40.09
100 3359 02 000 OEM Drill Reimbursements	9,000.00	0.00	0.00	9,000.00	0.00
100 3359 09 000 Police Dept Grants Received	0.00	0.00	1,934.61	(1,934.61)	0.00
100 3401 01 000 PD-Parking Tickets	1,500.00	0.00	25.00	1,475.00	1.67
100 3401 02 000 PD-Alarms	100.00	0.00	20.00	80.00	20.00
100 3401 03 000 PD-Incident	500.00	39.00	111.00	389.00	22.20
100 3401 04 000 Planning Board	7,250.00	710.00	1,980.00	5,270.00	27.31
100 3401 05 000 Zoning Board Of Adjustment	1,500.00	310.00	880.00	620.00	58.67
100 3401 06 000 Scrap Metal Recycling	5,000.00	323.98	1,032.67	3,967.33	20.65
100 3401 07 000 Plan Review	75.00	0.00	0.00	75.00	0.00
100 3401 08 000 Fire Inspections	900.00	500.00	500.00	400.00	55.56
100 3401 09 000 PD - Witness Fees	25.00	0.00	0.00	25.00	0.00
100 3401 10 000 PD Court Fees	50.00	0.00	0.00	50.00	0.00
100 3401 13 000 Recreation Year-End Fees	20,000.00	0.00	0.00	20,000.00	0.00
100 3401 15 000 PD -Motor Vehicle Reports	2,500.00	180.00	1,062.00	1,438.00	42.48
100 3401 16 000 PD -Hawkers/Peddlers Lic.	150.00	0.00	0.00	150.00	0.00
100 3401 17 000 PD-School Resource Officer	72,000.00	0.00	38,417.60	33,582.40	53.36
100 3404 01 000 Transfer Station Permits	8,625.00	1,320.00	4,145.00	4,480.00	48.06
100 3404 02 000 Transfer Station Fees	60,000.00	6,220.00	13,413.00	46,587.00	22.36
100 3409 01 000 Franchise Cable Fee	165,000.00	0.00	39,655.59	125,344.41	24.03
100 3501 01 000 Sale of Recycling Bins	750.00	0.00	10.00	740.00	1.33
100 3501 03 000 Copies	1,250.00	0.00	0.00	1,250.00	0.00
100 3501 04 000 Sale of Cemetery Lots	2,500.00	0.00	0.00	2,500.00	0.00
100 3501 08 000 Sale of Cremation Lots	3,000.00	350.00	700.00	2,300.00	23.33
100 3502 02 000 Investment Interest	260,000.00	29,282.49	145,277.25	114,722.75	55.88
100 3503 01 000 Gifford House Rent	25,200.00	2,100.00	8,400.00	16,800.00	33.33
100 3503 02 000 Park Cottage Rent	11,400.00	950.00	3,800.00	7,600.00	33.33
100 3503 03 000 Municipal Center Rent	900.00	(25.00)	400.00	500.00	44.44
100 3503 04 000 Foss/28 Bunker Hill Property Rent	21,600.00	1,800.00	7,200.00	14,400.00	33.33
100 3509 01 000 Miscellaneous Revenue	2,000.00	0.00	843.31	1,156.69	42.17
100 3509 05 000 Fire Department Details	1,000.00	0.00	0.00	1,000.00	0.00
Total Revenues	3,954,857.00	311,017.74	1,139,695.57	2,815,161.43	28.82
Total Revenues	3,954,857.00	311,017.74	1,139,695.57	2,815,161.43	28.82

Fund	Re-stricted	Authority to expend		Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total YTD	FY 24	Remaining Balance	% YTD
109	Yes	H Com	Heritage Fund	Revenue															
			sub account Bank 5	Expenditures															
				Net															
			Heritage Reconciled Balance	Cash	7,307.43	7,327.26	7,345.87	7,365.80											
			Treasurer's Reconciled Balance																
Exp Trust	Yes		Heritage Preservation Trust Fund	Investment		266,811.87	267,485.44	268,145.74											
112	Yes	SB/PD	Stratham Dare	Revenue															
			sub account Bank 5	Expenditures															
				Net															
			Stratham Dare Reconciled Balance	Cash	3,572.40	3,582.10	3,591.19	3,600.94											
			Treasurer's Reconciled Balance																
300			Cemetery Land Fund	Revenue															
			sub account Bank 5	Expenditures															
				Net															
			Cemetery Land Reconciled Balance	Cash	10,501.36	10,529.86	10,556.59	10,585.24											
			Treasurer's Reconciled Balance																
			SUBTOTAL 900 TOWN FUNDS	*	166,292.29	169,784.08	190,053.70	184,893.72								*	*		
Sub Accounts - Long Term/Asset																			
			Green Solar Surety	Cash	4,577.70	4,590.13	4,601.78	4,614.27											
			Varsity Wireless Historic Sign	Cash	7,584.74	7,605.32	7,624.63	7,645.32											
			Bunker Hill Ave Improvements	Cash	17,885.78	17,934.32	17,979.85	18,028.64											
			Bunker Hill Commons Fire Cistern	Cash	8,337.89	8,360.52	8,381.75	8,404.49											
			Mobil Cistern	Cash	35,152.47	35,247.88	35,337.36	35,433.26											
			Tansy Ave	Cash	7,366.90	7,386.90	7,405.65	7,425.75											
			Winterberry Cistern	Cash	978.65	981.31	983.80	986.47											
			Fire Protection Fund	Cash	49,175.89	49,309.35	49,434.53	49,568.89											
			<i>subtotal asset</i>		131,060.02	131,415.73	131,749.35												
Sub Accounts - Rental Escrow																			
			Foss property	Cash	3,804.87	3,815.20	3,824.88	3835.27											
			Gifford House	Cash	2,197.60	2,203.57	2,290.16	2215.16											
			Park Cottage	Cash	1,006.27	1,009.00	1,011.56	1014.31											
			<i>subtotal escrow</i>		7,008.74	7,027.77	7,126.60	7,064.74											
Sub Accounts - Performance Bond																			
			Altid Enterprises (2011)	Cash	11,638.98	11,670.57	11,700.20	11,731.95											
			Kennebunk Savings Landscape	Cash	1,057.48	1,060.35	1.95	1.96											
			Kennebunk Savings Maintenance	Cash	2,643.71	2,650.89	4.87	4.88											
			200 Domain Drive Landscape	Cash	2,650.58	2,657.78	2,664.52	2,671.76											
			Lindt Offsite Improvements	Cash	1,310.34	1,313.89	1,317.23	1,320.80											
			NHSPCA (2004)	Cash															
			Robie Farms-renamed Treat Farms	Cash	116,020.04	116,334.91	116,630.24	116,946.77											
			GCNE (2004)	Cash	36,667.29	36,766.80	36,860.14	36,960.18											
			Jotaph Realty (2005)	Cash	23,610.24	23,674.32	23,734.42	23,798.83											
			<i>subtotal performance bonds</i>		195,598.66	196,129.51	192,913.57	193,437.13											
			SUBTOTAL other subaccount Bank 5	*	333,667.42	334,573.01	331,789.52	200,501.87											
AGGREGATE CASH TOTAL				FY24	16,826,127.50	14,457,649.97	12,154,592.52	9,759,327.10											
AGGREGATE INVESTED TOTAL				FY24	1,930,148.15	2,216,949.42	2,222,659.00	2,228,007.89											
TOTAL FUNDS AVAILABLE				FY24	18,756,275.65	16,674,599.39	14,377,251.52	11,987,334.99											
AGGREGATE CASH TOTAL				FY23	14,603,997.31	12,757,914.76	10,664,698.28	8,561,520.07	7,977,791.13	16,059,107.13	15,216,355.27	12,418,749.78	9,660,762.16	7,176,995.38	8,091,308.27	19,498,702.89			
AGGREGATE INVESTED TOTAL				FY23	2,855,903.94	2,766,744.28	2,773,354.23	2,778,607.50	2,780,206.54	3,066,502.19	3,071,700.97	2,817,655.29	2,828,159.21	2,833,536.40	2,776,346.07	2,132,821.11			
TOTAL FUNDS AVAILABLE				FY23	17,459,901.25	15,524,659.04	13,438,052.51	11,340,127.57	10,757,997.67	19,125,609.32	18,288,056.24	15,236,405.07	12,488,921.37	10,010,531.78	10,867,654.34	21,631,524.00			

