



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

SELECT BOARD AGENDA

JULY 18, 2022

7:00 P.M. Public

**Hutton Room, Stratham Municipal Center
10 Bunker Hill Avenue, Stratham, NH 03885**

This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center

The public may access this meeting at the date and time above using this conference call information. Please dial the conference number **(877) 205-7349** and input **2254** when prompted for a user pin/code.

If at any time during the meeting you have difficulty hearing the proceedings, please e-mail dmoore@strathamnh.gov.

To access materials related to this meeting, please see this link:

<https://www.strathamnh.gov/select-board>

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes – July 5, 2022
- IV. Treasurer Report (second meeting of the month)
- V. Department Reports & Presentations
 - A. Mark Connors, Town Planner
- VI. Correspondence
- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions
- IX. Discussion of Monthly Reports – (second meeting of the Month)

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- X. New Business and Action Items
 - A. Rockingham Planning Commission Electricity Aggregation Memorandum of Understanding
 - B. Select Board Discussion of Employee Meeting Follow-up
- XI. Town Administrator Report
- XII. Informational Items
 - A. CMS Auditorium Not Available for Saturday, March 18th
 - B. Training Opportunity – The Academy of Good Governance – NHMA
 - C. NHRS certified new rates effective June 1, 2023 to June 30, 2025
 - D. Wiggin Way Winterberry HOA and Aquarion Water Connection
 - E. DES Press Release declaring moderate drought conditions
- XIII. Reservations, Event Requests & Permits
 - A. Tom and Jen Guerette Special Request for Event at Stratham Hill Park
- XIV. Review of Recent or Upcoming Board & Commissions Agendas
- XV. Boards and Commissions Nominations & Appointments
 - A. Appointments *for consideration*: None for this meeting
 - B. Appointments *to be voted on*: None for this meeting
- XVI. Miscellaneous & Old Business
- XVII. Adjournment



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MEMORANDUM

TO: Michael Houghton, Select Board Chair
Allison Knab, Select Board Vice Chair
Joe Anderson, Select Board

FROM: David Moore, Town Administrator

DATE: July 18, 2022

RE: Select Board Agenda and Materials for the July 18th Regular Meeting

Please allow this memorandum to serve as a guide to the Select Board Meeting agenda for Monday July 18, 2022.

III. Consideration of Minutes – July 5, 2022

The minutes from your meeting on July 5, 2022 are included in your packet for your review and consideration for acceptance at your meeting.

IV. Treasurer Report (second meeting of the month)

The Treasurer indicates this report will be transmitted over the weekend. I will ensure you receive it prior to your meeting.

V. Department Reports & Presentations

A. Mark Connors, Town Planner

VI. Correspondence

VII. Public Comment

VIII. Public Hearings, Ordinances and/or Resolutions

IX. Discussion of Monthly Reports – (second meeting of the month)

X. New Business and Action Items

A. Rockingham Planning Commission Electricity Aggregation Memorandum of Understanding

Please see the attached draft memorandum of understanding to continue our Aggregation effort with Rockingham Planning Commission. The Energy Commission recommends signing the MOU. The Energy Commission also recommends the Select Board enter into a three year contract based on pricing to be received at an upcoming date. A description of the 36-month contract terms with Constellation Energy is included in your packet.

B. Select Board Discussion of Employee Meeting Follow-up

Under separate cover I have provided materials to aid in furthering the discussion about next steps associated stemming from the employee meeting.

XI. Town Administrator Report

I will present developments associated with open items and other business of the Town. If any Board member has a specific request of an item I cover at the meeting, I welcome hearing from you at any time.

XII. Informational Items

A. CMS Auditorium Not Available for Saturday, March 18th

This will impact our ability to hold the Town Meeting on the Friday (or Saturday) following the Town Election. The School itself is resuming its drama production post COVID and this is the regular week set aside. We are reserving the facility for March 25th (Saturday).

B. Training Opportunity – The Academy of Good Governance – NHMA

Please see attached training opportunity for NH Select Boards.

C. NHRS certified new rates effective June 1, 2023 to June 30, 2025

NHRS 2024-25 Employer Contribution Rates - Board of Trustees certifies rates as mandated by statute

The Board of Trustees of the New Hampshire Retirement System (NHRS, the retirement system) certified employer contribution rates for fiscal years 2024 and 2025 at its meeting on July 12, 2022. Employer contribution rates for the four membership classifications – Employee, Teacher, Police, and Fire – will decrease from the current rates. The rate decrease, which varies between 3.75% and 8% depending on the member group, is largely the result of strong investment performance over the five-year period ending June 30, 2021.

The Board's certification of the 2024-25 employer contribution rates – mandated under state law (RSA 100-A:16, III) – formalized the draft rates that were developed by GRS, the retirement system's consulting actuary, in the biennial actuarial valuation for the year ending June 30, 2021. The new rates will take effect on July 1, 2023, which marks the start of the 2024 fiscal year.

The Board traditionally certified employer contribution rates at its September meeting, but has moved the rate certification earlier to assist employers that begin the budget development process in the summer.

The New Hampshire Constitution (Part I, Article 36-a) requires NHRS Trustees to set actuarially sound employer contribution rates and requires employers to annually pay those rates in full. Employer rates are calculated every two years to reflect the cost of benefits as they accrue as well as pay down existing unfunded liabilities.

D. Wiggin Way Winterberry HOA and Aquarion Water Connection

This article is FYI to the Board. If the link does not work for you (subscription), please see the print out in your packet (attached).

<https://www.seacoastonline.com/story/news/2022/07/13/aquarion-water-company-nh-acquires-water-system-stratham-nh/10034604002/>

E. DES Press Release declaring moderate drought conditions

Please see the news release, I plan to discuss the Town's drought steps with the Board in light of this communication from the state under my TA report.

XIII. Reservations, Event Requests & Permits

A. Tom and Jen Guerette Special Request for Event at Stratham Hill Park

XIV. Review of Recent or Upcoming Board & Commissions Agendas

XV. Boards and Commissions Nominations & Appointments

- A. Appointments *for consideration*: None
- B. Appointments *to be voted on*: None

XVI. Miscellaneous & Old Business

XVII. Adjournment

MINUTES OF THE JULY 5, 2022 SELECT BOARD MEETING

Meeting held in the Hutton Room at the Stratham Municipal Center

MEMBERS PRESENT: Board Members Chair Mike Houghton, Joe Anderson. Vice Chair Allison Knab was absent

ALSO PRESENT: Town Administrator David Moore; Fire Chief Jeff Denton, Director of Public Works Nate Mears

At 7:00 pm Mr. Houghton opened the regular meeting.

Mr. Anderson motioned to accept the minutes from the June 20 Select Board meeting and the June 22, 2022 employee meeting. Mr. Houghton seconded the motion. All voted in favor.

Mr. Houghton recognized Fire Chief Jeff Denton for his report on the Fire Dept. Chief Denton reviewed the trainings, Matt Bartel recently received his Firefighter I certification and Kyle Saltonstall, a former combat medic in the army, just renewed his EMT certification. Recruiting through word of mouth is going well. They have several potential new candidates.

Chief Denton went on to describe various equipment needs. He has an eye towards updating the equipment, improving capability, making it more effective and safer.

They've been working with the Police Dept. and Homeland Security on the active shooter drill being held at the park in the fall. The department will become certified by the State for EMS in a warm zone through that drill. Joint trainings in preparation for the drill are ongoing. He is working on a policy for EMS in a warm zone. The Police and Fire Departments are working on ways to strengthen communication between them during an incident.

Chief Denton felt that the department is doing well covering calls. He explained the possible reasons for the ups and downs of call volume.

Next, Chief Denton spoke about the importance of providing leadership training for the Department's officers. Seacoast Chiefs have leadership training as their goal too. He's had leadership training in the military and understands the importance of empowering officers to lead.

Chief Denton addressed the difficulties of managing and covering inspections. Currently, only he and Deputy Josh Crow can perform them. Funding a part time, dedicated inspector is a priority for the department. The position would require someone with experience, as there is a tremendous amount of code to adhere to. It would be perfect for a retired chief.

Chief Denton continued his report, discussing the future of the department. Currently, the department is covering calls well; only missing 2 – 2.5%. If the missed rate increases significantly, then we would consider a change. We are on par as far as mutual aid is concerned - every community relies on mutual aid. We will continue to monitor and change accordingly.

Mr. Houghton spoke in support of offering leadership training. Mr. Anderson praised him on the work he's done thus far.

Mr. Mears brought up the subject of pre-emption systems at intersections used by emergency responders. A firm was brought in to assess and make repairs to two systems; all are now in working order. His department is putting regular inspections into its schedule. Chief Denton offered any assistance DPW might need.