Fund	Re-stricted	Authority to expend	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total YTD	FY 24	Remaining Balance	% YTD
Trust			640,900.56	642,388.28	647,075.34	649,622.77												
1987			351,436.50	352,354.33	355,245.85	356,817.41												
1989			1,502.54	1,505.52	1,514.90	1,520.01												
1932-1977			77,113.93	77,237.23	77,625.67	77,836.79												
1966			134,699.21	134,956.42	135,766.73	136,207.14												
2017			3,802.26	3,842.32	3,852.03	3,861.54												
2012			15,637.15	15,802.92	15,841.81	15,880.92												
2012			64,159.78	64,835.82	64,999.50	65,159.96												
2012			15,763.61	15,292.71	15,969.93	16,009.35												
2012			29,835.57	30,149.94	30,226.05	30,300.66												
2012			10,802.57	10,916.39	10,943.95	10,970.97												
2012			12,167.81	12,296.02	12,327.06	12,357.49												
2012			6,574.52	6,643.80	6,660.58	6,677.02												
		TOTAL	1,364,396.01	1,368,221.70	1,378,049.40	1,383,222.03	-	-	-	-	-	-	-	\$ -				

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MEMO

Date: May 20th, 2024

To: Town of Stratham Select Board

From: Trail Management Advisory Committee (TMAC)

Subject: Managing User Experience at Stratham Hill Park (SHP) Recommendations

In September of 2023, TMAC sent a memo to the Select Board addressing many of the concerns outlined in this current memo. There are several updates that TMAC would like to bring to the Board's attention in advance of the busy season at our trail network.

Background:

In Spring of 2021, the TMAC was formed as a way to respond to and foster implementation of a trail inventory report for Stratham Hill Park (SHP) that was completed by Snowhawk LLC. Over the course of 11 months, the committee reviewed the report and gathered pertinent information regarding the management of SHP and the surrounding areas. The group held 2 public forums and met over a dozen times before releasing a Report of Recommendations for the implementation of the trail inventory report. Once the report was released, we held another 2 public forums to share our findings and include the community in the process.

Out of each public forum, each meeting, and many email correspondences, the number one challenge SHP faces is managing the user experience. Since installing a counter at the park at the Jack Rabbit parking lot, we can report that daily use averages around 203 entering the field from that parking area alone. The town (both Stratham Police Department (SPD) and Parks and Recreation (P&R)) have received many significant complaints regarding the issues related to visitors walking dogs off leash at SHP and the surrounding lands that adjoin to Town owned land and make up the greater SHP area.

Actions taken in past few years to help improve the user experience:

- Restricted parking to residents only at Jack Rabbit lot (where many unleashed dogs were observed and negative encounters were reported). The restriction required an ordinance change and Stratham residents are required to have a town sticker to park in the lot.
- Eco-Counter was installed at Jack Rabbit lot to track the amount of use in the area of the park where dogs tend to be off leash the most (or at least visibly so).
- Signage with maps and access to more information to indicate where users enter private land, where dogs off-leash are prohibited.
- Sandwich boards installed at the locations where trails cross into private land (and leash requirements are enforced), to help visually guide compliance from user groups on the private parcels in the SHP and surrounding areas.
- Public forum to address community issues with the new parking policy.

The issue of off-leash dogs has persisted on the private conservation parcels particularly pertaining to the working Barker Farm and Crockett Farm HOA land and fields that the trails pass through in the south and southwest part of the park. This issue has led to landowner complaints and a request from Edie Barker to close the trail that parallels her farm fields after a number of negative encounters with irresponsible dog

owners. At their recent meeting, TMAC is in support of the installation of two gates at Barker Farm to effectively close the trail to all public access during the growing season.

TMAC had been working closely with the SPD and their Animal Control Officer (ACO) to develop a plan to enforce the off-leash dog situation on private land and other areas of the trail network that require dogs to be on leash. With that position being vacant in recent months, members of TMAC have noticed a decrease in compliance to Town ordinances at the Park.

Despite these attempts to manage the user experience, complaints continue to come in at an alarming rate. These complaints by far are regarding dogs being off-leash and not under control in many locations in SHP and the surrounding areas.

In order to address minimizing trail closures, TMAC proposes the following change to the dog ordinance at SHP:

Existing ordinance:

It shall not be unlawful for the owner of a dog to permit the dog to run at large within the **wooded areas of the park or on the trails and trail system located within the wooded areas of the Park**, provided that the dog shall be accompanied by the owner and be under the command and/or control of the owner.

Proposed ordinance change:

Running at Large Permitted: It shall not be unlawful for the owner of a dog to permit the dog to run at large **within the two open fields beyond the Jack Rabbit parking area, formally known as Front Field and Back Field of the Gifford Property**, provided that the dog shall be accompanied by the owner and be under the command* and/or control of the owner. *Under command meaning recall on first call and/or on an e-collar.

TMAC, in conjunction with landowners and P&R, agree that this solution is in keeping with our original recommendations and continues to take into consideration the best interests of our landowners and the community at large.

We appreciate you taking this into consideration.

TMAC

Kate Dardinski, Chair
Patricia Weideman, Secretary
Edie Barker
Greg Blood

Jock Dyer
Bill McCarthy
John Singleton

Stratham Hill Park Signage Planning RFP

1. Client

The Town of Stratham and the Department of Parks and Recreation with support from the Trail Management Advisory Committee.

2. Project Overview

2.1 Location Description

The Stratham Hill Park trail network encompasses a total of (589) acres, ~217 acres of which is town owned, and includes ~15 miles of trails. It lies nestled into the heart of Stratham, NH and acts as the core of the community, similar to an urban town's downtown. The area is a living resource that is ever changing with the seasons and is habitat for people, plants and wildlife. It sees daily use from people for a variety of reasons including: dog walking, hiking, walking, biking, organized sports and a variety of other activities. The trail network known by many as "Stratham Hill Park" is actually the areas of "those lands shown and described on Town of Stratham, Tax map 14, Lot 33, known and referred to as Stratham Hill Park and Noyes property, and Tax Map 5, Lot 19, known and referred to as Gifford property."

The whole trail network spans both public lands and private lands that have been pieced together over many years for the benefit of the users. It is a privilege to be able to use the trails within private land. The trail network supports varying habitat, wetlands, a cedar swamp, uplands, fields as well as pine and hardwood forests.

2.3 Background

In 2021, the TMAC presented a set of recommendations that were approved by the select board. These recommendations included creating a signage plan to be implemented in the first 2-5 years. Part of the process needed is a 'branding exercise' in order to influence the sign plan proposal.

2.4 Description

Accordingly, the Town of Stratham is seeking a qualified consultant or team to conduct and implement a branding vision and a signage package. The goal of this project is to have a final product that may be turned over to a fabricator and will provide direction on installation once funding is available for such work. Objectives Include:

- Establish a brand and overall feel of signs for Stratham Hill Park that can be generalized for the entire community.
- Create a signage plan that includes a style guide for SHP
- Establish appropriate specifications utilizing previously completed branding design

3. Services and Scope of Work

The precise scope of work is subject to feedback from the selected consultant(s) and budget limitations. Anticipated work to be undertaken may include but is not limited to:

- Engage with local committees to ensure collaboration
 - Create a style guide and branding plan for all signs in SHP with the ability to generalize to other conservation parcels.
 - Identify proper specifications for sign types and locations
 - Preparation of a digital map that can be used for printing in multiple locations
- 4. Budget/Not to Exceed Amount**

The limit of the contract sum will be **\$10,000**. This not-to-exceed amount (NTE) includes all costs incurred in connection with the work outlined herein. In no event shall the Consultant be entitled to receive more than the NTE unless authorized in advance and in writing by the Client's Authorized Official. Competitiveness of the budget will be considered as part of the proposal review process.

5. Instructions to Respondents

All proposals must be submitted as a single PDF attached to an email delivered to [*SHickey@strathamnh.gov*](mailto:SHickey@strathamnh.gov) by 5 P.M. *date TBD*. Proposals may be brief but should include, at minimum, respondent qualifications, a project schedule, and a breakdown of work to be completed per the proposed budget.

Stratham Parks and Recreation

May 5th 2024

Total Registration Last 45 days		Total Receipts Last 45 days		Eco Counter Daily Average Last 45 Days		Recreation Revolving Balance	
273/199	-27%	\$15,657/9,638.00	-38%	73/102	39%		

Senior Programming

Here is the calendar link for the Senior Calendar on the Town website,

https://www.strathamnh.gov/sites/g/files/vyhlf5051/f/pages/11_2.png

New Programs this Month

Zumba Classes	Downtown Abbey Tea
Community Connection	Seniority Authority Podcast Group

- a. Friday Coffee socials, weekly events on Friday's
- b. Upcoming Trips
 - i. Hiking Mount A in York Maine, May 14th
 - ii. Peabody Essex Museum, May 24th
 - iii. Fiddler on the Roof, June
- c. Planning for a community newsletter, this will be a targeted mailing to all those in Stratham over the age of 60 years old. Content in this newsletter will highlight adult programming for September through December.

Youth Sports

- a. Baseball, 152
- b. Softball, 31
- c. Field Hockey, 27
- d. Spring Soccer, 71

TMAC

- a. Memo has been drafted regarding the management of dogs at the trail network.
- b. Trail Workdays planned for April 6th and 13th, all projects have been reviewed and approved by Park Association and the Conservation Commission.
- c. Committee is interested in next steps for a signage program for the trails network

Park Association

BBQ at Stratham Hill Park, late May

Stratham Hill Park

- a. Baseball field work in preparation for spring of 2024 season
 - a. Partially completed
- b. Cleaning out of the Concession Stand by the Scamman Pavilion (Hamburger Shack) in preparation for Summerfest (July 20th)

Stevens Park

- a. The Select Board voted at their December 4th meeting to enter into a contract with Emanuel Engineering for design services for improvements at Stevens Park.
 - a. Parking Lot Extension
 - b. Construction of Pavilion Structure
 - c. Expansion of Court Space
- b. Fence on Tennis Court has been repaired.
- c. Request to name home team dugout at Stevens Park, John Hopping

Programming/ Events

- a. Programming
 - a. White Pine program continues, new sessions
- b. Food Truck Festival, 2024- May 4th, 2024
 - a. Successful event, over 2,000 attendees
- c. Fencing, Adult and Youth
- d. Zumba Class
- e. Yoga Class
- f. Trail Running Series, Thursday Nights, May 9-30
- g. Food Trucks, Thursday Nights
- h. Summerfest, July 20th

Summer Camps

- Soccer Camp
- MTB Camp
- Art Camp
- Lego Camp (2)
- Flag Football Camp (2)

Recreation Department Staff

Conducting weekly meetings with staff.

We are fortunate to host two interns this summer from UNH. Please see the included materials for details on what these two individuals will be working on during their ten-week internship.

**Consolidated Statement of Activity - Simple
Town of Stratham
For 4/30/2024**

Run: 5/07/2024 at 6:55 PM

Page: 1

	Appropriated	Expended	Remaining Balance
Revenues			
404 3290 04 000 Recreation Revolving Fund - Bad Check Fees	0.00	0.00	0.00
404 3359 01 000 Recreation Revolving Fund - State Grants	10.00	0.00	(10.00)
404 3379 01 000 Recreation Revolving Fund - Other Local Governments	5,000.00	4,762.50	(237.50)
404 3409 01 000 Recreation Revolving Fund - Participant Fees	160,000.00	156,425.78	(3,574.22)
404 3409 03 000 Recreation Revolving Fund - Rentals	500.00	436.00	(64.00)
404 3502 02 000 Recreation Revolving Fund - Interest earned	10.00	0.00	(10.00)
404 3508 01 000 Recreation Revolving Fund - Contributions from other agencies	10.00	0.00	(10.00)
404 3508 02 000 Recreation Revolving Fund - Donations	10.00	0.00	(10.00)
404 3509 01 000 Recreation Revolving Fund - Other Misc Revenue	10.00	0.00	(10.00)
404 3520 02 146 Added by import	0.00	0.00	0.00
Total Revenues	<u>165,550.00</u>	<u>161,624.28</u>	<u>(3,925.72)</u>
Expenses			
404 4520 00 318 Recreation Revolving Fund - Equipment Purchase	8,000.00	7,803.06	196.94
404 4520 01 201 Recreation Revolving Fund - Other Supplies	2,500.00	1,421.36	1,078.64
404 4520 01 232 Recreation Revolving Fund - Contracted Services Sports	6,000.00	5,972.00	28.00
404 4520 01 306 Recreation Revolving Fund - Software	4,100.00	4,100.00	0.00
404 4520 01 319 Recreation Revolving Fund - Transportation	13,500.00	13,120.00	380.00
404 4520 02 146 Recreation Revolving Fund - Payroll	10.00	0.00	10.00
404 4520 02 201 Recreation Revolving Fund - Office Supplies	900.00	889.83	10.17
404 4520 02 204 Recreation Revolving Fund - Dues & Memberships	1,500.00	1,395.00	105.00
404 4520 02 273 Recreation Revolving Fund - Contracted Services Programs	7,500.00	7,384.70	115.30
404 4520 02 308 Recreation Revolving Fund - Professional Development	125.00	104.38	20.62
404 4520 02 310 Recreation Revolving Fund - Uniforms	2,500.00	1,569.03	930.97
404 4520 02 317 Recreation Revolving Fund - Facilities Maintenance	8,000.00	477.89	7,522.11
404 4520 02 318 Recreation Revolving Fund - Equipment Rental	1,400.00	1,309.87	90.13
404 4520 02 319 Recreation Revolving Fund - Mileage Reimbursement/Fuel	60.00	58.37	1.63
404 4520 02 324 Recreation Revolving Fund - Advertising & Publicity	850.00	842.07	7.93
404 4520 02 328 Recreation Revolving Fund - Public Safety Details	10.00	0.00	10.00
404 4520 03 204 Recreation Revolving Fund - League Fees	3,200.00	3,150.00	50.00
Total Expenses	<u>60,155.00</u>	<u>49,597.56</u>	<u>10,557.44</u>
Excess Revenue Over (Under) Expenditures	<u>105,395.00</u>	<u>112,026.72</u>	<u>6,631.72</u>

2 Whittaker Drive
Stratham, NH 03885

May 8, 2024

Mr. David Moore
Town Administrator
Stratham Town Offices
10 Bunker Hill Avenue
Stratham, NH 03885

Dear Mr. Moore,

I would like to call your attention to several exemplary employees and volunteers who recently responded to a medical emergency at my home at approximately 6 AM on Sunday May 5th, 2024.

I would like to begin by stating that my wife and I built our home in Stratham in 1988 and have lived, worked and volunteered here for just over 35 years. We have had the opportunity to interact with many town employees and volunteers during that time and have the deepest respect for their commitment to our citizens and the professional and dedicated manner in which they carry out their duties. Our admiration for our first responders was further exemplified by their actions this past Sunday when I called 911 during the medical emergency I referenced above.

While I cannot recall the name of the police officer who responded, he was on scene within minutes and entered the house with a defibrillator and was ready to take steps to assist us while waiting for the ambulance. I also don't know the names of the responding volunteer firefighters who were very responsive, kind and supportive throughout this ordeal save one person who I would like to particularly call to your attention.

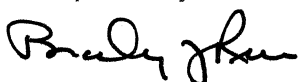
My wife and I are very fortunate to be next door neighbors to Fire Captain Bryan Crosby and his wife Peggy, who are both EMT and longtime Stratham Fire Department volunteers. When I called 911 the morning of May 5th, I knew it might take 5 to 10 minutes before an ambulance could arrive and my wife was in serious distress. I called Bryan and he immediately jumped in his truck and was at my house in a couple of minutes rendering aid to my wife. He then helped coordinate the fire department's ambulance team and the Exeter hospital paramedics. They quickly assessed the situation and took my wife to the hospital within a few minutes, and she was very fortunate to have individuals caring for her who were highly trained, very experienced and empathetic to our situation.