Mr. Mears suggests maintaining operating funds to make any needed repairs. One card costs between \$3,800 - \$5,000. Any part of the unit might fail, which might require a replacement. They will discuss further during budget preparations. Mr. Mears and Chief Denton will coordinate on monthly inspections.

Mr. Houghton recognized Mr. Mears for his department report. He began by discussing the Solid Waste Ordinance. His report explains the reason for changes to the ordinance. The changes better reflect the processes that are currently have taken place such as the land fill being capped and the incorporation of curbside collection. Mr. Mears detailed some of the recurring issues at the Transfer Station and his plan to resolve them. He would like to change the Transfer Station sticker to an annual permit with a calendar year expiration. Mr. Moore explained that to adopt the new policy, first we must finalize it, do a public hearing and publicize it, then adopt it.

Mr. Mears continued his report saying tonnages are starting to fall, likely because people are returning to work. He discussed the ways in which Casella is trying to minimize spillage of the recycling from their pickup trucks. He's seen a drop in value for scrap metal as a commodity. Hopefully, with the repairs to the shredding facility, that will change. Transfer Station revenues are up.

Regarding the parks, to address the concerns of the Conservation Commission, Mr. Mears reached out to NH Fish & Game. He will follow their recommendations for mowing the Barker field at SHP once in early fall. This will allow native wildflowers to produce, to facilitate the pollinators and bird species to utilize the habitat.

Steven's park has become inhabited by Killdeer birds. We are allowing for nesting to take place.

Mr. Mears has been working with the chairs of Summerfest. DPW is making sure the facility is prepared. Dragon Mosquito will spray prior to the event.

Mr. Mears reported that the water system has been meeting standards for sampling and testing thru state labs. There was one water main break that DPW repaired.

Mr. Mears has contacted three vendors regarding their paving schedule. RFPs are due by the end of July. Marin Way continues to be a topic of discussion between the Town and DOT. We are prepared to make betterments to that road this year. The scheduled repairs are a replacement of the existing betterments at the Marin Way intersection; we are working with DOT. Storm water improvements and maintenance has been ongoing. Benjamin Rd resident's concern has been addressed. Drainage at the cemeteries has been corrected.

Mr. Mears said that he would work with Town Planner Mark Connors regarding the street signs at the Rollins Hill development. Their street signage doesn't conform to our standards. It can pose a problem for first responders and delivery people.

Mr. Mears was happy to report that his staff is working well as a team. Compensation issues are being discussed. Mr. Mears expressed appreciation for his team.

Mr. Moore thanked Mr. Mears for chairing the Joint Loss Management Committee.

CORRESPONDENCE

A resident wrote a letter complimenting the DPW department for its help in the cemetery and with a burial. Mr. Mears recalled working with Mrs. Afannato.

Mr. Moore explained that a resident is offering to sell a parcel of their land to the Town. Initial review of the parcel is favorable – it is accessible to the public which fits into the concepts being explored as part of open space planning discussions. The parcel is not buildable. There is no history of issues associated with the property. Mr. Houghton motioned to refer 18 Jana Drive to the Town Planner and Conservation Commission for review and recommendations. Mr. Anderson seconded the motion. All voted in favor.

Mr. Moore recalled that Seacoast Velo Kids and the town had entered into a contract to raise funds with a goal of \$30,000 to improve the pump track at SHP. They've raised \$14,000 and don't believe they'll be able to raise the remaining funds. They are offering to give the amount raised to the Town. If we accept the grant, improvements on the pump track would be a Town project. There would have to be a public hearing to accept the funds.

Mr. Moore called attention to the certificate and award from the New England Chiefs of Police to our Police Department. Mr. Anderson recognized that to be second in all of New England is quite an achievement.

RESERVATIONS

Mr. Anderson motioned to allow the Institute on Disability, UNH, to use the Front Pavilion on August 10th and to waive the fee. Mr. Houghton seconded the motion. All voted in favor.

Mr. Moore said there was a Summerfest Raffle permit request, but it did not list what was being raffled. Mr. Anderson motioned to approve the Summerfest Raffle Permit request provided the prizes will be added. Mr. Houghton seconded the motion. All voted in favor.

Mr. Moore stated there was a fireworks permit application from Mr. Garrity, Blueridge Circle, to have a fireworks display on 7/19. Mr. Houghton motioned to approve. Mr. Anderson seconded the motion. All voted in favor.

ADMINISTRATION

Mr. Moore stated that the Jack Rabbit Lane parking pilot is off to a good start in terms of communicating the change. There's been good coordination between TMAC, Parks & Recreation and DPW.

The Library Trustees have asked Mr. Moore to serve on the selection committee for the new director. As long as the Board has no concerns, he will do so. No concerns were noted. The Trustees are holding a good-bye event on Friday.

Mr. Moore has a workshop regarding PFAS on Wednesday. He projected the need for the Board to work further on the issue in upcoming meetings.

Mr. Moore presented the agreement with Piper's Landing for the Board's signature.

Mr. Moore said he hasn't responded to Nate Merrill's request for naming the facilities and an event for naming the barns. The Board discussed timing of such an event and were open to ideas.

Mr. Houghton directed attention to the recently held all employee meeting, saying he felt it was a great event with good engagement, constructive comments and was generally positive. Focus is now on developing responses to the issues that were raised. Mr. Anderson agreed that it was a good discussion and nicely moderated. He felt it important that the employees not expect changes immediately. Moore feels an interim message would be a good idea. He got great feedback from staff about the meeting.

At 9:01 pm Mr. Houghton motioned to go into a non-public session in accordance with RSA 91:A:3, II(a) and (c). Mr. Anderson seconded the motion. Roll call: Houghton-Yes; Anderson-Yes

At 9:58 pm Mr. Houghton motioned to come out of the non-public session and seal the minutes noting that failure to do so may render a proposed action invalid. Mr. Anderson seconded the motion. All voted in favor.

At 9:59 pm Mr. Houghton motioned to adjourn. Mr. Anderson seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard
Recording Secretary

Town of Stratham - Finance Held Accounts

Bank Statement Balances as of 6/30/2022

<u>Account Name:</u>	<u>Fund</u>	<u>Bank:</u>	
General Fund	100	Citizen's	\$ 11,420,359.75
Payroll	100	Citizen's	\$ 814,738.04
Investment Account	100	Citizen's	\$ 2,689,698.55
Police Detail Fund	103	Citizen's	\$ 172,078.49
Heritage Fund	109	People's Bank	\$ 6,961.21
EMS Fund	102	People's Bank	\$ 517,834.34
Recreation Revolving	104	People's Bank	\$ 336,544.90
SHP Revolving Fund	105	People's Bank	\$ 49,313.79
Drug Forfeiture Fund		People's Bank	\$ 33.31
Stratham DARE		People's Bank	\$ 6,229.18

Cemetery Land Fund ??		People's Bank	\$7,514.52 *
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ASSET ACCOUNTS

Bunker Hill Ave Improvements		People's Bank	\$17,225.79 *
Bunker Hill Commons Fire Cistern		People's Bank	\$8,030.22 *
Mobil Cistern		TD Bank	\$33,849.14 *
Tansy Ave		People's Bank	\$7,095.06 *
Winterberry Cistern		People's Bank	\$942.54 *
Fire Protection Fund		People's Bank	\$47,361.30 *
Total Asset Accounts			\$114,504.05

Very long term or perhaps asset

Green Solar Surety		People's Bank	\$4,408.79 *
Varsity Wireless HISTORIC Sign (designated for Heritage Comm for signage--spend)		People's Bank	\$7,298.61 *

Rental Deposit Escrow Accounts

Foss Property Sec. Dep.		People's Bank	\$3,664.47 *
Gifford House Sec. Deposit		People's Bank	\$2,116.51 *
Park Cottage Sec. Dep.		People's Bank	\$969.14 *
			\$6,750.12

PERFORMANCE BONDS

Altid Enterprises (2011 Bond-Mark will confirm release w/ DPW)		People's Bank	\$11,209.50 *
Kennebunk Savings Landscape Bond		People's Bank	\$1,018.46 *
Kennebunk Savings Performance (Maint) Bond		People's Bank	\$2,546.16 *
200 Domain Drive Landscape Bond		People's Bank	\$2,552.78 *
Lindt Offsite Improvements (expired impact fees?)		People's Bank	\$1,261.99 *
Prepare for immediate release			\$18,588.89

NHSPCA		People's Bank	\$35,892.66 *
Robie Farms--renamed Treat Farms		People's Bank	\$111,738.90 *
Anticipate release in 2022			\$147,631.56

GCNE (2004)		People's Bank	\$35,314.27 *
Jotaph Realty (2005)		People's Bank	\$22,739.03 *
Very old and probably should have been released long ago			\$58,053.30

SUMMARY

for immediate release			\$18,588.89 *
anticipate 2022 release			\$147,631.56 *
should have been released and will be confirmed			\$58,053.30 *
FUNDS TO BE RELEASED			\$224,273.75
cemetery land fund			\$7,514.52
asset			\$114,504.05
like asset			\$4,408.79
escrow			\$6,750.12
to spend			\$7,298.61
FUNDS TO BE MAINTAINED			\$140,476.09

Current Balance of DESA Account
Current Balance of Mobil Cistern (TD Bank)

	<u><u>\$33,849.14</u></u>
<i>proof</i>	\$33,849.14
	-\$224,273.75
	<u><u>-\$140,476.09</u></u>

*These balances are not reconciled and are informational only.