I should also mention that in June of last year my 89-year-old father was visiting from Maine and had a serious medical emergency as well. Once again Bryan and in this instance, Peggy came to our rescue and my father was also taken to the Portsmouth

Hospital where he was successfully treated and released about one week later. I was remiss in not writing this letter last year but would like to make up for that by suggesting that Bryan receive a commendation for his actions and that the entire team that responded to our home from both police and fire receive the recognition they have earned and deserve.

I would be happy to be present for any meeting where my letter might be presented to the Town's elected officials as well as the Police and Fire Chief to provide additional information or answer questions. I look forward to any reply or additional inquiry you may have.

Respectfully,



Bradley J. Russ
Portsmouth Police Chief (ret.)

CC: Fire Chief Jeff Denton
Police Chief Anthony King

CHAPTER 9-01 - ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE)

9-01-01 Purpose & Intent

The Purpose of the Illicit Discharge Detection and Elimination (IDDE) Ordinance is to protect water quality in the Town of Stratham while providing for the health, safety, and general welfare of the citizens of the Town of Stratham through the regulation of non-storm water discharges to the storm drainage system to the maximum extent practicable as required by federal and state law. The IDDE ordinance establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the EPA National Pollutant Discharge Elimination System (NPDES) and MS4 permit process. The objectives of this ordinance are to:

1. Regulate the contribution of pollutants to the MS4 by storm water discharges by any user.
2. Prohibit illicit connections and discharges to the MS4.
3. Establish legal authority to carry out all inspection, surveillance, monitoring, and enforcement procedures necessary to ensure compliance with this ordinance.

9-01-02 Definitions.

For the purposes of this ordinance, the following terms shall mean:

Authorized Enforcement Agency

Employees or designees of the Select Board designated to enforce this ordinance.

Environmental Protection Agency (US EPA)

The Federal agency responsible for implementing the Federal Water Pollution Control Act, (3 U.S.C. § 1251 et seq.) AKA the “Clean Water Act”.

Illicit Connection

An illicit, unauthorized or illegal connection that drains into or is connected to the Municipal Separate Storm Sewer System (MS4), shall mean either of the following:

1. Any pipe, drain, open channel or other conveyance that has the potential to allow an illicit discharge to enter the MS4 system. Including, but not limited to any conveyances which allow any non-storm water discharge including sewage, process wastewater, and wash water to enter the storm drain system. This includes any connections to the storm drain system from indoor drains and sinks regardless of whether said drain or connection had been previously allowed, permitted, or approved by an Authorized Enforcement Agency.
2. Any pipe, drain, open channel, or conveyance connected from a residential, commercial, or industrial land use, to the storm drain system which has not been documented in plans, maps, or equivalent records and approved by an authorized federal, state, or local enforcement agency.

Illicit Discharge

Any direct or indirect non-storm water discharge to the Municipal Separate Storm Sewer System (MS4), excepting discharges pursuant to a specific NPDES permit and firefighting activities.

Infiltration

The act of conveying the surface water into the ground, to permit the groundwater to be recharged resulting in the reduction of stormwater runoff from a project site.

Municipal Separate Storm Sewer Systems (MS4)

A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) that discharge to waters of the State of New Hampshire or the United States and are:

1. Owned or operated by the Town of Stratham;
2. Designed or used for collecting or conveying stormwater;
3. Not a combined sewer; and
4. Not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2.

National Pollutant Discharge Elimination System (NPDES)

The water quality program setup as part of the Clean Water Act, implemented by the EPA, to authorize the discharge of pollutants into surface waters of the United States.

Non-Stormwater Discharge

Discharge to the municipal storm drain system not composed entirely of stormwater.

Outfall

The point at which stormwater flows out from a point source discernible, confined and discrete conveyance into waters of the State of New Hampshire or of the United States.

Owner

A person with a legal or equitable interest in the property.

Pollutant

Dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, chemical wastes, biological materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, and industrial, municipal, and agricultural waste discharged into water.

Stormwater Runoff

Any water coming from rainfall, snowmelt or irrigation systems etc. that is not absorbed, evaporated, or otherwise stored within the contributing drainage area.

9-01-03 Applicability

Illicit discharges enter the system through either direct connections (such as wastewater piping either mistakenly or deliberately connected to the storm drains) or by indirect connections. Indirect connections can include failing individual sewage disposal systems, cracked sanitary pipes, spills collected by drain outlets or by dumping an illicit discharge directly into the storm basin.

The illicit discharges result in high levels of pollutants including heavy metals, toxics, oil and grease, solvents, nutrients, viruses and bacteria being released directly into the receiving waters of the State or the United States. The MS4 drainage system is not designed to accept, process, or discharge such non-stormwater wastes. The pollutant levels from these illicit discharges degrade the receiving water quality and threaten aquatic, wildlife, and human health.

9-01-04 Compatibility with other Regulations

The requirements of this ordinance are in addition to the requirements of any other ordinance, rule, regulation, or other provision of law, and where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule, regulation, or other provision of law, whichever provision is more restrictive or imposes higher protective standards for human health or the environment shall control

9-01-05 Discharge Prohibitions

A. Prohibition of Illicit Discharges

No person shall throw, drain, or otherwise discharge, cause, or allow others under its control to throw, drain, or otherwise discharge into the MS4 any pollutants or waters containing any pollutants, other than storm water.

The following items are not considered as Illicit Discharges:

- Air conditioning condensation
- Dechlorinated swimming pool discharges
- Discharges from potable water sources
- Foundation & footing drains including crawl space pumps
- Individual residential car washing
- Discharges or flow from firefighting, and other discharges specified in writing by the Select Board as being necessary to protect public health and safety
- Discharge for which advanced written approval is received from the Department of Public Works
- Water line flushing
- Uncontaminated ground water infiltration
- Uncontaminated pumped ground water
- Diverted/pumped stream flows, Springs & riparian habitats and wetlands and rising groundwater
- Discharges associated with dye testing, however this activity requires a verbal notification to the Stratham DPW prior to the time of the test
- Discharge form Street Sweeping
- Non-stormwater discharge permitted under an NPDES permit, waiver or waste discharge order administered under the authority of the US EPA, provided that the discharge is in full compliance with the requirements of the permit, waiver or order and applicable laws and regulations

B. Prohibition of Illicit Connections

1. The construction, use, maintenance, or continued existence of illicit connections to the storm drain system is prohibited.
2. The prohibition in #1 expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
3. A person is considered to be in violation of this ordinance if the person connects a line conveying sewage to the MS4 system or allows such a connection to continue.
4. Improper connections in violation of this ordinance must be disconnected and redirected, if necessary, to an approved onsite wastewater management system or a sanitary sewer system upon approval of the Select Board.
5. Any drain or conveyance that has not been documented in plans, maps, or equivalent, and which may be connected to the storm sewer system, shall be located by the owner or occupant of that property upon receipt of written notice of violation from the Select Board requiring that such locating be completed. Such notice will specify a reasonable time period within which the location of the drain or conveyance is to be determined, that the drain or conveyance be identified as storm sewer, sanitary sewer or other, and that the outfall location or point of connection to the storm sewer system or other stormwater discharge point be identified. Results of these investigations are to be documented and provided to the Select Board.

9-01-06 Notification of Spills or Other Non-Stormwater Discharges

As soon as any person responsible for a facility, site activity, or operation has information of any known or suspected release of pollutants or non-stormwater discharges which are resulting or may result in illicit discharges **from the subject property or pollutants discharging from the subject property** into the Town of Stratham municipal storm system, waters of the State of New Hampshire, or waters of the United States, said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release so as to minimize the effects of the discharge.

If the substance poses an immediate health or safety concern, the Town of Stratham and the State of New Hampshire Emergency Services shall be immediately notified.

If the substance does not pose an immediate health or safety concern, the Town of Stratham Department of Public Works should be notified as soon as possible, however, no later than twenty four (24) hours post event.