Free Certificate Program

Academy for Good Governance

Build Your Leadership Skills.

WHO CAN ATTEND

Select board members
Town councilors
School board members
City councilors
Board of Aldermen
Village districts commissioners

TENTATIVE TOPICS

Governance & Governing Body Authority
Budget & Finance
Employment Liability/Harassment
Contracts and General Risk Management
Health Care and Affordable Care Act
Effective Public Meetings

QUESTIONS

Call 603.230.3350

or email us at

NHMAregistrations@nhmunicipal.org

The Academy for Good Governance is a series of six courses created by NHMA and Primex, exclusively for elected governing body members (select board, town council, city council, board of aldermen, school board, and village district commissioners). Courses are taught by experienced attorneys and staff from NHMA, Primex, HealthTrust, and the New Hampshire School Boards Association (NHSBA). Attendees will receive education and training intended to make them more knowledgeable and effective in their governing body roles.

Attendance at the Academy is free and open to governing body members from municipalities and school districts that are members of NHMA, Primex and NHSBA. Registration will open on the NHMA website this summer. Attendees must attend all six courses to receive a Certificate of Completion. All classes will be provided by Zoom and run 5:00 pm–7:00 pm, with classes in September and October.



CREATE NEW CONNECTIONS

Pricing Options

Fixed Price – All Inclusive, utility billing

12 months, November 2022 – November 2023 = \$.15540/kWh

24 months, November 2022 – November 2024 = \$.13450/kWh

36 months, November 2022 – November 2025 = \$.12530/kWh

48 months, November 2022 – November 2026 = \$.12090/kWh

60 months, November 2022 – November 2026 = \$.11900/kWh

Layering Energy over time, Constellation billing

Non-Energy Components, 36 months, Nov 2022 – Nov 2025 = \$ **.03232/kWh**

Energy – 100% Nov 2022 – Oct 2023, 50% March 2024 – Oct 2024, 50% March 2025 – Nov 2025 = \$ **.09265/kWh**

Non-Energy Components, 48 months, Dec 2022 – Dec 2026 = \$ **.03248/kWh**

Energy – 100% Dec 2022 – Nov 2023, 50% March 2024 – Oct 2024, 50% March 2025 – Oct 2025, 25% March 2026 – Nov 2026
\$.08876/kWh

Non-Energy Components, 60 months, Dec 2022 – Dec 2027 = \$ **.03340/kWh**

Energy – 100% Dec 2022 – Nov 2023, 50% March 2024 – Oct 2024, 50% March 2025 – Oct 2025, 25% March 2026 – Oct 2026,
25% March 2027 – Nov 2027

\$.08547/kWh

Aquarion Water Company acquires water system in Stratham

Portsmouth Herald

[View Comments](#)

AD

0:18

HAMPTON — Aquarion Water Company of New Hampshire recently announced that it has acquired the water system of Wiggin Way Winterberry Homeowners Association located in Stratham.

The acquisition adds 43 customers to Aquarion's Seacoast region service territory that now includes Stratham, in addition to Hampton, North Hampton, and Rye. The acquisition resulted from an interconnection order by the state of New Hampshire Department of Environmental Services and was subsequently approved by the state of New Hampshire Public Utilities Commission in March 2022. Aquarion had been providing water to the Wiggin Way Winterberry Homeowners Association through a wholesale arrangement since 2017.

The acquisition is the first for Aquarion-New Hampshire, and the 27th acquisition since 2011 for its parent, Aquarion Water Company.

“We’re pleased to now have the opportunity to provide safe, high-quality drinking water to families in Stratham,” said Donald Morrissey, president of Aquarion Water Company. “Through this acquisition, Aquarion will be able to make continued investment in the region’s infrastructure and deliver industry-leading customer service for years to come. We welcome the Wiggin Way customers to the Aquarion family.”

FOR IMMEDIATE RELEASE

DATE: July 14, 2022

CONTACT: Jim Martin, (603) 271-3710

des.nh.gov

Moderate Drought Declared Across New Hampshire

Concord, NH - According to the [U.S. Drought Monitor](#), over the past two weeks, “moderate drought” conditions have developed across New Hampshire and “significant drought” has developed along most of the state’s border with Massachusetts. The historically observed impacts of these drought designations can also be found on the [U.S. Drought Monitor](#), including information about effects to the environment, agriculture and the public. A low snowpack this past winter and an early spring melt coupled with below average rainfall over the past few months have contributed to dry conditions. Additionally, over the past 30-days, only 25% to 50% of normal precipitation was received throughout most of the state. These conditions led to a rapid decline in soil moisture, surface water levels, and streamflow, which resulted in the drought declaration. So far, groundwater levels in the southern part of the state are somewhat variable, however, uniform low groundwater levels along the Connecticut Valley have been measured along with very low stream flows in the northeast section of the state.

Drought conditions are likely to persist. Precipitation outlooks indicate that the volume of rain needed to alleviate drought conditions in the next few months is unlikely to materialize. Also, temperature outlooks are signaling a potential for higher-than-normal temperatures, which can exacerbate drought conditions.

To protect public water supplies and residential well supplies, NHDES is urging the public, community water systems and municipalities to implement outdoor water use restrictions, such as limiting lawn watering to before 8AM and after 7PM and to odd and even days. Everyone should abide by these restrictions and if restrictions not in place, take responsibility for limiting their own water use to protect water supplies and home wells.

To view a map of drought conditions, a list of utilities restricting water use, and drought guidance, go to [NHDES Drought Management](#).

###



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Town of Stratham

For 6/30/2022

	Dept Budget 2022	MTD Actual	YTD Actual 2022	Balance	% Expended
GENERAL GOVERNMENT					
EXECUTIVE					
Select Board					
100 4130 01 101 Select Board Stipends	12,000.00	0.00	0.00	12,000.00	0.00
Administration					
100 4130 02 102 Town Administrator Salary	101,459.00	13,557.71	58,511.29	42,947.71	57.67
100 4130 02 103 Executive Assistant	48,564.00	5,772.00	25,120.27	23,443.73	51.73
100 4130 02 201 Supplies	5,500.00	29.49	1,188.54	4,311.46	21.61
100 4130 02 204 Association Dues	9,800.00	30.00	8,611.00	1,189.00	87.87
100 4130 02 208 Contracted services	1,500.00	0.00	0.00	1,500.00	0.00
100 4130 02 209 Workshops & Training	1,750.00	0.00	1,197.50	552.50	68.43
100 4130 02 216 Advertising	2,000.00	188.37	718.00	1,282.00	35.90
100 4130 02 224 Meetings & Meals	4,000.00	277.35	1,094.82	2,905.18	27.37
100 4130 02 225 Mileage	500.00	59.67	59.67	440.33	11.93
100 4130 02 230 Fed-Ex	250.00	0.00	0.00	250.00	0.00
100 4130 02 231 Postage	12,000.00	2,654.85	5,576.17	6,423.83	46.47
100 4130 02 262 Town Report	3,500.00	0.00	2,518.25	981.75	71.95
100 4130 02 317 Service Contract (copier)	6,500.00	542.00	3,360.40	3,139.60	51.70
100 4130 02 319 Background Checks	500.00	141.00	329.00	171.00	65.80
100 4130 02 328 Town Meeting	1,000.00	0.00	0.00	1,000.00	0.00
Total Administration	198,823.00	23,252.44	108,284.91	90,538.09	54.46
Total Executive	210,823.00	23,252.44	108,284.91	102,538.09	51.36
ELECTION & REGISTRATION					
100 4140 01 201 Supplies	3,200.00	0.00	2,683.88	516.12	83.87
100 4140 01 219 Ballot Clerks	2,500.00	0.00	812.00	1,688.00	32.48
100 4140 01 220 Moderator/Asst. Moderator	875.00	0.00	275.00	600.00	31.43
100 4140 01 221 Meals	1,100.00	0.00	291.99	808.01	26.54
100 4140 01 301 Supervisors of the checklist	3,600.00	0.00	1,800.00	1,800.00	50.00
100 4140 01 308 Workshops & Training	100.00	0.00	0.00	100.00	0.00
100 4140 01 317 Equipment Maintenance	625.00	0.00	0.00	625.00	0.00
Total Election & Registration	12,000.00	0.00	5,862.87	6,137.13	48.86
FINANCIAL ADMINISTRATION					
FINANCE					
100 4150 01 120 Finance Payroll	138,232.00	14,054.10	60,648.55	77,583.45	43.87
100 4150 01 204 Dues/Misc Exp.	150.00	0.00	35.00	115.00	23.33
100 4150 01 217 Audit	18,500.00	0.00	18,260.38	239.62	98.70
100 4150 01 306 Financial Software Lic/Training	9,000.00	0.00	2,052.75	6,947.25	22.81
100 4150 01 308 Workshops & Training	600.00	43.76	904.16	(304.16)	150.69
100 4150 01 401 Contracted Services	7,000.00	2,825.67	11,364.82	(4,364.82)	162.35
100 4150 05 111 Finance-Treasurer Stipend	6,250.00	0.00	0.00	6,250.00	0.00
Total Finance	179,732.00	16,923.53	93,265.66	86,466.34	51.89
ASSESSING					
100 4150 02 114 Assessing Payroll	7,566.00	933.76	4,818.90	2,747.10	63.69
100 4150 02 201 Assessing Supplies	0.00	0.00	371.95	(371.95)	0.00
100 4150 02 204 Dues/Misc Exp.	500.00	0.00	576.00	(76.00)	115.20
100 4150 02 218 Registry Expense	100.00	1.00	1.00	99.00	1.00
100 4150 02 304 Tax maps	4,000.00	0.00	0.00	4,000.00	0.00
100 4150 02 316 Cell Phone Reimbursement	0.00	0.00	325.36	(325.36)	0.00
100 4150 02 317 Equipment Maintenance/Software	7,000.00	0.00	333.34	6,666.66	4.76
100 4150 02 401 Contracted Services	70,000.00	3,262.50	17,862.50	52,137.50	25.52
Total Assessing	89,166.00	4,197.26	24,289.05	64,876.95	27.24
Town Clerk/Tax Collector					
100 4150 03 112 TC/TC Payroll	141,909.00	13,644.59	62,636.62	79,272.38	44.14
100 4150 03 201 Office Supplies	4,000.00	1,200.03	2,252.29	1,747.71	56.31
100 4150 03 204 Dues & Memberships	60.00	0.00	20.00	40.00	33.33
100 4150 03 209 Conventions	400.00	0.00	0.00	400.00	0.00
100 4150 03 218 Registry of Deeds	400.00	6.58	95.26	304.74	23.82
100 4150 03 223 Lien Notifications	600.00	243.75	243.75	356.25	40.63
100 4150 03 225 Mileage	400.00	58.00	58.00	342.00	14.50
100 4150 03 269 Restoration of records	3,000.00	0.00	0.00	3,000.00	0.00
100 4150 03 306 Computer Support-Service	11,650.00	637.00	11,618.90	31.10	99.73
100 4150 03 308 Workshops & Training	550.00	0.00	250.00	300.00	45.45

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	Dept Budget 2022	MTD Actual	YTD Actual 2022	Balance	% Expended
100 4150 03 318 New Equipment	975.00	0.00	975.00	0.00	100.00
Total Town Clerk/Tax Collector	163,944.00	15,789.95	78,149.82	85,794.18	47.67
Total Financial Administration	432,842.00	36,910.74	195,704.53	237,137.47	45.21
COMPUTER SERVICES					
100 4150 04 201 IT Supplies/Materials	7,000.00	1,441.76	5,466.93	1,533.07	78.10
100 4150 04 205 Computer services	70,000.00	5,121.99	24,333.97	45,666.03	34.76
Total Computer Services	77,000.00	6,563.75	29,800.90	47,199.10	38.70
LEGAL EXPENSES					
100 4153 01 202 Legal Expenses	30,000.00	2,980.85	7,827.63	22,172.37	26.09
Total Legal Services	30,000.00	2,980.85	7,827.63	22,172.37	26.09
PERSONNEL ADMINISTRATION					
100 4155 01 171 Medicare	51,231.00	5,128.80	22,495.70	28,735.30	43.91
100 4155 01 173 New Hampshire Retirement	595,800.00	0.00	273,096.14	322,703.86	45.84
100 4155 01 174 Social Security	138,000.00	13,517.05	61,715.42	76,284.58	44.72
100 4155 01 176 Unemployment	1,642.00	0.00	1,642.00	0.00	100.00
100 4155 01 191 Insurance Buyout Program	48,206.00	13,358.61	24,296.34	23,909.66	50.40
100 4155 01 192 Life/AD&D	7,000.00	1,122.00	3,845.64	3,154.36	54.94
100 4155 01 193 Long-Term Disability	12,000.00	1,798.87	4,830.20	7,169.80	40.25
100 4155 01 194 Short-Term Disability	12,000.00	2,015.36	6,729.38	5,270.62	56.08
100 4155 01 195 Health/Dental Insurance	438,250.00	55,635.18	282,822.75	155,427.25	64.53
100 4155 01 196 HealthTrust HRA/FSA	13,000.00	1,799.24	10,483.04	2,516.96	80.64
100 4155 01 197 Misc. Fees	600.00	0.00	0.00	600.00	0.00
100 4155 01 198 Leave Compensation	8,000.00	0.00	0.00	8,000.00	0.00
100 4155 02 198 Compensation Adjustments	85,000.00	0.00	0.00	85,000.00	0.00
Total Personnel	1,410,729.00	94,375.11	691,956.61	718,772.39	49.05
PLANNING & ZONING					
PLANNING					
100 4191 01 120 Planner Salary	79,000.00	9,529.68	41,919.47	37,080.53	53.06
100 4191 01 121 Bldg. & Code Enf. Coordinator	50,494.00	5,640.00	24,129.14	26,364.86	47.79
100 4191 01 122 Land Use Project Coordinator	20,728.00	388.50	388.50	20,339.50	1.87
100 4191 01 201 Supplies	1,500.00	43.65	1,532.62	(32.62)	102.17
100 4191 01 203 Legal Ads	3,800.00	376.74	1,339.70	2,460.30	35.26
100 4191 01 204 Dues & Memberships	500.00	89.99	89.99	410.01	18.00
100 4191 01 270 Rockingham Conservation District	500.00	0.00	0.00	500.00	0.00
100 4191 01 271 Rock. Planning Commission	7,669.00	7,669.00	7,669.00	0.00	100.00
100 4191 01 276 Special Projects	2,500.00	181.70	181.70	2,318.30	7.27
100 4191 01 306 Software License & Training	3,200.00	0.00	1,683.22	1,516.78	52.60
100 4191 01 308 Training	1,000.00	0.00	822.50	177.50	82.25
100 4191 01 318 Equipment	200.00	56.23	56.23	143.77	28.12
100 4191 01 319 Gas - Mileage	75.00	0.00	58.70	16.30	78.27
Total Planning	171,166.00	23,975.49	79,870.77	91,295.23	46.66
BUILDING INSPECTOR/CODE ENFORCEMENT					
100 4191 02 122 BI / CEO Payroll	78,000.00	9,004.49	39,008.99	38,991.01	50.01
100 4191 02 201 Supplies	1,750.00	121.45	2,079.73	(329.73)	118.84
100 4191 02 235 Fire Inspection Fees	800.00	0.00	0.00	800.00	0.00
100 4191 02 260 Plan Review	100.00	0.00	0.00	100.00	0.00
100 4191 02 266 Reference Materials	1,500.00	0.00	0.00	1,500.00	0.00
100 4191 02 306 Software License & Training	2,500.00	0.00	0.00	2,500.00	0.00
100 4191 02 308 Workshops & Training	2,000.00	0.00	440.00	1,560.00	22.00
100 4191 02 318 Equipment	1,500.00	0.00	82.22	1,417.78	5.48
100 4191 02 376 Vehicle Maintenance	250.00	128.22	441.78	(191.78)	176.71
Total Building Inspector/Code Enforcement	88,400.00	9,254.16	42,052.72	46,347.28	47.57
Total Planning & Zoning	259,566.00	33,229.65	121,923.49	137,642.51	46.97
GENERAL GOVT. BUILDINGS					
100 4194 01 104 Facilities Payroll	52,927.00	6,165.93	30,972.07	21,954.93	58.52
100 4194 01 106 Custodial PT	17,517.00	2,236.08	5,618.76	11,898.24	32.08
100 4194 01 222 MC Supplies	4,500.00	331.58	2,386.62	2,113.38	53.04
100 4194 01 314 MC Electricity	27,500.00	3,026.88	11,563.78	15,936.22	42.05
100 4194 01 315 MC Heat	9,440.00	0.00	9,853.85	(413.85)	104.38
100 4194 01 316 MC Telephone	9,486.00	1,325.82	5,541.04	3,944.96	58.41
100 4194 01 318 MC Equipment	3,200.00	0.00	119.88	3,080.12	3.75