Failure to provide notification of a release as provided above is a violation of this ordinance.

9-01-07 IDDE Enforcement of Prohibitions

The Town of Stratham Select Board may order anyone responsible for an illicit connection or discharge to an MS4 to:

1. Eliminate it
2. Take measure to minimize the discharge of pollutants until such time as the illicit connection or discharge shall be eliminated and
3. Remediate the contamination.

9-01-08 Violations, Enforcement, and Penalties

A. Violations.

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this ordinance. Any person who has violated or continues to violate the provisions of this ordinance, may be subject to the enforcement actions outlined in this section or may be restrained by injunction or otherwise abated in a manner provided by law.

In the event the violation constitutes an immediate danger to public health or public safety, the Select Board **or its representatives** is authorized to enter upon the subject private property, without giving prior notice, to take any and all measures necessary to abate the violation and/or restore the property. The Select Board is authorized to seek costs of the abatement.

B. Warning Notice and Fines.

When the Select Board finds that any person has violated, or continues to violate, any provision of this ordinance, or any order issued hereunder, the Select Board may serve upon that person a written Warning Notice, specifying the particular violation believed to have occurred and requesting the discharger to immediately investigate the matter and to seek a resolution whereby any offending discharge will cease. Investigation and/or resolution of the matter in response to the Warning Notice in no way relieves the alleged violator of liability for any violations occurring before or after receipt of the Warning Notice.

If the violation is not addressed to the Town's satisfaction within the time prescribed in the Warning Notice, the Select Board shall be authorized, at its discretion, to enforce fines not to exceed \$275 per day.

C. Suspension of MS4 Access due to the Detection of Illicit Discharge

Any person discharging to the MS4 in violation of this ordinance may have their MS4 access terminated if such termination would abate or reduce an illicit discharge. The Select Board will notify a violator of the proposed termination of its MS4 access. The violator may petition the Select Board for a reconsideration and hearing.

A person commits an offense if the person reinstates MS4 access to premises terminated pursuant to this Section, without the prior approval of the Select Board.

Adopted 2024

By: Select Board: Michael Houghton, Allison Knab, Joseph Anderson

**TOWN OF STRATHAM
PUBLIC WORKS DEPARTMENT
UTILITY INVENTORY**

UTILITY #	NEAREST STREET ADDRESS:	MS4?	Outfall ID	Catch Basin, Drop Inlet, Cleanout, Culvert, etc. UTILITY TYPE:
1	166 Stratham Heights Road	N		Catch Basin
2	8 Sweetland Place	N		Catch Basin
3	A cross from 6 Sweetland Place	N		Catch Basin
4	6 Sweetland Place	N		Catch Basin
5	3 Walters Drive	N		Catch Basin
6	Corner of Stratham Heights Rd. & Rollins Farm Rd.	N		Catch Basin
7	Corner of Stratham Heights Rd. & Rollins Farm Rd.	N		Cleanout
8	141 Stratham Heights Rd. (West)	Y	6?	Catch Basin
9	141 Stratham Heights Rd. (East)	Y	6?	Catch Basin
10	138 Stratham Heights Rd.	N		Catch Basin
11	83 Stratham Heights Rd. (West)	N		Catch Basin
12	83 Stratham Heights Rd. (East)	N		Catch Basin
13	75 Stratham Heights Rd.	N		Catch Basin
14	67 Stratham Heights Rd.	N		Catch Basin
15	57 Stratham Heights Rd.	N		Catch Basin
16	51 Stratham Heights Rd.	N		Catch Basin (Inlet)
17	47-49 Stratham Heights Rd.	N		Catch Basin
18	48 Stratham Heights Rd.	N		Catch Basin
19	47 Stratham Heights Rd.	N		Catch Basin
20	35 Stratham Heights Rd. (East)	N		Catch Basin
21	35 Stratham Heights Rd. (West)	N		Catch Basin
22	Intersection of Stratham Heights Rd. & Williams Circle	N		Catch Basin
23	2 Williams Circle (East)	N		Catch Basin
24	Intersection of Stratham Heights Rd. & Williams Circle (West)	N		Catch Basin
25	25 Stratham Heights Road	N		Catch Basin
26	20 Stratham Heights Road (North)	N		Catch Basin
27	20 Stratham Heights Road (South)	N		Catch Basin
28	11 Stratham Heights Road	N		Catch Basin
29	Intersection of Bunker Hill Ave & Hersey Lane	Y		Catch Basin
30	Intersection of Tall Pines Drive & Frying Pan Lane (East)	N		Catch Basin
31	Intersection of Tall Pines Drive & Frying Pan Lane (West)	N		Catch Basin
32	11 Frying Pan Lane	N		Catch Basin
33	9 Frying Pan Lane	N		Catch Basin
34	Intersection of River Rd. & Portsmouth Ave.	N		Catch Basin
35	Intersection of River Rd. & Gretas Way	N		Catch Basin
36	11 Gretas Way	N		Catch Basin
37	7 Gretas Way	N		Catch Basin
38	Intersection of Oxbow Farm Rd. & River Rd. (West)	N		Catch Basin
39	Intersection of Oxbow Farm Rd. & River Rd. (East)	N		Catch Basin
40	17 Tall Pines Drive - across from	N		Catch Basin

TOWN OF STRATHAM
PUBLIC WORKS DEPARTMENT
UTILITY INVENTORY

UTILITY #	NEAREST STREET ADDRESS:	MS4?	Outfall ID	Catch Basin, Drop Inlet, Cleanout, Culvert, etc. UTILITY TYPE:
41	9 Autumn Lane	Y	3	Catch Basin
42	12 Autumn Lane	Y	3	Catch Basin
43	7 Autumn Lane	Y	3	Catch Basin
44	7 Autumn Lane - across from	Y	3	Catch Basin
45	3 Autumn Lane	Y	3	Catch Basin
46	6 Autumn Lane - south of	Y	3	Catch Basin
47	14 Brown Ave.	N		Catch Basin
48	6 Stephen Drive	Y	1	Catch Basin
49	5 Stephen Drive	Y	1	Catch Basin
50	10 Stephen Drive	Y	1	Catch Basin
51	9 Stephen Drive	Y	1	Catch Basin
52	14 Stephen Drive	Y	1	Catch Basin
53	14 Stephen Drive - across from	Y	1	Catch Basin
54	16 Stephen Drive	Y	1	Catch Basin
55	16 Stephen Drive - across from	Y	1	Catch Basin
56	18 Stephen Drive	Y	1	Catch Basin
57	18 Stephen Drive - across from	Y	1	Catch Basin
58	20 Stephen Drive	Y	1	Catch Basin
59	22 Stephen Drive (Northerly side of hammer head)	Y	2?	Catch Basin
60	22 Stephen Drive (Southerly side of hammer head)	Y	2?	Catch Basin
61	13 Trisha's Way	Y	1	Catch Basin
62	14 Trisha's Way	Y	1	Catch Basin
63	15 Trisha's Way	Y	1	Catch Basin
64	16 Trisha's Way	Y	1	Catch Basin
65	1 Market Street (Westerly side)	N		Catch Basin
66	2 Market Street (Easterly side)	N		Catch Basin
67	3 Market Street	N		Catch Basin
68	5 Market Street	N		Catch Basin
69	Guinea Road / Drury Plains Rd. Intersection	N		Drop Inlet
70	Long Hill Rd. / High St. Intersection (Northerly side)	Y	13	Catch Basin
71	Long Hill Rd. / High St. Intersection (Southerly side)	Y	13	Catch Basin
72	Long Hill Rd. / Gifford Farm Rd. Intersection	Y	13	Catch Basin
73	Long Hill Rd. / Easton Hill Rd. Intersection (Northerly)	Y	12	Catch Basin
74	Long Hill Rd. / Easton Hill Rd. Intersection (Southerly)	Y	12	Catch Basin
75	High St. / Scamman Rd. Intersection	Y	15	Catch Basin
76	54 Depot Rd. (Southerly)	Y	16	Catch Basin
77	54 Depot Rd. (Northerly)	Y	16	Catch Basin
78	Depot Rd. / Tidewater Farm Rd. Intersection (Easterly)	Y	16	Catch Basin
79	Depot Rd. / Tidewater Farm Rd. Intersection (Westerly)	Y	16	Catch Basin
80	59 Depot Rd.	Y	16	Catch Basin