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	Dept Budget 2022	MTD Actual	YTD Actual 2022	Balance	% Expended
100 4194 01 375 MC Building Maintenance/Repairs	30,500.00	7,277.38	21,090.82	9,409.18	69.15
100 4194 02 375 Gifford Building Maintenance/Repairs	5,000.00	236.00	3,164.97	1,835.03	63.30
100 4194 03 375 Foss Property Maintenance/Repairs	2,500.00	0.00	0.00	2,500.00	0.00
100 4194 04 314 Historical Soc. Electricity	1,400.00	164.63	532.33	867.67	38.02
100 4194 04 315 Historical Soc. Heat	5,000.00	0.00	3,940.55	1,059.45	78.81
100 4194 04 375 Historical Building Maintenance/Repairs	2,500.00	0.00	198.00	2,302.00	7.92
100 4194 06 240 Smyk Landscape Maintenance	3,200.00	0.00	0.00	3,200.00	0.00
100 4194 07 375 Park Cottage Maintenance	1,200.00	0.00	543.48	656.52	45.29
Total General Govt. Buildings	175,870.00	20,764.30	95,526.15	80,343.85	54.32
CEMETERIES					
100 4195 01 141 Cemetery Payroll	40,000.00	2,377.88	10,778.88	29,221.12	26.95
100 4195 01 222 Supplies	2,000.00	104.96	1,183.35	816.65	59.17
100 4195 01 240 Ground Maintenance	8,301.00	2,503.00	4,111.00	4,190.00	49.52
100 4195 01 306 Computer Maintenance	500.00	0.00	170.88	329.12	34.18
100 4195 01 317 Equipment Maintenance	4,170.00	277.50	1,134.34	3,035.66	27.20
100 4195 01 318 Equipment	240.00	122.41	217.82	22.18	90.76
100 4195 01 401 Contracted Services	1,500.00	0.00	0.00	1,500.00	0.00
Total Cemeteries	56,711.00	5,385.75	17,596.27	39,114.73	31.03
INSURANCE					
100 4196 01 190 Workers' Compensation	46,473.00	0.00	23,144.50	23,328.50	49.80
100 4196 01 248 Property & Liability Insurance	68,288.00	0.00	51,800.23	16,487.77	75.86
Total Insurance	114,761.00	0.00	74,944.73	39,816.27	65.31
OTHER GEN. GOVT.					
100 4199 01 243 Town Ctr Water Contamination Expenses	2,500.00	548.10	2,861.10	(361.10)	114.44
Total Other Gen. Government	2,500.00	548.10	2,861.10	(361.10)	114.44
TOTAL GENERAL GOVERNMENT	2,782,802.00	224,010.69	1,352,289.19	1,430,512.81	48.59
PUBLIC SAFETY					
POLICE					
PD Payroll					
100 4210 01 130 Police - Full Time	908,206.00	105,119.24	475,370.50	432,835.50	52.34
100 4210 01 131 Secretary Payroll	50,732.00	6,148.80	26,130.15	24,601.85	51.51
100 4210 01 133 Police-Holiday pay	27,125.00	413.40	3,271.76	23,853.24	12.06
100 4210 01 134 Prosecutor Payroll	38,454.00	4,481.37	19,315.81	19,138.19	50.23
100 4210 01 135 Police Overtime	105,000.00	7,752.22	30,699.54	74,300.46	29.24
100 4210 01 136 Police - PT	20,000.00	0.00	8,255.48	11,744.52	41.28
Total Payroll	1,149,517.00	123,915.03	563,043.24	586,473.76	48.98
PD Operations					
100 4210 02 201 PD Office Supplies	8,000.00	869.05	1,637.02	6,362.98	20.46
100 4210 02 226 Community Service Program	1,000.00	1,048.03	215.99	784.01	21.60
100 4210 02 278 Special Response Team (SERT)	2,500.00	0.00	2,500.00	0.00	100.00
100 4210 02 305 Technical Support	18,000.00	1,006.55	6,037.70	11,962.30	33.54
100 4210 02 308 Training & Dues	22,000.00	0.00	7,863.51	14,136.49	35.74
100 4210 02 310 Uniforms	12,000.00	144.17	5,621.41	6,378.59	46.85
100 4210 02 317 Equipment Repairs	3,000.00	67.47	830.84	2,169.16	27.69
100 4210 02 318 New Equipment	8,000.00	440.50	6,125.34	1,874.66	76.57
100 4210 02 319 Gas & Oil	19,000.00	4,304.49	10,868.10	8,131.90	57.20
100 4210 02 376 Vehicle Maintenance	17,000.00	940.34	8,601.45	8,398.55	50.60
Total PD Operations	110,500.00	8,820.60	50,301.36	60,198.64	45.52
PD Building					
100 4210 03 314 Electricity	11,000.00	497.71	3,332.29	7,667.71	30.29
100 4210 03 315 Heating	4,500.00	0.00	3,251.11	1,248.89	72.25
100 4210 03 316 Telephone	8,000.00	544.27	3,936.35	4,063.65	49.20
100 4210 03 375 PD Building Maintenance	16,000.00	627.03	4,288.06	11,711.94	26.80
Total PD Building	39,500.00	1,669.01	14,807.81	24,692.19	37.49
Total Police	1,299,517.00	134,404.64	628,152.41	671,364.59	48.34
FIRE DEPARTMENT					
FD Operations					
100 4220 01 100 Fire Dept. Payroll	343,208.00	28,034.84	121,894.08	221,313.92	35.52
100 4220 01 130 FD Detail	5,000.00	1,212.50	4,237.50	762.50	84.75
100 4220 01 204 Dues	2,500.00	0.00	1,271.35	1,228.65	50.85

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	Dept Budget 2022	MTD Actual	YTD Actual 2022	Balance	% Expended
100 4220 01 222 Supplies	2,500.00	686.76	1,174.48	1,325.52	46.98
100 4220 01 228 EMS Supplies	13,000.00	2,664.39	6,575.00	6,425.00	50.58
100 4220 01 236 Fire Prevention	3,000.00	0.00	0.00	3,000.00	0.00
100 4220 01 243 Haz-Mat Start Team	3,200.00	0.00	3,198.20	1.80	99.94
100 4220 01 245 Insurance	1,232.00	0.00	0.00	1,232.00	0.00
100 4220 01 308 Training & Conferences	3,000.00	0.00	950.01	2,049.99	31.67
100 4220 01 310 Uniforms	3,000.00	0.00	648.35	2,351.65	21.61
100 4220 01 317 Equipment Maintenance	28,000.00	7,937.12	18,806.22	9,193.78	67.17
100 4220 01 318 New Equipment	31,800.00	763.13	3,877.86	27,922.14	12.19
100 4220 01 319 Gas & Oil	4,500.00	1,147.31	2,803.93	1,696.07	62.31
100 4220 01 323 Billing Expenses	13,000.00	1,315.83	6,934.36	6,065.64	53.34
100 4220 01 999 COVID expenses	2,000.00	225.00	438.60	1,561.40	21.93
Total FD Operations	458,940.00	43,986.88	172,809.94	286,130.06	37.65
FD Building					
100 4220 02 240 Landscape Maintenance	1,000.00	0.00	0.00	1,000.00	0.00
100 4220 02 246 Internet/IT Charges	6,000.00	4,361.89	6,341.85	(341.85)	105.70
100 4220 02 314 Electricity	15,000.00	2,112.54	6,694.49	8,305.51	44.63
100 4220 02 315 Heat	16,000.00	0.00	15,381.25	618.75	96.13
100 4220 02 316 Telephone	8,000.00	572.78	3,468.60	4,531.40	43.36
100 4220 02 375 Building Maintenance & Repairs	12,000.00	548.48	5,926.08	6,073.92	49.38
Total FD Building	58,000.00	7,595.69	37,812.27	20,187.73	65.19
Total Fire Department	516,940.00	51,582.57	210,622.21	306,317.79	40.74
EMERGENCY MANAGEMENT					
100 4290 01 227 Emergency Management Expenses	9,638.00	0.00	5,464.35	4,173.65	56.70
Total Emergency Management	9,638.00	0.00	5,464.35	4,173.65	56.70
DISPATCH SERVICES					
100 4299 01 316 Dispatch Phone Expense	1,000.00	76.49	383.42	616.58	38.34
Total Public Safety	1,827,095.00	186,063.70	844,622.39	982,472.61	46.23
PUBLIC WORKS					
HIGHWAY					
100 4312 01 140 Highway Payroll	238,449.00	28,202.94	126,516.16	111,932.84	53.06
100 4312 01 141 Highway Overtime	29,952.00	224.51	17,100.79	12,851.21	57.09
100 4312 01 142 Temporary Plow Drivers	10,000.00	0.00	4,217.89	5,782.11	42.18
100 4312 01 210 Hwy Vehicle Purchase	33,161.00	0.00	0.00	33,161.00	0.00
100 4312 01 211 Drainage	7,392.00	1,624.60	3,829.75	3,562.25	51.81
100 4312 01 222 Supplies	4,200.00	100.66	3,645.45	554.55	86.80
100 4312 01 224 Meals	1,000.00	7.50	989.06	10.94	98.91
100 4312 01 279 Substance Abuse Testing	1,250.00	288.75	907.50	342.50	72.60
100 4312 01 303 Rented Equipment	6,000.00	0.00	1,277.16	4,722.84	21.29
100 4312 01 306 Computer Software Maintenance	1,734.00	14.99	1,198.99	535.01	69.15
100 4312 01 308 Training	1,500.00	65.00	65.00	1,435.00	4.33
100 4312 01 310 Uniforms	5,740.00	2,320.11	3,120.39	2,619.61	54.36
100 4312 01 314 Electricity	8,750.00	1,183.83	4,186.89	4,563.11	47.85
100 4312 01 315 Heating	2,500.00	0.00	1,109.96	1,390.04	44.40
100 4312 01 316 Telephone	4,208.00	403.80	1,391.01	2,816.99	33.06
100 4312 01 317 Equipment Repairs & Maintenance	50,000.00	1,354.30	51,395.53	(1,395.53)	102.79
100 4312 01 318 New Equipment & Signs	8,400.00	415.79	1,724.40	6,675.60	20.53
100 4312 01 319 Gas & Oil	39,200.00	5,583.55	23,863.75	15,336.25	60.88
100 4312 01 320 Road Paint	10,080.00	593.50	593.50	9,486.50	5.89
100 4312 01 321 Salt	55,300.00	0.00	514.50	54,785.50	0.93
100 4312 01 322 Aggregate	8,500.00	244.80	4,643.15	3,856.85	54.63
100 4312 01 325 Paving & Road Reconstruction	150,000.00	82.00	4,589.57	145,410.43	3.06
100 4312 01 375 Building Maintenance	20,000.00	490.76	1,906.01	18,093.99	9.53
100 4312 01 401 Contracted Services	3,500.00	0.00	1,955.00	1,545.00	55.86
Total Highway	700,816.00	43,201.39	260,741.41	440,074.59	37.21
STREET LIGHTING					
100 4316 01 314 Street Lighting	10,000.00	953.02	4,127.48	5,872.52	41.27
Total Public Works	710,816.00	44,154.41	264,868.89	445,947.11	37.26
SANITATION					

Town of Stratham

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	Dept Budget 2022	MTD Actual	YTD Actual 2022	Balance	% Expended
SOLID WASTE COLL. & DISPOSAL					
100 4323 01 142 Sanitation Payroll	41,000.00	5,141.14	21,143.86	19,856.14	51.57
100 4323 01 212 MSW/Recycling Coll. & Disposal	925,816.00	65,668.03	333,920.53	591,895.47	36.07
100 4323 01 242 Hazardous Waste Collection	5,277.00	0.00	920.00	4,357.00	17.43
100 4323 01 247 Landfill Closure Costs	9,500.00	2,054.89	7,278.05	2,221.95	76.61
100 4323 01 309 Transfer Station Expenses	95,081.00	8,184.99	28,241.09	66,839.91	29.70
100 4323 01 314 Electricity	810.00	112.61	395.79	414.21	48.86
100 4323 01 317 Materials & Supplies	6,144.00	370.09	539.09	5,604.91	8.77
Total Solid Waste Coll. & Disposal	1,083,628.00	81,531.75	392,438.41	691,189.59	36.22
PUBLIC WORKS (OTHER)					
HEALTH					
ANIMAL CONTROL					
100 4414 01 244 Impoundment Fees/Supplies	600.00	0.00	0.00	600.00	0.00
Total Animal Control	600.00	0.00	0.00	600.00	0.00
PEST CONTROL					
100 4414 02 326 Pest Control Contracted Services	54,144.00	8,180.00	14,680.00	39,464.00	27.11
PUBLIC SERVICE AGENCIES					
100 4415 01 000 Annie's Angels	2,500.00	0.00	0.00	2,500.00	0.00
100 4415 01 001 American Red Cross	800.00	0.00	0.00	800.00	0.00
100 4415 01 351 Seacoast Mental Health Ctr.	3,000.00	0.00	0.00	3,000.00	0.00
100 4415 01 352 Waypoint	2,500.00	0.00	0.00	2,500.00	0.00
100 4415 01 353 Haven	4,250.00	0.00	0.00	4,250.00	0.00
100 4415 01 354 Big Brother & Big Sister	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 355 Community Action Prog.	4,500.00	0.00	0.00	4,500.00	0.00
100 4415 01 356 Retired & Senior Volunteer Prog	500.00	0.00	0.00	500.00	0.00
100 4415 01 357 Richie McFarland Children's Center	4,200.00	0.00	0.00	4,200.00	0.00
100 4415 01 359 AIDS Response of the Seacoast	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 360 Rockingham County Nutrition Program	5,420.00	0.00	0.00	5,420.00	0.00
100 4415 01 361 Seacoast Shipyard Assoc.	200.00	0.00	0.00	200.00	0.00
100 4415 01 362 Crossroads House	1,000.00	0.00	0.00	1,000.00	0.00
100 4415 01 366 Child Advocacy Center	1,250.00	0.00	0.00	1,250.00	0.00
100 4415 01 368 Families First	2,500.00	0.00	0.00	2,500.00	0.00
100 4415 01 369 Womenade of Greater Squamscott	2,000.00	0.00	0.00	2,000.00	0.00
100 4415 01 370 Transportation Assistance for Seacoast Citizens	3,000.00	0.00	0.00	3,000.00	0.00
Total Public Service Agencies	39,620.00	0.00	0.00	39,620.00	0.00
WELFARE					
DIRECT ASSISTANCE					
100 4445 01 314 Public Asst. Electricity	1,250.00	0.00	0.00	1,250.00	0.00
100 4445 01 340 Public Asst. Food	150.00	0.00	50.00	100.00	33.33
100 4445 01 341 Public Asst. Heat	1,500.00	0.00	981.20	518.80	65.41
100 4445 01 343 Public Asst. Medical-Pharmacy	100.00	0.00	0.00	100.00	0.00
100 4445 01 344 Public Asst. Rent-Mortgage	7,500.00	0.00	1,609.44	5,890.56	21.46
100 4445 01 345 Public Asst. Misc. Assistance	875.00	0.00	59.40	815.60	6.79
Total Direct Assistance	11,375.00	0.00	2,700.04	8,674.96	23.74
CULTURE & RECREATION					
PARKS					
100 4520 01 144 PT Ranger Payroll	78,871.00	7,403.24	20,321.70	58,549.30	25.77
100 4520 01 201 Supplies	400.00	24.00	488.86	(88.86)	122.22
100 4520 01 240 Grounds Maintenance	36,480.00	6,328.80	15,451.10	21,028.90	42.35
100 4520 01 308 Training	350.00	0.00	0.00	350.00	0.00
100 4520 01 310 Uniforms	600.00	0.00	52.40	547.60	8.73
100 4520 01 314 Electricity	6,100.00	869.19	2,511.04	3,588.96	41.16
100 4520 01 317 Equipment Maintenance	3,500.00	66.96	396.05	3,103.95	11.32
100 4520 01 330 Park Maintenance Supplies	4,625.00	90.96	2,635.28	1,989.72	56.98
100 4520 01 376 Park Vehicle Maintenance	4,000.00	606.84	1,670.05	2,329.95	41.75
100 4520 01 377 All Other Park Building Maintenance	5,050.00	1,207.43	5,127.75	(77.75)	101.54
Total Parks	139,976.00	16,597.42	48,654.23	91,321.77	34.76
RECREATION					
100 4520 02 145 Recreation Payroll	74,284.00	9,925.50	39,287.59	34,996.41	52.89
100 4520 02 147 Program Asst Salary	48,445.00	4,393.06	23,733.37	24,711.63	48.99
100 4520 02 201 Office Expenses	1,200.00	345.46	738.15	461.85	61.51
100 4520 02 273 Seniors Trips	6,000.00	3,728.75	11,458.30	(5,458.30)	190.97