**TOWN OF STRATHAM
PUBLIC WORKS DEPARTMENT
UTILITY INVENTORY**

UTILITY #	NEAREST STREET ADDRESS:	MS4?	Outfall ID	Catch Basin, Drop Inlet, Cleanout, Culvert, etc. UTILITY TYPE:
81	28 Dumbarton Oaks	Y		Catch Basin
82	28 Dumbarton Oaks - across from	Y		Catch Basin
83	32 Dumbarton Oaks - across from	Y		Catch Basin
84	32 Dumbarton Oaks (East of)	Y		Catch Basin
85	Tuckers Trail / Morning Star Dr. Intersection	Y	17	Catch Basin
86	20 Tansy Lane	Y	22-24	Catch Basin
87	20 Tansy Lane - across from	Y	22-24	Catch Basin
88	Tansy Lane Round About (Southerly)	Y	22-24	Catch Basin
89	Tansy Lane Round About (North-Westerly)	Y	22-24	Catch Basin
90	Tansy Lane Round About (North-Easterly)	Y	22-24	Catch Basin - Double
91	26 Tansy Lane	Y	22-24	Catch Basin
92	26 Tansy Lane - across from	Y	22-24	Catch Basin
93	36 Tansy Lane	Y	22-24	Catch Basin
94	36 Tansy Lane - across from	Y	22-24	Catch Basin
95	42 Tansy Lane	Y	22-24	Catch Basin
96	39 Tansy Lane	Y	22-24	Catch Basin
97	47 Tansy Lane	Y	22-24	Catch Basin
98	48 Tansy Lane	Y	22-24	Catch Basin
99	51 Tansy Lane (In grass at hammer-head)	Y	22-24	Catch Basin
100	3 Baron's Way	Y	22-24	Catch Basin
101	4 Baron's Way	Y	22-24	Catch Basin
102	6 Baron's Way	Y	22-24	Catch Basin
103	9 Baron's Way	Y	22-24	Catch Basin
104	16 Crocketts Way	Y	22-24	Catch Basin
105	17 Crocketts Way	Y	22-24	Catch Basin
106	8 Crocketts Way	Y	22-24	Catch Basin
107	10 Crocketts Way	Y	22-24	Catch Basin
108	5 Crocketts Way	Y	22-24	Catch Basin
109	6 Crocketts Way	Y	22-24	Catch Basin
110	1 Point of Rocks	Y	22-24	Catch Basin
111	2 Point of Rocks	Y	22-24	Catch Basin
112	5 Point of Rocks	Y	22-24	Catch Basin
113	12 Point of Rocks	Y	22-24	Catch Basin
114	Point of Rocks - Across Dry Hydrant	Y	22-24	Catch Basin
115	Point of Rocks - Guardrail Point of Rocks	Y	22-24	Catch Basin
116	12-26 Scamman	Y	22-24	Catch Basin
117	25-27 Scamman	Y	22-24	Catch Basin
118	25 Scamman	Y	22-24	Catch Basin
119	28 Scamman	Y	22-24	Catch Basin
120	Left of Island	Y	22-24	Catch Basin

TOWN OF STRATHAM
PUBLIC WORKS DEPARTMENT
UTILITY INVENTORY

UTILITY #	NEAREST STREET ADDRESS:	MS4?	Outfall ID	Catch Basin, Drop Inlet, Cleanout, Culvert, etc. UTILITY TYPE:
121	Right of Island	Y	22-24	Catch Basin
122	18 Crockett's Way	Y	22-24	Catch Basin
123	17 Crockett's Way	Y	22-24	Catch Basin
124	11 Crockett's Way	Y	22-24	Catch Basin
125	8 Crockett's Way	Y	22-24	Catch Basin
126	5 Crockett's Way	Y	22-24	Catch Basin
127	19 Baron's Way	Y	22-24	Catch Basin
128	14 Smith Farm Road	Y	9	Drop Inlet
129	14 Smith Farm Road left of driveway	Y	10 or 11	Catch Basin
130	14 Smith Farm Road at Stop Sign, right of driveway	Y	10 or 11	Catch Basin
131	16 Smith Farm Road at corner	Y	10 or 11	Catch Basin
132	2 Butterfield Lane - North side	Y	18	Catch Basin
133	2 Butterfield Lane - South side	Y	18	Catch Basin

STRATHAM NEW HAMPSHIRE

System Map

- Outfall
- ▲ Stormwater Treatment Structures
- ▭ Town Boundary
- MS4 Regulated Area
- ▭ Initial Catchment Area
- ▬ Impaired River*
- ▬ Impaired Waterbody*
- ▬ River (not impaired)*
- ▬ Waterbody (not impaired)*
- ▭ Wetland
- Road

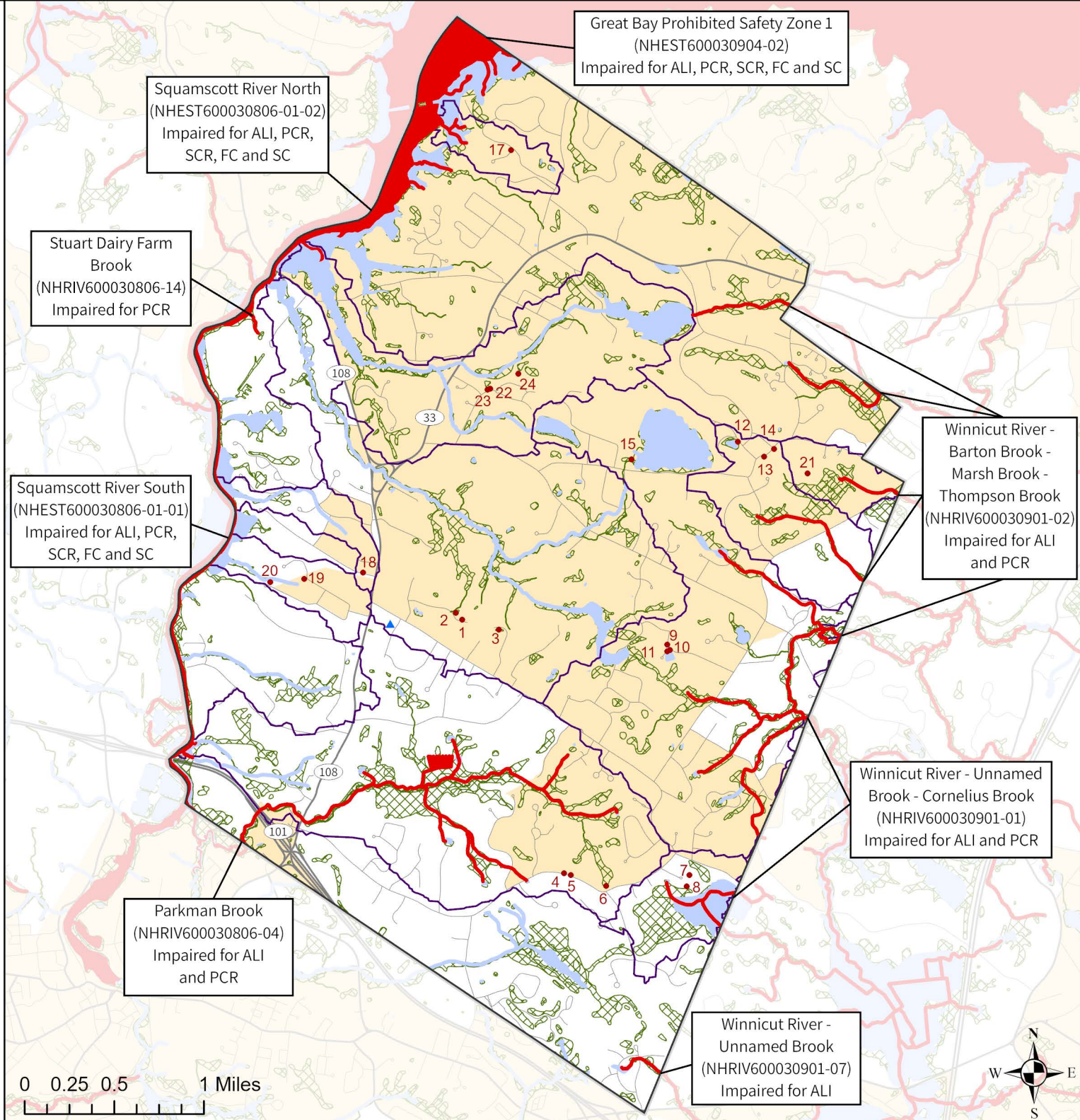
*According to the New Hampshire 2020/2022 303(d) List

NHDES impairment types

- ALI: Aquatic Life Integrity
- PCR: Primary Contact Recreation
- SCR: Secondary Contact Recreation
- FC: Fish Consumption
- SC: Shellfish Consumption

Note: All public roads in Town include grassed swales for stormwater conveyance, except the few roads with curbs.