Town of Stratham

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	Dept Budget 2022	MTD Actual	YTD Actual 2022	Balance	% Expended
100 4520 02 316 Cellphone Reimbursement	1,302.00	325.36	1,138.76	163.24	87.46
100 4520 02 319 Gas-Mileage	650.00	199.59	241.01	408.99	37.08
100 4520 02 324 Brochures/Newsletters	1,500.00	233.99	560.96	939.04	37.40
100 4520 02 328 Special Events	13,000.00	771.82	1,922.26	11,077.74	14.79
Total Recreation	146,381.00	19,923.53	79,080.40	67,300.60	54.02
Total Parks & Recreation	286,357.00	36,520.95	127,734.63	158,622.37	44.61
LIBRARY					
100 4550 01 147 Library Payroll	430,548.00	46,606.45	192,146.44	238,401.56	44.63
100 4550 01 249 Non-salary expenses	104,200.00	35,000.00	70,000.00	34,200.00	67.18
Total Library	534,748.00	81,606.45	262,146.44	272,601.56	49.02
PATRIOTIC PURPOSES					
100 4583 01 238 Flags	500.00	0.00	0.00	500.00	0.00
100 4583 01 277 Patriotic Misc.	1,200.00	366.24	366.24	833.76	30.52
Total Patriotic Purposes	1,700.00	366.24	366.24	1,333.76	21.54
CONSERVATION					
100 4611 01 207 Conservation Commission	5,000.00	550.00	634.47	4,365.53	12.69
HERITAGE COMMISSION					
100 4619 01 215 Heritage Administrative Expenses	400.00	0.00	64.91	335.09	16.23
100 4619 01 302 Survey/Software-Heritage	5,000.00	0.00	0.00	5,000.00	0.00
100 4619 01 308 Training/Conferences	100.00	0.00	0.00	100.00	0.00
100 4619 01 313 Veterans/Engraving	200.00	50.00	50.00	150.00	25.00
TOTAL EXPENSES	5,700.00	50.00	114.91	5,585.09	2.02
ECONOMIC DEV. COMM.					
TOWN CENTER REVITALIZATION					
ENERGY COMMISSION					
100 4660 02 281 Energy Commission Expenses	1,200.00	0.00	0.00	1,200.00	0.00
DEBT SERVICE					
PRINCIPLE - LONG TERM					
100 4711 00 400 Debt Service Principal	570,000.00	200,000.00	570,000.00	0.00	100.00
INTEREST - LONG TERM					
100 4721 00 401 Debt Service Interest	135,400.00	52,888.75	124,775.00	10,625.00	92.15
CAPITAL OUTLAY					
LAND					
MACH/EQUIP/VEHICLE CIP EXPENSES					
100 4902 20 900 Town-wide Computer Replacement-prior	7,210.82	0.00	1,759.98	5,450.84	24.41
100 4902 20 901 Town-wide Computer Replacement-current	5,000.00	0.00	0.00	5,000.00	0.00
100 4902 21 900 Permitting software/digital storage-prior	10,000.00	0.00	0.00	10,000.00	0.00
100 4902 22 900 Town-wide Technology - prior	16,803.10	0.00	10,219.98	6,583.12	60.82
100 4902 22 901 Town-wide Technology - current	7,000.00	0.00	0.00	7,000.00	0.00
100 4902 23 900 Police Station Solar Array Buyout - prior	5,000.00	0.00	0.00	5,000.00	0.00
100 4902 23 901 Police Station Solar Array Buyout - current	5,000.00	0.00	0.00	5,000.00	0.00
100 4902 24 900 Traffic Control Program - prior	2,202.00	0.00	2,202.00	0.00	100.00
100 4902 24 901 Traffic Control Program - current	5,000.00	0.00	2,483.00	2,517.00	49.66
100 4902 25 900 MC Town vehicles - prior	15,000.00	0.00	0.00	15,000.00	0.00
100 4902 26 900 PD Cruiser Replacement - prior	4,410.49	0.00	0.00	4,410.49	0.00
100 4902 26 901 PD Cruiser Replacement - current	39,000.00	0.00	0.00	39,000.00	0.00
TOTAL MACH/EQUIP/VEHICLE CIP EXPENSES	121,626.41	0.00	16,664.96	104,961.45	13.70
BUILDING CIP EXPENSES					
100 4903 30 900 Library Interior Improvements-prior	20,000.00	0.00	0.00	20,000.00	0.00
100 4903 30 901 Library Interior Improvements-current	15,000.00	0.00	0.00	15,000.00	0.00
100 4903 39 900 Library Assessment & Facility Plan - prior	20,000.00	0.00	18,602.35	1,397.65	93.01
TOTAL BUILDINGS	55,000.00	0.00	18,602.35	36,397.65	33.82
ALL OTHER/NON-BUILDING CIP EXPENSES					
100 4909 40 900 Cemetery Improvements - prior	26,503.12	6,955.81	13,888.13	12,614.99	52.40
100 4909 50 900 Parks Facilities Improvements - prior	3,000.00	0.00	0.00	3,000.00	0.00
100 4909 50 901 Parks Facilities Improvements - current	7,000.00	0.00	0.00	7,000.00	0.00

Town of Stratham

For 6/30/2022

	Dept Budget 2022	MTD Actual	YTD Actual 2022	Balance	% Expended
100 4909 51 900 Parks Rds/Parking Lot Improvements - prior	9,000.00	0.00	0.00	9,000.00	0.00
100 4909 51 901 Parks Rds/Parking Improvements - current	7,000.00	0.00	0.00	7,000.00	0.00
100 4909 59 900 Parks-Open Space Connectivity Plan - prior	10,000.00	0.00	0.00	10,000.00	0.00
100 4909 59 901 Parks-Open Space Connectivity Plan - current	35,000.00	0.00	0.00	35,000.00	0.00
100 4909 60 900 SHP Facilities & Fields Improvments - prior	7,296.87	0.00	0.00	7,296.87	0.00
100 4909 60 901 SHP Facilities & Fields Improvments - current	22,000.00	0.00	0.00	22,000.00	0.00
100 4909 61 900 SHP Roads/Parking Improvments - prior	56,000.00	0.00	0.00	56,000.00	0.00
100 4909 69 901 SHP Area Plan - current	25,000.00	0.00	0.00	25,000.00	0.00
100 4909 71 900 Town-wide Parking Lots Paving - prior	54,000.00	0.00	0.00	54,000.00	0.00
100 4909 71 901 Town-wide Parking Lots Paving - current	27,000.00	0.00	0.00	27,000.00	0.00
100 4909 72 900 Road Reconstruction Program - prior	59,008.61	0.00	23,199.39	35,809.22	39.32
100 4909 72 901 Road Reconstruction Program - current	145,000.00	0.00	(50,000.00)	195,000.00	(34.48)
100 4909 74 900 Bike & Ped Transp Improvements- prior	10,000.00	0.00	0.00	10,000.00	0.00
100 4909 74 901 Bike & Ped Transp Improvements- current	5,000.00	0.00	0.00	5,000.00	0.00
100 4909 75 900 State Roadway/Intersection Proj Partic- prior	50,000.00	0.00	0.00	50,000.00	0.00
100 4909 75 901 State Roadway/Intersection Proj Partic-current	25,000.00	0.00	0.00	25,000.00	0.00
100 4909 81 900 Stormwater Planning - prior	48,000.00	0.00	0.00	48,000.00	0.00
100 4909 82 900 Water & Sewer Infrastructure Study - prior	20,000.00	0.00	0.00	20,000.00	0.00
100 4909 91 900 Revaluation Expenses - prior	42,100.35	0.00	9,695.36	32,404.99	23.03
100 4909 91 901 Revaluation Expenses - current	24,000.00	0.00	0.00	24,000.00	0.00
100 4909 92 900 PFAS Response & Remediation - prior	49,439.35	0.00	49,752.68	(313.33)	100.63
100 4909 92 901 PFAS Response & Remediation - current	75,000.00	0.00	0.00	75,000.00	0.00
100 4909 99 900 Master Plan Update - prior	38,237.50	0.00	0.00	38,237.50	0.00
TOTAL ALL OTHER/NON-BUILDING CIP EXPENSES	879,585.80	6,955.81	46,535.56	833,050.24	5.29
TOTAL CIP EXPENSES	1,056,212.21	6,955.81	81,802.87	974,409.34	7.74
TOTAL OPERATING BUDGET ONLY	8,050,185.00	915,922.94	3,957,970.61	4,092,214.39	49.17
OPERATING TRANSFERS OUT					
CAPITAL PROJECT FUND					
TRANSFERS TO CAPITAL RES. FUND					
100 4915 04 295 FD Cap Reserves	110,000.00	0.00	110,000.00	0.00	100.00
100 4915 04 296 Radio Communication Cap Res	5,000.00	0.00	5,000.00	0.00	100.00
100 4915 04 330 Highway Vehicle Cap Res	125,000.00	0.00	125,000.00	0.00	100.00
100 4916 01 599 Heritage Preservation	50,000.00	0.00	50,000.00	0.00	100.00
TOTAL TRANSFERS TO CAPITAL RES. FUND	290,000.00	0.00	290,000.00	0.00	100.00
PAYMENTS TO OTHER GOVERNMENTS					
100 4933 11 686 CMS Assessments	5,618,726.00	979,117.00	5,618,726.00	0.00	100.00
100 4933 11 687 SMS Assessments	4,943,434.00	78,606.50	4,943,434.00	0.00	100.00
TOTAL OTHER PAYMENTS	10,562,160.00	1,057,723.50	10,562,160.00	0.00	100.00
INSURANCE REIMBURSEMENTS					
TOTAL GRANTS & INSURANCE					
GRAND TOTAL ALL EXPENSES	19,958,557.21	1,980,602.25	14,891,933.48	5,066,623.73	74.61