Sources: National Hydrography Dataset,
National Wetland Inventory Plus,
NH GRANIT, Town of Stratham
Projection: NH State Plane
FIPS 2800 Ft
Created by: FB Environmental,
April 2024



Mark Connors

From: Susan Connors
Sent: Wednesday, May 15, 2024 3:24 PM
To: Mark Connors
Subject: MS4 Permit Section 2.3.4 IDDE program requirements

The permit effective date for Stratham is July 1, 2018, so this was due by June 30, 2021.

2.3.4. Illicit Discharge Detection and Elimination (IDDE) Program

Objective: The permittee shall implement an IDDE program to systematically find and eliminate sources of non-stormwater discharges to its municipal separate storm sewer system and implement procedures to prevent such discharges.

- a. Legal Authority - The IDDE program shall include adequate legal authority to: prohibit illicit discharges; investigate suspected illicit discharges; eliminate illicit discharges, including discharges from properties not owned by or controlled by the MS4 that discharge into the MS4 system; and implement appropriate enforcement procedures and actions. Adequate legal authority consists of a currently effective ordinance, by-law, or other regulatory mechanism. For permittees authorized by the MS4-2003 permit, the ordinance, by-law, or other regulatory mechanism was a requirement of the MS4-2003 permit and was required to be effective by May 1, 2008. For new permittees the ordinance, by-law, or other regulatory mechanism shall be in place within 3 years of the permit effective date.

Susan Connors
Planning Project Assistant
Town of Stratham
10 Bunker Hill Avenue
Stratham, NH 03885
603-772-7391, ext 184

**TOWN OF STRATHAM
PUBLIC WORKS DEPARTMENT
UTILITY INVENTORY**

UTILITY #	NEAREST STREET ADDRESS:	MS4?	Outfall ID	Catch Basin, Drop Inlet, Cleanout, Culvert, etc. UTILITY TYPE:
1	166 Stratham Heights Road	N		Catch Basin
2	8 Sweetland Place	N		Catch Basin
3	A cross from 6 Sweetland Place	N		Catch Basin
4	6 Sweetland Place	N		Catch Basin
5	3 Walters Drive	N		Catch Basin
6	Corner of Stratham Heights Rd. & Rollins Farm Rd.	N		Catch Basin
7	Corner of Stratham Heights Rd. & Rollins Farm Rd.	N		Cleanout
8	141 Stratham Heights Rd. (West)	Y	6?	Catch Basin
9	141 Stratham Heights Rd. (East)	Y	6?	Catch Basin
10	138 Stratham Heights Rd.	N		Catch Basin
11	83 Stratham Heights Rd. (West)	N		Catch Basin
12	83 Stratham Heights Rd. (East)	N		Catch Basin
13	75 Stratham Heights Rd.	N		Catch Basin
14	67 Stratham Heights Rd.	N		Catch Basin
15	57 Stratham Heights Rd.	N		Catch Basin
16	51 Stratham Heights Rd.	N		Catch Basin (Inlet)
17	47-49 Stratham Heights Rd.	N		Catch Basin
18	48 Stratham Heights Rd.	N		Catch Basin
19	47 Stratham Heights Rd.	N		Catch Basin
20	35 Stratham Heights Rd. (East)	N		Catch Basin
21	35 Stratham Heights Rd. (West)	N		Catch Basin
22	Intersection of Stratham Heights Rd. & Williams Circle	N		Catch Basin
23	2 Williams Circle (East)	N		Catch Basin
24	Intersection of Stratham Heights Rd. & Williams Circle (West)	N		Catch Basin
25	25 Stratham Heights Road	N		Catch Basin
26	20 Stratham Heights Road (North)	N		Catch Basin
27	20 Stratham Heights Road (South)	N		Catch Basin
28	11 Stratham Heights Road	N		Catch Basin
29	Intersection of Bunker Hill Ave & Hersey Lane	Y		Catch Basin
30	Intersection of Tall Pines Drive & Frying Pan Lane (East)	N		Catch Basin
31	Intersection of Tall Pines Drive & Frying Pan Lane (West)	N		Catch Basin
32	11 Frying Pan Lane	N		Catch Basin
33	9 Frying Pan Lane	N		Catch Basin
34	Intersection of River Rd. & Portsmouth Ave.	N		Catch Basin
35	Intersection of River Rd. & Gretas Way	N		Catch Basin
36	11 Gretas Way	N		Catch Basin
37	7 Gretas Way	N		Catch Basin
38	Intersection of Oxbow Farm Rd. & River Rd. (West)	N		Catch Basin
39	Intersection of Oxbow Farm Rd. & River Rd. (East)	N		Catch Basin
40	17 Tall Pines Drive - across from	N		Catch Basin

TOWN OF STRATHAM
PUBLIC WORKS DEPARTMENT
UTILITY INVENTORY

UTILITY #	NEAREST STREET ADDRESS:	MS4?	Outfall ID	Catch Basin, Drop Inlet, Cleanout, Culvert, etc. UTILITY TYPE:
41	9 Autumn Lane	Y	3	Catch Basin
42	12 Autumn Lane	Y	3	Catch Basin
43	7 Autumn Lane	Y	3	Catch Basin
44	7 Autumn Lane - across from	Y	3	Catch Basin
45	3 Autumn Lane	Y	3	Catch Basin
46	6 Autumn Lane - south of	Y	3	Catch Basin
47	14 Brown Ave.	N		Catch Basin
48	6 Stephen Drive	Y	1	Catch Basin
49	5 Stephen Drive	Y	1	Catch Basin
50	10 Stephen Drive	Y	1	Catch Basin
51	9 Stephen Drive	Y	1	Catch Basin
52	14 Stephen Drive	Y	1	Catch Basin
53	14 Stephen Drive - across from	Y	1	Catch Basin
54	16 Stephen Drive	Y	1	Catch Basin
55	16 Stephen Drive - across from	Y	1	Catch Basin
56	18 Stephen Drive	Y	1	Catch Basin
57	18 Stephen Drive - across from	Y	1	Catch Basin
58	20 Stephen Drive	Y	1	Catch Basin
59	22 Stephen Drive (Northerly side of hammer head)	Y	2?	Catch Basin
60	22 Stephen Drive (Southerly side of hammer head)	Y	2?	Catch Basin
61	13 Trisha's Way	Y	1	Catch Basin
62	14 Trisha's Way	Y	1	Catch Basin
63	15 Trisha's Way	Y	1	Catch Basin
64	16 Trisha's Way	Y	1	Catch Basin
65	1 Market Street (Westerly side)	N		Catch Basin
66	2 Market Street (Easterly side)	N		Catch Basin
67	3 Market Street	N		Catch Basin
68	5 Market Street	N		Catch Basin
69	Guinea Road / Drury Plains Rd. Intersection	N		Drop Inlet
70	Long Hill Rd. / High St. Intersection (Northerly side)	Y	13	Catch Basin
71	Long Hill Rd. / High St. Intersection (Southerly side)	Y	13	Catch Basin
72	Long Hill Rd. / Gifford Farm Rd. Intersection	Y	13	Catch Basin
73	Long Hill Rd. / Easton Hill Rd. Intersection (Northerly)	Y	12	Catch Basin
74	Long Hill Rd. / Easton Hill Rd. Intersection (Southerly)	Y	12	Catch Basin
75	High St. / Scamman Rd. Intersection	Y	15	Catch Basin
76	54 Depot Rd. (Southerly)	Y	16	Catch Basin
77	54 Depot Rd. (Northerly)	Y	16	Catch Basin
78	Depot Rd. / Tidewater Farm Rd. Intersection (Easterly)	Y	16	Catch Basin
79	Depot Rd. / Tidewater Farm Rd. Intersection (Westerly)	Y	16	Catch Basin
80	59 Depot Rd.	Y	16	Catch Basin

**TOWN OF STRATHAM
PUBLIC WORKS DEPARTMENT
UTILITY INVENTORY**

UTILITY #	NEAREST STREET ADDRESS:	MS4?	Outfall ID	Catch Basin, Drop Inlet, Cleanout, Culvert, etc. UTILITY TYPE:
81	28 Dumbarton Oaks	Y		Catch Basin
82	28 Dumbarton Oaks - across from	Y		Catch Basin
83	32 Dumbarton Oaks - across from	Y		Catch Basin
84	32 Dumbarton Oaks (East of)	Y		Catch Basin
85	Tuckers Trail / Morning Star Dr. Intersection	Y	17	Catch Basin
86	20 Tansy Lane	Y	22-24	Catch Basin
87	20 Tansy Lane - across from	Y	22-24	Catch Basin
88	Tansy Lane Round About (Southerly)	Y	22-24	Catch Basin
89	Tansy Lane Round About (North-Westerly)	Y	22-24	Catch Basin
90	Tansy Lane Round About (North-Easterly)	Y	22-24	Catch Basin - Double
91	26 Tansy Lane	Y	22-24	Catch Basin
92	26 Tansy Lane - across from	Y	22-24	Catch Basin
93	36 Tansy Lane	Y	22-24	Catch Basin
94	36 Tansy Lane - across from	Y	22-24	Catch Basin
95	42 Tansy Lane	Y	22-24	Catch Basin
96	39 Tansy Lane	Y	22-24	Catch Basin
97	47 Tansy Lane	Y	22-24	Catch Basin
98	48 Tansy Lane	Y	22-24	Catch Basin
99	51 Tansy Lane (In grass at hammer-head)	Y	22-24	Catch Basin
100	3 Baron's Way	Y	22-24	Catch Basin
101	4 Baron's Way	Y	22-24	Catch Basin
102	6 Baron's Way	Y	22-24	Catch Basin
103	9 Baron's Way	Y	22-24	Catch Basin
104	16 Crocketts Way	Y	22-24	Catch Basin
105	17 Crocketts Way	Y	22-24	Catch Basin
106	8 Crocketts Way	Y	22-24	Catch Basin
107	10 Crocketts Way	Y	22-24	Catch Basin
108	5 Crocketts Way	Y	22-24	Catch Basin
109	6 Crocketts Way	Y	22-24	Catch Basin
110	1 Point of Rocks	Y	22-24	Catch Basin
111	2 Point of Rocks	Y	22-24	Catch Basin
112	5 Point of Rocks	Y	22-24	Catch Basin
113	12 Point of Rocks	Y	22-24	Catch Basin
114	Point of Rocks - Across Dry Hydrant	Y	22-24	Catch Basin
115	Point of Rocks - Guardrail Point of Rocks	Y	22-24	Catch Basin
116	12-26 Scamman	Y	22-24	Catch Basin
117	25-27 Scamman	Y	22-24	Catch Basin
118	25 Scamman	Y	22-24	Catch Basin
119	28 Scamman	Y	22-24	Catch Basin
120	Left of Island	Y	22-24	Catch Basin

TOWN OF STRATHAM
PUBLIC WORKS DEPARTMENT
UTILITY INVENTORY

UTILITY #	NEAREST STREET ADDRESS:	MS4?	Outfall ID	Catch Basin, Drop Inlet, Cleanout, Culvert, etc. UTILITY TYPE:
121	Right of Island	Y	22-24	Catch Basin
122	18 Crockett's Way	Y	22-24	Catch Basin
123	17 Crockett's Way	Y	22-24	Catch Basin
124	11 Crockett's Way	Y	22-24	Catch Basin
125	8 Crockett's Way	Y	22-24	Catch Basin
126	5 Crockett's Way	Y	22-24	Catch Basin
127	19 Baron's Way	Y	22-24	Catch Basin
128	14 Smith Farm Road	Y	9	Drop Inlet
129	14 Smith Farm Road left of driveway	Y	10 or 11	Catch Basin
130	14 Smith Farm Road at Stop Sign, right of driveway	Y	10 or 11	Catch Basin
131	16 Smith Farm Road at corner	Y	10 or 11	Catch Basin
132	2 Butterfield Lane - North side	Y	18	Catch Basin
133	2 Butterfield Lane - South side	Y	18	Catch Basin

RAFFLE PERMIT APPLICATION

Town of Stratham
 Incorporated 1716
 10 Bunker Hill Ave. • Stratham, NH 03885

APPLICANT INFORMATION			
Organization Applying for Permit: <i>(Note: Only legal non-profits can be issued a permit)</i> <u>New Hampshire SPCA</u>		Employer ID #: <u>02-6000614</u>	
Address: <u>104 Portsmouth Ave</u>	City: <u>Stratham</u>	State: <u>NH</u>	Zip: <u>03885</u>
Contact Person: <u>Julie Halama</u>	Phone: <u>603-773-5735</u>	Email: <u>jhalama@nhspca.org</u>	
RAFFLE/DRAWING PERMIT INFORMATION			
Date(s) Raffle Tickets Will Be Sold: <u>5/16/2024 - 6/6/2024</u>			
Date of Drawing: <u>6/6/2024</u>		Location of Drawing: <u>NHSPCA in Stratham</u>	
List Items to be Ruffed: <u>Vacation package, Sports tickets, Concert tickets, Fitness passes, Furniture</u>			
Reason for Raffle: <u>Fundraiser to benefit the NHSPCA and Paws Walk</u>			
How is Raffle Going to be Conducted (i.e. door to door, only at events, only family and friends, etc.): <u>Tickets sold online + at the event</u>			
Other (any other pertinent information):			
I have read the provisions of NH RSA 287-A (attached) and by signing below, state that the organization I represent will comply with those provisions at all times.			
Signature: <u>Julie Halama</u>		Date: <u>5/2/2024</u>	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED Reason for denial:			
Selectman Signature:		Date:	
Selectman Signature:		Date:	
Selectman Signature:		Date:	



TOWN OF STRATHAM
 10 BUNKER HILL AVENUE, STRATHAM NH 03885
 (603) 772-7391
www.strathamnh.gov

COMMITTEE APPOINTMENT APPLICATION

Place an X next to your choice(s)

- | | |
|---|---|
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Public Works Commission |
| <input type="checkbox"/> Energy Commission | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Exeter Squamscott River Advisory Committee | <input type="checkbox"/> Rockingham Planning Commission |
| <input type="checkbox"/> Heritage Commission | <input type="checkbox"/> Stratham Fair Committee |
| <input type="checkbox"/> Pedestrian & Cyclist Advocacy Committee | <input type="checkbox"/> Zoning Board of Adjustment |
| <input checked="" type="checkbox"/> Planning Board | <input type="checkbox"/> Other _____ |

Christopher Zaremba
Applicant Name (print)

603-809-5899
Phone #

8 Balsam Way, Stratham NH
Address

CZaremba@gmail.com
Email

Registered Voter of Stratham? YES NO Number of Years as a Resident 7

I would like to be considered by the Select Board for appointment to the Town board/commission/committee(s) indicated above because:

I believe I have contributed positively to the Planning Board of town over my previous term.

I feel the following experience and background qualifies me for this position:

Prior experience on planning board. Previous experience as ZBA in Newburyport, MA.

[Signature]
Signature of Applicant

5/15/2024
Date