Identifier	Priority Level	Function	Strategy - Organizational-wide Goal	2022 Goal/Objective	Department Head/Lead	Timing Goal	Status	July 2022 Notes
1		Finance/HR/IT	Increase Efficiency and Modernize Business Practices	Improve Finance Function in Accordance with Matrix	Christiane	Year long	In progress	Great progress here including with commencing the new banking structure.
2		Finance/HR/IT	Increase Efficiency and Modernize Business Practices	New Financial Reporting for Regular Oversight	Christiane	May	In progress	
2		Town Administration	Increase Efficiency and Modernize Business Practices	Information Technology Assessment and Next Steps	David/Christiane	July start	In progress	
3		Town Administration	Increase Efficiency and Modernize Business Practices	Employment Manual Update/Redraft	David/Christiane	June start	In progress	Great momentum following All Staff meeting. Working draft created, July 18th workshop with SB planned during meeting (including review of initial David and Christiane suggestions).
4		Town Administration	Ensure Sustainable Future for Town Services	Ensure smooth SVFD leadership transition	David/Jeff	2022 year	In progress	This could be marked complete, but suggest we keep it in progress through budget development as this is the last major "season" of the year.
5		Town Administration	Steward Water Resources Effectively and Proactively	Ensure timely and effective response to PFAS in Town Center and Groundwater Management Permit Requirements	David/Jim	Ongoing	In Progress	I am behind on submitting our PFAS grant application. Funds are secured, but we need to get formal app in to receive funds for mitigation.
6		Town Administration	Steward Water Resources Effectively and Proactively	Plan for long-term management of the PFAS contamination in Town Center	David/Mark/Nate	June	In Progress	Work has been active this past month, exploring options for providing clean water to Town Center with Underwood, legal research, state engagement on pre-app for local and regional solutions. Underwood in the middle of phase two water quality assessment (PFAS long-term managemnet project).
7		Town Administration	Increase Efficiency and Modernize Business Practices	Draft Policies for Board Review (purchasing, media, other policies); Review existing policies	David	Ongoing	Not started	
8		Town Administration	Ensure Sustainable Future for Town Services	Build on Fire Department 2021 Conversations: What are alternative models and associated costs?	Jeff Denton/Christiane McAllister	August/September	Not started	Board had discussion with Chief at quarterly check-in. Christiane and David met with Chief Denton on June 28th to discuss Boards desire to engage in future in prep for meeting. Together we identified a potential structure against which to build a cost estimate. At the meeting, Chief Denton noted his commitment to the current model and efforts to monitor metrics. I will prompt the Board to have a discussion about the July Fire Departmental Quarterly Report.
9		Finance/HR/IT	Increase Efficiency and Modernize Business Practices	Permit Software Decision-Implementation	Jim	April decision; December complete	In progress	Final contract review in progress. Could be signed week of July 18th.
10		Building Inspection	Steward Water Resources Effectively and Proactively	Inform and educate residents about water quality threats to private drinking water wells	Jim/David	Summer to Fall 2022	In progress	This project is on a schedule set by the state of NH/DES and its Advisory Committee on which David M. sits. This is progressing but is looking like late Fall.
11		Planning	Ensure Sustainable Future for Town Services	Planning: Recruit candidates to open positions and manage onboarding	Mark	April - June	In progress	Onboarding and training is ongoing for new incumbents.
12		Planning	Ensure Sustainable Future for Town Services	Complete Participation in Age-Friendly Communities Program with RPC	Mark	End of 2022	In progress	

13		Town Administration	Pursue Master Plan Implementation	Implement Route 33 Zoning/establish processes	Mark	April/May/June	In progress	Initial rules and forms adopted. Committee has met (deadline met for the ordinance). Planning Board Public Hearing to adopt fees held July 13, 2022, Staff working with Chair on letter to property owners inviting residents to submit applications
14		Planning	Pursue Master Plan Implementation	Begin Open Space Plan (RFP Issuance - Steering Cmte. - Engagement)	Mark	June RFP issued	In progress	Great initial meeting held, videotaped, and communicated to the public. RFP drafting in progress.
15		Planning	Pursue Master Plan Implementation	Sign Ordinance Revision	Mark	November completion	In progress	Staff held workshop with Planning Board in April. Staff in process of rewriting Ordinance, will review revisions with Board in August/September.
16		Planning	Increase Efficiency and Modernize Business Practices	Performance Bond Legacy Clean-up	Mark/Christiane	April/May	In Progress	
17		Planning	Steward Water Resources Effectively and Proactively	Improve source protection efforts, implement recommendations of Water Source Protection Plan	Mark/Planning Board	November completion	In progress	
18		Planning	Pursue Master Plan Implementation	Preserve land-locked parcels in close proximity and with trail connections to SHP	Mark/Seth/David	April reset	In progress	There is a development here with one parcel. I will have an update on this project in non-public on July 18th or August 1st.
19		DPW	Ensure Sustainable Future for Town Services	DPW: Recruit candidates to open positions and manage transition	Nate	April - September	In progress	
20		DPW	Increase Efficiency and Modernize Business Practices	DPW: Complete Department Standard Operating Procedures	Nate	September	In progress	
21		DPW	Pursue Master Plan Implementation	DPW: Complete existing conditions for SHP/address electrical needs	Nate	July		
22		DPW	Increase Efficiency and Modernize Business Practices	Review Solid Waste Ordinance - update Fee schedule	Nate/Select Board	September complete	In progress	Board approved of the policy direction in the newly drafted ordinance, which allows a draft to be published for a public hearing to be held. New fee sheet for transfer station to be adopted separately and then annually.
23		Parks & Recreation	Ensure Sustainable Future for Town Services	P&R: Participate in Community Needs/Expectations Discussions	Seth	September		
24		Parks & Recreation	Pursue Master Plan Implementation	Implement Phase 1 Recommendations of TMAC report	Seth	Year long	In progress	Look for an August 1st update from Seth Hickey at departmental report.
25		Parks & Recreation	Increase Efficiency and Modernize Business Practices	P&R: Recreation Revolving Fund Review	Seth/Christiane	June/July	Not yet started	The deliverable on the schedule needs to be revisited due to staff interruptions in Parks & Rec and time available in the Finance Office.
26		Police	Ensure Sustainable Future for Town Services	Restructure of Police Department	Tony	by December	In progress	Posted new Lieutenant position. Assessment Center to be conducted in July. Posting for Sergeant positions to be completed in July.

27		Police	Increase Efficiency and Modernize Business Practices	Body Worn Camera Rollout	Tony	September complete	In progress	Body Worn cameras still delayed. Due to equipment chain issues, there was a 3-4 month delay on receiving this equipment. Anticipated roll-out date now July-August 2022 following acquisition and training.
28		Police	Increase Efficiency and Modernize Business Practices	Maintain CALEA - Continue Outreach	Tony	by December	Ongoing	
29		Police	Ensure Sustainable Future for Town Services	Stratham Hill Park: Active Shooter Homeland Security exercise.	Tony	October	In progress	Regional meeting conducted May 25th. Additional dates TBD
30		Police	Ensure Sustainable Future for Town Services	Police Vehicle Research Project: Research efficacy, cost, hybrid, electric, eco-boost engines	Tony	September	In progress	